



## **FRUITLAND PARK CITY COMMISSION REGUAR MEETING AGENDA**

**June 8, 2017**

City Hall Commission Chambers  
506 W. Berckman Street  
Fruitland Park, FL 34731

**6:00 p.m.**

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation – Pastor Rick Welborne, Life Church Assembly of God

Pledge of Allegiance - Police Chief Michael A. Fewless

**2. ROLL CALL**

**3. LOCAL PLANNING AGENCY Recess 6:00 p.m. or Thereafter**

**4. SPECIAL RECOGNITION** (city manager/police chief)

(a) **2017 “Service Above Self” Program Award and “Lake County Officer of the Year” - Officer Brad Heidt**

(b) **Detective - Officer Jennifer Hutchins**

(c) **Captain Erik Luce – Promotion**

**5. CONSENT AGENDA**

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote .

**Approval of Minutes** (city clerk)

May 11, 2017 regular

**6. PRESENTATION**

**Lake County School District Superintendent** (city manager)

Dr. Diane S. Kornegay, Lake County School District Superintendent.

**7. REGULAR AGENDA**

(a) **Site Plan Review – Commercial Building– Applicant: Sunshine Properties & Rentals Inc.** (city manager/community development director)

Consider the recommendation to approve the site plan for a commercial building designated as General Commercial (C-2) zoning district.

- (b) **First Reading – Ordinance 2017-018 Recreation Fees** (city manager/parks and recreation director/city attorney)  
AN ORDINANCE OF THE CITY COMMISSIONERS OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA; AMENDING SECTION 99.90, IN CHAPTER 99 OF THE CODE OF ORDINANCES TO AUTHORIZE THE CITY COMMISSION TO SET RECREATION FEES BY RESOLUTION; REPEALING FEES FOR USE OF THE CASINO; PROVIDING FOR INCLUSION IN THE CODE, SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on June 22, 2017.)
- (c) **First Reading – Ordinance 2017-021 Establishing Park Hours** (city manager/parks and recreation director/city attorney)  
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING SECTION 95.04 TO INCLUDE A DEFINITION OF PARK; CREATING SECTION 95.19 TO ESTABLISH PARK HOURS FOR THE CITY'S PARKS; CREATING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE. (The second reading will be held on June 22, 2017.)
- (d) **First Reading – Ordinance 2017-020 Hybrid Fire Department** (city manager/fire chief/city attorney)  
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA; AMENDING PROVISIONS SET FORTH IN CHAPTER 31 OF THE CODE OF ORDINANCES RELATING TO THE FIRE DEPARTMENT; ESTABLISHING A HYBRID FIRE DEPARTMENT CONSISTING OF PAID PERSONNEL AND VOLUNTEER PERSONNEL; AUTHORIZING THE CITY MANAGER TO APPOINTMENT A FIRE CHIEF AND PERSONNEL; DEFINING DUTIES AND POWERS OF FIRE CHIEF; PROVIDING FOR COMPENSATION AS AUTHORIZED BY THE CITY COMMISSION; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE. (The second reading will be held on June 22, 2017.)

#### **PUBLIC HEARING**

- (e) **Second Reading and Public Hearing - Ordinance 2017-016 – Personnel Policies and Procedures Manual – Family Employment-Nepotism and Personal Relationships** (city manager/city attorney)  
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING REVISIONS TO POLICY 2.4 IN THE CITY OF FRUITLAND PARK'S PERSONNEL POLICIES AND PROCEDURES MANUAL LAST

REVISED IN ORDINANCE 2014-018; PROVIDING FOR DIRECTIONS; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on May 11, 2017.)

- (f) **Second Reading and Public Hearing - Ordinance 2017-017 Repealing Local Traffic Movement Regulation Ordinance 2017-011** (city manager/police chief/city attorney)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REPEALING ORDINANCE 2017-011 WHICH CONTROLS AND REGULATES TRUCK TRAFFIC ON CERTAIN STREETS IN THE CITY OF FRUITLAND PARK; PROVIDING FOR DIRECTIONS; SETTING AN EFFECTIVE DATE. (The first reading was held on May 11, 2017.)

**8. NEW BUSINESS**

**9. OFFICERS' REPORTS**

**(a) City Manager**

**(b) City Attorney**

**i. Lawsuits**

**ii. Notice of Claims**

**iii. Public Records Law**

**10. PUBLIC COMMENTS**

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

**11. COMMISSIONERS' COMMENTS**

**(a) Commissioner Ranize**

**(b) Commissioner Lewis**

**(c) Commissioner Bell**

**(d) Vice Mayor Gunter, Jr.**

**12. MAYOR'S COMMENTS**

**13. ADJOURNMENT**

**DATES TO REMEMBER**

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

June 9, 2017 – Lake County League of Cities' (LCLC) Carey Baker/Mike Prestridge, Lake County Property Appraiser's Office *Preliminary Tax Roll 2016* Meeting, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 noon

June 20, 2017 – Workshop Commission Meeting at 6:00 p.m.

June 22, 2017 - Regular Commission Meeting at 6:00 p.m.

June 28, 2017– Lake-Sumter Metropolitan Planning Organization Governing Board, 1616 S 14 Street, Leesburg, Florida 34748 at 2:00 p.m., and

July 4, 2017 – City Offices Closed – Independence Day

July 12, 2017 - Budget Workshop at 6:00 p.m.

July 13, 2017 - Budget Workshop at 6:00 p.m.

July 14, 2017 – LCLC's 2017 Legislative Session Update – Lake Legislative Delegation, FY 2017-18 Budget and Dues Approval, Meeting, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 noon

July 27, 2017 - Regular Commission Meeting at 6:00 p.m.

July 28, 2017 - Special Commission Meeting at 6:00 p.m.

August 10, 2017 Regular Commission Meeting at 6:00 p.m.

August 11, 2017 LCLC Four-Hour Ethics Training TBA

August 17-19, 2017 Florida League of Cities Conference, Orlando, Florida TBA

August 23, 2017 – Lake-Sumter Metropolitan Planning Organization Governing Board, 1616 S 14 Street, Leesburg, Florida 34748 at 2:00 p.m.

August 24 Regular Commission Meeting at 6:00 p.m.

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

**PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.**





**AGENDA ITEM  
NUMBER**

**3**

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Local Planning Agency Meeting			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Manager/Community Development Director/City Attorney			
<b>Date Submitted:</b>	May 25, 2017			
<b>Are Funds Required:</b>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>	LPA Agenda			
<b>Description of Item:</b>				
<b>Action to be Taken:</b> Recess to LPA				
<b>Staff's Recommendation:</b>				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the regular agenda: \_\_\_\_\_  
Mayor



**AGENDA ITEM  
NUMBER**

**4a-c**

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	Special Recognition			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Manager/Police Chief			
<b>Date Submitted:</b>	April 25, 2017			
<b>Are Funds Required:</b>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>	Yes			
<b>Description of Item:</b>				
(a) 2017 "Service Above Self" Program Award and "Lake County Officer of the Year" - Officer Brad Heidt				
(b) Detective - Officer Jennifer Hutchins				
(c) Captain Erik Luce – Promotion				
<b>Action to be Taken:</b>				
<b>Staff's Recommendation:</b>				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the ☒ Regular ☐ Consent agenda: \_\_\_\_\_  
Mayor



**AGENDA ITEM  
NUMBER**

**5**

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	City Commission Draft Minutes			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Clerk			
<b>Date Submitted:</b>	June 1, 2017			
<b>Are Funds Required:</b>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> X	<input type="checkbox"/> No
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>	Attached			
<b>Description of Item:</b> Consideration and approval of the May 11, 2017 meeting minutes.				
<b>Action to be Taken:</b> Approve as submitted.				
<b>Staff's Recommendation:</b> Approval, if there are no amendments or corrections by the city commission.				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the consent agenda: \_\_\_\_\_  
Mayor

**FRUITLAND PARK CITY COMMISSION REGULAR  
MEETING MINUTES  
May 11, 2017**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, May 11, 2017 at 6:00 p.m.

**Members Present:** Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Ray Lewis, and Rick Ranize.

**Also Present:** City Manager Gary La Venia, City Attorney Anita Geraci-Carver, City Treasurer; Jeannine Racine-Michaud; Police Chief Michael Fewless; Lieutenant Eric Luce, Police Department; Interim Fire Chief Don Gilpin; Assistant Fire Chief Tim Yoder; Chris Lewis, and Taylor Luttfiring, Fire Department; Parks and Recreation Director Michelle Yoder; Community Development Director Charlie Rector, Public Works Director Dale Bogle, and City Clerk Esther B. Coulson.

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

After Mayor Cheshire called the meeting to order at 6:02 p.m.; Ms. Sharon Burris, Heritage Community Church, gave the invocation, and Chief Fewless led in the Pledge of Allegiance to the flag.

**2. ROLL CALL**

At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was present.

**Special Recognition**

After Mayor Cheshire referred to the May 10, 2017 Service Above Self Award event, Chief Fewless gave a background of the annual event recognizing the nominations of Lake County law enforcement officers for the "Service Above Self" program award.

Chief Fewless recalled the city commission's presentation of lifesaving awards, at its June 9, 2016 regular meeting honoring Officer Brad Heidt for his life-saving techniques administered to the then nearly four-year-old Bentley who nearly drowned. Chief Fewless explained that Officer Heidt was chosen amongst 13 agencies as "*the Lake County Officer of the Year*" at the Leesburg Noon Rotary's "Service Above Self" Awards and displayed the plaque that was presented to the City of Fruitland Park.

Mayor Cheshire, in noting the absence of Officer Heidt, explained that the city commission will reserve another time to hold a special presentation in his honor.

**3. PROCLAMATION - "*Stamp Out Hunger*" National Food Drive Day Proclamation – May 13, 2017**

Mayor Cheshire recognized the "*Stamp Out Hunger*" National Food Drive Day Proclamation – May 13, 2017 proclamation which will be presented at a later date. to Mr. Shane Ulbin, National Association of Letter Carriers Branch 1091 Food Drive Coordinator.

Mayor Cheshire announced that Saturday, May 13, 2017 is the *National Food Drive Day* and encouraged the residents to support the food drive by placing a bag or can of non-perishable food next to their mailboxes prior to their letter carrier's arrival who will pick it up while delivering the mail.

#### **4. PRESENTATIONS**

##### **(a) Water Safety Day**

Mr. Jim Harrison, Straight Forward Ministries, Inc./Swimming For Life (founded by his wife and himself), acknowledged Chief Fewless' earlier special recognition which related to the near drowning incident of a child and gave an historical overview on the reasons why Lake County has been involved in same since 2012 in water safety prevention and its establishment of the Water Safety Council. He described the Water Safety Day events (countywide by Lake County municipalities) where the City of Fruitland Park is involved on May 20, 2017 and encouraged everyone to participate.

Mr. Harrison invited families to access the website: <https://www.swimmingforlife.com/> to apply for, receive swim scholarships and register with various cities in the county for a \$5.00-dollar fee; addressed the goal to enlist 1,000 children, and highlighted Florida as the leading nation in accidental drowning in children ages one to four. He expressed appreciation to those involved for the cooperation given for this effort.

On behalf of the city commission, Mayor Cheshire thanked Mr. Harrison for his presentation.

##### **(b) Fruitland Park Elementary School**

Dr. Kristi Burns, Lake County School Board Member District 2, gave a very brief overview of her biochemistry background; pointed out the district's retention in December 2016 of new superintendent Ms. Dr. Diane S. Kornegay, and described the performance that she undertook resulting in positive feedbacks received on her promotion of the schools' excellence within the community and the school district.

Dr. Burns referred to the building of Fruitland Park Elementary School (at the same site) and the meeting of its timeline within five years; the attempts to pay off debt from different revenue sources, and state law's requirement to meet the correct number of enrolled students. She mentioned the \$400,000 investment earmarked towards improving and resolving the air quality issue at the elementary school

The city commission pointed out District 1 School Board Member Bill Mathias' appearance at its October 13, 2016 regular meeting and the consensus reached on waiving the wastewater impact fee in exchange for the undeveloped property owned by the school board near Urlick Street and his indication to convey same to the school board.

Ms. Tammy Langley, Fruitland Park Elementary School Principal, relayed at Dr. Burns' request, that she was informed that the elementary school would be rebuilt on the same school site.

After discussion, Dr. Burns recalled the discussions she had with the school's chief of operations regarding the wastewater at the current site as well as impact fees; however, she explained that she will find out more information on the undeveloped school board property and address same with Mr. La Venia.

In response to an inquiry posed by Mr. Mike Sweeney, City of Fruitland Park resident, the city commission and Dr. Burns confirmed the discussions held on the properties owned by the school board.

Ms. Langley explained that the school board staff met with the elementary school's faculty staff addressing the next steps relating to the elementary school including assuring them of resolving the air quality issues during Summer 2017. She confirmed, in response to Commissioner Ranize' inquiry, that traffic flow on CR 466A will continue to be an ongoing discussion with Chief Fewless.

Dr. Burns gave an overview of the reorganization of the school districts' three regions initiated by Dr. Kornegay. Dr. Burns identified the north district (Mount Dora-Umatilla region) and mentioned the south lake region, and noted that reports will be made to a regional director to determine the regions' needs.

Ms. Connie Bame, Fruitland Park Elementary First-Grade Teacher, announced that the second 2017-18 Fruitland Park Elementary National Elementary Honor Society will be holding a ceremony at the elementary school's cafeteria on May 11, 2017 at 6:00 p.m. to induct its members and extended the invitation to the city commission welcoming them to attend.

In concurring with Vice Mayor Gunter, Mayor Cheshire encouraged Dr. Burns and Ms. Langley to appear before the city commission to direct any issues of concern or contact with Mr. La Venia.

**5. CONSENT AGENDA**

**Approval of Minutes**

**On motion of Commissioner Lewis, seconded by Commissioner Bell and unanimously carried, the city commission approved the April 27, 2017 regular meeting minutes as submitted.**

**6. REGULAR AGENDA**

**(a) Fire Department – Windows Server - MMD Computer Center Inc.**

The city commission considered its request to authorize the approval of costs from MMD Computer Center Inc. for the installation and connection of the fire department's Windows Server 2016 to city hall and relayed reasons on connecting same by using the Wi-Fi as opposed to the virtual private network.

After Mr. La Venia referred to the quotes received from MMD Computer Center Inc., and Interim Fire Chief Gilpin described same to connect the Fire Department's computer system into the city's server, Ms. Coulson gestured in the affirmative to Mr. La Venia's statements on the fire department utilizing the Wi-Fi route as a cost-effective means to access records before acquiring hardware prior to the new fire department building.

After much discussion and **by unanimous consent, the city commission approved staff's recommendation for MMD Computer Center Inc. to install and configure by wireless data network the fire department's server to city hall at a cost of \$1,060.00.**

**(b) First Reading - Ordinance 2017-016 – Personnel Policies and Procedures Manual – Family Employment-Nepotism and Personal Relationships**

Ms. Geraci-Carver read into the record, proposed Ordinance 207-016, the substance of which is as follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING REVISIONS TO POLICY 2.4 IN THE CITY OF FRUITLAND PARK'S PERSONNEL POLICIES AND PROCEDURES MANUAL LAST REVISED IN ORDINANCE 2014-018; PROVIDING FOR DIRECTIONS; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on June 8, 2017.)

Ms. Geraci-Carver referred to the city commission's action at its April 27, 2017 regular meeting on the removal of provisions pertaining to city commissioners where they are not considered as city employees.

**A motion was made by Commissioner Ranize and seconded by Vice Mayor Gunter that the city commission approve Ordinance 2017-016 as previously cited.**

There were no comments from the public at this time.

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**(c) First Reading - Ordinance 2017-017 Repealing Local Traffic Movement Regulation Ordinance 2017-011**

Ms. Geraci-Carver read into the record, proposed Ordinance 207-017, the substance of which is as follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REPEALING ORDINANCE

2017-011 WHICH CONTROLS AND REGULATES TRUCK TRAFFIC ON CERTAIN STREETS IN THE CITY OF FRUITLAND PARK; PROVIDING FOR DIRECTIONS; SETTING AN EFFECTIVE DATE. (The second reading will be held on June 8, 2017.)

There were no comments from the public at this time.

**A motion was made by Commissioner Lewis and seconded by Commissioner Ranize that the city commission approve Ordinance 2017-017 as previously cited.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

- (d) **First Reading – Ordinance 2017-018 Parks and Recreation Fees, Section 99.90**  
Ms. Geraci-Carver read into the record, proposed Ordinance 207-018, the substance of which is as follows:

AN ORDINANCE OF THE CITY COMMISSIONERS OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA; AMENDING SECTION 99.90, IN CHAPTER 99 OF THE CODE OF ORDINANCES TO AUTHORIZE THE RECREATION DIRECTOR TO SET CERTAIN RECREATION FEES AND TO DELETE FEES FOR THE CASINO; PROVIDING FOR INCLUSION IN THE CODE, SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Ms. Geraci-Carver confirmed in response to Vice Mayor Gunter's inquiry that future rate changes reflected in the body of the ordinance would not be considered before the city commission by resolution.

In response to Mr. La Venia's inquiry, Ms. Geraci-Carver confirmed in the affirmative that language can be included in the proposed ordinance to allow the recreation director to set the rates and the commission subsequently adopting same by resolution. She explained Municode Code Corporation's preference, during the codification process, to review fees adopted by resolution whereby language on same would be included in the city's code.

**On motion of Commissioner Ranize, seconded by Commissioner Lewis and unanimously carried, the city commission postponed its action to approve proposed Ordinance 2017-018 as previously cited.**

In response to Mr. La Venia's inquiry, Ms. Yoder cited reasons why she is suggesting the removal of charges for residents and non-residents that are incorporated within the body of the ordinance.



**By unanimous consent, the city commission accepted the city attorney's suggestion that proposed Ordinance 2017-018 would be postponed to the June 8, 2017 regular meeting.**

**(e) First Reading – Ordinance 2017-019 Curfew**

Mayor Cheshire indicated that proposed Ordinance 2017-019, the title of which is as follows, will be withdrawn from this evening's agenda:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CREATING SEC. 132.07 OF THE CODE OF ORDINANCES OF THE CITY OF FRUITLAND PARK TO INCORPORATE THE JUVENILE CURFEW PROVISIONS SET FORTH IN FLORIDA STATUTES; ESTABLISHING GEOGRAPHIC APPLICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on June 8, 2017.)

Mayor Cheshire referred to previous reports made to him by a former law enforcement officer that there were no existing enacted ordinances reflecting the city parks' operating hours; indicated that the proposed ordinance is not what he had envisioned, and stated that it was not what Chief Fewless desired.

As requested by Mayor Cheshire, Chief Fewless referred to Mr. Bogle's previous approach to the law enforcement officers on damages that took place at Veterans Park to which Mr. La Venia explained that Chief Fewless' inquiry for a gate is being implemented.

Where there are no posted signs reflecting the parks' opening and closing hours, Chief Fewless mentioned the law enforcement officers' rights to question individuals who are at the parks after hours; thus, he indicated that a curfew is not required. He addressed the need to keep people away from city property and expressed preference for times of operation to be posted on the signs.

After discussion, Ms. Geraci-Carver explained that such enforcement could be made by adopting a resolution referencing the code whereby the city commission would establish the parks' hours and pointed out the State Attorney's Office requiring signs to be posted in accordance to Florida State Statutes, Regulation of Recreation Activities, to which the city commission members acknowledged the existence of same.

In response to Mayor Cheshire's inquiries on the law enforcement officers monitoring of activities at the parks and the installation of gates at other park locations, Chief Fewless described the type of gates and confirmed the ability for

officers to gain access which would prevent vehicles from entrance and any potential damage to the parks.

Following extensive discussions and **on motion of Commissioner Bell, seconded by Commissioner Lewis and unanimously carried, the city commission withdrew from this evening's agenda, its action to approve Curfew Ordinance 2017-019 as previously cited.**

**7. NEW BUSINESS**

There was no new business to come before the city commission at this time.

**8. OFFICERS' REPORTS**

**(a) City Manager**

**i. City Grants**

In response to a question posed, Mr. La Venia gave a status update on the city's grants:

- State of Florida Department of Environmental Protection, Florida Recreation Development Assistance Program Grants for Gardenia Park Phases I and II were previously submitted.
- State of Florida Department of Environmental Protection, Division of Water Restoration Assistance Grants for the Fruitland Park Capital Lift Station and Force Main and Fruitland Park Lady Lake Wastewater Interconnection Projects have been handled by Ms. Racine-Michaud and a progress report was provided on same.
- State of Florida Department of State, Division of Library and Information Services Public Library Construction Grant for the Fruitland Park Public Library is not due until June 15, 2017; thus, conversations have been held with Booth, Ern, Straughan & Hiott Inc. (BESH), engineers retained by the city, regarding the compilation of same.

**ii. CR 466A**

Mr. La Venia referred to the current completion of the CR 466A roadway improvements; placed emphasis on the need to address the forthcoming change in traffic patterns for Fruitland Park Elementary School, and relayed information from Lake County on its intent to procure Phase III CR 466A roadway construction improvements to four lanes scheduled for late 2017 and early 2018 where it will be incomplete beyond Poinsettia Avenue.

**(b) City Attorney**

**i. Lawsuits and Notices of Claims**

Ms. Geraci-Carver referred to the following litigation matters:

- **James and Rita Homonai v. Foster, Crenshaw and City of Fruitland Park** – a response in the case filed is pending from Ms. Stephanie J. McCulloch, McLin Burnsed Attorney;
- **Green v. City of Fruitland Park, Hunnewell, Isom & Isaacs** – third amended complaint case where the city was added is pending the court's ruling on the city's motion to dismiss, and
- **Notices of Claims** - nothing has been filed and there are no developments on the following:
  - Anthony Mancino,
  - James Hartson, and
  - Larry Odum.

**ii. City Attorney - Pennsylvania Avenue – Terry Ross Duplex Project**

Ms. Geraci-Carver referred to the city commission's discussions at its April 27, 2017 regular meeting on the Terry Ross Duplex Project, Pennsylvania Avenue; pointed out that it does not appear said project meets the city's zoning code requirements, and made comparisons of the following:

- minimum dwelling unit size of 1,200 square feet is required by city code; however, each unit -- lots 18 and 19 (Pennsylvania Avenue Forest Avenue duplexes) -- are about 924 square feet each;
- 10,000 square feet minimum lot size requirement is required by city code; however, the units have a minimum dwelling unit size of 8,250 square feet;
- site setback on lot 18 on the north side is five feet. the city code requires 10 feet, and
- lot sizes are 150 by 55 feet and the minimum lot code requirement for Residential 2 District (R-2) zoning is 80 feet.

If the applicant intends to pursue the subject matter as constructed, Ms. Geraci-Carver described the procedures to be taken before the Planning and Zoning (P&Z) Board and the determination to be made by the city commission as to whether the criteria was met and to consider granting the variance from city code.

In outlining the city's option, Ms. Geraci-Carver described how case law would support (when the building permit is issued in violation of the code and when construction has commenced which is void from the beginning and has no authority) the city's right to rescind and its requirement to remove construction.

Ms. Geraci-Carver mentioned the applicant's decision to pursue the condominium process allowing for separate or part ownership of the detached unit as required by code; recognized that the problem -- the setback, minimum lot size, and minimum unit size -- would not be cured as they are contrary to the city's code, and described the potential legal standing as a result of the city commission's decision. She gave reasons why she recommended that the city commission leave the building as a nonconforming use and not consider the granting of variances which would allow other applicants in a similar situation to implement same.

After discussion, Ms. Geraci-Carver answered in the affirmative to Vice Mayor Gunter's question that a stop work order can be placed on the property.

**A motion was made by Commissioner Ranize that the city commission authorizing the placement of a stop work order on the Terry Ross Duplex Project, Pennsylvania Avenue and direct the city attorney to negotiate with the applicant's legal representative methods to remedy the problems relating to same.**

Following extensive deliberations, Mr. Rector explained that throughout the subject issue, and in discussions with the city manager, he has not been approached and no inquiries were made of him. He voiced his disagreement with Ms. Geraci-Carver's previous remarks and explained it is permitted for a recorded lot of record to be buildable lots under the old land development regulations (LDRs) with requirements allowing for a five-foot set back under the R-2 zoning designation.

Mayor Cheshire referred to Mr. La Venia's previous discussion with the city commission members on his belief that an independent professional company would review the issue that Mr. Rector is referring as it pertains to what took place and the ongoing activities. Mr. La Venia explained that it would require the city commission's consensus whereby a report on the subject inquiry would be anticipated by mid-June 2017.

**After discussion and by unanimous, the city commission agreed to not authorize the issuance of a stop work order on the Terry Ross Duplex Project, Pennsylvania Avenue and directed the city attorney to negotiate with the applicant's legal representative methods to remedy the problems relating to same.**

In response to Mayor Cheshire's question on halting any further actions on the subject project, Ms. Geraci-Carver referred to a proposed ordinance she drafted and forwarded to Mr. La Venia to be considered before the P&Z Board allowing single-family attached residential dwelling units in R-2 and

R-2A zoning only as a special exception use to be approved by the city commission. (A copy of the document is filed with the supplemental papers to the minutes of this meeting.)

Following further discussions and after Mr. Rector recognized that the next P&Z Board meeting will be on May 18, 2017, Ms. Geraci-Carver agreed with Commissioner Ranize' comments that the applicant could apply for a permit between now and that time.

Upon Mayor Cheshire's suggestion and **by unanimous consent, the city commission aagreed to hold a special meeting, following the May 18, 2017 Planning and Zoning Board, to consider the proposed ordinance allowing single-family attached residential dwelling units in Residential 2 (R-2) and R-2A zoning districts and accepted the city attorney's suggestion to abide by the advertising requirements for a change in the city's land development regulation's zoning code for permissible and allowable use before scheduling the first and second reading.**

**The motion to place a stop order on the property and direct the city attorney to negotiate with the applicant's legal representative methods to remedy the problems relating to the Terry Ross Duplex Project on Pennsylvania Avenue died for a lack of a second.**

Mr. Carlisle Burch, City of Fruitland Park resident, gave his opinion that the subject building should not have existed; however, it was erected; felt that the city is working to justify the initial duplexes, and believed that the process of building the properties slowed, which he thinks ought to be demolished. He stated that as a result of remarks made to the neighbors, efforts were made to expedite work which h believed was to sway the city commission's decision.

Ms. I. Woods, City of Fruitland Park resident, expressed concerns on her experience with Mr. Rector and the process involved on the subject issue.

Mr. D. Johnston, City of Fruitland Park resident, pointed out his recent relocation to the subject area and expressed his support to demolish the subject project.

Ms. Rita Ranize, City of Fruitland Park resident, stated that regardless of fault, she believes a stop work order ought to be issued until the completion of an investigation mitigating further costs to the applicant and the city.

Later in the meeting, and **on motion of Commissioner Ranize, seconded by Commissioner Lewis and unanimously carried, the city commission approved staff's recommendation to retain Andrew J. Hand Esq.,**

**Sheppard, Smith & Cassady PA, to serve as an investigatory attorney/factfinder regarding the Terry Ross Development (construction of a duplex, single family, attached housing, condominium on Pennsylvania Avenue) at a cost not to exceed \$12,000.00 and authorized the city manager to report back to the city commission if costs exceeds same.**

**9. PUBLIC COMMENTS**

Mr. Peter Hurtt, City of Fruitland Park resident, pointed out the Coffee with the Mayor events hosted by former Mayor Bell and Mr. La Venia; indicated that they were informative and well attended, and anticipated that they would be reinstated.

In response, Mayor Cheshire suggested that Mr. La Venia determine dates to host the Coffee with the Mayor event at the Fruitland Park Library and The Villages.

After Ms. Ranize alerted the city commission on Lake County's recent connection of water lines to conduct training at the Chelsea Run neighborhood, Mr. Bogle reported that he has contacted the county who promised to get back in touch with him.

