

**FRUITLAND PARK CITY COMMISSION
COMMUNITY REDEVELOPMENT AGENCY
MEETING AGENDA**

January 12, 2023

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, Florida 34731
On or before 6:15 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES (city clerk)

Motion to consider the approval of the following minutes:

- (a) December 8, 2022 CRA special
- (b) December 8, 2022 CRA workshop
- (c) November 10, 2022 CRA regular, and
- (d) November 10, 2022 CRA workshop

4. GAZEBO FOR FRUITLAND PARK COMMUNITY CENTER'S COURTYARD (city manager/parks and recreation director)

Motion to consider one of the following quotes to purchase a gazebo (excluding installation) to be placed to the west of the community center's building at its courtyard:

- | | |
|-----------------------|------------------|
| - Fifthroom.com | \$33,018.00 |
| - GazeboCreations.com | \$36,349.00, and |
| - CedarStore.com | \$41,206.00 |

5. GARDENIA PARK AND VETERANS PARK PAVILIONS ROOF REPLACEMENTS – QUOTES (city manager/parks and recreation director)

Motion to consider one of the following quotes to replace the current shingle roofs with new metal roofs at Gardenia Park and Veterans Park Pavilions:

- | | |
|--|------------------|
| - Covenant Roofing & Construction Inc. | \$41,547.00 |
| - McHale Roofing LLC | \$44,600.00, and |
| - Eustis Roofing Co | \$43,625.00 |

6. PUBLIC COMMENTS (city clerk)

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the Community Redevelopment Agency at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the CRA. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the CRA addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

7. UNFINISHED BUSINESS

8. ADJOURNMENT

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the CRA with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.

**CITY OF FRUITLAND PARK
CRA AGENDA ITEM SUMMARY SHEET
Item Number: 3a-d**

ITEM TITLE: Draft CRA Meeting Minutes

MEETING DATE: Thursday, January 12, 2023

DATE SUBMITTED: Thursday, January 4, 2023

SUBMITTED BY: City Clerk

BRIEF NARRATIVE: Approval of minutes as submitted, if there are no corrections.

- (a) December 8, 2022 CRA special
- (b) December 8, 2022 CRA workshop
- (c) November 10, 2022 CRA regular, and
- (d) November 10, 2022 CRA workshop

FUNDS REQUIRED: None

ATTACHMENTS: Draft minutes.

RECOMMENDATION: Approval

ACTION: Approve the CRA minutes as submitted.

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY
DRAFT SPECIAL MEETING MINUTES
December 8, 2022**

A Community Redevelopment Agency special meeting was held at 506 West Berckman Street, Fruitland Park, Florida 34731 on Thursday, December 8, 2022 at 6:15 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor Patrick DeGrave, Commissioners John L. Gunter Jr., Chris Bell, and John Mobilian.

Also present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Messrs. Michael “Mike” Rankin (Interim Community Development Director) and Ryan Solstice, LPG Urban Regional Planners Inc. (consultant retained by the city); Parks and Recreation Director Michelle Yoder; Deputy Finance Director Gary Bachman; Deputy City Clerk Candice Dennis, and City Clerk Esther B. Coulson.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Cheshire called the meeting to order.

ACTION: 6:11:30 p.m. No action was taken.

2. ROLL CALL

Mayor Cheshire requested that Ms. Coulson call the roll where a quorum was declared present.

ACTION: 6:11:40 p.m. No action was taken.

3. AV AUDIO SYSTEM FOR COMMUNITY CENTER QUOTES

The CRA considered staff’s recommendation to select and award a bid on the AV Audio System for the community center to one of the following vendors (postponed from the November 10, 2022 meeting):

- Control Freak \$45,711.82
- Casaplex \$57,142.07

Ms. Yoder described phase I of the AV audio system already budgeted for the community center and recommended awarding the bid to Control Freak.

ACTION: 6:11:55 p.m. After much discussion, **and on motion of Commissioner Gunter, seconded by Commissioner Mobilian and unanimously carried, the CRA approved staff’s recommendation to award the AV Audio System bid to Control Freak as the lowest responsive and responsible bidder for \$45,711.82.**

4. PUBLIC COMMENTS

There were no public comments to come before the CRA at this time.

ACTION: 6:49:03 p.m. No action was taken.

5. UNFINISHED BUSINESS - CR 466A ROADWAY IMPROVEMENT - UNDERGROUND UTILITIES PROJECT

Earlier in the meeting and after Mr. La Venia and Commissioner Gunter outlined the purpose of the CRA, Mr. La Venia recognized the commencement to procure CR 466A roadway improvement project for the first quarter of 2023 and recalled receiving from Booth Ern Straughan & Hiott Inc., nka Halff Associates Inc., (engineering, architecture and related services retained by the city) its previous proposition to perform underground utilities for approximately a mile at an estimated cost of \$170,000.

