

FRUITLAND PARK CITY COMMISSION REGUAR MEETING AGENDA

(Third Revision – 3:00 p.m.) February 23, 2017

City Hall Commission Chambers 506 W. Berckman Street Fruitland Park, FL 34731 6:00 p.m.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE (revised2)

Invocation - George Mulford, Grace bible Baptist Church

Pledge of Allegiance - Police Chief Michael A. Fewless

- 2. ROLL CALL
- 3. LOCAL PLANNING AGENCY Recess 6:00 p.m. or Thereafter
- 4. CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote .

- (a) Approval of Minutes (city clerk)
 January 26, 2017 regular meeting.
- (b) Resolution 2017-006 Website Design Aha Consulting (city clerk) (revised)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE LETTER OF ENGAGEMENT BETWEEN AHA CONSULTING, INC. AND THE CITY OF FRUITLAND PARK, FLORIDA TO PROVIDE WEBSITE REDESIGN AND HOSTING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

(c) Resolution 2017-010 – Audit Committee – Sunset (city clerk)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY
OF FRUITLAND PARK, FLORIDA, TO SUNSET THE AUDIT
COMMITTEE PREVIOUSLY ESTABLISHED BY THE
COMMISSION BECAUSE THE AUDIT COMMITTEE HAS
ACCOMPLISHED THE PURPOSE FOR WHICH IT WAS
CREATED; PROVIDING FOR AN EFFECTIVE DATE.

(d) Resolution 2017-012 - Online Payment System, Credit Card Vendor Agreement - Elavon Inc. (city treasurer)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE AGREEMENT ELAVON INC. AND THE CITY OF FRUITLAND PARK, FLORIDA TO PROVIDE AUDITING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

(e) Resolution 2017-013 - P&Z Board Appointment Amendment - Thomas C. Bradley (city clerk)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPOINTING A MEMBER TO THE CITY OF FRUITLAND PARK PLANNING AND ZONING BOARD; PROVIDING THE TERM EXPIRATION DATE; AND PROVIDING FOR AN EFFECTIVE DATE.

5. REGULAR AGENDA

- (a) Gamble/Humble Investments Agreement Addendum Extension (city attorney)/city manager/community development director)
- (b) First Reading Ordinance 2017-001 On-Line Bill Payment Service (city treasurer/city attorney)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING SECTION 99.110 TO IMPOSE A FEE FOR ONLINE BILL PAYMENT SERVICE; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on March 9, 2017.)

PUBLIC HEARING

(c) Second Reading and Public Hearing - Ordinance 2017-011 - Local Truck Traffic Movement Regulations (city manager/police chief/city attorney)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CONTROLLING AND REGULATING TRAFFIC MOVEMENT BY DESIGNATING CERTAIN STREETS TO ONLY ALLOW LOCAL TRUCK THROUGH TRAFFIC AND NOT TRUCK TRAFFIC. SPECIFICALLY HICKORY AVENUE, MAPLE AVENUE AND ELM AVENUE: PROVIDING FOR DIRECTIONS AND ENFORCEMENT; FOR PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES OR PORTIONS ORDINANCES IN CONFLICT HEREIN; SETTING AN (The first reading was held on EFFECTIVE DATE. January 26, 2017.)

(d) Second Reading and Public Hearing - Ordinance 2017-012 -Traffic Yield Sign (city manager/police chief/city attorney)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CONTROLLING AND REGULATING TRAFFIC MOVEMENT BY INSTALLING A YIELD SIGN ON BIDWELL STREET TO REQUIRE TRAFFIC ON BIDWELL STREET TO YIELD TO TRAFFIC ON WILLARD PROVIDING FOR **DIRECTIONS** AVENUE; ENFORCEMENT: PROVIDING FOR SEVERABILITY: REPEALING ALL ORDINANCES OR PORTIONS ORDINANCES IN CONFLICT HEREIN; SETTING EFFECTIVE DATE. (The first reading was held on January 26, 2017.)