**10. COMMISSIONERS' COMMENTS**

**(a) Commissioner Ranize  
Code Compliance**

Commissioner Ranize acknowledged the efforts being made to comply with and to improve problems relating to code enforcement. With reference to the LDRs addressed earlier at this evening's meeting, he expressed issues he has with Mr. Rector's comments, with the protocols when addressing a city officer and elected officials, and with the information that was brought to his attention by citizens.

**(b) Commissioner Lewis**

Commissioner Lewis stated that he had nothing to report at this time.

**(c) Commissioner Bell**

Commissioner Bell acknowledged Mr. Rector's tenure and his satisfactory performance; expressed his confidence in Mr. La Venia during the investigatory process, and indicated that he will withhold any further judgements until the results of same are received.

**(d) Vice Mayor Gunter, Jr.**

Vice Mayor Gunter referred to the turnout at the May 10, 2017 *2017 Lake County Community Service Awards* and his discussions with the elected officials and Mr. Jim Stivender Jr., Lake County Public Works Director, regarding CR 466A.

After discussion, Mr. La Venia reported that CR 466A Phase IIIB roadway improvement project (from Poinsettia Avenue to Windy Acres) has been postponed. He described a meeting Messrs. Bogle, Rector and himself had with

Mr. Duane K. Booth, BESH, regarding the city's entire project and the relocation of utilities on CR 466A Phase IIIA project at an approximate cost of \$160,000.

**11. MAYOR'S COMMENTS**

**(a) City Highlights**

Mayor Cheshire recalled his initial period, as an elected official, and progress the city has made since that time; addressed the need for transparency, and noted the opportunity the city has to do the right thing for the citizens.

**(b) Dates to Remember**

Mayor Cheshire recognized the following events:

- May 12, 2017- Lake County League of Cities (LCLC) Dr. Stanley Sidor, Lake Sumter State College Meeting, Lake Receptions
- May 20, 2017 – Water Safety Day, Gardenia Park;
- May 24, 2017 – Lake-Sumter Metropolitan Planning Organization Governing Board, 1616 S 14 Street, Leesburg, Florida 34748 at 2:00 p.m.;
- May 25, 2017 - Regular Commission Meeting at 6:00 p.m. – Cancelled;
- May 29, 2017 – City Offices Closed – Memorial Day;
- June 8, 2017 - Regular Commission Meeting at 6:00 p.m.;
- June 9, 2017 – LCLC Carey Baker/Mike Prestridge, Lake County Property Appraiser's Office *Preliminary Tax Roll 2016* Meeting,;
- June 20, 2017 – Workshop Commission Meeting at 6:00 p.m. to address the police department;
- June 22, 2017 - Regular Commission Meeting at 6:00 p.m., and
- June 28, 2017– Lake-Sumter Metropolitan Planning Organization Governing Board, 1616 S 14 Street, Leesburg, Florida 34748 at 2:00 p.m.

**12. ADJOURNMENT**

**There being no further business to come before the city commission at this time, on motion made, second and unanimously carried, the meeting adjourned at 7:42 p.m.**

The minutes were approved at the June 8, 2017 regular meeting.

Signed \_\_\_\_\_  
Esther B. Coulson, City Clerk

Signed \_\_\_\_\_  
Chris Cheshire, Mayor





**AGENDA ITEM  
NUMBER**

**6**

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	Presentation			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Manager			
<b>Date Submitted:</b>	June 2, 2017			
<b>Are Funds Required:</b>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>				
<b>Description of Item:</b> Dr. Diane S. Kornegay, Lake County School District Superintendent				
<b>Action to be Taken:</b>				
<b>Staff's Recommendation:</b>				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the ☒ Regular ☐ Consent agenda: \_\_\_\_\_  
Mayor



**AGENDA ITEM  
NUMBER**

**7a**

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	Site Plan Review – Sunshine Properties & Rentals Inc.			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Manager/Community Development Director			
<b>Date Submitted:</b>	May 25, 2017			
<b>Are Funds Required:</b>			Yes	X No
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>	Yes			
<b>Description of Item:</b>				
<b>Action to be Taken: Approval or Denial</b>				
<b>Staff's Recommendation: Approve the LPA's recommendation.</b>				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the ☒ Regular ☐ Consent agenda: \_\_\_\_\_  
Mayor

**CITY OF FRUITLAND PARK**  
APPLICATION FOR SITE PLAN REVIEW

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1. Applicant's Name Sunshine Properties & Rentals, Inc.  
Address 1523 Grove Ave., Leesburg, FL 34748  
Telephone Number \_\_\_\_\_  
Applicant is: Owner ☒ Developer ☐ Lessee ☐ Agent ☐ Optionee ☐
2. Owner's Name Sunshine Properties & Rentals, Inc.  
Address 1523 Grove Ave., Leesburg, FL 34748  
Telephone Number \_\_\_\_\_
3. Contractor's Name Matthews-Hanna Construction  
Address 304 Richey Road, Leesburg, FL 34748  
Telephone Number 352-326-0333  
License Number \_\_\_\_\_
4. Architect's Name Riddle-Newman Engineering, Inc.  
Address 115 North Canal St., Leesburg, FL 34748  
Telephone Number 352-787-7482  
Registration Number \_\_\_\_\_
5. Landscape Architect \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Registration Number \_\_\_\_\_
6. The property is located in the vicinity of the following streets:  
702 W. Miller Street, Fruitland Park, FL 34731  
\_\_\_\_\_  
\_\_\_\_\_
7. Area of property 55,662 Square Feet 1.28 Acres
8. Present Zoning is C-2
9. Has any Variance been granted concerning this property? Yes ☒ No ☐ If yes, list the Case Number and briefly describe the nature of the Variance.  
Reduce rear Buffer to 10' with vinyl fence.  
\_\_\_\_\_

**CITY OF FRUITLAND PARK**  
**APPLICATION FOR SITE PLAN REVIEW**

10. Briefly describe the proposed project Commercial Rental Building
- \_\_\_\_\_
- \_\_\_\_\_
11. The exact legal description of the property as shown on the Tax Receipt or the Warranty Deed, or attach a separate sheet to the application form.
- See Site Plans
- \_\_\_\_\_
- \_\_\_\_\_
12. The following information must be included on the site plan:
- ☒ a. Name of project.
  - ☒ b. Statement of intended use of site.
  - ☒ c. Legal description of the property and size of parcel in acres or square feet.
  - ☒ d. Name, address, and telephone number of the owner or owners of record.
  - ☒ e. Name, address and telephone number of the owner(s) agent.
  - ☒ f. Name, address, signature and registration of the professionals preparing the plan.
  - ☒ g. Date, north arrow and scale, number of sheets; the scale (not smaller than one inch to fifty feet) shall be designated and, where appropriate, the same scale should be used on all sheets.
  - ☒ h. Vicinity map, showing relationship of proposed development to the surrounding streets and thoroughfares, shall be at a scale of not less than one inch equals two thousand feet (1"=2,000').
  - ☒ i. Linear dimensions of the site.
  - ☒ j. Existing grading elevation.
  - ☒ k. Finished grading elevation.
  - ☒ l. Any existing and proposed building restriction lines (i.e., highway setback lines, easements, covenants, right-of-way and building setback lines).
  - ☒ m. Soils, indicate soil classifications on the site plan as identified by the U.S. Department of Agriculture Soil Conservation Service.
  - ☒ n. 100-year flood plain.
  - ☒ o. Wetlands and other natural features.
  - ☒ p. Engineering plans and specifications for collection and treatment of storm drainage.
  - ☒ q. Landscape plan, irrigation system plan. Include size, type and location of all landscaping, screens, wall fences and buffers.

**CITY OF FRUITLAND PARK**  
**APPLICATION FOR SITE PLAN REVIEW**

**Building and Structures**

- ☒ a. Intended use.
- ☒ b. Number of stories.
- ☒ c. Height of building.
- ☒ d. Number of dwelling units and density for multifamily site plans.
- ☒ e. Projected number of employees.
- ☒ f. If restaurant, show number of seats and occupancy load.
- ☒ g. Square footage for proposed development—gross square footage, non-storage area, square footage for each story, gross square footage of sales area, etc.
- ☐ h. Photograph or sketch of proposed sign with dimensions and material type.

**Building and Structures**

- ☒ a. Engineer plans and specifications for streets, sidewalks and driveways.
- ☒ b. All parking areas designated.
- ☒ c. Number of parking spaces.
- ☒ d. Number and location of handicapped spaces.
- ☒ e. Number and designation of loading spaces.
- ☒ f. Number of square feet of paved parking and driveway area.
- ☒ g. Surface materials of driveway.
- ☒ h. Cross section of proposed street improvements.
- ☒ i. Fire lanes.
- ☒ j. Location of proposed driveway(s) and median cut(s).
- ☒ k. Internal traffic circulation plan, including directional arrows and signs to direct traffic.
- ☒ l. Location of traffic-control circulation plan, including directional arrows and signs to direct traffic flow.
- ☒ m. Designate location of sidewalks.
- ☒ n. All proposed streets and alleys.

See Chapter 160 for additional required information.



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Florida Department of  
Environmental Protection

Bob Martinez Center  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

Rick Scott  
Governor

Carlos Lopez-Cantera  
Lt. Governor

Ryan E. Matthews  
Interim Secretary

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**SELF-CERTIFICATION FOR  
A STORMWATER MANAGEMENT SYSTEM IN UPLANDS SERVING  
LESS THAN 10 ACRES OF TOTAL PROJECT AREA AND  
LESS THAN 2 ACRES OF IMPERVIOUS SURFACES**

**Owner(s)/Permittee(s):** Sunshine Properties & Rentals, Inc.  
**File No:** 0352452001EG  
**File Name:** SUNSHINE PROPERTIES  
**Site Address:** 702 W Miller St  
Fruitland Park FL - 34731 2232  
**County:** Lake  
**Latitude:** 28° 51' 42.9017"  
**Longitude:** -81° 54' 52.2433"  
**Total Project Area:** 1.28  
**Total Impervious Surface Area:** 0.75  
**Approximate Date of Commencement  
of Construction:** 06/01/2017  
  
**Registered Florida Professional:** Keith Riddle  
**License No.:** 38800  
**Company:** Riddle - Newman Engineering, Inc.

**Date:** March 24, 2017

**Keith Riddle** certified through the Department's Enterprise Self-Service Application portal that the project described above was designed by the above-named Florida registered professional to meet the following requirements:

- (a) The total project area involves less than 10 acres and less than 2 acres of impervious surface;
- (b) Activities will not impact wetlands or other surface waters;
- (c) Activities are not conducted in, on, or over wetlands or other surface waters;
- (d) Drainage facilities will not include pipes having diameters greater than 24 inches, or the hydraulic equivalent, and will not use pumps in any manner;
- (e) The project is not part of a larger common plan, development, or sale; and
- (f) The project does not:
  - 1. Cause adverse water quantity or flooding impacts to receiving water and adjacent lands;

- 2.Cause adverse impacts to existing surface water storage and conveyance capabilities;
- 3.Cause a violation of state water quality standards; or
- 4.Cause an adverse impact to the maintenance of surface or ground water levels or surface water flows established pursuant to s. 373.042 or a work of the district established pursuant to s. 373.086, F.S.

This certification was submitted before initiation of construction of the above project. The system is designed, and will be operated and maintained in accordance with applicable rules adopted pursuant to part IV of chapter 373, F.S. There is a rebuttable presumption that the discharge from such system will comply with state water quality standards. Therefore, construction, alteration, and maintenance of the stormwater management system serving this project is authorized in accordance with s.403.814(12), F.S.

In accordance with s. 373.416(2), F.S., if ownership of the property or the stormwater management system is sold or transferred to another party, continued operation of the system is authorized only if notice is provided to the Department within 30 days of the sale or transfer. This notice can be submitted to:

FDEP Central District  
3319 Maguire Blvd  
Orlando, FL 32803

This certification was submitted along with the following electronic documents:

If you have submitted this certification as a Florida Registered Professional, you may wish to sign and seal this certification, and return a copy to the Department, in accordance with your professional practice act requirements under Florida Statutes.

I, Keith Riddle, License No. 38800, do hereby certify that the above information is true and accurate, based upon my knowledge, information and belief. In the space below, affix signature, date, seal, company name, address and certificate of authorization (if applicable).

This sealed certification may be submitted to the Department, either electronically (as an attachment in Adobe PDF or other secure, digital format) at [Erp.selfcerts@dep.state.fl.us](mailto:Erp.selfcerts@dep.state.fl.us), or as a hardcopy, at the postal address below:

FDEP Central District  
3319 Maguire Blvd  
Orlando, FL 32803



# PROPERTY RECORD CARD

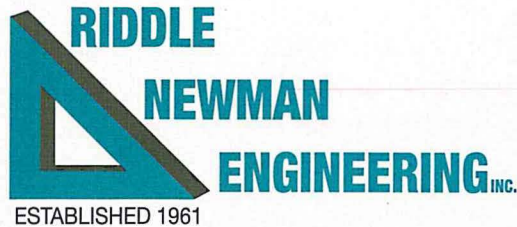
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Select Language ▼

## General Information

<b>Owner Name:</b>	SUNSHINE PROPERTIES & RENTALS INC	<b>Alternate Key:</b>	1170273
<b>Mailing Address:</b>	1523 GROVE AVE LEESBURG, FL 34778 <a href="#">Update Mailing Address</a>	<b>Parcel Number:</b>	04-19-24-000300003200
		<b>Millage Group and City:</b>	00F2 (FRUITLAND PARK)
		<b>Total Certified Millage Rate:</b>	18.1385
		<b>Trash/Recycling /Water/Info:</b>	<a href="#">My Public Services Map</a> ⓘ
<b>Property Location:</b>	702 WEST MILLER ST FRUITLAND PARK FL 34731 <a href="#">Update Property Location</a> ⓘ	<b>Property Name:</b>	-- <a href="#">Submit Property Name</a> ⓘ
		<b>School Locator:</b>	<a href="#">School and Bus Map</a> ⓘ
<b>Property Description:</b>	<p>E 1/2 OF SW 1/4 OF NE 1/4 OF SW 1/4--LESS ROADS &amp; LESS N   431.07 FT &amp; LESS FROM NW COR OF SW 1/4 RUN S 0-34-30 W ALONG   W LINE OF SW 1/4 A DIST OF 1297.59 FT TO A POINT ON THE   EXISTING N R/W LINE OF CR 466A, S 89-04-41 E ALONG SAID   EXISTING N R/W LINE A DIST OF 1655.31 FT FOR POB, RUN N   0-34-22 E 34 FT, S 89-04-41 E ALONG SAID PARALLEL LINE A   DIST OF 109.22 FT TO THE POINT OF CURVATURE OF A CURVE     CONCAVE S'LY, HAVING A RADIUS OF 34441.41 FT, A CHORD   BEARING OF S 88-56-42 E &amp; A CHORD DIST OF 159.95 FT, THENCE   RUN E'LY ALONG THE ARC OF SAID CURVE, THRU A CENTRAL ANGLE   OF 0-15-58 A DIST OF 159.95 FT, THENCE RUN N 45-38-53 E   64.04 FT, N 0-34-21 E 28.86 FT, S 89-25-39 E 16.55 FT TO A   POINT ON E LINE OF E 1/2 OF SW 1/4 OF NE 1/4 OF SW 1/4, SAID   POINT ALSO BEING ON THE EXISTING W R/W LINE OF ROSE STREET,   S 0-34-21 W ALONG SAID EXISTING W R/W LINE A DIST OF 108.81   FT TO A POINT ON EXISTING N R/W LINE OF CR 466A, SAID POINT   BEING ON A CURVE CONCAVE S'LY, HAVING A RADIUS OF 34407.41   FT, A CHORD BEARING OF N 88-53-35 W &amp; A CHORD DIST OF 222.05   FT, THENCE DEPARTING SAID EXISTING W R/W LINE FROM A TANGENT   BEARING OF N 88-42-29 W, RUN W'LY ALONG SAID EXISTING N R/W   LINE &amp; THE ARC OF SAID CURVE, THRU A CENTRAL ANGLE OF   0-22-11 A DIST OF 222.05 FT TO THE POINT OF TANGENCY, THENCE  </p>		





RECEIVED APR 24 2017

April 24, 2017

Mr. Charlie Rector  
Community Development Director  
City of Fruitland Park  
506 West Berckman Street  
Fruitland Park, FL 34731

Dear Charlie:

**RE: *Sunshine Properties  
Site Plan Submittal (Major)***

Civil  
Engineering

Structural  
Engineering

Land  
Development

Drinking  
Water

Wastewater

Stormwater  
Management

Environmental  
Permitting

Enclosed herewith please find the following in support of the above-referenced site plan re-submittal:

- (3) Copies of the Site Plan Revised
- (3) Copies of the Landscape Plan Revised
- (2) Copies of the Stormwater Calculations Revised
- (2) Copies of Lift Station Calculations

In response to the specific comments received, we offer the following:

**LPG Urban & Regional Planners**

1. Per our conversation with Charlie, we have revised the site to reflect the use as a Shopping Center. The parking required for a shopping center is 1 space per 250 square feet. The site data box has been revised to reflect adequate parking.
2. The Variance Resolution number has been added to the plan.
3. The Owner's phone number has been added to the plan.
4. The surrounding zoning and land use have been added to the plan.
5. The landscape plan has been revised to show a 10' buffer along Rose Street.
6. The buffer shrub quantities are in accordance with buffer requirements table in chapter 164 which requires 15 shrubs per 100 lineal feet of buffer. The planting shown is in excess of the requirements. We have replaced the azaleas with an alternate shrub from the approved shrub list.
7. An irrigation plan will be submitted as soon as a Certified Contractor has been hired for this project.
8. The Chinaberry trees have been removed from the plan. A note was added to the landscape detail plan to describe the removal and replacement tree ratio for this project.

**BESH**

1. The pre-development curve number has been changed to 39 as requested.
2. The soils report has been revised per the recommendations.
3. Recovery analysis shows recovery for the volume of rainfall generated from the 25 year/96 hour storm event.
4. Hydraulic Calculations are included in Appendix "J" of the revised calculations submitted herewith.
5. Drainage Map is included in Appendix "I" of the calculations.
6. The pond does account for the offsite runoff coming from the Western ½ of Rose Street where applicable.
7. Parking calculations have been revised per conversations with Charlie Rector.
8. Dimensions for the landscape islands have been added.
9. We have shown the location of the proposed sign.
10. Estimated trip generation is shown on the cover sheet.
11. The driveway location was shown on the site plan and submitted to Charlie, the Planning & Zoning Board and City Commission during the Variance approval process.
12. Detectable warning mats have been shown and called out.
13. "Do Not Enter" signs have been added as requested.
14. Power Pole has been shown to be removed.
15. Additional spot elevations have been shown at the driveways.
16. Additional spot elevations have been shown for the cross-walks.
17. Sidewalk slopes have been revised as requested.
18. Plans have been coordinated with Seth Lynch at Lake County Public Works to ensure driveway conforms to future plans. Driveway configuration has been established to match the future work.
19. Retention pond overflow has been revised based on conversations with Seth Lynch. Overflow was changed to weir which will overflow to a ditch bottom inlet to be constructed by Lake County during the road widening project.
20. Details have been added as requested.
21. Note for private lift station has been added to the plan.
22. Lift station is shown as Duplex.
23. Sidewalk detail revised as requested.
24. Wheel stop detail revised as requested.
25. Lift Station calculations are submitted herewith.

Should you have any questions, please do not hesitate to call.

Respectfully submitted,

**RIDDLE - NEWMAN ENGINEERING, INC.**



Keith E. Riddle, P.E.

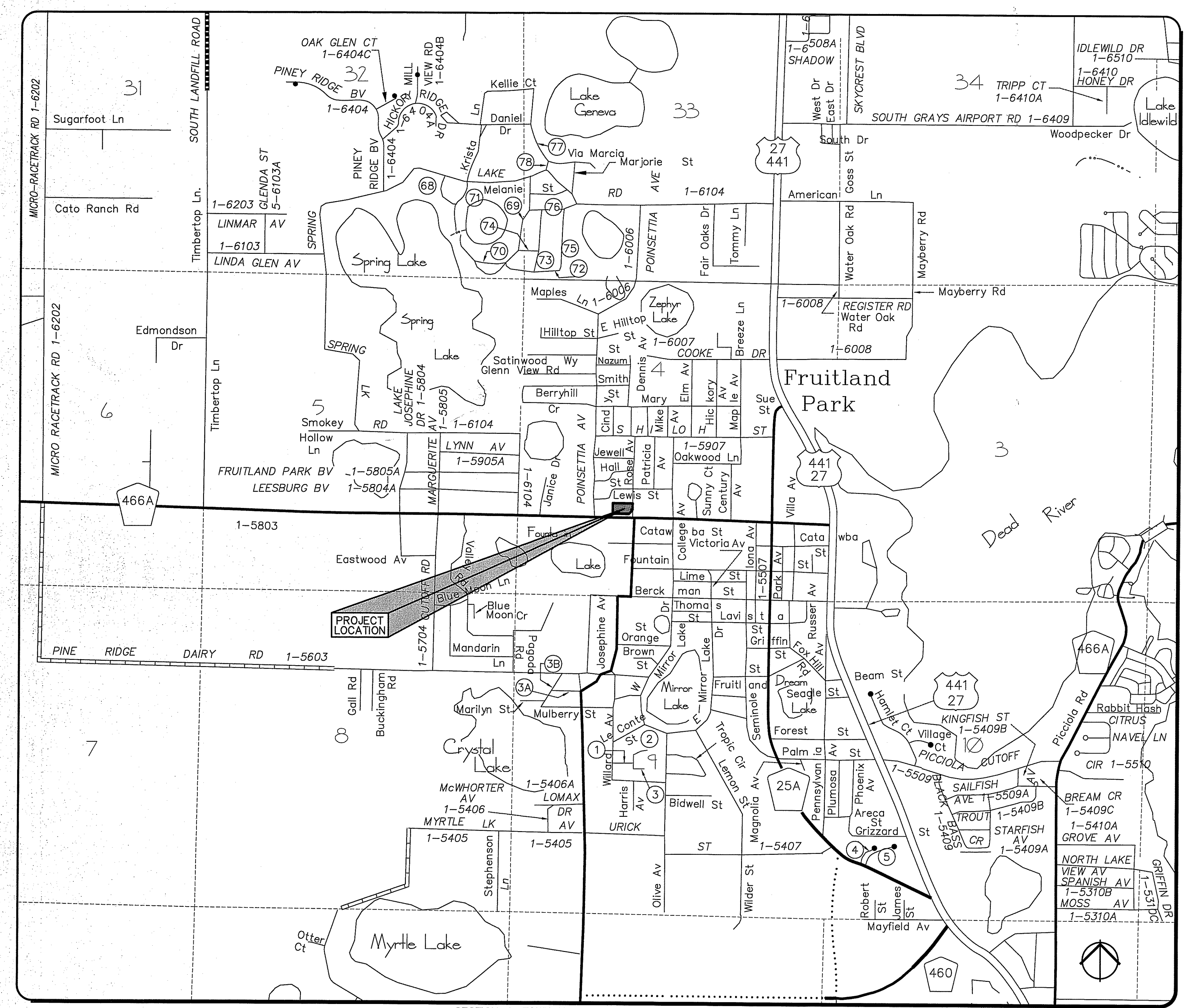
cc: Mike Hanna



# SUNSHINE PROPERTIES & RENTALS

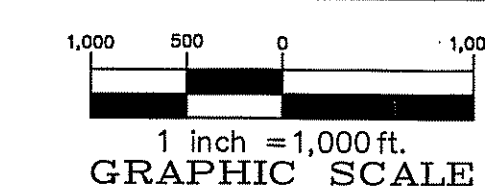
## FRUITLAND PARK, FLORIDA

RECEIVED APR 24 2017



SECTION 4, TOWNSHIP 19 SOUTH, RANGE 24 EAST

**LOCATION PLAN**  
SCALE: 1"=1,000'



- ### GENERAL NOTES
- BOUNDARY AND TOPOGRAPHICAL INFORMATION SHOWN ARE PER DRAWINGS PREPARED BY PETULLA SURVEYING, INC., DATED 9/20/16.
  - CONTRACTOR SHALL VERIFY ALL ELEVATIONS PRIOR TO CONSTRUCTION AND BRING ANY DISCREPANCIES TO THE ATTENTION OF THE ENGINEER OR ARCHITECT.
  - CONTRACTOR SHALL LOCATE AND MAINTAIN IN GOOD WORKING ORDER ALL ABOVE GROUND AND BELOW GROUND UTILITIES. CONTRACTOR SHALL COORDINATE THE RELOCATION OR ALTERATION OF EXISTING UTILITIES AS MAY BE REQUIRED.
  - ALL ON-SITE CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF FRUITLAND PARK, LAKE COUNTY PUBLIC SERVICES, FLORIDA BUILDING CODE, AND ALL OTHER APPLICABLE CODES.
  - ALL DISTURBED OPEN AREAS SHALL BE SODDED OR SEEDED AND MULCHED IMMEDIATELY FOLLOWING COMPLETION OF THE BUILDING CONSTRUCTION AS SHOWN ELSEWHERE IN THESE PLANS.
  - CONTRACTOR SHALL SUPPLY THE ENGINEER WITH "AS-BUILT" CONDITIONS OF ACTUAL CONSTRUCTION.
  - CONSTRUCTION SURVEYING SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR UNLESS OTHERWISE SPECIFIED.
  - CONTRACTOR TO PAY COST OF WET TAPS INTO CITY OF FRUITLAND PARK WATER MAIN.
  - ALL WATER & SEWER LINE CONSTRUCTION SHALL BE DONE IN ACCORDANCE WITH CITY OF FRUITLAND PARK REQUIREMENTS.
  - ANY SOIL MATERIAL (EITHER ON-SITE OR IMPORTED) UTILIZED FOR THE CONSTRUCTION OF RETENTION SWALES OR RETENTION PONDS SHALL BE CLEAN FINE SAND (SP) AS DEFINED BY THE UNIFIED SOIL CLASSIFICATION SYSTEM. FINES (MATERIAL PASSING THE NO. 200 SIEVE) SHALL BE LESS THAN 5%.
  - THE OWNER WILL OBTAIN A NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER PERMIT AS REGULATED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP). CONTRACTOR SHALL BECOME FAMILIAR WITH THE NPDES PERMITTING REQUIREMENTS, DEVELOP AND IMPLEMENT A STORMWATER POLLUTION PREVENTION PLAN (SWPPP). THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING THAT THE CONSTRUCTION SITE IS IN COMPLIANCE WITH NPDES REGULATIONS AND WILL BE RESPONSIBLE FOR ANY VIOLATIONS CITED BY DEP DURING CONSTRUCTION. INFORMATION PERTAINING TO THE NPDES PROGRAM IS AVAILABLE ON LINE AT [WWW.DEP.STATE.FL.US/WATER/STORMWATER/NPDES](http://WWW.DEP.STATE.FL.US/WATER/STORMWATER/NPDES) OR BY CALLING FDEP NPDES STORMWATER SECTION AT 850-245-7522.