Mr. Duane K. Booth, Halff Associates Inc., described, based on the report he received on December 7, 2022, the 10-month lead time for the underground pipe; the reversal of the more expensive PVC pipeline; the increases in current fuel prices, material supplies, and the state of the present winter climate.

After discussion, Mr. La Venia addressed the option to utilize wastewater impact fees to implement the subject project.

ACTION: 6:16:12 p.m. and 6:23:29 p.m. No action was taken.

7. ADJOURNMENT

By unanimous consent, the meeting adjourned at 6:23 p.m.

Signed
Esther B. Coulson, City Clerk, MMC

Signed
Chris Cheshire, Mayor

**FRUITLAND PARK CITY COMMISSION REGULAR
DRAFT CRA WORKSHOP MEETING MINUTES
December 8, 2022**

A workshop meeting of the Fruitland Park Community Redevelopment Agency was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, December 8, 2022 at 5:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor Patrick DeGrave, Commissioners Chris Bell, John L. Gunter Jr., and John Mobilian.

Also present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Messrs. Michael “Mike” Rankin (Interim Community Development Director) and Ryan Solstice, LPG Urban Regional Planners Inc. (consultant retained by the city); Deputy City Clerk Candice Dennis, and City Clerk Esther B. Coulson.

1. CALL TO ORDER

Mayor Cheshire called the meeting to order.

ACTION: 5:02:33 p.m. No action was taken.

2. ROLL CALL

Mayor Cheshire requested that Ms. Coulson call the roll where a quorum was declared present.

ACTION: 5:02:48 p.m. No action was taken.

3. CRA REDEVELOPMENT PLAN

Mr. Solstice gave a power presentation on the downtown visioning and distributed accompanying documents supporting same; copies of which are filed with the supplemental papers to the minutes of this meeting.

After considerable discussion, Vice Mayor DeGrave suggested that staff conduct and complete charettes with local business community and area residents and report back with feedback to the CRA before considering the concept of proposed development for the downtown area.

ACTION: 5:02:58 p.m. No action was taken.

4. OTHER BUSINESS

Following much discussion, Mr. La Venia referred to the December 6, 2022 Technical Review Committee meeting and his plan to respond back to Mr. Chuck Hoitt, Halff Associates Inc., after addressing before the elected officials Park Square Fruitland Park’s development application to annex multi-family high density dwelling units (R-15) on approximately 37 acres near the properties of Leesburg Fruit Company Inc./Holloway Properties Inc. and the Silver Pointe at Leesburg Apartments.

December 8, 2022 regular meeting

ACTION: 5:57:10 p.m. Subsequent to further discussions and **by unanimous consent, the elected body rejected the proposal previously cited by the city manager and recommended that other options be reviewed.**

5. ADJOURNMENT

The meeting adjourned at 5:59 p.m.

The minutes were approved at the January 12, 2023 meeting.

Signed
Esther B. Coulson, City Clerk, MMC

Signed
Chris Cheshire, Mayor

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY
DRAFT MEETING MINUTES
November 10, 2022**

A Community Redevelopment Agency regular meeting was held at 506 West Berckman Street, Fruitland Park, Florida 34731 on Thursday, November 10, 2022 at 6:45 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor Patrick DeGrave, Commissioners John L. Gunter Jr., Chris Bell, and John Mobilian.

Also present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Police Chief Erik Luce, Mr. Michael “Mike” Rankin, LPG Urban Regional Planners Inc. (consultant retained by the city); Deputy Finance Director Gary Bachman; and City Clerk Esther B. Coulson.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Cheshire called the meeting to order.

ACTION: 6:47.24 p.m. No action was taken.

2. ROLL CALL

Mayor Cheshire requested that Ms. Coulson call the roll where a quorum was declared present.

Agenda Change

Mayor Cheshire announced the agenda change to Item 4 which will be postponed at staff’s request.

ACTION: 6:47:02 p.m. **By unanimous consent and upon Mayor Cheshire’s suggestion, the CRA accepted the agenda change to Item 4 as previously cited.**

3. APPROVAL OF MINUTES

The CRA considered its action to approve the September 22 and October 13, 2022 CRA workshop meeting minutes.

ACTION: 6:48:13 p.m. **On motion made by Commissioner Mobilian, seconded by Vice Mayor DeGrave and unanimously carried, the CRA approved the previously cited minutes as submitted.**

4. AV AUDIO SYSTEM FOR COMMUNITY CENTER QUOTES

The CRA considered its action on the itemized quotes for the installation of an audio system to include speakers, main panel control system, microphones and amplifiers from the following vendors:

- Control Freak \$45,711.82
- Casaplex \$57,142.07

ACTION: 6:47:27 p.m. **On motion of Vice Mayor DeGrave, seconded by Commissioner Gunter and unanimously carried, the CRA postponed its action on the AV Audio System quotes for the community center at staff's request to the December 8, 2022 meeting.**

5. CRA 2023 MEETING SCHEDULE

The CRA considered its action to approve the 2023 meeting schedule.

