



FRUITLAND PARK CITY COMMISSION REGULAR MEETING AGENDA

December 14, 2017

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, FL 34731

6:00 p.m.

1. CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE
Invocation

Pledge of Allegiance - Police Chief Michael A. Fewless

2. ROLL CALL

3. SPECIAL PRESENTATIONS (city clerk)

(a) Proclamations – Former Commissioner Reverend Robert D. Harden

(b) Proclamation – Wreaths Across America

(c) Proclamation - Reverend Kenneth L. Wells - First United Pentecostal Church of Fruitland Park Inc.

4. CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote.

Approval of Minutes (city clerk)

(a) Amend the approved August 8, 2017 workshop meeting minutes

(b) Approve the July 12, 2017 workshop meeting minutes

(c) Approve the July 13, 2017 workshop meeting minutes, and

(d) Approve the November 9, 2017 regular meeting minutes.

5. REGULAR AGENDA

(a) McDirmit Davis, Auditor Discussion (city treasurer)

(b) 2018 Election Discussion (city clerk)

(c) Proposed Recreation Fees Discussion (city manager/parks and recreation director)

(Tabled from November 9, 2017 regular meeting.)

- (d) **Resolution 2017-052 Fire Services Assessment Program – Non-Ad Valorem Annual Special Assessment Scope of Service** (city attorney/city manager)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE FIRE SERVICES ASSESSMENT PROGRAM ANNUAL MAINTENANCE SERVICES AGREEMENT FOR FISCAL YEAR 2018-19 BETWEEN THE CITY OF FRUITLAND PARK AND GOVERNMENT SERVICES GROUP, INC.; PROVIDING FOR AN EFFECTIVE DATE.

- (e) **Resolution 2017-048 Janitorial Cleaning Services - Ultimate Cleaning Inc. - Agreement** (city attorney)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE JANITORIAL SERVICES AGREEMENT BETWEEN THE CITY OF FRUITLAND PARK AND ULTIMATE CONTRACT CLEANING, INC.; PROVIDING FOR AN EFFECTIVE DATE.

- (f) **Resolution 2017-046 CR 466A – Phase IIIA Improvements** (city manager/public works director/city attorney)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT BETWEEN LAKE COUNTY, FLORIDA, AND THE CITY OF FRUITLAND PARK FOR THE INSTALLATION OF THE CITY'S WATER AND SEWER LINES ALONG THE PROPOSED CR 466A PHASE IIIA ROAD PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE. (Tabled from November 9, 2017 regular meeting.)

- (g) **Resolution 2017-049 Florida Forest Service Grant – Fire Department FY 2017-18 Budget Amendment - BT 2018-001** (city treasurer/city attorney)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2017-2018 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE BUDGET REVENUES AND EXPENDITURES IN THE GENERAL FUND BUDGET UTILIZING FUNDS FROM THE FLORIDA FOREST SERVICE GRANT; AND PROVIDING FOR AN EFFECTIVE DATE.

- (h) **Resolution 2017-050 -- Public Works Building Department Removal – BT 2018-02 Budget Amendment** (city treasurer/city attorney)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2017-2018 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO DECREASE THE AMOUNT OF REVENUES GENERATED FROM THE CIP FUND BALANCE TRANSFER FROM END OF FISCAL YEAR 2017 AND

DECREASE EXPENDITURES IN CIP R&S BUILDINGS; AND PROVIDING FOR AN EFFECTIVE DATE.

- (i) **Resolution 2017-051 - CRA Tax Payment Request - FY 2017-18 Redevelopment Taxes** (city manager/city treasurer/parks and recreation director)/city attorney)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING PAYMENT OF \$96,745 FROM THE GENERAL FUND TO THE COMMUNITY REDEVELOPMENT FUND GENERATED FROM AD VALOREM TAXES; PROVIDING FOR AN EFFECTIVE DATE.

- (j) **September 2017 - End-of-Year Financial Report** (city treasurer)
Approve the September 2017 end-of-year financial report.

- (k) **First Reading - Ordinance 2017-031 Personnel Policy and Procedures - Education Reimbursement Program** (city attorney/city manager)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING REVISIONS TO POLICY 10.1 IN CHAPTER X IN THE CITY OF FRUITLAND PARK'S PERSONNEL POLICIES AND PROCEDURES MANUAL ADOPTED IN ORDINANCE 2017-016; PROVIDING FOR DIRECTIONS; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on January 11, 2017.)

- (l) **First Reading - Ordinance 2017-030 Solid Waste Increase** (city treasurer/city attorney)

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 99.40 TO INCREASE THE SOLID WASTE RATES BY 2% WITH RATES EFFECTIVE AS OF JANUARY 1, 2018; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on January 11, 2017.)

6. OFFICERS' REPORTS

- (a) **City Manager**
Fruitland Park Library Construction Status Update

- (b) **City Attorney**
i. **Lawsuits**

ii. **Notice of Claims**

- iii. **Resolution 2017-053 Employment of Relatives**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING A POLICY APPLICABLE TO MAYOR AND

COMMISSIONERS RELATING TO RELATIVES AND
PERSONAL RELATIONSHIPS; AND PROVIDING FOR
AN EFFECTIVE DATE.

7. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

8. COMMISSIONERS' COMMENTS

- (a) Commissioner Ranize**
- (b) Commissioner Lewis**
- (c) Commissioner Bell**
- (d) Vice Mayor Gunter, Jr.**

9. MAYOR'S COMMENTS

10. ADJOURNMENT

DATES TO REMEMBER

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

December 15, 2017 – Movie on the Lawn “Elf” at 6:00 p.m.

December 15, 2017 – LCLC *Roundtable Discussion League of Cities Legislative Conference*, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.

December 16, 2017 – *Wreaths Across America*, Shiloh Cemetery, Shiloh Street, Fruitland Park, Florida 34731 at 12:00 p.m.

December 25, 2017 – Christmas Day - City Hall Closed

December 26, 2017 – Day After Christmas - City Hall Closed

January 1, 2018, New Year's Day – City Hall Closed

January 11, 2018, City Commission Regular at 6:00 p.m.

January 12, 2018 – LCLC *Organizational Meeting and Let Cities Work Initiative*, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.

January 15, 2017 – City Hall Closed – Dr. Martin Luther King Jr., Holiday

January 23, 2018, Lake Emergency Management Services Inc., TBD

January 25, 2018, City Commission Regular at 6:00 p.m.

February 1, 2018, City Commission Special at 6:00 p.m.

February 22, 2018, City Commission Regular at 6:00 p.m.

February 28, 2018, Lake-Sumter MPO Governing Board Meeting, 225 W Guava Street, #217, Lady Lake, Florida 32159 at 2:00 p.m.

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December 14, 2017 Regular Agenda

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.



**AGENDA ITEM
NUMBER
3a-c**

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	PROCLAMATIONS		
For the Meeting of:	December 14, 2017		
Submitted by:	City Clerk		
Date Submitted:	October 20, 2017		
Are Funds Required:		Yes	X No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	Yes		
Description of Items:			
This portion of the meeting is dedicated to awarding and recognizing individuals and organizations who have contributed to the welfare of the city.			
<ul style="list-style-type: none"> a. Memoriam – Late Commissioner Reverend Robert D. Harden b. Wreaths Across America c. Reverend Kenneth L. Wells, First United Pentecostal Church of Fruitland Park Inc. 			
Action to be Taken: None			
Staff's Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor



Proclamation

WHEREAS, Robert D. Harden has been a long-time resident, property owner, and an advocate in the City of Fruitland Park Community; and

WHEREAS, Mr. Harden diligently served the citizens of Fruitland Park as City of Fruitland Park Commissioner from to November 2002 to May 2005, and

WHEREAS, Reverend Harden, a retired veteran who served in Korea and Vietnam, initiated the commemoration of Veterans Day as a holiday for the city in honor of our veterans, and

WHEREAS, as part of Robert Harden's service on the city commission, he was institutional in retaining a part of the old city hall's history by using its materials for the fountain and sidewalks outside our present city hall building; and

WHEREAS, Mr. Harden passed away on October 8, 2017; and

WHEREAS, Commissioner Harden has been remembered by many who served with him as a dedicated and committed member of the city commission and as a spiritual leader and voice for the community;

NOW, THEREFORE, I, Chris Cheshire, Mayor of the City of Fruitland Park, do hereby wish to express, on behalf of the city commission and citizens, sincere condolences to his family and loved ones as well as to those who knew him.

PROCLAIMED this 26th day of October 2017.

Chris Cheshire, Mayor

Attest

Esther Coulson, City Clerk



Proclamation

WHEREAS, Wreaths Across America™ (WAA) is a national nonprofit organization founded in 2007 to continue and expand the annual wreath-laying ceremony at Arlington National Cemetery begun by Maine businessman Morrill Worcester, in 1992; and

WHEREAS, 2017 marks the 26th year for Wreaths Across America events being held at over 1,200 participating locations across our great country and overseas; and

WHEREAS, these events are made possible by the generous commitment of volunteers and those who donate for hundreds of thousands of ceremonial remembrance wreaths to be placed on veterans' graves for this nationwide observance; and

WHEREAS, John Gella Memorial Unit 219 Inc., of the American Legion Auxiliary, in the State of Florida, along with members of the entire American Legion Family of 219 and honored guests will conduct its fifth annual Wreaths Across America Ceremony at Shiloh Cemetery in the City of Fruitland Park at 12 noon on December 16, 2017; and

WHEREAS, following the official ceremony, members of the American Legion Family of 219, with the assistance of area citizens and guests in attendance, will adorn all veterans' gravesites in Shiloh Cemetery with remembrance wreaths in a solemn tribute to the courage and sacrifice of those who have guarded and preserved our nation's freedom throughout history.

NOW, THEREFORE BE IT RESOLVED THAT, I, Chris Cheshire, Mayor of the City of Fruitland Park, Florida, do hereby declare Saturday, December 16, 2017 as the official **Wreaths Across America Day** in Fruitland Park and on behalf of the City of Fruitland Park Commission and citizens, we recognize the mission to *Remember* our fallen veterans, *Honor* those who serve, and *Teach* our children the value of freedom and recognize and commend the American Legion Family of 219 for this patriotic tribute to America's veterans.

Dated this 14th day of December 2017.


Chris Cheshire, Mayor

Attest:

Esther Coulson, City Clerk



John Gella Memorial Unit 219, Inc.
American Legion Auxiliary
194 West Fountain Street
P O Box 904
Fruitland Park, FL 34731-0904
(352) 787-2338 – Lounge #

TO: Esther B. Coulson, City Clerk
FROM: Unit President Lucy McCann 
DATE: November 17, 2017
RE: Wreaths Across America – December 16, 2017

The American Legion Family of John Gella Memorial Post 219 wishes to extend to you an invitation to take part in one of the largest simultaneous events in the country – Wreaths Across America to be held on Saturday, December 16th at 12 noon at Shiloh Cemetery!

This is the 5th year that we have hosted this ceremony. There are over 115 veterans' grave sites in Shiloh Cemetery, and once again we are striving to have a remembrance wreath for each of those grave sites. Once the ceremony is over, attendees are invited to assist us in placing the wreaths on the grave sites. This is always a "moving experience" for those involved.

Following the ceremony and placing of wreaths, everyone will be invited to gather back at Post 219 for lunch.

It would be an honor having you join us for this special community ceremony. If you have any questions, feel free to contact me at cell #610-417-6399.

Thank you.



“REMEMBER – HONOR – TEACH”



“DON'T SAY I SHOULD HAVE, SAY I DID!”



Proclamation

WHEREAS, Senior Pastor Reverend Kenneth L. Wells, the fourth generation of the apostolic Pentecostal, has been the pastor of the First United Pentecostal Church of Fruitland Park since 1977 and took over the ministry that his Father Reverend Oscar Wells started in Fruitland Park in 1966, and

WHEREAS, Pastor Wells, an ordained minister with the United Pentecostal Church International; currently serves as presbyter of Florida District Section 6, and holds the office of Chaplain for the Prison Ministry of the Florida District; and

WHEREAS, in addition to the ministry, Pastor Wells, has dedicated 30 years of continuous service with the Lake County School Board District, and

WHEREAS, Reverend Wells has been transporting over one million school students for more than 600,000 miles without any injury or single incident; and

WHEREAS, in addition to his duties, Pastor Wells has worked closely with the school board and district personnel at all levels by providing reports, conducting interviews, and implementing new procedures, which includes Exceptional Students Education; and

WHEREAS, in serving for Lake County, Pastor Wells is an instructor providing premarital educational programs as a faith-based ministry; and

WHEREAS, Reverend Wells, with his years of knowledge and experience, is revered as the person of contact in guiding district departments on transportation needs; and

WHEREAS, Pastor Wells has exhibited compassion towards the students, his peers, and employers alike where his expertise and manner will be sorely missed; and

WHEREAS, Reverend Wells will be retiring from the district and intends to continue devoting more of his time to the ministry;

Now, therefore, be it proclaimed that I “Chris Cheshire, Mayor of the City of Fruitland Park, Florida”, on behalf of the city commissioners, do hereby recognize Senior Pastor Reverend Kenneth L. Wells for his extraordinary years of continuous and tireless service devoted to all at the Lake County School Board District; his lasting dedication to the community, and his prolonged devotion to the congregation of the First United Pentecostal Church of Fruitland Park, and ask that our citizens express their heartfelt appreciation for his many years of hard work and celebrate with him as he continues to serve the community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Fruitland Park to be affixed this 14th day of December 2017.

Chris Cheshire, Mayor

Attest:

Esther Coulson, City Clerk



**AGENDA ITEM
NUMBER
4**

CONSENT AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Draft Minutes		
For the Meeting of:	December 14, 2017		
Submitted by:	City Clerk		
Date Submitted:	December 17, 2017		
Are Funds Required:		Yes	X No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	Yes		
Description of Item:			
<p>Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote</p> <p>a. Amend the approved August 8, 2017 workshop minutes; b. Approve the July 12, 2017 workshop minutes; c. Approve the July 13, 2017 workshop minutes, and d. Approve the November 9, 2017 regular minutes</p>			
Action to be Taken: Approval			
Staff's Recommendation: Approval			
Additional Comments: The August 8, 2017 workshop minutes were previously approved on August 24, 2017.			

Reviewed by: _____
City Manager

Authorized to be placed on the consent agenda: _____
Mayor

**FRUITLAND PARK CITY COMMISSION WORKSHOP
MEETING MINUTES
August 8, 2017**

A workshop meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Tuesday, August 8, 2017 at 6:30 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Ray Lewis, and Rick Ranize.

Also Present: City Manager Gary La Venia, , City Treasurer; Jeannine Racine; Captain Eric Luce; Executive Administrative Assistant Karen McKillips, Police Department; Interim Fire Chief Don Gilpin; Deputy Fire Chief, Tim Yoder, Fire Department; Community Development Director Charlie Rector; Public Works Director Dale Bogle; Deputy City Clerk Dana Coleman and City Clerk Esther B. Coulson.

1. CALL TO ORDER

After Mayor Cheshire called the meeting to order at 6:34 p.m., Captain Luce led in the Pledge of Allegiance to the flag.

2. ROLL CALL

At Mayor Cheshire's request, Ms. Coulson called the roll.

3. FY 2017-18 BUDGET

- Unrestricted Reserves

Ms. Racine pointed out the general fund's unrestricted reserves on the Comprehensive Annual Financial Report FY 2017-18 and the alternative fund balance reflected in the General Funds Unrestricted Reserve for the end of FY 2016-17 noting that \$125,000 would be budgeted after all changes have been made. (A copy of the respective document is filed with the supplemental papers to the minutes of this meeting.)

- Redevelopment

Ms. Racine addressed the need to relocate the CR 466A utilities project (originally budgeted at \$160,000 and resulting in more than \$322,000 for FY 2017-18) which was moved to utilities; gave reasons why she moved \$172,000 back to the Community Redevelopment Agency (CRA) redevelopment fund and left the remaining \$150,000 in utilities. She explained the remaining revenue in the utilities department due to the \$2.5 million loan and the \$750,000 in grant funding which will return to the bank balance and gave reasons why she believed the city ought to expend extra funds on water wastewater capital projects.

Much later in the meeting, and after Commissioner Ranize referred to Lake County's projections on the cost of \$322,741 on the redevelopment system improvements to relocate the city's phase II infrastructure project, Mr. La Venia recognized the phase I infrastructure project (CR 466A) for approximately

\$328,000 where no invoices were received from the county and the city's advanced payment to the county prior to its award of the project.

After discussion, Mr. La Venia concurred with Commissioner Ranize' request to receive invoices from the county.

- Roads and Streets

Commissioner Ranize requested the city commission's decision to utilize approximately \$120,000 towards the city's roadway projects for FY 2016-17 and \$132,000 for FY 2017-18 and how CRA funds would be utilized as redevelopment projects.

In response, Ms. Racine referred to the second page of the handout reflecting a fund balance of about \$136,022 for the end of FY 2017-18 and addressed the anticipation of receiving more revenue as the CRA property value increases.

After recognizing the availability of \$50,000 for road resurfacing in the general fund for FY 2016-17, Mr. La Venia addressed the need for the city commission to consider in the future Wingspread and The Glenn developments (which are not in the CRA) to which Mayor Cheshire suggested that City Attorney Anita Geraci-Carver would need to establish \$2,000 in restricted funds by resolution.

Subsequent to further discussion on the need to perform cost analysis on the replacement of the city's roadways and as suggested by Commissioner Ranize, **the city commission, by unanimous consent, directed staff to report back to the city commission on the grading of the city's roadways in need of repair.**

Following much discussion and **by unanimous consent, the city commission recommended that the city treasurer divide the funds.**

Commissioner Lewis' inquired about the utility fund balance and supplanting \$150,00 into utilities.

In response, Ms. Racine addressed her findings on the FY 2016-17 end fund balance recognizing the difficulty in making predictions and determining the accuracy until she receives information from the auditors and Mr. La Venia indicated that he will communicate with Ms. Geraci-Carver in this regard.

- Public Works Department Building

Ms. Racine noted the constant changes in figures for the proposed construction of the public works department building and requested the city commission's authorization to allocate \$400,000 towards FY 2017-18 budget (leaving a fund balance in capital improvements) where any overages can be placed in the utility department.

Mayor Cheshire referred to Mr. Rector's memorandum dated August 8, 2017 regarding the Public Works Building Location on Lime Street, Old Public Works Yard with the accompanied proposed public works building study plans; copies of which are filed with the supplemental papers to the minutes of this meeting.

Mr. La Venia noted the maximum cost of \$421,000 for the potential construction on the existing site which can be changed; addressed the likelihood to rework the site where annual improvements can be made, and described the features where costs were lowered.

At Commissioner Bell's request, Mr. Rector outlined the savings involved; addressed the advantages of the existing site location highlighting its dimensions and features, and described the proposed construction in comparison with the new building referenced at the July 13, 2017 workshop meeting.

Commissioner Ranize expressed concerns on the condition of the public works building and in reviewing the proposed plans; he gave comparison to a previous public work building where he worked, and expressed concerns on not seeing a plan with options, facts and figures to make a decision; expressed concerns on the stormwater runoff at the current location which should be paved, and requested an exact figure for the new library construction retention area.

After further discussion, Vice Mayor Gunter mentioned his previous tour of a similar building and addressed the makeup of same and the need for office space.

Following further deliberations, and **by unanimous consent, the city commission authorized the city treasurer to place an allocation of \$400,000 in the FY 2017-18 budget for the proposed construction of the public works building and postponed proceeding on same until more information is presented to the city commission at a future workshop meeting.**

- Police Department

Ms. Racine noted the change to include a third additional police officer to the last quarter instead of the last half of the fiscal year; indicated that the \$34,000 came out of the reserves and agreed with Mayor Cheshire's assessment from \$125,000 to \$142,000 which he believed ought to remain.

Following extensive discussions, Captain Luce explained that he does not foresee any changes precluding the need (mid-year FY 2017-18) for a law enforcement officer in April 2018; addressed the need for the police department to make preparations for said additional position, and requested that the city commission keep an open mind; thus, noting that Police Chief Mike Fewless intends to make his case before the commission.

~~After discussion and by unanimous consent, the city commission accepted the previous request made by the police chief at its June 20, 2017 workshop~~

~~meeting and recognized its position to address the third additional officer for \$34,293 during mid-year budget FY 2017-18.~~ The majority of the city commission agreed with the city treasurer's request to transfer said funds (\$125,000 to \$142,000) to the reserves.

After discussion and by unanimous consent, the city commission agreed with the city treasurer's request to transfer \$34,293 in the current budget to another line item to address the additional law enforcement officer and approved making a decision on same during mid-year budget FY 2017-18. The majority of the city commission agreed to transfer said funds (\$125,000 to \$142,000) to the reserves.

4. OTHER BUSINESS

(a) **Code Enforcement Officer**

Mr. La Venia referred to the city commission's consensus at its July 28, 2017 regular meeting to increase the FY 2017-18 budget to allow additional hours allotted towards the code enforcement officer's position. He relayed his conversations with Ms. Lori Davis, Code Enforcement Officer, who expressed her willingness to work three days a week. Mr. La Venia mentioned intent to address Mr. Rector's disagreement on utilizing funds from the community development department's permitting budget with Ms. Geraci-Carver for the code enforcement officers' compensation.

(b) **FY 2017-18 Budget**

Commissioner Lewis voiced his satisfaction with the FY 2017-18 budget at this time; addressed the plan to proceed, and gave his commitment to work with the city commission to approve what it has achieved in this regard.

Vice Mayor Gunter expressed his satisfaction with the millage rate.

(c) **Public Comments**

Earlier in the meeting, Ms. Coulson made reference to Mr. La Venia's comments made at staff meeting held earlier this day that there will be no change in the employee benefits health insurance and recognized the presence of Ms. Coleman at this evening's meeting.

Ms. Coleman expressed concerns on the affordability of the city employees' health insurance; pointed out the research she conducted on benefits and programs offered by local governments where she believed that better rates could be attained, and requested that the city commission review the issue and provide employees with options.

Ms. Coleman referred to the city commission's discussions regarding Ms. Davis; addressed her review of the State of Florida Division of Corporations, and her computation on the number of businesses in the city without business licenses.

In concurring with Ms. Coleman's statements on the expense of medical insurance, Mr. La Venia described the monthly coverages for dependents and payment by the city and addressed the consequences and cost difference of lowering payments to move to a plan with less medical benefits. He mentioned the possibility of reviewing other existing medical insurance health programs and questioned the city commission's position to address same beyond the employee and extend coverage to dependents with the possibility of piggybacking with other municipalities.

The city commission shared their experiences regarding medical insurance coverage costs for dependents; the various health insurance, community rating plans and options with tiers, and the problems relating to the claims process and costs designated based on the number of employees.

Mr. La Venia addressed his willingness to communicate with Ms. Tera Townsend, Lassiterware, the city's employee benefits consultant, on her insight in this regard as well as, in response to Commissioner Lewis' inquiry, reviewing the Florida League of Cities' Group Health Program.

In response to Ms. Coleman's inquiry, Mr. La Venia indicated that the State of Florida Division of Management Services' health insurance plans would be looked into.

5. ADJOURNMENT

There being no further business, the meeting adjourned at 7:40 p.m.

The minutes, originally approved at the August 24, 2017 regular meeting, were reconsidered and approved at the December 6, 2017 regular meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor

FRUITLAND PARK CITY COMMISSION WORKSHOP
MEETING MINUTES VERBATIM EXCERPT
August 8, 2017

A workshop meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Tuesday, August 8, 2017 at 6:30 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Ray Lewis, and Rick Ranize.

Also Present: City Manager Gary La Venia, , City Treasurer; Jeannine Racine; Captain Eric Luce; Executive Administrative Assistant Karen McKillips, Police Department; Interim Fire Chief Don Gilpin; Deputy Fire Chief, Tim Yoder, Fire Department; Community Development Director Charlie Rector; Public Works Director Dale Bogle; Deputy City Clerk Dana Coleman and City Clerk Esther B. Coulson.

Police Department

Racine: I have one more request. I was requesting that we change the third additional police officer to be added the last quarter instead of the last half of the year because this whole \$34,000 came out of the money that was going into the reserves which would cut it in half and more could go into the reserves. That is just a request.

Cheshire So the reserves would go from \$125,000 to \$142,000?

Racine Correct.

La Venia (inaudible)

Cheshire I say no but . . . I say, leave it the way it is.

Bell: Well, I thought we were going to look at it. You wanted to put the money in there but we were going to look at it mid-year anyway as far as deciding exactly when to bring them on.

Lewis I think if it is in there, based on what I have seen the short time I've been here, they are going to be hired. It is almost a given, well it is budgeted, so it is going to be slam dunked and they are going to be hired exactly as budgeted.

Cheshire: I think in the mid-year, we were going to look to see if there is one more officer above that and we were going to . . .

Bell: Above the third?

Cheshire: Yeah. He asked for two mid-year and he said 'no, let us give you one and we re-evaluate' unless I was mistaken. I think we gave him the two and . . .

- Bell: I was thinking evaluate but the idea was to put the money in there so it was in there. Certainly if we left it in contingency with the idea that we could look at it at midyear.
- Lewis: What did he say?
- Cheshire: I think he is saying leave it in contingency I don't know what he is saying look at it midyear and then want to pull it.
- Bell: That leaves it up to us for sure.
- Lewis: Mayor, again the goal of trying to address unrestricted cash reserves if, if it is there and now gentleman we have crime issues, we have these issues, and it comes to us and we have to make that decision what is the greater risk, do we need to pull it from reserves, consciously make a decision to pull it from reserves to fund that position, I think that is the better structure, I think that is the better analysis from that point in time than to budget it now because it is a given because what I have seen is once it is in the budget, the skid is greased and the person is hired.
- Cheshire: So what we are doing here is that we are not removing it completely, what she is doing is for the (inaudible) year instead of half the year.
- Lewis: Yea. Earlier on I made the point that I thought we ought to just not put the third, go to two and not put it in there but you all did not want to do that. But it is kind of the psychology of what we are trying to accomplish here in a sense. If it is in reserves, and we have to consciously say, we know what we, we know we have a need but, we have a great, we know we have a need of building our reserves, but we have a greater need of this police officer, and then it is like we have to do it.
- Cheshire: I know.
- La Venia: What it is basically saying is what you are going to have to do is doing that is you have to make decision based on a circumstance at a given time which meets for discussion at that juncture as opposed to putting it in the budget like Commissioner Lewis says and then it is a given.
- Bell: Then it might be that instead of just for three months, all of a sudden, we say, we might need somebody for four months before the next budget so to sit here and say to say that we are going to throw this much money in there, I am all for taking the whole 34,000 and putting it in reserves and making that decision midyear.
- Lewis: That is what I am saying.
- Cheshire: So you really do not want to have, you do not really want to do the six months. You want to go . . . The current budget is 34,000 okay!

- Bell: I think we made that commitment of that we are going to discuss that officer midyear and we can do what we want to do at that point.
- Cheshire: You guys down here?
- Commission: (inaudible laughter)
- Cheshire: People on the right?
- Gunter: I can go along with Ray there that just wait until midyear and pull it out of reserve like you said.
- Cheshire: Commissioner Ranize?
- Gunter: Commissioner Bell is saying that we are not needing it for four months or six months or three months or whatever.
- Cheshire: I want to make sure that if you do that that midyear the chief comes to us with some sort of a report . . .
- Gunter: . . . I am sure he will.
- Bell: Then we have to make a decision.
- Ranize: I just made a note so that midyear, midyear 34,000, the chief will have to make his case, I am sure he will. As long as the money is still there, this is what aggravates me about government. There is 34,000, we call it reserve, we call it we put it in the budget it is still 34,000 and it is there and if we have to pull that from reserves and transfer it from reserves to general funds, he can have his person. If he does not make his case, I do not see that happening, as long as we keep the 34,000 for that person, I do not care what you call it.
- Lewis: But we are not, we are taking it out of the budget. That person will not be budgeted for.
- Ranize: But we are not putting it into reserves.
- Lewis: It stays because income exceeds and so it stays there you see because it is not accounted for. Our reserves they kind of fall out out at the end at the end of the year what has not been spent. So if you did not buy as much gas, or tools or whatever, operating expense, it is kind of like retained earnings, it is like retained earnings it falls to profit it falls to profit it falls to unrestricted reserves if you have not spent it. But physiologically if you budget, if you built into a department a position, it is going to happen it is a given, it just will. It is hard to say 'no'.

Gunter: Yes.

Lewis It is hard to say 'no' because you budgeted for it.

Gunter: And that falls with anything like a pickup truck . .

Lewis: . . . that is capital. It is the same kind of logic. Those are capital items as opposed to these operating things that just come up. It is hard to say 'no' to it. So I just think it is better to do it now rather than getting ourselves boxed in or committed to something because budget. That is just my thoughts.

Cheshire: Everybody okay with what Jeannine is going to do?

Bell: That is just to take the \$34,293 . . .

Cheshire: Actually just going one step further Jeannine (inaudible)

Racine: I put it in the reserves line and it will be there.

Cheshire: I am not 100 percent okay with it. I would prefer the chief be here to have some sort of kind of interact or I do not know if Officer Luce like to say something to this . . . kind of just. Do you want to?

Luce: Real brief, I just say that, we talked about chief making his case and he will 'cause he always does. I do not see anything in the last two weeks that would change that the fact that we would need an officer in April. You know in public safety, the monster shows its head and it is too late in our job because we have to try to prepare for it . . . excuse me, that is what we are trying to do but I am sure that he will make his case and I would ask you keep open mind to it because there is a need.

Bell: I think we always do.

Cheshire: Jeannine go and do what, says, take the 34,000 out because that is what the majority of the board wants and we make sure Rick that when we come back in six months, we will revisit.

La Venia The money is there that is the point. It is just moving it.

Racine: Moving it to another line.

La Venia: If the case is not there, fine and if it is, the commission will make a decision to move forward based on what the chief tells you.

Cheshire: Everybody okay with that?

Racine: That was on my request.

Cheshire: Okay.

This is to certify that the above is the verbatim written excerpt of the proceedings.

The minutes were approved at the August 24, 2017 regular meeting.

Esther Coulson,
City Clerk
December 16, 2017

**FRUITLAND PARK CITY COMMISSION WORKSHOP
MEETING MINUTES
July 12, 2017**

A workshop meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Wednesday, July 12, 2017 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Ray Lewis, and Rick Ranize.

Also Present: City Manager Gary La Venia, City Treasurer; Jeannine Racine; Police Chief Michael Fewless; Interim Fire Chief Don Gilpin; Community Development Director Charlie Rector; Public Works Director Dale Bogle and City Clerk Esther B. Coulson.

1. CALL TO ORDER

Mayor Cheshire called the meeting to order at 6:00 p.m. Chief Fewless gave the invocation and Mr. Bogle led in the Pledge of Allegiance to the flag.

2. ROLL CALL

At Mayor Cheshire's request, Ms. Coulson called the roll.

A. Introduction

i. Mayor

Mayor Cheshire explained, as one his main ideas for the Fiscal Year 2017-18 budget, the attempt to hold the millage rate due to the need for money in the fund balance; the concerns on savings and contingency which is lacking, and the determination and action noting any discovered reduction in the budget to be replaced into fund balance. He recognized the city's increase in personnel which needs to stop; addressed the requirement for departments to be cognizant noting the period of extreme population growth to be almost over and the buildout of The Villages has come, and acknowledged the need to accommodate for same.

Mayor Cheshire voiced concerns on the possible hidden problems relating to the new homestead extension, law enforcement dispatch system and the water and wastewater treatment plant connection interlocal agreement with the Town of Lady Lake for 2018. He addressed the need for a solid base in the budget from FY 2017-18 to FY 2018-19.

In order to be fiscally responsible to the citizens, Mayor Cheshire expressed preference for issues pertaining to the budget to be addressed at the workshops and not left until the city commission considers the millage.

ii. City Manager

In concurring Mayor Cheshire's remarks, Mr. La Venia reiterated the anticipation of the city's buildout in approximately one year's time; relayed his conversations with the developer who will be out of inventory where

every home is expected to be sold by the year 2018, and envisioned the city receiving revenue from The Villages at 2019 whereby the city could plan on growth next year and the year after; however, consideration ought to be made on levelling off and planning for the future.

Mr. La Venia voiced his concurrence with Mayor Cheshire's remarks and indicated that employee compensation increases will be three percent across the board.

After Mr. La Venia complimented Ms. Racine on the budget preparation, she reviewed the FY 2017-18 budget chart; explained how the ad valorem over the years derived; noted the additional personnel positions, and addressed the contingency. (A copy of the chart is filed with the supplemental papers to the minutes of this meeting.)

Ms. Racine pointed out the CR 466A Utility Roadway Improvements where \$160,000 was budgeted for Phase IIIA in Community Redevelopment Agency (CRA) funds and referred to the quote received for \$322,000 which will be revised in the fund balance.

With reference to the meeting held earlier this day with Mr. Duane K. Booth, Booth, Ern, Straughan & Hiott Inc. (BESH), engineers retained by the city, Mr. La Venia identified the percentage in contingency and price increase; described how the cost would be calculated, and anticipated receiving an invoice from Lake County on the estimated cost as opposed to the \$322,000; thus, the county would inform the city if it exceeds as the city proceeds with the bid project which can be addressed at the CRA meeting.

Ms. Racine referred to the departments' historical expenses for FYs 2016-2018 that was previously provided; a copy of which is filed with the supplemental papers to the minutes of this meeting.

B. General Fund Revenues

i. **Fruitland Park Library**

Ms. Glendinning expressed her satisfaction on her ability to apply for grant funds from the county and the state towards the construction of the new Fruitland Park Library.

After Commissioner Lewis referred to the vacant library technician position, Ms. Glendinning expressed her desire for one funded position for FY 2017-18, when the new the new Fruitland Park Library opens anticipated in a year's time, and addressed the need for three full time positions once the new library is operational.

Subsequent to further discussion, Mr. La Venia announced that documents relating to the Invitation to Bids for the New Public Library Facility

Construction and Site Development Contracts are being drafted by City Attorney Ms. Geraci-Carver and worked on by Mr. Booth; anticipated that they will be advertised by the end of July 2017, and expected the library to be constructed within 12 months.

Following much discussion and upon Commissioner Ranize' suggestion, the city commission, **by unanimous consent, approved leaving the Fruitland Park Library positions in the FY 2017-18 budget and agreed that if the new Fruitland Park Library opens in August 2018, the Fruitland Park Library Director may utilize funds to compensate the part time positions for additional hours but not add any more positions until the city commission makes a determination at a later date.**

After extensive discussion and in answer to the question posed by Commissioner Ranize on the \$10,000 cost allocated towards the new library's opening day, Ms. Glendinning described the purchase of new materials for the occasion not available in the current library and addressed her willingness for same to be reduced to \$5,000.

Subsequent to continued discussions, **the city commission, by unanimous consent, agreed to reduce in the capital project fund, \$10,000 for opening day collection at the new Fruitland Park Library to \$5,000.**

Mayor Cheshire commended Ms. Glendinning on a job well done in her management of the library.

ii. Solid Waste Collection

After discussion, Mr. Bogle responded to Commissioner Bell's inquiry that he will look into Waste Management Inc.'s decals for the new trash containers around the area of Berckman Street.

iii. Stormwater Projects

After Mayor Cheshire questioned the increase in stormwater management membership of \$425 in the original budget to \$1,700, Mr. Bogle identified same as \$425.

By unanimous consent, the city commission agreed with the city manager's confirmation that the FY 2017-18 budget would reflect the change in membership from \$1,700 to \$425.