### LEGAL DESCRIPTION

The East Half of the Southwest Quarter of the Northeast Quarter of the Southwest Quarter, in Section 5, Township 19 South, Range 24 East, Lake County, Florida, Less the North 431.07 feet, Also Less and Except the following: Commence at a car axle with identification located at the Northwest corner of the Southwest Quarter of Section 4, Township 19 South, Range 24 East, Lake County, Florida; thence run South 00°34'30" West, along the West line of the Southwest Quarter of said Section 4, a distance of 12987.59 feet to a point on the existing North Right of Way Line of County Road 466A as depicted Road Map 2, Page 118, in the Public Records of Lake County, Florida; thence departing said West Line run South 89°04'41" East, along said existing Right of Way Line, a distance of 1655.31 feet to the Point of Beginning, said point being on the West Line of a parcel of land described in Official Records Book 1224, Page 1302, of the Public Records; thence, departing said West Line, a distance of 108.81 feet to a point on the aforesaid existing North Right of Way Line, a distance of 34.00 feet to the point of tangency of a curve concave Southerly, having a radius 34,441.41 feet, a chord bearing of South 88°56'42" East and a chord distance of 159.95 feet; thence run Easterly along the arc of said curve, through a central angle of 00°15'58", a distance of 159.95 feet; thence departing said curve, run North 45°38'53" East, a distance of 64.04 feet; thence run North 00°34'21" East, a distance of 28.86 feet; thence run South 89°25'39" East, a distance of 18.55 feet to a point on the East line of the East Half of the Southwest Quarter of the Northeast Quarter of the Southwest Quarter of said Section 4, 22, Page 53, of said Public Records; thence run South 00°34'21" West, along said existing Right of Way Line, a distance of 108.81 feet to a point on the aforesaid existing North Right of Way Line of County Road 466A, said point being on a curve concave Southerly, having a radius of 34,407.41 feet, chord bearing of North 88°53'35" West and a chord distance of 222.05 feet; thence, departing said existing West Right of Way Line from a tangent bearing of North 88°42'29" West, run Westerly along said existing North Right of Way Line and arc of said curve, through a central angle of 00°22'11", a distance of 222.05 feet to the point of tangency; thence run North 89°04'41" West, along said existing North Right of Way Line, a distance of 109.02 feet to the Point of Beginning.

### SITE DATA

PROJECT AREA = 55,662 sq.ft. (1.28 ac.)

EXISTING IMPERVIOUS AREA = 6,397 sq.ft. (0.15 ac.)  
EXISTING IMPERVIOUS AREA TO REMAIN = 0 sq.ft. (0 ac.)  
PROPOSED IMPERVIOUS AREA = 32,878 sq.ft. (0.75 ac.)  
PERCENT IMPERVIOUS AREA = 59.07% (of total area)  
MINIMUM OPEN SPACE = 30%  
OPEN SPACE PROVIDED = 40.93%

FLOOD ZONE = "X"  
ZONING = "C-2"

EXISTING USE OF SITE = RESIDENTIAL  
PROPOSED USE OF SITE = SHOPPING CENTER

PROPOSED BUILDING SQUARE FOOTAGE = 7,500 sq.ft. (1 STORY)

HEIGHT OF BUILDING = 15'  
MAX. NUMBER OF EMPLOYEES = 10 EMPLOYEES

PARKING REQUIRED = 30 spaces  
SHOPPING CENTER = 1 space per 250 sq.ft.

PARKING PROVIDED = 35 spaces

BUILDING SETBACKS: FRONT = 50'  
SIDE = 10'/0'  
REAR = 10'

LANDSCAPE BUFFERS: FRONT = 15'  
SIDE = 10'  
REAR = 10' APPROVED BY VARIANCE (#2017-007)

TRAFFIC ESTIMATE:  
ITE LAND USE = 820 (SHOPPING CENTER)  
ADF = 42.94 x 7.5 = 322 TRIPS / DAY  
ROSE AVENUE = 161 TRIPS / DAY (50%)  
CR 466A = 161 TRIPS / DAY (50%)

ELEVATIONS BASED ON N.A.V.D. 1988 VERTICAL DATUM

SHEET INDEX	
C1.1	COVER SHEET
C1.2	STORMWATER POLLUTION PREVENTION PLAN
C2.1	GEOMETRY PLAN
C3.1	GRADING & UTILITY PLAN
C4.1-C4.3	DETAIL SHEETS

**OWNER**  
Patricia Ann Pospisil  
Sunshine Properties & Rentals, Inc.  
1523 Grove Ave  
Leesburg, Florida 34748  
Phone (352) 516-6076

**ENGINEER**  
Keith E. Riddle, P.E.  
Riddle - Newman Engineering, Inc.  
115 North Canal Street  
Leesburg, Florida 34748  
Phone (352) 787-7482  
Fax (352) 787-7412

**SURVEYOR**  
Edward R. Petulla, PLS  
Petulla Surveying, Inc.  
101 Weber Avenue  
Leesburg, Florida 34748  
Phone (352) 516-0731  
Fax (352) 315-0500

RIDDLE - NEWMAN ENGINEERING, INC.  
115 NORTH CANAL STREET  
LEESBURG, FLORIDA 34748  
PHONE (352) 787-7482  
FAX (352) 787-7412  
keith@riddlenewman.com  
CA# 00002883

**RIDDLE NEWMAN ENGINEERING INC.**

REV #2  
REV #4  
REV #3  
REV #2  
REV #1

4/21/17

REVISOR PER FRUITLAND PARK

DATE: 3/24/17  
SCALE: 1"=1,000'  
CHECKED: K.E.R.  
DRAWN: R.S.H.

PROJECT NO. 16-38STATE OF FLA. REG. NO. 38800  
KEITH E. RIDDLE, P.E.  
REGISTERED PROFESSIONAL ENGINEER

COVER SHEET

SUNSHINE PROPERTIES & RENTALS  
FRUITLAND PARK  
FLORIDA

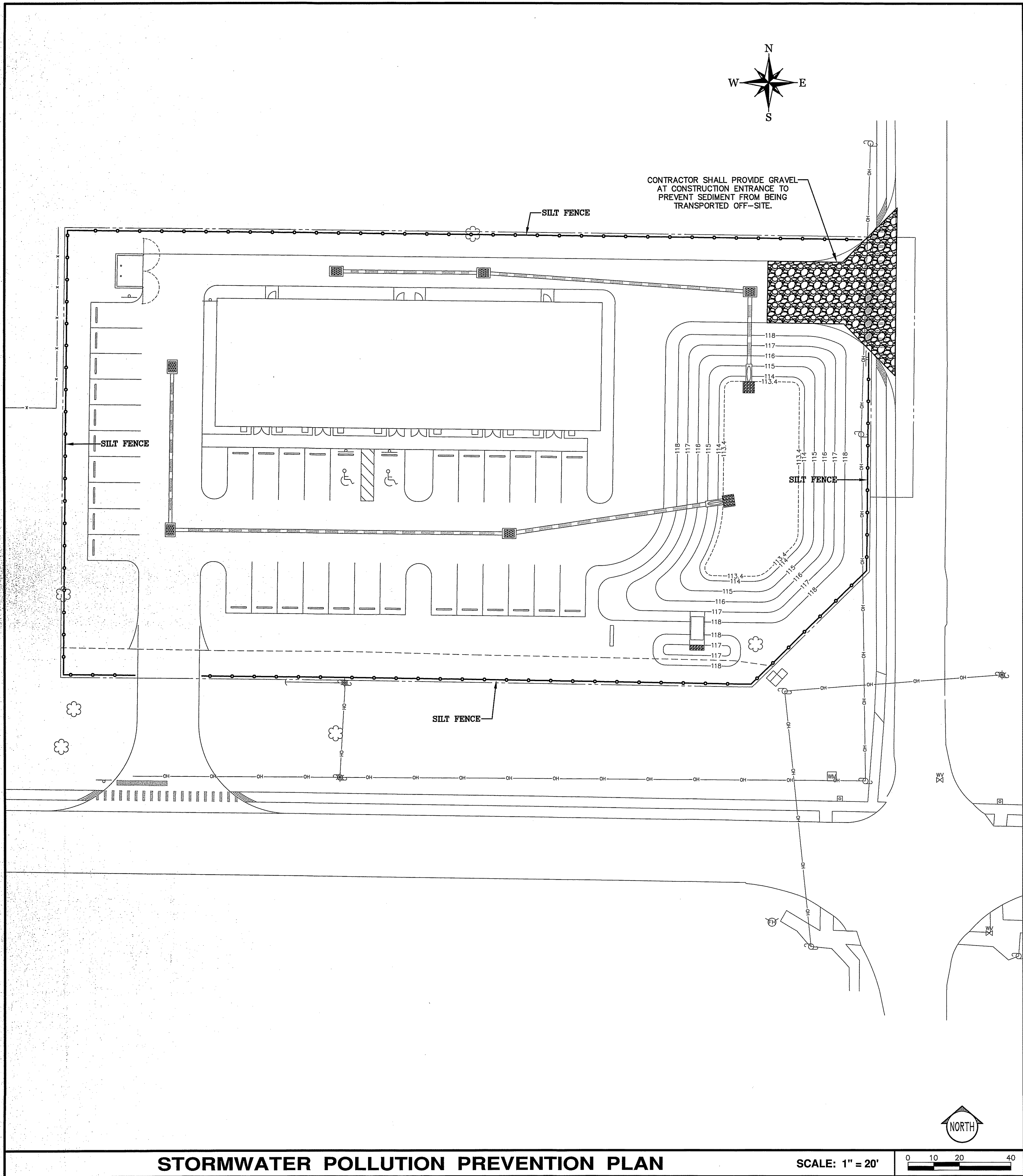
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FILE: 16-38\Sunshine Properties & Rentals

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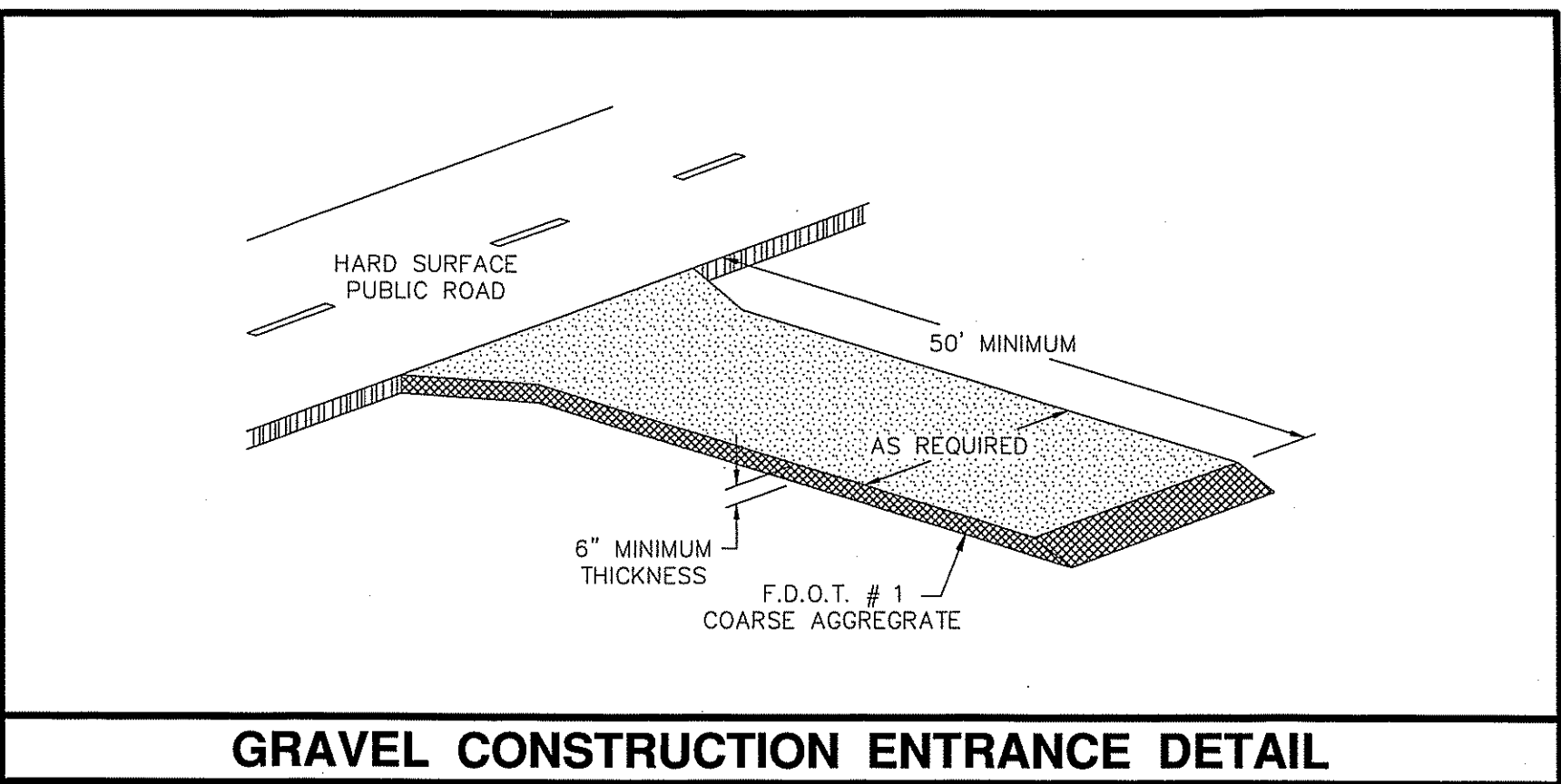
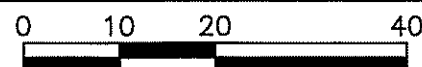


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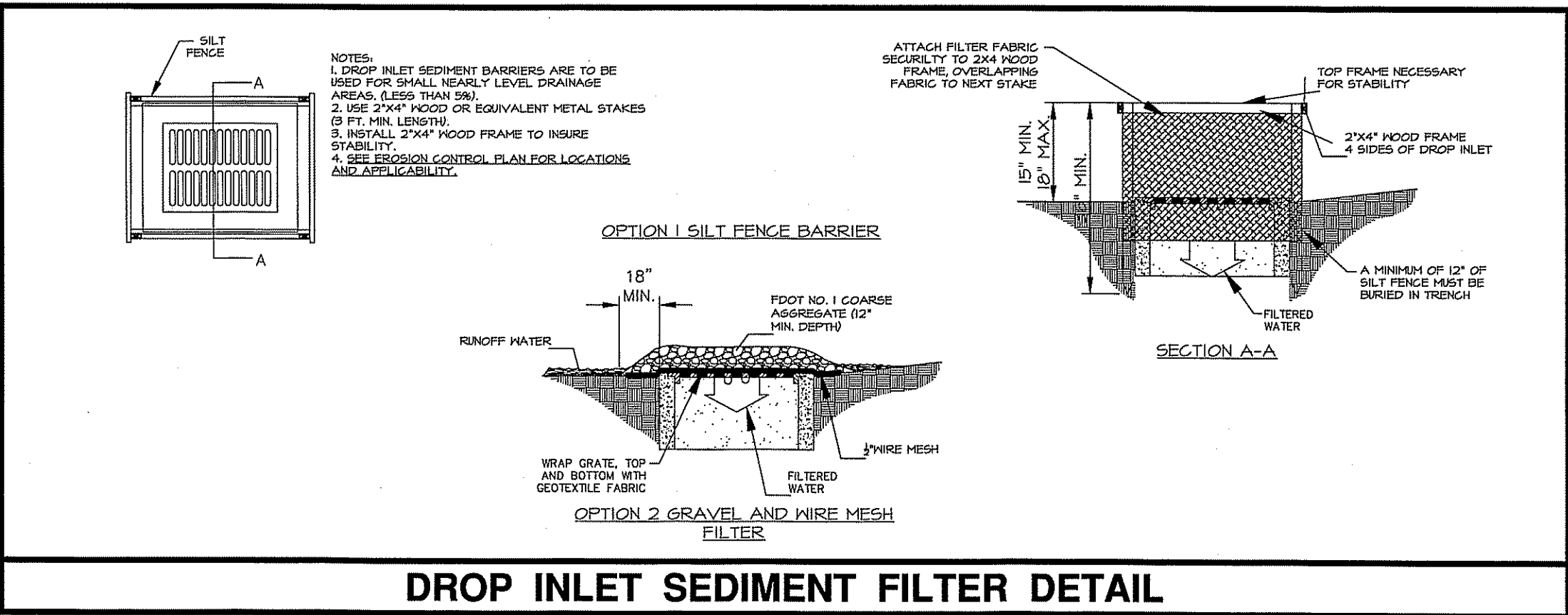


STORMWATER POLLUTION PREVENTION PLAN

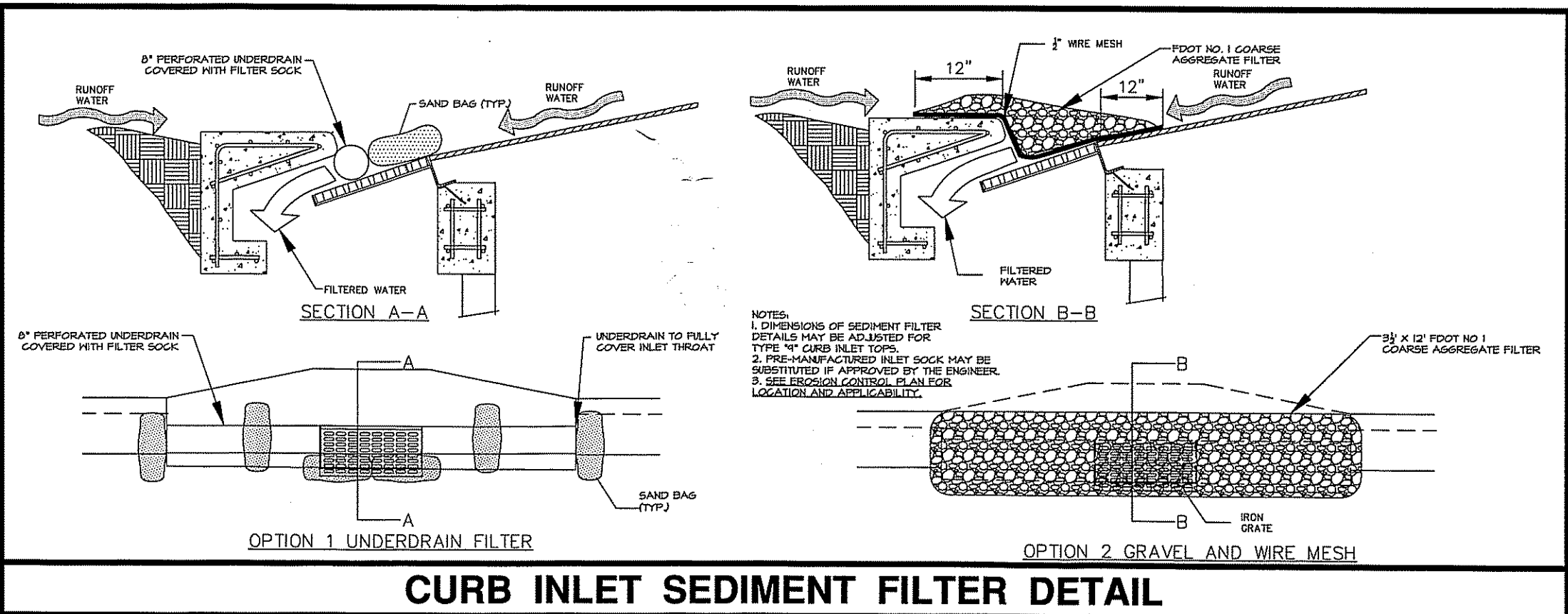
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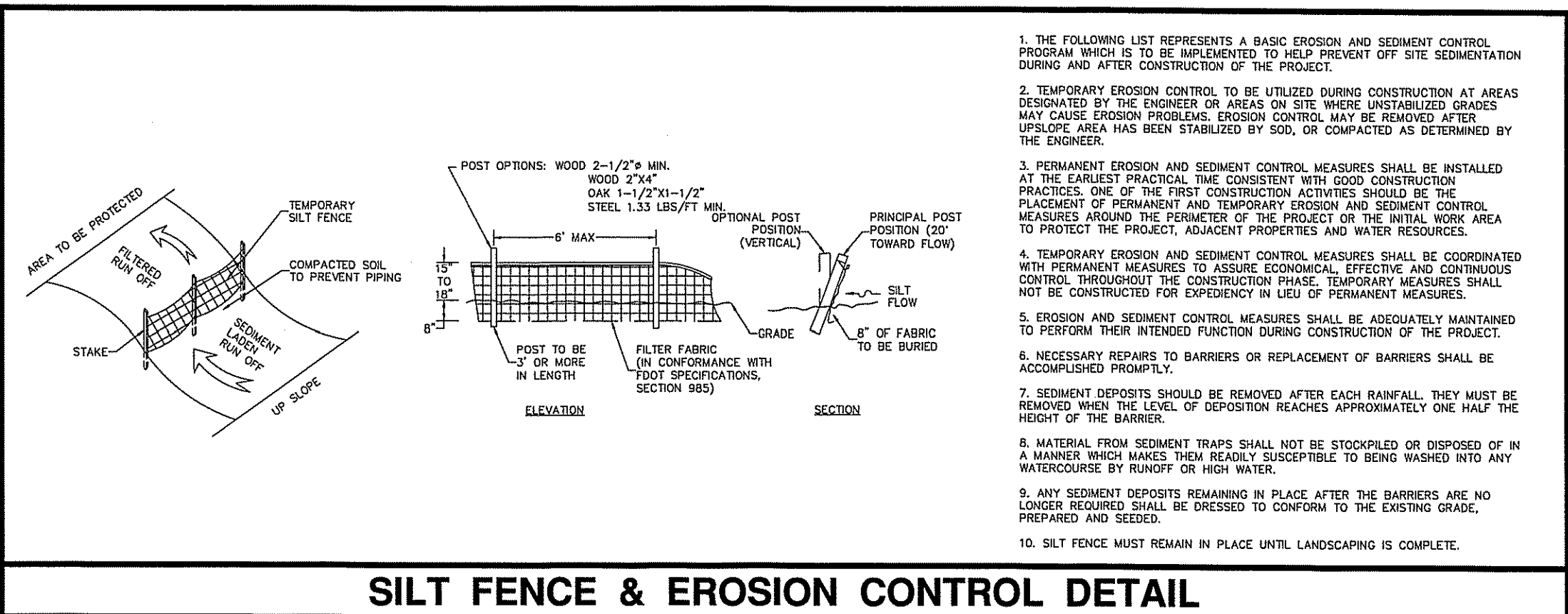
GRAVEL CONSTRUCTION ENTRANCE DETAIL



DROP INLET SEDIMENT FILTER DETAIL



CURB INLET SEDIMENT FILTER DETAIL



SILT FENCE & EROSION CONTROL DETAIL

NPDES Requirements

- Federal Law prohibits all point source discharge of pollutants, which includes the discharge of stormwater associated with large (greater than 5 acres) construction activities or small (less than 5 acres and greater than 1 acre) construction activities, to waters of the United States without a National Pollutant Discharge Elimination System (NPDES) permit. Under the State of Florida's authority to administer the NPDES stormwater program, operators that have stormwater discharge associated with large or small construction activities to surface waters of the State, including through a Municipal Separate Storm Sewer System (MS4, i.e. Town, City or County), shall obtain coverage either under a Generic permit or an Individual permit.
- The owner will obtain the NPDES permit during the permitting process.
- The Contractor shall prepare the Storm Water Pollution Prevention Plan (SWPPP). Contractor may obtain information pertaining to the NPDES program online at [www.dep.state.fl.us/water/stormwater/npdes](http://www.dep.state.fl.us/water/stormwater/npdes). The Contractor shall be responsible for maintenance of the site in accordance with the SWPPP. The Contractor will be required to comply with all requirements of the SWPPP and have it posted on-site along with the Erosion Control Plan, the NPDES permit, and the completed Inspection Report Forms. The Contractor shall be responsible for all erosion control practices defined in the SWPPP and associated penalties for not complying with the NPDES requirements contained in the SWPPP and the NPDES permit. The cost of all compliance related activities shall be included in the bid submitted by the Contractor.
- The NPDES permit requires at least weekly inspections of the site and inspections within 24 hours following any rainfall event exceeding 0.5" inches. The Contractor is responsible for the weekly inspections and post-rainfall event inspections and these inspections are required to be made by a "Qualified" inspector. These inspections must document compliance with the permit and the SWPPP and the inspector shall complete the Stormwater Pollution Prevention Plan Inspection Report Form. The Contractor can obtain a sample copy of the Inspection Report Form from the Engineer. The Contractor can contact the FDEP at (850) 245-7522 for additional information on qualified inspectors or additional information on the NPDES requirements.

NPDES REQUIREMENTS

FILE: 16.38 Sunshine Properties & Rentals

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STORMWATER POLLUTION PREVENTION PLAN

SUNSHINE PROPERTIES & RENTALS

FRUITLAND PARK

FLORIDA

SHEET NO.

C1.2

REVISIONS

REV #	DESCRIPTION	DATE
REV #1	REVISED PER FRUITLAND PARK	4/21/17
REV #2		
REV #3		
REV #4		
REV #5		

DESIGNED: R.S.H.

CHECKED: K.E.R.

SCALE: 1"=20'

DATE: 3/24/17

PROJECT NO: 16.38

KETH E. RIDDLE, P.E.

FLA. REGS. NO. 36800

16.38

RIDDLE - NEWMAN ENGINEERING, INC.

115 NORTH CANAL STREET

LEESBURG, FLORIDA 34446

PHONE (352) 787-7482

FAX (352) 787-7412

keith@riddle-n.com

CA# 0002883

ESTABLISHED 1981

4/24/2017 9:44:00 AM RSH

BOUNDARY LINE TABLE		
LINE	BEARING	DISTANCE
L9	N 89°25'39" W	16.55'
L10	S 00°34'21" W	28.86'
L11	N 45°38'53" E	64.04'

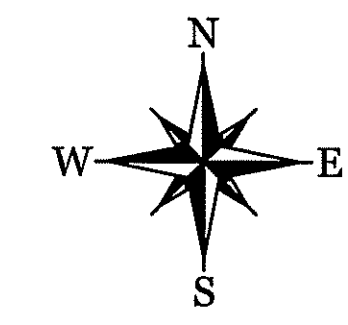
EASEMENT LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 88°35'10" W	61.88'
L2	N 89°13'42" W	50.00'
L3	S 88°18'16" E	50.09'
L4	N 88°44'00" W	50.08'
L5	N 88°41'47" W	50.08'
L6	S 81°41'01" E	15.38'
L7	S 45°26'19" W	11.58'
L8	N 00°34'24" E	11.53'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	34441.41'	159.97'	159.97'	S 88°56'30" E	0°15'58"
C2	34407.41'	222.05'	222.05'	S 88°53'35" E	0°22'10"



# DEMOLITION PLAN

SCALE: 1"=20'



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DEMOLITION PLAN

SUNSHINE PROPERTIES & RENTALS

FLORIDA

FRUITLAND PARK

SHEET NO.