QUASI-JUDICIAL PUBLIC HEARING

(e) First Reading - Quasi-Judicial Public Hearing - Ordinance 2017--013
- Boundary Amendment - North of CR 466A and West of Timbertop
Lane - Petitioner: Kurt and Suzanne Damron (city attorney/city
manager/community development director)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 6.0 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND WEST OF TIMBERTOP LANE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on March 9, 2017.)

(f) First Reading - Quasi-Judicial Public Hearing - Ordinance 2017-014 - Comprehensive Plan - 6.0+ Acres - North of CR 466A and West of Timbertop Lane - Petitioner: Kurt and Suzanne Damron (city attorney/city manager/community development director)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE THE FRUITLAND MAP OF CITY OF PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 6.0+ ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND WEST OF TIMBERTOP LANE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on March 9, 2017.)

- First Reading Quasi-Judicial Public Hearing Ordinance 2017-015 -(g) Rezoning - 6.0+ Acres - AG-C2 - Petitioner: Kurt and Suzanne **Damron** (city attorney/city manager/community development director) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 6.0 + ACRES OF THE PROPERTY FROM LAKE COUNTY AGRICULTURE (AG) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; **PROVIDING** CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on March 9, 2017.)
- Second Reading Quasi-Judicial Public Hearing Ordinance (h) 2017-005 - Boundary Amendment - - Gamble Family Revocable Trust (city attorney/city manager/community development director) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 0.31 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 26, 2017.)
- (i) Second Reading - Quasi-Judicial Public Hearing - Ordinance 2017-006 - Comprehensive Plan - Gamble Family Revocable Trust (city attorney/city manager/community development director) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE CITY MAP OF THE OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 0.31+

ACRES OF PROPERTY GENERALLY LOCATED NORTH OF

CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 26, 2017.)

- (j) Second Reading Quasi-Judicial Public Hearing Ordinance 2017-007 Rezoning Gamble Family Revocable Trust (city attorney/city manager/community development director)

 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY
 - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.31 ± ACRES OF THE PROPERTY FROM LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 26, 2017.)
- (k) Second Reading Quasi-Judicial Public Hearing Ordinance 2017-009 -- Humble Investments Inc. Boundary Amendment (city attorney/city manager/community development director)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 0.37 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 26, 2017.)

(l) Second Reading - Quasi-Judicial Public Hearing - Ordinance 2017-010 - Comprehensive Plan Amendment - - Humble Investments

Inc. (city attorney/city manager/community development director)
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY
OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A
COMPREHENSIVE PLAN AMENDMENT AMENDING THE
FUTURE LAND USE DESIGNATION FROM COUNTY URBAN
LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE
MAP OF THE CITY OF FRUITLAND PARK'S

COMPREHENSIVE PLAN FOR APPROXIMATELY 0.37± ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. ((The first reading was held on January 26, 2017.)

(m) Second Reading - Quasi-Judicial Public Hearing - Ordinance 2017-008 - Rezoning - Humble Investments Inc. (city attorney/city manager/community development director)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.37 ± ACRES OF THE PROPERTY FROM LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 26, 2017.)

END OF QUASI-JUDICIAL PUBLIC HEARING

6. NEW BUSINESS

7. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

8. OFFICERS' REPORTS

- (a) City Manager (revised 2)
 - i. Gym Membership
 - ii. Road Program
 - iii. Administrative Vehicle

iv. Community Development Department

- Office Enclosure
- Fruitland Park Library Construction Plans
- Soccer Field Drawings Northwest Lake Community Park

- v. Public Works Department Director
- vi. Parks and Recreation Department Director
- (b) City Attorney
 - i. Angelica Dobruck v. City of Fruitland Park, et. al.
 - ii. George Fernandez v. City of Fruitland Park
 - iii. James and Rita Homonai v. Foster, Crenshaw and City of Fruitland Park
 - iv. James Hartson Notice of Claim
 - v. Green v. City of Fruitland Park, Hunnewell, Isom and Isaacs
 - vi. Anthony Mancino Notice of Claim
 - vii. Impact Fees
 - viii. Nepotism Ordinance

9. COMMISSIONERS' COMMENTS

- (a) Commissioner Ranize
- (b) Commissioner Lewis
- (c) Commissioner Bell
- (d) Vice Mayor Gunter, Jr.