In response to inquiries posed by Commissioner Ranize, Ms. Racine identified the stormwater fund balance as of June 15, 2017 to be \$278,000 and Mr. Bogle described the projects planned for the whole area from city hall and Gardenia Park to the retention pond at Veterans Memorial Park.

After Commissioner Ranize recognized the amount allocated for the stormwater project/library/town center to be \$100,000, Messrs. Bogle and Rector responded that same would be considerably more than what is earmarked.

Commissioner Ranize questioned, prior to the construction of the new library, the identification of a program; the budgeted amount with likely increase in costs; the monthly stormwater impact fee paid for by the city, and allocation of funds earmarked towards rectifying stormwater issues and drainage problems. He expressed concerns on the process; the need for some type of a project focusing on areas with stormwater issues, and the method of where and how collection and expenditures of funds would be made for the future.

After discussion, Commissioner Ranize recognized the current flooding issues experienced at Forest Street, Pennsylvania Avenue, and Sunset Way, addressed the need to initially focus on preexisting problem areas, and agreed with Mr. Bogle's comments on the issues at Forest Avenue and Vice Mayor Gunter's reference regarding the function of the retention pond and water drainage at the Mirror Lake Subdivision where he believed the cost ought to be borne by the developers.

In agreement with Commissioner Ranize's comments, Mr. Rector portrayed the retention ponds configuration which is not operating correctly as designed; gave a report on the previous contact made with St John's River Water Management District (SJRWMD) where they took over the development issues and plan to ensure that the developer meets compliance, and explained how Mr. Keith Riddle, Riddle-Newman Engineering Inc., has been made aware of the situation.

By unanimous consent, the city commission agreed with Commissioner Ranize's suggestion to allow the \$100,000 -- earmarked to the stormwater project for the Fruitland Park Library/Town Center -- to remain in the FY 2017-18 budget and agreed that a budget amendment would be considered before the city commission, if expenditures exceed the amount in question.

iv. Parks and Recreation

- Maintenance

Mayor Cheshire referred to the new fence at Cales Park's softball field for \$50,000 shown as operating expenses.

After discussion, and **by unanimous consent, the city commission concurred with the city treasurer's recommendation to reflect the allocation of the new fence at Cales Park softball field for \$50,000 under capital in the general fund.**

With respect to Vice Mayor reference to the relocation of the rocks at Cales Park for \$5,000 and after Ms. Yoder addressed the method to remove same, Mr. La Venia addressed the possibility of the amount to be less.

Mr. La Venia recalled the city commission's previous discussions at its January 26, 2017 regular meeting; noted the cost originally paid for same, and mentioned its worthless use at the current location. Instead of relocating the rocks to Veteran's Memorial Park, he agreed with Ms. Yoder's explanation to move them to Gardenia Park.

By unanimous consent the city commission agreed with staff's recommendation to relocate the rocks from Cales Park to Gardenia Park.

Ms. Racine concurred with Commissioner Lewis' statements on payments for the police department vehicles from CIP, referred to his previous suggestions to utilize \$50,000 in restricted funds, if it can be justified, for expansion and growth to which Mr. La Venia believed it is dependent upon how same would be used for fire impact fees.

Commissioner Ranize anticipated the future potential commercial property growth as well as funding for a short period of time as The Villages build out; addressed the need to ensure the offset of same in the general fund for the construction of the fire and police departments noting the potential increase in costs, and questioned the police department vehicles for \$90,000.

Vice Mayor Gutner addressed the future need to maintain the two police vehicles, from the general budget and questioned the remaining funds after the impact fees are depleted.

Commissioner Ranize referenced Ms. Geraci-Carver's previous opinion at the city commission's June 20, 2017 workshop on the utilization of impact fees towards the purchase of new police department vehicles, to which Ms. Racine later identified as additional expenses to be based on growth.

After discussion, Ms. Racine referred to the new fence; noted its replacement considered as maintenance which cannot be used -- to which Mr. La Venia later addressed the opportunity to implement same utilizing another method which is worth consideration -- and mentioned the ability to use sales surtax funds earmarked towards the purchase of police and fire emergency vehicles as capital needs based on growth.

Mr. La Venia pointed out Commissioner Ranize' statements regarding his review of public safety buildings and staff's recent tour of same. He recognized the city commission's discussion on the remaining funds supplanted towards the new public safety building to be considered and in the meantime, utilizing \$90,000 noting the CIP for one year.

Following further discussion, Mr. La Venia identified the potential commercial development projects and referred to the meeting staff had with Mr. Booth earlier this day in that regard.

After discussion, Commissioner Ranize recognized the major issue of restricted funds, after the new police and fire department public safety building is constructed, and questioned the earmarking of the expenditure, after the city acquires the funds.

By unanimous consent, the city commission directed the city manager to contact the city attorney regarding the impact fees before the city treasurer proceeds with the transfer of funding for public safety to the general fund.

- **Telephones**

Vice Mayor Gunter recalled the city commission's discussions at its July 11, 2016 workshop meeting regarding Verizon's wireless various charges for telephones in each department, and voiced his belief that as the matter exists, it would continue to be unresolved.

- **FRDAP Grant**

Ms. Yoder announced that the July 10, 2017 communication she received from Ms. \Tamika Bass, State of Florida Department of Environmental Protection, Land and Recreation Grants, confirmed that Gardenia Park Phase I Florida Recreational Assistance Development Program Project No. A17044 Grant has been approved; a copy of which is filed with the supplemental papers to the minutes of this meeting.

- **Recreation Vehicle**

In response to Commissioner Ranize' inquiry on the type of vehicle at a cost of \$30,000, Ms. Racine explained that said cost was eliminated during the department budget review and should not have been included in the proposed FY 2017-18 budget.

After much discussion and **by unanimous consent, the city commission agreed to remove the purchase of a vehicle for \$30,000 from the FY 2017-18 budget and to consider same in FY 2018-19 budget.**

- **Security Camera System**

After discussion, Commissioner Bell pointed out the city commission's previous discussions regarding the security camera system at Gardenia Park and referred to the transmittal letter budget proposal dated June 22, 2017 citing under the general fund's expenditures \$5,500 for security cameras whereby it should have correctly reflected the allocated amount of \$2,500.

Mr. La Venia recommended the need, in the event of an emergency, for parks and recreation and the public works vehicles to be equipped with automated emergency defibrillators (AEDs).

After discussion, Ms. Yoder identified the potential placement of AEDs at Cales Park and Veteran's Memorial Park Complex and eventually the proposed Northwest Lake Community Cales Park Multipurpose Soccer Field Complex; identified the parks and recreation staff's presence during organized sports events and their accessibility to the equipment, and suggested two AEDs for FY 2017-18 budget and one for FY 2018-19 budget.

Following further discussion and **by unanimous consent, the city commission agreed with staff's recommendation to approve allocating \$2,400 towards three automated external defibrillators for parks and recreation.**

- **Municipal Pool**

After Commissioner Lewis conveyed the residents' requests to extend Gardenia Park's Swimming Pool's operating hours from Monday to Friday, Ms. Yoder identified the programmed activities taking place beyond closing at 5:00 p.m. and gave reasons why the pool could not remain open after dark.

Ms. Yoder, in response to Mayor Cheshire's inquiry regarding the City of Leesburg swim team's possible use of the pool, requested to meet after this evening's meeting with him and Mr. La Venia as the city plans to close its year-round swimming pool in December 2017.

Ms. Yoder addressed the intent to distribute youth sports program tri-fold brochures which she submitted to Mr. La Venia; described the recreational programs, and mentioned the plan to place such activities in the city residents' July 2017 utility bills.

- **Summer Camp**

In answer to a question posed by Mayor Cheshire regarding the Summer Camp line item, Ms. Yoder addressed her preference to reintroduce summer camp for FY 2017-18; referenced her discussion with

Ms. Tammy Langley, Fruitland Park Elementary School Principal, the likelihood of retaining staff to manage same, and conveyed her conversations with Trinity Assembly of God's spokesperson on working with the city to utilize the church's site to administer the summer program through the school district, a concept similar to the City of Mount Dora's.

- **Coach**

In response to Mayor Cheshire's question on the need for coaches, Ms. Yoder referred to the July 11, 2017 The Villages Daily Sun newspaper article featuring the new yearlong sports program and the need for more coaches and leaders; noted the promotion of same on the city's Facebook page, and referred to the sports program brochure reflecting same; copies of which are filed with the supplemental papers to the minutes of this meeting.

v. **Public Works Department**

- **Roads and Streets**

In answer to Mayor Cheshire and with reference to discussions held previously with Ms. Racine on the transfer of CRA funds, Mr. Bogle distributed information and described features of the used Altec Bucket Truck; a copy of which is filed with the supplemental papers to the minutes of this meeting.

After discussion and **by unanimous consent, the city commission approved changing the appropriation of \$90,000 in capital improvement projects (CIP) to \$60,000 allocated towards the roads and streets bucket truck.**

Mr. La Venia responded to a question posed by Mayor Cheshire that roads/sidewalks roads surface paving for \$50,000 are funds to pave roads that are not in the CRA; namely; Wingspread, The Glen, Chelsea's Run, and The Villages and addressed the need, in the future, to set aside as a line item sinking funds (CIP) of \$50,000 per annum to overlay said streets and for a resolution as a restricted fund to be drafted in this regard.

After Commissioner Ranize referred to the \$10,600 allocated towards street signs, Mr. Bogle explained the transfer of funds from sweeper company (to be conducted on an as-needed basis) to street signs as they are in bad condition and reported on a similar action he undertook for tree trimming.

Following further discussion, Commissioner Ranize referred to an email forwarded by Mr. Bogle from Ms. Brenda Press, Lake County Public Works Department, Road Operations Division, regarding CR 466A

Mowing Cycle; relayed his subsequent conversations with her on the number of individuals at the public works department required to fulfill the job, and addressed her reference to the Florida Attorney General Advisory Legal Opinion (AGO) 2008-049, County Roads, Maintenance of Sidewalks/Medians; copies of the respective documents are filed with the supplemental papers to the minutes of this meeting.

Commissioner Ranize outlined the city's responsibilities for county roadways -- from the curb to the right-of-way (ROW -- within city's jurisdiction; the county's responsibilities from curb to curb, the curbs, and the roadway and drainage which he pointed out same to Ms. Geraci-Carver. He relayed Ms. Press' response on the reason the county continues to mow said roadways including the retention pond and expressed his preference for the city's appearance to be appealing.

Commissioner Ranize referred to the June 22, 2017 regular meeting regarding the city's roadways landscape maintenance and the suggested the continued mowing of the city's roadways by providing needed public works department staff to fulfill same.

Commissioner Ranize expressed his dismay over the weekend on learning of the public works department staff's service worker's existing entry level pay of \$11.00 an hour; compared said rate with the finance clerk's, and stressed the need to increase same to which Mr. La Venia reiterated the three percent pay increase to all city staff noting the requirement to review the budget if the city commission would like to consider increasing same.

Following extensive deliberations, and **by unanimous consent, the city commission directed the city manager to meet with the public works department director regarding increase wages for staff and requested that a survey of comparable salaries from surrounding local governments be provided for city commission review.**

After much discussion, Commissioner Ranize believed that Ms. Geraci-Carver would be providing her interpretation of AGO 2008-049 at the July 27, 2017 regular city commission meeting.

Subsequent to further discussion and in response to Mayor Cheshire's question, Mr. Bogle confirmed that three public works department positions in the FY 2017-18 budget would adequately provide mowing landscape and maintenance services depending on the county's schedule.

- **Water**

Mayor Cheshire questioned the placement of \$20,000 and \$50,000 respectively for miscellaneous expenses under contingency.

Following further discussion, and upon Commissioner Ranize' suggestion, **the city commission, by unanimous consent, agreed to the removal of \$39,300, other miscellaneous supplies for water and city hall, in the FY 2017-18 budget.**

Further discussions ensued and **by unanimous consent, the city commission agreed to change the new meter reader upgrade of \$9,000 to \$4,500.**

After discussion and in response to Commissioner Bell's request, Mr. Bogle addressed his intent to review the separation of the water meter program.

Vice Mayor Gutner questioned the pursuit of SJRWMD's grant programs for meter reading to which Mr. Bogle addressed his goal and described the implementation of a water-saving automated metering technology in the future to which Ms. Racine recognized is identified in the contingency fund.

After Mr. Le Vania indicated the estimated costs of replacing all the meters can be provided to the commission, Commissioner Lewis recalled Vice Mayor Gunter's previously repeated requests on SJRWMD's grant program for meter reading and requested that staff contact Messrs. Booth and Fred Fox, the grant writer retained by the city, on available grant funds and report back to the city commission.

Following extensive discussions, Mr. La Venia reviewed the following costs on the CR 466A Phase 3A Utility Engineers Cost Estimate received from BESH:

- water distribution (with 15% contingent and 10% cost) at \$241,608.50;
- sanitary and sewer costs at \$3,750, to which Mr. Rector voiced his disagreement on sanitary and sewer costs involved which ought to have reflected more; thus, his intent to contact Mr. Booth in that regard;
- bond, testing and survey fees, and
- mobilization at \$25,000.

After Mr. La Venia indicated that the city could utilize the utility fund towards the costs previously cited, he addressed the plan, in response to

Commissioner Lewis' question, to contact SJRWMD on identifiable grants.

○ Sewer

Following Mr. La Venia's plan to eliminate costs towards the new public works building and with reference to the new vactron purchase in addition to the handout on the complete onsite training for more than \$93,000, Mr. Bogle addressed his plan to work with the City of Leesburg, The Villages, and a plumbing company.

In response to Commissioner Ranize' inquiry on "pay Lady Lake \$20,000 per year for sewer disposal" and the anticipated date to connect the WWTP to the Town of Lady Lake, Mr. La Venia reported on Rainey Construction Company Inc.'s current pricing of the next phase in capital sewer improvements and Mr. Bogle addressed the plan to meet with the Town of Lady Lake's Utility Director on July 15, 2017 regarding the site survey.

Mr. Rector described the project, the process of completion and -- in response to Commissioner Bell's inquiry and in concurring with Mr. Bogle's comments -- the use of the city's current WWTP plant in compliance with the State of Florida Department of Environmental Protection.

Mr. La Venia reported on its anticipated completion date to be late 2018 and noted Ms. Geraci-Carver's current drafting of the water plan improvements and extension of WWTP lines construction agreement.

vi. Redevelopment Revenues – CRA

After Commissioner Bell requested a copy of the CRA boundary map, Commissioner Ranize asked for a current zoning map to be provided prior to the August 22, 2017 workshop (addressing the land development regulations).

vii. CIP

The CIP was addressed earlier during this evening's meeting.

4. OTHER BUSINESS

Mr. La Venia referred to the city commission's direction at its January 12, 2017 regular meeting authorizing staff to proceed with the architectural work on the public works building with Senatore Inc. which has since taken place. He pointed out the meeting held earlier this day with Mr. Jamie Senatore, Senatore Inc.; mentioned the provision of the public works building drawings which will be forthcoming, and recognized the road and street capital outlay project funds, buildings of \$350,000 set aside and Senatore's bill for \$650,000.

Mr. La Venia requested that the city commission inform him of the required expenditure to build the building which will be addressed in depth when the CIP is considered at July 13, 2017 budget workshop.

5. ADJOURNMENT

There being no further business, the meeting adjourned at 8:45 p.m.

The minutes were approved at the, 2017 regular meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor

**FRUITLAND PARK CITY COMMISSION WORKSHOP
MEETING MINUTES
July 13, 2017**

A workshop meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, July 13, 2017 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Ray Lewis, and Rick Ranize.

Also Present: City Manager Gary La Venia, City Treasurer; Jeannine Racine; Police Chief Michael Fewless; Captain Eric Luce; Administrative Assistant Karen McKillips, Police Department; Interim Fire Chief Don Gilpin; Community Development Director Charlie Rector, Public Works Director Dale Bogle and City Clerk Esther B. Coulson.

1. CALL TO ORDER

Mayor Cheshire called the meeting to order at 6:00 p.m. Chief Fewless gave the invocation and the Pledge of Allegiance to the flag was led by Interim Chief Gilpin

2. ROLL CALL

At Mayor Cheshire's request, Ms. Coulson called the roll.

3. FY 2017-18 BUDGET - Introduction

Continuing from the June 12, 2017 budget workshop meeting, Mr. La Venia referred to the structure to the proposed public works department building which will be addressed later in this meeting.

Ms. Racine reviewed the summary of budget changes addressed at the July 12, 2017 workshop; a copy of which is filed with the supplemental papers to the minutes of this meeting.

Legislative

Page 64, Verizon, Five Tablets/Phones

Vice Mayor Gunter referred to the Verizon charges as it relates to the six tablets and requested that staff explore the ability to lower the costs and combining same on one bill.

Commissioner Ranize suggested that staff identify the location of the tablet and ensure that the city is not paying for the tablet assigned to him which he announced that he does not have.

Executive

- **Administrative Assistant**

After Commissioner Ranize suggested combining and multi-task the part time positions (executive and code enforcement department) into one full time position for efficiency, Mr. La Venia confirmed, in the affirmative, the implementation of same as a possibility.

- **Social Media - Facebook Archive**
Discussions were held on the social media platform; its use as communications tool between the citizens and the city, and the cost effectiveness and the requirement in archiving said page.
- **City Manager - Verizon Phone/Tablet**
After discussion and in comparing the costs of the tablets and telephones addressed earlier in this evening's meeting, Commissioner Ranize requested that staff review the variables and cost differences in the programs' networks and pointed out Vice Mayor Gunter's suggestion to obtain one internet service with one bundle for the departments.

Finance

Ms. Racine explained that Ms. Parker is currently a salaried employee which was excluded in error.

- **Four Adding Machines, Three Printers**
Ms. Racine explained the purpose of replacing the existing printers where it was addressed that the lease would be considered.

Legal Counsel

The city commission noted that there was no change.

Other General Government Services

- **Vehicle Repairs/Maintenance**
Mr. Bogle identified the 2000 Ford Taurus utilized by the custodian.
- **Custodian**
Commissioner Ranize referred to the custodian's starting hourly rate of \$12.01 per hour.
- **Personal Services**
Commissioner Ranize believed that the public works department employees ought to receive more compensation than the starting pay and recognized the total including benefits to be approximately \$46,164. In recognizing the number of city buildings located outside city hall, Commissioner Lewis concurred with his suggestion on the possibility of reviewing the outsourcing of companies in providing janitorial services to which Mr. La Venia concurred in the affirmative indicating that said issue was discussed with Mr. Bogle.

Later in the meeting and after much discussion, Mr. La Venia indicated that if budgetary funds remain, staff will provide quotes to retain custodial service for city commission review to determine whether it would be cost prohibitive and Mr. Bogle confirmed that he would work on same.

By unanimous consent, the city commission directed staff to provide quotes to retain janitorial/custodial service for review.

- **Verizon Tablets/Phones**

Commissioner Ranize reiterated the reference to the Verizon tablets and telephones.

After ensued discussions with Mr. Bogle, and **by unanimous consent, the city commission agreed with staff's request for the 2003 air conditioning units at city hall to be replaced for approximately \$30,000 as soon as they become inoperable.**

Law Enforcement

- **Physical Follow-up – Travel Per Diem**

Commissioner Lewis referred to Chief Fewless' request before the city commission at its June 20, 2017 workshop regarding personnel shortage and the need for five additional law enforcement officers for FY 2017-18 and gave his understanding of the vacant lieutenant officer position and two additional officers.

In response, Chief Fewless identified the position as the replacement previously held by former Deputy Police Chief Dennis Cutter which has already been filled and addressed his plan for FY 2017-18 to add two additional personnel.

After discussion, Chief Fewless suggested that instead of five additional law enforcement officers, he recommended two for October 2017 and two in April 2018 and as the population grows, the police department would be allowed to increase its personnel when they are needed and the requirement for vehicles would be postponed until FY 2018-19.

Following further discussion, Commissioner Lewis recognized the approximately \$70,000 impact to the budget; pointed out the city commission's discussions on conserving its operating revenue to the unrestrictive cash reserve, and suggested increasing same.

Subsequent to ensued discussions, Commissioner Ranize identified the number of law enforcement agencies involved with the City of Leesburg to curtail crime south of the city; voiced his concurrence with Chief Fewless' suggestion to which Commissioner Bell indicated that same could be addressed mid-year April 2018 at \$35,000 and the other officer from contingency to which Ms. Racine and Mr. La Venia concurred.

After much discussion, Ms. Racine relayed the recommendations of the current auditor that three months' reserve balance ought to remain.

In response to Commissioner Ranize' inquiry, and **by unanimous consent, the city commission accepted the Police Chief's proposition to:**

- **lower the new officers' starting pay to \$18 per hour (\$39,400 per annum) -- resulting in savings for each officer;**

- **increase the salary for the position of the executive administrative assistant (who assumed the former police department administrative assistant's role previously addressed to the city manager) to \$15 per hour (\$31,000 per annum) -- a difference in savings on the officers' pay, and**
- **reduce \$1,200 from the reserves officer's budget.**

and expend said funds from the police department's reserves.

After much discussion, Commissioner Ranize recalled the comparisons conducted on the police chief's salary; referred to the city commission's consensus at its June 20, 2017 workshop requesting the market rate of pay for police chiefs of comparable municipalities in the area, and recognized that the FY 2017-18 budget has not been adjusted.

In response, Mr. La Venia referred to his July 11, 2017 memorandum regarding the police chief's salary and his request for \$90,000 per annum; voiced his concurrence on the need for him to be compensated commiserate to other similar municipalities, and complimented him on his accomplishments and background. (A copy of the memorandum is filed with the supplemental papers to the minutes of this meeting.)

After discussion, Mayor Cheshire suggested giving Chief Fewless the payment to the level of where the prior chief was being compensated.

- **Communications**

Following further discussion and after Vice Mayor Gunter referred to the Verizon wireless for the police department, Chief Fewless addressed his goal to meet with Sergeant David Cox, who will be serving the department at the administrative level, to resolve the issues and find a cost-effective method of utilizing the existing Verizon telephones.

- **Restricted Funds for New Engine**

In response to a question posed by Vice Mayor Gunter, Interim Chief Gilpin confirmed in response that the earmarked amount of \$5,000 is inadequate.

Vice Mayor Gunter suggested increasing the budget as he believes a new engine would be needed in approximately three years to which Commissioner Ranize similarly recognized the need to replace 25 airpaks (the breathing air storage system) for approximately \$400,000 per annum.

In response to Commissioner Lewis' reference to previous discussions on not retiring the primary engine, Interim Fire Chief Gilpin addressed the need for same to be utilized as a secondary engine.

After Mr. La Venia cited reasons why he concurred with Commissioner Lewis' remarks on the extended life in replacing fire engines, Fire Chief Gilpin explained how fire departments are governed by the National Fire Protection Association and how the fire department will be utilizing said engines.

In response to Commissioner Lewis' remarks regarding an attack vehicle Ford F450, Interim Chief Gilpin referred to the previous request to the city commission for the fire department to be equipped with a vehicle; described the current use of the brush truck which is presently being worked on, and gave an overview on the origins of the vehicles.

Following further discussion on identifying other funding sources earmarked for the fire department, Mr. La Venia referred to Commissioner Ranize' suggestion made at the July 12, 2017 workshop meeting on the utilization of impact fees and recommended creating a dedicated fund for the purchase of equipment.

Subsequent to further discussion and following Mayor Cheshire's recollection of the city commission's discussions at its January 26, 2017 -- regarding City Attorney Anita Geraci-Carver's research on utilizing police and fire impact fees and equipment purchase to accommodate the additional capacity by growth -- Mr. La Venia explained the allocation of fire assessment funds reserved for fire services for each of the communities; namely, Fruitland Park and The Villages; the city's legal right in budgeting over and above any dollar amount in capital, general or restricted funds for fire services, and other funds budgeted outside that scope which may be raised through capital or a separate account.

After discussion, Mayor Cheshire referred to the July 12, 2017 Daily Commercial article entitled: *Lake County Wants Fire Fee on Vacant Land* due to its revenue shortfall of approximately \$672,000 for fire services and questioned the county's funding sources if the city chose the county to provide fire protection and rescue services. (A copy of the newspaper article is filed with the supplemental papers to the minutes of this meeting.)

Subsequent to ensuing discussions and at Mr. La Venia's request, Ms. Racine reviewed the FY 2017-18 budget CIP fund reflecting the airpack system, automated external defibrillators, and a vehicle, to which Mr. Gilpin indicated would be a suburban utility vehicle primarily for the use of medical calls; a copy of which is filed with the supplemental papers to the minutes of this meeting.

Following further discussion, Mayor Cheshire referred to Commissioner Ranize' statements made at the July 12, 2017 workshop referencing his previous question relayed to Ms. Geraci-Carver that if the city builds the public works building and still collects funds on every permit on the identification of the expenditure and the outcome of the public safety impact money.

Commissioner Ranize conveyed Ms. Geraci-Carver's statements in the negative to Mayor Cheshire's comments that part of said funds cannot be used for the vehicle.

Answering Vice Mayor Gunter's reference on the life of five years and in responding to Commissioner Ranize's remarks that the city can expend same, Mr. La Venia suggested that such question ought to be reserved for the July 27, 2017 regular meeting.

Commissioner Ranize quoted Ms. Geraci-Carver's response by text message on the impact fee funding usage; copies of which are filed with the supplemental papers to the minutes of this meeting.

Community Development

- **Contractual Services**

Following considerable discussions on contractual services and the permits due to the acquisition of homes at The Villages and recognizing that funds are available, Mr. Rector gave reasons for funds be included in the budget for staff salary increases of \$1 per hour.

Mr. Rector referred to his previous conversations with Mr. La Venia on acquiring a vehicle for the code enforcement officer who is employed twice a week and described, at length, the research he conducted on comparable cost-effective vehicles to which Mr. La Venia addressed his intent to provide three quotations on same.

Mr. Rector outlined the need for membership/educational training and travel costs to be allocated in the budget for \$300 for one staff member who has currently attained the Association of State Floodplain Managers National Program Certification of which United States Federal Emergency Management Agency is a partner.

Subsequent to extensive deliberations, and **by unanimous consent, the city commission agreed with the community development director's recommendation for staff increases, education and travel costs, and a vehicle purchase to be earmarked for the community development department's FY 2017-18 budget.**

- **FY 2017-18 CRA Budget Meeting**

After much discussion and in agreement with Commissioner Bell's inquiry, the city commission determined that the Community Redevelopment Agency (CRA) will be addressing its FY 2017-18 budget at a future CRA meeting.

- **CIP - Revenues/Expenditures**

Earlier in the meeting and in recognizing the emergency generators in the five-year CIP, Mr. La Venia concurred with Commissioner Ranize's statements on the likelihood of including same in the FY 2017-18 budget in the five-year CIP for future discussions on the public works building.

4. OTHER BUSINESS – Generator/Proposed Public Works Building Site

Mr. La Venia referred to Commissioner Ranize' statements made earlier in this evening's meeting regarding a generator for city hall.

Mr. La Venia reviewed the proposed public works building site's preliminary costs and the site clearing estimate addressed at the July 12, 2017 workshop noting that the \$650 in architectural fees and the building size of 14,990 square feet at \$46.27 square feet were not included; a copy of which is filed with the supplemental papers to the minutes of this meeting.

In response to Commissioner Lewis' comments on one of the drawbacks with engineering on the proposed public works building for site clearing and bringing it back to the current location of the current public works department building, Mr. La Venia expressed staff's concerns on the expense of managing the sand and utilities to the proposed site.

After Mr. Rector described the reduction in costs for the proposed site, Mr. Bogle mentioned the advantages of the building after reviewing its features and design with Mr. Rector.

After Mr. La Venia noted the fourth rendition of the proposed building's study plan and described the costs of constructing the truck bay, Mr. Bogle, in response to Mayor Cheshire's inquiry on configuring everything into one place, confirmed that he would accept five bays and addressed the ability to expand in the future.

In response to a question posed by Commissioner Bell, Ms. Racine identified \$350,000 from capital and recognized that the city commission previously budgeted an amount of \$250,000.

Following much discussion and after the city commission acknowledged paying \$675,000 for five bays on the public works department building construction, Mr. La Venia recommended that before obtaining a figure from James P. Senatore, architect retained by the city, staff would determine the use of combining retained earnings with the remaining funds coming from CIP.

After Commissioner Lewis noted the remaining funds from what the city previously borrowed due to the grant received from the state for sewer construction, Mr. La Venia addressed the likelihood of including debt service to which Ms. Racine, in concurring, indicated that it would be a question to refer to Ms. Geraci-Carver to reprogram same.

Subsequent to ensued discussions, and after Mr. Rector referred to the issue of generators, Mr. Bogle pointed out the requirements under the Florida Building Code, for a standby generator; addressed his plan for such building to be self-sufficient during emergencies, and referenced the city's purchase of a generator in 2010.

5. ADJOURNMENT

There being no further business, the meeting adjourned at 8:39 p.m.

The minutes were approved at the August 28, 2017 regular meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor

**FRUITLAND PARK CITY COMMISSION REGULAR
MEETING MINUTES
November 9, 2017**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, November 9, 2017 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, and Rick Ranize.

Member Absent: Commissioner Ray Lewis

Also Present: City Manager Gary La Venia, City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Police Chief Mike Fewless, Captain Eric Luce; Interim Fire Chief Don Gilpin; Deputy Fire Chief Tim Yoder; Fire Department; Michelle Yoder, Parks and Recreation Director; Community Development Director Charlie Rector; Public Works Dale Bogle; Fruitland Park Library Director JoAnn Glendinning, and City Clerk Esther B. Coulson.

1. CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

Mayor Cheshire called the meeting to order at 6:00 p.m.

In the absence of Pastor Jim Keegan, New Life Presbyterian Church, and there being no one from the public, Chief Fewless gave the invocation and led in the Pledge of Allegiance to the Flag.

2. ROLL CALL

At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was present.

3. ANNUAL ELECTION

(a) Mayor

Mayor Cheshire recognized the election for mayor for 2017.

A motion was made by Commissioner Ranize that the city commission table the election of the mayor to the next meeting for consideration until Commissioner Ray Lewis is present.

In response to an inquiry posed by Commissioner Bell, Ms. Geraci-Carver confirmed Commissioner Ranize's previous request to her; cited the city charter . . . *regular city election or as soon as possible thereafter* . . . under Subsection 3.07, Mayor and indicated that it would be the city commission's discretion to approve the motion which is not required.

Mayor Cheshire declared the motion died for a lack of a second.

Vice Mayor Gunter placed in nomination the name of Chris Cheshire to serve as mayor for 2018. The nomination was seconded by Commissioner Ranize.

There being no other names placed in nomination, the nomination was declared closed resulting in the unanimous reelection of Chris Cheshire as mayor for 2018.

By unanimous consent, Chris Cheshire was unanimously reelected as mayor for 2018.

(b) Vice Mayor

Mayor Cheshire recognized the election for vice mayor for 2018.

Commissioner Bell placed in nomination the name of John L. Gunter Jr. to serve as vice mayor for 2018. The nomination was seconded by Vice Mayor Gunter.

There being no further names placed in nomination, the nomination was declared closed resulting in the unanimous reelection of John L. Gunter Jr. as vice mayor for 2018.

By unanimous consent, John L. Gunter Jr. was unanimously reelected as vice mayor for 2018.

4. CONSENT AGENDA

On motion of Commissioner Bell, seconded by Vice Mayor Gunter and unanimously carried, the city commission approved the following consent Agenda items:

(a) Approval of Minutes

Approved the October 26, 2017 regular meeting minutes

and

(b) Resolution 2017-047 Board of Trustees Municipal Firefighters Pension Trust Fund Appointment – K Ducharme

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPOINTING A MEMBER TO THE BOARD OF TRUSTEES OF THE MUNICIPAL FIRE FIGHTERS PENSION TRUST FUND OF THE CITY OF FRUITLAND PARK; AND PROVIDING FOR AN EFFECTIVE DATE.

Adopted Resolution 2017-047 as previously cited.

5. REGULAR AGENDA

(a) 2018 Meeting Schedule Discussion

Mayor Cheshire referred to the 2018 city commission meeting schedule and indicated that the dates should read: “February 8 and 22” instead of “February 11 and 25”.

After discussion, Mayor Cheshire recognized that Mr. La Venia will not be able to attend the February 8, 2018 regular meeting and addressed the need to review after the New Year holding workshops for 2018 when Commissioner Lewis is present.

On motion of Commissioner Bell, seconded by Commissioner Ranize and unanimously carried, the city commission agreed to reschedule its regular meeting from Thursday, February 8, 2018 to Thursday, February 1, 2018 at 6:00 p.m.

(b) Resolution 2017-046 CR 466A – Phase IIIA Improvements

Ms. Geraci-Carver read into the record proposed Resolution 2017-046 the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT BETWEEN LAKE COUNTY, FLORIDA AND THE CITY OF FRUITLAND PARK FOR THE INSTALLATION OF THE CITY’S WATER AND SEWER LINES ALONG THE PROPOSED CR 466A PHASE IIIA ROAD PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

After Mr. La Venia described the proposed water and sewer lines installation, Commissioner Ranize cited reasons why he is recommending that Lake County remove the \$25,000 mobilization for CR 466A for Phase 3A Utility Adjustment in the engineer’s cost estimate and suggested adding 20 percent to said figure.

Following Vice Mayor Gunter’s concurrence with Commissioner Ranize’s recommendation, Mr. La Venia addressed his plan to write a letter to the county manager on the subject issue with a copy to the city commission.

In response to an inquiry posed Mayor Cheshire, Ms. Geraci-Carver addressed the city commission’s option of adopting the proposed resolution at this evening’s meeting with the recommended provision removing the \$25,000 mobilization or if it is unacceptable by the county, consider same at the December 14, 2017 regular meeting until Mr. La Venia has had an opportunity to communicate with them.

Following much discussion, **and on motion of Vice Mayor Gunter, seconded by Commissioner Ranize and unanimously carried, the city commission tabled Resolution 2017-046, as previously cited, to the December 14, 2017 regular meeting for more information.**

(c) **Proposed Recreation Fees Discussion**

The city commission discussed with Ms. Yoder the proposed fees for parks and recreation.

Answering Mr. La Venia's explanation on the purpose of the proposed recreation fees, Commissioner Bell gave reasons (with the exception of Cales Park), why he objects to the proposed fees noting the same fees charged for the use of Gardenia Park Swimming Pool for city residents and nonresidents to which Commissioner Ranize questioned city residents paying additional taxes to utilize same.

After discussion and in response to Vice Mayor Gunter's statements on the pool's operations noting other local municipalities' rates, Ms. Yoder recalled her appearance before the city commission at its May 11, 2017 regular meeting on the subject issue as well as the use for the former community building.

Following further discussion and **on motion of Commissioner Ranize, seconded by Commissioner Bell and unanimously carried, the city commission tabled the proposed fees for parks and recreation to the December 14, 2017 regular meeting and directed the parks and recreations director to report back with more information on the lowering of the residential rates.**

(d) **Janitorial Cleaning Service Bids**

Mr. La Venia reviewed the following janitorial cleaning service proposals submitted by Lake County Janitorial Services Inc. for \$37,500 respectively and Ultimate Contract Cleaning Inc. for approximately \$48,000. He recognized the city's current business endeavors with Ultimate Contract Cleaning, its larger staff, and contract with neighboring municipalities and relayed his recommendation to award a contract with said company as the most responsive bidder.