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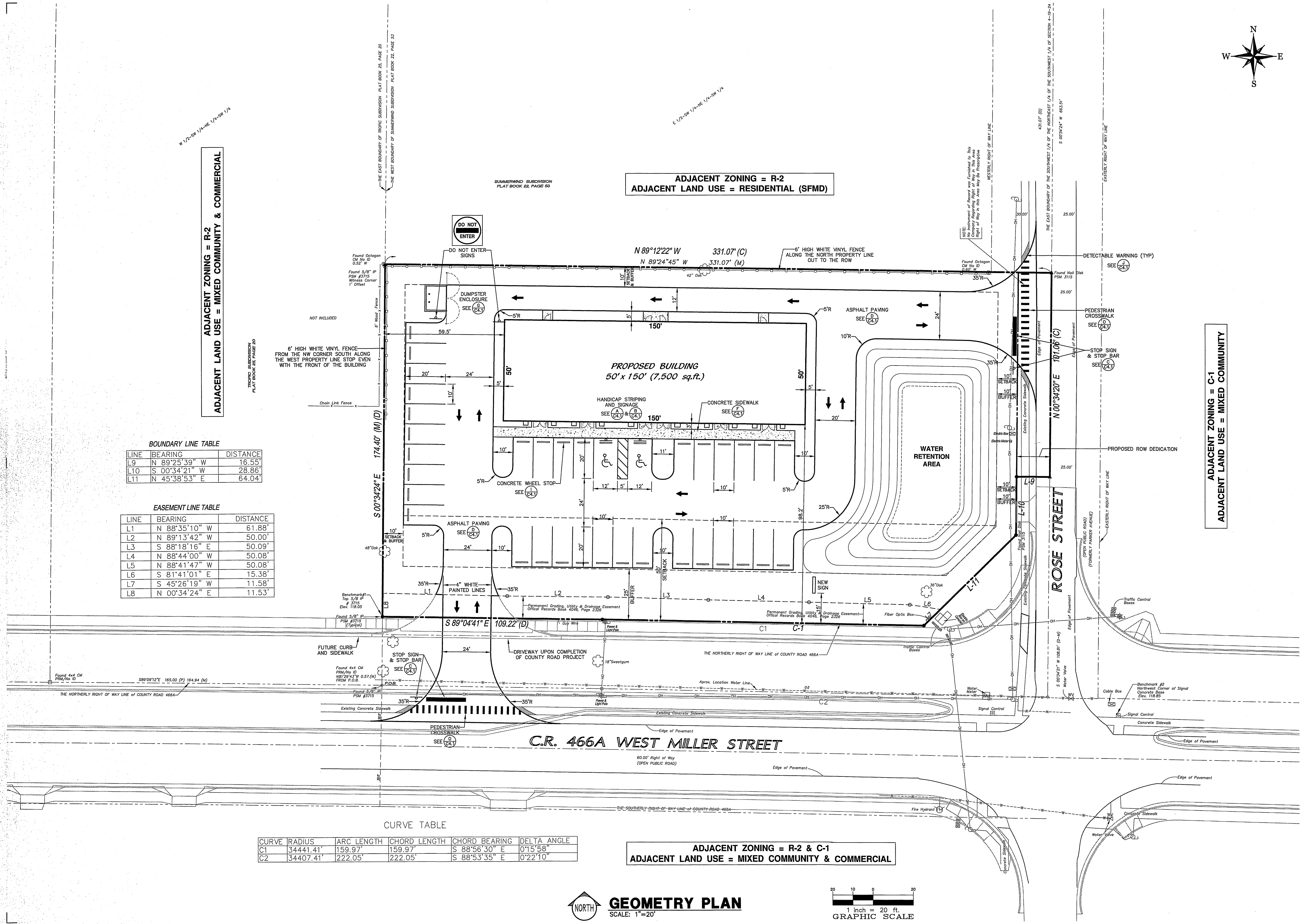
PROJECT NO.

REVISION

REVISION



4/24/2017 9:44:19 AM, RSH



ADJACENT ZONING = R-2  
ADJACENT LAND USE = MIXED COMMUNITY & COMMERCIAL

BOUNDARY LINE TABLE

LINE	BEARING	DISTANCE
L9	N 89°25'39" W	16.55'
L10	S 00°34'21" W	28.86'
L11	N 45°38'53" E	64.04'

EASEMENT LINE TABLE

LINE	BEARING	DISTANCE
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L3	S 88°18'16" E	50.09'
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CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	34441.41'	159.97'	159.97'	S 88°56'30" E	0°15'58"
C2	34407.41'	222.05'	222.05'	S 88°53'35" E	0°22'10"

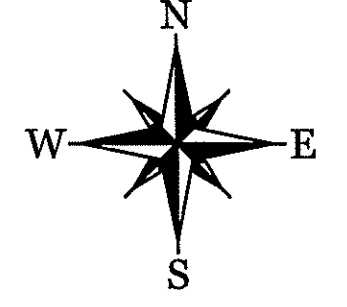
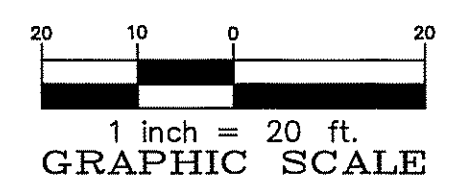
ADJACENT ZONING = R-2  
ADJACENT LAND USE = RESIDENTIAL (SFMD)

ADJACENT ZONING = R-2 & C-1  
ADJACENT LAND USE = MIXED COMMUNITY & COMMERCIAL

ADJACENT ZONING = C-1  
ADJACENT LAND USE = MIXED COMMUNITY



GEOMETRY PLAN  
SCALE: 1"=20'



FILE: \\16.38\Sunshine Properties & Rentals

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GEOMETRY PLAN

DRAWN: R.S.H.  
CHECKED: K.E.R.  
SCALE: 1"=20'  
DATE: 3/24/17  
PROJECT NO: 16.38

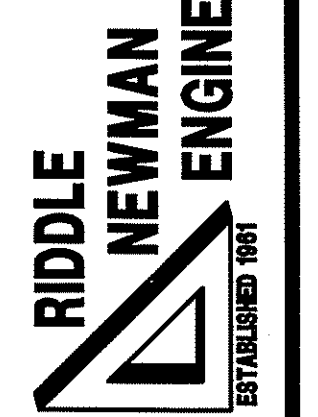
KEITH E. RIDDLE, P.E.  
FLA. REGIS. NO. 36800

REV #1  
REV #2  
REV #3  
REV #4  
REV #5  
REVISION PER FRUITLAND PARK 4/21/17

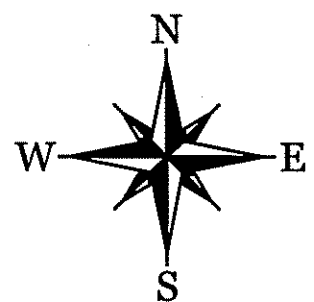
SUNSHINE PROPERTIES & RENTALS  
FRUITLAND PARK  
FLORIDA

SHEET NO.  
C2.1

RIDDLE - NEWMAN ENGINEERING, INC.  
115 NORTH CANAL STREET  
SUITE 200  
FRUITLAND PARK, FL 34748  
PHONE (352) 787-7482  
FAX (352) 787-7412  
keith@riddlenewman.com  
CA# 00002853







ALL SITE GRADING AND FILLING SHALL BE DONE IN ACCORDANCE WITH THE RECOMMENDATIONS BY ANDREYEV ENGINEERING DATED 10/20/16.

STORM DRAINAGE SCHEDULE			
INLET/MH#	GRATE ELEV.	INV. ELEV.	TYPE
101	118.50	115.50	"F"
102	118.50	115.00	"F"
103	118.00	114.50	"F"
104	118.00	115.00	"F"
105	118.00	114.50	"F"
106	118.00	114.00	"F"

**STORM SEWER NOTE:**  
ALL STORM INLETS SHALL BE TYPE "F" PRECAST CONCRETE INLETS WITH HEAVY DUTY GRATE IN ACCORDANCE WITH FDOT INDEX NO. 233.  
ALL STORM PIPING SHALL BE HANCO AASHTO HDPE STORM PIPE OR APPROVED EQUAL. PIPING SHALL CONFORM TO AASHTO M-294 PER FDOT REQUIREMENTS.

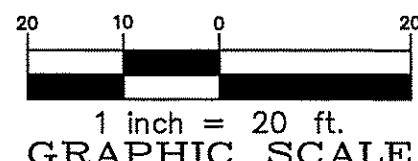
**VERTICAL DATUM:**  
ELEVATIONS BASED ON N.A.V.D. 1988 VERTICAL DATUM

CONTRACTOR SHALL OBTAIN COUNTY DRIVEWAY PERMIT FROM LAKE COUNTY PUBLIC WORKS PRIOR TO ANY WORK WITHIN THE R.O.W.



# GRADING & UTILITY PLAN

SCALE: 1"=20'



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GRADING & UTILITY PLAN

SUNSHINE PROPERTIES & RENTALS  
FRUITLAND PARK  
FLORIDA

SHEET NO.

