

**FRUITLAND PARK
COMMUNITY REDEVELOPMENT AGENCY MEETING AGENDA
June 27, 2019**

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, FL 34731
As soon as practical at 6:30 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES (city clerk)
February 14, 2019 CRA meeting minutes

4. BUSINESS IMPROVEMENT MATCHING GRANT FAÇADE PROGRAM – APPLICATION (city manager)

5. BLIGHTED AREAS AND ABANDONED PROPERTY ABATEMENT DISCUSSION (city manager)

6. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the Community Redevelopment Agency at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the CRA. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the CRA addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

7. OTHER BUSINESS

8. ADJOURNMENT

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he

or she will need a record of the proceedings and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY
DRAFT MEETING MINUTES
February 14, 2019**

A Community Redevelopment Agency meeting was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, February 14, 2019 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick DeGrave and John Mobilian.

Also Present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Interim Police Chief Erik Luce, Administrative Assistant Jeni Simiken, Police Department; Deputy Fire Chief Tim Yoder, Fire Department; Fruitland Park Library Director JoAnn Glendinning; Public Works Director Dale Bogle, and City Clerk Esther B. Coulson.

1. CALL TO ORDER

ACTION: 6:01:26 PM Mayor Cheshire called the meeting to order.

2. ROLL CALL

ACTION: 6:01:31 PM At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was declared present.

3. APPROVAL OF MINUTES

- December 13, 2018 CRA meeting minutes
- February 7, 2019 CRA workshop meeting

ACTION: 6:01:40 PM **On motion of Commissioner Bell, seconded by Commissioner DeGrave and unanimously carried, the CRA approved the minutes as previously cited.**

4. BUSINESS IMPROVEMENT MATCHING GRANT PROGRAM

Mr. La Venia reported on the CRA's consensus at its February 7, 2019 workshop regarding recommendations on the Business Improvement Matching Grant program; later addressed the intent to advertise and notice same on the city's website, and requested including the following:

- the city will set aside \$24,000;
- applications for the program are due no later than April 19, 2019;
- successful grantees will complete all work by September 1, 2019 and
- all receipts will be received and processed by September 13, 2019.

ACTION: 6:02:03 PM **On motion of Commissioner DeGrave, seconded by Commissioner Mobilian and unanimously carried, the city commission approved the final Business Improvement Match Grant program document with the recommendations as previously cited by the city manager.**

5. PUBLIC COMMENTS

ACTION: 6:04:25 PM. None.

6. OTHER BUSINESS

ACTION: 6:04:41 PM. None.

7. ADJOURNMENT

ACTION: 6:04:43 PM

The minutes were approved at the June 27, 2019 CRA meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor



To: Mayor
Commissioners

From: Gary La Venia
City Manager

Date: Thursday, June 20, 2019

Re: CRA Façade Improvement Application(s)

Attached find, for your review, two application(s) submitted for the CRA Façade Improvement Program.

Both application(s) emanate from the same business, that being the Rose Plantation

Application # 1, which is delineated with the words Projects # 1 on the cover page, is for the installation of awnings on the façade of the building. They are to be located approximately 9' off the brick entryway to the front porch. The approximate cost is \$2,200.

Application # 2 is for aesthetic up lighting around the trees on the property at a total cost of \$5,431.85.

The applicant is asking that the split application be viewed as one big project and that \$2,500 awarded toward the whole proposed improvement.

I have reached out to the applicant to invite him to the CRA meeting to be held Thursday, June 27 to address any questions or answer any question the Commission might have regarding his application(s).

Should you have any question please call me.

CC: E. Coulson, City Clerk
A. Geraci, City Attorney
T. Kelly, Community Development Director

PROJECT #1

Bid Estimates for Proposed Work: (exterior only)
(Attach additional pages if necessary)

Bid Estimate #1:

Bid Estimate #2:

Company Name: Sunshades Products

Company Name: Brown Construction Co

Contact Name: Mike

Contact name: Andrew Brown

Contact Phone #: 352-205-8858

Contact Phone # 352-409-1308

Contact E-Mail Sunshades Inc@AOL.com

Contact E-Mail _____

Total Bid Amount: \$2200 plus permit Fee

Total Bid Amount: \$2650.00

Please Provide Source of Matching Funds: COMPANY checking Account

Property Owner Information:

Owner Name: Fountain Lakes Properties LLC D/B/A The Rose Plantation

Address: 200 Rose Ave

City: Fruitland Park State: FL Zip Code: 34731

Phone #: 352-805-4340 Fax: 352-805-4339 E-Mail: www.TheRosePlantation.com

I, Fountain Lake Properties LLC, as owner of the project property hereby provide authorization to the applicant to rehabilitate the property described in this application. Furthermore I hereby grant my consent and give the applicant the authority to sign and enter into an agreement to perform the rehabilitation work to this property.