10. MAYOR'S COMMENTS

11. ADJOURNMENT

DATES TO REMEMBER

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

February 24, 2017, *Open* House Sumter County Annex Buildings, 8015 E County Road 466, Suite B, The Villages, Florida 321162 at 11:00 a.m.

February 27, 2017, Movie on the Lawn, City Hall - Food Truck at 5:00 p.m. and Movie at 6:00 p.m.

March 9, 2017 - Regular Commission Meeting at 6:00 p.m.

March 10, 2017 – LCLC Superintendent of Lake County Schools Meeting, Lake Receptions 4425 N Highway 19-A, Mount Dora, FL 32757 at 12:00 noon

March 18, 2017 - Fruitland Park Beautification Day City Hall at 10:00 a.m.

March 23, 2017 - Household Hazardous Waste Mobile Unit Outreach Event at 9:00 a.m.

March 23, 2017 - Regular Commission Meeting at 6:00 p.m.

April 1, 2017 - Fruitland Park Day, City Hall at 10:00 a.m.

April 13, 2017 - Regular Commission Meeting at 6:00 p.m.

April 14, 2017 - LCLC New Vision for Independence, Inc. Meeting, Lake Receptions 4425 N Highway 19-A, Mount Dora, FL 32757 at 12:00 noon

April 26, 2017 – Lake-Sumter Metropolitan Planning Organization Governing Board, 1616 S 14 Street, Leesburg, FL 34748 at 2:00 p.m.

April 27, 2017 - Regular Commission Meeting at 6:00 p.m.

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.



AGENDA ITEM NUMBER **3**

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Local Planning Agency Meeting				
For the Meeting of:	February 23, 2017				
Submitted by:	<u> </u>				
Date Submitted:					
Are Funds Required:		Yes	X	No	
Account Number:	N/A				
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:					
Description of Item:					
Action to be Taken: Recess to LP	'A				
Staff's Recommendation:					
Additional Comments:					
Reviewed by:City Manager					
Authorized to be placed on the regu	ılar agenda: _		layor		

FLORIDA, DESIGNATING AND ESTABLISHING THE City Commission AS ITS LOCAL PLANNING AGENCY PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1975 (Chapters 163.3161 - 163.3211, Florida Statutes); SETTING FORTH SAID AGENCY'S DUTIES AND RESPON-SIBILITIES; ESTABLISHING SAID AGENCY'S ORGANIZATION, RULES AND PROCEDURES; REQUIRING THAT ALL MEETINGS BE PUBLIC AND PROVIDING FOR THE KEEPING OF PUBLIC RECORDS; PROVIDING FOR FINANCIAL SUPPORT; PROVIDING FOR SEVERABILITY OF ANY PORTION DECLARED INVALID; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR THE EFFECTIVE DATE HEREOF. THIS IS AN EMERGENCY ORDINANCE EFFECTING THE WELFARE OF THE CITIZENS. BE IT ORDAINED BY THE City Commission THE (CITY ORX COUNTY) OF Fruitland Park . FLORIDA: Section 1. AUTHORITY. This ordinance is enacted pursuant to and in accordance with, provisions of Chapter 163, Florida Statutes (Local Government Comprehensive Planning Act of 1975). Section 2. DESIGNATION AND ESTABLISHMENT OF LOCAL LAND PLANNING AGENCY. Pursuant to, and in accordance with, Section 163.3174, of Florida Statutes (the Local Government Comprehensive Planning Act of 1975) the City Commission is hereby designated and established as the local planning agency for the (XXX) incorporated territory of Fruitland Park Florida. Section 3. DUTIES AND RESPONSIBILITIES OF THE LOCAL PLANNING AGENCY. The local planning agency, in accordance with the Local Government Comprehensive Planning Act of 1975, Section 163.3161-3211, Florida Statutes, shall: (a) Conduct the comprehensive planning program and prepare the comprehensive plan or elements or portions thereof

(b) Coordinate said comprehensive plan or elements or portions thereof with the comprehensive plans of other appropriate

local governments and the State of Florida;

- (c) Recommend said comprehensive plan or elements or portions thereof to the City-Commission for adoption and
- (d) Monitor and oversee the effectiveness and status of the comprehensive plan and recommend to the <u>City Commission</u> such changes in the comprehensive plan as may be required from time to time.

