

**FRUITLAND PARK CITY COMMISSION
COMMUNITY REDEVELOPMENT AGENCY
SPECIAL MEETING AGENDA**

May 9, 2024

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, Florida 34731
On or before 6:15 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES (city clerk)

March 14, 2024

4. Fruitland Park (Gardenia) Community Center – Roof for Courtyard Patio– Quote (city manager/parks and recreation director)

Motion to consider quote for new roof to cover new patio area at the Fruitland Park (Gardenia) Community Center Courtyard.

5. PUBLIC COMMENTS (city clerk)

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the Community Redevelopment Agency at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the CRA. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the CRA addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

6. UNFINISHED BUSINESS

7. ADJOURNMENT

Any person requiring special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the CRA with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.

**CITY OF FRUITLAND PARK
CRA AGENDA ITEM SUMMARY SHEET
Item Number: 3**

ITEM TITLE: Draft CRA Meeting Minutes

MEETING DATE: Thursday, May 9, 2024

DATE SUBMITTED: Thursday, May 2, 2024

SUBMITTED BY: City Clerk

BRIEF NARRATIVE: Approval of March 14, 2024 CRA regular minutes as submitted, if there are no corrections.

FUNDS BUDGETED: None

ATTACHMENTS: Draft minutes.

RECOMMENDATION: Approval

ACTION: Approve the CRA minutes as submitted.

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY
MEETING MINUTES
March 14, 2024**

A meeting of the Fruitland Park Community Redevelopment Agency was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, March 14, 2024 at 6:15 p.m.

Members Present: Mayor Chris Cheshire, Commissioners John L. Gunter Jr. and Chris Bell.

Members Absent: Vice Mayor Patrick DeGrave and Commissioner John Mobilian.

Also Present: City Manager Gary La Venia, City Attorney Anita Geraci-Carver; City Treasurer Gary Bachmann; Police Chief Erik Luce; Public Works Director Robb Dicus; Human Resources Director John Klein; Deputy Finance Director Dennis Bowers; Michael “Mike” Rankin, Interim Community Development Director, LPG Urban & Regional Planners Inc. (consultant retained by the city); Permit and Zoning Technician Kelli Fielder, Community Development Department; Lieutenant Jason Liska and Firefighter Codey Carpenser, Lake County Fire Rescue, and City Clerk Esther B. Coulson.

1. CALL TO ORDER

Mayor Cheshire called the meeting to order.

ACTION: 6:14:15 p.m. No action was taken.

2. ROLL CALL

Mayor Cheshire requested that Ms. Coulson call the roll where a quorum was declared present.

ACTION: 6:14:18 p.m. Upon Mayor Cheshire’s suggestion, and **by unanimous consent, the city commission excused the absences of Vice Mayor Patrick DeGrave and Commissioner John Mobilian from this this evening’s meeting.**

3. APPROVAL OF MINUTES

The CRA considered its action to approve the December 14, 2023 minutes.

ACTION: 6:19:56 p.m. **On motion of Commissioner Bell, seconded by Commissioner Gunter and unanimously carried, the CRA approved the December 14, 2023 minutes as submitted.**

4. FY 2022-23 CRA ANNUAL REPORT

The CRA considered its action on the FY 2022-23 CRA Annual Report.

After Mr. Bachmann reviewed the subject report reflecting a fund balance of \$1,654.352 for FY 2022-23, Mr. La Venia outlined how the funds, upon commencement of the CR 466A Phase 3B project improvements, would be reduced precipitously. He relayed recent conversations held with Lake County staff that the county would be not procuring

the subject project until federal funds are received as the county would need to revert implementing the planned development and engineering study conducted on said corridor 20 years ago, locate, contact and pay the property owners, who they purchased the homes from, for the right-of-way; the county's current process in locating the property owners which will not take place for eight months, and the county's procurement procedure for the underground or infrastructure on the project in question is planned for 2025.

Following further discussion and in response to Mayor Cheshire's inquiry, Mr. La Venia indicated that he would find out more information from Halff Associates Inc. (engineering, architectural related services retained by the city) to determine whether the city ought to proceed with the infrastructure, as a cost-effective measure, without procuring same.

ACTION: 6:14:40 p.m. On motion of Commissioner Gunter, seconded by Commissioner Bell and unanimously carried, the CRA accepted the FY 2022-23 CRA Annual Report as submitted,

5. UNFINISHED BUSINESSES

There was no unfinished business to come before the CRA at this time.

