

**FRUITLAND PARK
BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND MINUTES
November 15, 2016**

A meeting of the City of Fruitland Park Board of Trustees Firefighters Pension Trust Fund was held at the Conference Room at 506 West Berckman Street, Florida, 34731 on November 15, 2016 at 6:00 p.m.

Members Present: Messrs. Charles “Chuck” Themm (residents: commission-appointed), Edgar J. “Jerry” Elton (pension board: appointed), and City Treasurer Jeannine Michaud-Racine, alternate

Members Absent: Steve Brooker (residents: commission-appointed) and Firefighter Kevin Ducharme (firefighter: fire department appointed)

Also Present: Interim Fire Chief Donald Gilpin (firefighter: fire department) Firefighter Madison Leary, and City Clerk Esther B. Coulson.

The meeting was called to order by Ms. Coulson at 6:15 p.m.

1. Pledge of Allegiance

Ms. Coulson led in the Pledge of Allegiance to the Flag.

2. Roll Call

Ms. Coulson called the roll and a quorum was declared present.

At Ms. Coulson request and **by unanimous consent, the board recognized the appointment of a chair pro tem for this evening’s meeting.**

Ms. Jeannine Racine placed in nomination the name of Mr. Edgar J. “Jerry” Elton, as Chair Pro Tem for this evening’s meeting.

There being no further names placed in nomination and **by unanimous consent, the nominations were declared closed and the board approved the unanimous election of Mr. Edgar J. “Jerry” Elton, as Chair Pro Tem for this evening’s meeting.**

3. Approval of Minutes

On motion of Mr. Themm, seconded by Ms. Michaud-Racine and unanimously carried, the board approved the September 22, 2016 meeting minutes as submitted.

4. Public Comments

No one from the public appeared before the board at this time.

5. Firefighter Board Appointments/Reappointments

a. D Gilpin's Resignation Letter

Reference was made to a recent letter submitted by Interim Fire Chief Donald Gilpin regarding his resignation from the board; a copy of which is filed with the supplemental papers to the minutes of this meeting.

b. Fire-Fighters-Fire Department Category - Vacancy

On motion of Mr. Themm, seconded by Ms. Michaud-Racine and unanimously carried, the board approved the appointment of Mr. Taylor Luttfriing for a two-year term as member (the firefighter category) to December 31, 2018 filling the position vacated by Mr. Donald Gilpin who has resigned.

c. Charles "Chuck" Themm – Commission Appointed Category – Reappointment

The Chair relinquished the chair and passed the gavel to Mr. Themm to make a motion to reappoint Mr. Charles "Chuck" Themm (residents: commission-appointed) to serve a two-year term expiring December 31, 2018. This motion was seconded Ms. Michaud-Racine.

A roll call vote was made on the motion and it was declared unanimously carried.

Mr. Elton resumed the chair.

6. City Treasurer's Report

Ms. Michaud-Racine recognized the two payments received from the State of Florida Department of Management Services Bureau Local Retirement Systems regarding the Balance of Fire Fighter Pension Accounts at the end of September 2015 (unaudited):

- September 2016 Balance Pension Accounts
- State of Florida – 2015 Premium Tax Distribution

Ms. Michaud-Racine reviewed the firefighter pension trust Edwards Jones Account reflecting a balance increase of \$44,979.81 and the summary of cash accounts by funds of \$8,030,056; copies of which are filed with the supplemental papers to the minutes of this meeting.

7. Old Business

There was no old business to come before the board at this time.

8. New Business

There was no new business to address before the board at this time.

9. Board of Trustees' Comments

There were no comments from the board members at this time.

10. Next Meeting Date

By unanimous consent, the board determined that it will meet in February 2017.

11. Adjournment

There being no further business to come before the board at this time, on motion made and seconded, the meeting adjourned at 6:29 p.m.

Submitted:  _____
Esther B. Coulson, City Clerk

 _____
Chair