ACTION: 6:48:41 p.m. **On motion of Vice Mayor DeGrave, seconded by Commissioner Bell and unanimously carried, the CRA approved the 2023 CRA meeting schedule as submitted.**

6. PUBLIC COMMENTS

Mr. Carl Yauk, Villages of Fruitland Park (Pine Hills) resident, questioned the exclusion of visual as it relates to the AV Audio System, Item 4, addressed earlier in this evening's meeting.

ACTION: 6:49:03 p.m. No action was taken.

7. UNFINISHED BUSINESS

There was no unfinished business to come before the CRA at this time.

ACTION: 6:50:29 p.m. No action was taken.

8. ADJOURNMENT

By unanimous consent, the meeting adjourned at 6:51 p.m.

Signed
Esther B. Coulson, City Clerk, MMC

Signed
Chris Cheshire, Mayor

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY
DRAFT WORKSHOP MEETING MINUTES
November 10, 2022**

A Community Redevelopment Agency workshop meeting was held at 506 West Beckman Street, Fruitland Park, Florida 34731 on Thursday, November 10, 2022 at 5:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter Jr., Commissioners Chris Bell, John Mobilian and Patrick DeGrave

Also present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Interim Community Development Director Michael “Mike” Rankin, LPG Urban Regional Planners Inc. (consultant retained by the city); and City Clerk Esther B. Coulson.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Cheshire called the meeting to order.

2. ROLL CALL

Mayor Cheshire requested that Ms. Coulson call the roll where a quorum was declared present.

3. CRA REDEVELOPMENT PLAN

The CRA recognized the CRA redevelopment plan design standards for the downtown district:

- residential plan design standards (land development code);
- landscape and lighting (master development agreement);
- permitted densities analysis (official zoning map), and
- community-based residential facilities zoning provisions

At Mayor Cheshire’s request, Mr. Rankin recognized the absence of Mr. Ryan Solstice, LPG Urban Regional Planners Inc.; indicated that they are proceeding in presenting an analysis for future consideration, and highlighted LPG’s review of plans on infrastructure downtown upgrades; main street property, lighting and streetscape improvements, and feathering opportunities on the feeder and downtown corridors.

Mayor Cheshire recalled the consensus at the October 13, 2022 CRA workshop for the city attorney and staff to:

- prepare stringent draft language on residential design standards and landscape and lighting to comply with and include in the land development code (LDC);
- provide landscaping/buffer provisions from master development agreements (MDAs) to read: *Landscaping shall also be provided around commercial building areas, a minimum of five (5) foot landscape buffer around the building perimeter on all sides visible to the general public. . . . ;*

- draft a layer over the existing City of Fruitland Park's Official Zoning Map showing an analysis of permitted densities of current apartment complexes or units (workforce housing and adult congregate living facilities); their clusters and areas of proximity as compared with approved MDAs and planned unit developments, and
- report back on the Community-Based Residential Facilities (CBRF) zoning designation provisions.

Commissioner DeGrave addressed the city's position to control growth on CR 466A with the preference for more fee simple town homes CBRF over multi-family dwelling units on every lot. He relayed the city's desire to review the restriction on available multi-family zoning designations under the LDC allowing consistency on the separation of commercial and residential designations for CR 466A and Micro Racetrack Road (vehicular-friendly) and permit small storefront restaurants with outside setting, municipal parking; streetscape, bump-outs at the intersection and specialty street lighting on Berckman Street (pedestrian-friendly).

After Commissioner DeGrave suggested the need for an amendment to the city's landscaping requirements (consistent with the LDC and comprehensive plan policies), he recommended that consideration be given to the city's vision and developers' commitments for quality development to be included in their MDAs, and recognized a new zoning designation with a cap.

Following much discussion and after Ms. Geraci- Carver identified under the current LDC the setback requirements for multi-family dwellings along the permitted planned unit development and parameter property boundaries, Commissioner DeGrave addressed the restriction of buffers adjoining CR 466A to a few different trees consistent with the LDC and believed greenspace along said corridor is required.

4. **ADJOURNMENT**

By unanimous consent, the meeting adjourned at 5:55 p.m.

Signed _____
Esther B. Coulson, City Clerk, MMC

Signed _____
Chris Cheshire, Mayor

**CITY OF FRUITLAND PARK
CRA AGENDA ITEM SUMMARY SHEET
Item Number: 4**

ITEM TITLE: Gazebo quotes for Fruitland Park Community Center’s Courtyard

MEETING DATE: January 12, 2023

DATE SUBMITTED: January 4, 2023

SUBMITTED BY: City Manager and Parks and Recreation Director

BRIEF NARRATIVE: Gazebo for Fruitland Park Community Center’s Courtyard quotes (excluding installation) to be placed to the west of the community center’s building at its courtyard.