After Commissioner Ranize referred to his remarks at the July 13, 2017 workshop on the comparative annual cost benefits in retaining a full-time employee including benefits versus outsourcing janitorial services, Mr. La Venia compared the difference of retaining the subject service contracts for \$3,000 to \$5,000 more per year.

Following further discussions and **on motion of Commissioner Bell, seconded by Commissioner Ranize and unanimously carried, the city commission approved the city manager's recommendation of approval to award the above-captioned bid to Ultimate Contract Cleaning, as the most responsive bidder and directed the city attorney to draft a contract for consideration on the December 14, 2017 regular meeting agenda.**

After discussion, Ms. Geraci-Carver addressed the need for a contract with Ultimate Contract Cleaning for review and concurred in the affirmative to Mayor Cheshire's inquiry that a resolution will be drafted in that regard for the next meeting.

- (e) **ITB 2017-001 New Public Library Facility Construction and Contract Award**
The city commission considered its action on Invitation to Bid 2017-001 New Public Library Facility Construction and Contract.

Mr. La Venia referred to the detailed spreadsheet distributed by Ms. Racine reflecting the Fruitland Park Library's construction expenses up to November 8, 2017 revealing more than \$450,000 short fall in the city's funds includes ITB 2017-002 Site Development of a New Public Library Facility Construction costs shown under regular agenda item 5.(f); thus, the stormwater, impact fees for areas affecting the public safety building, costs due to the aftermath of Hurricane Irma, and other uncalculated costs. (Copies of the respective documents are filed with the supplemental papers to the minutes of this meeting.

In anticipating the proposed library construction project to be approximately 300 days, Mr. La Venia requested that Ms. Glendinning communicate with Lake County on the availability of additional grant funds to reduce the proposed library construction cost and indicated that staff could require the architect to re-engineer same recognizing the potential costs involved, or borrow funds.

In response to Commissioner Bell's inquiry on the options and in answering Mr. La Venia's remarks, Mr. Rector explained that the 300 calendar-day project contract would commence from the notice to proceed.

Mayor Cheshire indicated that a plan is required from Ms. Racine as to how the city intends to proceed on the proposed library construction and until the city receives reimbursement from the Federal Emergency Management Agency (FEMA) for Hurricane Irma cleanup, staff is to report to the city commission to review various options to implement same.

Following Commissioner Ranize' concerns, Mayor Cheshire suggested tabling the subject item.

In response to Vice Mayor Gunter's inquiry on the deadline for the bids, Ms. Glendinning interjected on the ability for her to apply for a new grant opportunity available from the county on February 1, 2018 for \$250,000 in additional library impact fee to be submitted by March 1, 2018.

Subsequent discussions ensued, Mayor Cheshire relayed Ms. Coulson's reference to subsection 5.3, the acceptance of bid and award of contract to be within 120 calendar days after the opening of bids.

Following further deliberation, **a motion was made by Vice Mayor Gunter that the city commission table Invitation to Bid 2017-001 New Public Library Facility Construction and Contract to the January 11, 2018 regular meeting for more information from the city treasurer and the Fruitland Park Library Director.**

After Ms. Glendinning responded to Commissioner Ranize' inquiry that the existing state and county grants already attained will expire on September 30, 2019, **the motion on the floor was seconded by Commissioner Ranize.**

Mayor Cheshire called for a vote on the motion and declared it carried unanimously.

(f) ITB 2017-002 Site Development of a New Public Library Facility Construction and Contract Award

On motion of Commissioner Ranize, seconded by Commissioner Bell and unanimously carried, the city commission tabled the Invitation to Bid 2017-002 New Public Library Facility Construction and Contract to the January 11, 2018 meeting for more information from the city treasurer and the Fruitland Park Library Director.

PUBLIC HEARING

By unanimous consent, Mayor Cheshire opened the public hearing at this evening's meeting.

(g) Second Reading and Public Hearing - Ordinance 2017-029 Floodplain

After Ms. Geraci-Carver read into the record proposed Ordinance 2017-029 the substance of which is as follows, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE BY THE FRUITLAND PARK CITY COMMISSION AMENDING THE FRUITLAND PARK LAND DEVELOPMENT REGULATIONS CHAPTER 161.090 TO MAKE MODIFICATIONS TO BRING THE REGULATIONS INTO AGREEMENT WITH THE MOST CURRENT FEMA-APPROVED, CODE-COMPANION FLOODPLAIN MANAGEMENT ORDINANCE FOR FLORIDA COMMUNITIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on November 9, 2017.)

After discussion, **a motion was made by Commissioner and seconded by Commissioner that the city commission enact Ordinance 2017-029 as previously cited to become effective as provided by law.**

There being no comments from the public, and **by unanimous consent, Mayor Cheshire closed the public hearing.**

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF PUBLIC HEARING

SUPPLEMENTAL AGENDA

(h) Police Department Vehicle Purchases – Bartow Ford

Chief Fewless explained that since retaining two new law enforcement officers (one already started his employment with the city and the other to commence on November 20, 2017), the bid reveals Bartow Ford's quote for the purchase of two new vehicles for \$90,000, previously approved in the FY 2017-18 budget.

After discussion and **on motion of Vice Mayor Gunter, seconded by Commissioner Ranize and unanimously carried, the city commission approved the purchase of two 2017 Ford Interceptor Sports Utility Vehicles from Bartow Ford.**

(i) Police Department HG2 Emergency Lighting Quote

After discussion and **on motion of Vice Mayor Gunter, seconded by Commissioner Ranize and unanimously carried, the city commission approved the quote for \$14,000 from HG2 Emergency Lighting for installation of equipment for the two 2017 Ford Interceptor Sports Utility Vehicles.**

7. OFFICERS' REPORTS

(a) City Manager

i. Hurricane Irma Status Update

Mr. La Venia addressed the forthcoming meeting arranged among Agri-Timber Inc., (storm debris management services retained by the city) Messrs. Bogle, Geoff Brewster, Finance Specialist, Ms. Racine, and himself to review the final figures as a result of the aftermath of the Hurricane Irma cleanup and prepare for the FEMA application to be subsequently reviewed by them.

Mr. La Venia pointed out the city commission's direction at its October 26, 2017 regular meeting to contact FEMA's monitor on the determination for staff to clear the county arterials; namely, Miller Street, Poinsettia and Dixie Avenues and gave a report of his following actions:

- his previous communication with the county on the status of the cleanup of the respective roadways;

- his authorization to city staff to cleanup same, was shortly halted by the county's contractors who contacted the county requesting that the city cease and desist immediately;
- the county manager's request to him to not pick up the debris on the roadways in question as they are relying on FEMA;
- his frequently follow-up calls with the county on the status who gave reassurance on a vehicle to pick up the debris on Dixie Avenue, CR 466A and CR 468 later this day or on November 10, 2017, and
- the regular announcements posted on the city's website and social media pages regarding the status of the debris pickup.

In response to Vice Mayor Gutner's concerns on tree services in his neighborhood, Mr. La Venia indicated that if healthy trees are being trimmed, they would need to be dealt with individually with the property owner; he recognized the placement of new foliage, unrelated to the storm debris, which would be addressed on a one-to-one basis, and reported that Waste Management Inc. has resumed its normal solid waste services.

ii. Hydromatic Pump - Lift Station — Spring Lake Cove

Mr. La Venia referred to Utility Technicians Inc.'s proposal for \$6,610 and \$4,900 respectively which he received later this day for the inoperable pump at Spring Lake Cove Apartments' Lift Station; copies of which are filed with the supplemental papers to the minutes of this meeting.

Mr. Bogle indicated that the existing pump, which staff reconstructed about three years ago, ceased to operate approximately two weeks ago; pointed out the proposals and the preference for the rebuilt price of about \$4,900, and cited reasons why he is requesting to install same as soon as possible.

After discussion and **on motion of Commissioner Bell, seconded by Commissioner Ranize and unanimously carried, the city commission approved the public works director's recommendation to accept Utility Technicians Inc.'s rebuilt price of \$4,900 to install one hydromatic pump at the Spring Lake Cove Apartments' Lift Station.**

iii. Pennsylvania Avenue - Terry Ross Duplex Project

Mayor Cheshire recognized the presence of Mr. Terry and Mrs. Rachel Ross, City of Fruitland Park residents, at this evening's meeting;

After Mayor Cheshire referred to recent correspondence amongst Mr. La Venia, Ms. Geraci-Carver and Commissioner Ranize regarding the Terry Ross Duplex Project (copies of which are filed with the supplemental papers to the minutes of this meeting), Ms. Geraci-Carver addressed the following:

- addressed her plan to provide to Mr. La Venia on November 10, 2017 a draft ordinance changing the comprehensive plan future land use

element (Sunset Way, Forest Street, and Pennsylvania Avenue) specifying allowable uses on the property and the advertising requirements and a draft resolution granting a special exception use in the R-2 zoning district to allow duplexes;

- recognized the need for same to be reviewed and considered as a small scale comprehensive plan amendment (SSCPA) under the expedited process before the Planning and Zoning Board, the Local Planning Agency, the city commission and at second reading transmitted to the Florida Department of Community Affairs after second reading as it is a SSCPA;
- pointed out her previous conversations with Mr. Greg Beliveau, LPG Urban and Regional Planners Inc., who is in agreement with her opinion that the “duplexes attached units” zoning category was eliminated from the city commission’s adopted comprehensive plan which prevents the city from proceeding with the special exception use as it would be inconsistent with the new comprehensive plan;
- relayed Mr. La Venia’s previous statements to her that Mr. Ross is seeking a temporary certificate of occupancy (CO) as the builder’s risk insurance is due to expire and they will need to be able to insure the existing buildings; her recollection of the city commission’s actions at its June 8, 2017 regular meeting that the two existing single-family attached residential dwelling units in Residential 2 (R-2) and (R-2A) zoning districts on Pennsylvania Avenue (Forest Avenue) not be demolished, and t
- referred to the conversations with Mr. La Venia on obtaining the city commission’s approval to grant a temporary CO, provided that the properties remain unoccupied until the completion of the approval process.

In response to Mayor Cheshire’s inquiry, Mr. Roos concurred in the affirmative to the process as explained by Ms. Geraci-Carver.

Ms. Geraci-Carver explained, in answer to Commissioner Ranize’ question, that she believed that Mr. Ross submitted applications for future construction of duplexes (special exception use) which would need to be included in the same process as previously cited (all the legal descriptions and special exception application with all the lots would be added to the SSCPA to be considered once, if they are aggregated by the city and not exceed 10 acres).

If Mr. Ross attests by approving that he is satisfied with the city initiating to proceed with the SSCPA and not submit a full application, Ms. Geraci-

Carver recommended that the city commission authorize Mr. Rector to issue a temporary CO.

On motion of Vice Mayor Gunter, seconded by Commissioner Bell and unanimously carried, the city commission approved the city attorney's recommendation to authorize the community development director to issue a temporary certificate of occupancy to insure the existing buildings single-family attached residential dwelling units in Residential 2 (R-2) and (R-2A) zoning districts on Pennsylvania Avenue (Forest Avenue) until the approval process previously cited by the city attorney is complete.

In response to Mayor Cheshire, Ms. Geraci-Carver addressed the intent to expedite the process.

(b) City Attorney

i. Lawsuits

- **James and Rita Homonai v. Foster, Crenshaw and City of Fruitland Park**

Ms. Geraci-Carver explained that the James and Rita Homonai case has been scheduled for depositions where she anticipated receiving recommendations from the attorney representing the city.

- **Green v. City of Fruitland Park, Hunnewell, Isom and Isaacs.**

Ms. Geraci-Carver referred to the two pending litigation where they are still waiting for the court to rule on the motions to dismiss on the hearing which was held on September 21, 2017 and indicated that she will provide an update.

ii. Notice of Claims

Ms. Geraci-Carver stated that there are no new matters on notice of outstanding claims.

iv. Ethics Training

Ms. Geraci-Carver announced that the four-hour ethics training is required to be fulfilled before December 31, 2017 and advised to let her know if any help is needed.

8. PUBLIC COMMENTS

There were no public comments at this time.

9. COMMISSIONERS' COMMENTS

(a) Commissioner Ranize

i. Special Magistrate

After Commissioner Ranize referred to the Code Enforcement Special Magistrate hearing held earlier this day, Ms. Geraci-Carver gave a report of

the August 8, 2017 hearing where a property -- according to the code enforcement officer's testimony -- revealed several violations of the city's code which was not brought into compliance. She pointed out this day's hearing where the property owner did not comply with the special magistrate's order of enforcement and upon the presentation of an affidavit of noncompliant, he assessed the fine which would be entered and would become a lien on the property; after three months, consideration would be made to foreclose on the property if chosen to do so, and referred to said proceedings which included the code enforcement officer's presentation of three requests for hearings which were granted with the anticipation to be heard at the December 14, 2017 special magistrate hearing.

ii. **McDimit Davis, Auditor - Presentation**

Commissioner Ranize referred to Ms. Racine's distribution of a spreadsheet reflecting the fund balances of FY 2016-17 as of September 30, 2017 (\$1.2 million in the financial institution); a copy of which is filed with the supplemental papers to the minutes of this meeting and requested that same be provided to McDimit Davis (auditor retained by the city).

In response to Commissioner Ranize' inquiry on the city commission's directive at its October 26, 2017 regular meeting, Mr. La Venia explained that McDimit Davis will be attending the December 14, 2017 regular meeting when Commissioner Lewis is expected to be present.

iii. **Grant Projects**

Commissioner Ranize pointed out his previous conversations with Ms. Racine regarding the timeliness of submitting the Grant Workplan for the Fruitland Park Capital Lift Station and Force Main.

After discussion, Mayor Cheshire requested that Mr. La Venia ensure that cooperation is received from staff and city vendors that various grant applications submittals are being met.

iv. **Non-Ad Valorem Assessment – Fire Services**

Commissioner Ranize referred to a telephone call he received from Mr. Randy Eastwood, City of Fruitland Park resident who owns ten mobile homes and a building, where he is being billed \$856 for non-ad valorem assessment for fire service on each property.

In response, Ms. Geraci-Carver explained that Mr. Eastwood is being assessed and billed for each residential unit separately which is according to the use of the property occupied for that purpose where she will have an answer on duplexes by the next regular meeting.

Since the special assessment notices were sent to the property owners, Mr. Rector referred to the numerous calls received in the community

development department and visits from City of Fruitland Park residents regarding their concerns on the special assessment and Truth-in-Millage Notice; relayed the communication Mr. Robert Ruiz (property owner that the city purchased vacant land for the Fruitland Park Library) had with Lake County who reverted the issue to the city.

Ms. Geraci-Carver suggested, in response to Mayor Cheshire's inquiry, that she meet with Ms. Sandi Walker, Governmental Services Group Inc. (consultant retained by the city) and report back to the city commission.

v. Pennsylvania Avenue - Terry Ross Duplex Project

Commissioner Ranize referred to discussions held at the August 24, 2017 regular meeting regarding the Terry Ross Duplex Project and noted the following:

- Mr. Ross' telephone call on August 25, 2017 regarding his intent to apply for a variance to the Planning and Zoning (P&Z) Board on the remaining lots to be built;
- the conversations he had with Mr. La Venia, after not seeing any related items on the October 29, 2017 P&Z Board Agenda, and his questions on the status;
- the memorandum from Mr. La Venia regarding the Ross Property which indicated that Mr. Ross did not submit paperwork for consideration for the variance before the P&Z Board, and
- Mr. Ross' telephone call to him at the beginning of the week questioning reasons why the matter was not presented before the P&Z Board and his assurance, in response, that it was not the case of not turning the paperwork in.

Commissioner Ranize explained that had he been informed that there was an issue between the zoning district and the comprehensive plan and that it was being addressed, he would have relayed same to Mr. Ross when he called him.

Commissioner Ranize extended his apologies to Mr. Ross and requested:

- that such issues of importance ought to have been made known to him;
- that he be apprised of the status of the subject matter as well as any conflicts;
- that materials received from the applicant be validated, and

- the need to correct same if there are any problems.

(b) Commissioner Lewis

Commissioner Lewis was absent at this time.

(c) Commissioner Bell

i. Mayor Election

Commissioner Bell extended congratulations to Mayor Cheshire on his election as mayor.

ii. LCLC

Commissioner Bell pointed out the November 3, 2017 Lake County League of Cities' (LCLC's) meeting where he was appointed as its president for 2018 for the third time.

iii. Pennsylvania Avenue - Terry Ross Duplex Project

With respect to the Terry Ross Duplex project, Commissioner Bell addressed his method of communication with Mr. La Venia. He recommended implementing issues of importance, if there are any problems to which Mr. La Venia confirmed that Commissioner Ranize's statements were correct.

(d) Vice Mayor Gunter, Jr.

i. LCLC

Vice Mayor Gunter addressed his plan to commend Commissioner Bell on his recent appointment as LCLC's president.

ii. 2017 Halloween Trick-or-Treat Event

Vice Mayor Gunter extended his appreciation to the fire and police departmental staff for a job well done at the recent 2017 Halloween Trick-or-Treat event which was a success and recognized that more than 2,000 people were in attendance.

10. MAYOR'S COMMENTS

(a) Government Day

Mayor Cheshire gave a report on the November 4, 2017 *Government Day* event at The Villages; recognized the city staff who were in attendance, and noted the residents' inquiries regarding the city's fire assessment fee and taxes. He addressed the method in which staff handle misinformation and solve inquiries from the public; recognized the commission's role with their efforts in assisting the public, and indicated the need, based on communication from residents, to be informed of the city's budget and attend and be involved with the city commission meetings.

Mayor Cheshire referred to the permit request submitted to the community development department from Ms. Meredith Cheshire, his wife, regarding a property that they own on 302 West Berckman Street and noted the current

proposition, in working with local faith-based communities and Ms. Yoder, to create a community garden to support local food pantries in the area to start in January 2018.

(b) Dates to Remember

Mayor, Cheshire recognized the following dates:

- November 10, 2017 City Offices Closed – Veterans Day.
- November 11, 2017 Veterans Day Celebration event at 11:00 a.m. with Captain Luce as a speaker on behalf of the city;
- November 20, 2017 Lake EMS Employee Issues Committee Meeting, Lake Board of County Commission Chambers, 315 West Main St, PO Box 7800, Tavares, Florida 32778 at 2:00 p.m.
- November 21, 2017 Lake EMS Finance Committee Meeting, Lake Board of County Commission Chambers, 315 West Main St, PO Box 7800, Tavares, Florida 32778 at 3:00 p.m.
- November 21, 2017 Lake EMS Operations Committee Meeting, Lake Board of County Commission Chambers, 315 West Main St, PO Box 7800, Tavares, Florida 32778 at 2:00 p.m.
- November 13, 2017, Parks. Recreation Trails Advisory Board, Lake County Library Services Conference Room, 2401 Woodlea Road, Tavares, Florida 32778 at 3:30 p.m.
- November 18, 2017 *Coffee with the Mayor*, Moyer Village Recreation Center, 3000 Moyer Loop, The Villages, Florida 32163 at 8:00 a.m. Mayor Cheshire announced that another event is planned to take place in the old Fruitland Park area during January 2018.
- November 23, 2017 Regular City Commission Meeting Cancelled
- November 23, 2017 –Thanksgiving - City Hall Closed
- November 24, 2017 – Day After Thanksgiving - City Hall Closed
- December 1, 2017 – Employee Holiday Party, Community United Methodist Church, 309 College Avenue, Fruitland Park, Florida 34731 at 7:00 p.m.
- December 8, 2017 – *Hometown Christmas* at 5:30 p.m.;
- December LCLC Year-end Wrap-Up at Lake Receptions at 12:00 p.m.

- December 14, 2017 – Annual School Concurrency Meeting, Lake County District School Offices, 201 W Burleigh Boulevard, Tavares, Florida 32778 at 10:00 a.m.
- December 14, 2017 – City Commission/Employees and Operation Bless Fruitland Park Annual Luncheon, 509 West Berckman Street, Fruitland Park, Florida 34731 at 11:30 a.m.
- December 15, 2017 – Movie on the Lawn “*Elf*” at 6:00 p.m.
- December 16, 2017 – Wreaths Across America, Shiloh Cemetery, Shiloh Street, Fruitland Park, Florida 34731 at 12 noon
- December 25, 2017 – Christmas Day - City Hall Closed
- December 26, 2017 – Day After Christmas - City Hall Closed

11. ADJOURNMENT

There being no further business and on motion made and seconded, the meeting adjourned at 7:16 p.m.

The minutes were approved at the December 9, 2017 regular meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor



**AGENDA ITEM
NUMBER
5a**

REGULAR AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	McDimit Davis, Auditor Discussion		
For the Meeting of:	December 14, 2017		
Submitted by:	City Manager/City Treasurer		
Date Submitted:	November 27, 2017		
Are Funds Required:		Yes	<input checked="" type="checkbox"/> No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	No		
Description of Item:			
Action to be Taken: None			
Staff's Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the regular agenda: _____
Mayor



**AGENDA ITEM
NUMBER
5b**

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	2018 General Election Discussion			
For the Meeting of:	December 14, 2017			
Submitted by:	City Clerk			
Date Submitted:	December 7, 2017			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	No			
Description of Items:				
Action to be Taken:				
Staff's Recommendation:.				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor



**AGENDA ITEM
NUMBER
5c**

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Proposed Parks and Recreation Fees Discussion			
For the Meeting of:	December 14, 2017			
Submitted by:	City Manager/Parks and Recreation Director			
Date Submitted:	October 26, 2017			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Items:				
Discussion on proposed parks and recreation fees. (Tabled from November 9, 2017 regular meeting.)				
Action to be Taken:				
Staff's Recommendation:				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

PROPOSAL TO REVISE RECREATION FEES

USE OR SERVICE		CURRENT FEE	PROPOSED FEE
Cales Field consession rental, per day		\$20.00	\$10.00
Veteran's Field consession rental, per day		\$20.00	\$10.00
Park pavilion reservation fee		\$20.00/ day	\$5.00/ hour
All Sports	Resident	\$30.00	\$30.00
	Non-Resident	\$35.00	\$30.00
5K Race	Day of Race Entry Fee	\$25.00	\$30.00
5K Race	Sponsorship	\$200/ year	\$250,\$500,\$1000/ event
Pool	Resident Admission, per person	\$2.50	\$3.00
	Non-Resident Admission, per person	\$3.50	\$3.00
	Resident 20 visit card, per person	\$45.00	\$45.00
	Non-Resident 20 visit card, per person	\$65.00	\$45.00
	Resident 30 visit card, per person	\$70.00	\$70.00
	Non-Resident 30 visit card, per person	\$100.00	\$70.00
	Resident Season Pass, per person	\$50.00	\$50.00
	Non-Resident Season Pass, per person	\$60.00	\$50.00
	Resident Season Pass, per family	\$150.00	\$150.00
	Non-Resident Season Pass, per family	\$180.00	\$150.00
	Resident Swim Lessons	\$30.00	\$30.00
	Non-Resident Swim Lessons	\$40.00	\$30.00
	Resident Exercise Class: 2days/week/month	\$30.00	\$30.00
	Non-Res Exercise Class: 2days/week/month	\$50.00	\$30.00
	Resident Exercise Class: 2days/week/month	\$40.00	\$40.00
	Non-Res Exercise Class: 2days/week/month	\$60.00	\$40.00
	Resident Lap Swim	\$2.00	\$2.00
	Non-Resident Lap Swim	\$3.00	\$2.00



**AGENDA ITEM
NUMBER
5d**

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2017-052 Fire Services Assessment Program – Maintenance Agreement			
For the Meeting of:	December 14, 2017			
Submitted by:	City Attorney			
Date Submitted:	December 7, 2017			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Items:				
Action to be Taken: Adopt Resolution 2017-052				
Staff's Recommendation:				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

RESOLUTION 2017-052

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE FIRE SERVICES ASSESSMENT PROGRAM ANNUAL MAINTENANCE SERVICES AGREEMENT FOR FISCAL YEAR 2018-19 BETWEEN THE CITY OF FRUITLAND PARK AND GOVERNMENT SERVICES GROUP, INC.; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park has completed its first year of the annual assessment program for fire services initiated in 2016; and

WHEREAS, Government Services Group, Inc. provides ongoing services to ensure City compliance with required deadlines and documents, and updating of information to the appropriate entities; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida finds the agreement is beneficial to the City of Fruitland Park and its residents; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida desires to approve the Fire Services Assessment Program Annual Maintenance Services Agreement for Fiscal Year 2018-19 between the City of Fruitland Park and Government Services Group, Inc.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The following agreement between the City of Fruitland Park and Government Services Group, Inc., a copy of which is attached hereto, is approved:

- Cover letter dated November 6, 2017 with attached Appendix A – Fire Services Assessment Program Annual Maintenance Services Fiscal Year 2018-19 and Scope of Services.

Section 2. The Commission authorizes the Mayor to execute the aforementioned agreement between the City of Fruitland Park and Government Services Group, Inc.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14th day of December, 2017, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

November 6, 2017

Via Email Transmission

Gary Lavenia, City Manager
City of Fruitland Park
506 W Berckman St.
Fruitland Park, FL 34731-3239

Re: City of Fruitland Park – Fire Services Assessment Program Annual Maintenance Services

Dear Mr. Lavenia,

The City of Fruitland Park (City) has now completed its first year of the annual assessment program for fire services it initiated in 2016. Government Services Group, Inc. (GSG) is pleased to have assisted the City with developing and successfully implementing this recurring revenue source and as such, we believe that the City would benefit from a continuation of our services.

In order to continue this relationship and the achievements realized thus far, attached as Appendix A is GSG's proposed scope of services, fees, project deliverables and payment schedule to assist the City in the annual maintenance of the fire services assessment program for Fiscal Year 2018-19.

Please review the attached scope of services and upon review and satisfactory determination, please sign where indicated on Appendix A to acknowledge acceptance of the scope of services and to serve as proper notice to proceed. Upon execution, please provide us with a signed copy for our files.

As we are currently preparing our schedule for the upcoming assessment season, we would appreciate your prompt reply, which will help us to accommodate your program's schedule and ensure the continuation of this successful recurring revenue source.

If you have any questions, please do not hesitate to contact me. We look forward to working with the City of Fruitland Park again this year.

Sincerely,



Sandi Walker
Project Coordinator

Appendix A

FIRE SERVICES ASSESSMENT PROGRAM
ANNUAL MAINTENANCE SERVICES FISCAL YEAR 2018-19

Scope of Services

ANNUAL ASSESSMENT MAINTENANCE

- Task 1: Base Retainer Services for Current Fiscal Year Assessment Program** GSG will be retained to administer the current fiscal year assessment program and maintain the assessment roll database. Such retainer services will include GSG's availability to respond to requests for information or assistance from City staff regarding all aspects of the current assessment program. In addition, GSG will prepare the critical events schedule for the upcoming fiscal year to ensure adherence to statutory deadlines and will maintain the current fiscal year database in a manner that ensures data availability to specific requests.
- Task 2: Update the Preliminary Assessment Roll** GSG will import updated Property Appraiser data to construct the preliminary annual assessment roll for the assessment program. Corrections from the City will be applied to the updated data. GSG will then create the assessment roll by programmatically applying the business rules to the data and extending the rates to the affected tax parcels according to the methodology.
- Task 3: Proforma Rate Scenarios** As requested by the City, GSG will provide rate scenarios to assist in budget analyses and assessment program planning.
- Task 4: Final Rates** GSG will calculate/confirm the proforma schedule of rates based on the apportionment methodology and revenue requirements for the Fiscal Year's assessment program.
- Task 5: Preliminary and Annual Assessment Resolutions** GSG will advise and assist the City's legal counsel in drafting the implementing assessment resolutions that conform to the existing fire services assessment ordinance and the City's policy decisions.
- Task 6: Implementation** Advise and assist with the requirements for the adoption of the annual assessment rate resolution and certification of the assessment roll in accordance with Section 197.3632, Florida Statutes, including:
- (a) Produce Notice Roll and Data Exports** After verification of final rates for the assessment programs, GSG will create the notice roll by applying the rates to the assessment roll. GSG will then produce the data exports needed for the production of TRIM notices. Data exports for TRIM notices will be transmitted as necessary to the Property Appraiser's office, per their specifications.
 - (b) Development and Distribution of First Class Notice** Assist the City in developing the first class notice and its distribution to any affected property owners, if required.
- Task 7: Create Final Assessment Roll** GSG will update the assessment roll with any corrections and updates received from the City. Final rates will be verified and extended to the updated data in order to create the final assessment roll. The final roll will be provided to the City.
- Task 8: Certify, Export and Transmit the Final Assessment Roll in Conformance with Uniform Method** Using the final assessment roll, GSG will prepare export files on compatible electronic medium capable of merger with the ad valorem tax roll files and will transmit the file to the Tax Collector in the prescribed format.

FEES AND COSTS

For the professional services and specialized assistance provided by GSG, we will work under a professional fee arrangement of \$6,000. Except as noted below, the fee includes reimbursement for all out-of-pocket expenses.

The fee for professional services does not include any on-site visits by GSG to the City. Any on-site meetings by GSG may be arranged at our standard hourly rates provided below. All expenses related to these requested meetings will be billed in accordance with section 112.061, Florida Statutes. If necessary, in lieu of on-site visits, periodic telephone conference calls may be scheduled to discuss project status.

The standard hourly rates for GSG are as follows:

GOVERNMENT SERVICES GROUP, INC.

Chief Executive Officer	\$235
Senior Vice President/Managing Director	\$195
Senior Project Manager/Consultant/Project Coordinator	\$175
Consultant/Database Analyst/Technical Services.....	\$150
Administrative Support.....	\$ 75

The lump sum fee does not include the costs of producing and mailing the statutorily required first class notices. Mailing and production costs depend on the number of assessable parcels of property within the assessment program area, but average approximately \$1.35 per parcel. Payment of mailing and production costs is due at the time of adoption of the initial assessment resolution or like document. For non-domestic notices, mailing charges will include the actual amount of postage beyond the domestic rate and if U.S. postage rates increase prior to mailing, the additional postage per notice will be charged.

The City is responsible for any and all newspaper publications, including, but not limited to, making arrangements for publications and any costs associated therewith.

The City is also responsible for any costs incurred to obtain information from the property appraiser or other public official that is necessary for the assessment program.

Please note that GSG works with the premise of developing and implementing assessment programs with an eye on potential legal challenges in an attempt to maximize both the efficiency and the effectiveness of any defense. Nonetheless, the fees outlined above for professional services do not include any provision for litigation defense. Accordingly, in the event there is a legal challenge, GSG would be available, on an hourly basis, to assist the City in its defense.

PAYMENT SCHEDULE

The lump sum fee for professional services and specialized assistance will be due and payable on the following schedule, assuming notice to proceed is received in December 2017. If notice to proceed occurs after this date, payments will be adjusted based on the anticipated number of months remaining to complete the project.

Payment	Schedule
50% of professional fees – \$3,000	May 2018
50% of professional fees – \$3,000	August 2018

DELIVERABLES SCHEDULE

Deliverable	Schedule
Notice to Proceed	December 2017
Ongoing Retainer Services	As Needed
Determine Net Revenue Requirements	May
Develop Preliminary Assessment Roll	May-June
Review/Confirm Assessment Rates	May - June
Preliminary Rate Resolution	June - July
Mail First Class Notices/TRIM	July -- August
Publishes Notice	July -- August
Annual Rate Resolution	August -- September
Certify Assessment Roll	by September 15 th

ACCEPTED AND AGREED TO FOR FISCAL YEAR 2018-19:

BY _____
City of Fruitland Park

Date



**AGENDA ITEM
NUMBER
5e**

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2017-048 Janitorial Cleaning Services – Ultimate Cleaning Inc.			
For the Meeting of:	December 14, 2017			
Submitted by:	City Attorney			
Date Submitted:	December 7, 2017			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Items:				
The city commission, at its November 9, 2017 regular meeting, awarded the Janitorial Cleaning Services bid to Ultimate Contract Cleaning Inc. and the contract attached to the resolution for approval.				
Action to be Taken: Adopt Resolution 2017-048.				
Staff's Recommendation:				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

RESOLUTION 2017-048

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE JANITORIAL SERVICES AGREEMENT BETWEEN THE CITY OF FRUITLAND PARK AND ULTIMATE CONTRACT CLEANING, INC.; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park desires to contract with a janitorial service company to provide services to the City of Fruitland Park; and

WHEREAS, after obtaining proposals and considering several janitorial service companies, the City Commission desires to enter into a contract with Ultimate Contract Cleaning, Inc.; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida finds the agreement is beneficial to the City of Fruitland Park and its residents; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida desires to approve the Janitorial Services Agreement between the City of Fruitland Park and Ultimate Contract Cleaning, Inc.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Janitorial Services Agreement between the City of Fruitland Park and Ultimate Contract Cleaning, Inc., a copy of which is attached hereto, is approved.

Section 2. The Commission authorizes the Mayor to execute the aforementioned agreement between the City of Fruitland Park and Ultimate Contract Cleaning, Inc.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14th day of December, 2017, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

JANITORIAL SERVICES AGREEMENT

This Agreement (may be referred to herein as either “Agreement” or “contract”) is entered into by and between **City of Fruitland Park, Florida**, a Florida municipality, acting through its City Commissioners hereinafter referred to as “City of Fruitland Park” or “City”, 506 West Berckman Street, Fruitland Park, Florida 34731 and **Ultimate Contract Cleaning, Inc.**, a Florida corporation, hereinafter referred to as “Contractor”, P.O. Box 1327, Lady Lake, Florida 32158.

PURPOSE: The purpose of this Agreement is to secure the services of a Contractor to provide janitorial services for City Hall, the City Library, the Recreation Office, and bathrooms at the Park and Water Tower.

DESCRIPTION OF SERVICES TO BE PROVIDED: In consideration of the compensation received under this Agreement, Contractor will provide the janitorial services for the City of Fruitland Park described below.

IN CONSIDERATION OF the mutual promises and understandings contained in this Agreement, Contractor and City of Fruitland Park agree as follows:

TERM:

The term of this Agreement shall be from January 1, 2018 through September 30, 2018, unless sooner terminated or extended as provided therein.

City of Fruitland Park reserves the right to extend this Agreement additional one (1) year terms or portions thereof. Such extension(s) shall be subject to mutual agreement as to duration, modification of terms, and price adjustments.

COMPENSATION:

AMOUNT:

City shall pay Contractor the amount of \$3,332.95 per month. Cost is based on estimated 40 hours of labor per week and 3 persons. However, the monthly charge is fixed and does not include sales tax.

ADDITIONAL SERVICES OR DELETIONS:

City may, by written notice, add or delete facilities, areas, or the service requirements of this Agreement. Such changes shall be negotiated on the basis of a prorated price consistent with the original price contained herein. Services provided at additional cost are: floor care (other than routine vacuuming and mopping which is included), carpet cleaning, window cleaning, pressure washing, emergency cleaning, and sanitizing offices/bathrooms.

PAYMENTS:

Payments shall be made upon receipt of invoices submitted by Contractor. Full payment to Contractor will be made in accordance with the Florida Prompt Payment Act.

SUPERVISION / EMPLOYEES:

Contractor will perform all work under this contract utilizing quality, trained, uniformed personnel. Contractor shall prohibit its employees from disturbing papers on desks, opening desk drawers or cabinets, or using telephone or office equipment provided for official City business.

Contractor is responsible for the security of the facility during the performance of these services and shall ensure that all facility exterior doors remain locked during its work hours and upon Contractor's departure from the facility. After each period of cleaning and other services, unnecessary lights shall be turned off, and outside doors and windows closed and locked.