Section 4. ORGANIZATION, RULES AND PROCEDURES OF THE AGENCY.

Members of the local planning agency shall continue to be appointed and follow such rules of procedure, methods of choosing officers, setting of public meetings, providing of financial support, and accomplishing its duties as provided in The City Charter

Section 5. <u>PUBLIC MEETINGS AND RECORDS</u>. All meetings of the local planning agency shall be public meetings and all agency records shall be public records. The local planning agency shall encourage public participation.

Section 6. <u>SEVERABILITY</u>. If any word, sentence, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by an court of competent jurisdiction, such portion or words shall be deemed a separate and independent provision and such holding shall not effect the validity of the remaining portions thereof.

Section 7. REPEAL OF CONFLICTING ORDINANCES AND RESOLUTIONS.

All ordinances and resolutions of the governing body in conflict herewith are hereby repealed.

			6
Section 8. EFFECTIVE DATE. This of	ordinance shall be	come	e .
effective immediately upon its fina	al passage and adop	otion.	
as an emergency ordinance.			
PASSED AND ADOPTED BY THECity	Commission OF	THE (CITY	
ØXXXXXXXX OF Fruitland Park	, FLORIDA, THIS	3 24 DAY	100
OF June	, A.D., 1976		1
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	Mayor or	Chairman	
		CHALLMAN	
ATTEST:			
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FIRST READING: June 24, 1976			
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AGENDA ITEM NUMBER
4a-e

CONSENT AGENDA ITEM SUMMARY SHEET

(Revised)

ITEM TITLE:	Draft Minutes, Resolutions 2017-006, 2017-010, 2017-012, and 2017-013					
For the Meeting of:	February 23, 2017					
Submitted by:	City Clerk					
Date Submitted:	February 17, 2017					
Are Funds Required:			Yes		Χ	No
Account Number:	N/A					
Amount Required:	N/A					
Balance Remaining:	N/A					
Attachments:	Yes.					
Agenda to expedite the meeting. If a item, the procedure is as follows: (1 (3) Discuss each pulled item separates.)	a Commissione:) Pull the item(s tely and vote	r, sta s) fro	aff member or mem m the Consent Ager	ber of the	e pu	blic wish to discuss a
Agenda to expedite the meeting. If a item, the procedure is as follows: (1	a Commissione.) Pull the item(s) tely and vote 017 regular me 6 Website Des 0 Audit Commi 2 Online Paym 8 P & Z Board A	eetir eetir ittee ent	aff member or mem m the Consent Ager ng minutes; Aha Consulting; e – Sunset; System, Credit Ca vintment Amendm	ber of the nda; (2) V rd Vendo nent – Th	ote o	on remaining item(s); an
Agenda to expedite the meeting. If a item, the procedure is as follows: (1 (3) Discuss each pulled item separa. 4.(a) Approve the January 23, 20 4.(b) Adopt Resolution 2017-010 4.(c) Adopt Resolution 2017-012 and 4.(e) Adopt Resolution 2017-013	a Commissione.) Pull the item(s) tely and vote 017 regular me 6 Website Des 0 Audit Commi 2 Online Paym 8 P & Z Board A tion 2017-005	eetir eetir ittee ent	aff member or mem m the Consent Ager ng minutes; Aha Consulting; e – Sunset; System, Credit Ca vintment Amendm	ber of the nda; (2) V rd Vendo nent – Th	ote o	blic wish to discuss a on remaining item(s); an greement – Elavon Ir

Mayor

Authorized to be placed on the consent agenda: ___

FRUITLAND PARK CITY COMMISSION REGULAR MEETING MINUTES January 26, 2017

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, January 26, 2017 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Ray Lewis, and Rick Ranize.

