



**FRUITLAND PARK  
COMMUNITY REDEVELOPMENT AGENCY  
MEETING AGENDA**

**August 25, 2016**

City Hall Commission Chambers  
506 W. Berckman Street  
Fruitland Park, FL 34731

**As soon as practical at 7:15 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

**4. APPROVAL OF MINUTES (city clerk)**

April 28, 2016 meeting

**5. FY 2016-176 CRA Budget (city treasurer)**

**6. NEW BUSINESS**

**7. ADJOURNMENT**

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

**PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.**

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY MEETING**  
**MINUTES**  
April 28, 2016

A meeting of the Fruitland Park Community Redevelopment Agency was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, April 28, 2016 at 7:15 p.m.

Members Present: Mayor Christopher Bell, Vice Mayor John L. Gunter Jr., Commissioners Chris Cheshire, and Ray Lewis.

Also Present: City Manager Gary La Venia, City Attorney Anita Geraci-Carver, City Treasurer Jeannine Racine Michaud, Police Chief Mike Fewless, Deputy Chief Dennis Cutter, Assistant Fire Chief Don Gilpin, Deputy Chief Tim Yoder, and Firefighter Christopher Lewis, Fire Department; Community Development Director Charlie Rector, Public Works Director Dale Bogle, Parks and Recreation Director Michelle Yoder, and City Clerk Esther B. Coulson.

**1. CALL TO ORDER**

Mayor Bell called the meeting to order at 7:12 p.m.

**2. ROLL CALL**

At Mayor Bell's request, Ms. Coulson called the roll and a quorum was declared present.

**3. APPROVAL OF MINUTES**

**On motion of Commissioner Cheshire, seconded by Commissioner Lewis and unanimously carried, the CRA approved the March 24, 2016 minutes as submitted.**

**4. PUBLIC COMMENTS**

No one from the public appeared before the CRA at this time.

**5. CRA Resolution 2016-001 – - Budget Amendment BT2016-014 - 466A Phase I Infrastructure Project - Redevelopment System Improvements Water**

Ms. Geraci-Carver read into the record proposed CRA Resolution 2016-001, the substance of which is as follows:

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT  
AGENCY OF THE CITY OF FRUITLAND PARK, FLORIDA,  
AMENDING THE 2015/2016 FISCAL YEAR BUDGET TO TRANSFER  
FUNDS FROM REDEVELOPMENT FUND BALANCE TO  
REDEVELOPMENT SYSTEM IMPROVEMENTS WATER FOR  
RELOCATION OF UTILITIES ON CR 466A; AND PROVIDING FOR  
AN EFFECTIVE DATE.

After discussion and **on motion of Commissioner Cheshire, seconded by Commissioner Lewis and unanimously carried, the CRA adopted Resolution 2016-001 as previously cited.**

**6. NEW BUSINESS**

There was no new business to come before the CRA at this time.

**7. ADJOURNMENT**

On motion made, second and unanimously carried, the meeting adjourned at 7:18 p.m.

The minutes were approved at the August 25, 2016 CRA meeting.

Signed \_\_\_\_\_  
Esther B. Coulson, City Clerk

Signed \_\_\_\_\_  
Christopher Bell, Mayor

PROJECTION: 2017 FY 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

REDEVELOPMENT TRUST FUND	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 ADOPTED	PCT CHANGE
<u>20001 REDEVELOPMENT FUND REVENUE</u>							
<u>33 INTERGOVERN. REVENUE</u>							
<u>33901 CITY OF FRUITLAND PARK</u>							
20001 33901 CITY OF FR	99,774.00	101,172.00	101,172.00	100,584.00	.00	106,818.00	5.6%
20001 33902 LAKE COUNT	113,432.00	113,303.00	113,303.00	111,516.00	.00	118,489.00	4.6%
20001 33903 LC WTR AUT	5,379.00	5,455.00	5,455.00	5,423.00	.00	5,759.00	5.6%
20001 33904 LAKE CO AM	9,750.00	9,887.00	9,887.00	9,730.00	.00	10,339.00	4.6%
TOTAL INTERGOVERN. REVENUE	228,335.00	229,817.00	229,817.00	227,253.00	.00	241,405.00	5.0%
<u>36 MISC. REVENUE</u>							
20001 36110 INTEREST I	942.70	1,000.00	1,000.00	1,044.19	.00	1,077.00	7.7%
20001 36210 RENT/LEASE	2,370.00	.00	.00	.00	.00	.00	.0%
20001 36211 LATE FEE R	112.00	.00	.00	.00	.00	.00	.0%
TOTAL MISC. REVENUE	3,424.70	1,000.00	1,000.00	1,044.19	.00	1,077.00	7.7%
<u>38 NON REVENUES</u>							
20001 38001 XFER IN FU	.00	200,379.00	245,813.00	.00	.00	77,742.80	-68.4%
TOTAL NON REVENUES	.00	200,379.00	245,813.00	.00	.00	77,742.80	-68.4%
TOTAL REDEVELOPMENT FUND REV	231,759.70	431,196.00	476,630.00	228,297.19	.00	320,224.80	-32.8%
TOTAL REDEVELOPMENT TRUST FU	231,759.70	431,196.00	476,630.00	228,297.19	.00	320,224.80	-32.8%