- Fifthroom.com \$33,018.00
- GazeboCreations.com \$36,349.00, and
- CedarStore.com \$41,206.00

FUNDS REQUIRED: 20511-60636 CRA - \$33,018.00

ATTACHMENTS: Fifthroom.com, GazeboCreations.com, and CedarStore.com quotes

RECOMMENDATION: Select the total quote from Fifthroom.com for the gazebo at the lowest price of \$33,018.00. Staff recommends awarding the quote to the lowest responsive and responsible bidder Fifthroom.com.

ACTION: Approve awarding the bid to the lowest responsive and responsible bidder Fifthroom.com.

Quote

Quote #: 3038599 - B
Date: 5/9/22
Good Until: 5/23/22

Project Advisor

Name: Robert Imbrogno
Phone: 888-293-2339 x246
Fax: 724-444-5301
Email: Robert.Imbrogno@fifthroom.com

Customer

Ref #:
Job Name:
PO #:

Quantity	Product & Description	Unit Price	Total
1	20' Vinyl Dodecagon Double Roof Gazebo	\$29,799.00	\$29,799.00
1	Standard Roof	\$0.00	\$0.00
1	Top Railing Sections	\$0.00	\$0.00
1	Straight Posts	\$0.00	\$0.00
1	Standard Braces	\$0.00	\$0.00
1	Cupola	\$0.00	\$0.00
1	Old English Pewter Asphalt Shingles	\$0.00	\$0.00
1	1 x 1 Standard Railings	\$0.00	\$0.00
1	Standard White Vinyl	\$0.00	\$0.00
1	Engineered Drawings, with Stamp; Drawing State: FL; Permit to be acquired by Customer	\$1,599.00	\$1,599.00
0	Excluded: Fan, Screens, Ceiling, Deck		

Subtotal	\$31,398.00
Shipping	\$1,620.00
Pre-Tax Total	\$33,018.00
Sales Tax	\$0.00
TOTAL	\$33,018.00



Billing Details

Company: City of Fruitland Park
Name: Michelle Yoder
Address: -
City: Fruitland Park
State: Florida
Zip Code: 34731
Phone: 352-771-3417
Email: myoder@fruitlandpark.org

Shipping Details

Company: City of Fruitland Park
Name: Michelle Yoder
Address: -
City: Fruitland Park
State: Florida
Zip Code: 34731
Phone: 352-771-3417
Email: myoder@fruitlandpark.org

Payment Terms

50% down payment to start production.
Balance due prior to shipping

Notes

- *Production will Not Begin until Stamped Engineered Drawings are Approved
- *Stamped Engineered Drawings are Currently taking 2-3 Weeks to Complete
- *No Touch Delivery Service Available = Additional \$399
- Size or number of members, types of fastener and other design items could be affected by engineering or local ordinances. Fifthroom.com reserves the right to adjust pricing based on Engineering and local code compliance.
- Fasteners: All Fasteners Included

Shipping Notes

Shipping As a kit
Method: Motor Freight
Estimated shipping 7-9 Weeks after Drawing Approval.
Estimated transit time 2-3 days.

Quote #:	3038599
Date:	5/9/2022
Good Until:	6/9/2022

5410 Route 8 Gibsonia, PA 15044
1-888-293-2339/FX: 1-724-444-5301

Revision A - Dodecagon Gazebo

Quote:	
Company Name	City of Fruitland Park
Name	Michelle Yoder
Address	-
City	Fruitland Park State: FL Zip: 34731
Phone	352-771-3417 Fax:
Email	myoder@fruitlandpark.org

Mike Donaldson
724-444-5300
Gazebo.Creations@Gmail.com

Qty	Description	Unit Price	TOTAL
1	VDDG2000 - 20' Vinyl Dodecagon Double Roof Gazebo	\$32,899.00	\$ 32,899.00
	Standard White Vinyl		\$ -
	No Deck		\$ -
	1 x 1 Standard Railings		\$ -
	Old English Pewter Asphalt Shingles		\$ -
	No Ceiling		\$ -
	Cupola		\$ -
	No Screens		\$ -
	Standard Braces		\$ -
	No Fan		\$ -
	Straight Posts		\$ -
	Top Railing Sections		\$ -
	Standard Roof		\$ -
	Stamped Engineered Drawings		\$ 1,655.00
			\$ -



Subtotal	\$ 34,554.00
Shipping	\$ 1,795.00
TOTAL	\$ 36,349.00

Ship To:	
Company:	City of Fruitland Park
Name:	Michelle Yoder
Address:	-
City:	Fruitland Park State: FL Zip: 34731
Phone:	352-771-3417 Email: myoder@fruitlandpark.org

Notes:

Ships As Kit via Motor Freight

Estimated: 6-9 Weeks Delivery

After Drawing Confirmation

50% Deposit Required to Begin Order Construction.



