

**FRUITLAND PARK COMMUNITY REDEVELOPMENT AGENCY  
MEETING MINUTES  
December 13, 2018**

A Community Redevelopment Agency meeting was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, December 13, 2018 at 6:15 p.m.

**Members Present:** Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick A. DeGrave, and John F. Mobilian.

Also Present: City Manager Gary La Venia; City Treasurer Jeannine Racine; Interim Police Chief Erik Luce, Executive Assistant Karen McKillips, Police Department; Interim Fire Chief Donald Gilpin, Deputy Fire Chief Tim Yoder, Firefighter Brandon Clutter, Fire Department; Fruitland Park Library Director JoAnn Glendinning; Public Works Director Dale Bogle, Human Resources Director Diane Kolcun and City Clerk Esther B. Coulson.

**1. CALL TO ORDER**

Mayor Cheshire called the meeting to order at 6:02 p.m.

**2. ROLL CALL**

At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was present.

**3. ELECTION OF OFFICERS**

**(a) Chair**

**Commissioner DeGrave placed the name of Mayor Cheshire as Chair of the Community Redevelopment Agency for 2019. The nomination was seconded by Commissioner Mobilian.**

**By unanimous consent, the nomination was declared closed resulting in the unanimous election of Mayor Cheshire as Chair of the Community Redevelopment Agency for 2019.**

**(b) Vice Chair**

**Commissioner DeGrave placed the name of Vice Mayor Gunter as Vice Chair of the Community Redevelopment Agency for 2019. The nomination was seconded by Commissioner Mobilian.**

**By unanimous consent, the nomination was declared closed resulting in the unanimous election of Vice Mayor Gunter as Vice Chair of the Community Redevelopment Agency for 2019.**

**4. APPROVAL OF MINUTES**

**On motion of Commissioner Bell, seconded by Vice Mayor Gunter and unanimously carried, the CRA approved the August 30, 2018 CRA meeting minutes as submitted.**

**5. ANNUAL REPORT FY 2017-18**

Ms. Racine reviewed the annual report for FY 2017-18.

After discussion Ms. Geraci-Carver explained the purpose of the CRA funding.

**On motion of Vice Mayor Gunter seconded by Commissioner Bell and unanimously carried, the CRA approved the FY 2017-18 Annual Report as submitted.**

**6. RESOLUTION 2018-001 SOD AND IRRIGATION BUDGET AMENDMENT**

Ms. Geraci-Carver read into the record Resolution 2018-001, the substance of which is as follows:

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018/2019 FISCAL YEAR BUDGET TO TRANSFER FUNDS FROM REDEVELOPMENT CONTINGENCY TO REDEVELOPMENT IMPROVEMENTS: MUNICIPAL COMPLEX, RELOCATION OF UTILITIES ON CR 466A, AND COMMUNITY CENTER; AND PROVIDING FOR AN EFFECTIVE DATE.

After Ms. Racine explained the transfer of funding from the redevelopment contingency to redevelopment improvements, Mr. La Venia relayed Ms. Geraci-Carver's suggestion to him to transfer \$25,000 from the CRA budget and create a startup grant program to which Ms. Geraci-Carver advised it to be prudent for property owners to access said funds and recalled discussions regarding sod and signage grants to improve projects, bring them into compliance with the city's regulations, and benefit the CRA district.

In recognizing the current budgeted amount earmarked towards the community center, Mr. La Venia suggested:

- dividing the \$50,000 and transferring the \$25,000 designating it towards a program;
- conducting a CRA workshop to determine a criterion outlining the responsibilities for property owners who may wish to apply for the funds to make improvements;
- reviewing similar programs from communities in the area and implement same, and
- if there is an interest, increasing the funds if additional monies are received in the CRA.

After Mayor Cheshire questioned whether CRA grant funds are available for individuals to connect to the city's water and wastewater, Ms. Geraci-Carver gave her assurance as it relates to commercial properties; however, she would explore same for residential.

Mr. Greg Beliveau, LPG Urban Planners Inc., described the assistance LPG provided to modify the City of Umatilla's CRA criteria and eligible matching funding requirements to help improve business owners' properties; recognized similar programs utilized by the City of Leesburg who has three CRAs and acknowledged the incentives used by the City of Minneola who provides grant funds for individuals who re connecting to its wastewater

treatment plant. He identified the CRA benefits which he suggested the City of Fruitland Park ought to review and implement as part of its CRA plan.

After discussion, Ms. Geraci-Carver cited Objective 3.2 of the major goals, objectives and policies of the August 2016 CRA plan: . . . *The CRA Agency shall analyze the need for façade improvements to commercial structures in the CRA . . .*; a copy of which is filed with the supplemental papers to the minutes of this meeting.

Mr. La Venia addressed the ability to create a program within the CRA plan; reiterated the need for the CRA to establish a criterion for businesses to determine interest whereby said program, in the future, could be adjusted accordingly.

After discussion, **a motion was made by Commissioner DeGrave and seconded by Commissioner Bell that the CRA adopt Resolution 2018-001 as previously cited and amend the FY 2018-19 budget to transfer \$50,000 from Redevelopment Contingency and earmark \$25,000 towards the Community Redevelopment Agency grant program to be determined at a later date.**

After discussion, **Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**7. PUBLIC COMMENTS**

No one from the public came before the CRA at this time.

**8. OTHER BUSINESS**

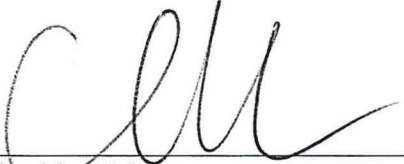
There was no other business to come before the CRA at this time.

**9. ADJOURNMENT**

**The meeting adjourned at 6:24 p.m.**

The minutes were approved at the February 14, 2019 meeting.

Signed   
Esther B. Coulson, City Clerk

Signed   
Chris Cheshire, Mayor