



**FRUITLAND PARK
COMMUNITY REDEVELOPMENT AGENCY
MEETING AGENDA**

April 28, 2016

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, FL 34731

As soon as practical at 7:15 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

4. APPROVAL OF MINUTES (city clerk)

March 24, 2016 minutes

**5. CRA Resolution 2016-001 - - Budget Amendment BT2016-014 - 466A
Phase I Infrastructure Project - Redevelopment System Improvements
Water (city treasurer/city attorney)**

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2015/2016 FISCAL YEAR BUDGET TO TRANSFER FUNDS FROM REDEVELOPMENT FUND BALANCE TO REDEVELOPMENT SYSTEM IMPROVEMENTS WATER FOR RELOCATION OF UTILITIES ON CR 466A; AND PROVIDING FOR AN EFFECTIVE DATE.

6. NEW BUSINESS

7. ADJOURNMENT

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY MEETING
MINUTES
March 24, 2016**

A meeting of the Fruitland Park Community Redevelopment Agency was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, March 24, 2016 at 7:15 p.m.

Members Present: Mayor Christopher Bell, Commissioners Chris Cheshire, Ray Lewis, and Rick Ranize.

Member Absent: Vice Mayor John L. Gunter Jr.

Also Present: City Manager Gary La Venia, City Attorney Anita Geraci-Carver, City Treasurer Jeannine Racine Michaud, Police Chief Mike Fewless, Deputy Chief Dennis Cutter, Police Department; Assistant Fire Chief Don Gilpin, Deputy Chief Tim Yoder, Fire Department; Community Development Director Charlie Rector, Parks and Recreation Director Michelle Yoder, and City Clerk Esther B. Coulson.

1. CALL TO ORDER

Mayor Bell called the meeting to order at 7:16 p.m.

2. ROLL CALL

At Mayor Bell's request, Ms. Coulson called the roll and a quorum was declared present.

By unanimous consent the Community Redevelopment Agency excused Vice Mayor John L. Gunter Jr.'s absence from this evening's meeting.

3. ANNUAL ELECTION OF OFFICERS

(a) Chair

(b) Vice Chair

After Mayor Bell recognized the annual election of CRA officers, Ms. Geraci-Carver referred to the requirements under of the Florida State Statutes for the CRA to elect its chair and vice chair annually which does not automatically default to the mayor and vice mayor.

At Mayor Bell's request, **Commissioner Cheshire placed the name of Mayor Chris Bell to be nominated as Chair and Vice Mayor John L. Gunter Jr., as Vice Chair of the Community Redevelopment Agency for 2016. This nomination was seconded by Commissioner Lewis.**

There being no further names placed in nomination and **by unanimous consent, the nominations were declared closed which resulted in the unanimous selection designating Mayor Chris Bell as chair of the Community Redevelopment Agency for 2016.**

4. **APPROVAL OF MINUTES**

The CRA considered its action to approve the February 10, 2005 and May 8, 2014 minutes.

After Mayor Bell and Vice Mayor Gunter were identified as the only members that served on the old CRA during 2005, **by unanimous consent, the CRA accepted the city attorney's recommendation to leave the February 10, 2005 CRA minutes unapproved.**

On motion of Commissioner Lewis, seconded by Commissioner Ranize and unanimously carried, the CRA approved the May 8, 2014 minutes as submitted.

4. **PUBLIC COMMENTS**

No one from the public appeared before the CRA at this time.

5. **FY 2015-16 CRA Activity Report**

The CRA considered its approval of filing with the City of Fruitland Park Commission a report of its activities for FY 2015-16 (complete financial statement setting forth its assets, liabilities, income and operating expenses as of the end of the fiscal year).

After much discussion and **on motion of Commissioner Ranize, seconded by Commissioner Lewis and unanimously carried, the CRA approved the filing of the report as previously cited.**

6. **NEW BUSINESS**

Following extensive Mr. La Venia explained that the final version of the updated Community Redevelopment Plan will be provided to the CRA prior to the workshop.

Based on the reallocation of CRA funds and the authority given of up to \$4,000 for expenditures, Ms. Geraci-Carver addressed the requirement for a CRA budget workshop and the approval of its budget prior to the city commission approving the citywide budget.

7. **ADJOURNMENT**

There being no further business to come before the CRA at this time, on motion made, second and unanimously carried, the meeting adjourned at 7:32 p.m.

The minutes were approved at the April 14, 2016 regular meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Christopher Bell, Mayor

CRA RESOLUTION 2016-001

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2015/2016 FISCAL YEAR BUDGET TO TRANSFER FUNDS FROM REDEVELOPMENT FUND BALANCE TO REDEVELOPMENT SYSTEM IMPROVEMENTS WATER FOR RELOCATION OF UTILITIES ON CR 466A; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2015-2016 budget of the City of Fruitland Park and CRA was adopted on September 22, 2015; and

WHEREAS, Lake County's original estimate for relocation of utilities on CR 466A was \$328,660; and

WHEREAS, the successful bid amount for relocation is \$374,094; and

WHEREAS, the CRA desires to amend the CRA 2015-2016 Fiscal Year budget to transfer \$45,434 from the Redevelopment Fund Balance to cover the addition expense.

NOW, THEREFORE, BE IT RESOLVED BY THE CRA OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The budget adopted on September 22, 2016; is amended as set forth in Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 28th day of April, 2016, by the CRA of the City of Fruitland Park, Florida.

City of Fruitland Park
Christopher J. Bell, Chairman

Attest:

Esther B. Coulson, City Clerk

Commissioner Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Vice Chairman Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Lewis _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Ranize _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Mayor Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT16-014

To: City Manager

Date: 19-Apr-2016

Prepared by: City Treasurer
Department Head

Approved: City Manager

REVENUES:

Table with 3 columns: Object name & #, Amount, Inc/Dec. Row 1: 20001-38001 Transfer in from Redevelopment Fund Balance, 45,434, Inc/Dec.

EXPENDITURES:

Table with 3 columns: Object name & #, Amount, Inc/Dec. Row 1: 20511-60655 Redevelopment System Improvements Water, 45,434, Inc/Dec.

Explanation: Increase budget for Relocation of Utilities on CR 466a. Original estimate from Lake County was \$328,660.

Final award was 374,094.

Approved by Commission: Date

City Clerk

City Treasurer

Mayor