Also Present: City Manager Gary La Venia, City Attorney Anita Geraci-Carver, City Treasurer; Jeannine Michaud-Racine; Police Chief Michael A. Fewless; Interim Fire Chief Don Gilpin; Lieutenant Tim Yoder, Firefighters Chris Lewis, Andrew Hall, Madison Leary, Andrew Hall, and Sean Parker, Fire Department; Community Development Director Charlie Rector, Public Works Director Dale Bogle; Deputy City Treasurer Sue Parker, Ruthie Barker, and City Clerk Esther B. Coulson.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Reverend Chuck Padgett, Trinity Assembly of God, gave the invocation and Police Chief Fewless led in the Pledge of Allegiance to the flag, Mayor Cheshire called the meeting to order at 6:00 p.m.

2. ROLL CALL

At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was declared present.

3. CONSENT AGENDA

On motion of Commissioner Ranize, seconded by Commissioner Bell and unanimously carried, the city commission approval the minutes of January 12, 2017 as submitted.

By unanimous consent, the city commission recessed its meeting at 6:02 p.m. to the Local Planning Agency and reconvened at 6:16 p.m.

4. LOCAL PLANNING AGENCY

5. REGULAR AGENDA

(a) Website Design

The city commission considered its action to approve staff's recommendation to select from proposals to design, develop and implement the City of Fruitland Park's website from aHa Consulting (a Municode Company currently contracting with the city) for \$6,000 plus \$1,200 a year and CivicPlus (piggyback contract) for \$24,730, excluding annual service fees at \$5,184.

After Ms. Coulson highlighted the features of a proposed website, Commissioner Ranize requested simplicity; the ability for the website to dial telephone numbers

to staff, and the option to utilize additional features at a later date; Commissioner Lewis addressed his priority list for citizens' reverse notifications, announcements and important information on future events, and Mayor Cheshire emphasized the need for citizens to be informed.

A motion was made by Commissioner Lewis and seconded by Commissioner Ranize that the city commission accept staff's recommendation to approve aHa Consulting Inc. to design, develop and implement the city's website for \$6,000 plus \$1,200 a year.

In response to Ms. Coulson's inquiry, Ms. Geraci-Carver explained that a resolution will be drafted with the proposed contract for consideration on the next agenda.

Mayor Cheshire called for vote on the motion and declared it carried unanimously.

(b) Auditing Services

Ms. Kelly Leary, McDirmit Davis, CPA, gave her brief background and experience and anticipated the following audit services to:

- commence within the next month;
- submit to the Government Finance Officers Association before the March 31 deadline which, due to the late start, will be in early February 2017;
- get the draft audit report late February or March 2017, and
- conduct the audit by working around the finance department's schedule in compliance with the city's budget and Florida Statutes.

i. Award – RFP Auditing Services

On motion of Commissioner Ranize, seconded by Vice Mayor Gunter and unanimously carried, the city commission accepted the Audit Committee's recommendations to award the Request for Proposals for Auditing Services to McDirmit Davis, CPA, as the highest-ranked qualified firm.

ii. Resolution 2017-009 – Auditing Services - McDirmit Davis Agreement Ms. Geraci-Carver read into the record the title of proposed Resolution 2017-009, the substance of which is follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE AGREEMENT MCDIRMIT DAVIS AND THE CITY OF FRUITLAND PARK, FLORIDA TO PROVIDE AUDITING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Bell and seconded by Vice Mayor Gunter that the city commission adopt Resolution 2017-009 as previously cited.

After discussion, Ms. Geraci-Carver explained that she will draft a resolution to sunset the committee for the city commission's consideration for the next meeting.

Mayor Cheshire called for a vote on the motion and declared it carried unanimously.

(c) Credit Card Vendor - Online Payment System

The city commission considered its action to select and approve a credit card vendor.

Ms. Michaud-Racine referred to the city commission's approval of Govolutions at its December 8, 2016 regular meeting and noted the credit card merchant not allowing the city to pass the cost to the customer; thus, the city commission's preference to not bear the costs. She reviewed and made comparisons of the online payment flat rates offered by credit card vendors Elavon Inc. and Govolution LLC and gave reasons why she is recommending Evalon due to their percentage flat fee and the high percentage of customers' utility monthly bills that are below \$50.