Owner hereby acknowledges the following:

- Owner has been provided a copy of the program guidelines, and has read and understands them.
- Owner agrees to conditions and restrictions of the CRA Matching Grant Façade Improvement Program

Fountain Lake Properties LLC

Print Name
John Gibson

[Signature]
Owners Signature



Sworn to (or Affirmed) and Subscribed Before Me This 21 Day of May, 2019 BY John Gibson
Who Did Not Take an Oath;

Notary Seal



[Handwritten Signature]
Signature of Notary

Certification/Signature of Applicant:

I, John Gibson, certify that all information in this application and all information furnished in support of this application is the for the purpose of obtaining a 50/50 grant is true and complete to the best of my knowledge and belief.

If the applicant is not the owner of the property to be rehabilitated or if the applicant is not the sole owner of the property, the applicant certifies he/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property.

Successful applicants in the CRA Matching Façade Improvement Program are encouraged to contact with locally owned businesses when available for the purpose of fulfilling this grant.

Verification of contained in this application may be obtained by the CRA from any available source.

Applicant also hereby acknowledges the following:

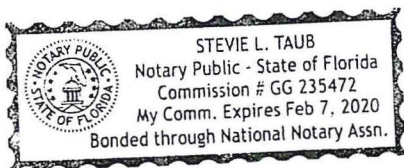
- Applicant has read and understands the program guidelines and criteria
- Applicant must meet all city requirements and code
- Applicant understands that final approval must come from all City Departments and Boards concerned with any improvement.

John Gibson
Print Name

[Handwritten Signature]
Applicants Signature

Sworn to (or Affirmed) and Subscribed Before Me This 21 Day of May, 2019 BY John Gibson
Who Did Not Take an Oath;

Notary Seal



[Handwritten Signature]
Signature of Notary

407-935-9115
 1-800-832-4268
 Fax: 407-935-9242
 sunshadesinc@aol.com

2893 Big Sky Blvd.
 Kissimmee, FL 34744



www.sunshadesofcentralflorida.com

INVOICE

No. 14627

DATE 3-26-19

| | |
|------------------------------------|---|
| NAME <u>The Rose Plantation</u> | PHONE # <u>352 805 4340</u> |
| ADDRESS <u>200 Rose Ave</u> | CELL PHONE # <u>John-Judy Gibson</u> |
| APT/STE <u>Fruitland Park</u> | EMAIL <u>816 697 5000</u> |
| CITY, STATE, ZIP | EMAIL (2) |

| QUANTITY | DESCRIPTION | PRICE | AMOUNT |
|----------|---------------------------|-------|--------|
| | <u>CANOPY AWNING</u> | | |
| | <u># 2200-</u> | | |
| | <u># 2700-</u> | | |
| | <u>This one</u> | | |
| | <u>Price includes all</u> | | |

| | | |
|--|-----------------|--|
| BUYER: <input type="checkbox"/> Buyer has been instructed on how to use the equipment _____ <small>Initial</small> | TOTAL: | |
| | DEPOSIT: | |
| | BALANCE: | |
| PAYMENT: <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ <input type="checkbox"/> Credit Card # _____ Exp. _____ | | |

Full Payment is due upon completion of work.
 By signing below, the buyer agrees to the total amount and this becomes a binding contract.

Signature: _____ Date: _____

KEEP THIS SLIP FOR REFERENCE

Mikes # 352-205-8858-Awning

2 PA

mg 14M



APR 17 2019

Community Development Office
506 W. Berckman Street
Fruitland Park, FL 32163
352-360-6727 ext. 2225



CRA Matching Grant Façade Improvement Program

(The Matching Grant Façade Improvement Program promotes the maintenance and rehabilitation of business properties located in the CRA by providing matching grants up to \$2,500.00 toward facade improvements.

Applicants should submit completed applications with all supporting documentation to the Community Development Office.)