Contractor will ensure that industry accepted safe practices are followed in performance of the work.

Contractor hereby accepts responsibility for all keys issued to them, if any. Contractor also agrees that no duplicate keys will be made and Contractor will be responsible for the return of any keys that may have been provided to Contractor.

Contractor shall prohibit children from being on the premises during the time services are being performed.

DUTIES AND RESPONSIBILITIES:

The current duties and responsibilities of Contractor are listed below. These duties and responsibilities may be amended from time to time in the sole discretion of City, subject to formal notification of the same being provided to Contractor. Contractor shall faithfully perform the duties for City. The duties and responsibilities of Contractor shall include, but are not limited to the following:

- daily detail cleaning
- trash removal
- disinfect/deodorize bathrooms
- fill supplies
- clean entry glass/mirrors
- vacuum
- sweep/mop hard flooring
- fill drain traps
- general dusting/high/low etc.

General dusting on open areas of desks only; no personal effects will be touched.

A checklist for each facility will be developed by Contractor and approved by City. Once approved, the checklist will be implemented as services begin and followed consistently. Communication logs will be provided by Contractor to City.

CONTRACTOR NOT AN EMPLOYEE OF CITY OF FRUITLAND PARK:

Contractor and its employees or agents performing under this Agreement are not employees or agents of City of Fruitland Park and are not entitled to workman's compensation or any benefit of employment with City of Fruitland Park. City of Fruitland Park shall have no responsibility for security or protection of Contractor's supplies or equipment, or for providing insurance for, including workman's compensation insurance, or wages to Contractor or Contractor's employees. Contractor and its employees and agents will not hold himself/herself out as, nor claim to be, an officer or employee of City of Fruitland Park by reason of this Agreement, nor will Contractor make any claim of right, privilege, or benefit which would accrue to any employee of City of Fruitland Park. The parties agree that Contractor is the independent contractor of City of Fruitland Park and is in no way an employee or agent of City of Fruitland Park.

HOURS OF WORK:

Janitorial services, except work done on Saturdays, Sundays, and holidays, shall be performed to completion between the hours of _____ a.m./p.m. and _____ a.m./p.m. unless otherwise specified herein or agreed upon. If services are scheduled for City holidays, they will be performed the following day or night. Services shall not be performed in office areas during office hours except by permission of the City Manager.

EQUIPMENT AND SUPPLIES:

City shall provide the following supplies, including but not limited to, soap, toilet tissue, paper towels, other paper products (if any), deodorizers, and plastic trash bags. Contractor shall make arrangements to secure the supplies furnished by City. No supplies furnished by City will be removed from the premises. Contractor shall supply all necessary tools, equipment, chemicals and brooms, mops, buckets, buffers, and all other tools and supplies not stated herein as being supplied by City. Materials shall be first quality, shall give good services, and shall give results satisfactory to City.

INSURANCE:

City will not be responsible for any claim or benefit for this Contractor or any employee or agent which might arise during the performance of duties and services under this Agreement.

Contractor shall provide, pay for, and maintain in force at all times during the services to be performed under this contract, such insurance, including Workers' Compensation insurance, Employer's Liability insurance, Automobile insurance, and Comprehensive General Liability insurance with a \$1,000,000 combined single limit for each occurrence, in an amount no less than \$500,000 each occurrence, annual aggregate of \$1,000,000 as will assure to the City, the protection contained in the below Indemnification undertaken by Contractor. Contractor shall

have named The City of Fruitland Park, a municipality of the State of Florida, as additional insured as their interest may appear on all applicable liability insurance policies. The certificate(s) of insurance shall provide for a minimum of thirty (30) days prior written notice to the CITY of any change, cancellation, or nonrenewal of the provided insurance.

INDEMNIFICATION:

City shall not be liable for any and all damages, actions, suits, claims, and demands of whatsoever kind made by or on behalf of any person or entity which are alleged to have arisen out of, in connection with, or by reason of Contractor providing services pursuant to this Agreement. In that regard, Contractor shall indemnify and defend and hold harmless City, its officers, directors, agents, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, monetary loss, interest, attorney's fees, costs and expenses of whatsoever kind or nature arising out of the performance of the terms of this Agreement, including those arising out of injury to or death of any individuals, whether arising before, during, or after completion of Contractor's services, and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault or negligence of Contractor or its employees or agents.

NON-EXCLUSIVITY:

Nothing contained in this Agreement shall be construed to limit in any way Contractor's right or ability to make its services available to the general public during the term of this contract or to enter into contracts or other agreements with any other individual or entity.

ASSIGNMENT:

Contractor shall neither assign this Agreement nor any claim arising under the Agreement without the previous written consent of City of Fruitland Park.

CHANGE AND MODIFICATIONS:

Any change or modification to this Agreement must be in writing and signed by both parties.

FAILURE TO PERFORM/BREACH OF AGREEMENT:

In the event non-performance or unsatisfactory performance by Contractor of any obligation of this Agreement or if Contractor is in substantial non-compliance with any of its terms, City shall provide written notice to Contractor of said non-performance or unsatisfactory performance or substantial non-compliance. Provided further, Contractor shall have five (5) days after such notice to cure said failure or non-compliance. Provided further, that a major violation of the agreement specifications dealing with building security shall result in immediate termination of this Agreement without the five (5) day notice requirement.

TERMINATION – GENERAL:

This Agreement may be terminated without cause by either City or Contractor upon sixty (60) days written notice.

TERMINATION – FOR CAUSE:

City may, by written notice, terminate this Agreement for cause, in whole or in part, for failure of Contractor to perform its obligations under this Agreement, subject to the provisions stated in Failure to Perform/Breach of Agreement. In such event, Contractor shall be liable for damages as authorized by law.

TERMINATION – PROCEDURE

After receipt of notice of termination, and except as otherwise directed by City, Contractor shall:

Stop work under this Agreement on the date, and to the extent specified in the notice;

Place no further orders for materials, or services except as may be necessary for completion of such portion of this Agreement as is not terminated; and

Complete performance of any part of this Agreement as shall not have been terminated by City.

Unless otherwise provided in this Agreement, City shall pay to Contractor the agreed upon price for services provided to City prior to the effective date of termination, unless the termination is for cause, in which case City shall determine the extent of liability. City may withhold from any amounts due Contractor for services such a sum as City determines to be necessary to protect City against potential loss or liability. The rights and remedies of City provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law under the agreement.

TREATMENT OF ASSETS:

All property furnished by City shall remain property of City.

All property furnished by Contractor shall remain property of Contractor.

Any property of City furnished to Contractor shall, unless otherwise provided herein, be used only for the performance of this Agreement during the period the Agreement is in force.

Contractor shall be responsible for any loss or damage to property of City (including all related expenses) which results from the negligence of Contractor.

Upon the loss or destruction of, or damage to City property, Contractor shall notify City thereof and shall take all reasonable steps to protect the property from further damage, and

Contractor shall surrender to City all property of City prior to settlement upon completion, termination, or cancellation of this Agreement.

HIRING PRACTICES:

Contractor agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, sex, age or national origin and will take affirmative steps to insure that applicants are employed and employees are treated during employment without regard to race, color, religion, sex, age or national origin. This provision shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment, advertising; layoff or termination; rates of pay or their forms of compensation; and selection for training, including apprenticeship.

GOVERNING LAW/VENUE/JURISDICTION:

This Agreement will be construed and interpreted according to the laws of the State of Florida. Venue and jurisdiction for proceedings in connection with this agreement will be the county or circuit court of the Fifth Judicial Circuit of Florida, in Lake County, Florida.

COUNTERPARTS:

This Agreement is to be executed in duplicate, and each duplicate shall be considered an original copy of this Agreement by each party for all purposes.

PUBLIC RECORDS:

- A. Contractor must comply with the Florida “Public Records” law, Chapter 119, Florida Statutes, including the following provisions: Keep and maintain public records required by the City to perform the service, and upon request from City’s custodian of public records, provide City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, F.S., or as otherwise provided by law.
- B. **IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 352-360-6790, ecoulson@fruitlandpark.org, 506 West Berckman Street, Fruitland Park, FL 34731.**

SEVERABILITY:

If any provision of this Agreement shall be held invalid, such invalidity shall not affect other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared severable.

ATTORNEY FEES:

Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare termination of this Agreement.

ENTIRE AGREEMENT:

This Agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this contract shall be considered to exist or to bind any of the parties to this Agreement unless otherwise stated in this Agreement.

This Agreement incorporates and includes all of the changes agreed by and between the parties and supersedes and replaces any oral discussions, representations, or stipulations previously entered into by the parties.

IN WITNESS WHEREOF, the parties have signed this Agreement as of the dates provided below.

CITY OF FRUITLAND PARK

Chris Cheshire, Mayor

Dated

Attest:
Esther B. Coulson, City Clerk

ULTIMATE CONTRACT CLEANING, INC.

Daniel L. Germeroth, President

Dated



**AGENDA ITEM
NUMBER
5f**

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2017-046 CR 466A Phase III Improvements			
For the Meeting of:	December 14, 2017			
Submitted by:	City Manager/public works director/city attorney			
Date Submitted:	November 1, 2017			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Items:				
Interlocal agreement with Lake County to install the city's water and wastewater lines along the proposed CR 466A Phase IIIA road project.				
Action to be Taken: Adopt Resolution 2017-046				
Staff's Recommendation: Approval.				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

RESOLUTION 2017-046

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT BETWEEN LAKE COUNTY, FLORIDA, AND THE CITY OF FRUITLAND PARK FOR THE INSTALLATION OF CITY'S WATER AND SEWER LINES ALONG THE PROPOSED CR 466A PHASE IIIA ROAD PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park, a municipal corporation organized under the laws of the State of Florida, hereinafter the "City and Lake County, Florida, a political subdivision of the State of Florida, hereinafter the "County," desires to enter into an interlocal agreement for the installation of City's water and sewer lines along the proposed CR 466A Phase IIIA Road Project, and

WHEREAS, Section 163.01, Florida Statutes, provides that local governments may enter into interlocal agreements to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage; and

WHEREAS, Lake County is bidding the CR 466A Phase IIIA Road Project, incorporated as Exhibit A, attached; which includes the relocation and installation of city utilities; incorporating the utility adjustment plans, as amended, as Exhibit B at an estimated cost of \$299,810.40, a cost estimate attached by reference as Exhibit C; and

WHEREAS, the parties have determined that it would be more efficient for the city water and sewer lines to be constructed in conjunction with the road project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The County Road 466A Phase IIIA Infrastructure Interlocal Agreement between the City of Fruitland and Lake County, a copy of which is attached, is approved.

Section 2. The city commission authorizes the Mayor to execute the interlocal agreement.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14th day of December 2017, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park
Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

**INTERLOCAL AGREEMENT BETWEEN
LAKE COUNTY, FLORIDA AND
THE CITY OF FRUITLAND PARK FOR
CR 466A PHASE IIIA INFRASTRUCTURE AGREEMENT**

THIS IS AN INTERLOCAL AGREEMENT by and between Lake County, Florida, a political subdivision of the State of Florida, hereinafter the “County,” and the City of Fruitland Park, a municipal corporation organized under the laws of the State of Florida, hereinafter the “City,” for the installation of City’s water and sewer lines along the proposed CR 466A Phase IIIA Road Project.

WHEREAS, Section 163.01, Florida Statutes (2017), provides that local governments may enter into interlocal agreements to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage; and

WHEREAS, the County is bidding the CR 466A Phase IIIA Road Project, which runs from Century Avenue to west of Spring Lake Road, hereinafter the “Road Project”, more particularly described in the Construction Plans for County Road 466A Phase 3A from West of Spring Lake Road to Century Avenue, Lake County, Florida, Financial Project ID 430253-4-54-01 dated June 6, 2017, signed and sealed by L. Frederick Burkett, P.A., as may be amended, which are a material part of this Agreement, and incorporated herein as **Exhibit A**, attached hereto; and

WHEREAS, the County and City have coordinated on the project including the relocation and installation of City utilities including water lines and force mains; and

WHEREAS, the City is required to relocate the City utilities at its expense in order to facilitate the construction of CR 466A and desires to install new water and sewer lines at the same time the County improves CR 466A, hereinafter the “Utility Project”, more particularly described in the City of Fruitland Park County Road 466A, Phase 3A Utility Adjustment Plans, dated June 26, 2017 and signed and sealed by Duane K. Booth, P.E., as amended, which are a material part of this Agreement and incorporated herein as **Exhibit B**, attached hereto; and

WHEREAS, the parties have determined that it would be more efficient for the City water and sewer lines to be constructed in conjunction with the Road Project.

NOW, THEREFORE, IN CONSIDERATION of the mutual terms, understandings, conditions, premises, and covenants hereinafter set forth, and intending to be legally bound, the parties hereby agree as follows:

1. Recitals. The foregoing recitals are true and correct and incorporated herein by reference.

2. County Obligations.

A. The parties agree that the County shall include the Utility Project when it releases the bid for the Road Project. The County shall comply with all applicable provisions of the Florida Statutes regarding the bidding of construction services, including Section 255.0525, Florida Statutes and Section 255.20, Florida Statutes (2017). Upon receipt of the bids, the County shall provide copies to the City for the City's review and the City shall then have ten (10) days to notify the County if the City elects to abandon the Utility Project. If the City elects to move forward with the Utility Project through the County's contract, the construction contract shall be awarded to the bidder who submits the lowest combined bid for both Projects. If the City decides to abandon the Utility Project, the County has the right to award the Road Project to the lowest bidder for the Road Project and the City will be responsible to bid and contract for its utility relocations under its own contracting procedures.

B. The County shall be solely responsible for construction of both the Utility Project and the Road Project. The City shall be responsible for the inspection of the Utility Project. The final plans and specifications for the Utility Project shall be incorporated by reference upon approval of the City and the County, and are a material part of this Agreement.

C. Once a contract is awarded to the selected contractor, the County shall not permit any changes to be made to the Utility Project unless the City agrees to assume all costs associated with the changes, including pre-payment to the County of any additional costs to be incurred based upon the impact the changes have on the Utility Project, and to the Road Project, if any.

3. City Obligations. The City shall provide funding to the County to cover all costs associated with the Utility Project. The Utility Project is estimated to cost **\$273,716.65** and a Cost Estimate is attached hereto and incorporated herein by reference as **Exhibit C**. The City shall remit to the County the estimated costs within thirty (30) days of the full execution of this Agreement. If the bids for the Utility Project exceed the estimate, the City shall remit the remainder of the funding to the County within twenty (20) days of the date the County issues the Notice of Intent to Award to the selected contractor. Upon final completion and acceptance of the Utility Project, the County shall send a final invoice to the City for any outstanding amounts due and owing. If the Utility Project is completed under budget, the County shall refund the City the appropriate amount within twenty (20) days of final acceptance of the Utility Project.

4. Ownership and Maintenance of Completed Project. The parties agree that nothing herein shall be construed as placing any ownership or maintenance responsibilities upon the County for the Utility Project. At all times during construction and after completion of the Utility Project, the City shall take ownership and maintenance responsibility for the infrastructure associated therewith.

5. Termination. Either party shall have the right to terminate this Agreement for cause with thirty (30) days written notice to the other, so long as the construction of the Utility Project has not commenced. Once construction commences, this Agreement cannot be terminated unless mutually agreed upon by the parties in writing.

6. Modifications. Unless otherwise specified herein, no modification, amendment, or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed by the parties hereto, with the same formality and of equal dignity herewith.

7. Notices.

A. All notices, demands, or other writings required to be given or made or sent in this Agreement, or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when in writing and addressed as follows:

COUNTY
County Manager
P.O. Box 7800
Tavares, Florida 32778-7800

CITY
City Manager
506 West Berckman Street
Fruitland Park, Florida 34731

Lake County Public Works
Attn: County Engineer
P.O. Box 7800
Tavares, Florida 32778-7800

B. All notices required, or which may be given hereunder, shall be considered properly given if (1) personally delivered, (2) sent by certified United States mail, return receipt requested, or (3) sent by Federal Express or other equivalent overnight letter delivery company.

C. The effective date of such notices shall be the date personally delivered, or if sent by certified mail, the date the notice was signed for, or if sent by overnight letter delivery company, the date the notice was delivered by the overnight letter delivery company.

D. Parties may designate other parties or addresses to which notice shall be sent by notifying, in writing, the other party in a manner designated for the filing of notice hereunder.

8. Entire Agreement. This document embodies the entire agreement between the parties. It may not be modified or terminated except as provided herein.

9. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid, it shall be considered deleted here from, and shall not invalidate the remaining provisions.

10. Effective Date. This Agreement shall become effective upon the date the last party hereto executes it.

11. Exhibit List. The following exhibits are attached hereto and by this reference made a part hereof:

- Exhibit A Road Project, CR 466A, Phase IIIA
- Exhibit B Utility Project
- Exhibit C Cost Estimate

IN WITNESS WHEREOF, the parties hereto have made and executed this Interlocal Agreement on the respective dates under each signature: Lake County, through its Board of County Commissioners, signing by and through its Chairman, and the City of Fruitland Park, Florida, through its City Commission, signing by its duly authorized representative.

ATTEST:

LAKE COUNTY, FLORIDA through its
BOARD OF COUNTY COMMISSIONERS

Neil Kelly, Clerk
of the Board of County
Commissioners of Lake
County, Florida

Timothy I. Sullivan, Chairman

This _____ of _____, 20__.

Approved as to form and legality:

Melanie Marsh, County Attorney

Interlocal Agreement between Lake County and the City of Fruitland Park for Utility Line Installation during construction of the CR 466A Phase IIIA Project

CITY OF FRUITLAND PARK

Christopher Cheshire, Mayor

This ____ day of _____, 20__.

ATTEST:

Esther Lewin-Coulson, City Clerk

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

EXHIBIT A: ROAD PROJECT, CR 466A, PHASE IIIA

{First page below, full copy will be provided separately}

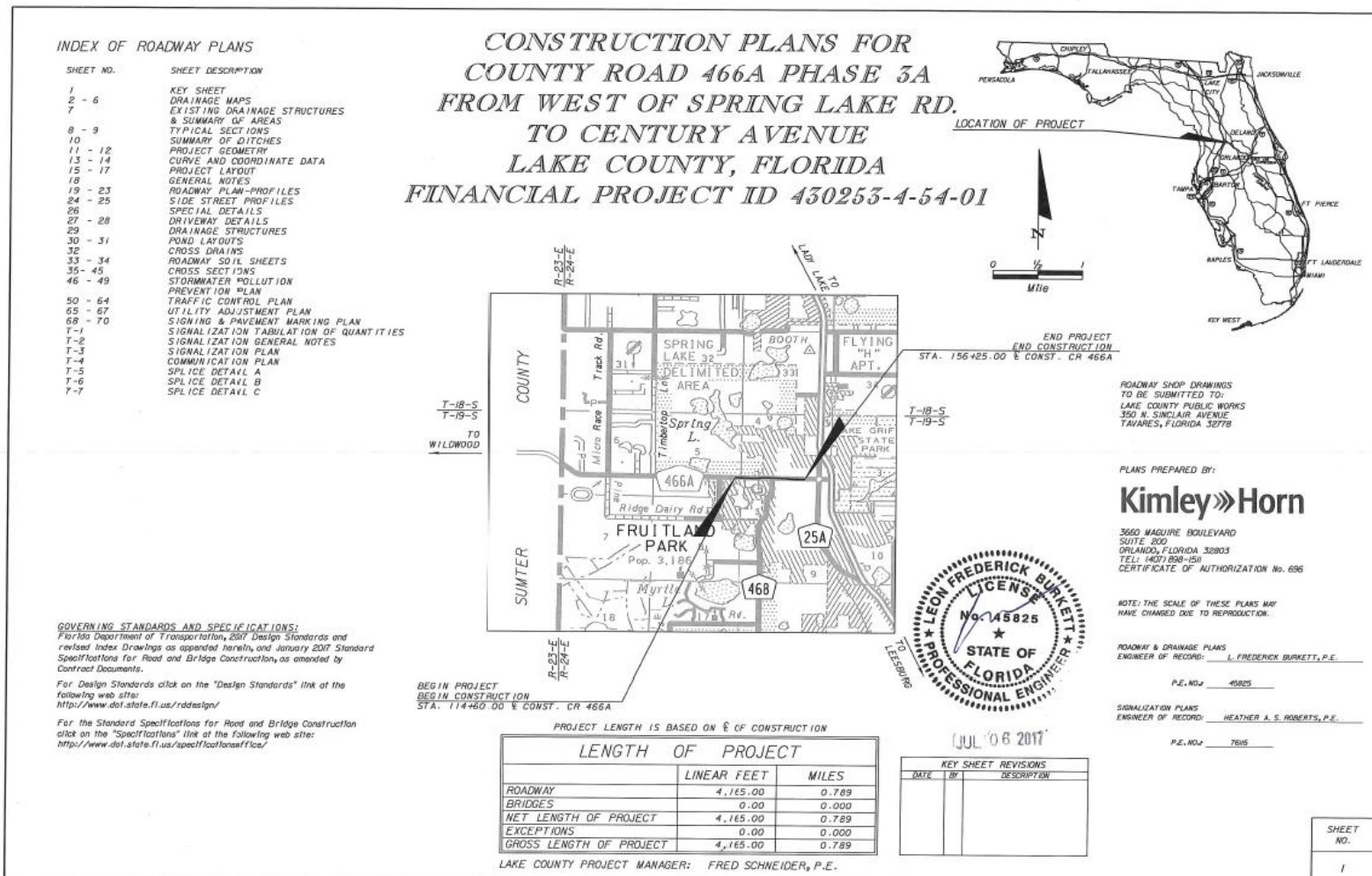


EXHIBIT B: UTILITY PROJECT

{First page below, full copy will be provided separately}

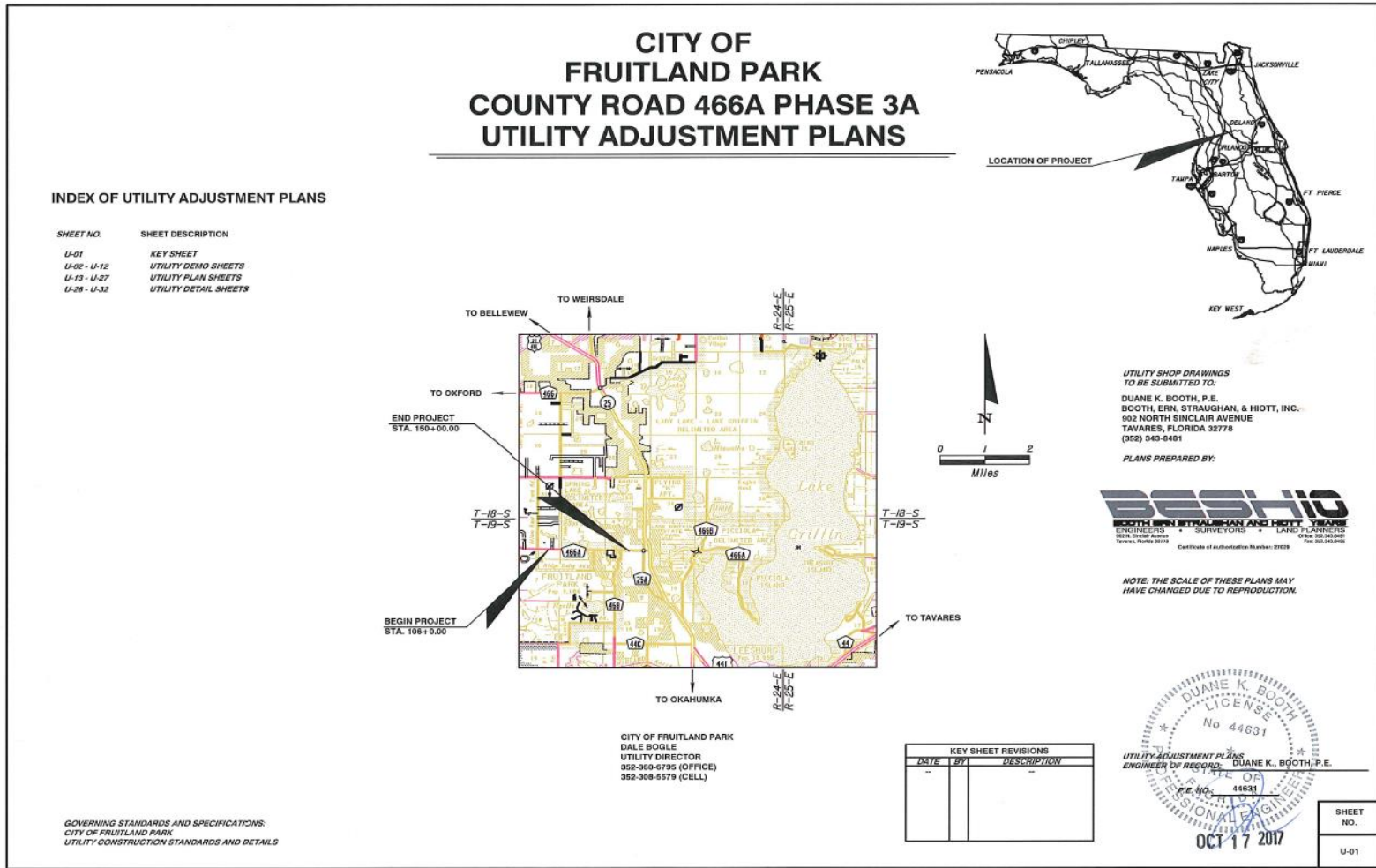




EXHIBIT C: COST ESTIMATE

C.R. 466A Phase 3A Utility Adjustment Engineers Cost Estimate					
	Description	Qty	Unit	Price	Amount
WATER DISTRIBUTION					
	12" Watermain	2275	LF	\$ 38.00	\$ 86,450.00
	12" x 12" Tee	2	EA	\$ 2,000.00	\$ 4,000.00
	12" Gate Valve	9	EA	\$ 3,200.00	\$ 28,800.00
	12" x 8" Reducer	2	EA	\$ 1,500.00	\$ 3,000.00
	12" x 6" Reducer	1	EA	\$ 1,100.00	\$ 1,100.00
	Fire Hydrant	6	EA	\$ 3,800.00	\$ 22,800.00
	12" x 8" Tee	4	EA	\$ 1,250.00	\$ 5,000.00
	8" x 6" Reducer	1	EA	\$ 750.00	\$ 750.00
	8" 22.5' Bend	2	EA	\$ 600.00	\$ 1,200.00
	8" 45' Bend	7	EA	\$ 600.00	\$ 4,200.00
	8"x8" Tap	1	EA	\$ 1,200.00	\$ 1,200.00
	8" Gate Valve	7	EA	\$ 1,750.00	\$ 12,250.00
	2" Watermain	32	LF	\$ 10.00	\$ 320.00
	8" Watermain	498	LF	\$ 25.00	\$ 12,450.00
	2" Gate Valve	1	EA	\$ 650.00	\$ 650.00
	2" x 8" Tap	2	EA	\$ 750.00	\$ 1,500.00
	6" 45' Bend	1	EA	\$ 500.00	\$ 500.00
	6" 90' Bend	1	EA	\$ 500.00	\$ 500.00
	6" Watermain	72	LF	\$ 20.00	\$ 1,440.00
	Remove 2" Watermain	1244	LF	\$ 4.00	\$ 4,976.00
	Remove 8" Watermain	1618	LF	\$ 10.00	\$ 16,180.00
	Remove 6" Watermain	979	LF	\$ 7.50	\$ 7,342.50
	Connect to existing 12" WM	1	EA	\$ 2,500.00	\$ 2,500.00
	Connect to existing 8" WM	4	EA	\$ 2,000.00	\$ 8,000.00
	Connect to existing 6" WM	2	EA	\$ 1,750.00	\$ 3,500.00
	Connect to existing 2" WM	2	EA	\$ 1,200.00	\$ 2,400.00
	1" Single Service	13	EA	\$ 500.00	\$ 6,500.00
	2" Single Service	2	EA	\$ 650.00	\$ 1,300.00
	2" Double Service	1	EA	\$ 800.00	\$ 800.00
	TOTAL				\$ 241,608.50
SANITARY SEWER					
	6" Force Main	643	LF	\$ 20.00	\$ 12,860.00
	6" 22.5' Bend	2	EA	\$ 500.00	\$ 1,000.00
	6" 90' Bend	2	EA	\$ 500.00	\$ 1,000.00
	6" Plug Valve	2	EA	\$ 1,250.00	\$ 2,500.00
	6" Plug	2	EA	\$ 500.00	\$ 1,000.00
	6"X4" Tee	1	EA	\$ 800.00	\$ 800.00
	4" Plug Valve	1	EA	\$ 1,125.00	\$ 1,125.00
	4" Plug	1	EA	\$ 350.00	\$ 350.00
	TOTAL				\$ 20,635.00
	SUBTOTAL				\$ 262,243.50
				Testing 1%	\$ 2,622.44
				Survey 2%	\$ 5,244.87
				Bond	\$ 3,605.85
	GRAND TOTAL				\$ 273,716.65
					
Prep. By Duane K. Booth Date: November 27, 2017					
					



**AGENDA ITEM
NUMBER**
5g

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2017-049 Forest Service Grant Budget Amendment BT2018-01		
For the Meeting of:	December 14, 2017		
Submitted by:	City Treasurer/City Attorney		
Date Submitted:	December 1, 2017		
Are Funds Required:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Account Number:	See Attached		
Amount Required:	See Attached		
Balance Remaining:	See Attached		
Attachments:	Yes		
Description of Item: Budget Amendment BT2018-01 will increase the budget revenues for the Florida Forest Service Grant - \$2511 and will increase the Fire Department Protective Clothing - \$2,511. The grant was awarded in October 2017 and payment was received on November 9, 2017.			
Action to be Taken: Adopt Resolution 2017-049.			
Staff's Recommendation: Approve Budget Amendment BT2018-01			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

RESOLUTION 2017-049

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2017/2018 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE BUDGET REVENUES AND EXPENDITURES IN THE GENERAL FUND BUDGET UTILIZING FUNDS FROM THE FLORIDA FOREST SERVICE GRANT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2017-2018 budget of the City of Fruitland Park was adopted on September 28, 2017; and

WHEREAS, it is necessary to increase revenues in the General Fund by \$2,511 for funds awarded the Fire Department under the Florida Forest Service Grant; and

WHEREAS, it is necessary to increase expenditures in the General Fund by \$2,511 for protective clothing for the fire department; and

WHEREAS, the City Commission desires to amend the 2017-2018 Fiscal Year budget as provided for herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The budget adopted on September 28, 2017; is amended as set forth below and in Exhibit "A" attached hereto,

Revenues:	01001-33439 Grant FL Forest Services	\$2,511 Increase
Expenditures:	01522-30526 Protective Clothing	\$2,511 Increase

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14th day of December, 2017, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2018-001

To: CITY MANAGER

Date: 1-Dec-2017

Prepared by: Fire Chief
Department Head

Approved: City Manager

REVENUES:

Object name & # 01001-33439 Grant FL Forest Service Amount: 2,511 Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

EXPENDITURES:

Object name & # 01522-30526 Protective Clothing Amount: 2,511 Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

Object name & # Amount: Inc/Dec

Explanation: Adjust budget for Florida Fire Service grant awarded

Approved by Commission: Date

City Clerk

City Finance Director

Mayor

FLORIDA DEPARTMENT OF
AGRICULTURE AND CONSUMER
SERVICES

FLORIDA FOREST
SERVICE

FOREST PROTECTION
BUREAU



FAX COVER PAGE

PAGE 1 OF A 2 PAGE TRANSMISSION

TO: Volunteer Fire Assistance Grant Recipient

FROM: Matt Weinell, Fire Resource Manager

PHONE: 850/681-5931

Fax: 850/681-5901

Attached you will find a list of approved items for purchase through the VFA Grant Program. The "AMOUNT APPROVED" column lists the amount that was approved to spend, the column marked "FED COST SHARE (50%)" is the total possible amount to be reimbursed. The recipient can spend up to the approved amount, but will only get reimbursed for half of that amount.

Please remember to provide the complete Proof-of-Purchase package (ex. copy of check, invoice with zero balance) for approved items to be reimbursed. Invoices must be stamped paid and indicate a check number.

Send Proof-of-Purchase package with Certificate of Expenditure to our office for reimbursement:

VFA Grants Room 159
Florida Forest Service
3125 Conner Blvd.
Tallahassee, FL 32399-1650

The Certificate of Expenditure must be signed and notarized and returned with the Proof-of-Purchase package. Copies of the Certificate of Expenditure can be found on our website at: http://www.fl-dof.com/wildfire/vfd_grants.html. Please remember that the sooner the proof-of-purchase package is returned, the sooner we can reimburse the 50% match.

2017 APPROVED FEDERAL COST SHARE

11 Lake

Fruitland Park Fire Rescue

AMOUNT APPROVED	FED COST SHARE (50%)	NUMBER	DESCRIPTION
\$5,022	\$2,511.00	3	Lakeland Bunker Gear

FIRE DEPT. TOTAL \$5,022 \$2,511.00

#####

[Click here for Pending Payments.](#)

PAGE: 1 VENDOR PAYMENT HISTORY RECORDS FOR FEID / SSN: 596031169

PAYMENT DATE	PAYMENT NUMBER	PAYEE NAME	PAYMENT TYPE	AGENCY DOC.NBR.	INVOICE NUMBER	INVOICE AMOUNT
2017/11/02	<u>0237982</u>	CITY OF FRUITLAND PARK	REGULAR EFT	V006113	MH102517	<u>48.99</u>
FOR ADDITIONAL INFORMATION PLEASE CONTACT: DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES AT (850) 617-3301						
2017/11/03	<u>0241131</u>	CITY OF FRUITLAND PARK	REGULAR EFT	VRE5179	019609384	<u>455.03</u>
FOR ADDITIONAL INFORMATION PLEASE CONTACT: DEPARTMENT OF REVENUE AT (850) 617-8585						
2017/11/03	<u>0241468</u>	CITY OF FRUITLAND PARK	REGULAR EFT	V003804	ABT 1QTR	<u>1,950.77</u>
FOR ADDITIONAL INFORMATION PLEASE CONTACT: DEPT OF BUSINESS AND PROFESSIONAL REGULATION AT (850) 487-2100						
2017/11/06	<u>0244208</u>	CITY OF FRUITLAND PARK	REGULAR EFT	V006255	MH102717	<u>39.62</u>
FOR ADDITIONAL INFORMATION PLEASE CONTACT: DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES AT (850) 617-3301						
2017/11/08	<u>0250303</u>	CITY OF FRUITLAND PARK	REGULAR EFT	V006476	MH110117	<u>54.62</u>
FOR ADDITIONAL INFORMATION PLEASE CONTACT: DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES AT (850) 617-3301						
2017/11/09	<u>0251416</u>	CITY OF FRUITLAND PARK	REGULAR EFT	VE25051	VFA867	<u>2,511.00</u>

Debra Owens Contact Info (850) 617-7248

Volunteer Fire; Rescue Dept

Applied for grant and was approved for this amount

Grant - FL Forest Service
0101 - 331351

Protective Clothing
015227 - 4055220



**AGENDA ITEM
NUMBER**
5h

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2017-050 – Public Works Building Budget Amendment BT2018-02		
For the Meeting of:	December 14, 2017		
Submitted by:	City Treasurer		
Date Submitted:	December 1, 2017		
Are Funds Required:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Account Number:	See Attached		
Amount Required:	See Attached		
Balance Remaining:	See Attached		
Attachments:	Yes		
Description of Item:	Budget Amendment BT2018-02 will decrease the budget for non-revenues for Capital Improvement Program (CIP) transfer in from fund balance (-\$398,000) and will decrease the expense R&S CIP Building (-\$398,000). The CIP fund balance at the end of FY 2017/18 is \$595,389. The current budget for transfer in from fund balance is \$622,193. This will change the CIP transfer in from fund balance to \$224,193. This removes the budget for the expense line item for the public works building to fund balance to be reallocated at a later date.		
Action to be Taken:	Adopt Resolution 2017-050		
Staff's Recommendation:	Approve Budget Amendment BT2018-02		
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

RESOLUTION 2017-050

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2017/2018 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO DECREASE THE AMOUNT OF REVENUES GENERATED FROM THE CIP FUND BALANCE TRANSFER FROM END OF FISCAL YEAR 2017 AND DECREASE EXPENDITURES IN CIP R&S BUILDINGS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2017-2018 budget of the City of Fruitland Park was adopted on September 28, 2017; and

WHEREAS, end of FY 2017 CIP Fund Balance is \$595,389; however the FY 2017/2018 Budget reflects a transfer in from CIP Fund Balance in the amount of \$622,193; and

WHEREAS, the reduced CIP Fund Balance is a result of the City purchasing equipment in September due to Hurricane Irma, and these purchases were not anticipated at the time the 2017/2018 Budget was prepared; and

WHEREAS, \$398,000 was included in the FY 2017/2018 budget for CIP R&S Buildings for the public works building; however, this expense is being eliminated to reduce the amount of CIP Fund Balance needed for transfer; and

WHEREAS, as a result the CIP Fund Balance needed for transfer for FY 2017/2018 will be reduced from \$622,193 to \$224,193; and

WHEREAS, the City Commission desires to amend the 2017-2018 Fiscal Year budget as provided for herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The budget adopted on September 28, 2017; is amended as set forth below and in Exhibit "A" attached hereto,

Revenues:	30001-38001 CIP Transfer in from Fund Balance	\$398,000 Decrease
Expenditures:	30541-60620 CIP R&S Buildings	\$398,000 Decrease

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14th day of December, 2017, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2018-

To: CITY MANAGER

Date: 1-Dec-2017

Prepared by: Finance Director
Department Head

Approved: _____
City Manager

REVENUES:

Object name & #	<u>30001-38001 CIP Transfer in from Fund Balance</u>	Amount: <u>398,000</u>	Inc/Dec <u>Inc</u>
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____

EXPENDITURES:

Object name & #	<u>30541-60620 CIP R&S Buildings</u>	Amount: <u>398,000</u>	Inc/Dec <u>Inc</u>
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____
Object name & #	_____	Amount: _____	Inc/Dec _____

Explanation: Move budget for the Public Work Building to CIP Fund Balance for future use.