After further discussion and on motion of Commissioner Bell, seconded by Commissioner Lewis and unanimously carried, the city commission approved staff's recommendation to retain a contract with Evalon Inc. as the credit card online vendor.

(d) Infinity Fitness

Mr. La Venia discussed the proposed agreement from Infinity Fitness and Spa Inc. to provide corporate fitness memberships for up to 50 city employees at a base rate of \$2,000 per annum equating to \$3.30 monthly.

After discussion, Mr. La Venia agreed with the city commission's suggestion to conduct a survey among staff, and if warranted, the proposed agreement will be placed on the next agenda for consideration.

(e) Fruitland Park Public Library – Roofing

The city commission considered staff's recommendation of approval to select from three proposals the removal and installation of a roof on the building of the Fruitland Park Library from: Eustis Roofing Company for \$27,000; McHale Roofing Inc. for \$22,175, and Dan Shepler Roofing for \$21,757.

After discussion, Mr. Bogle gave a report on the poor condition of the Fruitland Park Library's roof; addressed the public works department's ability to conduct repairs, and reviewed the vendors' proposals. He relayed the comments from the

vendors' spokespersons on the roof's poor condition; the life-expectancy of the shingles which are cheaper and currently available, and the vendors' responses on the cost of the metal roof.

After Commissioner Lewis conveyed his previous discussions with Ms. Geraci-Carver regarding his disclosure of a potential conflict of interest as a result of his business relationship with one of the vendors, Ms. Coulson explained that she will be providing him with Form 8B, Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers for completion and execution.

Commissioner Ranize' posed a question on the elimination of some of the projects earmarked in the FY 2017-18 budget and the utilization of capital improvement program (CIP) projects.

Mr. Rector explained his disagreement with the remarks the companies' spokespersons made to Mr. Bogle regarding the metal roof; outlined reasons why said companies do not specialize in same, and suggested that he would communicate with Mr. Bogle on other companies that meet such requirements and report back at the next meeting.

After Vice Mayor Gunter suggested including in FY 2017-18 budget the addition of a kitchen to the existing Fruitland Park Library and postponing the subject item to work on the roof at the same time, Mr. Rector explained that after Senatore Inc. submits the new Fruitland Park Library construction drawings to the mechanical engineers, he will be able to provide a conceptual plan to add a kitchen and storage facility to the existing library, similar to the work conducted on the Moyer Recreation Center in The Villages.

Following further discussion and on motion of Commissioner Ranize, seconded by Vice Mayor Gunter and unanimously carried, the city commission postponed its action to select from three proposals the removal and installation of a roof on the building of the Fruitland Park Library from: Eustis Roofing Company for \$27,000; McHale Roofing Inc. for \$22,175, and Dan Shepler Roofing for \$21,757 and accepted staff's recommendation to provide for FY 2017—18 the total cost of roof repairs and the old Fruitland Park Library's conceptual drawings from Senatore Inc..

(f) First Reading - Ordinance 2017-011 - Local Truck Traffic Movement Regulations

Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-011, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CONTROLLING AND REGULATING TRAFFIC MOVEMENT BY DESIGNATING CERTAIN STREETS TO ONLY ALLOW LOCAL TRUCK

TRAFFIC AND NOT THROUGH TRUCK TRAFFIC. SPECIFICALLY HICKORY AVENUE, MAPLE STREET, AND ELM AVENUE; PROVIDING FOR DIRECTIONS AND **ENFORCEMENT**: **PROVIDING** FOR SEVERABILITY: REPEALING ALL ORDINANCES OR PORTIONS ORDINANCES IN CONFLICT HEREIN; SETTING EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

After recognizing the title reflecting that Oak Street be stricken, Mr. Rector indicated that the streets should reflect *Maple Avenue* and not *Maple Street*.

Chief Fewless referred to the program *Walking Wednesdays* -- the afternoon walks in Fruitland Park promoted by the police department. He reported that approximately a month ago, Lieutenant Erik D, Luce, Police Department, and himself knocked on residents' doors on Hickory Street who informed him of the near distance of truck traffic -- using said thoroughfare to Miller Street -- to juveniles walking on said roadway towards the bus stop. He relayed the residents' requests to take action as it relates to the old regulatory sign "no thru trucks allowed" posted on the roadway and asked that the city commission apply measures on stringent enforcement of same.