PROJECTION: 2017 FY 2017 BUDGET

ACCOUNTS FOR:

REDEVELOPMENT TRUST FUND

	VENDOR	QUANTITY	UNIT COST	2017	ADOPTED
20001	REDEVELOPMENT FUND REVENU				
33	INTERGOVERN. REVENUE				
33901	CITY OF FRUITLAND PARK				
20001	33901 - CITY OF FRUITLAND PARK				106,818.00 *
		1.00	106,818.00		-106,818.00
	MILLAGE 4.7371				
	CRA 00F1				
	INCREASE OVER BASE YEAR				
	\$23,736,102				
	EXPENSED IN 01519-30491				
33902	LAKE COUNTY COMMISSION				
20001	33902 - LAKE COUNTY COMMISSION				118,489.00 *
		1.00	118,489.00		-118,489.00
	LAKE COUNTY MILLAGE 5.3051				
	CRA 00F1				
33903	LAKE CO WATER AUTHORITY				
20001	33903 - LAKE CO WATER AUTHORITY				5,759.00 *
		1.00	5,759.00		-5,759.00
	LAKE CO WATER AUTH MILLAGE				
	.2554				
	CRA 00F1				
33904	LAKE CO AMBULANCE DISTRICT				
20001	33904 - LAKE CO AMBULANCE DISTRICT				10,339.00 *
		1.00	10,339.00		-10,339.00
	LAKE CO AMBULANCE MILLAGE				
	.4629				
	CRA 00F1				

PROJECTION: 2017 FY 2017 BUDGET

ACCOUNTS FOR:  
 REDEVELOPMENT TRUST FUND

	VENDOR	QUANTITY	UNIT COST	2017	ADOPTED
TOTAL INTERGOVERN. REVENUE					241,405.00
36	MISC. REVENUE				
36110	INTEREST INCOME				
20001	36110 - INTEREST INCOME				
		1.00	1,077.00		1,077.00 *
					-1,077.00
TOTAL MISC. REVENUE					1,077.00
38	NON REVENUES				
38001	XFER IN FUND BALANCE				
20001	38001 - XFER IN FUND BALANCE				
	0	1.00	77,742.80		77,742.80 *
					-77,742.80
TRANSFER IN FROM FUND BALANCE TO COVER EXPENSES					
TOTAL NON REVENUES					77,742.80
TOTAL REDEVELOPMENT FUND REVENUE					320,224.80
TOTAL REDEVELOPMENT TRUST FUND					320,224.80

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CITY OF FRUITLAND PARK  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

IP 2  
|bgnyrpts

PROJECTION: 2017 FY 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

REDEVELOPMENT TRUST FUND	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 ADOPTED	PCT CHANGE
COMMUNITY REDEVELOPMEN	82,486.70	387,282.00	432,716.00	404,306.81	.00	275,166.00	-36.4%
INTERFUND TRANSFER	68,588.00	43,914.00	43,914.00	32,935.50	.00	45,058.80	2.6%
TOTAL REDEVELOPMENT TRUST FU	151,074.70	431,196.00	476,630.00	437,242.31	.00	320,224.80	-32.8%

PROJECTION: 2017 FY 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

REDEVELOPMENT TRUST FUND	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 ADOPTED	PCT CHANGE
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20511	COMMUNITY REDEVELOPMENT						
30	OPERATING EXPENSES						
30311	ENGINEERING FEES						
20511	30311	ENGINEERIN	.00	2,000.00	.00	.00	2,000.00 .0%
20511	30313	PROFESSION	10,422.50	2,000.00	4,000.00	3,418.75	.00 2,000.00 -50.0%
20511	30464	FACILITIES	7,685.00	12,000.00	12,000.00	4,750.00	.00 .00 -100.0%
20511	30479	ABATEMENT	75.00	5,000.00	.00	.00	.00 5,000.00 .0%
20511	30490	MISC EXPEN	4,132.84	6,750.00	6,750.00	2,517.23	.00 7,100.00 5.2%
20511	30544	MEMBERSHIP	375.00	570.00	570.00	175.00	.00 570.00 .0%
	TOTAL OPERATING EXPENSES		22,690.34	28,320.00	23,320.00	10,860.98	.00 16,670.00 -28.5%
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60	CAPITAL OUTLAY						
20511	60630	IMPROVEMEN	4,144.00	.00	.00	.00	.00 105,000.00 .0%
20511	60631	STREETS	55,652.36	17,000.00	17,000.00	2,317.76	.00 128,000.00 652.9%
20511	60655	SYS IMPROV	.00	335,000.00	391,128.00	.00	.00 .00 -100.0%
20511	60655	466AU SYS IMPROV	.00	.00	.00	391,128.07	.00 .00 .0%
	TOTAL CAPITAL OUTLAY		59,796.36	352,000.00	408,128.00	393,445.83	.00 233,000.00 -42.9%
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90	NON-OPERATING						
20511	90990	CONTINGENC	.00	6,962.00	1,268.00	.00	.00 25,496.00 1910.7%
	TOTAL NON-OPERATING		.00	6,962.00	1,268.00	.00	.00 25,496.00 1910.7%
	TOTAL COMMUNITY REDEVELOPMEN		82,486.70	387,282.00	432,716.00	404,306.81	.00 275,166.00 -36.4%