End of FY2017 CIP Fund Balance = \$595,389

Current FY2018 budget Transfer in from Fund Balance = \$622,193, this will change it to \$224,193

Approved by Commission: _____
Date

City Clerk

City Finance Director

Mayor

12/01/2017 15:15
808jmich

CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT
DRAFT NOV 30, 2017

P 1
glytbdud

FOR 2018 02		JOURNAL DETAIL 2017 1 TO 2017 13						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
300 CAPITAL PROJECTS FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
<u>30001 CAPITAL PROJECTS REVENUES</u>								
<u>31 TAXES</u>								
31260 DISCRETIONALLY SALES SURTAX	-411,219	.00	-411,219.00	-26,420.09	.00	-384,798.91	6.4%	
TOTAL TAXES	-411,219	.00	-411,219.00	-26,420.09	.00	-384,798.91	6.4%	
<u>36 MISC. REVENUE</u>								
36120 INTEREST EARNED	-3,146	.00	-3,146.00	-603.25	.00	-2,542.75	19.2%	
TOTAL MISC. REVENUE	-3,146	.00	-3,146.00	-603.25	.00	-2,542.75	19.2%	
<u>38 NON REVENUES</u>								
38001 XFER IN FUND BALANCE	-622,193	.00	-622,193.00	.00	.00	-622,193.00	.0%	
TOTAL NON REVENUES	-622,193	.00	-622,193.00	.00	.00	-622,193.00	.0%	
TOTAL CAPITAL PROJECTS REVENUE	-1,036,558	.00	-1,036,558.00	-27,023.34	.00	-1,009,534.66	2.6%	
TOTAL CAPITAL PROJECTS FUND	-1,036,558	.00	-1,036,558.00	-27,023.34	.00	-1,009,534.66	2.6%	

CIP FUND BALANCE AT END OF FY2017 = \$595,389

12/01/2017 15:16
808jmich

CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT
DRAFT NOV 30, 2017

P 1
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FOR 2018 02

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30541 ROAD & ST CAPITAL PROJECT								
60 CAPITAL OUTLAY								
60620	BUILDINGS	400,000	.00	400,000.00	2,000.00	.00	398,000.00	.5%
60640	EQUIPMENT PURCHASES	60,000	.00	60,000.00	47,379.31	.00	12,620.69	79.0%
	TOTAL CAPITAL OUTLAY	460,000	.00	460,000.00	49,379.31	.00	410,620.69	10.7%
	TOTAL ROAD & ST CAPITAL PROJEC	460,000	.00	460,000.00	49,379.31	.00	410,620.69	10.7%
	TOTAL CAPITAL PROJECTS FUND	460,000	.00	460,000.00	49,379.31	.00	410,620.69	10.7%



**AGENDA ITEM
NUMBER**
5i

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2017-051 Payment for CRA FY2018 Tax		
For the Meeting of:	December 14, 2017		
Submitted by:	City Treasurer		
Date Submitted:	December 1, 2017		
Are Funds Required:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Account Number:	01519-30491 OGS Redevelopment Taxes		
Amount Required:	\$96,745		
Balance Remaining:	\$0.00		
Attachments:	Yes		
Description of Item:			
<p>Approve payment from the general fund to the redevelopment fund for the redevelopment taxes for FY 2017-18. Tax calculation are based on increase in property value over the base year 1994 (\$43,442,931-\$17,896,110 = 25,546,081) divided by 1000 (= \$25,546.82) times the millage (3.9863) times 95%. The total is \$96,745.</p>			
Action to be Taken: Adopt Resolution 2017-051			
Staff's Recommendation: Approval			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

RESOLUTION 2017-051

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING PAYMENT OF \$96,745 FROM THE GENERAL FUND TO THE COMMUNITY REDEVELOPMENT FUND GENERATED FROM AD VALOREM TAXES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Community Redevelopment Area and Agency were established in 1994; and

WHEREAS, property values in the Community Redevelopment Area since 1994 have increased by \$25,546,081; and

WHEREAS, the ad valorem taxes generated on the incremental increase is required by Florida Statute to be transferred to the Community Redevelopment Agency and held in the Community Redevelopment Fund until properly expended by the CRA.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Commission directs that \$96,745 be transferred from the General Fund to the Community Redevelopment Fund.

Section 2. This resolution shall take effect immediately upon its adoption by the city Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this ____ day of _____, 2017, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:
Esther B. Coulson, City Clerk

Mayor Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Vice Mayor Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Lewis _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Ranize _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney



506 W. Berckman Street
Fruitland Park, FL 34731

Tel. (352) 360-6727
Fax. (352) 360-6686

November 29, 2017

Christopher Cheshire, Mayor
City of Fruitland Park
506 West Berckman Street
Fruitland Park, FL 34731

Re: Fruitland Park Community Redevelopment Agency (00F1) - 2017 Taxes \$96,745

Dear Mayor Cheshire:

The Lake County Property Appraiser provided the City of Fruitland Park Community Redevelopment Agency (FPCRA-00F1) with the final taxable value of \$43,442,931 for the tax year 2017. This is an incremental increase of \$25,546,821 over the 1994 base year.

The amount due to the FPCRA from the City of Fruitland Park taxing authority is **\$96,745** ($\$25,546,821/1000 \times 3.9863 \text{ mills} \times .95$). Please remit payment to the City of Fruitland Park by December 31, 2017.

Sincerely,

Jeannine Racine

Jeannine Racine
City Finance Director

Cc: City Manager
City Clerk
File

Fruitland Park Community Redevelopment Agency *00F1*
 2017 Redevelopment Taxes (FY 2018)

DR420TIF	Line 2	Line 1		Line 13		
	TaxVal 1994	Tax Value	Senior Ex	Increase over		
	Base Year	(Certified)	sos	base year	Millage	Tax due
City of Fruitland Park	17,896,110	43,442,931		25,546,821	3.9863	\$ 96,745.43
Lake Co. Water Authority	17,896,110	43,442,931		25,546,821	0.2554	6,198.43
Lake Co. Ambulance MSTU	17,896,110	43,442,931	(195,740)	25,351,081	0.4629	11,148.26
Lake Co. Board of Co Commission	17,896,110	43,442,931	(195,740)	25,351,081	5.1180	123,259.49
						<u>\$ 237,351.61</u>



**AGENDA ITEM
NUMBER**
5j

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	September 2017 End of Year Financial Report		
For the Meeting of:	December 14, 2017		
Submitted by:	City Treasurer		
Date Submitted:	December 6, 2017		
Are Funds Required:		Yes	X No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	Yes		
Description of Item: September 2017 EOY financial report (unaudited). The financial report shows revenues and expenses for all funds through September 30, 2017. The budget memorandum reflects the revenues and expenses for the general and utility funds minus restricted revenue and expenses to reflect a more accurate financial picture. The balance of the restricted funds as of September 30, 2017 are also included in the budget memorandum.			
Action to be Taken: Review and approve September 2017 Financial Report			
Staff's Recommendation: Approve September 2017 Financial Report			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor



CITY OF FRUITLAND PARK

MEMORANDUM

To: Honorable Mayor, Commission Members, City Manager, and City Clerk
 From: Jeannine Racine, Finance Director *JRR*
 Date: December 5, 2017
 Subject: Final Year-To-Date Budget Report
 For the period ending September 30, 2017

Attached is the draft **Sept End of Year Budget Report**, reflecting revenues and expenses through Sept 30, 2017. At the end of September, 100% of the fiscal year has lapsed. During the month of September 423 invoices were processed totaling \$489,855. This included payments for the dump truck for \$63,650, loader and rake for \$67,337, Veterans Park lighting for \$54,540, Logan for debris removal for \$24,600, 2 golf carts for \$7,998, and moving the playground for \$6,200,

Revenue & Expense Summaries of the General Fund are as follows:

	Revenue	% Collected	Expenditures	% Expensed
General Fund	\$ 7,550,007	106%	\$ 5,457,304	77%
Restricted Funds	\$ (3,236,904)	-48%	\$ (1,344,347)	-19%
Grand Total	\$ 4,313,103	61%	\$ 4,112,957	58%
General Fund		Rev vs Exp	\$ 200,146	

Revenue & Expense Summaries of the Utility Fund are as follows:

	Revenue	% Collected	Expenditures	% Expensed
Utility Fund	\$ 1,678,356	38%	\$ 2,548,544	58%
Restricted Funds	\$ (793,831)	-18%	\$ (1,486,303)	-34%
Grand Total	\$ 884,525	20%	\$ 1,062,241	24%
Utility Fund		Rev vs Exp	\$ (177,716)	

Revenue & Expense Summaries of the City's various funds are as follows:

	Revenue	% Collected	Expenditures	% Expensed
General Fund	\$ 7,550,007	106%	\$ 5,457,304	77%
Redevelopment	\$ 221,261	73%	\$ 310,119	102%
Capital Projects	\$ 411,394	43%	\$ 510,483	53%
Utility Fund	\$ 1,678,356	38%	\$ 2,548,544	58%
Recreation Fund	\$ 36,342	71%	\$ 39,330	77%
Grand Total	\$ 9,897,360		\$ 8,865,779	

A simplified analysis of the General Fund revenues versus expenses (minus restricted revenues and expenses) indicates an increase of approximately \$200,146 in unrestricted reserves at this point in time.

A simplified analysis of the Utility Fund revenues versus expenses (minus restricted revenues and expenses) indicates a decrease of approximately -\$177,716 retained earnings.

Balance of Restricted Funds at the end of **September**:

<u>General Fund</u>		<u>Utility Fund</u>	
Public Safety Capital Improvement	\$2,552,973	Sewer Line Construction	\$1,559,879
Storm water	\$290,259	Sewer Impact	\$ 0
Building	\$2,054,274	<u>Water Impact</u>	<u>\$546,669</u>
Police Forfeiture	\$ 3,373	Total Restricted	\$2,106,548
Cemetery	\$ 83,280		
Police Education	\$ 0	<u>Other Funds</u>	
Police & Fire Fee Refunds	\$ 70,510	Redevelopment	\$126,496
<u>Police Donations</u>	<u>\$ 1,026</u>	Infrastructure/Sales Surtax	\$595,389
Total Restricted	\$5,055,696	Recreation	\$1,804

Please see the attached YTD Budget Expense Report Summary for Expenses by Department and the September Year to Date Budget Reports for the details.

We have \$7.4 million in SBOA investments. The SBA investment summary shows all restricted fund balances at the end of September 2017. The funds also includes the Sewer Construction Loan received in January 2016. Please see the Investments attachment for details.

We have \$9.535 million in various accounts (USB Bank, SBOA Investments, Certificate of Deposits and Edward Jones). Please see the Summary of Cash Accounts by Funds attachment for details.

Please see me if you have any questions or comments regarding this report.

- Attachments:
 Budget Summary – GF & Utility
 SBOA Investments Summary
 Cash Summary
 Year to Date Budget – September 2017

**CITY OF FRUITLAND PARK
SEPTEMBER 2017
YTD BUDGET REPORT SUMMARY - EXPENSES**

**SEPTEMBER
100.0%**

		Original	Tranfrs/ Adjstmts	Revised	YTD	YTD	Available	%	%	Expend	Used	
		Budget		Budget	Expended	Encumb	Budget	Expended	Used	-Over	-Over	Expended
GENERAL FUND												
01511	LEGISLATIVE	66,110		66,110	50,428		15,682	76.3%	76.3%	23.7%	23.7%	Under
01512	EXECUTIVE	298,383		298,383	278,693		19,690	93.4%	93.4%	6.6%	6.6%	Under
01513	FINANCE	268,573	-70,170	198,403	181,200		17,203	91.3%	91.3%	8.7%	8.7%	Under
01514	LEGAL COUNSEL	82,400		82,400	75,230		7,170	91.3%	91.3%	8.7%	8.7%	Under
01519	OTHER GEN GOVT SERVICES	276,131	5,000	281,131	284,343		-3,212	101.1%	101.1%	-1.1%	-1.1%	OVER
01521	LAW ENFORCEMENT	1,484,021	-29,490	1,454,531	1,407,061		47,470	96.7%	96.7%	3.3%	3.3%	Under
01522	FIRE CONTROL	384,260	29,920	414,180	368,907		45,273	89.1%	89.1%	10.9%	10.9%	Under
01524	BUILDING & ZONING	1,271,048	210,688	1,481,736	1,271,223		210,513	85.8%	85.8%	14.2%	14.2%	Under
01534	SOLID WASTE	485,400		485,400	492,723		-7,323	101.5%	101.5%	-1.5%	-1.5%	OVER
01538	STORMWATER MANAGEMENT	122,475		122,475	8,050		114,425	6.6%	6.6%	93.4%	93.4%	Under
01541	ROAD & STREET	287,111	239,772	526,883	281,696		245,187	53.5%	53.5%	46.5%	46.5%	Under
01571	LIBRARY	1,222,358	1,000	1,223,358	414,447		808,911	33.9%	33.9%	66.1%	66.1%	Under
01572	MUNICIPAL POOL	83,368		83,368	65,130		18,238	78.1%	78.1%	21.9%	21.9%	Under
01573	PARKS/RECREATION MAINT	267,323	-1,130	266,193	147,442		118,751	55.4%	55.4%	44.6%	44.6%	Under
01574	RECREATION	142,110		142,110	130,731		11,379	92.0%	92.0%	8.0%	8.0%	Under
FUND 001	TOTAL GENERAL FUND	6,741,071	385,590	7,126,661	5,457,304	0	1,669,357	76.6%	76.6%	23.4%	23.4%	Under
Expend												
		Original	Tranfrs/ Adjstmts	Revised	YTD	YTD	Available	%	%	-Over	Over	
		Budget		Budget	Expended	Encumb	Budget	Expended	Used	Under	Under	Expended
UTILITY FUND												
40533	WATER	1,068,446	6,400	1,074,846	849,713		225,133	79.1%	79.1%	20.9%	20.9%	Under
40535	SEWER	3,230,646		3,230,646	1,578,831		1,651,815	48.9%	48.9%	51.1%	51.1%	Under
40581	INTERFUND TRANSFERS TO GF	120,000		120,000	120,000		0	100.0%	100.0%	0.0%	0.0%	Under
FUND 400	TOTAL UTILITY FUND	4,419,092	6,400	4,425,492	2,548,544	0	1,876,948	57.6%	57.6%	42.4%	42.4%	Under

Florida State Board of Administration Investments

AS OF: September 30, 2017

<u>30-Sep-17</u>		SBA						
		Previous Balance	Deposits	Withdrawal	EOY Adjstmts	Interest	Due T/F	Ending Balance
General Fund-01000								
15100	Unrestricted	-560,265.22		14,048.54	38,309.26	4,851.99	67,803.23	-463,349.28
	Restricted							
15140	Cemetery	83,280.40			0.00			83,280.40
15122	Building Dept	1,848,608.00	207968.52		-2,302.21			2,054,274.31
15117	Police Impact	944,628.59	8,282.20		1,656.44			954,567.23
15118	Fire Impact	1,582,014.36	13,714.11		2,677.76			1,598,406.23
15110	Police Education (2nd \$)		197.70		-197.70			0.00
15111	Police Drug Forfeiture	3,323.38			50.00			3,373.38
15113	Police Automation				0.00			0.00
15119	Police Donation	1,415.85			-390.00			1,025.85
15125	Stormwater	288,203.84		1,835.00	3,890.00			290,258.84
Redevelopment Trust Fund-20000								
15100	Redevelopment	120,413.92		2,253.21	-13,750.00	141.23	-64,305.70	40,246.24
	Unrestricted							0.00
General CIP/Infrastructure- 30000								
15112	Infrastructure	620,954.08		86,277.02	-29,438.93	693.58	6,135.53	512,067.24
	Unrestricted							0.00
Utility Fund - 40000								
15100	Unrestricted	-44,739.56			4,381.30	-123.03	-3,650.97	-44,132.26
	Restricted							
15107	SRF Debt Service	68,834.23						68,834.23
15115	Sewer Impact	29,105.81		29,105.81	0.00			0.00
15116	Water Impact	538,434.28	6,835.90		1,398.70			546,668.88
15135	Sewer Lines Construction Loan	1,565,730.57		2,450.00	-5,780.00	2,378.81		1,559,879.38
Fire Pension - 60000								
15103	Restricted	159,839.36	14,048.54			170.53	-2,210.71	171,847.72
			1.00					
Recreation Fund - 62000								
15104	Unrestricted	4,150.05	2,465.25		-504.62	4.14	-3,771.38	2,343.44
		0.00						0.00
Total Funds		7,253,931.94	253,513.22	135,969.58	0.00	8,117.25		7,379,591.83
Statement								
Account 151321		7,253,931.94	117,542.64			8,117.25		7,379,591.83
Unrealized Gain								
Total Statements		7,253,931.94					0.00	7,379,591.83

SUMMARY OF
CASH ACCOUNTS
BY FUNDS

AS OF: 30-Sep-2017

	SBOA Investments	USB	Citizens	CDs	Edward Jones	Total	Total Fund
General Fund	\$ 4,519,407	\$ 1,164,804	\$ -	\$ 200,000	Citizens	\$ 5,884,211	\$ 5,961,999 GF
Police/Fire Fee		\$ 76,448				\$ 76,448	
Payroll		\$ 1,340				\$ 1,340	
Redevelopment	\$ 40,246			\$ 100,000	Citizens	\$ 140,246	\$ 140,246 Redevp
Capital Projects	\$ 512,067			\$ 100,000	Citizens	\$ 612,067	\$ 612,067 CIP
Utility Fund	\$ 2,131,250					\$ 2,131,250	\$ 2,274,456 Utility
						\$ -	
Utility Deposit		\$ 143,205				\$ 143,205	
Municipal FF	\$ 174,278				\$ 369,873	\$ 544,151	\$ 544,151 FF Pension
Recreation	\$ 2,343					\$ 2,343	\$ 2,343 Rec
Total Funds	\$ 7,379,592	\$ 1,385,798	\$ -	\$ 400,000		\$ 9,535,262	\$ 9,535,262

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROX	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01001 GENERAL FUND REVENUES							
31 TAXES							
31110 AD VALOREM TAXES	-1,148,838	.00	-1,148,838.00	-1,153,923.08	.00	5,085.08	100.4%
31120 DELINQUENT AD VALOREM TAX	-1,322	-6,900.00	-8,222.00	-2,596.97	.00	-5,625.03	31.6%
31230 LOCAL OPTION FUEL TAX	-85,236	.00	-85,236.00	-95,174.55	.00	9,938.55	111.7%
31251 FIRE INS PREM TAX PENSION	-16,901	.00	-16,901.00	-14,048.54	.00	-2,852.46	83.1%
31310 ELECTRIC FRANCHISE FEE	-342,436	-64,000.00	-406,436.00	-483,902.61	.00	77,466.61	119.1%
31340 GAS FRANCHISE FEE	-19,091	.00	-19,091.00	-17,863.70	.00	-1,227.30	93.6%
31390 GARBAGE FRANCHISE FEE	-62,719	-14,000.00	-76,719.00	-83,805.31	.00	7,086.31	109.2%
31410 ELECTRIC UTILITY TAX	-354,965	-83,000.00	-437,965.00	-510,397.16	.00	72,432.16	116.5%
31421 COMMUNICATIONS SERVICE TAX	-205,593	-8,800.00	-214,393.00	-231,556.52	.00	17,163.52	108.0%
31430 WATER UTILITY TAX	-59,202	-72,000.00	-131,202.00	-127,841.01	.00	-3,360.99	97.4%
31440 GAS UTILITY TAX	-21,478	.00	-21,478.00	-19,538.77	.00	-1,939.23	91.0%
31480 PROPANE UTILITY TAX	0	.00	.00	-643.67	.00	643.67	100.0%
TOTAL TAXES	-2,317,781	-248,700.00	-2,566,481.00	-2,741,291.89	.00	174,810.89	106.8%
32 LICENSES & PERMITS							
32100 CITY BUSINESS RECEIPT TAX	-22,442	22,500.00	58.00	2,273.43	.00	-2,215.43	3919.7%
32110 DEL CITY OCCUPATIONAL LIC	-177	.00	-177.00	-27.72	.00	-149.28	15.7%
32200 BUILDING PERMIT A	-1,250,018	-210,688.00	-1,460,706.00	-2,266,417.84	.00	805,711.84	155.2%
32201 BUILDING PERMIT B	-10,923	.00	-10,923.00	-39,497.00	.00	28,574.00	361.6%
32902 CEMETERY PERMITS	-177	.00	-177.00	-360.00	.00	183.00	203.4%
TOTAL LICENSES & PERMITS	-1,283,737	-188,188.00	-1,471,925.00	-2,304,029.13	.00	832,104.13	156.5%
33 INTERGOVERN. REVENUE							
33121 BULLETPROOF VEST GRANT	0	-1,000.00	-1,000.00	-1,000.00	.00	.00	100.0%
33475 GARDENIA PARK GRANT	-100,000	.00	-100,000.00	.00	.00	-100,000.00	.0%
33512 STATE REVENUE SHARING	-121,535	-13,000.00	-134,535.00	-135,260.44	.00	725.44	100.5%
33514 MOBILE HOME LICENSES	-11,268	.00	-11,268.00	-12,078.94	.00	810.94	107.2%
33515 ALCOHOLIC BEV LICENSE	-1,502	.00	-1,502.00	-2,464.67	.00	962.67	164.1%
33518 LOCAL GOVT 1/2C SALES TAX	-220,041	-20,000.00	-240,041.00	-252,116.96	.00	12,075.96	105.0%

53.8K-FY17
Leesburg
Villages

FY16+FY17 billed in FY16

EOY SEPTEMBER 30, 2017

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33770 COUNTY LIBRARY APPROPRIAT	-65,611	.00	-65,611.00	-65,611.00	.00	.00	100.0%
33776 LAKE CO LIBRARY CONSTRUCTI GRANT	-941,852	.00	-941,851.85	-111,386.23	.00	-830,465.62	11.8%
33820 COUNTY BUSINESS TAX RECEIP	-3,965	.00	-3,965.00	-3,289.44	.00	-675.56	83.0%
33830 COUNTY ONE CENT GAS TAX	-31,972	.00	-31,972.00	-34,000.63	.00	2,028.63	106.3%
TOTAL INTERGOVERN. REVENUE	-1,497,746	-34,000.00	-1,531,745.85	-617,208.31	.00	-914,537.54	40.3%
34 CHARGES FOR SERVICES							
33548 FDOT TRAFFIC SIGNAL MAINTEN	-6,080	.00	-6,080.00	-6,262.00	.00	182.00	103.0%
34120 ZONING FEES	-23,000	-6,800.00	-29,800.00	-30,450.00	.00	650.00	102.2%
34122 ANNEXATION FEES	-267	.00	-267.00	.00	.00	-267.00	.0%
34125 COMPREHENSIVE PLAN	-367	.00	-367.00	.00	.00	-367.00	.0%
34131 SITE (PROPERTY) PLAN FEE	-1,280	.00	-1,280.00	-39.00	.00	-1,241.00	3.0%
34132 PLAN (STRUCTURE) REVIEW FE	-7,880	.00	-7,880.00	-6,681.57	.00	-1,198.43	84.8%
34140 CERTIFICATION AND COPYING	-2,017	.00	-2,017.00	-1,283.15	.00	-733.85	63.6%
34210 LAW ENFORCEMENT SERVICE FE	0	.00	.00	24.00	.00	-24.00	100.0%
34220 FIRE INSPECTION FEES	-8,127	8,600.00	473.00	618.89	.00	-145.89	130.8%
34221 FIRE SERVICE FEE	0	.00	.00	16.41	.00	-16.41	100.0%
34335 OTHER REVENUES	-48,202	17,000.00	-31,202.00	-30,350.00	.00	-852.00	97.3%
34340 SOLID WASTE COLLECTION	-216,000	.00	-216,000.00	-209,962.47	.00	-6,037.53	97.2%
34341 SOLID WASTE DISPOSAL	-186,000	.00	-186,000.00	-196,502.21	.00	10,502.21	105.6%
34342 YARDWASTE COLLECTION	-31,200	.00	-31,200.00	-31,251.46	.00	51.46	100.2%
34343 YARDWASTE DISPOSAL	-11,400	.00	-11,400.00	-11,566.07	.00	166.07	101.5%
34344 RECYCLE	-40,800	.00	-40,800.00	-41,737.97	.00	937.97	102.3%
34345 ADMIN FEE-GARBAGE BILLING	-55,200	.00	-55,200.00	-56,409.28	.00	1,209.28	102.2%
34346 ADM. FEE-IMPACT FEE	-874	-5,000.00	-5,874.00	-6,100.00	.00	226.00	103.8%
34391 STORMWATER FEE	-45,600	.00	-45,600.00	-46,528.00	.00	928.00	102.0%
34393 REG ABANDONED PROPERTY	-13,361	8,800.00	-4,561.00	-4,500.00	.00	-61.00	98.7%
34712 LIBRARY FEE OUT/COUNTY	-87	.00	-87.00	-360.00	.00	273.00	413.8%
34715 HOME TOWN CHRISTMAS PROCEE	0	.00	.00	-580.00	.00	580.00	100.0%
34717 FP DAY PROCEEDS	-925	-1,200.00	-2,125.00	-2,127.45	.00	2.45	100.1%
34718 FRUITLAND PARK DAY SPONSOR	0	.00	.00	-260.00	.00	260.00	100.0%
34719 CONCESSIONS	-2,168	.00	-2,168.00	-3,070.89	.00	902.89	141.6%
34720 POOL FEES	-8,298	-1,900.00	-10,198.00	-9,865.52	.00	-332.48	96.7%
34721 RECREATION FEES	-631	.00	-631.00	-14.00	.00	-617.00	2.2%
34725 POOL SWIM PROG/LESSONS	-4,403	.00	-4,403.00	-4,937.00	.00	534.00	112.1%
34727 RECREATION MISC - GF	0	.00	.00	-700.00	.00	700.00	100.0%
34755 RENT RECREATION FACILITY	0	-1,300.00	-1,300.00	-1,390.00	.00	90.00	106.9%
34900 LIEN SEARCH FEE	-2,766	-1,100.00	-3,866.00	-3,996.05	.00	130.05	103.4%
TOTAL CHARGES FOR SERVICES	-716,933	17,100.00	-699,833.00	-706,264.79	.00	6,431.79	100.9%

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offs

35 FINES & FORFEITURES

FOR 2017 13		JOURNAL DETAIL 2017 1 TO 2017 13						
ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01001 GENERAL FUND REVENUES								
35110 TRAFFIC COURT FINES & FORF	-15,597	2,250.00	-13,347.00	-13,926.78	.00	579.78	104.3%	
35130 POLICE EDUCATION FUND 2ND	-3,230	1,800.00	-1,430.00	-1,489.78	.00	59.78	104.2%	
35200 LIBRARY FINES	-2,673	.00	-2,673.00	-2,447.76	.00	-225.24	91.6%	
35900 FINES & FORFEITURES-COUNTY	-1,648	1,150.00	-498.00	-502.23	.00	4.23	100.8%	
35910 DRUG FORFEITURES (FP)	0	.00	.00	-50.00	.00	50.00	100.0%	
TOTAL FINES & FORFEITURES	-23,148	5,200.00	-17,948.00	-18,416.55	.00	468.55	102.6%	
36 MISC. REVENUE								
36120 INTEREST EARNED	-2,462	-28,500.00	-30,962.00	-34,834.33	.00	3,872.33	112.5%	
36132 INTEREST ON AD VALOREM	-2,545	.00	-2,545.00	-206.08	.00	-2,338.92	8.1%	
36201 STATE LIBRARY ERATE REFUND	-8,640	-16,500.00	-25,140.00	-25,207.20	.00	67.20	100.3%	
36204 VENDING MACHINE COMMISSION	0	.00	.00	-30.00	.00	30.00	100.0%	
36322 POLICE IMPACT FEE	-152,717	.00	-152,717.00	-329,739.59	.00	177,022.59	215.9%	
36323 FIRE IMPACT FEE	-242,959	.00	-242,959.00	-533,081.70	.00	290,122.70	219.4%	
36410 CEMETERY LOT SALES	-13,414	-3,570.00	-16,984.00	-16,990.00	.00	6.00	100.0%	
36441 SALE OF SURPLUS EQUIPMENT	-4,065	-12,790.00	-16,855.00	-18,110.04	.00	1,255.04	107.4%	
36442 INSURANCE CLAIM PROCEEDS	0	-5,000.00	-5,000.00	-9,238.67	.00	4,238.67	184.8%	
36601 DONATIONS	0	-1,000.00	-1,000.00	-1,000.00	.00	.00	100.0%	
36602 PD DONATIONS	0	-3,110.00	-3,110.00	-3,110.00	.00	.00	100.0%	
36603 FIRE DEPT. DONATIONS	0	-300.00	-300.00	-300.00	.00	.00	100.0%	
36940 REIMBURSEMENT FOR SERVICE	0	.00	.00	-4,807.10	.00	4,807.10	100.0%	
36942 RESTITUTION	-258	.00	-258.00	.00	.00	-258.00	.0%	
36944 COST OF CONVICTION - PD	-4,373	.00	-4,373.00	-4,476.68	.00	103.68	102.4%	
36945 REIMB LEGAL FEES	-8,980	8,900.00	-80.00	.00	.00	-80.00	.0%	
36946 REIMBURSEMENT MISC B&Z	-35,203	30,600.00	-4,603.00	-5,995.00	.00	1,392.00	130.2%	
36947 REIMB PLANNING FEES	-15,396	16,068.00	672.00	672.68	.00	-.68	100.1%	
36948 REIMB ENGINEERING FEES	-116,220	116,220.00	.00	.00	.00	.00	.0%	
36990 MISC REVENUE	-1,000	-6,900.00	-7,900.00	-279.53	.00	-7,620.47	3.5%	
36991 MISC REVENUE - PD	-1,085	.00	-1,085.00	-1,007.14	.00	-77.86	92.8%	
36993 FUEL TAX REFUNDS	-3,626	-1,500.00	-5,126.00	-6,025.28	.00	899.28	117.5%	
TOTAL MISC. REVENUE	-612,943	92,618.00	-520,325.00	-993,765.66	.00	473,440.66	191.0%	
38 NON REVENUES								
38009 XFER IN STORMWATER FBAL	-100,000	.00	-100,000.00	.00	.00	-100,000.00	.0%	

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
38011	XFER IN PD & FIRE FEE REFU	0	-29,620.00	-29,620.00	-23,559.00	F117 FLEX .00	-29,620.00	.0%
38150	XFER IN REDEVELOPMENT	-36,089	.00	-36,089.15	-36,089.20	CM + CT .00	.05	100.0%
38200	XFER IN WATER DEPT	-120,000	.00	-120,000.00	-120,000.00	.00	.00	100.0%
38250	XFER IN RECREATION FUND	-12,694	.00	-12,694.00	-12,941.50	PT Emp. .00	247.50	101.9%
38275	XFER IN CEMETERY	-20,000	.00	-20,000.00	.00	Rec. .00	-20,000.00	.0%
TOTAL NON REVENUES		-288,783	-29,620.00	-318,403.15	-169,030.70	.00	-149,372.45	53.1%
TOTAL GENERAL FUND REVENUES		-6,741,071	-385,590.00	-7,126,661.00	-7,550,007.03	.00	423,346.03	105.9%

FOR 2017 13		JOURNAL DETAIL 2017 1 TO 2017 13						
ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<u>01511 LEGISLATIVE</u>								
<u>10 PERSONAL SERVICES</u>								
10130 STIPENDS-COMMISSION	31,800	.00	31,800.00	31,800.00	.00	.00	100.0%	
10131 STIPENDS-P&Z	4,020	.00	4,020.00	4,020.00	.00	.00	100.0%	
10210 FICA	2,742	.00	2,742.00	2,740.32	.00	1.68	99.9%	
10233 LIFE INSURANCE	447	450.00	897.00	894.45	.00	2.55	99.7%	
10240 WORKERS COMPENSATION	90	.00	90.00	57.12	.00	32.88	63.5%	
TOTAL PERSONAL SERVICES	39,099	450.00	39,549.00	39,511.89	.00	37.11	99.9%	
<u>30 OPERATING EXPENSES</u>								
30340 CONTRACTUAL SERVICES	5,725	-535.00	5,190.00	.00	.00	5,190.00	.0%	
30400 TRAVEL/PER DIEM	5,000	.00	5,000.00	2,475.91	.00	2,524.09	49.5%	
30410 COMMUNICATIONS	2,244	.00	2,244.00	2,164.22	.00	79.78	96.4%	
30420 POSTAGE	50	.00	50.00	.00	.00	50.00	.0%	
30450 INSURANCE	3,032	.00	3,032.00	2,954.84	.00	77.16	97.5%	
30463 EQUIPMENT REPAIRS/MAINT	200	.00	200.00	.00	.00	200.00	.0%	
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%	
30490 MISC EXPENSE	3,000	.00	3,000.00	.00	.00	3,000.00	.0%	
30510 OFFICE SUPPLIES	250	85.00	335.00	335.09	.00	-.09	100.0%	
30511 RECORDING TAPES	20	.00	20.00	.00	.00	20.00	.0%	
30520 SUPPLIES	3,710	.00	3,710.00	318.78	.00	3,391.22	8.6%	
30542 TRAINING & EDUCATION	2,600	.00	2,600.00	1,695.00	.00	905.00	65.2%	
30544 MEMBERSHIPS	980	.00	980.00	972.49	.00	7.51	99.2%	
TOTAL OPERATING EXPENSES	27,011	-450.00	26,561.00	10,916.33	.00	15,644.67	41.1%	
TOTAL LEGISLATIVE	66,110	.00	66,110.00	50,428.22	.00	15,681.78	76.3%	