C3.1

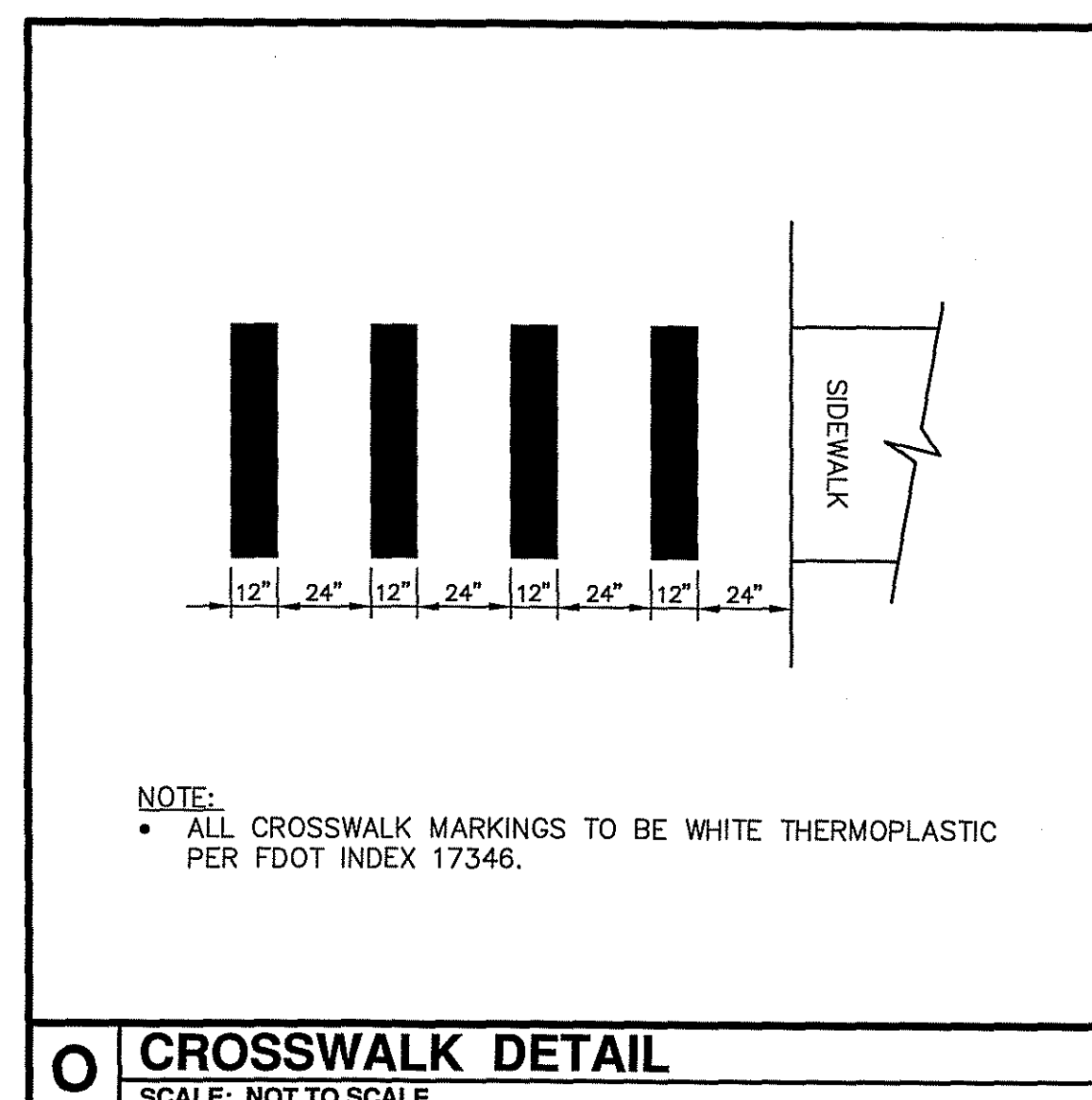
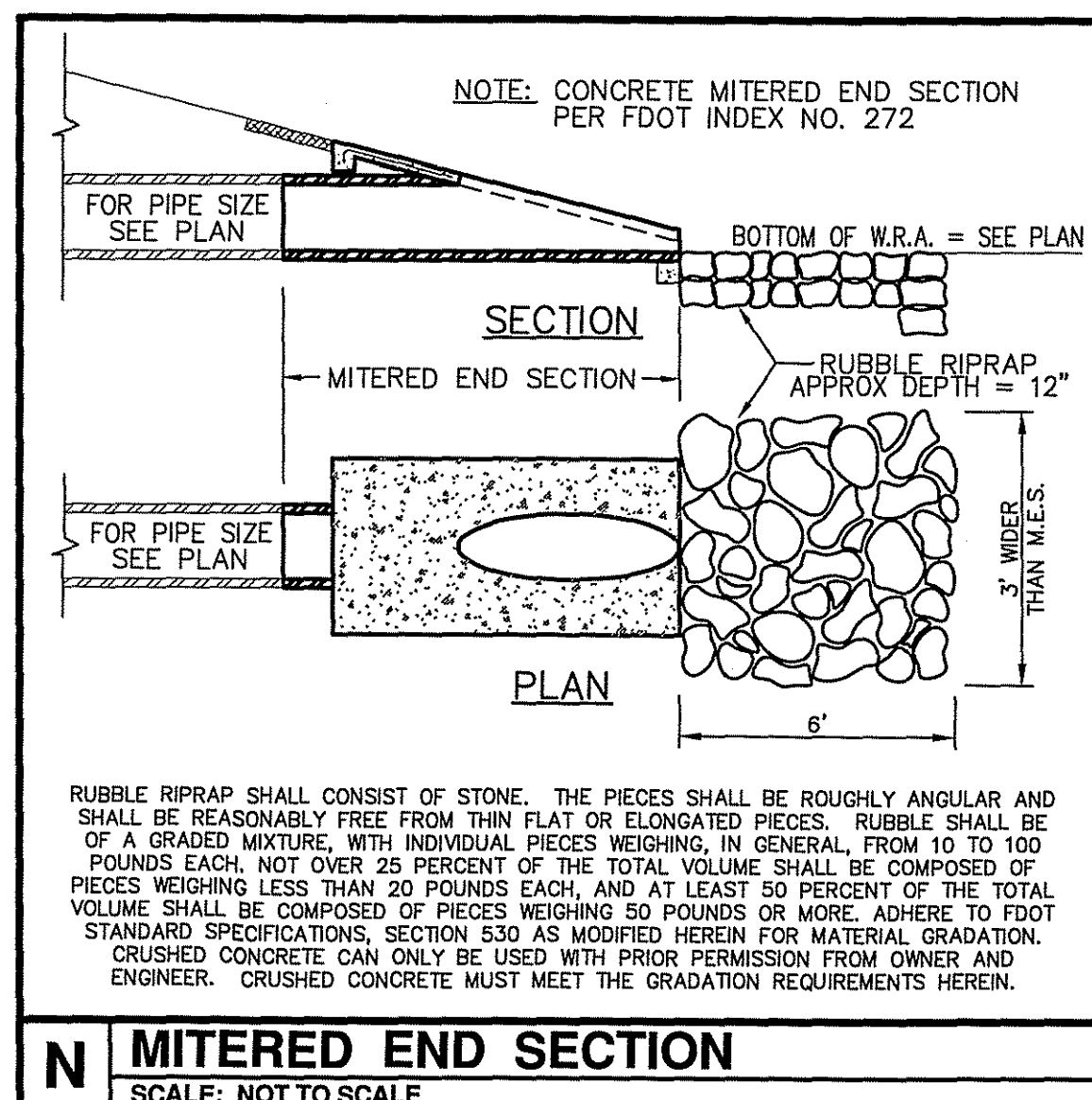
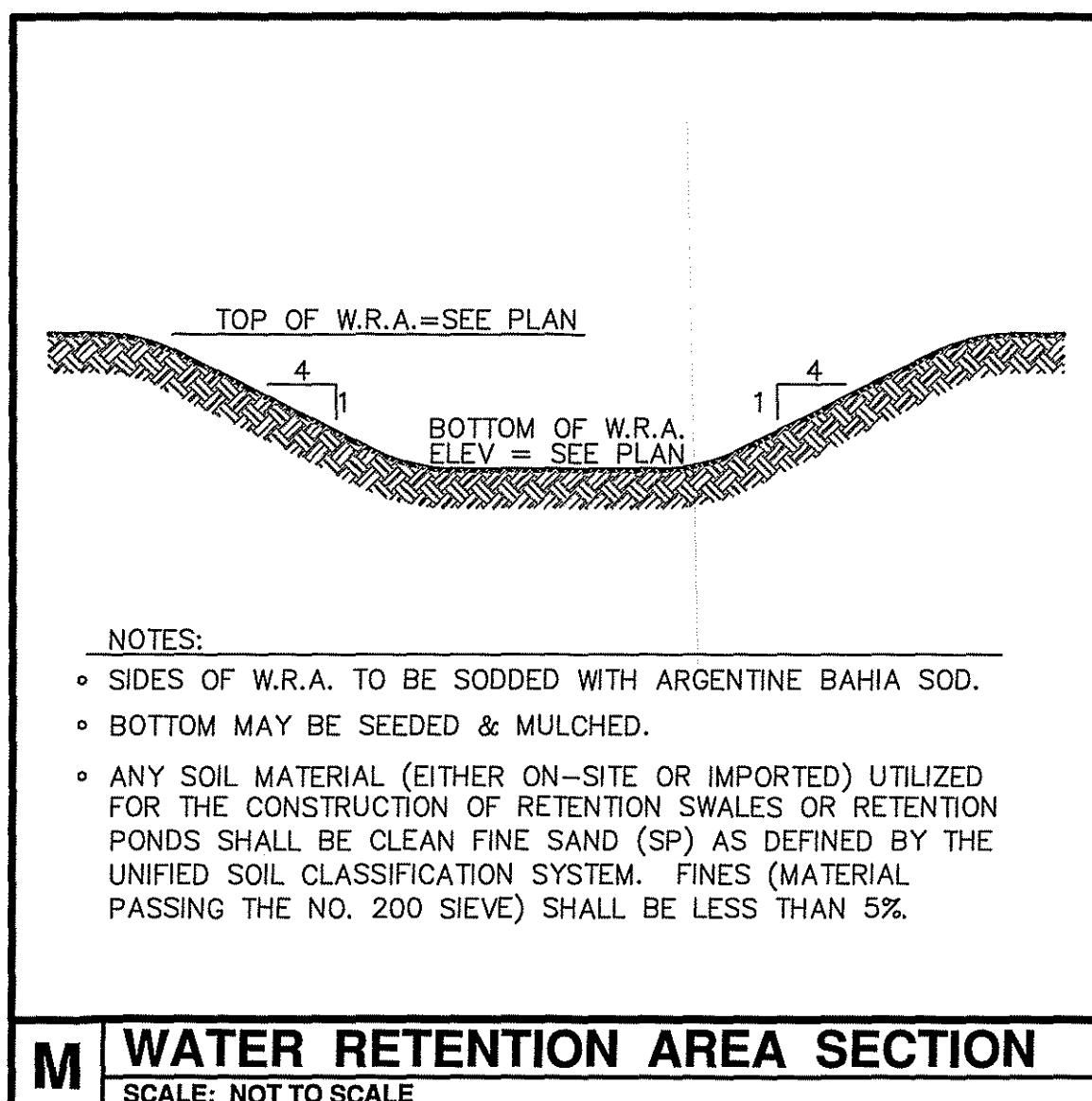
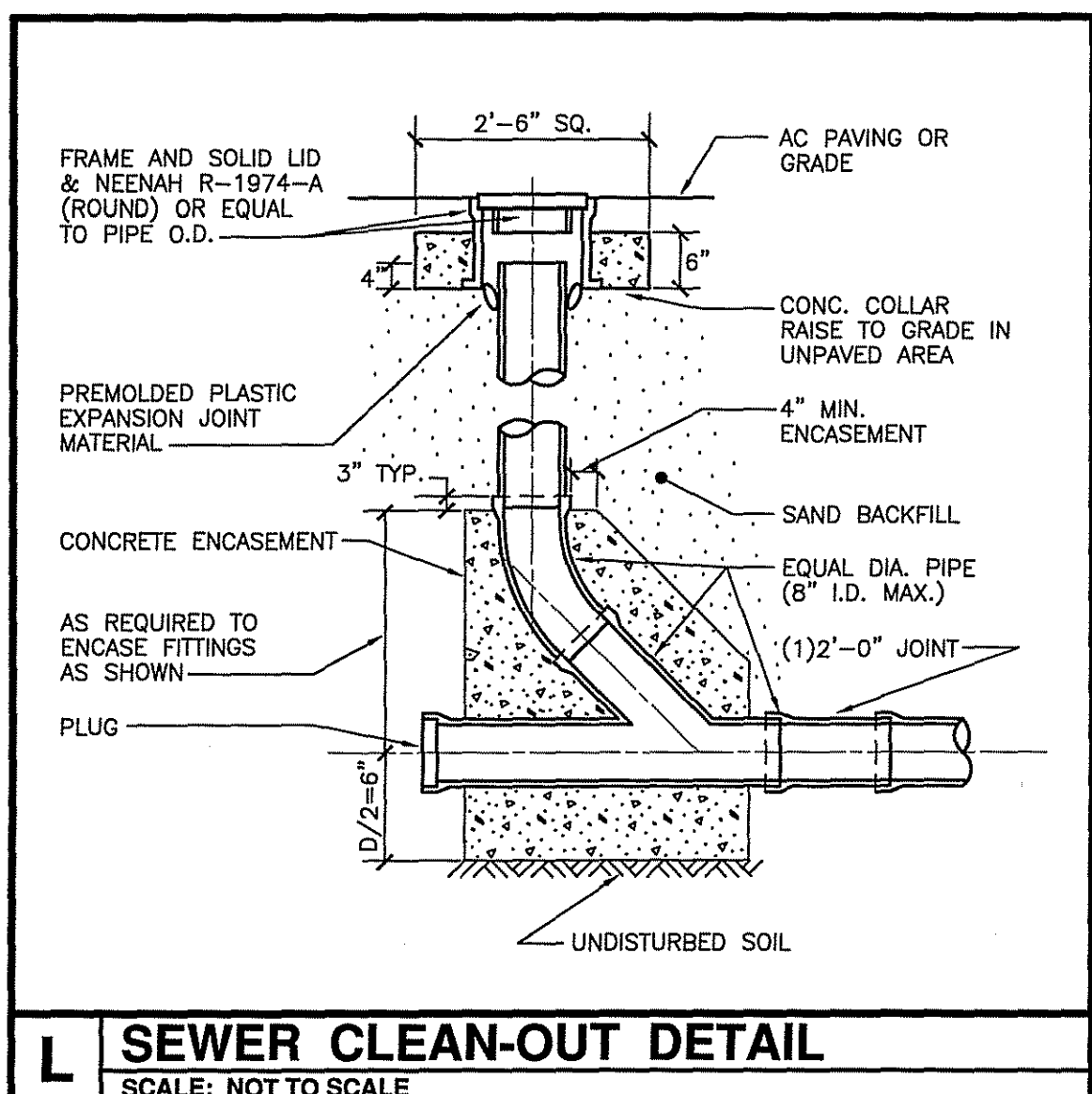
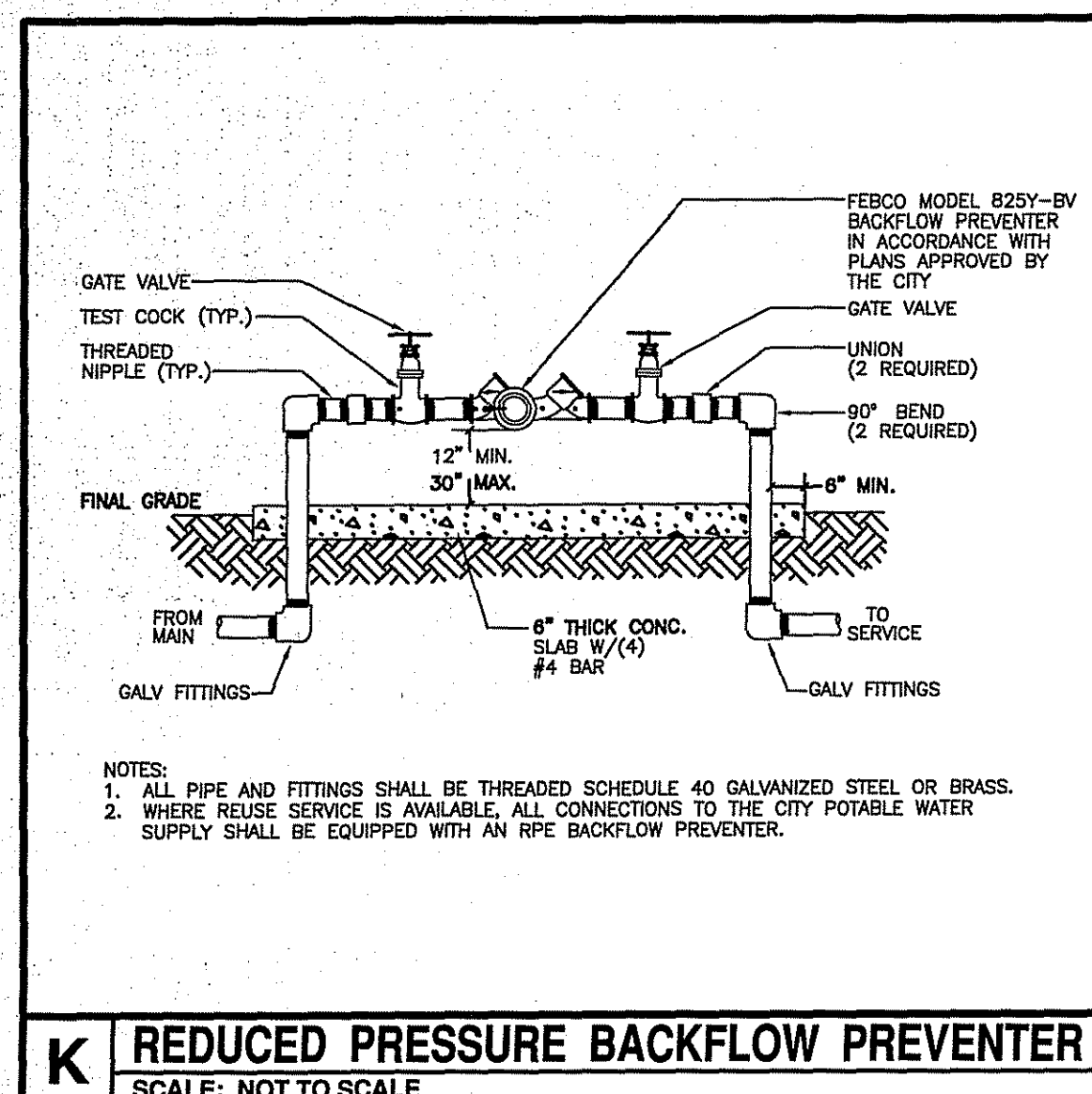
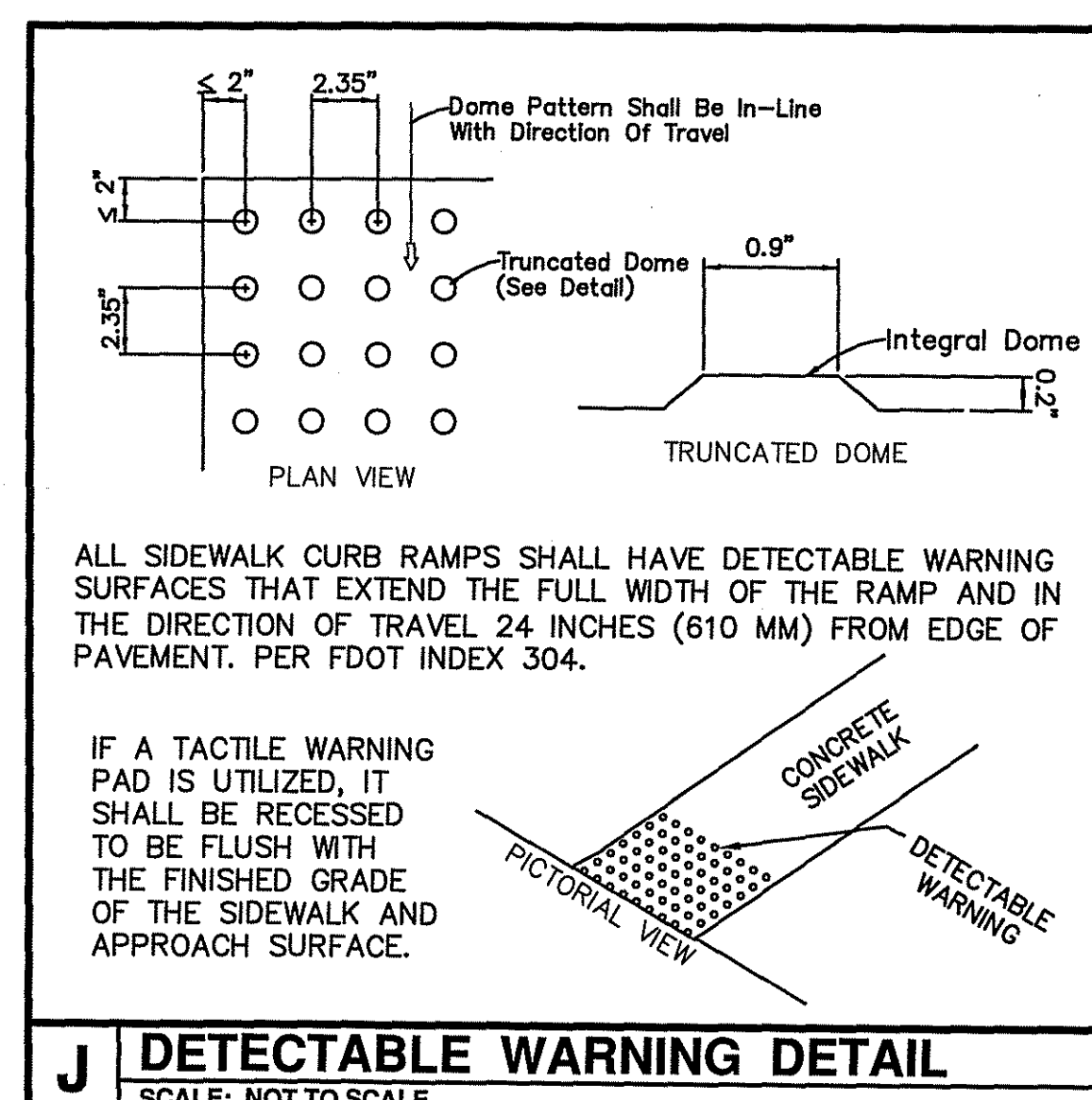
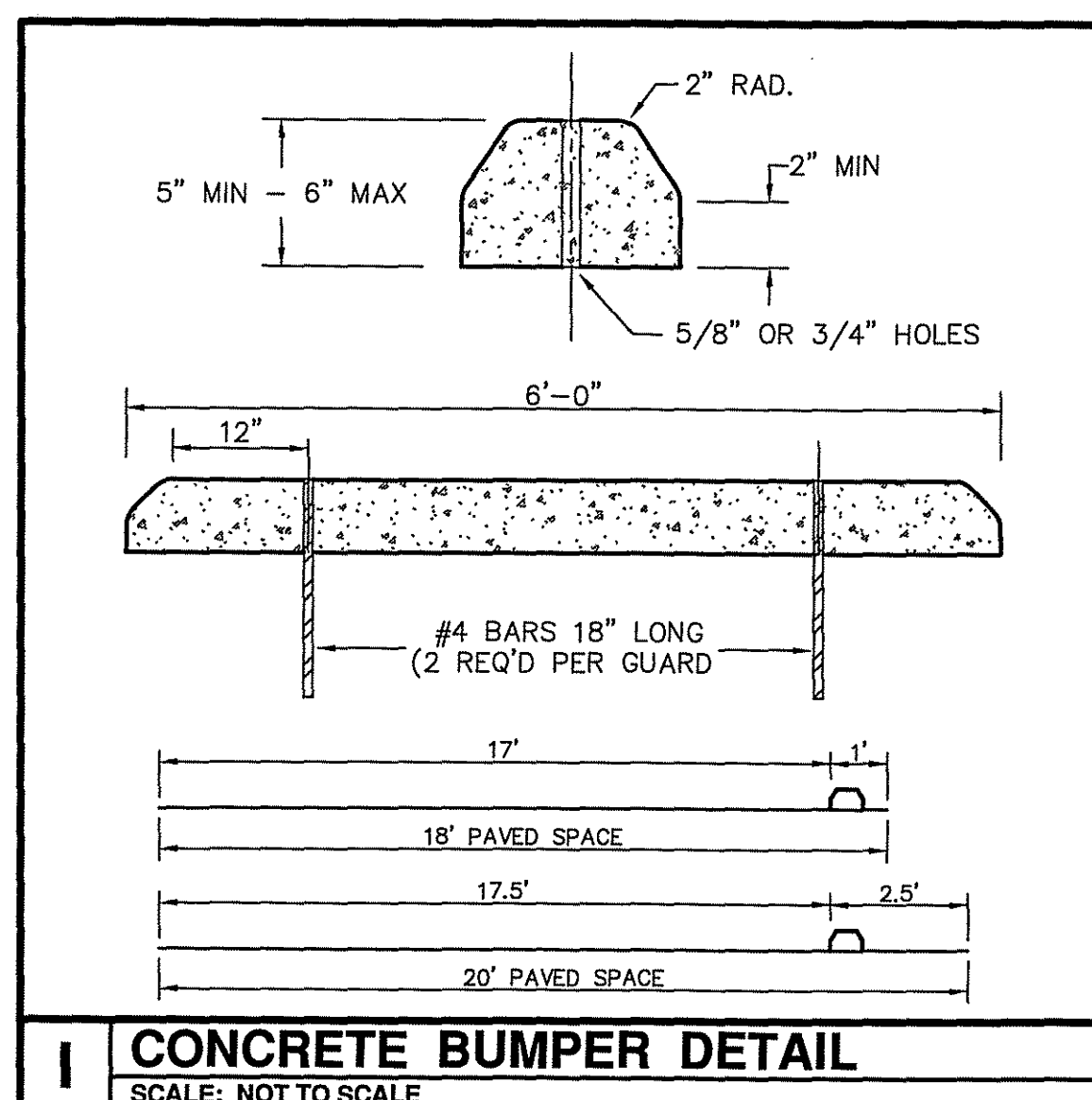
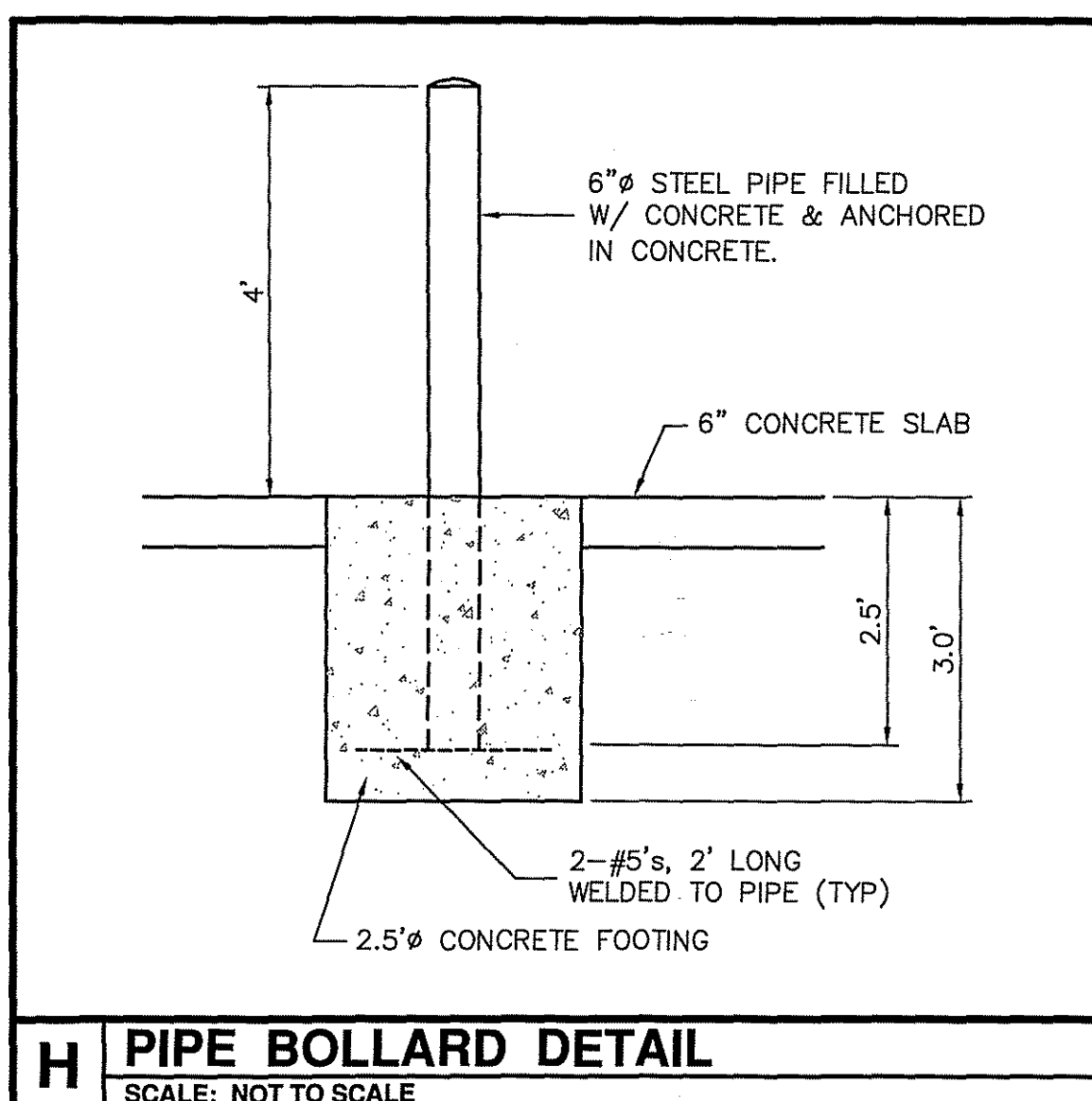
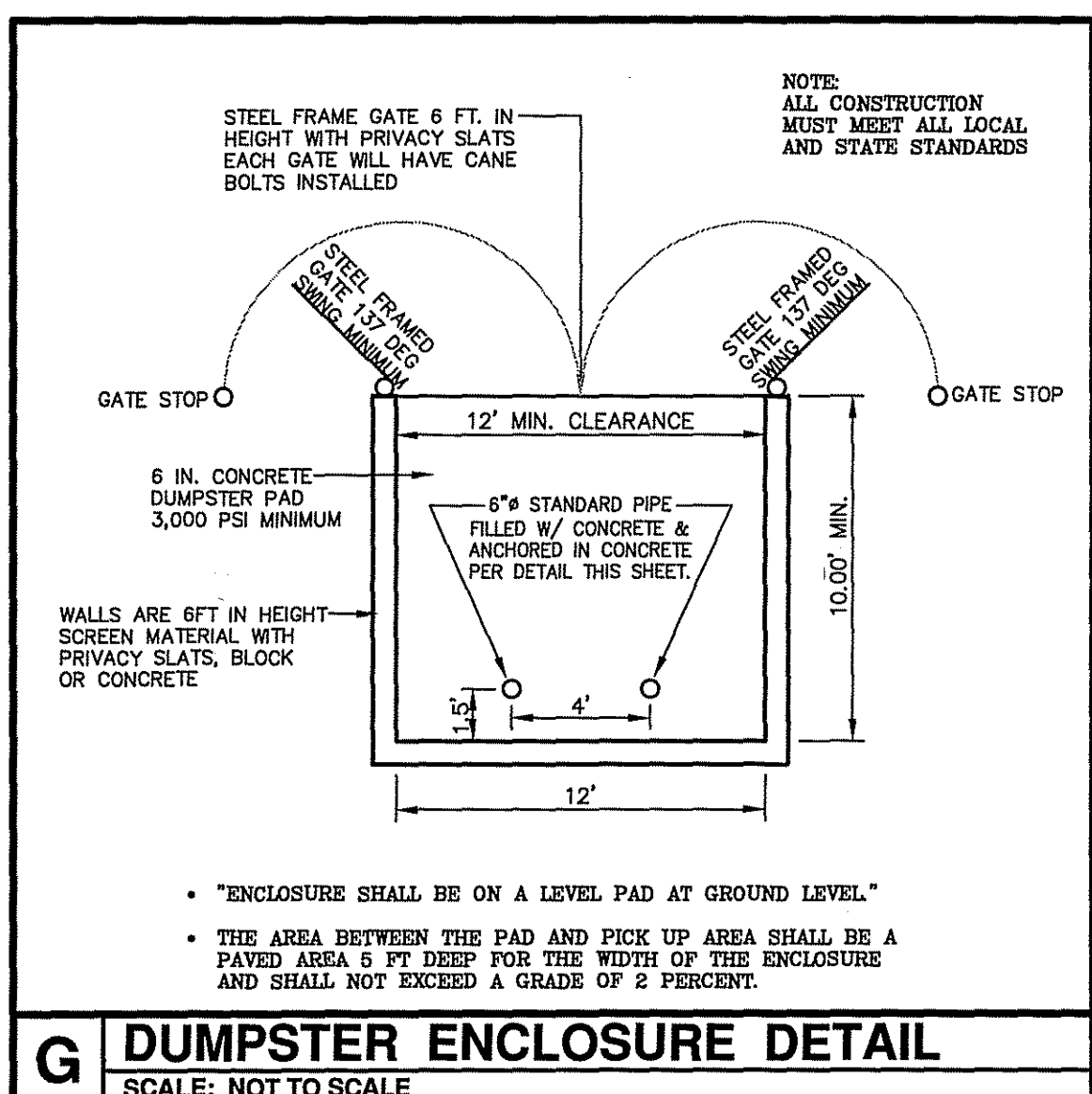
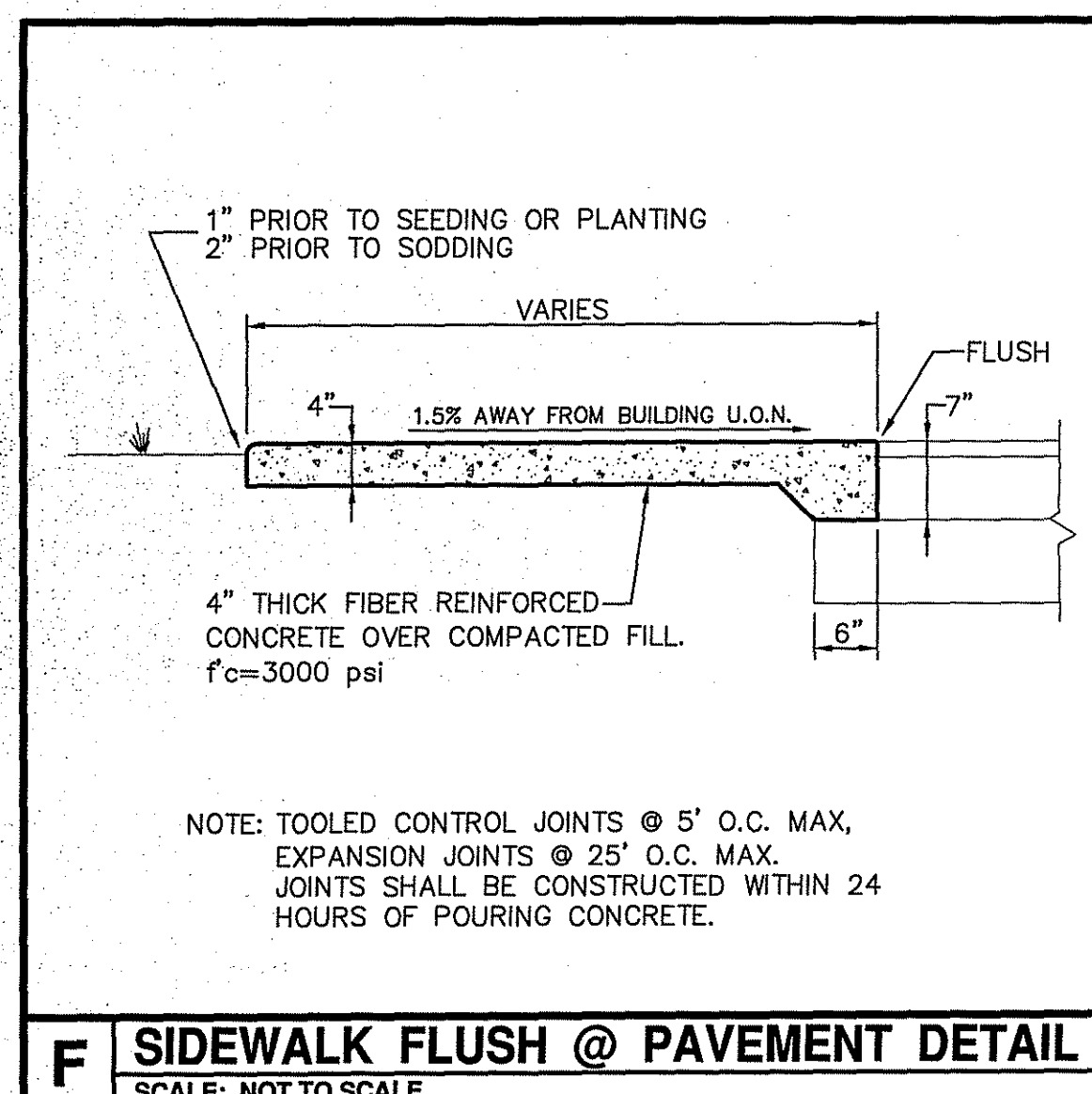
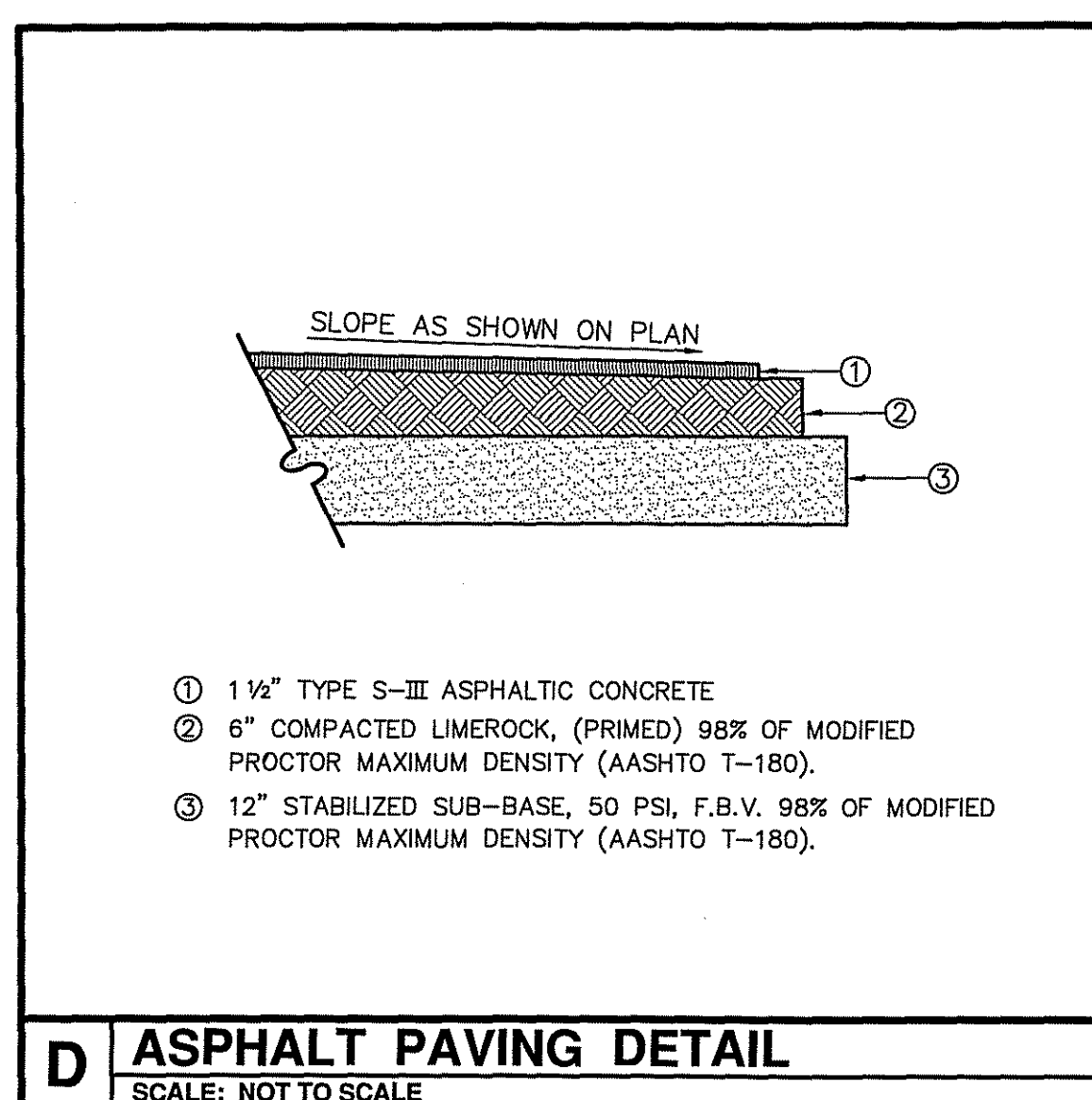
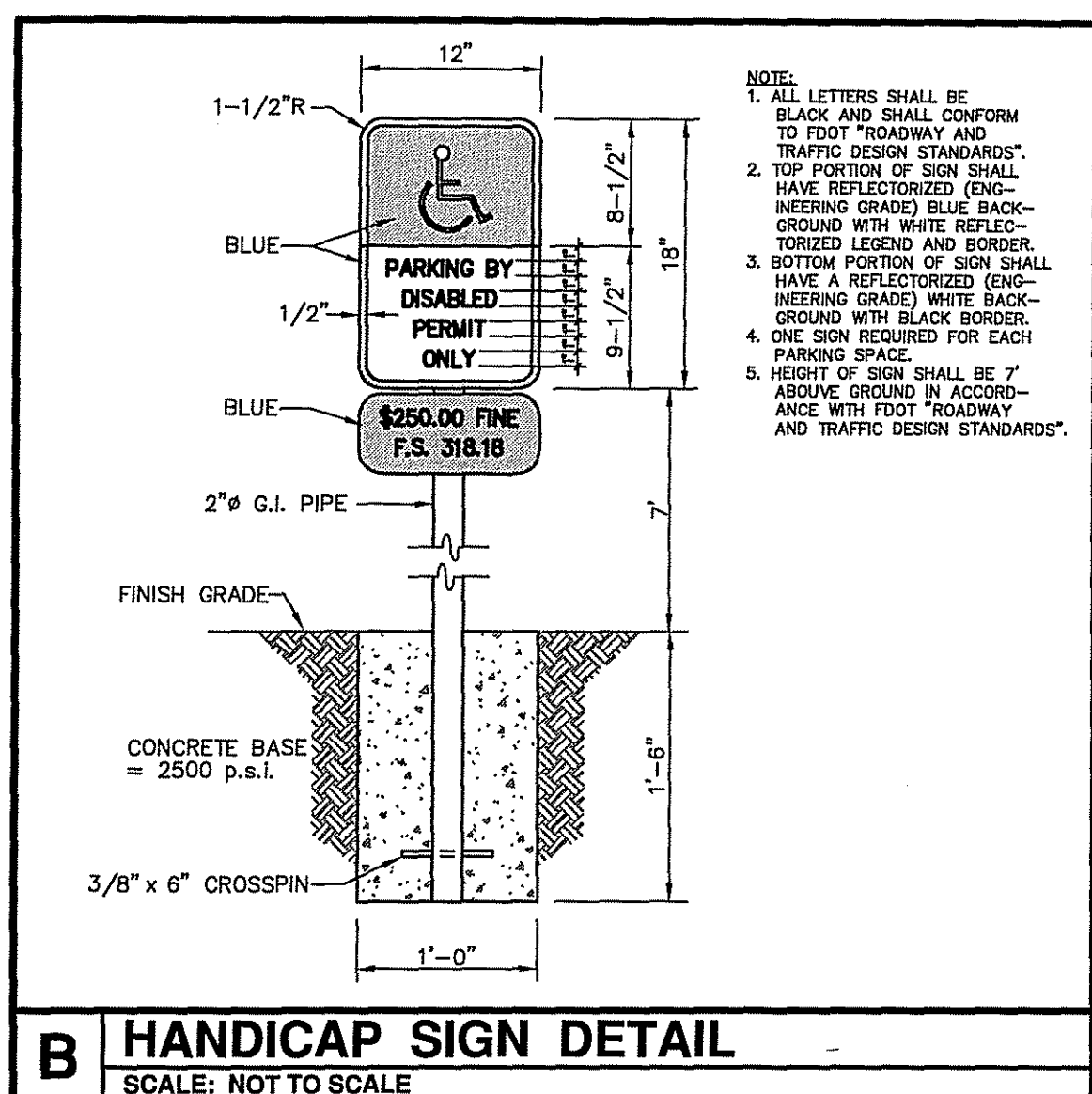
KEITH E. RIDDLE, P.E.  
FLA. REGIS. NO. 38800