ACTION: 6:21:29 p.m. No action was taken.

8. PUBLIC COMMENTS

There were no public comments at this time.

ACTION: 6:21:32 p.m. No action was taken.

9. ADJOURNMENT

The meeting adjourned at 6:22 p.m.

Signed
Esther B. Coulson, City Clerk, MMC

Signed
Chris Cheshire, Mayor

**CITY OF FRUITLAND PARK
CRA AGENDA ITEM SUMMARY SHEET
Item Number: 4**

ITEM TITLE: Fruitland Park (Gardenia) Community Center –
Roof for Courtyard Patio– Quote

MEETING DATE: Thursday, May 9, 2024

DATE SUBMITTED: Tuesday, April 30, 2024

SUBMITTED BY: City Manager/Parks and Recreation Director

BRIEF NARRATIVE: Quote for new roof to cover new patio area at the Fruitland Park (Gardenia) Community Center Courtyard. The quote is from the city’s current contractor Zorn Construction. If you would like additional quotes that will need to include additional fees ahead of time to cover engineering fees.

- Zorn Construction - \$65,500
- Paradise Pavers – additional \$800-\$5,000 for replacement of pavers depending on scope of work once torn up and determined
- Total Zorn plus max for Paradise Pavers \$70,000.

FUNDS BUDGETED: No, looking to utilize CRA funds

ATTACHMENTS: Quote for roof at Gardenia Community Center Courtyard

RECOMMENDATION: Approve purchase of new roof from Zorn Construction to be installed at Gardenia Community Center Courtyard plus additional fees to Paradise Pavers for paver repairs.

ACTION: Approve staff’s recommendation.

Zorn Construction & Development, LLC

6526 Old Brick Road, Suite 120-303
Windermere FL 34786 Main # (407) 982-8687 - CQC1512805

March 5, 2024

City of Fruitland Park
Michelle Yoder, Recreation Director
Fruitland Park City Hall
205 W. Berckman Street
Fruitland Park, FL 34731

Re: Fruitland Park Recreation Center Patio Roof Structure
Zorn Construction and Development Job No. 01799.24.1

Dear Michelle,

We have completed the estimate for the proposed foundation, supply & erection of a new structural hybrid extruded aluminum & SIP patio cover project to be located at the Recreation Center per your direction and with common local construction & foundation specifications as designed by a Florida licensed Structural Engineer for structural integrity designed to withstand 130mph wind speeds and to satisfy the local building department for design. The final estimate totals are as follows:

General Building & Erection Costs	\$ 65,500
Pre-designed Engineering Costs	Inc
<u>All Footers & Foundation Costs</u>	<u>Inc</u>
Total Construction Cost	\$65,500

The estimate breakdown with the qualifications, exclusions and allowances is attached. The anticipated construction duration is dependent solely on availability and delivery of the unit materials but once delivered onsite is anticipated at approximately 1-2 weeks total to completion. A detailed project schedule will be available after confirmed delivery of materials are verified by vendor and a manufacturing & delivery date have been assigned.

We hope this information is acceptable and to your satisfaction. We are able to start construction immediately upon the receipt of required materials pending any permits required and are looking forward to working with you on this important public project.

Most sincerely,

Steve Glasgow
Zorn Construction and Development, LLC.

QUALIFICATIONS, ALLOWANCES & ALTERNATES

QUALIFICATIONS

PERMIT ESTIMATE SUMMARY:

1. The following items **are** included in the estimate:
 - a. All Engineering fees for design to date
 - b. Physical Site Plan Review
 - c. Complete structurally designed patio cover
 - d. All footers & foundation prep & pour materials and labor

ITEMS NOT INCLUDED IN THE ESTIMATE:

1. Any and all building permitting costs and associated
2. Additional Engineering fees (if additional required by AHJ)
3. Repair & reinstall of existing brick pavers within patio area
4. Allowance for unknown or unforeseen structural conditions not observed in or on existing attachment building.
5. Allowance for unknown or unforeseen subsurface conditions and/or subsurface geotechnical investigation.
6. All site prep, removal of vegetation, and fill required based on elevation needed.
7. Any painting or prep work, caulking, or additional finishing not part of package.
8. Work required or directed by any agency having jurisdiction over the project that is in addition to the work set forth in the contract documents.
9. Allowances for changes to the plans required by interpretations of New Florida Building Code by local authority having jurisdiction or more stringent requirements imposed over and above the Florida Building Code.
10. Escalation in material pricing or price increases.
11. Night shift or premium time work.
12. Payment and Performance Bond.
13. Threshold Inspection Services.