FOR 2017 13

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01512 EXECUTIVE</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	116,686	25,550.00	142,235.82	138,054.44	.00	4,181.38	97.1%
10111 BONUS	1,959	.00	1,958.50	1,346.28	.00	612.22	68.7%
10120 WAGES	76,329	-27,550.00	48,779.00	50,026.21	.00	-1,247.21	102.6%
10121 BONUS	726	.00	726.00	682.68	.00	43.32	94.0%
10140 OVERTIME	1,000	-1,000.00	.00	.00	.00	.00	.0%
10158 VEHICLE ALLOWANCE	6,000	.00	6,000.00	6,000.00	.00	.00	100.0%
10210 FICA	20,731	.00	20,731.03	14,173.37	.00	6,557.66	68.4%
10220 RETIREMENT	14,035	-2,000.00	12,035.00	10,592.63	.00	1,442.37	88.0%
10230 HOSPITALIZATION	26,078	-1,225.00	24,852.90	18,200.52	.00	6,652.38	73.2%
10233 LIFE INSURANCE	306	.00	305.75	192.41	.00	113.34	62.9%
10236 DENTAL INSURANCE	1,111	.00	1,111.29	557.29	.00	554.00	50.1%
10240 WORKERS COMPENSATION	628	.00	628.00	384.16	.00	243.84	61.2%
TOTAL PERSONAL SERVICES	265,588	-6,225.00	259,363.29	240,209.99	.00	19,153.30	92.6%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	9,700	.00	9,700.00	10,184.65	.00	-484.65	105.0%
30400 TRAVEL/PER DIEM	3,000	4,118.00	7,118.00	6,430.20	.00	687.80	90.3%
30410 COMMUNICATIONS	1,104	.00	1,104.00	1,176.68	.00	-72.68	106.6%
30420 POSTAGE	500	.00	500.00	696.41	.00	-196.41	139.3%
30450 INSURANCE	10,052	.00	10,052.00	9,796.16	.00	255.84	97.5%
30463 EQUIPMENT REPAIRS/MAINT	75	.00	75.00	.00	.00	75.00	.0%
30470 PRINTING & COPYING	2,900	-2,900.00	.00	.00	.00	.00	.0%
30510 OFFICE SUPPLIES	1,500	1,800.00	3,300.00	3,258.02	.00	41.98	98.7%
30520 SUPPLIES	0	225.00	225.00	222.48	.00	2.52	98.9%
30540 PROFESSIONAL BOOKS	350	.00	350.00	.00	.00	350.00	.0%
30541 SUBSCRIPTIONS	154	115.00	269.00	391.79	.00	-122.79	145.6%
30542 TRAINING & EDUCATION	2,000	1,595.00	3,595.00	3,595.00	.00	.00	100.0%
30544 MEMBERSHIPS	1,460	47.00	1,507.00	1,507.00	.00	.00	100.0%
TOTAL OPERATING EXPENSES	32,795	5,000.00	37,795.00	37,258.39	.00	536.61	98.6%
<u>60 CAPITAL OUTLAY</u>							

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

EOY SEPTEMBER 30, 2017

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FOR 2017 13		JOURNAL DETAIL 2017 1 TO 2017 13						
ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60640	EQUIPMENT PURCHASES	0	1,225.00	1,225.00	1,225.00	Computer	.00	100.0%
	TOTAL CAPITAL OUTLAY	0	1,225.00	1,225.00	1,225.00	.00	.00	100.0%
	TOTAL EXECUTIVE	298,383	.00	298,383.29	278,693.38	.00	19,689.91	93.4%

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01513 FINANCE DEPARTMENT</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	66,002	23,150.00	89,152.00	86,033.60	.00	3,118.40	96.5%
10111 BONUS	762	.00	762.00	761.52	.00	.48	99.9%
10120 WAGES	58,564	-27,650.00	30,914.14	29,270.13	.00	1,644.01	94.7%
10121 BONUS	510	.00	510.00	510.24	.00	-.24	100.0%
10140 OVERTIME	2,000	.00	2,000.00	1,110.88	.00	889.12	55.5%
10210 FICA	10,351	.00	10,351.00	8,746.08	.00	1,604.92	84.5%
10220 RETIREMENT	7,804	.00	7,804.00	7,353.92	.00	450.08	94.2%
10230 HOSPITALIZATION	18,952	-3,000.00	15,951.50	15,285.88	.00	665.62	95.8%
10233 LIFE INSURANCE	216	.00	216.35	192.48	.00	23.87	89.0%
10236 DENTAL INSURANCE	808	.00	807.60	447.36	.00	360.24	55.4%
10240 WORKERS COMPENSATION	320	.00	320.00	191.07	.00	128.93	59.7%
TOTAL PERSONAL SERVICES	166,289	-7,500.00	158,788.59	149,903.16	.00	8,885.43	94.4%
<u>30 OPERATING EXPENSES</u>							
30320 AUDIT FEES	8,750	3,000.00	11,750.00	11,750.00	.00	.00	100.0%
30400 TRAVEL/PER DIEM	4,320	.00	4,320.00	2,560.37	.00	1,759.63	59.3%
30410 COMMUNICATIONS	480	.00	480.00	.00	.00	480.00	.0%
30420 POSTAGE	1,200	.00	1,200.00	879.11	.00	320.89	73.3%
30450 INSURANCE	8,852	.00	8,852.00	8,626.68	.00	225.32	97.5%
30463 EQUIPMENT REPAIRS/MAINT	750	.00	750.00	100.00	.00	650.00	13.3%
30465 SERVICE CONTRACTS	6,000	-3,000.00	3,000.00	1,665.98	.00	1,334.02	55.5%
30470 PRINTING & COPYING	1,985	.00	1,985.00	1,297.40	.00	687.60	65.4%
30490 MISC EXPENSE	813	.00	813.00	.00	.00	813.00	.0%
30510 OFFICE SUPPLIES	4,100	.00	4,100.00	3,782.61	.00	317.39	92.3%
30540 PROFESSIONAL BOOKS	160	.00	160.00	.00	.00	160.00	.0%
30542 TRAINING & EDUCATION	1,940	.00	1,940.00	635.00	.00	1,305.00	32.7%
30544 MEMBERSHIPS	265	.00	265.00	.00	.00	265.00	.0%
TOTAL OPERATING EXPENSES	39,615	.00	39,615.00	31,297.15	.00	8,317.85	79.0%
<u>90 NON-OPERATING</u>							

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

EOY SEPTEMBER 30, 2017

P 9
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FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
90990	CONTINGENCY FUND	62,670	-62,670.00	EOY BA IRMA -.24	.00	.00	-.24	.0%
	TOTAL NON-OPERATING	62,670	-62,670.00		.00	.00	-.24	.0%
	TOTAL FINANCE DEPARTMENT	268,573	-70,170.00	198,403.35	181,200.31	.00	17,203.04	91.3%

12/04/2017 14:27
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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

EOY SEPTEMBER 30, 2017

P 10
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FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01514 LEGAL COUNSEL</u>							
<u>30 OPERATING EXPENSES</u>							
30310 LEGAL FEES	72,000	.00	72,000.00	65,029.07	.00	6,970.93	90.3%
30492 LEGAL ADVERTISING	10,000	.00	10,000.00	10,092.28	.00	-92.28	100.9%
30497 RECORDING/FILING FEES	400	.00	400.00	108.99	.00	291.01	27.2%
TOTAL OPERATING EXPENSES	82,400	.00	82,400.00	75,230.34	.00	7,169.66	91.3%
TOTAL LEGAL COUNSEL	82,400	.00	82,400.00	75,230.34	.00	7,169.66	91.3%

FOR 2017 13

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01519 OTHER GEN GOVT SERVICES</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	24,252	.00	24,251.97	21,600.15	.00	2,651.82	89.1%
10121 BONUS	280	.00	280.00	279.84	.00	.16	99.9%
10140 OVERTIME	500	.00	500.00	.00	.00	500.00	.0%
10210 FICA	2,057	.00	2,057.00	1,618.95	.00	438.05	78.7%
10220 RETIREMENT	1,862	.00	1,862.00	1,641.79	.00	220.21	88.2%
10230 HOSPITALIZATION	7,831	.00	7,831.20	7,829.28	.00	1.92	100.0%
10233 LIFE INSURANCE	89	7.00	96.40	96.06	.00	.34	99.6%
10236 DENTAL INSURANCE	334	.00	333.72	223.68	.00	110.04	67.0%
10240 WORKERS COMPENSATION	1,269	.00	1,269.00	706.45	.00	562.55	55.7%
10250 UNEMPLOYMENT COMPENSATION	6,000	-4,075.00	1,925.00	3,300.00	.00	-1,375.00	171.4%
TOTAL PERSONAL SERVICES	44,474	-4,068.00	40,406.29	37,296.20	.00	3,110.09	92.3%
<u>30 OPERATING EXPENSES</u>							
30310 LEGAL FEES	0	5,000.00	5,000.00	5,000.00	.00	.00	100.0%
30313 PROFESSIONAL FEES	6,450	-1,000.00	5,450.00	5,305.00	.00	145.00	97.3%
30340 CONTRACTUAL SERVICES	8,120	2,058.00	10,178.00	19,152.75	.00	-8,974.75	188.2%
30344 BANK FEES/SERVICE CHARGES	600	.00	600.00	704.20	.00	-104.20	117.4%
30410 COMMUNICATIONS	17,680	-4,000.00	13,680.00	14,424.60	.00	-744.60	105.4%
30420 POSTAGE	50	.00	50.00	.00	.00	50.00	.0%
30430 ELECTRIC	26,400	.00	26,400.00	21,357.01	.00	5,042.99	80.9%
30431 WATER	8,160	1,836.00	9,996.00	10,974.97	.00	-978.97	109.8%
30440 RENTAL OF EQUIPMENT	3,660	.00	3,660.00	3,098.28	.00	561.72	84.7%
30450 INSURANCE	28,900	-700.00	28,200.00	28,164.40	.00	35.60	99.9%
30462 VEHICLE REPAIRS/MAINT	1,300	-1,000.00	300.00	215.47	.00	84.53	71.8%
30463 EQUIPMENT REPAIRS/MAINT	1,224	.00	1,224.00	860.24	.00	363.76	70.3%
30464 FACILITIES REPAIRS/MAINT	16,180	4,594.00	20,774.00	20,773.69	.00	.31	100.0%
30470 PRINTING & COPYING	500	326.00	826.00	1,223.21	.00	-397.21	148.1%
30480 ADVERTISING	1,700	3,077.00	4,777.00	7,442.22	.00	-2,665.22	155.8%
30481 GOODWILL	11,500	877.00	12,377.00	12,376.89	.00	.11	100.0%
30491 REDEVELOPMENT TAXES	89,888	.00	89,888.00	89,888.00	.00	.00	100.0%
30510 OFFICE SUPPLIES	2,800	-1,000.00	1,800.00	1,602.32	.00	197.68	89.0%
30520 SUPPLIES	5,500	-1,000.00	4,500.00	4,146.91	.00	353.09	92.2%
30521 UNIFORMS	545	.00	545.00	76.37	.00	468.63	14.0%

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FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30522	FUEL	500	.00	500.00	259.87	.00	240.13	52.0%
	TOTAL OPERATING EXPENSES	231,657	9,068.00	240,725.00	247,046.40	.00	-6,321.40	102.6%
	TOTAL OTHER GEN GOVT SERVICES	276,131	5,000.00	281,131.29	284,342.60	.00	-3,211.31	101.1%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01521 LAW ENFORCEMENT</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	182,003	.00	182,002.90	175,693.11	.00	6,309.79	96.5%
10111 BONUS	2,074	26.00	2,099.95	2,100.00	.00	-.05	100.0%
10120 WAGES	512,841	17,000.00	529,841.13	529,070.57	.00	770.56	99.9%
10121 BONUS	5,677	.00	5,677.00	5,294.67	.00	382.33	93.3%
10122 SCHOOL CROSSING WAGES	22,289	.00	22,289.20	20,840.24	.00	1,448.96	93.5%
10135 RESERVE OTHER WAGES	30,000	-26,000.00	4,000.00	3,260.30	.00	739.70	81.5%
10140 OVERTIME	28,500	17,100.00	45,600.00	47,425.82	.00	-1,825.82	104.0%
10150 INCENTIVE PAY	21,600	-10,000.00	11,600.00	9,765.86	.00	1,834.14	84.2%
10151 HOLIDAY PAY	37,106	.00	37,105.67	32,763.97	.00	4,341.70	88.3%
10155 UNIFORM ALLOWANCE	7,500	.00	7,500.00	7,625.00	.00	-125.00	101.7%
10210 FICA	78,149	-10,500.00	67,649.00	61,074.90	.00	6,574.10	90.3%
10220 RETIREMENT	171,917	-17,000.00	154,917.00	143,701.90	.00	11,215.10	92.8%
10230 HOSPITALIZATION	125,299	-16,000.00	109,299.20	107,462.37	.00	1,836.83	98.3%
10233 LIFE INSURANCE	1,430	22.00	1,452.40	1,452.04	.00	.36	100.0%
10236 DENTAL INSURANCE	5,340	.00	5,339.52	3,038.32	.00	2,301.20	56.9%
10240 WORKERS COMPENSATION	36,208	-16,000.00	20,208.00	17,285.81	.00	2,922.19	85.5%
TOTAL PERSONAL SERVICES	1,267,933	-61,352.00	1,206,580.97	1,167,854.88	.00	38,726.09	96.8%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	1,500	705.00	2,205.00	2,262.66	.00	-57.66	102.6%
30340 CONTRACTUAL SERVICES	2,700	.00	2,700.00	2,054.76	.00	645.24	76.1%
30400 TRAVEL/PER DIEM	5,400	.00	5,400.00	1,394.25	.00	4,005.75	25.8%
30410 COMMUNICATIONS	11,831	.00	11,831.00	11,354.79	.00	476.21	96.0%
30420 POSTAGE	450	.00	450.00	157.92	.00	292.08	35.1%
30440 RENTAL OF EQUIPMENT	1,620	.00	1,620.00	1,529.86	.00	90.14	94.4%
30443 LEASE PAYMENT	8,700	.00	8,700.00	7,991.99	.00	708.01	91.9%
30450 INSURANCE	64,668	.00	64,668.00	64,021.04	.00	646.96	99.0%
30461 RADIO REPAIRS/MAINT	6,490	.00	6,490.00	5,914.94	.00	575.06	91.1%
30462 VEHICLE REPAIRS/MAINT	15,000	1,600.00	16,600.00	16,873.21	.00	-273.21	101.6%
30463 EQUIPMENT REPAIRS/MAINT	8,960	-1,400.00	7,560.00	5,146.89	.00	2,413.11	68.1%
30464 FACILITIES REPAIRS/MAINT	500	.00	500.00	.00	.00	500.00	.0%
30465 SERVICE CONTRACTS	900	.00	900.00	316.43	.00	583.57	35.2%
30470 PRINTING & COPYING	1,500	.00	1,500.00	419.05	.00	1,080.95	27.9%

FOR 2017 13

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30482 PD DONATIONS EXPENSE	0	3,110.00	3,110.00	3,500.00	SHOP COP .00	-390.00	112.5%
30510 OFFICE SUPPLIES	2,250	750.00	3,000.00	2,847.30	.00	152.70	94.9%
30520 SUPPLIES	4,200	14,550.00	18,750.00	14,377.00	.00	4,373.00	76.7%
30521 UNIFORMS	10,400	.00	10,400.00	10,839.61	.00	-439.61	104.2%
30522 FUEL	50,004	-7,002.52	43,001.48	45,961.40	.00	-2,959.92	106.9%
30524 PROMOTIONAL	3,500	321.00	3,821.00	3,820.87	.00	.13	100.0%
30540 PROFESSIONAL BOOKS	600	.00	600.00	288.00	.00	312.00	48.0%
30542 TRAINING & EDUCATION	0	9,959.00	9,959.00	9,633.51	.00	325.49	96.7%
30543 2ND DOLLAR TNG/POLICE ED F	11,500	-6,263.00	5,237.00	5,538.96	.00	-301.96	105.8%
30544 MEMBERSHIPS	515	.00	515.00	384.00	.00	131.00	74.6%
TOTAL OPERATING EXPENSES	213,188	16,329.48	229,517.48	216,628.44	.00	12,889.04	94.4%
<u>60 CAPITAL OUTLAY</u>				4 LAPTOPS 2 POLICE BICYCLES 6 AEDS			
60640 EQUIPMENT PURCHASES	1,400	11,132.52	12,532.52	18,174.13	.00	-5,641.61	145.0%
60643 EQUIP PURCH NONREPAIRABLE	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
60648 EQUIPMENT PURCHASE GRANT	0	4,400.00	4,400.00	4,404.00	Bullet .00	-4.00	100.1%
TOTAL CAPITAL OUTLAY	2,400	15,532.52	17,932.52	22,578.13	Proof Vests .00	-4,645.61	125.9%
<u>90 NON-OPERATING</u>							
90990 CONTINGENCY FUND	500	.00	500.00	.00	.00	500.00	.0%
TOTAL NON-OPERATING	500	.00	500.00	.00	.00	500.00	.0%
TOTAL LAW ENFORCEMENT	1,484,021	-29,490.00	1,454,530.97	1,407,061.45	.00	47,469.52	96.7%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01522 FIRE CONTROL</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	0	28,620.00	28,620.00	23,558.96	.00	5,061.04	82.3%
10121 BONUS	2,500	.00	2,500.00	1,893.04	.00	606.96	75.7%
10132 STIPENDS- FIREFIGHTERS	85,488	-15,495.00	69,993.07	53,741.07	.00	16,252.00	76.8%
10140 OVERTIME	0	1,000.00	1,000.00	954.00	.00	46.00	95.4%
10210 FICA	6,728	.00	6,728.00	6,125.95	.00	602.05	91.1%
10220 RETIREMENT	4,280	.00	4,280.00	2,686.98	.00	1,593.02	62.8%
10225 STATE FF RETIREMENT CONTRI	16,901	.00	16,901.00	14,048.54	.00	2,852.46	83.1%
10233 LIFE INSURANCE	2,235	.00	2,235.00	.00	.00	2,235.00	.0%
10240 WORKERS COMPENSATION	4,420	.00	4,420.00	1,702.60	.00	2,717.40	38.5%
TOTAL PERSONAL SERVICES	122,552	14,125.00	136,677.07	104,711.14	.00	31,965.93	76.6%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	5,375	.00	5,375.00	1,645.00	.00	3,730.00	30.6%
30340 CONTRACTUAL SERVICES	3,720	3,541.65	7,261.65	7,261.65	.00	.00	100.0%
30345 CONTRACTUAL VILLAGES	135,150	17,838.00	152,988.00	152,987.80	.00	20	100.0%
30400 TRAVEL/PER DIEM	250	.00	250.00	.00	.00	250.00	.0%
30410 COMMUNICATIONS	7,794	.00	7,794.00	5,742.58	.00	2,051.42	73.7%
30420 POSTAGE	250	.00	250.00	204.86	.00	45.14	81.9%
30430 ELECTRIC	9,420	.00	9,420.00	7,378.96	.00	2,041.04	78.3%
30431 WATER	1,320	.00	1,320.00	846.66	.00	473.34	64.1%
30440 RENTAL OF EQUIPMENT	1,700	-1,700.00	.00	.00	.00	.00	.0%
30450 INSURANCE	25,506	1,222.00	26,728.00	26,741.80	.00	-13.80	100.1%
30461 RADIO REPAIRS/MAINT	5,724	.00	5,724.00	4,080.00	.00	1,644.00	71.3%
30462 VEHICLE REPAIRS/MAINT	9,600	2,152.00	11,752.00	14,221.92	.00	-2,469.92	121.0%
30463 EQUIPMENT REPAIRS/MAINT	9,800	-1,833.00	7,967.00	7,134.83	.00	832.17	89.6%
30464 FACILITIES REPAIRS/MAINT	3,000	4,193.00	7,193.00	6,590.31	.00	602.69	91.6%
30465 SERVICE CONTRACTS	200	.00	200.00	.00	.00	200.00	.0%
30481 GOODWILL	200	43.76	243.76	243.76	.00	.00	100.0%
30490 MISC EXPENSE	200	-43.76	156.24	23.49	.00	132.75	15.0%
30510 OFFICE SUPPLIES	3,000	.00	3,000.00	1,817.56	.00	1,182.44	60.6%
30520 SUPPLIES	4,614	.00	4,614.00	3,359.05	.00	1,254.95	72.8%
30521 UNIFORMS	5,125	.00	5,125.00	4,533.39	.00	591.61	88.5%
30522 FUEL	9,500	-5,152.00	4,348.00	4,011.78	.00	336.22	92.3%

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FOR 2017 13

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30524	PROMOTIONAL	950	3,015.00	3,965.00	3,965.00	.00	.00	100.0%
30526	PROTECTIVE CLOTHING	7,620	102.00	7,722.00	7,722.00	.00	.00	100.0%
30540	PROFESSIONAL BOOKS	1,150	-1,150.00	.00	.00	.00	.00	.0%
30541	SUBSCRIPTIONS	130	.00	130.00	.00	.00	130.00	.0%
30542	TRAINING & EDUCATION	10,000	-8,758.65	1,241.35	1,182.97	.00	58.38	95.3%
30544	MEMBERSHIPS	410	.00	410.00	175.00	.00	235.00	42.7%
TOTAL OPERATING EXPENSES		261,708	13,470.00	275,178.00	261,870.37	.00	13,307.63	95.2%
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60 CAPITAL OUTLAY								
60640	EQUIPMENT PURCHASES	0	2,325.00	2,325.00	2,325.00	.00	.00	100.0%
TOTAL CAPITAL OUTLAY		0	2,325.00	2,325.00	2,325.00	.00	.00	100.0%
TOTAL FIRE CONTROL		384,260	29,920.00	414,180.07	368,906.51	.00	45,273.56	89.1%

3 AEDS

FOR 2017 13

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01524 BUILDING & ZONING</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	67,721	.00	67,721.26	67,724.80	.00	-3.54	100.0%
10111 BONUS	781	.00	781.00	781.44	.00	-.44	100.1%
10120 WAGES	69,139	13,233.00	82,371.99	80,085.10	.00	2,286.89	97.2%
10121 BONUS	798	.00	798.00	797.76	.00	.24	100.0%
10140 OVERTIME	0	125.00	125.00	121.23	.00	3.77	97.0%
10159 PHONE ALLOWANCE	612	.00	612.00	561.00	.00	51.00	91.7%
10210 FICA	11,173	1,075.00	12,248.00	11,350.40	.00	897.60	92.7%
10220 RETIREMENT	7,617	-2,500.00	5,116.71	4,389.94	.00	726.77	85.8%
10230 HOSPITALIZATION	23,494	-1,120.00	22,373.60	22,369.80	.00	3.80	100.0%
10233 LIFE INSURANCE	268	21.00	289.20	288.72	.00	.48	99.8%
10236 DENTAL INSURANCE	1,001	.00	1,001.16	671.04	.00	330.12	67.0%
10240 WORKERS COMPENSATION	346	.00	346.00	204.00	.00	142.00	59.0%
TOTAL PERSONAL SERVICES	182,950	10,834.00	193,783.92	189,345.23	.00	4,438.69	97.7%
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	12,000	.00	12,000.00	9,388.75	.00	2,611.25	78.2%
30312 PLANNING FEES	30,000	.00	30,000.00	32,953.27	.00	-2,953.27	109.8%
30340 CONTRACTUAL SERVICES	1,015,734	213,061.00	1,228,794.80	1,029,100.86	.00	199,693.94	83.7%
30342 VACANT PROPERTY EXPENSE	0	.00	.00	250.00	.00	-250.00	100.0%
30400 TRAVEL/PER DIEM	800	.00	800.00	625.97	.00	174.03	78.2%
30420 POSTAGE	3,000	.00	3,000.00	857.69	.00	2,142.31	28.6%
30450 INSURANCE	2,464	.00	2,464.00	2,401.28	.00	62.72	97.5%
30463 EQUIPMENT REPAIRS/MAINT	3,000	1,250.00	4,250.00	4,242.87	.00	7.13	99.8%
30470 PRINTING & COPYING	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30510 OFFICE SUPPLIES	1,200	43.00	1,243.00	527.23	.00	715.77	42.4%
30520 SUPPLIES	500	.00	500.00	184.75	.00	315.25	37.0%
30540 PROFESSIONAL BOOKS	2,500	-2,500.00	.00	.00	.00	.00	.0%
30542 TRAINING & EDUCATION	2,000	.00	2,000.00	840.00	.00	1,160.00	42.0%
30544 MEMBERSHIPS	400	.00	400.00	505.00	.00	-105.00	126.3%
TOTAL OPERATING EXPENSES	1,076,098	211,854.00	1,287,951.80	1,081,877.67	.00	206,074.13	84.0%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60630	IMPROVEMENTS	12,000	-12,000.00	.00	.00	.00	.00	.0%
	TOTAL CAPITAL OUTLAY	12,000	-12,000.00	.00	.00	.00	.00	.0%
	TOTAL BUILDING & ZONING	1,271,048	210,688.00	1,481,735.72	1,271,222.90	.00	210,512.82	85.8%

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01534 SOLID WASTE</u>								
<u>30 OPERATING EXPENSES</u>								
30434	SOLID WASTE COLLECTION	216,000	.00	216,000.00	211,657.36	.00	4,342.64	98.0%
30435	SOLID WASTE DISPOSAL	186,000	.00	186,000.00	196,505.12	.00	-10,505.12	105.6%
30436	YARDWASTE COLLECTION	31,200	.00	31,200.00	31,253.59	.00	-53.59	100.2%
30437	YARDWASTE DISPOSAL	11,400	.00	11,400.00	11,566.55	.00	-166.55	101.5%
30438	RECYCLE	40,800	.00	40,800.00	41,740.11	.00	-940.11	102.3%
	TOTAL OPERATING EXPENSES	485,400	.00	485,400.00	492,722.73	.00	-7,322.73	101.5%
	TOTAL SOLID WASTE	485,400	.00	485,400.00	492,722.73	.00	-7,322.73	101.5%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01538 STORMWATER MANAGEMENT</u>							
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30312 PLANNING FEES	500	.00	500.00	.00	.00	500.00	.0%
30340 CONTRACTUAL SERVICES	7,500	.00	7,500.00	7,500.00	.00	.00	100.0%
30400 TRAVEL/PER DIEM	250	.00	250.00	.00	.00	250.00	.0%
30467 SYSTEM REPAIRS	10,000	.00	10,000.00	550.00	.00	9,450.00	5.5%
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%
30480 ADVERTISING	200	.00	200.00	.00	.00	200.00	.0%
30510 OFFICE SUPPLIES	100	.00	100.00	.00	.00	100.00	.0%
30520 SUPPLIES	300	.00	300.00	.00	.00	300.00	.0%
30542 TRAINING & EDUCATION	500	.00	500.00	.00	.00	500.00	.0%
30544 MEMBERSHIPS	425	.00	425.00	.00	.00	425.00	.0%
TOTAL OPERATING EXPENSES	22,475	.00	22,475.00	8,050.00	.00	14,425.00	35.8%
<u>60 CAPITAL OUTLAY</u>							
60630 IMPROVEMENTS	100,000	.00	100,000.00	.00	.00	100,000.00	.0%
TOTAL CAPITAL OUTLAY	100,000	.00	100,000.00	.00	.00	100,000.00	.0%
TOTAL STORMWATER MANAGEMENT	122,475	.00	122,475.00	8,050.00	.00	114,425.00	6.6%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01541 ROAD & STREET FACILITIES</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	31,965	.00	31,964.50	33,764.62	.00	-1,800.12	105.6%
10111 BONUS	738	.00	737.50	372.41	.00	365.09	50.5%
10120 WAGES	36,721	.00	36,721.00	29,778.20	.00	6,942.80	81.1%
10121 BONUS	424	.00	424.00	330.96	.00	93.04	78.1%
10140 OVERTIME	4,000	.00	4,000.00	3,462.60	.00	537.40	86.6%
10210 FICA	8,506	.00	8,506.00	5,174.85	.00	3,331.15	60.8%
10220 RETIREMENT	4,830	.00	4,830.00	1,211.25	.00	3,618.75	25.1%
10230 HOSPITALIZATION	15,662	-10,650.00	5,012.40	3,914.64	.00	1,097.76	78.1%
10233 LIFE INSURANCE	179	.00	178.80	143.13	.00	35.67	80.1%
10236 DENTAL INSURANCE	667	.00	667.44	111.84	.00	555.60	16.8%
10240 WORKERS COMPENSATION	10,677	.00	10,677.00	7,170.79	.00	3,506.21	67.2%
TOTAL PERSONAL SERVICES	114,369	-10,650.00	103,718.64	85,435.29	.00	18,283.35	82.4%
<u>30 OPERATING EXPENSES</u>							
		<i>IRMA</i>					
30340 CONTRACTUAL SERVICES	12,600	<u>237,982.00</u>	250,582.00	39,765.44	.00	210,816.56	15.9%
30400 TRAVEL/PER DIEM	350	.00	350.00	50.00	.00	300.00	14.3%
30410 COMMUNICATIONS	2,736	.00	2,736.00	2,160.83	.00	575.17	79.0%
30420 POSTAGE	10	.00	10.00	.00	.00	10.00	.0%
30430 ELECTRIC	86,004	-10,000.00	76,004.00	75,719.41	.00	284.59	99.6%
30431 WATER	900	.00	900.00	911.18	.00	-11.18	101.2%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	.00	.00	500.00	.0%
30450 INSURANCE	28,320	.00	28,320.00	28,530.20	.00	-210.20	100.7%
30460 REPAIRS	8,000	20,650.00	28,650.00	30,323.23	.00	-1,673.23	105.8%
30461 RADIO REPAIRS/MAINT	800	.00	800.00	587.50	.00	212.50	73.4%
30462 VEHICLE REPAIRS/MAINT	4,000	.00	4,000.00	2,049.11	.00	1,950.89	51.2%
30463 EQUIPMENT REPAIRS/MAINT	2,500	.00	2,500.00	1,536.77	.00	963.23	61.5%
30464 FACILITIES REPAIRS/MAINT	11,672	.00	11,672.00	684.00	.00	10,988.00	5.9%
30510 OFFICE SUPPLIES	1,000	.00	1,000.00	780.62	.00	219.38	78.1%
30520 SUPPLIES	6,000	1,790.00	7,790.00	7,155.80	.00	634.20	91.9%
30521 UNIFORMS	1,300	.00	1,300.00	1,003.15	.00	296.85	77.2%
30522 FUEL	5,500	.00	5,500.00	5,002.98	.00	497.02	91.0%
30542 TRAINING & EDUCATION	400	.00	400.00	.00	.00	400.00	.0%
30544 MEMBERSHIPS	150	.00	150.00	.00	.00	150.00	.0%
TOTAL OPERATING EXPENSES	172,742	250,422.00	423,164.00	196,260.22	.00	226,903.78	46.4%
TOTAL ROAD & STREET FACILITIES	287,111	239,772.00	526,882.64	281,695.51	.00	245,187.13	53.5%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01571 LIBRARY</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	47,497	.00	47,497.00	47,486.40	.00	10.60	100.0%
10111 BONUS	548	.00	548.00	547.92	.00	.08	100.0%
10120 WAGES	88,920	8,753.00	97,673.00	96,360.71	.00	1,312.29	98.7%
10121 BONUS	1,103	101.00	1,204.00	802.60	.00	401.40	66.7%
10140 OVERTIME	1,000	-271.00	729.00	275.49	.00	453.51	37.8%
10210 FICA	10,861	766.00	11,627.00	10,929.76	.00	697.24	94.0%
10220 RETIREMENT	3,910	1,935.00	5,845.00	5,575.21	.00	269.79	95.4%
10230 HOSPITALIZATION	15,662	-2,220.00	13,442.00	13,328.56	.00	113.44	99.2%
10233 LIFE INSURANCE	179	89.00	268.00	265.02	.00	2.98	98.9%
10236 DENTAL INSURANCE	667	.00	667.00	391.44	.00	275.56	58.7%
10240 WORKERS COMPENSATION	347	22.00	369.00	183.61	.00	185.39	49.8%
TOTAL PERSONAL SERVICES	170,694	9,175.00	179,869.00	176,146.72	.00	3,722.28	97.9%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	1,450	-500.00	950.00	920.59	.00	29.41	96.9%
30400 TRAVEL/PER DIEM	790	.00	790.00	675.00	.00	115.00	85.4%
30410 COMMUNICATIONS	27,168	-1,000.00	26,168.00	24,505.19	.00	1,662.81	93.6%
30420 POSTAGE	600	.00	600.00	222.93	.00	377.07	37.2%
30430 ELECTRIC	11,520	.00	11,520.00	8,850.09	.00	2,669.91	76.8%
30431 WATER	2,004	276.00	2,280.00	2,274.54	.00	5.46	99.8%
30450 INSURANCE	7,040	.00	7,040.00	6,860.80	.00	179.20	97.5%
30464 FACILITIES REPAIRS/MAINT	3,510	-1,500.00	2,010.00	1,919.05	.00	90.95	95.5%
30465 SERVICE CONTRACTS	660	.00	660.00	651.00	.00	9.00	98.6%
30483 PROGRAMS	1,400	330.00	1,730.00	1,730.02	.00	-.02	100.0%
30510 OFFICE SUPPLIES	6,500	2,000.00	8,500.00	8,507.09	.00	-7.09	100.1%
30520 SUPPLIES	4,650	.00	4,650.00	4,893.95	.00	-243.95	105.2%
30524 PROMOTIONAL	1,750	.00	1,750.00	1,738.90	.00	11.10	99.4%
30541 SUBSCRIPTIONS	1,500	59.00	1,559.00	1,716.64	.00	-157.64	110.1%
30542 TRAINING & EDUCATION	500	.00	500.00	475.00	.00	25.00	95.0%
30544 MEMBERSHIPS	270	.00	270.00	236.00	.00	34.00	87.4%
TOTAL OPERATING EXPENSES	71,312	-335.00	70,977.00	66,176.79	.00	4,800.21	93.2%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60660	LIBRARY BOOKS	36,000	-10,090.00	25,910.00	27,136.61	.00	-1,226.61	104.7%
60663	LIBRARY CONSTRUCTION	941,852	.00	941,851.85	139,767.93	.00	802,083.92	14.8%
60664	LIBRARY DVDS	2,500	2,250.00	4,750.00	5,219.28	.00	-469.28	109.9%
	TOTAL CAPITAL OUTLAY	980,352	-7,840.00	972,511.85	172,123.82	.00	800,388.03	17.7%
	TOTAL LIBRARY	1,222,358	1,000.00	1,223,357.85	414,447.33	.00	808,910.52	33.9%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<u>01572 MUNICIPAL POOL</u>								
<u>10 PERSONAL SERVICES</u>								
10120 WAGES	33,347	-1,900.00	31,447.00	20,713.04	.00	10,733.96	65.9%	
10140 OVERTIME	500	.00	500.00	.00	.00	500.00	.0%	
10210 FICA	2,589	.00	2,589.00	1,584.58	.00	1,004.42	61.2%	
10240 WORKERS COMPENSATION	1,554	.00	1,554.00	775.16	.00	778.84	49.9%	
TOTAL PERSONAL SERVICES	37,990	-1,900.00	36,090.00	23,072.78	.00	13,017.22	63.9%	
<u>30 OPERATING EXPENSES</u>								
30340 CONTRACTUAL SERVICES	300	189.00	489.00	488.84	.00	.16	100.0%	
30400 TRAVEL/PER DIEM	320	225.00	545.00	545.04	.00	-.04	100.0%	
30410 COMMUNICATIONS	2,388	.00	2,388.00	2,194.19	.00	193.81	91.9%	
30420 POSTAGE	25	.00	25.00	.00	.00	25.00	.0%	
30430 ELECTRIC	7,020	.00	7,020.00	6,466.11	.00	553.89	92.1%	
30431 WATER	3,504	1,080.00	4,584.00	5,217.78	.00	-633.78	113.8%	
30440 RENTAL OF EQUIPMENT	1,020	-838.00	182.00	.00	.00	182.00	.0%	
30450 INSURANCE	4,536	.00	4,536.00	4,420.56	.00	115.44	97.5%	
30463 EQUIPMENT REPAIRS/MAINT	550	.00	550.00	.00	.00	550.00	.0%	
30464 FACILITIES REPAIRS/MAINT	5,700	965.00	6,665.00	6,665.10	.00	-.10	100.0%	
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%	
30480 ADVERTISING	800	.00	800.00	650.00	.00	150.00	81.3%	
30499 LICENSE/PERMITS	275	.00	275.00	250.00	.00	25.00	90.9%	
30510 OFFICE SUPPLIES	300	.00	300.00	205.76	.00	94.24	68.6%	
30520 SUPPLIES	3,500	.00	3,500.00	3,805.88	.00	-305.88	108.7%	
30521 UNIFORMS	940	-414.00	526.00	68.75	.00	457.25	13.1%	
30529 POOL CHEMICALS	5,000	-545.00	4,455.00	2,719.44	.00	1,735.56	61.0%	
30530 POOL CONCESSION	2,000	.00	2,000.00	1,563.56	.00	436.44	78.2%	
30542 TRAINING & EDUCATION	900	838.00	1,738.00	883.79	.00	854.21	50.9%	
30544 MEMBERSHIPS	100	.00	100.00	.00	.00	100.00	.0%	
TOTAL OPERATING EXPENSES	39,378	1,500.00	40,878.00	36,144.80	.00	4,733.20	88.4%	
<u>60 CAPITAL OUTLAY</u>								