PROJECTION: 2017 FY 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

REDEVELOPMENT TRUST FUND	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 ADOPTED	PCT CHANGE
20581 INTERFUND TRANSFER							
90 NON-OPERATING							
20581 90914 XFER TO UT	.00	8,264.00	8,264.00	6,198.00	.00	8,969.60	8.5%
20581 90916 TRANSF TO	68,588.00	35,650.00	35,650.00	26,737.50	.00	36,089.20	1.2%
TOTAL NON-OPERATING	68,588.00	43,914.00	43,914.00	32,935.50	.00	45,058.80	2.6%
TOTAL INTERFUND TRANSFER	68,588.00	43,914.00	43,914.00	32,935.50	.00	45,058.80	2.6%
TOTAL REDEVELOPMENT TRUST FU	151,074.70	431,196.00	476,630.00	437,242.31	.00	320,224.80	-32.8%
GRAND TOTAL	151,074.70	431,196.00	476,630.00	437,242.31	.00	320,224.80	-32.8%

\*\* END OF REPORT - Generated by Jeannine Michaud \*\*

PROJECTION: 2017 FY 2017 BUDGET

ACCOUNTS FOR:

REDEVELOPMENT TRUST FUND

	VENDOR	QUANTITY	UNIT COST	2017	ADOPTED
30311 ENGINEERING FEES					
20511 30311 - ENGINEERING FEES		1.00	2,000.00		2,000.00
30313 PROFESSIONAL FEES					
20511 30313 - PROFESSIONAL FEES	0	1.00	2,000.00		2,000.00
30479 ABATEMENT					
20511 30479 - ABATEMENT	0	1.00	5,000.00		5,000.00
NUISANCE ABATEMENT OF CODE ENFORCEMENT VIOLATIONS					
30490 MISC EXPENSE					
20511 30490 - MISC EXPENSE	0	1.00	5,000.00		7,100.00
XMAS LIGHTING	0	1.00	2,100.00		2,100.00
FLAGS					
30544 MEMBERSHIPS					
20511 30544 - MEMBERSHIPS		1.00	395.00		570.00
FL REDEVELOPMENT ASSOCIATION		1.00	175.00		395.00
DCA SPECIAL DISTRICT FEE					175.00
TOTAL OPERATING EXPENSES					16,670.00
60 CAPITAL OUTLAY					
60630 IMPROVEMENTS					
20511 60630 - IMPROVEMENTS	0	1.00	105,000.00		105,000.00
COMPLETE VETERANS PARK					105,000.00

PROJECTION: 2017 FY 2017 BUDGET

ACCOUNTS FOR:  
 REDEVELOPMENT TRUST FUND

	VENDOR	QUANTITY	UNIT COST	2017	ADOPTED
60631	STREETS & ROAD RESURFACING				
20511	60631 - STREETS				128,000.00
		1.00	120,000.00		120,000.00
		ROAD SURFACE			
		VARIOUS ROADS/SIDEWALKS			
	0	1.00	5,000.00		5,000.00
		TREE TRIMMING			
	0	1.00	3,000.00		3,000.00
		STREET SIGNS			
TOTAL CAPITAL OUTLAY					233,000.00
90	NON-OPERATING				
90990	CONTINGENCY FUND				
20511	90990 - CONTINGENCY REDEVP				25,496.00
	0	1.00	25,496.00		25,496.00
		MISC EXP			
TOTAL NON-OPERATING					25,496.00
TOTAL COMMUNITY REDEVELOPMENT					275,166.00

PROJECTION: 2017 FY 2017 BUDGET

ACCOUNTS FOR:

REDEVELOPMENT TRUST FUND		VENDOR	QUANTITY	UNIT COST	2017	ADOPTED
20581	INTERFUND TRANSFER					
90	NON-OPERATING					
90914	XFER TO UTILITY					
20581	90914 - XFER TO UTILITY	0	.10	89,696.00		8,969.60
	10% FOR PW DIRECTOR - WATER/SEWER PROJECT 466A RELOCATE UTILITIES UT REVENUE = 40001-38150					8,969.60
90916	XFER TO GENERAL FUND					
20581	90916 - TX TO GF					36,089.20
	20% CM SALARY & BENEFITS REVENUE = 01001-38150		.20	138,576.00		27,715.20
	10% TREASURER WAGES & BENEFITS REVENUE = 01001-38150		.10	83,740.00		8,374.00
	TOTAL NON-OPERATING					45,058.80
	TOTAL INTERFUND TRANSFER					45,058.80
	TOTAL REDEVELOPMENT TRUST FUND					320,224.80
	GRAND TOTAL					320,224.80

\*\* END OF REPORT - Generated by Jeannine Michaud \*\*