Michelle Yoder
Fruitland Park FL 34731
Day: 3527713417
Email: myoder@fruitlandpark.org
Est. Purchase Time Frame: 0 - 1 Month

Name: 20' Vinyl Dodecagon Double Roof Gazebo

	Base Price Before Customizations and Freight: \$39,211
Standard White Vinyl	--
No Deck	--
1 x 1 Standard Railings	--
Old English Pewter Asphalt Shingles	--
No Ceiling	--
Cupola	--
No Screens	--
Standard Braces	--
No Fan	--
Straight Posts	--
Top Railing Sections	--
Standard Roof	--
	Price with Customizations and Drawings Before Freight: \$39211
Shipping	\$1995
Total	\$41206

**CITY OF FRUITLAND PARK
CRA AGENDA ITEM SUMMARY SHEET
Item Number: 5**

ITEM TITLE: New Metal Roofs at Gardenia Park and Veterans Park Pavilions

MEETING DATE: January 12, 2023

DATE SUBMITTED: January 4, 2023

SUBMITTED BY: City Manager and Parks and Recreation Director

BRIEF NARRATIVE: Following quotes to replace the current shingle roofs with new metal roofs at Gardenia Park and Veterans Park Pavilions:

- Covenant Roofing & Construction Inc. \$41,547.00
- McHale Roofing LLC \$44,600.00, and
- Eustis Roofing Co \$43,625.00

FUNDS REQUIRED: 20511-60665 (Parks Improvements) \$61,500

ATTACHMENTS: Quotes from Covenant Roofing, McHale Roofing, and Eustis Roofing.

RECOMMENDATION: The total quote from Covenant Roofing for the pavilions at the lowest price of \$41,547.00. Staff recommends awarding the quote to the lowest responsive and responsible bidder Covenant Roofing.

ACTION: Approve awarding the bid to the lowest responsive and responsible bidder Covenant Roofing.

THE DIFFERENCE IS
THE PROMISE



1410 Emerson Street, Leesburg, FL 34748
Phone: 352-314-3625 • Toll Free: 855-314-3625 • Fax: 352-240-3439
www.CovenantRoofFL.com • State Roofing License: CCC 1332763

Sales Contract

Covenant Roofing & Construction, Inc. agrees to furnish all materials and labor necessary to do the modernization work at the following address:

Name: City of Fruitland Park Date: 12/15/2022
Address: 810 W Berckman St (Vet park pavilion)
City: Fruitland Park State: FL Zip: 34731
Email: myoder@fruitlandpark.org Phone: _____ Mobile: 3527713417

In accordance with specifications given below:

REROOF:

SHINGLE ROOF

- REMOVE OLD ROOF TO WORKABLE SURFACE.
- RENAIL ROOF DECK WITH RING SHANK NAILS.
- REPLACE ANY ROTTED WOOD WITH STANDARD SHEATHING @ \$ 9 PER FOOT AND \$ 120 PER SHEET OF PLYWOOD, IF ANY. _____ (INITIAL)Line 3
- INSTALL High temp peel and stick UNDERLAYMENT OVER ENTIRE ROOF.
- INSTALL FHA/VA EAVES DRIP. COLOR Galvalume
- INSTALL NEW VALLEY METAL AND FLASHINGS AS NECESSARY.
- INSTALL NEW PLUMBING BOOTS OVER VENT PIPES AND RESEAL VENTS.
- INSTALL FIBERGLASS SHINGLES. COLOR _____
- INSTALL 0 FEET OF RIDGE VENT. COLOR _____
- CLEAN-UP JOB SITE OF ALL WORK DEBRIS AND HAUL AWAY ALL RELATED DEBRIS AND LEAVE JOB SITE CLEAN.
- CONTRACTOR WILL COORDINATE REMOVAL AND REINSTALLATION OF ROOF RELATED PERIPHERALS SUCH AS (BUT NOT LIMITED TO) SOLAR UNITS, SKYLIGHTS, TV. DISH AND AIR CONDITIONERS, ETC. REMOVE AND REINSTALL EXISTING SOFFIT AND FASCIA@ A TIME AND MATERIAL PRICE IN ADDITION TO CONTRACT PRICE, IF REQUIRED. THE COST FOR SUCH WORK WILL BE IN ADDITION TO CONTRACT PRICE AND HEREIN APPROVED BY HOMEOWNER _____ (INITIAL)Line 11
- ALL WORK COVERED BY A 5 YEAR WORKMANSHIP WARRANTY.