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60640	EQUIPMENT PURCHASES	6,000	400.00	6,400.00	5,912.33	7-Water Trampolines .00	487.67	92.4%
	TOTAL CAPITAL OUTLAY	6,000	400.00	6,400.00	5,912.33	.00	487.67	92.4%
	TOTAL MUNICIPAL POOL	83,368	.00	83,368.00	65,129.91	Pool Pumps .00	18,238.09	78.1%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01573 PARKS/RECREATION MAINTENANCE</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	62,751	.00	62,751.00	62,753.60	.00	-2.60	100.0%
10121 BONUS	724	.00	724.00	531.04	.00	192.96	73.3%
10140 OVERTIME	2,000	1,300.00	3,300.00	3,115.09	.00	184.91	94.4%
10210 FICA	5,298	.00	5,298.00	5,141.97	.00	156.03	97.1%
10220 RETIREMENT	3,777	.00	3,777.00	3,855.87	.00	-78.87	102.1%
10230 HOSPITALIZATION	15,662	.00	15,662.40	15,285.88	.00	376.52	97.6%
10233 LIFE INSURANCE	179	.00	178.80	192.48	.00	-13.68	107.7%
10236 DENTAL INSURANCE	667	.00	667.44	447.36	.00	220.08	67.0%
10240 WORKERS COMPENSATION	3,006	.00	3,006.00	1,756.34	.00	1,249.66	58.4%
TOTAL PERSONAL SERVICES	94,065	1,300.00	95,364.64	93,079.63	.00	2,285.01	97.6%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	7,300	.00	7,300.00	6,956.82	.00	343.18	95.3%
30410 COMMUNICATIONS	36	.00	36.00	15.78	.00	20.22	43.8%
30430 ELECTRIC	12,420	-6,000.00	6,420.00	5,467.55	.00	952.45	85.2%
30431 WATER	2,820	.00	2,820.00	2,872.95	.00	-52.95	101.9%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	56.00	.00	444.00	11.2%
30450 INSURANCE	14,832	.00	14,832.00	14,454.48	.00	377.52	97.5%
30462 VEHICLE REPAIRS/MAINT	6,000	.00	6,000.00	3,318.68	.00	2,681.32	55.3%
30463 EQUIPMENT REPAIRS/MAINT	5,450	.00	5,450.00	3,551.17	.00	1,898.83	65.2%
30464 FACILITIES REPAIRS/MAINT	4,500	.00	4,500.00	1,465.84	.00	3,034.16	32.6%
30510 OFFICE SUPPLIES	400	.00	400.00	61.98	.00	338.02	15.5%
30520 SUPPLIES	6,000	.00	6,000.00	3,593.73	.00	2,406.27	59.9%
30521 UNIFORMS	1,500	.00	1,500.00	1,343.11	.00	156.89	89.5%
30522 FUEL	5,000	.00	5,000.00	2,357.02	.00	2,642.98	47.1%
53901 CEMETERY COSTS	0	3,570.00	3,570.00	2,475.69	.00	1,094.31	69.3%
TOTAL OPERATING EXPENSES	66,758	-2,430.00	64,328.00	47,990.80	.00	16,337.20	74.6%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60637	GARDENIA PARK	100,000	.00	100,000.00	3,600.00	Survey .00	96,400.00	3.6%
60640	EQUIPMENT PURCHASES	6,500	.00	6,500.00	2,771.42	.00	3,728.58	42.6%
	TOTAL CAPITAL OUTLAY	106,500	.00	106,500.00	6,371.42	Lights .00	100,128.58	6.0%
	TOTAL PARKS/RECREATION MAINTEN	267,323	-1,130.00	266,192.64	147,441.85	.00	118,750.79	55.4%

FOR 2017 13

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01574 RECREATION</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	47,490	.00	47,490.14	47,486.40	.00	3.74	100.0%
10111 BONUS	548	.00	548.00	547.92	.00	.08	100.0%
10120 WAGES	26,084	.00	26,083.72	18,897.04	.00	7,186.68	72.4%
10121 BONUS	200	.00	200.00	141.20	.00	58.80	70.6%
10210 FICA	5,959	.00	5,959.00	4,792.92	.00	1,166.08	80.4%
10220 RETIREMENT	3,571	.00	3,571.00	3,532.34	.00	38.66	98.9%
10230 HOSPITALIZATION	7,831	.00	7,831.20	7,829.28	.00	1.92	100.0%
10233 LIFE INSURANCE	89	7.00	96.40	96.24	.00	.16	99.8%
10236 DENTAL INSURANCE	334	.00	333.72	223.68	.00	110.04	67.0%
10240 WORKERS COMPENSATION	3,411	.00	3,411.00	1,797.12	.00	1,613.88	52.7%
TOTAL PERSONAL SERVICES	95,517	7.00	95,524.18	85,344.14	.00	10,180.04	89.3%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	13,700	.00	13,700.00	13,690.63	.00	9.37	99.9%
30400 TRAVEL/PER DIEM	3,242	.00	3,242.00	4,891.36	.00	-1,649.36	150.9%
30410 COMMUNICATIONS	3,504	.00	3,504.00	3,174.08	.00	329.92	90.6%
30420 POSTAGE	300	.00	300.00	298.27	.00	1.73	99.4%
30430 ELECTRIC	900	.00	900.00	864.35	.00	35.65	96.0%
30431 WATER	420	.00	420.00	400.20	.00	19.80	95.3%
30450 INSURANCE	2,972	.00	2,972.00	2,896.36	.00	75.64	97.5%
30462 VEHICLE REPAIRS/MAINT	500	.00	500.00	210.74	.00	289.26	42.1%
30463 EQUIPMENT REPAIRS/MAINT	500	500.00	1,000.00	999.79	.00	.21	100.0%
30464 FACILITIES REPAIRS/MAINT	1,000	-378.00	622.00	122.49	.00	499.51	19.7%
30470 PRINTING & COPYING	2,000	-1,832.00	168.00	167.50	.00	.50	99.7%
30480 ADVERTISING	3,500	592.00	4,092.00	4,138.33	.00	-46.33	101.1%
30510 OFFICE SUPPLIES	900	.00	900.00	567.33	.00	332.67	63.0%
30519 SUPPLIES SENIOR SOCIAL	4,800	-326.00	4,474.00	4,066.28	.00	407.72	90.9%
30520 SUPPLIES	4,950	1,437.00	6,387.00	6,370.22	.00	16.78	99.7%
30522 FUEL	800	.00	800.00	689.10	.00	110.90	86.1%
30542 TRAINING & EDUCATION	1,700	.00	1,700.00	1,150.00	.00	550.00	67.6%
30544 MEMBERSHIPS	905	.00	905.00	690.00	.00	215.00	76.2%
TOTAL OPERATING EXPENSES	46,593	-7.00	46,586.00	45,387.03	.00	1,198.97	97.4%
TOTAL RECREATION	142,110	.00	142,110.18	130,731.17	.00	11,379.01	92.0%

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

EOY SEPTEMBER 30, 2017

P 29
glytdbud

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND		0	.00	.00	-2,092,702.82	.00	2,092,702.82	100.0%
TOTAL <u>REVENUES</u>		-6,741,071	-385,590.00	-7,126,661.00	<u>-7,550,007.03</u>	.00	423,346.03	
TOTAL <u>EXPENSES</u>		6,741,071	385,590.00	7,126,661.00	<u>5,457,304.21</u>	.00	1,669,356.79	

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 200	REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20001 REDEVELOPMENT FUND REVENU</u>								
<u>33 INTERGOVERN. REVENUE</u>								
33901	CITY OF FRUITLAND PARK	-89,888	.00	-89,888.00	-89,888.00	.00	.00	100.0%
33902	LAKE COUNTY COMMISSION	-118,489	.00	-118,489.00	-113,269.00	.00	-5,220.00	95.6%
33903	LAKE CO WATER AUTHORITY	-5,759	.00	-5,759.00	-5,707.15	.00	-51.85	99.1%
33904	LAKE CO AMBULANCE DISTRICT	-10,339	.00	-10,339.00	-10,245.00	.00	-94.00	99.1%
	TOTAL INTERGOVERN. REVENUE	-224,475	.00	-224,475.00	-219,109.15	.00	-5,365.85	97.6%
<u>36 MISC. REVENUE</u>								
36110	INTEREST INCOME	-1,077	.00	-1,077.00	-2,151.49	.00	1,074.49	199.8%
	TOTAL MISC. REVENUE	-1,077	.00	-1,077.00	-2,151.49	.00	1,074.49	199.8%
<u>38 NON REVENUES</u>								
38001	XFER IN FUND BALANCE	-77,743	.00	-77,742.80	.00	.00	-77,742.80	.0%
	TOTAL NON REVENUES	-77,743	.00	-77,742.80	.00	.00	-77,742.80	.0%
	TOTAL REDEVELOPMENT FUND REVEN	-303,295	.00	-303,294.80	-221,260.64	.00	-82,034.16	73.0%

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20511 COMMUNITY REDEVELOPMENT							
30 OPERATING EXPENSES							
30311 ENGINEERING FEES	2,000	-2,000.00	.00	.00	.00	.00	.0%
30313 PROFESSIONAL FEES	2,000	-2,000.00	.00	.00	.00	.00	.0%
30479 ABATEMENT	5,000	-5,000.00	.00	.00	.00	.00	.0%
30490 MISC EXPENSE	7,100	.00	7,100.00	5,649.55	.00	1,450.45	79.6%
30544 MEMBERSHIPS	570	.00	570.00	175.00	.00	395.00	30.7%
TOTAL OPERATING EXPENSES	16,670	-9,000.00	7,670.00	5,824.55	.00	1,845.45	75.9%
60 CAPITAL OUTLAY							
60630 IMPROVEMENTS	105,000	.00	105,000.00	77,276.00	.00	27,724.00	73.6%
60631 STREETS & ROAD RESURFACING	128,000	.00	128,000.00	153,070.74	.00	-25,070.74	119.6%
60655 SYSTEM IMPROVEMENTS	0	17,566.00	17,566.00	28,888.80	.00	-11,322.80	164.5%
TOTAL CAPITAL OUTLAY	233,000	17,566.00	250,566.00	259,235.54	.00	-8,669.54	103.5%
90 NON-OPERATING							
90990 CONTINGENCY FUND	8,566	-8,566.00	.00	.00	.00	.00	.0%
TOTAL NON-OPERATING	8,566	-8,566.00	.00	.00	.00	.00	.0%
TOTAL COMMUNITY REDEVELOPMENT	258,236	.00	258,236.00	265,060.09	.00	-6,824.09	102.6%

Vets Park
128K Streets
10K Sidewalks
12.5K Trees - Lib + PW
BESH
466a Pt 3

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 200	REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20581 INTERFUND TRANSFER</u>								
<u>90 NON-OPERATING</u>								
90914	XFER TO UTILITY	8,970	.00	8,969.60	8,969.60	.00	.00	100.0%
90916	XFER TO GENERAL FUND	36,089	.00	36,089.20	36,089.20	.00	.00	100.0%
	TOTAL NON-OPERATING	45,059	.00	45,058.80	45,058.80	.00	.00	100.0%
	TOTAL INTERFUND TRANSFER	45,059	.00	45,058.80	45,058.80	.00	.00	100.0%
	TOTAL REDEVELOPMENT TRUST FUND	0	.00	.00	88,858.25	.00	-88,858.25	100.0%
	<u>TOTAL REVENUES</u>	-303,295	.00	-303,294.80	<u>-221,260.64</u>	.00	-82,034.16	
	<u>TOTAL EXPENSES</u>	303,295	.00	303,294.80	<u>310,118.89</u>	.00	-6,824.09	

-98,858 fm Fund Balance

FOR 2017 13		JOURNAL DETAIL 2017 1 TO 2017 13						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
300 CAPITAL PROJECTS FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
<u>30001 CAPITAL PROJECTS REVENUES</u>								
<u>31 TAXES</u>								
31260 DISCRETIONALLY SALES SURTAX	-396,432	.00	-396,432.00	-404,630.04	.00	8,198.04	102.1%	
TOTAL TAXES	-396,432	.00	-396,432.00	-404,630.04	.00	8,198.04	102.1%	
<u>36 MISC. REVENUE</u>								
36120 INTEREST EARNED	-2,206	.00	-2,206.00	-6,764.19	.00	4,558.19	306.6%	
TOTAL MISC. REVENUE	-2,206	.00	-2,206.00	-6,764.19	.00	4,558.19	306.6%	
<u>38 NON REVENUES</u>								
38001 XFER IN FUND BALANCE	-566,449	.00	-566,449.00	.00	.00	-566,449.00	.0%	
TOTAL NON REVENUES	-566,449	.00	-566,449.00	.00	.00	-566,449.00	.0%	
TOTAL CAPITAL PROJECTS REVENUE	-965,087	.00	-965,087.00	-411,394.23	.00	-553,692.77	42.6%	

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30521 LAW ENFORCEMENT CAP PROJ</u>							
<u>60 CAPITAL OUTLAY</u>							
60640 EQUIPMENT PURCHASES	74,000	13,000.00	87,000.00	86,971.00	.00	29.00	100.0%
60649 EQUIPMENT - VEHICLES	76,200	-13,000.00	63,200.00	57,771.66	.00	5,428.34	91.4%
TOTAL CAPITAL OUTLAY	150,200	.00	150,200.00	144,742.66	.00	5,457.34	96.4%
TOTAL LAW ENFORCEMENT CAP PROJ	150,200	.00	150,200.00	144,742.66	.00	5,457.34	96.4%

*SPILLMAN S/W
2 mobile signs
6 Lease vehicles*

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30522 FIRE DEPT CAPITAL PROJECT</u>								
<u>60 CAPITAL OUTLAY</u>								
60640	EQUIPMENT PURCHASES	31,300	.00	31,300.00	31,299.04	.00	.96	100.0%
	TOTAL CAPITAL OUTLAY	31,300	.00	31,300.00	31,299.04	.00	.96	100.0%
	TOTAL FIRE DEPT CAPITAL PROJEC	31,300	.00	31,300.00	31,299.04	.00	.96	100.0%

*3rd of 5 Pmts
SCBA System*

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30541 ROAD & ST CAPITAL PROJECT</u>							
<u>60 CAPITAL OUTLAY</u>							
60620 BUILDINGS	350,000	-342,000.00	8,000.00	7,828.00	.00	172.00	97.9%
60640 EQUIPMENT PURCHASES	50,000	342,000.00	392,000.00	188,875.56	.00	203,124.44	48.2%
TOTAL CAPITAL OUTLAY	400,000	.00	400,000.00	196,703.56	.00	203,296.44	49.2%
TOTAL ROAD & ST CAPITAL PROJEC	400,000	.00	400,000.00	196,703.56	.00	203,296.44	49.2%

3.8K Fence PW
4K PW Bldg - Senatore

IRMA
139K

63.6K Dump Truck
8K Dump Trailer
67.4K Loader w Rake

46.6K 2 Trucks
1.3K Base & Radios

12/04/2017 14:27
808jmich

CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

EOY SEPTEMBER 30, 2017

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glytdbud

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30571 LIBRARY CAPITAL PROJECTS</u>							
<u>60 CAPITAL OUTLAY</u>							
60630 IMPROVEMENTS	20,000	.00	20,000.00	47,600.00	.00	-27,600.00	238.0%
60640 EQUIPMENT PURCHASES	79,400	.00	79,400.00	10,000.00	.00	69,400.00	12.6%
TOTAL CAPITAL OUTLAY	99,400	.00	99,400.00	57,600.00	.00	41,800.00	57.9%
TOTAL LIBRARY CAPITAL PROJECTS	99,400	.00	99,400.00	57,600.00	.00	41,800.00	57.9%

Lib Roof
windmill

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30572 RECREATION CAP PROJECTS</u>								
<u>60 CAPITAL OUTLAY</u>								
60621	SWIMMING POOL COMPLEX	3,500	-1,500.00	2,000.00	.00	.00	2,000.00	.0%
60632	SOCCER/FOOTBALL FIELD	150,000	.00	150,000.00	6,262.31	.00	143,737.69	4.2%
60635	VETERANS PARK	0	1,500.00	1,500.00	1,438.71	.00	61.29	95.9%
TOTAL CAPITAL OUTLAY		153,500	.00	153,500.00	7,701.02	.00	145,798.98	5.0%
TOTAL RECREATION CAP PROJECTS		153,500	.00	153,500.00	7,701.02	.00	145,798.98	5.0%

*BESH
Survey & Eng
Roof mat
wood*

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30581 INTERFUND TRANSFERS</u>								
<u>90 NON-OPERATING</u>								
90914	XFER TO UTILITY	130,687	.00	130,687.00	72,436.29	.00	58,250.71	55.4%
	TOTAL NON-OPERATING	130,687	.00	130,687.00	72,436.29	.00	58,250.71	55.4%
	TOTAL INTERFUND TRANSFERS	130,687	.00	130,687.00	72,436.29	.00	58,250.71	55.4%
	TOTAL CAPITAL PROJECTS FUND	0	.00	.00	99,088.34	.00	-99,088.34	100.0%
	TOTAL <u>REVENUES</u>	-965,087	.00	-965,087.00	-411,394.23	.00	-553,692.77	
	TOTAL <u>EXPENSES</u>	965,087	.00	965,087.00	510,482.57	.00	454,604.43	

BB+T Pmt 58,250
FDOT Pmt 14,186
^

-100,088 fm Fund Balance

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40001 WATER UTILITY REVENUES</u>							
<u>34 CHARGES FOR SERVICES</u>							
34321 BULK WATER SALES	-50,239	18,000.00	-32,239.00	-32,328.25	.00	89.25	100.3%
34331 SALE OF WATER	-541,784	-6,400.00	-548,184.00	-608,896.98	.00	60,712.98	111.1%
34332 INSTALLATION OF METERS	-10,000	.00	-10,000.00	-38,225.69	.00	28,225.69	382.3%
34333 BACKFLOW INSTALLATION	-1,550	.00	-1,550.00	-5,076.71	.00	3,526.71	327.5%
34334 WATER LINE INSTALLATION	-700	.00	-700.00	.00	.00	-700.00	.0%
34335 OTHER REVENUES	-57,000	-18,000.00	-75,000.00	-101,447.62	.00	26,447.62	135.3%
TOTAL CHARGES FOR SERVICES	-661,273	-6,400.00	-667,673.00	-785,975.25	.00	118,302.25	117.7%
<u>36 MISC. REVENUE</u>							
36120 INTEREST EARNED	-4,450	.00	-4,450.00	-31,549.97	.00	27,099.97	709.0%
36320 WATER IMPACT FEE	-83,308	.00	-83,308.00	-194,596.60	.00	111,288.60	233.6%
TOTAL MISC. REVENUE	-87,758	.00	-87,758.00	-226,146.57	.00	138,388.57	257.7%
<u>38 NON REVENUES</u>							
38002 OVER/SHORT REGISTER	0	.00	.00	-21.00	.00	21.00	100.0%
38006 XFER IN WTR/SWR IMPACT FEE	-300,000	.00	-300,000.00	.00	.00	-300,000.00	.0%
38150 XFER IN REDEVELOPMENT	0	.00	.00	-8,969.60	.00	8,969.60	100.0%
38300 XFER IN CAPITAL PROJECT	0	.00	.00	-14,186.27	.00	14,186.27	100.0%
38940 DEVELOPER CONTRIBUTION	0	.00	.00	-445,000.00	.00	445,000.00	100.0%
TOTAL NON REVENUES	-300,000	.00	-300,000.00	-468,176.87	.00	168,176.87	156.1%
TOTAL WATER UTILITY REVENUES	-1,049,031	-6,400.00	-1,055,431.00	-1,480,298.69	.00	424,867.69	140.3%

FDOT Loan
→ Village

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40301 SEWER UTILTIY REVENUES</u>							
<u>33 INTERGOVERN. REVENUE</u>							
33436 GRANT SEWER/WW EPA	-750,000	.00	-750,000.00	.00	.00	-750,000.00	.0%
TOTAL INTERGOVERN. REVENUE	-750,000	.00	-750,000.00	.00	.00	-750,000.00	.0%
<u>34 CHARGES FOR SERVICES</u>							
34334 WATER LINE INSTALLATION	-2,000	.00	-2,000.00	154.84	.00	-2,154.84	-7.7%
34335 OTHER REVENUES	0	.00	.00	-25.00	.00	25.00	100.0%
34339 SEWER DECOMMISSION	-1,750	.00	-1,750.00	-2,250.00	.00	500.00	128.6%
34351 SEWER UTILITY REVENUE	-108,565	.00	-108,565.00	-120,037.35	.00	11,472.35	110.6%
34352 ELECTRIC CONNECTION SEWER	-2,325	.00	-2,325.00	-2,250.00	.00	-75.00	96.8%
TOTAL CHARGES FOR SERVICES	-114,640	.00	-114,640.00	-124,407.51	.00	9,767.51	108.5%
<u>36 MISC. REVENUE</u>							
<u>36321 SEWER IMPACT FEE</u>	-20,000	.00	-20,000.00	<u>-15,400.00</u>	.00	-4,600.00	77.0%
TOTAL MISC. REVENUE	-20,000	.00	-20,000.00	-15,400.00	.00	-4,600.00	77.0%
<u>38 NON REVENUES</u>							
38006 XFER IN WTR/SWR IMPACT FEE	-137,669	.00	-137,669.00	.00	.00	-137,669.00	.0%
38300 XFER IN CAPITAL PROJECT	-130,687	.00	-130,687.00	-58,250.02	.00	-72,436.98	44.6%
38401 DEBT PROCEEDS - LOAN	-2,217,065	.00	-2,217,065.00	.00	.00	-2,217,065.00	.0%
TOTAL NON REVENUES	-2,485,421	.00	-2,485,421.00	-58,250.02	.00	-2,427,170.98	2.3%
TOTAL SEWER UTILTIY REVENUES	-3,370,061	.00	-3,370,061.00	-198,057.53	.00	-3,172,003.47	5.9%

250K reimbursement requested SRP

*SRF Loan Pmts
-BB+T
loan*

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 400	UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40533 WATER UTILITY SERVICES</u>								
<u>10 PERSONAL SERVICES</u>								
10110	SALARY	84,978	.00	84,978.44	81,144.14	.00	3,834.30	95.5%
10111	BONUS	1,961	.00	1,961.00	984.05	.00	976.95	50.2%
10120	WAGES	193,540	.00	193,539.50	192,633.95	.00	905.55	99.5%
10121	BONUS	2,395	.00	2,395.00	2,084.12	.00	310.88	87.0%
10140	OVERTIME	9,000	5,400.00	14,400.00	14,688.60	.00	-288.60	102.0%
10210	FICA	16,585	3,500.00	20,085.00	21,552.63	.00	-1,467.63	107.3%
10220	RETIREMENT	11,859	1,000.00	12,859.00	12,210.21	.00	648.79	95.0%
10221	VACATION BENEFITS	0	.00	.00	501.74	.00	-501.74	100.0%
10230	HOSPITALIZATION	46,987	-4,670.00	42,317.20	42,315.68	.00	1.52	100.0%
10233	LIFE INSURANCE	536	100.00	636.40	635.25	.00	1.15	99.8%
10236	DENTAL INSURANCE	2,002	-750.00	1,252.32	1,250.79	.00	1.53	99.9%
10240	WORKERS COMPENSATION	6,563	1,800.00	8,363.00	8,294.11	.00	68.89	99.2%
	TOTAL PERSONAL SERVICES	376,407	6,380.00	382,786.86	378,295.27	.00	4,491.59	98.8%
<u>30 OPERATING EXPENSES</u>								
30311	ENGINEERING FEES	2,500	1,550.00	4,050.00	4,026.25	.00	23.75	99.4%
30315	CONSUMPTIVE USE PERMIT	10,000	-5,000.00	5,000.00	4,375.00	.00	625.00	87.5%
30320	AUDIT FEES	8,750	3,000.00	11,750.00	11,750.00	.00	.00	100.0%
30340	CONTRACTUAL SERVICES	81,419	.00	81,419.00	85,713.46	.00	-4,294.46	105.3%
30344	BANK FEES/SERVICE CHARGES	0	300.00	300.00	289.48	.00	10.52	96.5%
30400	TRAVEL/PER DIEM	500	.00	500.00	50.00	.00	450.00	10.0%
30410	COMMUNICATIONS	10,948	-1,800.00	9,148.00	9,063.55	.00	84.45	99.1%
30420	POSTAGE	11,314	.00	11,314.00	11,565.65	.00	-251.65	102.2%
30430	ELECTRIC	36,504	4,500.00	41,004.00	44,289.46	.00	-3,285.46	108.0%
30440	RENTAL OF EQUIPMENT	500	.00	500.00	.00	.00	500.00	.0%
30450	INSURANCE	12,000	.00	12,000.00	12,360.56	.00	-360.56	103.0%
30460	REPAIRS	20,000	.00	20,000.00	16,858.48	.00	3,141.52	84.3%
30462	VEHICLE REPAIRS/MAINT	4,500	10,000.00	14,500.00	11,215.07	.00	3,284.93	77.3%
30463	EQUIPMENT REPAIRS/MAINT	6,000	4,284.00	10,284.00	9,222.99	.00	1,061.01	89.7%
30464	FACILITIES REPAIRS/MAINT	12,500	-3,000.00	9,500.00	4,970.85	.00	4,529.15	52.3%
30466	FIRE HYDRANT REPLACEMENT	7,500	-6,000.00	1,500.00	1,462.79	.00	37.21	97.5%
30470	PRINTING & COPYING	500	.00	500.00	249.00	.00	251.00	49.8%
30480	ADVERTISING	500	.00	500.00	.00	.00	500.00	.0%

FOR 2017 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40535 SEWER UTILITY SERVICES</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	23,566	.00	23,566.00	20,814.09	.00	2,751.91	88.3%
10121 BONUS	272	.00	272.00	90.64	.00	181.36	33.3%
10140 OVERTIME	3,000	.00	3,000.00	1,005.36	.00	1,994.64	33.5%
10210 FICA	2,189	.00	2,189.00	1,619.61	.00	569.39	74.0%
10220 RETIREMENT	1,773	.00	1,772.50	1,629.81	.00	142.69	91.9%
10230 HOSPITALIZATION	7,831	.00	7,831.20	6,380.50	.00	1,450.70	81.5%
10233 LIFE INSURANCE	89	.00	89.40	80.08	.00	9.32	89.6%
10236 DENTAL INSURANCE	334	.00	333.72	186.40	.00	147.32	55.9%
10240 WORKERS COMPENSATION	1,156	.00	1,156.00	910.41	.00	245.59	78.8%
TOTAL PERSONAL SERVICES	40,210	.00	40,209.82	32,716.90	.00	7,492.92	81.4%
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30340 CONTRACTUAL SERVICES	52,000	.00	52,000.00	14,691.00	.00	37,309.00	28.3%
30400 TRAVEL/PER DIEM	300	.00	300.00	.00	.00	300.00	.0%
30420 POSTAGE	50	.00	50.00	.93	.00	49.07	1.9%
30430 ELECTRIC	15,000	.00	15,000.00	12,767.92	.00	2,232.08	85.1%
30431 WATER	2,604	.00	2,604.00	1,673.30	.00	930.70	64.3%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	.00	.00	500.00	.0%
30450 INSURANCE	13,600	.00	13,600.00	13,253.84	.00	346.16	97.5%
30462 VEHICLE REPAIRS/MAINT	2,000	.00	2,000.00	954.65	.00	1,045.35	47.7%
30463 EQUIPMENT REPAIRS/MAINT	4,000	.00	4,000.00	2,363.66	.00	1,636.34	59.1%
30464 FACILITIES REPAIRS/MAINT	1,000	.00	1,000.00	129.64	.00	870.36	13.0%
30467 SYSTEM REPAIRS	3,000	.00	3,000.00	1,754.69	.00	1,245.31	58.5%
30510 OFFICE SUPPLIES	500	.00	500.00	460.92	.00	39.08	92.2%
30520 SUPPLIES	9,000	.00	9,000.00	7,509.70	.00	1,490.30	83.4%
30521 UNIFORMS	1,200	.00	1,200.00	737.61	.00	462.39	61.5%
30522 FUEL	3,000	.00	3,000.00	2,872.50	.00	127.50	95.8%
30542 TRAINING & EDUCATION	2,200	.00	2,200.00	75.00	.00	2,125.00	3.4%
TOTAL OPERATING EXPENSES	110,954	.00	110,954.00	59,245.36	.00	51,708.64	53.4%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30490 MISC EXPENSE	10,000	-10,000.00	.00	.00	.00	.00	.0%
30510 OFFICE SUPPLIES	500	.00	500.00	758.40	.00	-258.40	151.7%
30520 SUPPLIES	55,700	39,000.00	94,700.00	69,671.71	.00	25,028.29	73.6%
30521 UNIFORMS	3,750	.00	3,749.80	2,522.10	.00	1,227.70	67.3%
30522 FUEL	8,000	.00	8,000.00	8,294.41	.00	-294.41	103.7%
30542 TRAINING & EDUCATION	2,000	.00	2,000.00	740.00	.00	1,260.00	37.0%
30544 MEMBERSHIPS	1,500	.00	1,500.00	920.00	.00	580.00	61.3%
TOTAL OPERATING EXPENSES	307,385	36,834.00	344,218.80	310,369.21	.00	33,849.59	90.2%
60 CAPITAL OUTLAY							
60612 WATER MAIN CONSTRUCTION	300,000	.00	300,000.00	.00	114,700.00	300,000.00	.0%
60640 EQUIPMENT PURCHASES	9,000	9,000.00	18,000.00	17,975.95	Watermain Points	24.05	99.9%
TOTAL CAPITAL OUTLAY	309,000	9,000.00	318,000.00	17,975.95	.00	300,024.05	5.7%
70 DEBT SERVICE							
70743 FDOT HWY CONSTRUCTION LOAN	14,187	14,186.00	28,373.00	28,373.00	Loan Bal	28,373.00	.0%
TOTAL DEBT SERVICE	14,187	14,186.00	28,373.00	.00	.00	28,373.00	.0%
90 NON-OPERATING							
90940 CONTINGENCY FUND	60,717	-60,000.00	717.26	.00	.00	717.26	.0%
90991 BAD DEBT EXPENSE	750	.00	750.00	.00	.00	750.00	.0%
TOTAL NON-OPERATING	61,467	-60,000.00	1,467.26	.00	.00	1,467.26	.0%
TOTAL WATER UTILITY SERVICES	1,068,446	6,400.00	1,074,845.92	706,640.43	.00	368,205.49	65.7%

9000 meter Reader
8000 2 Golf Carts
114,700.00
Watermain
Points

28,373.00
Loan
Bal

114,700
28,373

849,713

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60640 EQUIPMENT PURCHASES	40,000	.00	40,000.00	17,288.80	GPU Pumps	22,711.20	43.2%
60655 SYSTEM IMPROVEMENTS	2,620,565	.00	2,620,565.00	1,249,346	WIP	2,620,565.00	.0%
TOTAL CAPITAL OUTLAY	2,660,565	.00	2,660,565.00	17,288.80	LLSWR 24,316 WIP	2,643,276.20	.6%
70 DEBT SERVICE							
70740 DEBT SERVICE LOAN PRINC SR	108,471	.00	108,470.57	108,470.00	SRF	108,470.57	.0%
70741 INTEREST SEWER SRF LOAN #1	4,111	.00	4,110.67	4,110.67	Loan	.00	100.0%
70742 INTEREST SEWER SRF LOAN #2	25,087	.00	25,087.42	25,087.42	Bal	.00	100.0%
70744 INTEREST SEWER BB&T BANK L	116,500	.00	116,500.00	58,250.02		58,249.98	50.0%
TOTAL DEBT SERVICE	254,169	.00	254,168.66	87,448.11		166,720.55	34.4%
90 NON-OPERATING							
90919 TRANSFER TO RETAINED EARNI	150,000	.00	150,000.00	.00		150,000.00	.0%
90940 CONTINGENCY FUND	14,749	.00	14,748.60	.00		14,748.60	.0%
TOTAL NON-OPERATING	164,749	.00	164,748.60	.00		164,748.60	.0%
TOTAL SEWER UTILITY SERVICES	3,230,646	.00	3,230,646.08	196,699.17		3,033,946.91	6.1%