ALLOWANCES:

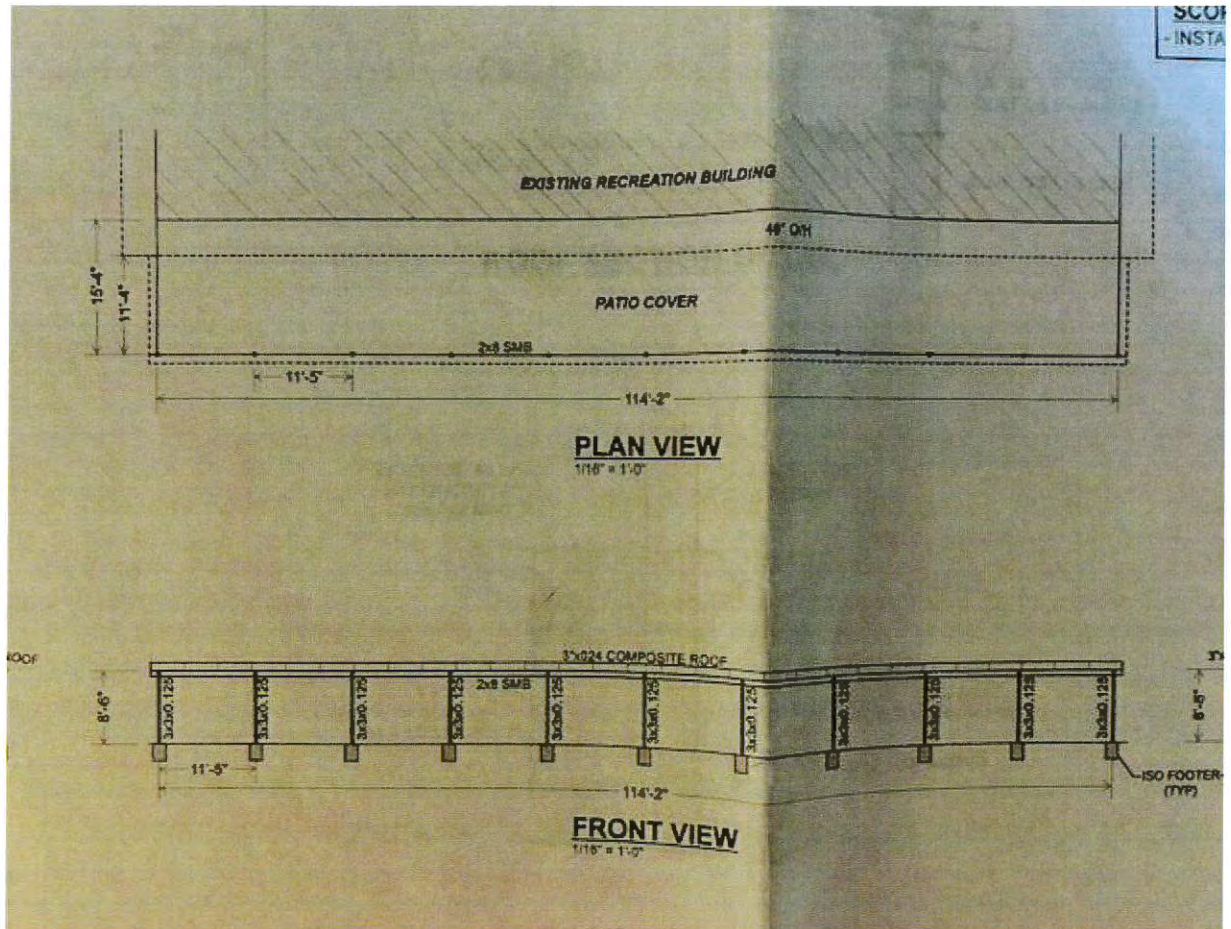
N/A

ALTERNATES:

N/A

End

Design Plan excerpt:



**CITY OF FRUITLAND PARK
CRA AGENDA ITEM SUMMARY SHEET
Item Number: 5**

ITEM TITLE: Public Comments

MEETING DATE: Thursday, May 9, 2024

DATE SUBMITTED: Monday, April 29, 2024

SUBMITTED BY: city clerk

BRIEF NARRATIVE: **Item Description:** This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the community redevelopment agency at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

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FUNDS BUDGETED: None

ATTACHMENTS: None

RECOMMENDATION: None

ACTION: None