Upgraded CRC warranty

Install 26G GulfRib metal in galvalume

Contract Price \$ 41,347.00

- Contract Documents. This contract consists of this document, extra work/wood authorizations, if any, and if payments hereunder are to be financed, all financing documents. No promises other than those specifically set forth in the contract documents shall be recognized by either party. The entire understanding and agreement of the parties is contained in the contract documents.
- It is understood and agreed that this contract shall not become binding upon Covenant Roofing & Construction, Inc. until it is duly approved, accepted, signed and witnessed by an officer or officers of the Seller. ASAP
- Work on the job described in the contract documents will commence on approximately _____ and be completed on approximately ASAP. The recited dates are approximations and are subject to scheduling difficulties of Seller, labor and/or material shortages, acts of God and other events not foreseen by Seller. Seller reserves the right to employ any sub-contractor for the completion of the work described in the contract documents.
- Covenant Roofing & construction, Inc. reserves the right to substitute materials of equal or greater value and kind. Any required materials such as fire retardant plywood, tongue and groove board, etc. will be billed on a time and material basis. All other changes required by New Jurisdictional Code Enforcement Laws may result in additional charges.
- Interest at the rate of eighteen (18%) per cent per annum will be charged on all balances not paid as per the terms specified above. Reasonable attorney's fees will be charged to the Purchaser if it is necessary to place this contract in the hands of an attorney for collection, and this charge becomes a part of the contract and obligation of the Purchaser to pay.
- Parties agree that this agreement shall be construed according to the laws of the State of Florida and any action brought thereon may be brought in the State of Florida. Venue is hereby agreed to be in Lake County Florida.
- BUYERS RIGHT TO CANCEL (SOLICITED SALES ONLY) If you do not want the goods or services, you may cancel this agreement by providing written notice to the seller in person, by telegram, or by mail. This notice must indicate that you do not want the goods or services and must be delivered or postmarked before midnight of the third business day after you sign this agreement.
- Both worker's compensation and public liability insurance are carried by the Seller and they are applicable to the work to be performed.
- It is understood and agreed that the buyer hold harmless, Covenant Roofing & Construction, Inc., for any damages that may occur to the buyer's driveway(s) during delivery of materials and/or removal of the work related debris that may be required to perform this home improvement contract. Furthermore, the buyer herein gives permission for typical delivery vehicles and typical waste removal vehicles to enter said driveway(s) for the purpose of expediting this sales contract. _____ (INITIAL)Line 9
- Contractor will coordinate removal and reinstallation of roof related peripherals such as (but not limited to) solar units, skylights, T.V. dishes and air conditioners, etc. The cost for such work will be in addition to contract price and approved by homeowner.
- Covenant Roofing & Construction, Inc. shall not be held responsible for damage to electrical lines, water lines, refrigerant lines or other mechanical components that have been improperly installed near roof decking and may be damaged while performing installation of roofing materials. Covenant Roofing & Construction, Inc. shall not be responsible for any additional costs due to roof decking that may have old materials adhered in such a way that requires redecking of structure. _____ (INITIAL)Line 11
- Construction Industries Recovery Fund payment may be available from the CIRF if you lose money on a project performed under contract, where the loss results from specified violations of Florida law by a state-licensed contractor. For information about the recovery fund and filing a claim, contact the Florida Construction Industry Licensing Board at the following telephone number and address: 7960 Arlington Expressway, Suite 300, Jacksonville, FL 32211-7467 or call (904) 727-6530.
- Chapter 558, Florida Statutes contains important requirements you must follow before you may bring any legal action for an alleged construction defect in your home. Sixty days before you bring any legal action, you must deliver to the other party to this contract a written notice referring to chapter 558 of any alleged construction defects and to consider making an offer to repair or pay for the alleged construction defects. You are not obligated to accept any offer which may be made. There are strict deadlines under this Florida Law which must be met and followed to protect your interests.

Permit \$ 200.00

Total \$ 41,547.00

1/3 Deposit \$ 13,849.00

Subtotal \$ 27,698.00

BALANCE DUE \$ 27,698.00

UPON COMPLETION (Plus Total from Item 3 above)

Executed in triplicate, one copy of which was delivered to, and receipt is hereby acknowledged by Buyer, this 15 day of Dec, 2022

Approved and Accepted:

NOTICE TO OWNER

- Do not sign this home improvement contract in blank.
- You are entitled to a copy of the contract at the time you sign. Keep it to protect your rights.

(Dealer-Seller) (Seal)

(Purchaser Sign Here) (Seal)

By: _____
(Title)

(Purchaser Sign Here) (Seal)

Salesman

McHale Roofing, LLC

Specializing In All Types of Roofing and Roofing Repairs



Matt McHale
License # CCC1328197

114 N. Dixie Avenue
Fruitland Park, FL 34731

Tel: (352) 255-2758

Fax: (352) 365-0240

Email: mchale.roofing@yahoo.com

Web: www.mchalerroofing.com

December 20, 2022

City of Fruitland Park
506 W. Berckman Street
Fruitland Park, FL 34731
Via email to: myoder@fruitlandpark.org

McHale Roofing, Inc. presents the following proposal to supply and install materials:

Roof Replacement: Pavilion: 201 W. Berckman Street

- Remove existing architectural shingles.
- Nail off rood deck to bring up to code.
- Install Peel & Stick high-temperature underlayment.
- Install 26-gauge master or multi rib exposed fastener metal directly to deck using long life fasteners.
- Install 26-gauge hip & ridge cap.

Price: \$22,300.00.

Roof Replacement: Pavilion: 810 W. Berckman Street

- Remove existing architectural shingles.
- Nail off rood deck to bring up to code.
- Install synthetic underlayment, mechanically attached with Simplex.
- Install 26-gauge master or multi rib exposed fastener metal directly to deck using long life fasteners.