Applicant/Business Information:

Name of Business: Fountain Lakes Properties LLC D/B/A The Rose Plantation

Address: 200 Rose Ave

City: Fruitland Park State: FL Zip Code: 34731

Phone #: 352-805-4340 Fax: 352-805-4339 E-Mail: _____

Contact Name: John Gibson

Ownership Structure: LLC
(Sole proprietorship, partnership, corporation, other)

Project information:

Project Name: THE ROSE PLANTATION IMPROVEMENTS

Project Address: 200 ROSE AVE, FRUITLAND PARK

Property Key #: _____

Description of Proposed Exterior Improvements:

Describe in detail the scope of work: (attach additional pages if necessary)

COVER WITH AN AWNING APPROX 9' OF THE BRICK ENTRYWAY TO THE FRONT PORCH \$2200 plus APPROX \$300 IN PERMIT FEES. TOTAL 2500

Project #2 is to INSTALL LANDSCAPING UP LIGHTS AROUND THE OUTSIDE GROUNDS TO IMPROVE THE AESTHETIC BEAUTY OF THE PROPERTY IN ACCORDANCE WITH THE ATTACHED ESTIMATE OF 4,231.95 PLUS APPROX 1200 IN FIXTURES AND TRANSFORMERS FOR APPROX COST OF 5431.95. Requesting the \$2500 GRANT be split between the two projects

If you need further information please call my cell at 816-697-5000.

Project #2

Bid Estimates for Proposed Work: (exterior only)
(Attach additional pages if necessary)

Bid Estimate #1:

Bid Estimate #2:

Company Name: BMF Automation & Electric
Contact Name: DARYL MOSE
Contact Phone #: 352-207-6989
Contact E-Mail: BMFAUTOMATION@gmail.com
Total Bid Amount: 4231.85

Company Name: BROWN CONSTRUCTION
Contact name: Andrew BROWN
Contact Phone # 352-409-1308
Contact E-Mail _____
Total Bid Amount: \$4500.00

Please Provide Source of Matching Funds: company checking account


Property Owner Information:

Owner Name: Fountain LAKE PROPERTIES LLC D/B/A The ROSE PLANTATION
Address: 200 ROSE AVE
City: FRUITLAND PARK State: FL Zip Code: 34731
Phone #: 352-805-4340 Fax: 352-805-4339 E-Mail: OWN.TheRosePlantation.com

I, _____, as owner of the project property hereby provide authorization to the applicant to rehabilitate the property described in this application. Furthermore I hereby grant my consent and give the applicant the authority to sign and enter into an agreement to perform the rehabilitation work to this property.

Owner hereby acknowledges the following:

- Owner has been provided a copy of the program guidelines, and has read and understands them.
- Owner agrees to conditions and restrictions of the CRA Matching Grant Façade Improvement Program

Fountain LAKE PROPERTIES LLC
Print Name
by John Gibson

Owners Signature



Sworn to (or Affirmed) and Subscribed Before Me This 21 Day of May, 2019 BY John Gibson
Who Did Not Take an Oath;

Notary Seal



[Handwritten Signature]
Signature of Notary

Certification/Signature of Applicant:

I, John Gibson, certify that all information in this application and all information furnished in support of this application is the for the purpose of obtaining a 50/50 grant is true and complete to the best of my knowledge and belief.
If the applicant is not the owner of the property to be rehabilitated or if the applicant is not the sole owner of the property, the applicant certifies he/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property.

Successful applicants in the CRA Matching Façade Improvement Program are encouraged to contact with locally owned businesses when available for the purpose of fulfilling this grant.

Verification of contained in this application may be obtained by the CRA from any available source.

Applicant also hereby acknowledges the following:

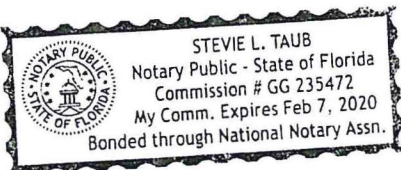
- Applicant has read and understands the program guidelines and criteria
- Applicant must meet all city requirements and code
- Applicant understands that final approval must come from all City Departments and Boards concerned with any improvement.