DRAWN: R.S.H.  
CHECKED: K.E.R.  
SCALE: 1"=20'  
DATE: 3/24/17  
PROJECT NO: 16.38

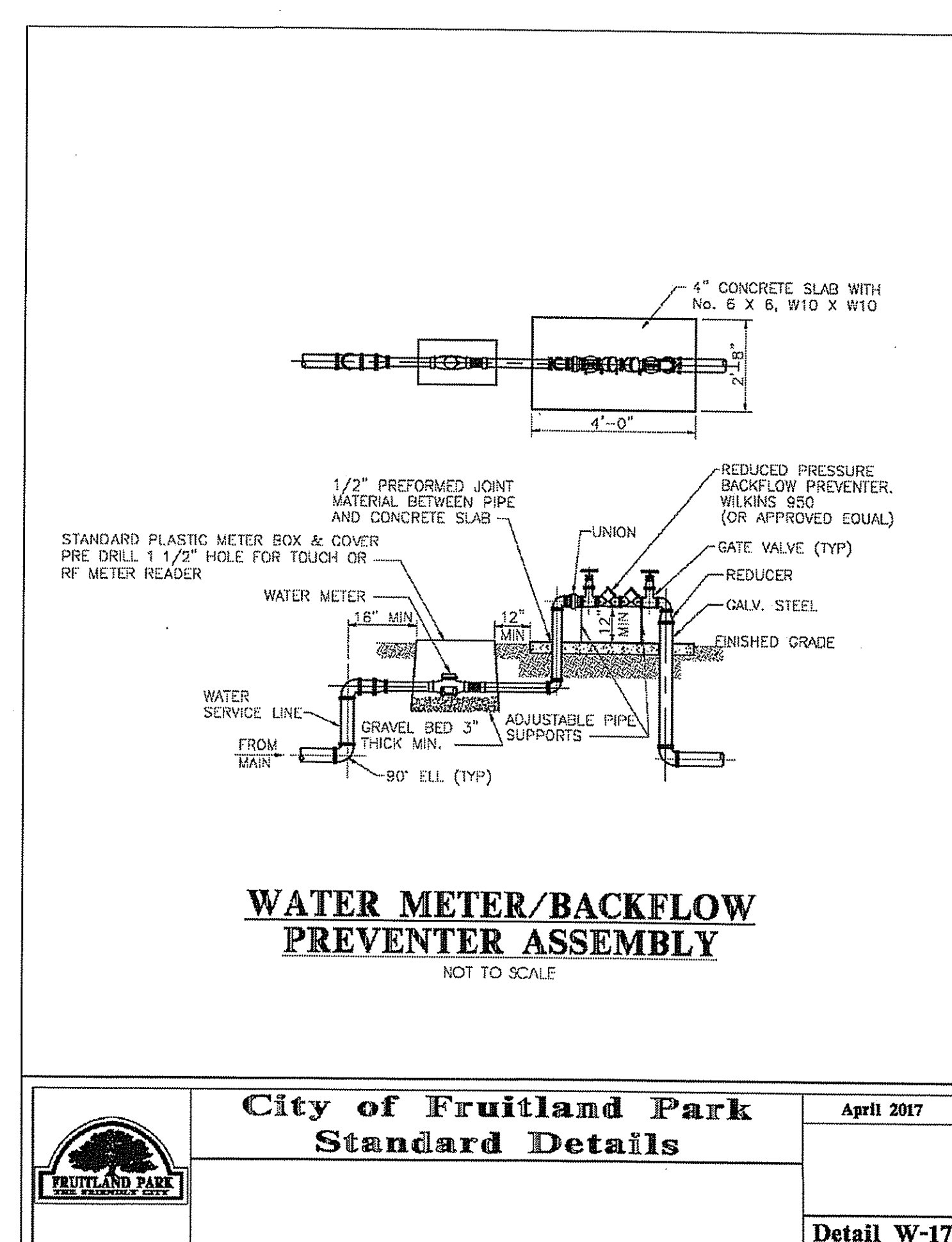
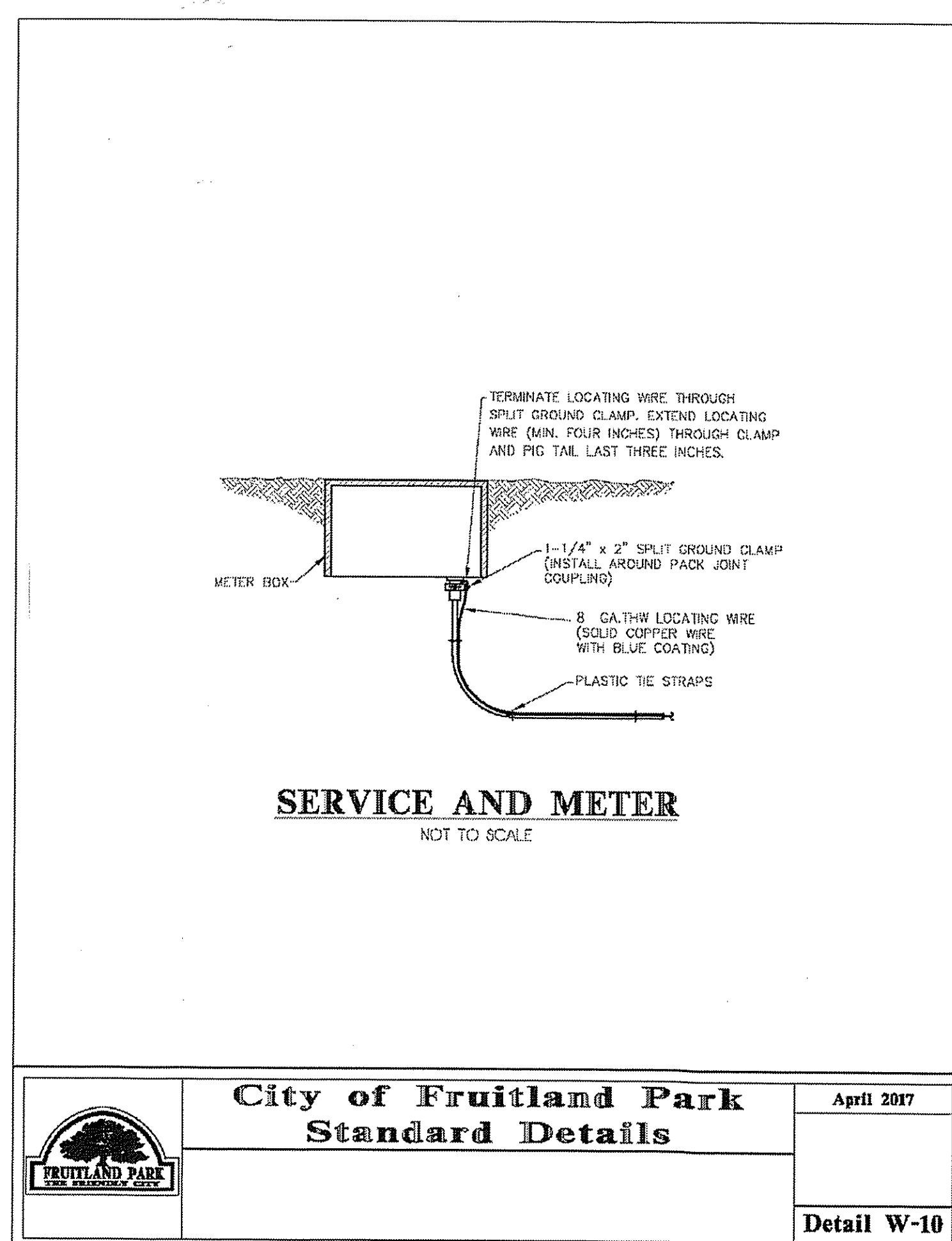
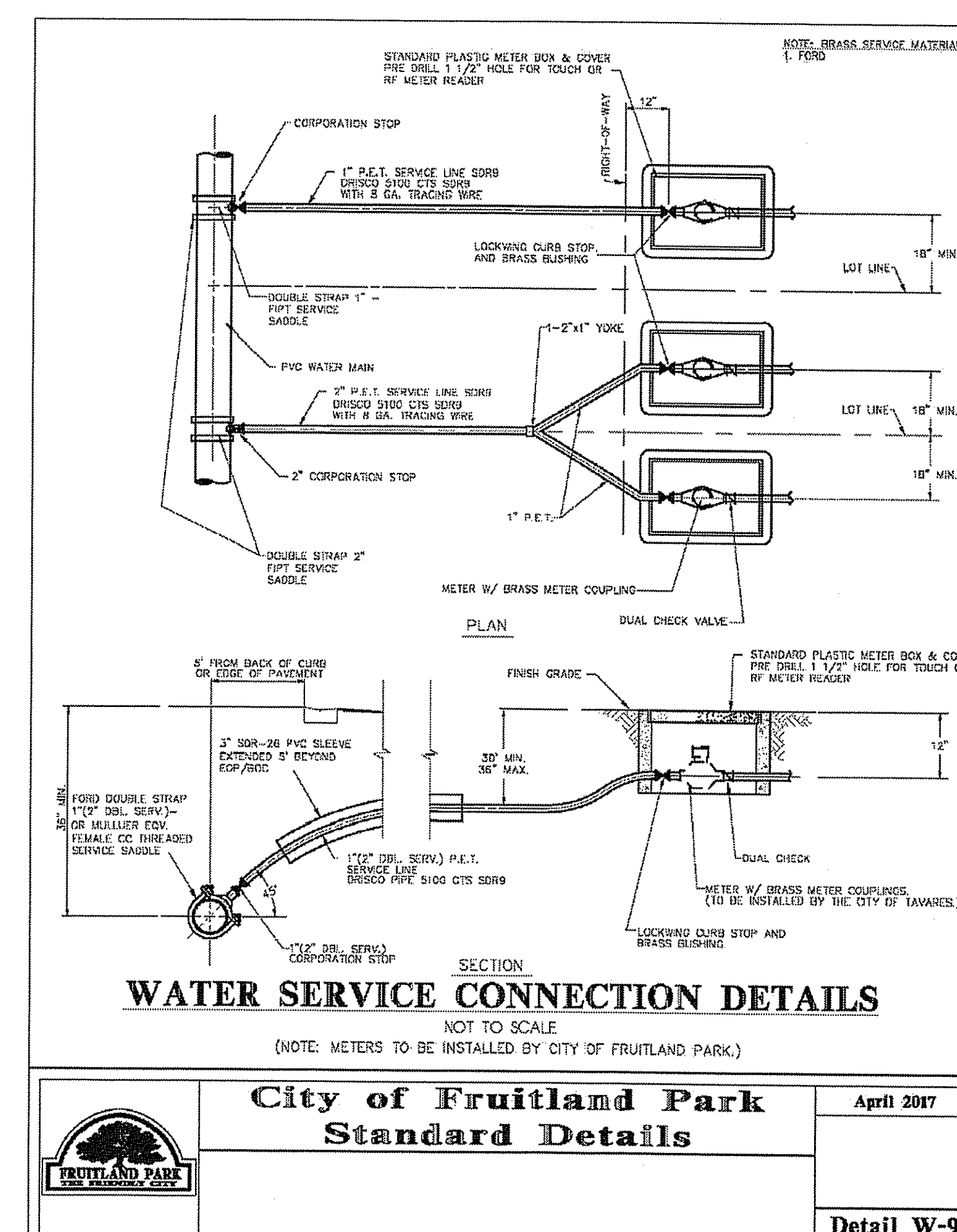
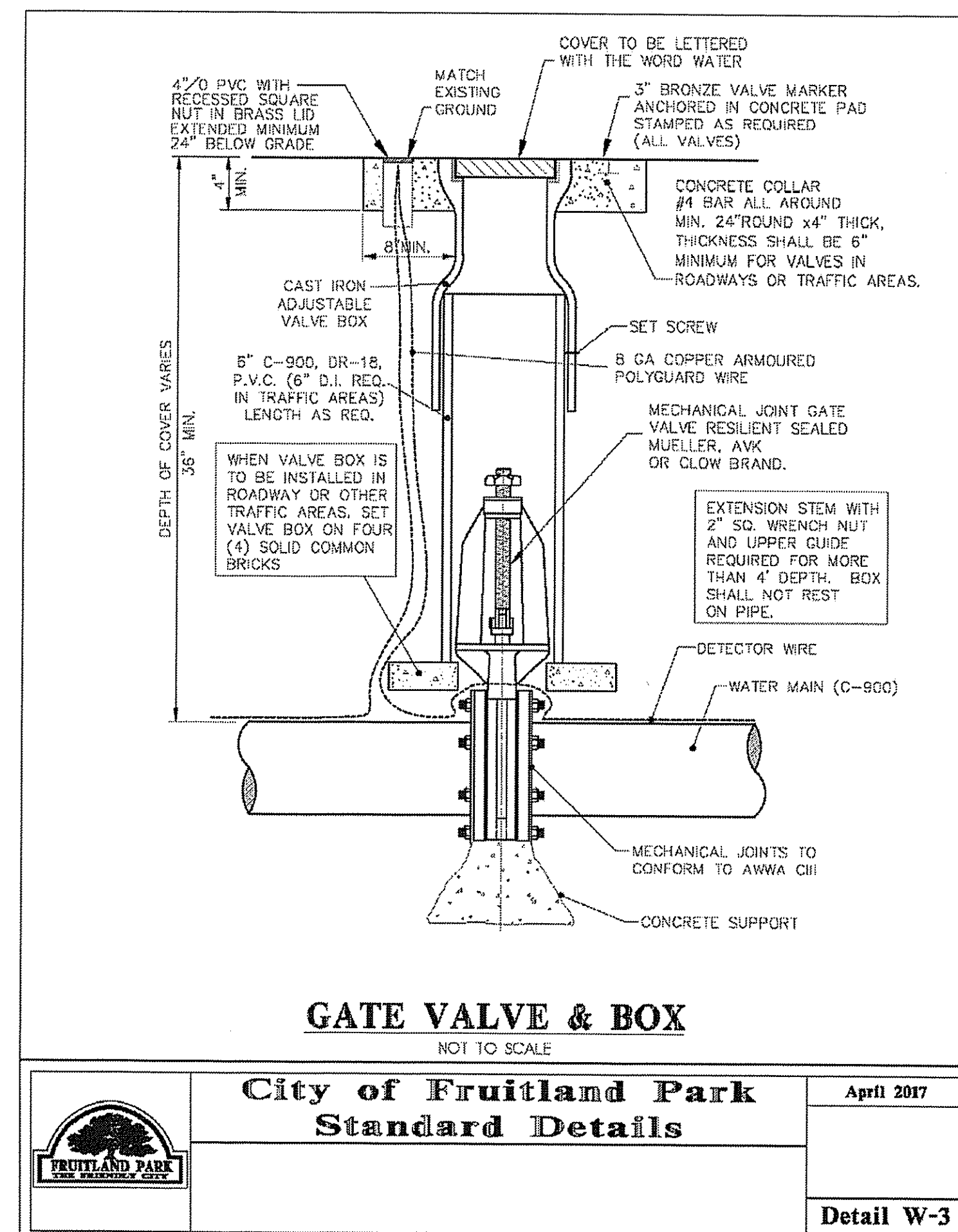
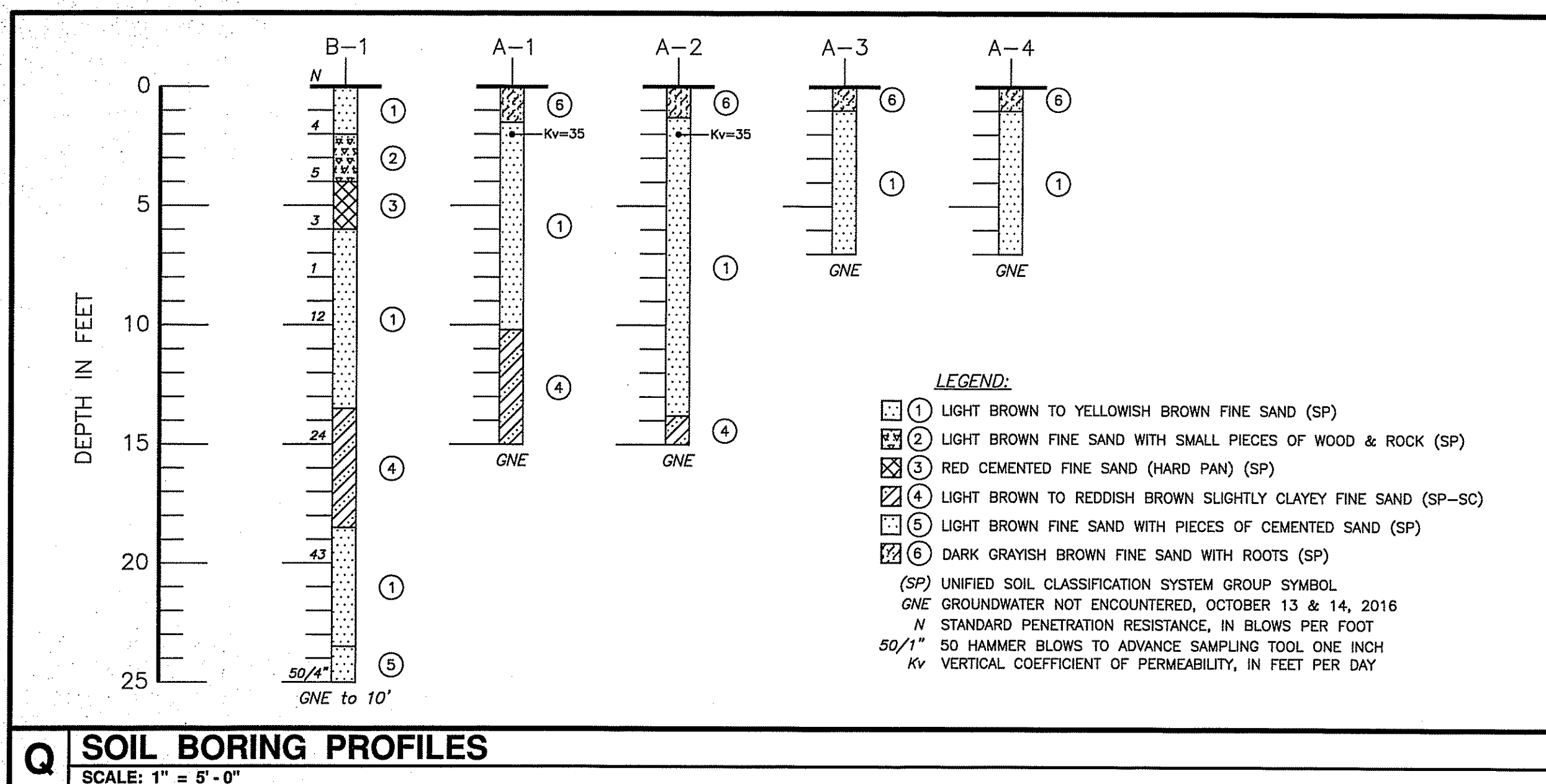
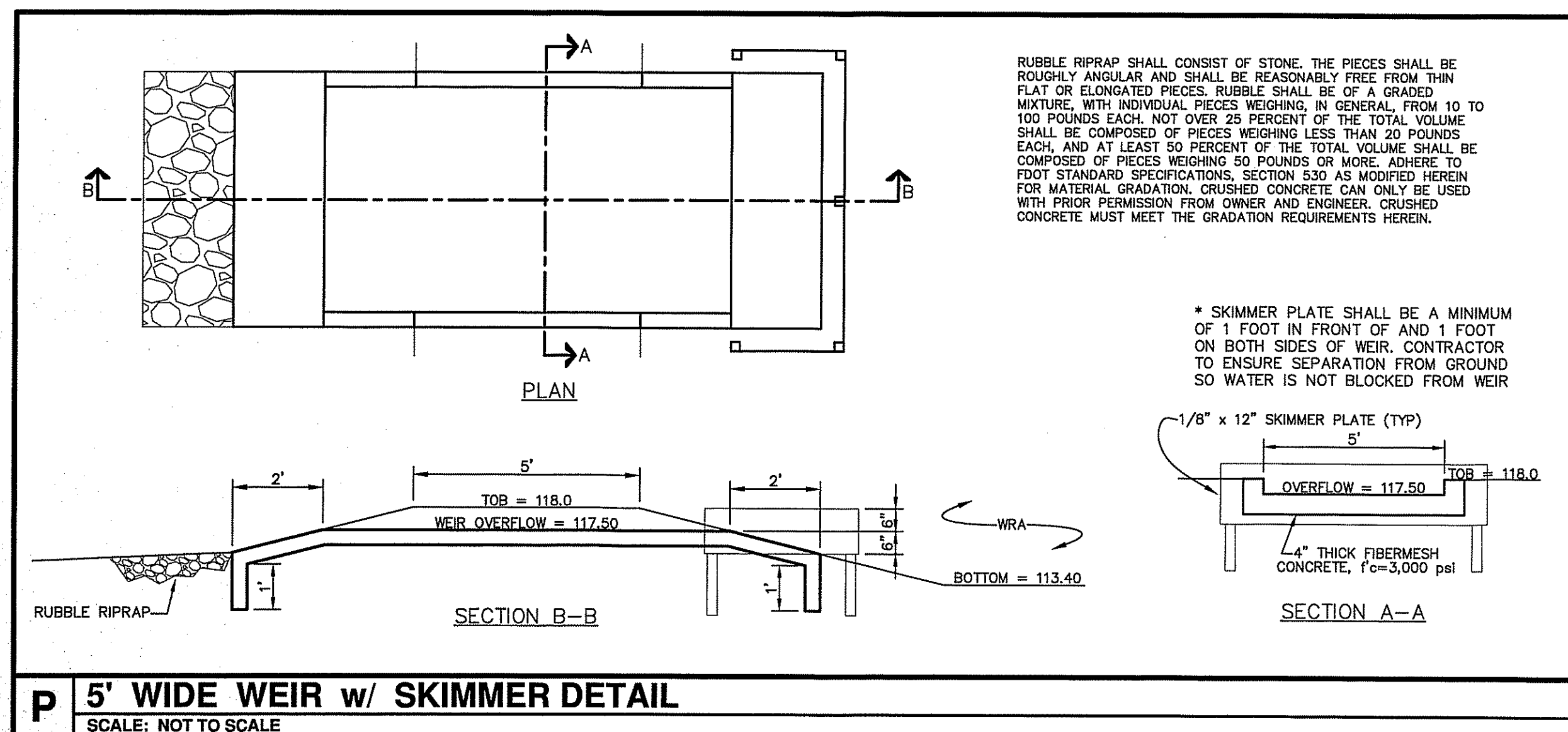
RIDDLE - NEWMAN ENGINEERING, INC.  
115 NORTH CANAL STREET  
LEESBURG, FLORIDA 34748  
PHONE (352) 787-7482  
FAX (352) 787-7412  
keith@riddlenewman.com  
CA# 00020855

**RIDDLE NEWMAN ENGINEERING INC.**  
ESTABLISHED 1971

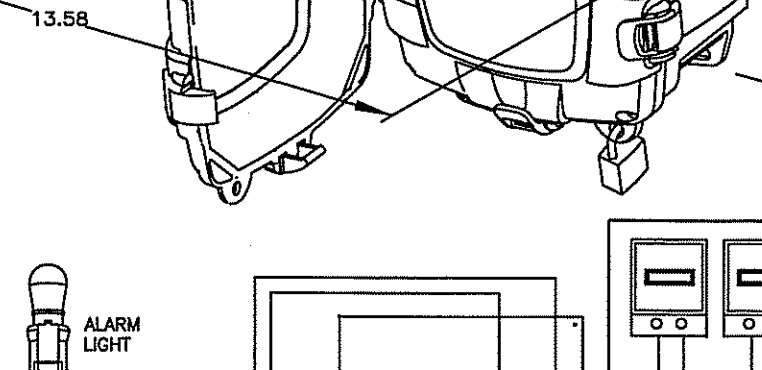
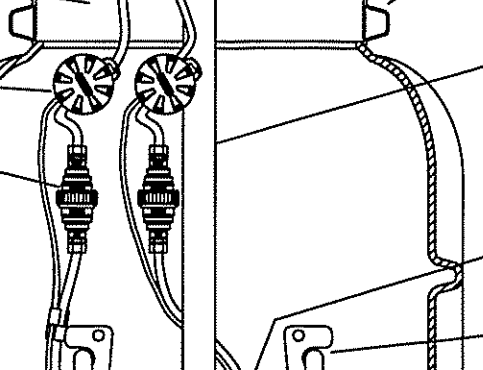
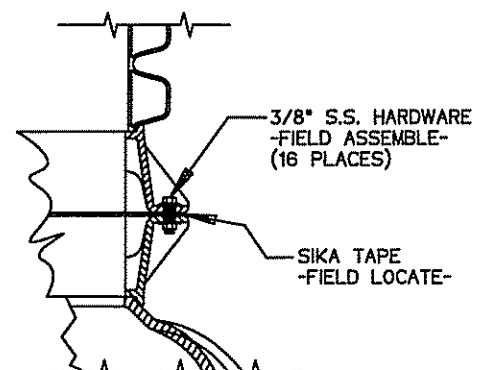




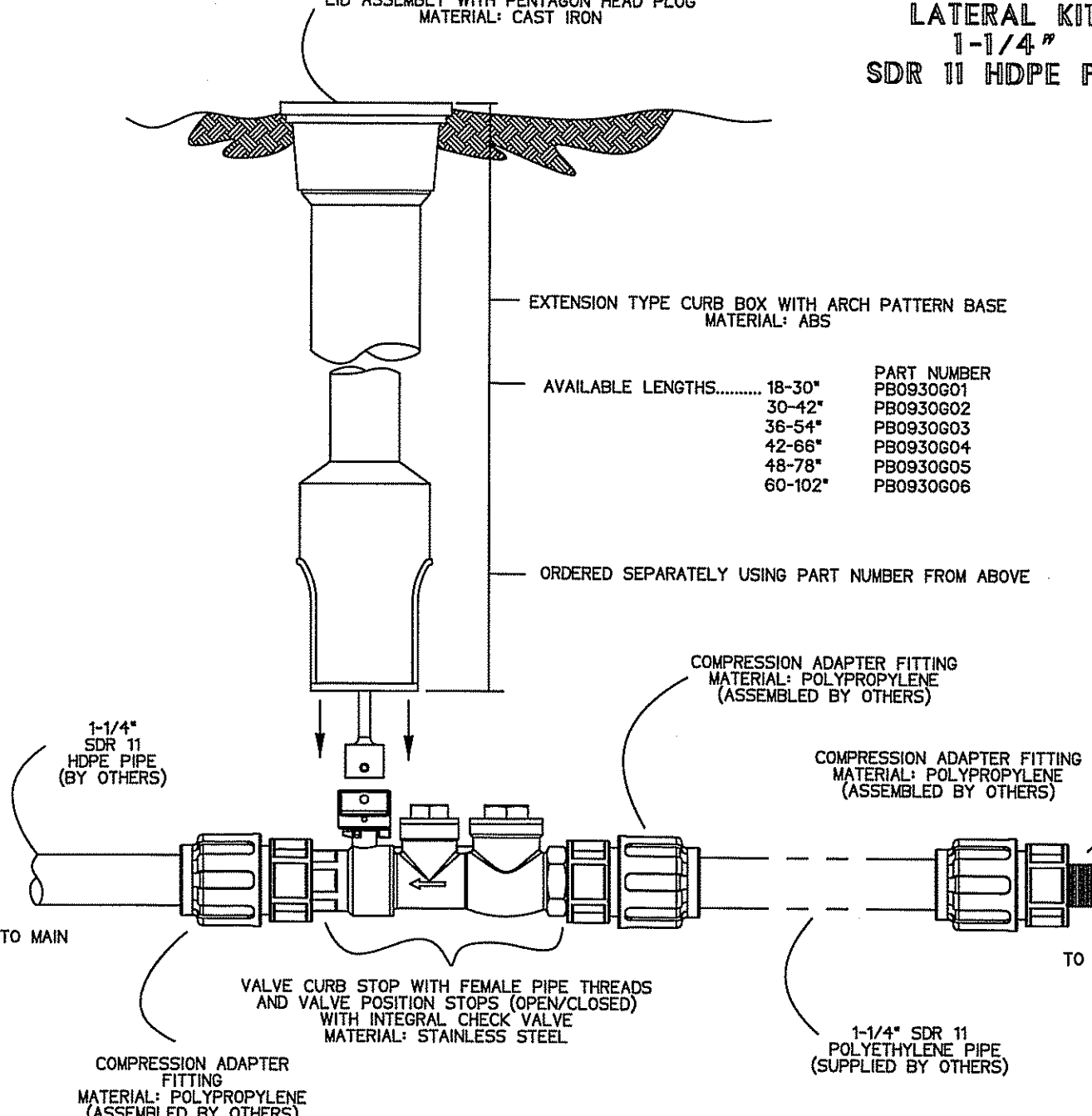
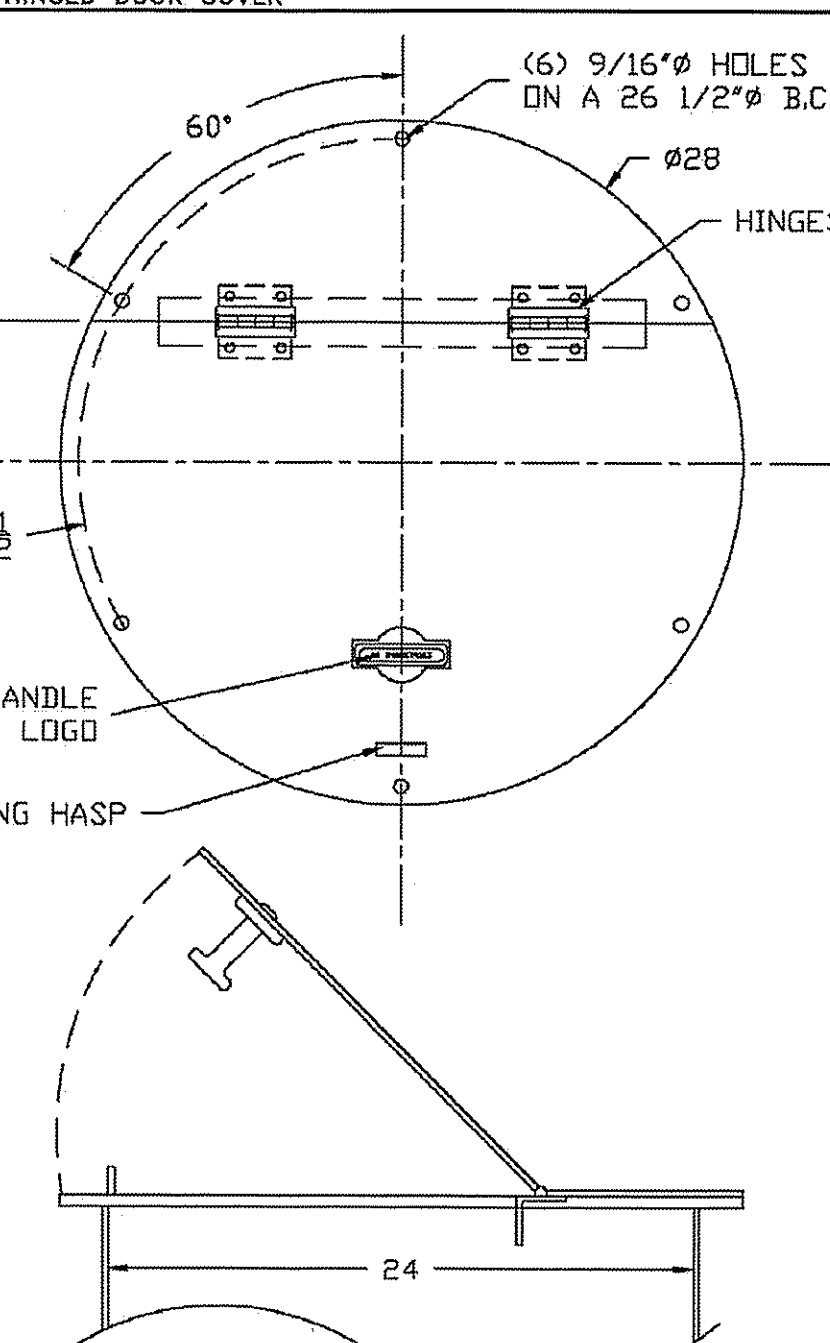
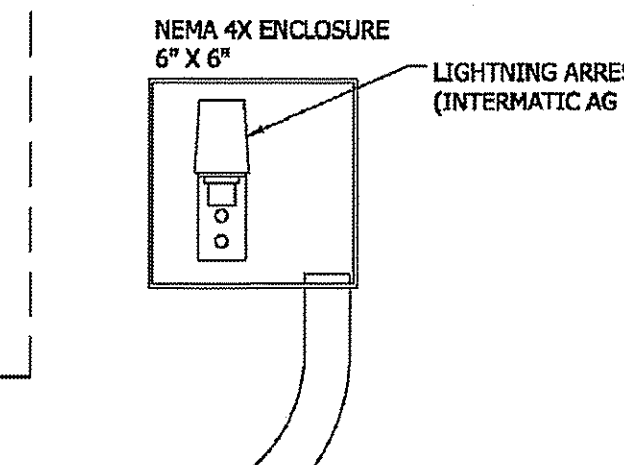




