



506 WEST BERCKMAN STREET  
FRUITLAND PARK, FL 34731

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<b>Board Members:</b> Al Goldberg, Chairman Daniel Dicus Fred Collins Philip Purlee, Vice Chair Walter Birriel	<b>Others:</b> Anita Geraci-Carver, City Attorney Tracy Kelley, CDD Kelly Turner, Administrative Assistant
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**WORKSHOP MINUTES  
PLANNING & ZONING BOARD  
AUGUST 15, 2019**

**Immediately after conclusion of the regular Planning and Zoning Meeting at 6:00PM**

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- I. CALL TO ORDER:** Workshop called to order at 6:44PM BY Chairman Goldberg.
- II. ROLL CALL:** All Board members present. Present CDD Tracy Kelley, City Attorney Anita Geraci-Carver, and Administrative Assistant Kelly Turner.
- III. CITY BOARDS AND FLORIDA SUNSHINE LAWS:** City Attorney Anita Geraci-Carver gave overview of the Florida Sunshine Law to include board conduct outside of public meetings. The scope of the Sunshine Law applies to the gathering of two or more members of the same board to discuss a matter which may come before that board for action. If any Sunshine Law is broken, action taken by the board during that meeting is invalid.

CDD Kelley questioned whether individuals may converse with a board member prior to a public meeting to which City Attorney Geraci-Carver stated yes, however it must be disclosed during the public meeting if the dialogue pertains to a quasi-judicial action.

Board member Dicus questioned whether Board members may “reply all” to emails where all members are copied or if they must reply to sender only. City Attorney Geraci-Carver responded board members may “reply all” to emails unless two or more members create a dialogue discussing a matter which may come before the board for action. It was brought up that Planning and Zoning Board members do not have city email addresses. City Attorney Geraci-Carver recommended city email addresses be assigned to Board members.

City Attorney Geraci-Carver provided clarification on quasi-judicial actions verses legislative decisions. Quasi-judicial actions grant approval based on certain criteria being met and legislative decisions set public policies. City Attorney Geraci-Carver promised to provide a specific list of both types of actions for future reference.

City Attorney Geraci-Carver gave overview of the Public Records law detailed in Florida Statute 119 which gives the public access to all documents involving city business. The United States Constitution entitles the public to a right of access to inspect or request copies of all documents involving city business unless a statutory exemption exists.

- IV. ADJOURNMENT:** Workshop adjourned at 7:36PM.