John Gibson
Print Name

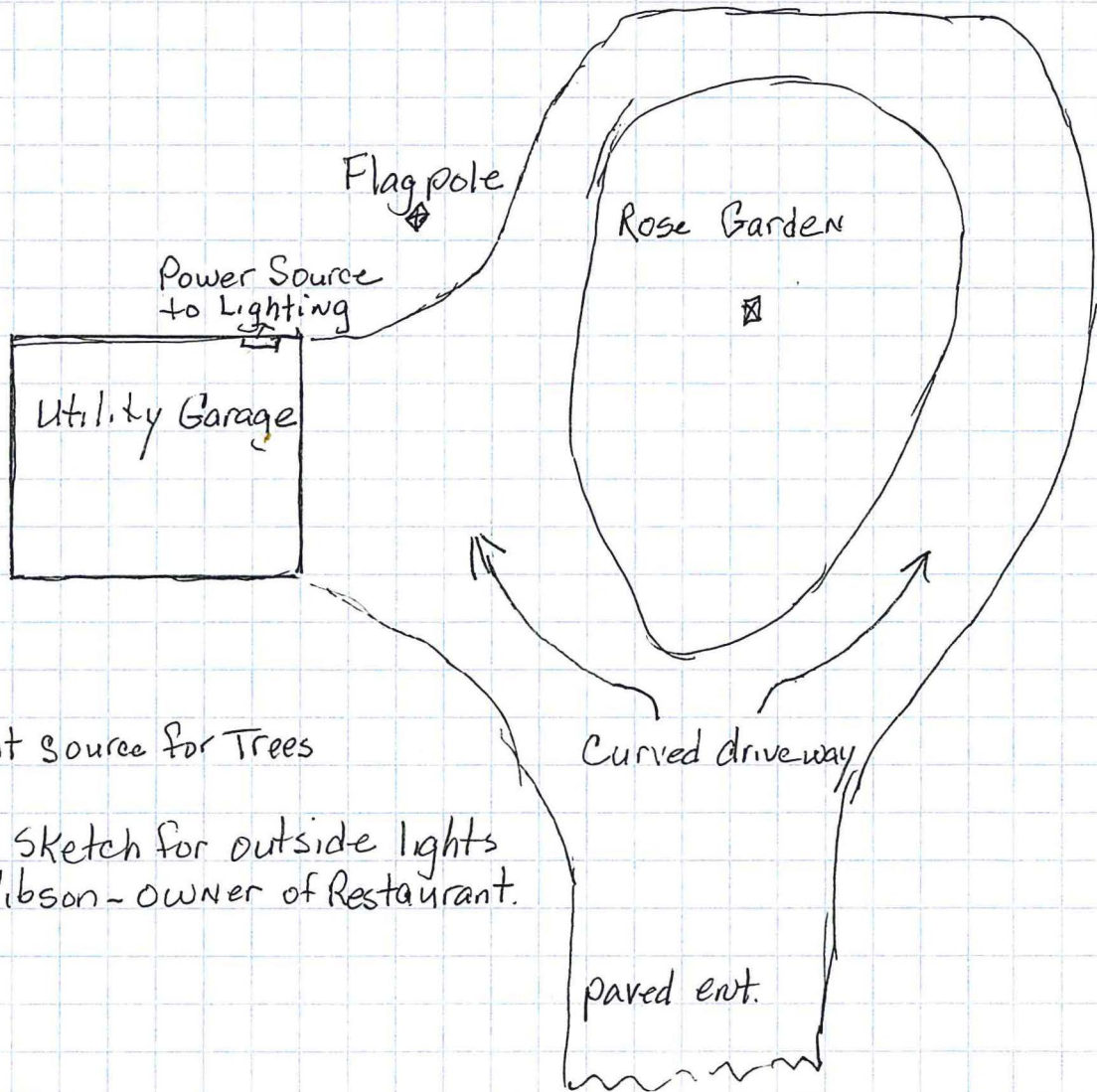
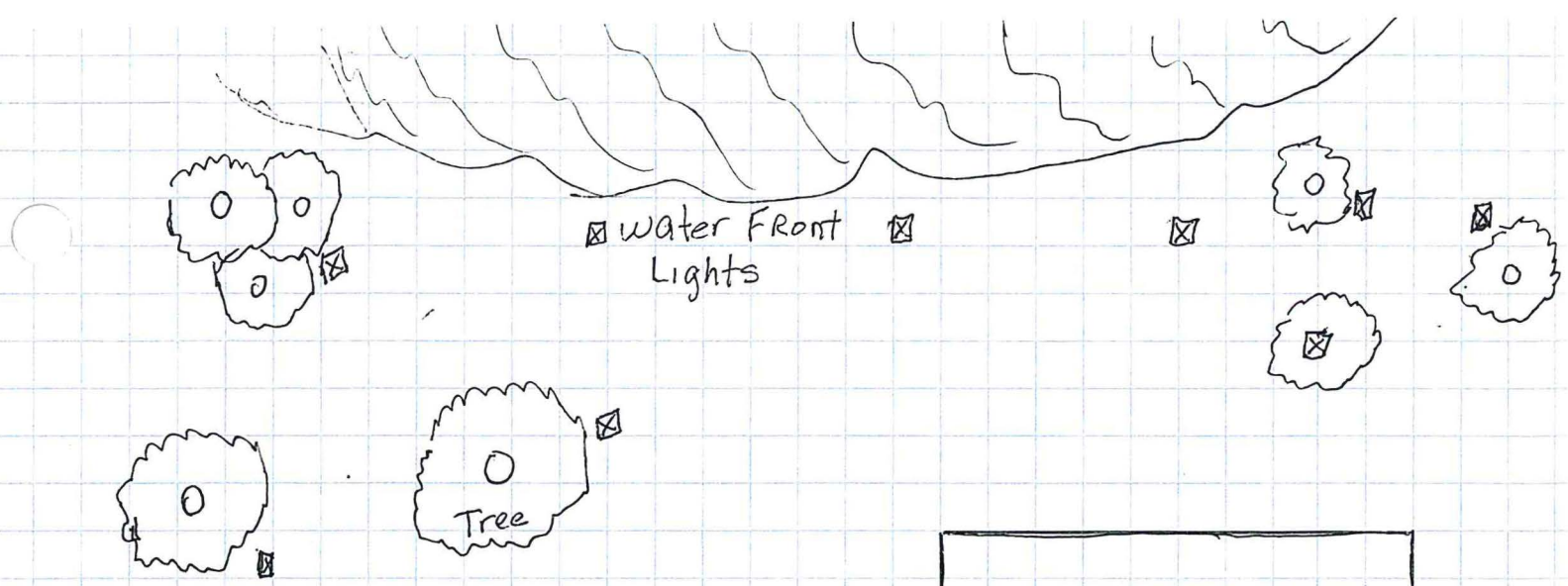
[Handwritten Signature]
Applicants Signature