Price: \$22,300.00

Total Price to Replace Both Roofs: \$44,600.00.

Material Warranty: 40 Years on metal panels.

Labor Warranty: 7 years.

Continued/...

City of Fruitland Park Roof Replacement Estimates
Pavilions at 201 and 810 West Berckman Street
December 20, 2022
Page, 2

For the above price, we will remove all roofing debris, provide tarps to protect plants and grass as we tear off the old roof, and we will conduct a magnetized cleanup to ensure no nails are left behind.

We will inspect for damaged or rotted plywood and replace at an additional cost of \$115.00 per sheet. We will inspect for damaged or rotted trusses, 1 x 4 or 1 x 6 fascia, and replace at an additional \$15.00 per foot. This includes 2 x 4 or 2 x 6 fascia or trusses.

McHale Roofing, LLC. is a locally owned and operated roofing company that specializes in high quality work at a competitive price. Our reputation is important to us, and we can provide a long list of references from satisfied customers. We are rated **A+** by the Better Business Bureau and have numerous 5-star ratings. (<https://www.bbb.org/us/fl/fruitland-park/profile/roofing-contractors/mchale-roofing-inc-0733-115300633>)

We provide a written warranty on all repairs, reroofs or new installations that we complete. We will provide a written release of payment from our supply company to ensure that materials are fully paid for when we submit the invoice for payment.

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All inspections will be carried out by Inspectors from City of Fruitland Park, and payment will be due in full upon successful completion of a final inspection. No deposit or down payment is required until project is completed and passes final inspection.

Please call me at (352) 255-2758 if you have any questions.

Sincerely,

Matt McHale

Matt McHale
McHale Roofing, LLC.



Thank you for choosing Eustis Roofing!
 15311 Old US Hwy 441, Tavares, FL 32778
 Call/Text: 352.343.4240 | Fax: 352.742.1173
 Email: info@eustisroofing.com | www.eustisroofing.com

Metal Contract



LC # CCC1330258

Proposal Submitted To	<i>City of Fruitland Park</i>	Date	<i>12/20/2022</i>
Job Location	<i>201 W Berckman ST</i>	Phone	<i>352-360-6734</i>
Mailing address if different than Job Location	<i>Fruitland Park 34731</i>	Proj #	<i>21826</i>

We hereby submit specifications and estimates for: Buildings: *GARDENIA PARK Pavillion only*

- Remove the existing roofing material to decking. Inspect decking and re-nail deck as needed to meet code.
- Application of a High Temp PolySeal Membrane underlayment to decking, including valleys.
- Install new flashings as needed for a tight waterproof job. All perimeters, valleys and flashings are sealed with roof cement. Homeowner is responsible for any required stucco/siding work in flashing areas if necessary.
- Installation of new 2 1/2" 26 Ga. metal drip edge in areas without existing gutters.
- Install a Galvalume Metal Panel roof system, panels to extend a half inch around building to prevent water back drip. A 30 year Manufacturer's warranty on the metal will be issued upon the completion of the job.
- Installation of all new gooseneck vents/lead boots with Bullet Vents & Bullet Boots.
- Installation of necessary roof ventilation.
- This contract is based on one layer of shingle removal. In the event another layer of shingles is discovered at the time of the removal there will be additional charges borne to the homeowner of **\$50.00 per sq (for Labor & Dump expenses)**.
- Any existing skylight(s) will be replaced (installations are outside work only). Qty: _____ Size: _____
- Solar Dome Top(s) will be detached/reset. If the dome(s) are found cracked/damaged, a new dome top will be installed at the cost of current market value to the homeowner.
- Homeowner's Solar Panel Contractor must remove solar panels prior to the roof installation. If homeowner chooses to discard the system, ERC will remove/discard for an additional fee*. **Please circle: Keep or Discard***
- Rotten wood and/or faulty structural components are replaced on a time and material basis (**\$85/hr & cost of materials**).
- Debris created by workmen will be removed from the premises and a power magnet dragged around perimeter for nails.

Homeowner responsibilities: Satellite/Dish Reposition, Lightning Protection Replacement, Solar Panel(s) Removal/Reinstallation, Powerlines

Eustis Roofing Co: Guarantees all workmanship for five years. Obtains all necessary building permits. After final payment, a Contractor's Final Payment Affidavit provided upon request. All job-site crew members are directly employed by Eustis Roofing Co. No subcontracting or leased workers on job site.

30 Year Manufacturer's Warranty Products

<input type="checkbox"/>	Hidden Screw - Snap Lock (24 gauge)	\$ _____	Initials _____
<input checked="" type="checkbox"/>	Multi Rib (26 gauge)	\$ <u>22,750</u>	Initials _____
<input type="checkbox"/>	Upgrade Choice of Standard Stock Color	\$ _____	Initials _____
Other: _____		\$ _____	Initials _____
Drip Edge Color: _____		Roof Material Color: _____	Initials _____

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: _____ + option(s)

PAYMENT IN FULL IS DUE UPON COMPLETION OF JOB.

