



**LAKE COUNTY LIBRARY ADVISORY BOARD MEETING**

**Minutes**

April 20, 2017 – 5:00 P.M.  
Lake Extension Services,  
1951 Woodlea Road, Tavares

**MEMBERS / ALTERNATES ATTENDING:**

Phyllis Smith, Member, District 1  
Caryl Harris, Member, District 2  
Carol Wasserman, Member, District 3  
John Nystrom, Member, District 5  
Cyndi Burch, Member, Fruitland Park Library  
Bob Ballenger, Alternate, Fruitland Park Library  
Frank Kirschenheiter, Member, Lady Lake Public Library  
Robert Glockler, Member, Leesburg Public Library  
Patricia Vacherlon, Member, Marianne Beck Memorial Library  
Mary Page, Alternate, Minneola Schoolhouse Library  
John Tucker, Member, W.T. Bland Public Library

**OTHERS ATTENDING:**

Josh Blake, BCC Commissioner, District 5, and Library Liaison  
Ava Barrett, Library Services Division Manager  
Lucy Gangone, Leesburg Public Library  
Stephanie Haines, Director, W.T. Bland Public Library  
Cathy Lunday, Adult Services Librarian, W.T. Bland Public Library  
Bill Smith, Guest  
Karen Gouker, Recording Secretary

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Chair Robert Glockler called the meeting to order at 5:05 p.m. The Pledge of Allegiance was recited, and a moment of silence observed.

**INTRODUCTION OF GUESTS AND NEW MEMBERS:** Robert acknowledged regular guest Bill Smith, and husband of Phyllis Smith.

**NOTICE OF MEETING – PROOF OF PUBLICATION:** Proof of publication was presented.

**APPROVAL OF MARCH 16, 2017 LIBRARY ADVISORY BOARD MEETING MINUTES:** Caryl Harris moved to approve the minutes of the March 16, 2017 meeting of the Library Advisory Board. After being seconded by Bob Ballenger, the motion was put to a vote and passed unanimously.

**CITIZEN QUESTION AND ANSWER PERIOD:** None presented.

**COMMISSION LIAISON'S REPORT:** Commissioner Josh Blake said he had nothing to report, other than the announcement that Jeff Cole was unanimously selected as the new Lake County Manager. He will assume his new position in June.



**CHAIR'S REPORT:** Robert Glockler reported that he attended the BCC meeting on March 21, 2017, to accept on behalf of the Library Advisory Board, the Board of County Commissioner's Proclamation of National Library Week in Lake County from April 9-15, 2017. He said it was nice to hear National Library Week publicly proclaimed by the Board of County Commissioners, and he noted that of the 5 commissioners currently serving the County, 4 have served as Commission Liaison to the Library Advisory Board in the past 4 years. Noting that the Proclamation contained some impressive accolades, he read it aloud to those present.

During the Chair's Report, John Tucker, a new member joined the meeting. Being acquainted with John, Stephanie Haines graciously agreed to introduce him to the board. Robert welcomed John to the Library Advisory Board.

**DIVISION MANAGER'S REPORT:** Robert called for a change with regard to the name of the report given by the Division Manager, from "Librarian's Report" to "Division Manager's Report" to more accurately reflect the title of the reporter. He then introduced Ava Barrett to the Library Advisory Board. Ava responded that it is her privilege to be at the meeting, and that she is impressed with the level of support from this body. She announced her intention for an open door policy and said anyone wanting to visit her would be welcome, and should feel free to interrupt her even if she appears busy. Her initial assessment of the library system is that it is a good one, and she hopes to make it even greater. Shortly after her start date of April 3<sup>rd</sup>, she embarked on a whirlwind journey one day and visited every single library. She reported that she has met almost all of the leaders in the system, emphasizing that her use of the word "leaders" encompasses more than just the library directors and branch supervisors.

Ava mentioned that a conference call was held on April 13<sup>th</sup> with Mr. Waters, the consultant for the Long Range Plan. Almost all of the Library Directors and Branch Supervisors, as well as a good number of LCLS headquarters staff participated in the call. She is currently working with Mr. Waters to ensure adherence to the timeline for the Long Range Plan process, and is hoping for a first draft soon.

One area that affects all the libraries is the recent resignation of one of the couriers. A decision to delay hiring was made in order to determine if it is in the system's best interest to hire a new courier, or outsource delivery service. Ava concluded her report by expressing her excitement to be in Lake County.