Sworn to (or Affirmed) and Subscribed Before Me This 21 Day of May, 2019 BY John Gibson
Who Did Not Take an Oath;

Notary Seal



[Handwritten Signature]
Signature of Notary



☒ Light source for Trees

Purposed Sketch for outside lights
John Gibson - owner of Restaurant.

BMF AUTOMATION & ELECTRIC

QUOTE

LET BMF AUTOMATE YOUR LIFE

PO Box 630
 Wildwood, Florida
 Phone (352) 207-6989

DATE: April 16, 2019
Quote # 3011

Bill To: Rose Plantation

 200 Rose Ave
 Fruitland Park, Florida
 Phone

Ship To:

Comments or Special Instructions:

| SALESPERSON | P.O./CHECK NO. | SHIP DATE | SHIP VIA | F.O.B. POINT | TERMS |
|-------------|----------------|-----------|----------|--------------|---------|
| Muse | | 4/15/19 | | | 30 days |

| QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|----------|------------------------------------|------------|-------------|
| 545 | 545 feet of hand digging | \$ 3.00 | \$ 1,635.00 |
| 600 | 600 feet 3/4 inch conduit | 0.40 | 240.00 |
| 600 | White #12 copper | 0.35 | 210.00 |
| 600 | Black #12 copper | 0.35 | 210.00 |
| 600 | Green #12 copper | 0.35 | 210.00 |
| 2 | 15 amp breakers | 10.00 | 20.00 |
| 30 | Adapters and Connectors | 6.00 | 180.00 |
| 1 | Permits and Licensing Est | 300.00 | 300.00 |
| 10 | Hours Electrical Labor Electrician | 65.00 | 650.00 |
| 10 | Hours Electrical Labor Helper | 30.00 | 300.00 |

| | |
|---------------------|--------------------|
| SUBTOTAL | \$ 3,955.00 |
| TAX RATE | 7.00% |
| SALES TAX | 276.85 |
| SHIPPING & HANDLING | |
| TOTAL | \$ 4,231.85 |

Make all checks payable to **BMF AUTOMATION & ELECTRIC**
 If you have any questions concerning this quote, contact W. Darryl Muse, (352) 207-6989, BMFAutomation@gmail.com

THANK YOU FOR YOUR BUSINESS!