**** ROOF REPLACEMENTS REQUIRE A 15% NON-REFUNDABLE PARTIAL PAYMENT AT ACCEPTANCE OF PROPOSAL ****
ALL CREDIT CARD PAYMENTS WILL BE CHARGED A 3% CREDIT CARD TRANSACTION FEE.

A Service Charge of 1.5% Per Month Shall be Assessed to All Amounts 30 Days Overdue.

All materials are subject to change due to supplier availability. All work to be completed in a workmanlike manner according to standard practices. Eustis Roofing Company (ERC) shall be entitled to recover any and all expenses incurred in the enforcement of terms herein whether or not formal legal action is commended, including, but not limited to, a reasonable attorney's fee and court costs. All agreement contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. I understand that signing this agreement, I am entering into a legal and binding contract with ERC.

Authorized Signature; *Eustis Roofing Company, Inc* this proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. ERC is authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature(s) _____



Thank you for choosing Eustis Roofing!

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Email: info@eustisroofing.com | www.eustisroofing.com

Metal Contract



LC # CCC1330258

Proposal Submitted To	<u>City of Fruitland Park</u>	Date	<u>12/20/2022</u>
Job Location	<u>810 Berckman ST Fruitland</u>	Phone	<u>352-360-6734</u>
Mailing address if different than Job Location	<u>Park, FL 34731</u>	Proj #	<u>21827</u>

We hereby submit specifications and estimates for: Buildings: Veterans Memorial Park Pavilion only

- Remove the existing roofing material to decking. Inspect decking and re-nail deck as needed to meet code.
- Application of a High Temp PolySeal Membrane underlayment to decking, including valleys.
- Install new flashings as needed for a tight waterproof job. All perimeters, valleys and flashings are sealed with roof cement. Homeowner is responsible for any required stucco/siding work in flashing areas if necessary.
- Installation of new 2 1/2" 26 Ga. metal drip edge in areas without existing gutters.
- Install a Galvalume Metal Panel roof system, panels to extend a half inch around building to prevent water back drip. A 30 year Manufacturer's warranty on the metal will be issued upon the completion of the job.
- Installation of all new gooseneck vents/lead boots with Bullet Vents & Bullet Boots.
- Installation of necessary roof ventilation.
- This contract is based on one layer of shingle removal. In the event another layer of shingles is discovered at the time of the removal there will be additional charges borne to the homeowner of **\$50.00 per sq (for Labor & Dump expenses)**.
- Any existing skylight(s) will be replaced (installations are outside work only). Qty: _____ Size: _____
- Solar Dome Top(s) will be detached/reset. If the dome(s) are found cracked/damaged, a new dome top will be installed at the cost of current market value to the homeowner.
- Homeowner's Solar Panel Contractor must remove solar panels prior to the roof installation. If homeowner chooses to discard the system, ERC will remove/discard for an additional fee*. **Please circle: Keep or Discard***
- Rotten wood and/or faulty structural components are replaced on a time and material basis (**\$85/hr & cost of materials**).
- Debris created by workmen will be removed from the premises and a power magnet dragged around perimeter for nails.

Homeowner responsibilities: Satellite/Dish Reposition, Lightning Protection Replacement, Solar Panel(s) Removal/Reinstallation, Powerlines

Eustis Roofing Co: Guarantees all workmanship for five years. Obtains all necessary building permits. After final payment, a Contractor's Final Payment Affidavit provided upon request. All job-site crew members are directly employed by Eustis Roofing Co. No subcontracting or leased workers on job site.

30 Year Manufacturer's Warranty Products

<input type="checkbox"/>	Hidden Screw - Snap Lock (24 gauge)	\$ _____	Initials _____
<input checked="" type="checkbox"/>	Multi Rib (26 gauge)	\$ <u>21,875</u>	Initials _____
<input type="checkbox"/>	Upgrade Choice of Standard Stock Color	\$ _____	Initials _____
Other: _____		\$ _____	Initials _____
Drip Edge Color: _____		Roof Material Color: _____	Initials _____

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: _____ + option(s)

PAYMENT IN FULL IS DUE UPON COMPLETION OF JOB.
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Authorized Signature; Eustis Roofing Company, Inc this proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. ERC is authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

 Signature(s)

**CITY OF FRUITLAND PARK
CRA AGENDA ITEM SUMMARY SHEET
Item Number: 6**

ITEM TITLE: Public Comments

MEETING DATE: Thursday, January 12, 2023

DATE SUBMITTED: Thursday, January 5, 2023

SUBMITTED BY: City Clerk

BRIEF NARRATIVE: **Item Description:** This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the community redevelopment agency at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the CRA. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the CRA addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

FUNDS REQUIRED: None

ATTACHMENTS: None

RECOMMENDATION: None

ACTION: None