1,249,346
24,316
108,470

1,578,831

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40581 INTERFUND TRANSFERS</u>							
<u>90 NON-OPERATING</u>							
90910 CONTRIBUTIONS/GEN FUND	120,000	.00	120,000.00	120,000.00	GF .00	.00	100.0%
TOTAL NON-OPERATING	120,000	.00	120,000.00	120,000.00	.00	.00	100.0%
TOTAL INTERFUND TRANSFERS	120,000	.00	120,000.00	120,000.00	.00	.00	100.0%
TOTAL UTILITY FUND	0	.00	.00	-655,016.62	.00	655,016.62	100.0%
TOTAL REVENUES	-4,419,092	-6,400.00	-4,425,492.00	-1,678,356.22	.00	-2,747,135.78	
TOTAL EXPENSES	4,419,092	6,400.00	4,425,492.00	1,023,339.60	.00	3,402,152.40	

1,525,205

1,023,339 UT EXPENSES
 1,249,346 CAPLS WIP
 24,316 LLSWR WIP
 114,700 Poinsettia Watermain
 28,373 FDOT Loan Balance
 108,470 SRF Loan Balance

2,548,544 Total Expenses UT

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ACCOUNTS FOR: 600 FIRE PENSION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<u>60001 FIRE PENSION REVENUES</u>								
<u>36 MISC. REVENUE</u>								
36110 INTEREST INCOME	-1,000	.00	-1,000.00	-2,702.79	.00	1,702.79	270.3%	
36120 INTEREST EARNED	-7,600	.00	-7,600.00	-7,631.59	.00	31.59	100.4%	
36130 CHANGE IN FAIR MARKET VALU	0	.00	.00	-27,162.78	.00	27,162.78	100.0%	
TOTAL MISC. REVENUE	-8,600	.00	-8,600.00	-37,497.16	.00	28,897.16	436.0%	
<u>38 NON REVENUES</u>								
38500 PARTICIPANTS CONTRIBUTION	-4,280	.00	-4,280.00	-2,585.08	.00	-1,694.92	60.4%	
38501 CITY CONTRIBUTION	-4,280	.00	-4,280.00	-2,585.08	.00	-1,694.92	60.4%	
38510 STATE INS CONTRIBUTION	-16,900	.00	-16,900.00	-14,048.54	.00	-2,851.46	83.1%	
TOTAL NON REVENUES	-25,460	.00	-25,460.00	-19,218.70	.00	-6,241.30	75.5%	
TOTAL FIRE PENSION REVENUES	-34,060	.00	-34,060.00	-56,715.86	.00	22,655.86	166.5%	

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ACCOUNTS FOR: 600	FIRE PENSION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>60522 FIRE PENSION TRUST FUND</u>								
<u>30 OPERATING EXPENSES</u>								
30320	AUDIT FEES	300	.00	300.00	.00	.00	300.00	.0%
30490	MISC EXPENSE	31,060	.00	31,060.00	.00	.00	31,060.00	.0%
30494	RETIREMENT REFUNDS	1,500	.00	1,500.00	3,293.51	.00	-1,793.51	219.6%
30496	RETIREMENT BENEFITS	1,200	.00	1,200.00	1,100.76	.00	99.24	91.7%
	TOTAL OPERATING EXPENSES	34,060	.00	34,060.00	4,394.27	.00	29,665.73	12.9%
	TOTAL FIRE PENSION TRUST FUND	34,060	.00	34,060.00	4,394.27	.00	29,665.73	12.9%
	TOTAL FIRE PENSION FUND	0	.00	.00	-52,321.59	.00	52,321.59	100.0%
	TOTAL REVENUES	-34,060	.00	-34,060.00	-56,715.86	.00	22,655.86	
	TOTAL EXPENSES	34,060	.00	34,060.00	4,394.27	.00	29,665.73	

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ACCOUNTS FOR: 620 RECREATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>62001 RECREATION REVENUE</u>							
<u>34 CHARGES FOR SERVICES</u>							
34722 ADULT SOFTBALL LEAGUE	-30,000	.00	-30,000.00	-20,065.00	.00	-9,935.00	66.9%
34726 T-BALL	-3,000	.00	-3,000.00	-1,520.00	.00	-1,480.00	50.7%
34728 SOCCER	-6,375	.00	-6,375.00	.00	.00	-6,375.00	.0%
34729 SWIM TEAM	-2,000	.00	-2,000.00	-1,495.00	.00	-505.00	74.8%
34733 TRICK OR TROT 5K	0	.00	.00	-5,170.00	.00	5,170.00	100.0%
34737 VOLLEYBALL	0	.00	.00	-775.00	.00	775.00	100.0%
34739 SUMMER CAMP	-1,800	.00	-1,800.00	.00	.00	-1,800.00	.0%
34740 LOVE RUN 5K	-7,500	.00	-7,500.00	-6,312.50	.00	-1,187.50	84.2%
34790 RECREATION SIGN	0	.00	.00	-300.00	.00	300.00	100.0%
TOTAL CHARGES FOR SERVICES	-50,675	.00	-50,675.00	-35,637.50	.00	-15,037.50	70.3%
<u>36 MISC. REVENUE</u>							
36110 INTEREST INCOME	-230	.00	-230.00	-74.55	.00	-155.45	32.4%
36990 MISC REVENUE	0	.00	.00	-630.00	.00	630.00	100.0%
TOTAL MISC. REVENUE	-230	.00	-230.00	-704.55	.00	474.55	306.3%
TOTAL RECREATION REVENUE	-50,905	.00	-50,905.00	-36,342.05	.00	-14,562.95	71.4%

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ACCOUNTS FOR: 620 RECREATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>62579 RECREATION FUND</u>							
<u>30 OPERATING EXPENSES</u>							
30351 SOFTBALL PROGRAM	21,278	-3,650.00	17,628.00	15,883.40	.00	1,744.60	90.1%
30353 TRICK OR TROT 5K	0	3,650.00	3,650.00	3,706.26	.00	-56.26	101.5%
30355 KICKBALL	0	.00	.00	497.50	.00	-497.50	100.0%
30357 SWIM TEAM	500	.00	500.00	.00	.00	500.00	.0%
30360 SOCCER PROGRAM	3,800	.00	3,800.00	.00	.00	3,800.00	.0%
30363 T-BALL	3,780	.00	3,780.00	990.80	.00	2,789.20	26.2%
30380 LOVE RUN 5 K	7,500	.00	7,500.00	5,151.45	.00	2,348.55	68.7%
30470 PRINTING & COPYING	100	.00	100.00	.00	.00	100.00	.0%
30490 MISC EXPENSE	1,253	.00	1,253.00	158.75	.00	1,094.25	12.7%
TOTAL OPERATING EXPENSES	38,211	.00	38,211.00	26,388.16	.00	11,822.84	69.1%
<u>90 NON-OPERATING</u>							
90916 XFER TO GENERAL FUND	12,694	.00	12,694.00	12,941.50	.00	-247.50	101.9%
TOTAL NON-OPERATING	12,694	.00	12,694.00	12,941.50	.00	-247.50	101.9%
TOTAL RECREATION FUND	50,905	.00	50,905.00	39,329.66	.00	11,575.34	77.3%
TOTAL RECREATION FUND	0	.00	.00	2,987.61	.00	-2,987.61	100.0%
TOTAL REVENUES	-50,905	.00	-50,905.00	-36,342.05	.00	-14,562.95	
TOTAL EXPENSES	50,905	.00	50,905.00	39,329.66	.00	11,575.34	

-2,988 fm Fund Balance

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	.00	.00	-2,609,106.83	.00	2,609,106.83	100.0%

** END OF REPORT - Generated by Jeannine Racine **

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	Y	Y
Sequence 3	10	Y	N
Sequence 4	11	Y	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 2

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: Y

From Yr/Per: 2017/ 1

To Yr/Per: 2017/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2017/13

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name Field Value

Org
Object
Project
Rollup code
Account type
Account status



**AGENDA ITEM
NUMBER
5k**

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	First Reading – Ordinance 2017-031 Personnel Policy and Procedures – Education Reimbursement Program		
For the Meeting of:	December 14, 2017		
Submitted by:	City Manager/City Attorney		
Date Submitted:	December 7, 2017		
Are Funds Required:	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> No
Account Number:	01519-30491 OGS Redevelopment Taxes		
Amount Required:	\$96,745		
Balance Remaining:	\$0.00		
Attachments:	Yes		
Description of Item:	<p>Approve payment from the general fund to the redevelopment fund for the redevelopment taxes for FY 2017-18. Tax calculation are based on increase in property value over the base year 1994 (\$43,442,931-\$17,896,110 = 25,546,081) divided by 1000 (= \$25,546.82) times the millage (3.9863) times 95%. The total is \$96,745.</p>		
Action to be Taken:	Adopt Resolution 2017-051		
Staff's Recommendation:	Approval		
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

ORDINANCE 2017-031

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING REVISIONS TO POLICY 10.1 IN CHAPTER X IN THE CITY OF FRUITLAND PARK'S PERSONNEL POLICIES AND PROCEDURES MANUAL ADOPTED IN ORDINANCE 2017-016; PROVIDING FOR DIRECTIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park adopted a Personnel Policies and Procedures Manual in Ordinance 1992-018, which has subsequently been amended with the last amendment occurring in Ordinance 2017-016; and

WHEREAS, the City desires to further amend its policies and procedures for the benefit of the City and its operations.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. In chapter X, Policy 10.1 entitled Education Reimbursement is repealed. A new Policy 10.1 entitled Education Reimbursement attached hereto as **Exhibit A** is hereby ADOPTED.

Section 2. The City Manager is directed to replace the repealed policy with the new policy 10.1 adopted herein into the City's Personnel Policies and Procedures Manual, and update the title page of the manual to reflect the last revision.

Section 3. This Ordinance shall take effect immediately upon final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED and ORDAINED this _____ day of _____ 201__, by the City Commission of the City of Fruitland Park, Florida.

Chris Cheshire, Mayor

Attest:

Esther Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice-Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

First Reading _____

Second Reading _____

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

EXHIBIT A

X. CAREER DEVELOPMENT

General Statement

Full-time employees who have completed at least twelve months of City service are encouraged to take advantage of education and training benefits to improve their job skills. These benefits are limited to training and education which are relevant to the employee's current position or "reasonable" transfer and promotion opportunities. "Reasonable" is defined as attaining the minimum qualifications for promotion or transfer with no more than three years of additional education or training. These benefits will be available to all employees on a first come first served basis, subject to the availability of budgeted funds.

Requests for education and training may be initiated by either the employee or the Department Head. Reference to training requests and training received should be made on the Performance Evaluation forms. Final decisions on requests for education and training will be made by the City Manager.

10.1 Education Reimbursement

- (a) Request Procedure – For a proposed curriculum of study which either costs \$250.00 or more ~~or~~ and which if completed will qualify the employee for either a different employment position or for a position within the City at a higher pay scale employees must submit a written request, with a proposed curriculum of study, to the City Manager, at least 20 days prior to the registration deadline for such classes. Requests will be considered for attendance at accredited colleges, universities, and business and technical schools for single courses or programs leading to a degree or certificate.

The request must include a statement by the employee that if he terminates employment for any reason, except involuntary dismissal, within two (2) years from date of reimbursement he shall repay the City 50% of the amount reimbursed. If an employee is terminated involuntarily during the aforementioned period he shall repay the City 100% of the amount reimbursed.

- (b) Amount of Tuition Reimbursable – If a written request is approved by the City Manager, upon successful completion of the course(s) with a grade of "C" or better, or "Passing" where no grade is used the employee shall receive reimbursement for 100% of the costs of tuition up to the equivalent charged per credit hour by a Florida public state college/community, upon successful completion of the course(s) with a grade of "C" or better, or "Passing" where no grade is used. Employees are prohibited from receiving double funding for education; i.e. from the City and another source

such as the Veterans Administration. Employees will be required to sign a statement verifying that the City is the sole source of funding.

- (c) Reimbursement Request - When the employee completes a class he shall provide an official transcript or report card and an itemization of reimbursable expenses (with receipt if possible) to the City Manager. When the employee completed a class, the employee shall provide documentation of successful completion. This documentation shall be in the official form provided by the educational institution in question, which form must be approved by the City Manager prior to registration for the course. Along with this documentation, the employee shall submit an itemization of those expenses, supported by receipts, for which the employee desires reimbursement. Reimbursement is limited to tuition in the amount provided in (b) above.
- (d) Police Service – Police service employees are eligible for education and training incentive increments to be applied to their salary in accordance with State law.
- (e) Firefighters – Active members of the Volunteer Fire Department are exempt from the requirements as set forth in the first paragraph of the “General Statement” of this Chapter. Members of the Department shall comply with the Educational Reimbursement (10.1), Training (10.2) and Personal Education and Training (10.3) provisions of this section. Final determination as to the definition of an education or training course shall be made by the City Manager.

10.2 **Training**

- (a) Authorization to Attend Function – The City may authorize an employee’s or volunteer fire fighter’s attendance at conferences, seminars, workshops, or other functions of a similar nature that are intended to improve or upgrade the employee’s job or volunteer fire fighter’s skills.
- (b) Request Procedure – For a proposed curriculum of study which costs less than \$250.00 and which if completed will not qualify the employee for a different employment position nor for a position within the City at a higher pay scale, but which will serve only to enhance the employee’s abilities in the current employment position, the employee will not be required to reimburse the City for any amounts expended by the City for such training. Requests to attend training sessions should be made at least 30 days prior to the deadline for registration. The Department Head will make decisions regarding employee or fire fighter attendance subject to the final approval of the City Manager. All requests for training are to be forwarded to the City Manager even if the request is denied by the Department Head (for record keeping purposes).

- (c) Costs Covered – When a request for training is approved, the employee's or volunteer fire fighter's cost of registration, tuition, publications, transportation, lodging and per diem will be paid by the City.

10.3 **Personal Education and Training**

Employees or volunteer fire fighters who desire to further themselves through education or training not related to their work for the City are encouraged to do so. The City will be unable to provide financial assistance for this type of education and training. Employees may be granted, upon written request, permission to take time away from their job for training (conference, workshops, etc. – not ongoing classes) when such time is taken without pay, as compensatory time or as vacation time, and only so long as their absence will not cause hardship for their Department.



**AGENDA ITEM
NUMBER
51**

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	First Reading – Ordinance 2017-030 Solid Waste Increase		
For the Meeting of:	December 14, 2017		
Submitted by:	City Treasurer/City Attorney		
Date Submitted:	December 4, 2017		
Are Funds Required:		Yes	<input checked="" type="checkbox"/> No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	Yes		
Description of Item: Proposed Ordinance 2017-030 increases solid waste collections and recycling two percent (2%) effective January 1, 2018 per the contract that allows an annual increase each January.			
Residential will increase \$.23, \$18.75 to \$18.98 per month (includes recycling increase); Commercial weekly pick-up will increase \$.14, \$19.87 to \$20.01 per month, and Commercial biweekly pick-up will increase \$.17, \$21.73 to \$21.90 per month.			
Action to be Taken: Approve proposed ordinance.			
Staff's Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

ORDINANCE 2017-030

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 99.40 TO INCREASE THE SOLID WASTE RATES BY 2% WITH RATES EFFECTIVE AS OF JANUARY 1, 2018; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park through a waste management company provides solid waste and recycling services to customers within the City of Fruitland Park; and

WHEREAS, the City of Fruitland Park charges its customers a rate for providing such service; and

WHEREAS, the City of Fruitland Park's contract with the waste management company allows for an annual increase each January and the City has been notified that the rates will increase 2%; and

WHEREAS, the City Commission of the City of Fruitland Park, Lake County, Florida hereby finds and declares that the increased rates should be passed on to those who receive such services, and that adoption of this ordinance is necessary, appropriate, and in the public interest of the citizens of this community.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AS FOLLOWS:

Section 1. Recitals.

The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this ordinance.

Section 2. Refuse Collection Fees.

That Section Sec. 99.40 in Chapter 99, of the Fruitland Park Code of Ordinances is hereby amended to read as follows:

Sec. 99.40. Refuse collection fees.

- (A) The city clerk is authorized to charge a fee for refuse collection as set forth in division (B) below.

(B) The refuse collection services for which the city clerk shall charge a fee and the amount of fee for each service are as follows:

(1) Residential collection, monthly fee.

(a) *Manual curbside pickup:*

	NUMBER OF 32 GALLON CONTAINERS
TWICE WEEKLY COLLECTION	1 through 6
	\$18.75 <u>\$18.98</u>

(b) *Mechanical containerized service:* Shall be the same as the commercial containerized service fees set forth below except that the disposal component of the fee shall be those disposal fees for residential service established by Lake County multiplied by the residential units.

(2) Commercial collection, monthly fee.

(a) *Manual curbside pickup:*

	NUMBER OF 32 GALLON CONTAINERS
NUMBER OF WEEKLY COLLECTIONS	1 through 6
	1 \$19.87 <u>\$20.01</u>
	2 21.73 <u>\$21.90</u>

(b) *Mechanical containerized service:*

Commercial Collection
 Mechanical Containerized Service

# OF WKLY	SIZE OF CONTAINER IN CUBIC YARDS							
	2		4		6		8	
1	\$ 83.13	<u>\$83.89</u>	\$157.55	<u>\$158.97</u>	\$226.50	<u>\$228.47</u>	\$279.10	<u>\$281.29</u>
2	<u>\$163.02</u>		<u>\$311.84</u>	<u>\$314.68</u>	<u>\$449.82</u>	<u>\$453.76</u>	<u>\$554.97</u>	<u>\$559.33</u>
	<u>\$164.55</u>							
3	<u>\$242.92</u>		<u>\$466.17</u>	<u>\$470.43</u>	<u>\$673.09</u>	<u>\$678.99</u>	<u>\$830.82</u>	<u>\$837.37</u>
	<u>\$245.21</u>							
4	<u>\$322.79</u>		<u>\$620.48</u>	<u>\$626.16</u>	<u>\$896.37</u>	<u>\$904.23</u>	<u>\$1,106.26</u>	
	<u>\$325.85</u>						<u>\$1,115.00</u>	
5	<u>\$402.66</u>		<u>\$774.79</u>	<u>\$781.89</u>	<u>\$1,119.64</u>		<u>\$1,382.51</u>	
	<u>\$406.49</u>				<u>\$1,129.47</u>		<u>\$1,393.43</u>	
6	<u>\$482.58</u>		<u>\$929.09</u>	<u>\$937.60</u>	<u>\$1,342.91</u>		<u>\$1,658.36</u>	
	<u>\$487.17</u>				<u>\$1,354.70</u>		<u>\$1,671.47</u>	

- (3) Reserved.
- (4) The fee for any refuse collection service not specifically set forth above shall be determined by negotiation between the city, the hauler, and the customer. However, in the event that a fee cannot be agreed upon, the city manager shall set the fee.
- (C) The fees charged pursuant to this section shall be charged only for those refuse collection services provided under Chapter 98 of this Code. For purposes of this section, users of the city's water system shall be considered receivers of the city's refuse service.
- (D) The fee charged for refuse collection shall be charged monthly.
- (E) Failure by any person or business entity to remit a fee charged pursuant to this section shall result in any or all of the following:
 - (1) Discontinuance of refuse collection service;

- (2) Discontinuance of water service;
 - (3) Institution of enforcement proceedings by the code enforcement officer;
 - (4) Institution of judicial enforcement and collection proceedings; or
 - (5) Any other enforcement and collection proceedings deemed necessary by the city manager.
- (F) Any person or business entity desiring to challenge an amount charged pursuant to this section shall request a hearing with the city manager regarding the disputed amount. Upon a request for hearing pursuant to this division, the city manager shall schedule a hearing with the complainant. Upon the conclusion of the hearing, the city manager shall have the authority to make any adjustment to the amount in dispute that he deems necessary.

Section 3. Conflicts And Ordinances Repealed.

All ordinances or parts of ordinances in conflict are hereby repealed.

Section 4. Severability.

If any section, sentence, phrase, word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

Section 5. Codification.

It is the intent of the City Commission of the City of Fruitland Park that the provisions of this chapter shall become and made a part of the Fruitland Park Code of Ordinances; and grants authority to the codifier to renumber or re-letter sections, and change the words in this ordinance to section, article, chapter or such other appropriate word or phrase in order to accomplish such intentions.

Section 6. Effective Date.

This Ordinance shall become effective immediately upon adoption; however, the refuse collect rate adjustments shall be implemented January 1, 2018.

PASSED AND DULY ADOPTED by the City of Fruitland Park, Lake County, Florida this ____ day of _____, 201__.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:
Esther B. Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

Exhibit "B"

City of Fruitland Park Collection and Disposal Rates

Effective 01/01/18-12/31/18

Residential Services Based on \$40/ton disposal for 2x week garbage/yardwaste/1x week Recycling

Garbage Collection	Disposal	Curbside Recycling	Rate Per Month	Admin	10% FF	Total
\$ 7.93	\$ 3.90	\$ 2.48	\$ 14.31	\$2.94	\$1.73	\$18.98

Commercial Handstops

	Garbage Collection	Disposal	Rate Per Month			
Commercial curb 1x week	\$ 6.81	\$ 8.44	\$ 15.25	\$2.94	\$1.82	\$20.01
Commercial curb 2x week	\$ 8.02	\$ 8.95	\$ 16.97	\$2.94	\$1.99	\$21.90

Commercial Dumpsters (Rate/month)

Qty/Size/Frequency	Garbage Coll.	Garbage Disp.	Coll./Disp
1-2yd X 1 WEEK	\$ 35.46	\$ 37.87	\$ 73.33
1-2yd X 2 WEEK	\$ 70.91	\$ 75.74	\$ 146.65
1-2yd X 3 WEEK	\$ 106.39	\$ 113.60	\$ 219.99
1-2yd X 4 WEEK	\$ 141.82	\$ 151.47	\$ 293.29
1-2yd X 5 WEEK	\$ 177.27	\$ 189.33	\$ 366.60
1-2yd X 6 WEEK	\$ 212.74	\$ 227.20	\$ 439.94
<hr/>			
1-4yd X 1 WEEK	\$ 65.84	\$ 75.74	\$ 141.58
1-4yd X 2 WEEK	\$ 131.65	\$ 151.48	\$ 283.13
1-4yd X 3 WEEK	\$ 197.51	\$ 227.21	\$ 424.72
1-4yd X 4 WEEK	\$ 263.32	\$ 302.97	\$ 566.29
1-4yd X 5 WEEK	\$ 329.16	\$ 378.71	\$ 707.87
1-4yd X 6 WEEK	\$ 394.97	\$ 454.45	\$ 849.42
<hr/>			
1-6yd X 1 WEEK	\$ 91.15	\$ 113.61	\$ 204.76
1-6yd X 2 WEEK	\$ 182.35	\$ 227.22	\$ 409.57
1-6yd X 3 WEEK	\$ 273.48	\$ 340.84	\$ 614.32
1-6yd X 4 WEEK	\$ 364.65	\$ 454.44	\$ 819.09
1-6yd X 5 WEEK	\$ 455.81	\$ 568.04	\$ 1,023.85
1-6yd X 6 WEEK	\$ 546.95	\$ 681.65	\$ 1,228.60
<hr/>			
1-8yd X 1 WEEK	\$ 101.30	\$ 151.48	\$ 252.78
1-8yd X 2 WEEK	\$ 202.58	\$ 302.96	\$ 505.54
1-8yd X 3 WEEK	\$ 303.87	\$ 454.44	\$ 758.31
1-8yd X 4 WEEK	\$ 405.14	\$ 605.55	\$ 1,010.69
1-8yd X 5 WEEK	\$ 506.44	\$ 757.38	\$ 1,263.82
1-8yd X 6 WEEK	\$ 607.73	\$ 908.85	\$ 1,516.58

Sec. 99.40. - Refuse collection fees.

(A) The city clerk is authorized to charge a fee for refuse collection as set forth in division (B) below.

(B) The refuse collection services for which the city clerk shall charge a fee and the amount of fee for each service are as follows:

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(a) *Manual curbside pickup:*

	NUMBER OF 32 GALLON CONTAINERS
TWICE WEEKLY COLLECTION	1 through 6
	\$18.75 \$18.98

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	1 \$19.87 \$20.01
	2 21.73 \$21.90

(b) *Mechanical containerized service:*

Commercial Collection
Mechanical Containerized Service

# OF WKLY	SIZE OF CONTAINER IN CUBIC YARDS
-----------	----------------------------------

Collections	2	4	6	8
1	\$ 83.13 \$83.89	\$157.55 \$158.97	\$ 226.50 \$228.47	\$ 279.10 \$281.29
2	163.02 \$164.55	311.84 \$314.68	449.82 \$453.76	554.97 \$559.33
3	242.92 \$245.21	466.17 \$470.43	673.09 \$678.99	830.82 \$837.37
4	322.79 \$325.85	620.48 \$626.16	896.37 \$904.23	1,106.26 \$1,115.00
5	402.66 \$406.49	774.79 \$781.89	1,119.64 \$1,129.47	1,382.51 \$1,393.43
6	482.58 \$487.17	929.09 \$937.60	1,342.91 \$1,354.70	1,658.36 \$1,671.47

- (3) Reserved.
- (4) The fee for any refuse collection service not specifically set forth above shall be determined by negotiation between the city, the hauler, and the customer. However, in the event that a fee cannot be agreed upon, the city manager shall set the fee.
- (C) The fees charged pursuant to this section shall be charged only for those refuse collection services provided under Chapter 98 of this Code. For purposes of this section, users of the city's water system shall be considered receivers of the city's refuse service.
- (D) The fee charged for refuse collection shall be charged monthly.
- (E) Failure by any person or business entity to remit a fee charged pursuant to this section shall result in any or all of the following:
- (1) Discontinuance of refuse collection service;
 - (2) Discontinuance of water service;
 - (3) Institution of enforcement proceedings by the code enforcement officer;
 - (4) Institution of judicial enforcement and collection proceedings; or
 - (5) Any other enforcement and collection proceedings deemed necessary by the city manager.
- (F) Any person or business entity desiring to challenge an amount charged pursuant to this section shall request a hearing with the city manager regarding the disputed amount. Upon a request for hearing pursuant to this division, the city manager shall schedule a hearing with the complainant. Upon the conclusion of the hearing, the city manager shall have the authority to make any adjustment to the amount in dispute that he deems necessary.

(Ord. 90-010, passed 6-4-90; Am. Ord. 92-004, passed 4-30-92; Am. Ord. 92-008, passed 6-11-92; Am. Ord. 92-016, passed 10-22-92; Am. Res. 93-022, passed 10-14-93; Am. Res. 95-016, passed 4-27-95; Am. Res. 95-019, passed 5-11-95; Am. Res. 97-001, passed 2-13-97; Am. Res. 98-016, passed 9-10-98; Am. Res. 99-034, passed 10-14-99; Am. Res. 2000-005, passed 2-10-00; Am. Ord. 2007-006, § 2(Exh. B), passed 1-25-07; Am. Res. 2008-022, § 1(Exh. A), passed 10-9-08)

Waste Mgt Collection Disposal Rates

Jan 2018

RATE	(R)RE		FY 16 GB	New Rate	GB	YDWS	YDWS	CURB	FP	FP		IND AMT
CODE	(C)CO	DESC	COLL	2%	DISP	COLL 2%	DISP	RECYC 2%	ADMIN	FF		BILLED
SWR001	R	Residential	5.96	6.08	3.23	1.85	0.67	2.48	2.94	1.72		18.98
												3.90
												7.93
SWC002	C	Commercial curb 1x week	6.68	6.81	8.44				2.94	1.82		20.01
SWC001	C	Commercial curb 2x week	7.86	8.02	8.95				2.94	1.99		21.90
SWC003	C	1-2y X 1 WEEK	34.76	35.46	37.87				2.94	7.63		83.89
SWC004	C	1-2y X 2 WEEK	69.52	70.91	75.74				2.94	14.96		164.55
SWC037	C	1-2y X 3 WEEK	104.30	106.38	113.60				2.94	22.29		245.21
	C	1-2y X 4 WEEK	139.04	141.82	151.47				2.94	29.62		325.85
		1-2y X 5 WEEK	173.79	177.27	189.33				2.94	36.95		406.49
		1-2y X 6 WEEK	208.57	212.74	227.20				2.94	44.29		487.17
SWC005	C	1-4yd X 1 WEEK	64.55	65.84	75.74				2.94	14.45		158.97
SWC006	C	1-4yd X 2 WEEK	129.07	131.65	151.48				2.94	28.61		314.68
SWC020	C	1-4yd X 3 WEEK	193.64	197.51	227.21				2.94	42.77		470.43
	C	1-4yd X 4 WEEK	258.16	263.32	302.97				2.94	56.92		626.16
		1-4yd X 5 WEEK	322.71	329.16	378.71				2.94	71.08		781.89
		1-4yd X 6 WEEK	387.23	394.97	454.45				2.94	85.24		937.60
SWC008	C	1-6yd X 1 WEEK	89.36	91.15	113.61				2.94	20.77		228.47
SWC009	C	1-6yd X 2 WEEK	178.77	182.35	227.22				2.94	41.25		453.76
SWC022	C	1-6yd X 3 WEEK	268.12	273.48	340.84				2.94	61.73		678.99
	C	1-6yd X 4 WEEK	357.50	364.65	454.44				2.94	82.20		904.23
		1-6yd X 5 WEEK	446.87	455.81	568.04				2.94	102.68		1,129.47
		1-6yd X 6 WEEK	536.23	546.95	681.65				2.94	123.15		1,354.70
SWC011	C	1-8yd X 1 WEEK	99.31	101.30	151.48				2.94	25.57		281.29
SWC012	C	1-8yd X 2 WEEK	198.61	202.58	302.96				2.94	50.85		559.33
SWC018	C	1-8yd X 3 WEEK	297.91	303.87	454.44				2.94	76.12		837.37
	C	1-8yd X 4 WEEK	397.20	405.14	605.55				2.94	101.36		1,115.00
		1-8yd X 5 WEEK	496.51	506.44	757.38				2.94	126.68		1,393.43
	C	1-8yd X 6 WEEK	595.81	607.73	908.85				2.94	151.95		1,671.47



**AGENDA ITEM
NUMBER
6a**

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	City Manager's Report			
For the Meeting of:	December 14, 2017			
Submitted by:	City Attorney			
Date Submitted:	December 5, 2017			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:				
Description of Items:	Fruitland Park Library plan status update report.			
Action to be Taken:				
Staff's Recommendation:				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor



**AGENDA ITEM
NUMBER**

6b

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	City Attorney Report		
For the Meeting of:	December 14, 2017		
Submitted by:	City Attorney		
Date Submitted:	December 6, 2017		
Are Funds Required:		Yes	X No
Account Number:			
Amount Required:			
Balance Remaining:			
Attachments:			
Description of Item: Please find below items to report to the City Commission.			
<p><u>James and Rita Homonai v. Foster, Crenshaw and City of Fruitland Park.</u> Plaintiffs provided responses to discovery issued by the city. Depositions of the Plaintiffs are scheduled for December 12, 2017 and the depositions of Officers Crenshaw and Foster, and Chief Fewless are scheduled for December 18, 2017. The current demands are \$140,000 and \$170,000 respectively. No responses to the demands have been extended. Attorney Brionez has a conference call scheduled with the Insurer on December 6th. A more detailed update on the claims, demands, and future recommendations will be provided upon completion of call.</p> <p><u>Green v. City of Fruitland Park, Hunnewell, Isom & Isaacs.</u> – Waiting for the Court to rule on pending motions to dismiss which were heard by the Court at a hearing held September 21, 2017. The deposition of the Plaintiff was taken December 5th. Plaintiff has no factual knowledge to support the claims against either former Chief individually. Plaintiff maintains that Officer Hunnewell used excessive force, broke his arm, and made racial slurs. Plaintiff is claiming lost wages and medical expenses in addition to pain and suffering, emotional damages, and punitive damages. He was billed for approximately \$4,000 from LRMC but has not paid it. He paid a \$2,500 bond and spent 26 days in jail. He has been in jail or prison for the majority of the last 20 years. He was working for a Truss company for two months at the time of the October 31, 2013 arrest, and made approximately \$8.50/hour. He has only been employed briefly throughout the years since that time. He has applied for work but has no transportation or driver’s license so has had some difficulty.</p> <p><u>Notice of Claim – James Hartson:</u> No developments to report.</p> <p><u>Notice of Claim – Larry Odum:</u> No developments to report.</p>			
Action to be Taken:			
Staff’s Recommendation:			
Additional Comments:			

Reviewed by: _____

Authorized to be placed on the Regular Consent agenda: _____ Mayor

RESOLUTION 2017-053

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING A POLICY APPLICABLE TO MAYOR AND COMMISSIONERS RELATING TO RELATIVES AND PERSONAL RELATIONSHIPS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission desires to adopt a policy which prohibits their relatives or those in the same household or with whom they have a personal relationship with from being employed by the City of Fruitland Park while they are sitting on the Commission;

WHEREAS, as of the date this Resolution is adopted no relative, member of household or personal relationship exists between members of the City Commission and City employees; and

WHEREAS, the City Commission finds this policy is in the best interest of the City of Fruitland Park.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The City wants to ensure that employment practices do not create situations such as conflict of interest or favoritism and problems with employee morale.

- (a) Relatives of the Mayor and City Commissioners shall not be employed by the City of Fruitland Park.
- (b) Those in a dating relationship or are partners or members of the same household of the Mayor and City Commissioners shall not be employed by the City of Fruitland Park.
- (c) For purposes of this resolution, relative means an individual who is related as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, or half-sister.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this _____ day of _____, 20____, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney



AGENDA ITEM NUMBER 7

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Public Comments		
For the Meeting of:	December 14, 2017		
Submitted by:	City Clerk		
Date Submitted:	December 5, 2017		
Are Funds Required:		Yes	X No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	Yes		
Description of Item:	<p>This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.</p> <p>Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park’s Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.</p>		
Action to be Taken:	None.		
Staff’s Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the agenda: _____
Mayor¹

RESOLUTION 2013 -023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A PUBLIC PARTICIPATION POLICY WITH REGARD TO MEETINGS OF CITY BOARDS AND COMMISSIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission wishes to adopt a public participation policy for meetings of the City's boards and commissions; and

WHEREAS, the City Commission accordingly desires to pass this Resolution 2013-023 to do so.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AS FOLLOWS:

Section 1. The following Public Participation Policy shall apply to meetings of City boards or commissions as provided herein.

Sec. 1. Citizen's Rights

(a) Definition. For the purposes of this section, "board or commission" means a board or commission of the City of Fruitland Park.

(b) Right to be Heard: Members of the public shall be given a reasonable opportunity to be heard on a proposition before a City board or commission except as provided for below. Public input shall be limited to three (3) minutes. This right does not apply to:

1. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the board or commission to act;
2. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
3. A meeting that is exempt from §286.011; or
4. A meeting during which the Commission is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

Sec. 2. Suspension and Amendment of these Rules

(a) Suspension of these Rules: Any provision of these rules not governed by the City Charter or City Code may be temporarily suspended by a vote of a majority of the Commission.

(b) Amendment of these Rules: These rules may be amended or new rules adopted by resolution.

- (c) Effect of Variance from Rules: The failure to follow this Public Participation Policy shall not be grounds for invalidating any otherwise lawful act of the City's boards or commissions.

Section 2. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

Section 3. This Resolution shall become effective immediately upon passage.

RESOLVED this 26 day of September, 2013, by the City Commission of the City of Fruitland Park, Florida.



Christopher J. Bell, Mayor

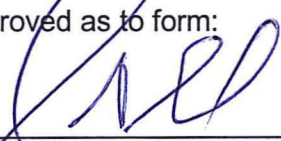
ATTEST:


MARIE AZZOLINO, Acting City Clerk

Passed First Reading 9/26/2013

Passed Second Reading N/A

Approved as to form:


SCOTT A. GERKEN, City Attorney