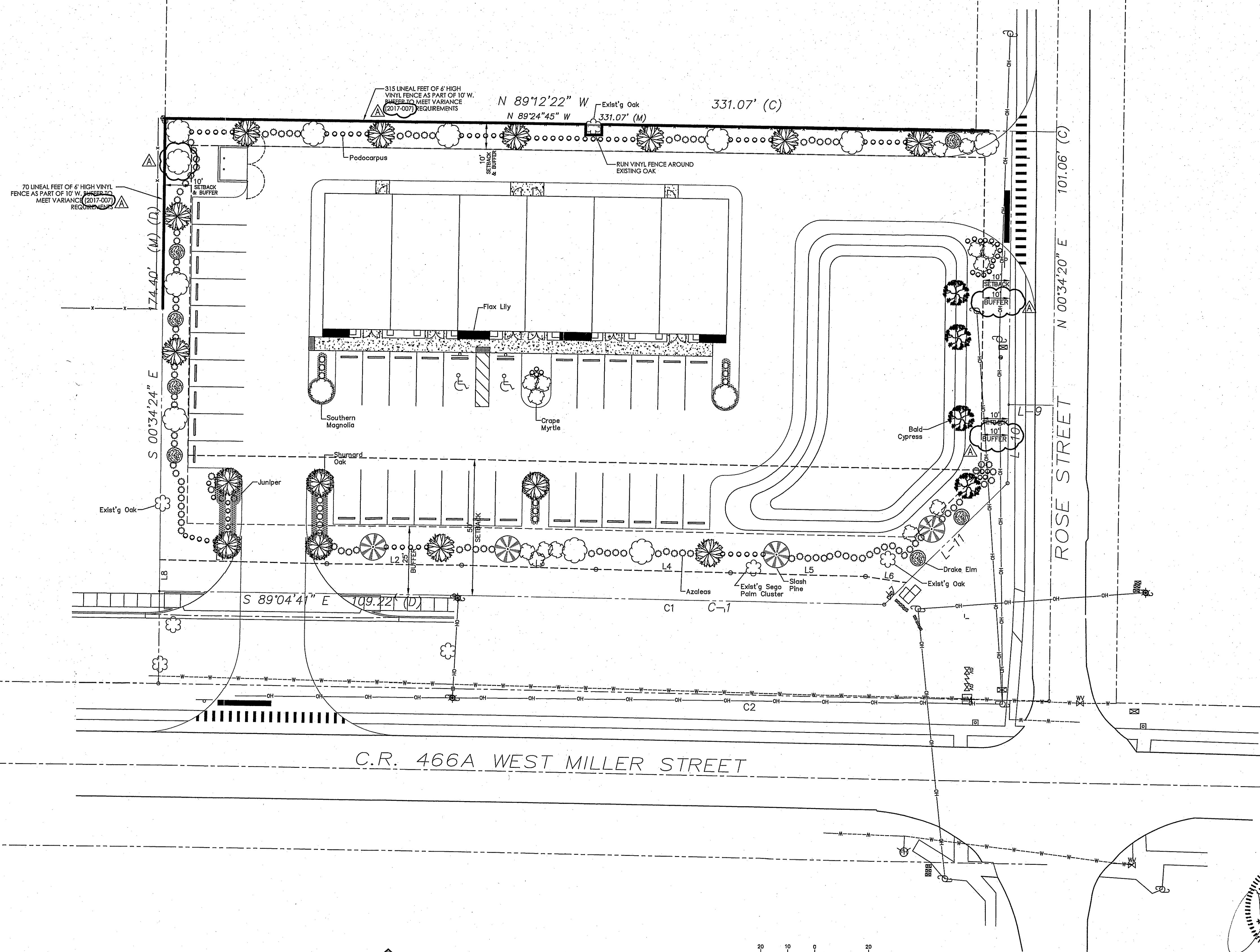




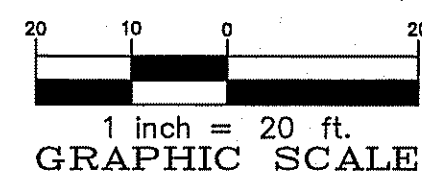
The diagram illustrates a cross-section of a tank bottom. The layers from top to bottom are: Ballast Contributing Soil (indicated by a cross-hatch pattern), Ballast (indicated by a dotted pattern), the Tank (indicated by a solid black area), Gravel Bedding (indicated by a diagonal line pattern), and Undisturbed Earth (indicated by a wavy line pattern). A vertical dimension line on the right indicates a height of 10.0' for the Ballast Contributing Soil layer. Horizontal dimension lines at the bottom indicate the Tank Dia. and the Ballast Dia. (which is wider than the tank diameter).



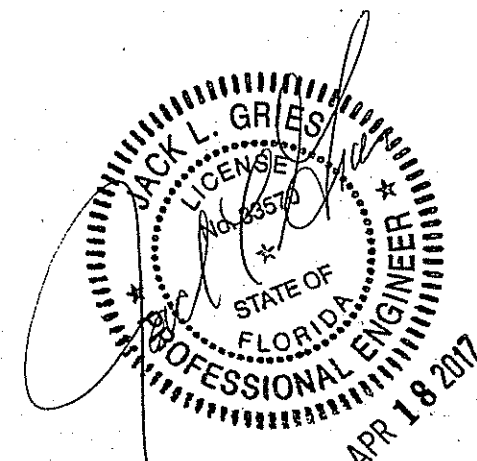




**LANDSCAPE PLAN**  
SCALE: 1"=20'



JACK L. GRIES  
LICENSE NO. 38870, FLORIDA  
719 BLUMHARDT CIRCLE  
LEESBURG, FL 34748



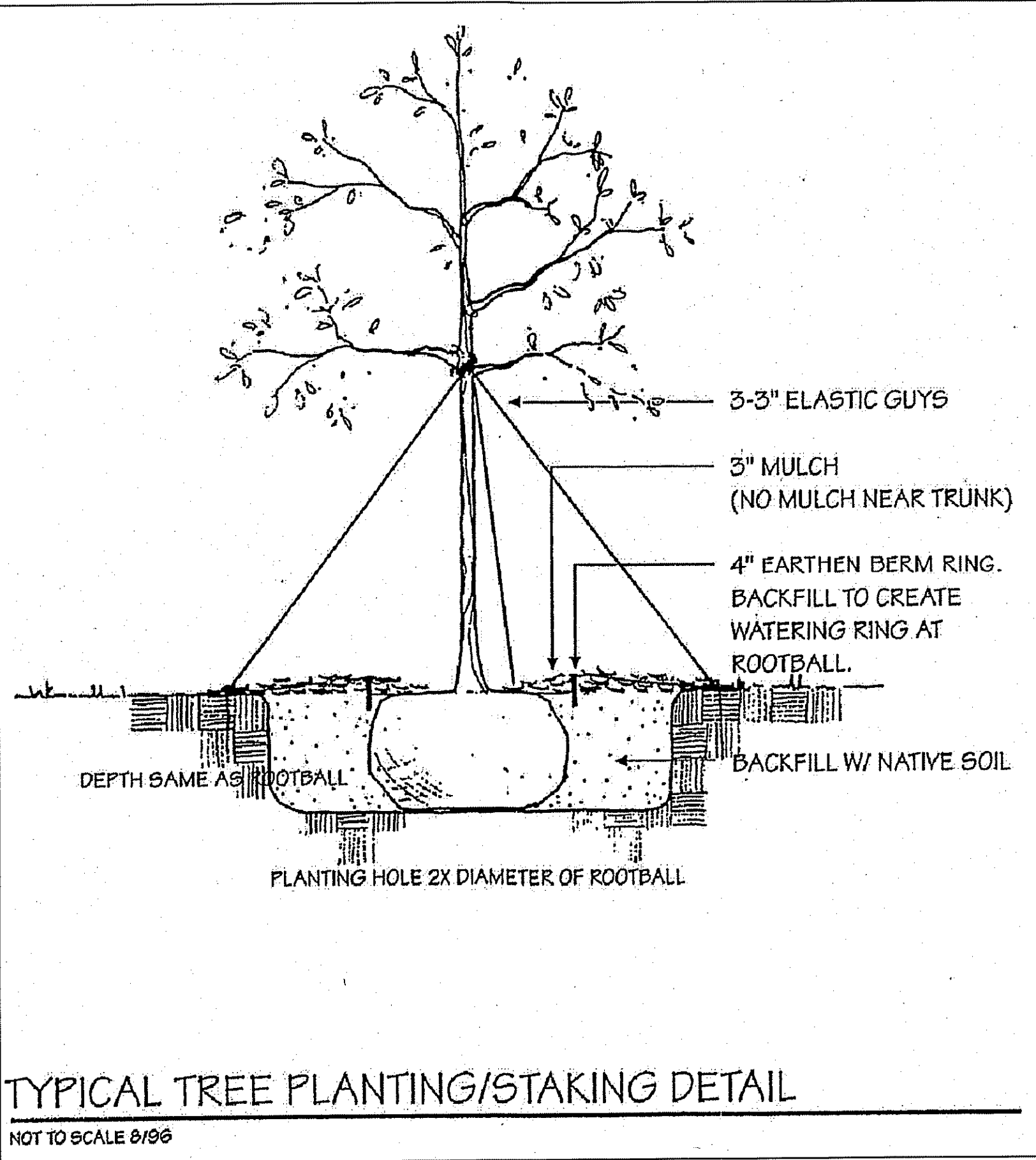
**SUNSHINE PROPERTIES LLC**  
FRUITLAND PARK, FLORIDA  
LANDSCAPE PLAN

**Matthews - Hanna Construction, Inc.**  
STATE OF FLORIDA LICENSED CONTRACTOR  
3150 TOWN CENTER DRIVE, SUITE 1, LEESBURG, FL 34748 • (352) 336-0333 • (352) 336-8778 FAX

REV	DATE	BY	REVISIONS
A	04/17/2017	RFW	LANDSCAPE REVISIONS PER THE CITY OF FRUITLAND PARK SITE REVIEW

PROJECT NO. 201621  
DATE 02/23/2017  
DRAWN BY RFW  
SCALE AS SHOWN

**L1**



PLANT SCHEDULE								
SYMBOL	QTY.	COMMON NAME	BOTANICAL NAME	CALIPER	HEIGHT	SPACING	NATIVE STATUS	FFL PLANT LIST
<div>CANOPY TREES</div>	15	SHUMARD OAK	QUERCUS SHUMARDII	1.5"	12' HIGH MIN.	AS SHOWN	NATIVE	YES
	4	BALD CYPRESS	TAXODIUM DISTICHUM	1.5"	12' HIGH MIN.	AS SHOWN	NATIVE	YES
	13	SOUTHERN MAGNOLIA	MAGNOLIA GRANDIFLORA	1.5"	12' HIGH MIN.	AS SHOWN	NATIVE	YES
	4	SLASH PINE	PINUS ELLIOTTII	1.5"	12' HIGH MIN.	AS SHOWN	NATIVE	YES
	2	(2) EXISTING OAK TREES TO BE UTILIZED IN NEW LANDSCAPE BUFFER						
<div>UNDERSTORY TREES</div>	14	CREPE MYRTLE	LAGERSTROEMIA INDICA	.5"	6' HIGH MIN.	AS SHOWN	NON-NATIVE	YES
	7	DRAKE ELM	ULMUS PARVIFOLIA	.5"	6' HIGH MIN.	AS SHOWN	NON-NATIVE	NO
<div>SHRUBS</div>	114	JAPANESE PRIVET	LIGUSTRUM JAPONICUM	3 GAL.	30"	3'0.C.	NON-NATIVE	YES
	86	PODOCARPUS	PODOCARPUS MACROPHYLLUS	3 GAL.	30"	3'0.C.	NON-NATIVE	YES
<div>GROUND COVER</div>	200	CREeping JUNIPER	JUNIPERUS HORIZONTALIS	1 GAL.	12" SPREAD	18" O.C.	NON-NATIVE	YES
	64	FLAX LILY	DIANELLA SPP.	1 GAL.	12" SPREAD	18" O.C.	NATIVE	YES

- INDICATES MULCHED AREAS

ALL PLANT MATERIAL SHALL MEET OR EXCEED THE GRADE OF FLORIDA NO. 1

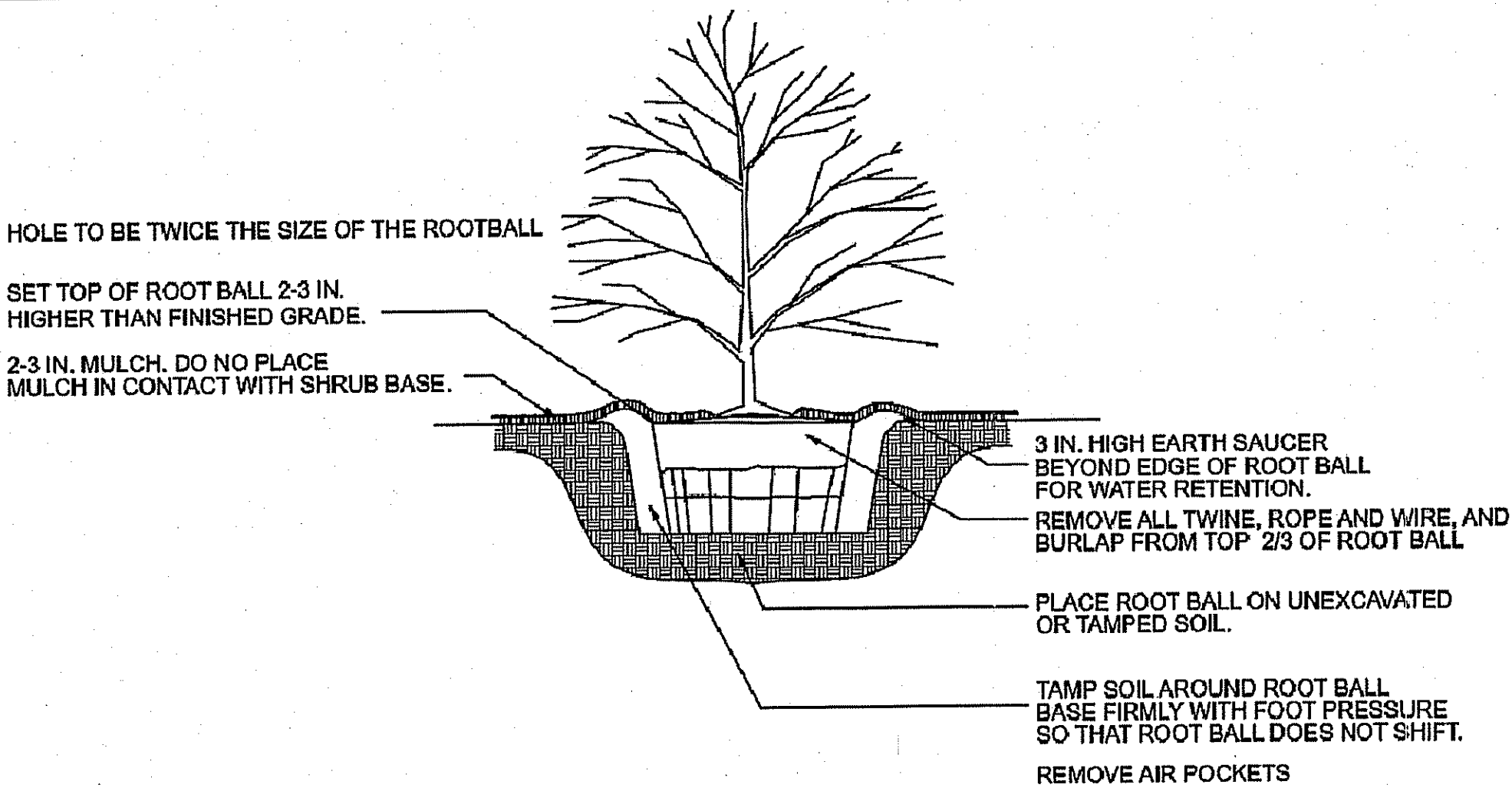
NOTE: ALL NON-LANDSCAPE AREAS AROUND PARKING, BUILDING, ENTRY DRIVE, BUFFER, SWALES AND RETENTION POND TO BE BAHIA GRASS SOD (WATER ZONE: L.M). DO NOT SOD POND BOTTOM. ALL OTHER DISTURBED AREAS TO BE SEEDED & MULCHED.

NOTES:

- THE LANDSCAPE PLAN SHOWN APPLIES TO THE 1.28 ACRES OF THE APPROXIMATE PROJECT AREA SHOWN.
- A BUFFER SHALL PROVIDED AS SHOWN ON THIS PLAN. THE BUFFER @ THE MAIN RIGHT OF WAY SHALL BE 25' WIDE. REMAINING BUFFERS SHALL BE 10' WIDE. EACH BUFFER SHALL HAVE A MINIMUM 4 CANOPY TREES, 2 UNDERSTORY TREES & 15 SHRUBS PER 100'. 876 LF OF BUFFER/100' x 3 = 35 CANOPY TREES. 38 CANOPY TREES PROVIDED (INCLUDES 2 EXISTING OAKS). 876 LF OF BUFFER/100' x 2 = 18 UNDERSTORY TREES. 21 UNDERSTORY TREES PROVIDED. 876 LF OF BUFFER/100' x 15 = 132 SHRUBS. 200 SHRUBS PROVIDED.
- (10) APPROVED TREES ARE DESIGNATED TO BE REMOVED DURING DEMOLITION. (3) ADDITIONAL CANOPY TREES HAVE BE PROVIDED ABOVE AND BEYOND THE LANDSCAPE CODE REQUIREMENTS TO SATISFY THE 25% REPLACEMENT REQUIREMENTS.
- MAXIMUM NUMBER OF UNINTERRUPTED SPACES BETWEEN LANDSCAPING IS 10. THE LANDSCAPED AREA SHALL BE 200 S.F. AND SHALL CONTAIN ONE APPROVED CANOPY TREE OR THREE APPROVED UNDERSTORY TREES AND THREE SHRUBS AND GROUND COVER OR GRASS. THIS HAS BEEN PROVIDED AT EACH PARKING ISLAND.
- NATIVE PLANT SPECIES HAVE BEEN UTILIZED FOR MORE THE 50% OF THE LANDSCAPE AREA.
- MORE THAN 90% OF THE PROJECT AREA, WITH REGARDS TO LANDSCAPING, HAS BEEN DESIGNED WITH ECOLOGICAL CONSIDERATIONS IN MIND. USING A HIGH PERCENTAGE OF PLANTS LISTED FROM FFL PLANT SELECTION GUIDE, MIXING NATIVE & NON-NATIVE PLANT SPECIES WHILE TAKING INTO CONSIDERATION EXISTING SOIL CONDITIONS. DROUGHT TOLERANT, LOW MAINTENANCE PLANTING HAS BEEN UTILIZED REQUIRING MINIMAL WATER USAGE.

LANDSCAPE SPECIES CALCULATION

PROJECT AREA:	1.28 ACRES
PLANT SPECIES QUANTITIES:	
NATIVE PLANTS:	6
NON-NATIVE PLANTS:	5
% OF NATIVE SPECIES:	55%



SHRUB PLANTING DETAIL

NTS

REVISIONS

NO.	DATE	BY	REV	DESCRIPTION
1	04/17/2017	RFW		LANDSCAPE REVISIONS PER THE CITY OF FRUITLAND PARK SITE REVIEW
2				
3				
4				
5				
6				
7				
8				
9				
10				

DATE: 201421  
REV: 02/23/2017  
BY: RFW  
SCALE: AS SHOWN

Matthews - Hanna  
Construction, Inc.

103 MATTHEWS HANNA CONSTRUCTION, INC.  
REGISTERED ENGINEER AND/OR  
CONTRACTOR HEREBY EXPRESSLY  
RESERVES THEIR COMMON LAW COPYRIGHT  
AND OTHER PROPRIETARY RIGHTS IN  
THEIR PLANS, SPECIFICATIONS AND NOT  
TO BE REPRODUCED, CHANGED, OR  
COPIED IN ANY FORM OR MANNER  
WITHOUT THE WRITTEN PERMISSION OF  
MATTHEWS HANNA CONSTRUCTION, INC.  
WHICH ARE THEY TO BE ASSIGNED TO ANY  
THIRD PARTY WITHOUT FIRST OBTAINING  
SAID WRITTEN PERMISSION.

SUNSHINE PROPERTIES LLC  
FRUITLAND PARK, FLORIDA  
LANDSCAPE DETAILS

L2



**AGENDA ITEM  
NUMBER**

**7b**

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	Ordinance 2017-018– Recreation Fees			
<b>For the Meetings of:</b>	June 8, 2017 and June 22, 2017			
<b>Submitted by:</b>	City Manager/ City Attorney/Parks and Recreation Director			
<b>Date Submitted:</b>	May 26, 2017			
<b>Are Funds Required:</b>		Yes	X	No
<b>Account Number:</b>				
<b>Amount Required:</b>				
<b>Balance Remaining:</b>				
<b>Attachments:</b>	Ordinance 2017-018			
<b>Description of Item:</b> A resolution setting the recreation fees will be approved at the second reading and public hearing scheduled for June 22, 2017.				
<b>Action to be Taken:</b> Motion				
<b>Staff's Recommendation:</b> Approval				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_

Authorized to be placed on the ☐ Regular ☐ Consent agenda: \_\_\_\_\_  
Mayor

## **ORDINANCE 2017-018**

AN ORDINANCE OF THE CITY COMMISSIONERS OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA; AMENDING SECTION 99.90, IN CHAPTER 99 OF THE CODE OF ORDINANCES TO AUTHORIZE THE CITY COMMISSION TO SET RECREATION FEES BY RESOLUTION; REPEALING FEES FOR USE OF THE CASINO; PROVIDING FOR INCLUSION IN THE CODE, SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City is authorized pursuant to Chapter 166, Florida Statutes to establish fees for use of its facilities and services offered; and

**WHEREAS**, it is necessary to remove fees relating to use of the Casino; and

**WHEREAS**, the City Commission finds it beneficial to the City for the recreations director to make recommendations to the City Commission to set fees for recreation programs, participation in recreation activities and participation and sponsorships for such programs and activities; and

**WHEREAS**, the Commission finds it more efficient to set fees by resolution.

**NOW, THEREFORE, BE IT ORDAINED** by the Commissioners of the City of Fruitland Park, Lake County, Florida, as follows:

**Section 1.     Recitals.** The foregoing recitals are true and correct.

**Section 2.     Amendment.** Section 99.90 of the Code of Ordinances of the City of Fruitland Park, Florida, is hereby amended to read as follows:

**Sec. 99.90. – Recreation fees.**

The city is authorized to charge a fee for use of city property and for services provided by the City. The recreations director will make recommendations to the city manager and city commission. The City Commission shall establish the fees by resolution.

**Section 3.     Casino.** The Casino no longer exists. Therefore, fees relating to the use of the Casino are repealed.

**Section 4.     Inclusion in Code.** It is the intent of the Commissioners that, with the exception of Section 3, the provisions of this Ordinance shall become and be made a part of the City of Fruitland Park Code and that the sections of this Ordinance may be renumbered or relettered and the word "ordinance" may be changed to "section", "article", or such other appropriate word "or phrase in order to accomplish such intentions.

**Section 5. Severability.** If any section, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holding or invalidity shall not affect the remaining portions of this Ordinance; and it shall be construed to have been the Commissioner's intent to pass this Ordinance without such unconstitutional, invalid or inoperative part therein; and the remainder of this Ordinance, after the exclusion of such part or parts shall be deemed and held to be valid, as if such parts had not been included herein.

**Section 6. Conflicts.** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 7. Effective Date.** This ordinance shall become effective immediately upon final adoption.

PASSED and ORDAINED this \_\_\_\_\_ day of June, 2017, by the City Commission of the City of Fruitland Park, Florida.

\_\_\_\_\_  
Chris Cheshire, Mayor

Attest:

\_\_\_\_\_  
Esther B. Coulson, City Clerk

Vice Mayor Gunter	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Bell	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Lewis	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Ranize	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Mayor Cheshire	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, City Attorney





**AGENDA ITEM  
NUMBER**

**7c**

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	Ordinance 2017-021– Park Hours			
<b>For the Meeting of:</b>	June 8, 2017 and June 22, 2017			
<b>Submitted by:</b>	City Manager/City Attorney/Parks and Recreation Director			
<b>Date Submitted:</b>	May 26, 2017			
<b>Are Funds Required:</b>			Yes	X No
<b>Account Number:</b>				
<b>Amount Required:</b>				
<b>Balance Remaining:</b>				
<b>Attachments:</b>	Ordinance 2017-021			
<b>Description of Item:</b> The second reading and public hearing will be held on June 22, 2017.				
<b>Action to be Taken:</b> Motion				
<b>Staff's Recommendation:</b> Approval				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_

Authorized to be placed on the ☐ Regular ☐ Consent agenda: \_\_\_\_\_  
Mayor



## ORDINANCE 2017-021

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING SECTION 95.04 TO INCLUDE A DEFINITION OF PARK; CREATING SECTION 95.19 TO ESTABLISH PARK HOURS FOR THE CITY'S PARKS; CREATING EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City desires to establish hours of operation for its parks; and

**WHEREAS**, the City recognizes exceptions to the hours of operation may be necessary to accommodate special events or safety issues which may arise from time to time; and

**WHEREAS**, the City believes it is in the best interests of the public health, safety and welfare for the City to establish hours of operations and reasonable rules and regulations.

NOW THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

**Section 1: Recitals.** The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this ordinance.

**Section 2: Definitions.** That Section 95.04 in Chapter 95 of the City of Fruitland Park Code of Ordinances is hereby amended to add the following definition:

*Park or City park(s)* shall mean those public recreation areas, including but not limited to parks, play grounds, buildings, swimming pools, and improvements which are located thereon, owned by the City of Fruitland Park and maintained as a park.