**BOARD MEMBER COMMENTS:** On behalf of the board, Robert welcomed Ava to the Lake County Library System.

**OLD BUSINESS:** None.

**NEW BUSINESS:** **CONSIDERATION OF CANDIDATE FOR DISTRICT 4 MEMBER SEAT ON LIBRARY ADVISORY BOARD – HEATHER CROSSLEY.** Robert said the applicant, Heather Crossley, has also applied for a position on the Children's Services Council; however there would be no conflict for her to serve on both boards. The process is that the library advisory board will vote on whether or not to make a recommendation to the Board of County Commissioners on the appointment, and then that body would take whatever action they deem appropriate. John Nystrom questioned the applicant's residency in District 4. It was noted that Ms. Crossley's physical address is listed as Umatilla and her mailing address is in Eustis. Robert said the board could table this business until next month, or include a proviso in the motion that recommendation is contingent on verification of Ms. Crossley's eligibility pertinent to District 4. One of the members asked if there were other applicants for this seat. Robert confirmed with the recording secretary that there are no other candidates to date and the position will continue to be advertised through next month. The recording secretary said that she receives the applications from the County Manager's staff after verification has been received from the Supervisor of Elections Office pertinent to the Commission District. She offered to obtain additional verification tomorrow. Robert asked if there were other questions, or if someone wished to make a motion. **Caryl Harris moved to recommend to the Board of County Commissioners the appointment of Heather Crossley for District 4 member on the Library Advisory Board, pending verification of Ms. Crossley's eligibility pertinent to residence requirements. Carol Wasserman seconded the motion**



which passed unanimously when put to a vote. **4-21-2017 update from the recording secretary:** Kelsey Hanks in the County Manager's Office was consulted this morning about Ms. Crossley's eligibility for the Commission District 4 seat on the Library Advisory Board. Kelsey clarified with County Attorney Melanie Marsh that the Supervisor of Elections uses the physical address to determine in which Commission District an applicant resides. The Supervisor of Elections Office shows that Ms. Crossley's physical address is in District 4, in an unincorporated area of Lake County.

**ANNOUNCEMENTS:**

Lucy Gangone reminded everyone that the City's big event, **Leesburg Bikefest** runs from April 28<sup>th</sup> – April 30<sup>th</sup> this year. Since the Leesburg Library is the command center during this event, library staff will be vacating the building on Thursday afternoon, and not returning until Monday, May 1<sup>st</sup>. AARP Tax Aide has finished helping taxpayers prepare 2016 tax returns. AARP estimates that approximately 2,000 residents were served at the Leesburg Library. The estimated value attributed to the preparation of one return is \$200. Lucy announced that the library is now functioning as a Passport Acceptance Facility. The first **How-To Festival** was held at the library on April 8<sup>th</sup>. Community members were pre-registered to teach a skill to others.

Stephanie Haines from the W.T. Bland Public Library reported that last Saturday was the **Annual Easter Egg Hunt**. The Mayor of Mount Dora was the master of ceremonies, and dressed for the event by donning bunny ears. The Friends of the Library gave out books to the children, instead of the usual trinkets. Stephanie announced that she will be out for knee replacement surgery and Cathy Lunday will be filling in for her while she recuperates.

Caryl Harris proposed that the board think about asking the branch supervisors to attend the Library Advisory Board meeting at least once so the board can meet them.

Mary Page said the Minneola Schoolhouse Library is still operating with an Interim Library Director. Yesterday was the **Friends of the Library Annual Book Giveaway** at area elementary schools. Approximately 1,500 books were distributed to children.

Frank Kirschenheiter reported on behalf of the Lady Lake Library. He said that the library lost one of its staff to a better opportunity, and will be looking to fill that vacancy. Staff is ready for Summer Reading at the library. Police, Fire, and Public Works Departments will be doing programs. In July there will be a **Coding and Programming Camp** for ages 8-14. A remodeling project for the youth library is in the works. Frank said he did not have statistics for AARP but noted that Lady Lake Library has AARP on site year round to offer tax services. Upcoming programs include a **Bike Rodeo**, sponsored by the Lady Lake Police Department.

Bob Ballenger made the announcements for the Fruitland Park Library. The library's **Annual Easter Egg Hunt** took place on Wednesday, April 12, 2017. The **Recycled Art Program** for ages 8 and up takes place on the second Wednesday of the month at 3:30 p.m. The **Second Annual Cosplay Competition** at the library is on Saturday, April 22, 2017 at 10:00 a.m. Prizes will be awarded for the best costumes. On April 28<sup>th</sup> the library employees are providing lunch for the 22 library volunteers.

**ADJOURNMENT:**

The next meeting of the Library Advisory Board will take place on May 18, 2017 at Lake County Extension Services. The meeting adjourned at 5:45 p.m.

Respectfully submitted by:  
Karen Gouker, Recording Secretary