**Section 3: Hours of operation for city parks; exceptions.** That Section 95.19 in Chapter 95 of the City of Fruitland Park Code of Ordinances is hereby amended to read as follows:

**Section 95.19. - Hours of operation for city parks; exceptions.**

- (a) City parks shall be closed from 11:00 p.m. to 6:00 a.m. daily, Sunday through Saturday, except that hours for certain public recreation areas may be altered or extended as hereafter provided.
- (b) It shall be unlawful for any person to willfully enter upon or remain in any city park except between the authorized hours provided or such altered or

extended hours as authorized in this section. Any person found in violation of this subsection is trespassing, and may be punished in accordance with Florida statute.

- (c) Park hours for each park, and if applicable, sections of the park, shall be posted.
- (d) The city manager or city commission is authorized to close any park or area of a park or alter the hours of operation, including during authorized hours of operation, if in the city manager's or city commission's discretion, said closure or alteration of operation hours is in the interest of the public health, safety and welfare and upon the erection of signs giving notice thereof.
- (e) The city manager or city commission is authorized to extend or alter the hours of operation for special events sponsored by or authorized by the City Commission and upon the erection of signs giving notice thereof.

**Section 4: Severability** If any portion of this ordinance is declared invalid or unenforceable, then to the extent it is possible to do so without destroying the overall intent and effect of this ordinance, the portion deemed invalid or unenforceable shall be severed here from and the remainder of this ordinance shall continue in full force and effect as if it were enacted without including the portion found to be invalid or unenforceable.

**Section 5: Codification** The text of this Ordinance shall be codified as a part of the City of Fruitland Park Code of Ordinance. The codifier is granted broad and liberal authority in renumbering and codifying the provision of this Ordinance.

**Section 6: Conflict** All ordinances or parts of ordinances, resolutions or parts of resolutions, which are in conflict with this ordinance are hereby repealed, to the extent necessary to alleviate the conflict, but shall continue in effect insofar as they are not in conflict herewith, unless repeal of the conflicting portion destroys the overall intent and effect of any of the conflicting ordinances, in which case those ordinances so affected shall be hereby repealed in their entirety.

**Section 7: Effective Date** This Ordinance shall become effective immediately upon passage by the City Commission of the City of Fruitland Park.

PASSED AND ORDAINED in regular session of the City Commission of the City of Fruitland Park, Lake County, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2017.

---

Chris Cheshire, Mayor

Attest:

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Esther B. Coulson, City Clerk

Vice Mayor Gunter \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Commissioner Bell \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Commissioner Lewis \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Commissioner Ranize \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Mayor Cheshire \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, City Attorney



**AGENDA ITEM  
NUMBER**

**7d**

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	Ordinance 2017-020– Hybrid Fire Department			
<b>For the Meeting of:</b>	June 8, 2017 and June 22, 2017			
<b>Submitted by:</b>	City Attorney			
<b>Date Submitted:</b>	May 26, 2017			
<b>Are Funds Required:</b>		Yes	X	No
<b>Account Number:</b>				
<b>Amount Required:</b>				
<b>Balance Remaining:</b>				
<b>Attachments:</b>	Ordinance 2017-020; Existing Code Fire Department.			
<b>Description of Item:</b> The City Commission expressed its desire to move towards a hybrid fire department with both paid personnel and volunteers. The City's Code is outdated and does not establish a hybrid department. The attached Ordinance removes outdated provisions in the current code, it provides for a hybrid fire department where the city manager appoints the chief, may appoint other officers, and personnel. It provides for compensation as established by the City Commission which will be accomplished through the budget process. Duties of the fire chief are established and the Commission authorizes the fire department to provide aid outside the City limits in accordance with mutual and automatic aid agreements.				
<b>Action to be Taken: Motion</b>				
<b>Staff's Recommendation: Approval</b>				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_

Authorized to be placed on the ☐ Regular ☐ Consent agenda: \_\_\_\_\_  
Mayor

## **ORDINANCE 2017-020**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA; AMENDING PROVISIONS SET FORTH IN CHAPTER 31 OF THE CODE OF ORDINANCES RELATING TO THE FIRE DEPARTMENT; ESTABLISHING A HYBRID FIRE DEPARTMENT CONSISTING OF PAID PERSONNEL AND VOLUNTEER PERSONNEL; AUTHORIZING THE CITY MANAGER TO APPOINTMENT A FIRE CHIEF AND PERSONNEL; DEFINING DUTIES AND POWERS OF FIRE CHIEF; PROVIDING FOR COMPENSATION AS AUTHORIZED BY THE CITY COMMISSION; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.**

**WHEREAS**, the City is authorized pursuant to Chapter 166, Florida Statutes to establish a fire department; and

**WHEREAS**, the City Commission desires to convert its volunteer fire department to a hybrid fire department which will include both paid and volunteer personnel; and

**WHEREAS**, the City Commission finds it is in the best interests of the City residents, businesses and properties within the corporate limits of Fruitland Park, and furthers the health, safety and welfare of its citizens and businesses to establish a hybrid fire department.

**NOW, THEREFORE, BE IT ORDAINED** by the Commissioners of the City of Fruitland Park, Lake County, Florida, as follows:

**Section 1.     Recitals.** The foregoing recitals are true and correct.

**Section 2.     Establishment; appointment.** Section 31.55 of the Code of Ordinances of the City of Fruitland Park, Florida is amended to read as follows:

**31.55. – Establishment; appointment of chief and members.**

There is hereby created and established a fire department. The fire department shall be a hybrid department, having both paid and volunteer positions (collectively “personnel”). The city manager is authorized and shall appoint a fire chief who shall have the duties and authority set forth in sec. 31.56 of this code. The city manager is authorized and may appoint such subordinate officers and personnel of the fire department as necessary within the budget established by the commission.

**Section 3. Duties; powers.** Section 31.56 of the Code of Ordinances of the City of Fruitland Park, Florida is amended to read as follows:

**Sec. 31.56. - Duties, powers of Fire Chief.**

- (a) The fire chief shall have control of the fire department, firefighting personnel, fire equipment and apparatus of the city, subject to such rules and regulations as are prescribed by the city manager.
- (b) The fire chief shall have the full responsibility at all times for providing for the protection from fire hazard of all persons and property within the city.
- (c) It shall be the duty of the chief to attend any meetings of the city commission if so requested by any member of the city commission or the city manager.
- (d) The fire chief shall make recommendations from time to time as he/she deems appropriate for the better and more adequate protection of the city. In the absence or disability of the chief of the fire department, the deputy fire chief shall have charge and control of the fire department to the same extent as that of the chief.
- (e) The fire chief shall keep or cause to be kept a record of all fires and all other responses. All records of the fire department, being city records, shall be subject to the provisions of F.S. Ch. 119.
- (f) All regulations issued by the state fire marshal shall be enforceable by the fire chief. The fire chief is authorized to perform within the city any duties that may be imposed upon the city by such law and regulations, or in accordance therewith, and to have such assistance as he/she may find necessary from other officials of the city in the discharge of such duties.

**Section 4. Compensation.** Section 31.57 of the Code of Ordinances of the City of Fruitland Park, Florida is amended to read as follows:

**Sec. 31.57. - Compensation.**

The fire chief and personnel of the fire department shall receive compensation as provided for by the city commission. The fire chief and personnel shall not be otherwise paid unless approved by the city commission. The fire chief and personnel shall not accept or be paid any fees or compensation or accept gratuities from any person, firm, or organization for the performance of their official duties other than that compensation paid to them by the city.

**Section 5. Service outside corporate limits.** Section 31.58 of the Code of Ordinances of the City of Fruitland Park, Florida is amended to read as follows:

**Sec. 31.58. - Service outside corporate limits.**

The fire chief and personnel of the fire department are authorized to go outside the corporate limits of the city for the purpose of rendering aid to other fire departments in accordance with automatic and mutual aid agreements.

**Section 6. Reserved.** Sec. 31-39 – 31.71 are reserved.

**Section 7. Codification.** It is the intent of the Commissioners that the provisions of this Ordinance shall become and be made a part of the City of Fruitland Park Code and that the sections of this Ordinance may be renumbered or relettered and the word "ordinance" may be changed to "section", "article", or such other appropriate word "or phrase in order to accomplish such intentions.

**Section 8. Severability.** If any section, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holding or invalidity shall not affect the remaining portions of this Ordinance; and it shall be construed to have been the Commissioner's intent to pass this Ordinance without such unconstitutional, invalid or inoperative part therein; and the remainder of this Ordinance, after the exclusion of such part or parts shall be deemed and held to be valid, as if such parts had not been included herein.

**Section 9. Conflicts.** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 10. Effective Date.** This ordinance shall become effective immediately upon final adoption.

PASSED and ORDAINED this \_\_\_\_\_ day of June, 2017, by the City Commission of the City of Fruitland Park, Florida.

\_\_\_\_\_  
Chris Cheshire, Mayor

Attest:

\_\_\_\_\_  
Esther B. Coulson, City Clerk

Vice Mayor Gunter	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Bell	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Lewis	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Ranize	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Mayor Cheshire	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, City Attorney

## FIRE DEPARTMENT

## FOOTNOTE(S):

--- (1) ---

**Editor's note**— Section 1 of Ord. No. 97-007, adopted Sept. 11, 1997, repealed §§ 31.55 and 31.56, which pertained to establishment of a volunteer fire department and the fire chief and department members, respectively, and derived from § 9-3(a) and (b) of the 1969 Code; Ord. 71; and Am. Ord. 87-011. Section 2 of Ord. No. 97-007 enacted similar provisions to read as herein set out.

## Sec. 31.55. - Establishment.

There is hereby created and established a fire department, consisting of a chief, and such other members of said fire department as may from time to time be provided for by the city commission. The chief and members thereof shall be appointed by the city manager.

(Ord. 97-007, passed 9-11-97)

## Sec. 31.56. - Duties.

It shall be the function and duty of the fire department and every member thereof to extinguish fires and to prevent the occurrence or spread of such fires.

(Ord. 97-007, passed 9-11-97)

## Sec. 31.57. - Membership—Organization, position created.

The fire department shall consist of as many members as may be decided upon by the city commission. The fire department shall be governed as all other departments of the city. In addition to the fire chief, there may be volunteer firefighters. There shall be such number of positions for volunteer firefighters as are from time to time approved by the city commission.

(Ord. 97-007, passed 9-11-97)

## Sec. 31.58. - Investigation of applicants.

(A)

The chief of police, and members of the police department acting in his name, are hereby authorized to conduct a field investigation and are hereby directed to conduct criminal records checks on each applicant for employment by the fire department.

(B)

The chief of police or a member of the police department acting on his behalf shall prepare a factual summary of the background investigation and criminal records check of each firefighter applicant and transmit such summary to the fire chief for the purpose of determining the fitness of an applicant. The summary may contain recommendations to the fire chief concerning the suitability for employment of



a firefighter applicant. The fire chief shall submit his recommendations to the city manager for final approval.

(C)

Background investigations and record checks shall include records of all convictions as an adult.

(D)

Any applicant for membership in the fire department who is denied employment on the basis of the investigation summary referred to in this section may inspect that summary for the purpose of clarifying, explaining or denying the accuracy of its contents.

(E)

The chief of police and members of the police department shall not reveal any information or make any recommendation to the fire chief regarding the fitness of firefighter applicants other than that contained in the official summary report referred to in this section.

(Ord. 97-007, passed 9-11-97)

Sec. 31.59. - Best qualified to be hired.

The firefighters shall be appointed for the purpose of fulfilling a need of the municipality, not for the purpose of providing a social club. All hiring shall be done on the basis of hiring the best qualified person, not on the basis of hiring members of any particular group or clique.

(Ord. 97-007, passed 9-11-97)

Sec. 31.60. - Examination and training.

No person shall be appointed to the position of firefighter unless he has taken or will take a training course prescribed by the city manager, and passed, or will sit for, an examination indicating adequate knowledge of the matters taught in the course. Matters covered shall include methods of fire fighting, types of building, operation of equipment, first aid, treatment of smoke inhalation, administering cardiopulmonary resuscitation or CPR, and such other relevant items as shall be directed by the city manager. In the case of any individual who has prior experience as a firefighter on a volunteer fire department or on a full-time fire department or has otherwise met the training and test requirement, the city manager may waive any part of the course or testing requirement. Any individual taking the training course prescribed above must complete such course and pass the requisite examination within one year of being appointed as a firefighter. Notwithstanding, any other personnel rule or regulation to the contrary, firefighters serve at the pleasure of the city manager.

(Ord. 97-007, passed 9-11-97)

Sec. 31.61. - Required in-service training.

All firefighters shall take regular training at least once each month, on the subjects prescribed and in the manner prescribed by the fire chief and approved by the city manager. The city manager shall require a minimum number of hours of training each month for each member. The minimum number

of hours shall be the amount required, in the opinion of the city manager or otherwise prescribed by law, to learn new techniques and to continue to maintain skills under old techniques.

(Ord. 97-007, passed 9-11-97)

Sec. 31.62. - Supervision over department—Equipment.

The fire chief shall have the control, subject to the order and direction of the city manager, of the fire department and all fire apparatus belonging to the city; whenever any fire apparatus needs repairing said fire chief, with the approval of the city manager, shall cause the same to be done without delay.

(Ord. 97-007, passed 9-11-97)

Sec. 31.63. - Command at fires.

In case of fire, the fire chief and his assistants shall rank in the order named and the officer of the highest rank at the fire shall take command of the fire department, and direct the management thereof for the suppression of the fire, in the best manner possible; and when it may be necessary for the protection of other property and to prevent the spread of the conflagration, the officer in command may cause the buildings to be removed, torn down or destroyed in the best manner possible.

(Ord. 97-007, passed 9-11-97)

Sec. 31.64. - Obedience to orders.

No firefighter in attendance at a fire shall neglect or refuse to obey the orders of the officer in command at such fire.

(Ord. 97-007, passed 9-11-97)

Sec. 31.65. - Compensation.

Members of the fire department shall receive compensation as provided for by the city commission. Members shall not be otherwise paid unless approved by the city commission.

(Ord. 97-007, passed 9-11-97)

Sec. 31.66. - Duties of spectators.

Spectators shall keep away from any fire, so as to be out of the firefighters' way.

(Ord. 97-007, passed 9-11-97)

Sec. 31.67. - Entering firehouses.

It shall be and hereby is declared unlawful for any person or persons to enter the fire department house or any place where the equipment and apparatus of the fire department is stored, at any time, except on business pertaining to the fire department or any other city business, unless authorized by the city commission.

(Ord. 97-007, passed 9-11-97)

Sec. 31.68. - Enforcement of ordinances.

It shall be the duty of all police officers of the city to see that the provisions of §§ 31.66 and 31.67 are enforced and to arrest on view any person who shall be found violating any of the provisions of this chapter or who shall hinder, resist, or refuse to obey any such officer in the discharge of his duty.

(Ord. 97-007, passed 9-11-97)

Sec. 31.69. - Records.

The fire chief shall keep or cause to be kept a record of all fires and all other responses, and during the last week of each month, file with the city clerk a full report of such records, which report shall be under oath. All records of the fire department, being city records, shall be subject to the provisions of F.S. Ch. 119.

(Ord. 97-007, passed 9-11-97)

Sec. 31.70. - Organization and fund-raising.

The firefighters may create an organization of firefighters, hold meetings and engage in fund-raising activities. No fund-raising activity shall be engaged in without the prior approval of the city manager.

(Ord. 97-007, passed 9-11-97)

Sec. 31.71. - Service outside corporate limits.

Members of the fire department are authorized to go outside the corporate limits of the city for the purpose of rendering aid to other fire departments in accordance with mutual aid agreements.

(Ord. 97-007, passed 9-11-97)



**AGENDA ITEM  
NUMBER**

**7e**

## REGULAR AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Second Reading and Public Hearing – Ordinance 2017-016 – Personnel Policies and Procedures Manual			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Manager/City attorney			
<b>Date Submitted:</b>	April 19, 2017			
<b>Are Funds Required:</b>		Yes	X	No
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>	Yes			
<b>Description of Item:</b> Ordinance 2017-016, Personnel Policies and Procedures Manual – Family Employment Nepotism and Personal Relationships. (The first reading was held on May 11, 2017.)				
<b>Action to be Taken:</b> Enact Ordinance 2017-016				
<b>Staff's Recommendation:</b> Approval				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the regular agenda: \_\_\_\_\_  
Mayor

**ORDINANCE 2017-016**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING REVISIONS TO POLICY 2.4 IN THE CITY OF FRUITLAND PARK'S PERSONNEL POLICIES AND PROCEDURES MANUAL LAST REVISED IN ORDINANCE 2014-018; PROVIDING FOR DIRECTIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Fruitland Park adopted a Personnel Policies and Procedures Manual in Ordinance 1992-018, which has subsequently been amended; and

**WHEREAS**, the City desires to further amend its policies and procedures for the benefit of the City and its operations.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. Policy 2.4 entitled Restriction on Employment of Relatives is repealed. A new Policy 2.4 entitled Family Employment and Nepotism and Personal Relationships attached hereto as **Exhibit A** is hereby ADOPTED.

Section 2. The City Manager is directed to replace the repealed policy with the new policy 2.4 adopted herein into the City's Personnel Policies and Procedures Manual, and update the title page of the manual to reflect the last revision.

Section 3. This Ordinance shall take effect immediately upon final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED and ORDAINED this \_\_\_\_\_ day of June 2017, by the City Commission of the City of Fruitland Park, Florida.

\_\_\_\_\_  
Chris Cheshire, Mayor

Attest:

\_\_\_\_\_  
Esther Coulson, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice-Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Lewis	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Ranize	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

First Reading May 11, 2017

Second Reading \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Anita Geraci-Carver, City Attorney

## **EXHIBIT A**

### **2.4     Family Employment and Nepotism and Personal Relationships**

The City wants to ensure that employment practices do not create situations such as conflict of interest or favoritism and problems with employee morale. This extends to practices that involve employee hiring, promotion and transfer.

- (a) Relatives of the City Manager, City Clerk, Department Managers, or any other City employee, shall not be employed by the City of Fruitland Park.
- (b) Relatives of City Manager, City Clerk, Department Managers, or any other City employee who are employed by the City of Fruitland Park on the date this policy is adopted may continue employment with the City of Fruitland Park; however, no relative of an employee shall be in a position to supervise or review another relative's job performance nor shall any related employees be allowed to work in the same department.
- (c) Those in a dating relationship or are partners or members of the same household shall not be employed by the City of Fruitland Park.
- (d) Employees in a dating relationship or are partners or members of the same household on the date this policy is adopted may continue employment with the City of Fruitland Park; however, the concerned employees shall not be in a position to supervise or review the other concerned employees job performance nor be allowed to work in the same department.
- (e) Employees who begin a dating relationship or become relatives, partners or members of the same household and if one party is in a supervisory position, the person in the supervisory position is required to immediately inform the City Manager and Human Resources of the relationship. The employees concerned will be given the opportunity to decide who is to be transferred to another available position. If that decision is not made within seven calendar days, the City Manager will decide who is to be transferred or, if necessary terminated from employment.
- (f) Employees who begin a dating relationship or become relatives, partners or members of the same household will be permitted to continue to work for the City of Fruitland Park as long as there are no substantial conflicts. Reasonable accommodations will be made when possible in the event a conflict arises. However, if a conflict arises and no reasonable accommodation can be made, the employee hired last will be terminated.
- (g) For purposes of this policy, relative means an individual who is related as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, or half-sister.



**AGENDA ITEM  
NUMBER**

**7f**

## REGULAR AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Second Reading and Public Hearing – Ordinance 2017-017 – Local Truck Traffic			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Manager/City attorney			
<b>Date Submitted:</b>	April 19, 2017			
<b>Are Funds Required:</b>		Yes	X	No
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>	Yes			
<b>Description of Item:</b> Ordinance 2017-017, Local Truck Traffic. (The first reading was held on May 11, 2017.)				
<b>Action to be Taken:</b> Enact Ordinance 2017-017				
<b>Staff's Recommendation:</b> Approval				
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the regular agenda: \_\_\_\_\_  
Mayor



**ORDINANCE 2017-017**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REPEALING ORDINANCE 2017-011 WHICH CONTROLS AND REGULATES TRUCK TRAFFIC ON CERTAIN STREETS IN THE CITY OF FRUITLAND PARK; PROVIDING FOR DIRECTIONS; SETTING AN EFFECTIVE DATE.**

**WHEREAS**, the City is authorized by §316.002 and §316.008, *Florida Statutes* to regulate traffic by means of police officers, or official traffic control devices, designate any intersection as a stop or yield intersection, and take other actions within the reasonable exercise of their police power; and

**WHEREAS**, the City of Fruitland Park has determined restricting truck traffic on certain local streets as designated in 2017-011 is not necessary.

**NOW THEREFORE**, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA as follows:

**Section 1. Recitals.** The above recitals are true and correct.

**Section 2. Repeal.** Ordinance 2017-011 of the City of Fruitland Park is hereby repealed.

**Section 3. Directions.** The City Manager or his designee is directed to remove all signage restricting truck traffic on HICKORY AVENUE, OAK STREET, AND ELM AVENUE.

**Section 4. Effective Date.** This ordinance shall be effective immediately upon adoption by the City Commission of the City of Fruitland Park.

PASSED and ORDAINED at a regular meeting of the City Commission of the City of Fruitland Park, Lake County, Florida, this \_\_\_\_\_ day of June, 2017.

\_\_\_\_\_  
Chris Cheshire, Mayor

[SEAL]

City of Fruitland Park, Florida

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Esther Coulson, CMC, City Clerk  
(SEAL)

\_\_\_\_\_  
Anita Geraci-Carver, City Attorney

Commissioner Bell  
Commissioner Ranize  
Commissioner Lewis  
Vice Mayor Gunter  
Mayor Cheshire

\_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
\_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
\_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
\_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
\_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)

Passed First Reading    May 11, 2017

Passed Second Reading \_\_\_\_\_



**AGENDA ITEM  
NUMBER**

**9b**

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	City Attorney Report			
<b>For the Meeting of:</b>	June 8, 2017			
<b>Submitted by:</b>	City Attorney			
<b>Date Submitted:</b>	May 25, 2017			
<b>Are Funds Required:</b>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
<b>Account Number:</b>				
<b>Amount Required:</b>				
<b>Balance Remaining:</b>				
<b>Attachments:</b>				

**Description of Item:** Please find below items to report to the City Commission.

**George Fernandez v. City of Fruitland Park:** Motion for Settlement Approval has been submitted to the Court. The Court set forth some recommendations. Ms. McCulloch is filing a notice of no objection to the Court's recommendations. She expects the Order approving settlement will be issued shortly thereafter.

**James and Rita Homonai v. Foster, Crenshaw and City of Fruitland Park.** – This case involves allegations of violations of civil rights, false arrest and false imprisonment and battery. The case originates from a traffic stop. Stephanie McCulloch filed a Motion to Dismiss on 03/08/2017. Plaintiff's response was filed 04/06/2017. Plaintiff refutes the City's Motion to Dismiss. The Court has denied the City's Motion to Dismiss. Ms. McCulloch filed an Answer and Affirmative Defenses. Plaintiffs' filed a Reply to Affirmative Defenses. The parties' have a Case Management Conference scheduled on 6/1/17 to set case deadlines.

**Green v. City of Fruitland Park, Hunnewell, Isom & Isaacs.** – On April 7, 2017, atty. McCulloch filed with the Court the following: Defendants The City of Fruitland Park, Chief Isaacs, and Chief Isom's Motion to Dismiss Plaintiff's Third Amended Complaint with Prejudice and Motion to Strike with Memorandum of Law in Support. Plaintiff filed his response to the City's Motion to Dismiss on April 28, 2017. Plaintiff filed a Response to the City's Motion to Dismiss. Waiting for the Court to rule on the Motion to Dismiss. A Case Management Conference is scheduled on 6/2/17 to set case deadlines.

**Notice of Claim - Anthony Mancino:** No developments to report.

**Notice of Claim – James Hartson:** No developments to report.

**Notice of Claim – Larry Odum:** No developments to report.

**Accident Claim - Dr. Sundeep Shah.**

Accident claim submitted to the City's insurance carrier on September 5, 2015 for an auto accident on November 14, 2014 where a former city employee driving a police car rear-ended Dr. Shah. Dr. Shah seeks \$200,000.00. The insurance carrier is attempting to negotiate a settlement of the claim. A complaint has not been filed. There is insurance coverage.

**Public Records law effective 5/23/2017:** This law provides some protection to local governments in public records lawsuits as it relates to paying opposing party's attorney's fees, provided the City prominently posts at City Hall and on the City's website the name, address, e-mail address, telephone number and fax number of the City's record custodian. Although the City cannot require a public record request to be submitted in writing, in order for a person to obtain an award of attorney's fees, the request must be in writing and submitted to the record custodian as posted by the City.

**Action to be Taken:**

**Staff's Recommendation: N/A**

**Additional Comments:**

**Reviewed by:** \_\_\_\_\_

**Authorized to be placed on the ☐Regular ☐Consent agenda:** \_\_\_\_\_  
Mayor



**AGENDA ITEM  
NUMBER**

**10**

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Public Comments				
<b>For the Meeting of:</b>	June 8, 2017				
<b>Submitted by:</b>	City Clerk				
<b>Date Submitted:</b>	May 31, 2017				
<b>Are Funds Required:</b>			Yes	X	No
<b>Account Number:</b>	N/A				
<b>Amount Required:</b>	N/A				
<b>Balance Remaining:</b>	N/A				
<b>Attachments:</b>	Yes				
<b>Description of Item:</b> This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.  Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.					
<b>Action to be Taken:</b> None.					
<b>Staff's Recommendation:</b>					
<b>Additional Comments:</b>					

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the agenda: \_\_\_\_\_  
Mayor

## RESOLUTION 2013 -023

### **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A PUBLIC PARTICIPATION POLICY WITH REGARD TO MEETINGS OF CITY BOARDS AND COMMISSIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission wishes to adopt a public participation policy for meetings of the City's boards and commissions; and

**WHEREAS**, the City Commission accordingly desires to pass this Resolution 2013-023 to do so.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AS FOLLOWS:**

**Section 1.** The following Public Participation Policy shall apply to meetings of City boards or commissions as provided herein.

Sec. 1. Citizen's Rights

(a) Definition. For the purposes of this section, "board or commission" means a board or commission of the City of Fruitland Park.

(b) Right to be Heard: Members of the public shall be given a reasonable opportunity to be heard on a proposition before a City board or commission except as provided for below. Public input shall be limited to three (3) minutes. This right does not apply to:

1. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the board or commission to act;
2. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
3. A meeting that is exempt from §286.011; or
4. A meeting during which the Commission is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

Sec. 2. Suspension and Amendment of these Rules

(a) Suspension of these Rules: Any provision of these rules not governed by the City Charter or City Code may be temporarily suspended by a vote of a majority of the Commission.

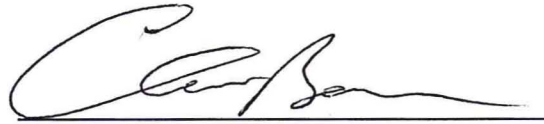
(b) Amendment of these Rules: These rules may be amended or new rules adopted by resolution.

- (c) Effect of Variance from Rules: The failure to follow this Public Participation Policy shall not be grounds for invalidating any otherwise lawful act of the City's boards or commissions.

**Section 2.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

**Section 3.** This Resolution shall become effective immediately upon passage.

**RESOLVED** this 26 day of September, 2013, by the City Commission of the City of Fruitland Park, Florida.



Christopher J. Bell, Mayor

ATTEST:

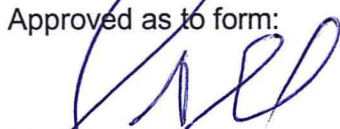


MARIE AZZOLINO, Acting City Clerk

Passed First Reading 9/26/2013

Passed Second Reading N/A

Approved as to form:



SCOTT A. GERKEN, City Attorney