After Mayor Cheshire recalled the city commission's discussions at its January 12, 2017 regular meeting and in response to Commissioner Ranize's inquiry, Chief Fewless conveyed the residents' concerns on the overweight trucks and the infraction to the proposed ordinance.

A motion was made by Vice Mayor Gunter and seconded by Commissioner Lewis that the city commission approve Ordinance 2017-011 as previously cited.

After discussion, Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(g) First Reading – Ordinance 2017-012 – Traffic Yield Sign

Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-011, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CONTROLLING AND REGULATING TRAFFIC MOVEMENT BY INSTALLING A YIELD SIGN ON BIDWELL STREET TO REQUIRE TRAFFIC ON BIDWELL STREET TO YIELD TO TRAFFIC ON WILLARD **PROVIDING DIRECTIONS AVENUE**; **FOR AND ENFORCEMENT:** PROVIDING FOR SEVERABILITY: REPEALING ALL ORDINANCES OR PORTIONS OF ORDINANCES IN CONFLICT HEREIN; SETTING AN EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

Chief Fewless referred to the photograph illustrating the three-corner intersection at Willard Avenue and Bidwell Street; recognized the matter which was brought to his attention on the potential safety issues due to the lack of traffic control, and suggested that a warning notice such as a yield sign be placed in the area. (A copy the photograph of said area is filed with the supplemental papers to the minutes of this meeting.)

A motion was made by Commissioner Ranize and seconded by Commissioner Lewis that the city commission approve proposed Ordinance 2017-012 as previously cited.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

QUASI-JUDICIAL PUBLIC HEARING

Upon the city attorney's request and by unanimous consent, the city commission considered the following quasi-judicial items out of order on this evening's agenda.

(j) First Reading – Quasi-Judicial Public Hearing – Ordinance 2017-005 – Boundary Amendment - Petitioner: Gamble Family Revocable Trust Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-005, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 0.31 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

Ms. Geraci-Carver swore in Mr. Rector who testified on the subject item that he addressed at the Land Planning Agency's earlier this evening.

There were no comments from the public at this time.

A motion was made by Commissioner Ranize, seconded by Commissioner Bell that the city commission approve the LPA's recommendations of approval on proposed Ordinance 2017-005.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(h) First Reading – Quasi-Judicial Public Hearing – Ordinance 2017-006 - Comprehensive Plan – Petitioner: Gamble Family Revocable Trust Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-006, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE CITY OF FRUITLAND PARK'S MAP OF THE COMPREHENSIVE PLAN FOR APPROXIMATELY 0.31+ ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

Mr. Rector, who was previously sworn, acknowledged the subject item that was addressed at the Land Planning Agency's earlier this evening.

There were no comments from the public at this time.

A motion was made by Commissioner Ranize, seconded by Commissioner Bell that the city commission approve the LPA's recommendations of approval on proposed Ordinance 2017-006.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(i) First Reading – Quasi-Judicial Public Hearing – Ordinance 2017-007 – Rezoning - Petitioner: Gamble Family Revocable Trust

Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-007, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.31 ± ACRES OF THE PROPERTY FROM LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

Mr. Rector, who was previously sworn, acknowledged the subject item that was addressed at the Land Planning Agency's earlier this evening.

There were no comments from the public at this time.

A motion was made by Commissioner Ranize, seconded by Vice Mayor Gunter that the city commission approve the LPA's recommendations of approval on proposed Ordinance 2017-007.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(m) First Reading – Quasi-Judicial Public Hearing – Ordinance 2017-009 – Petitioner: Humble Investments Inc. – Boundary Amendment

Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-009, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 0.37 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

Mr. Rector, who was previously sworn, acknowledged the subject item that was addressed at the Land Planning Agency's earlier this evening.

There were no comments from the public at this time.

A motion was made by Commissioner Ranize, seconded by Commissioner Lewis that the city commission approve the LPA's recommendations of approval on proposed Ordinance 2017-007.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(k) First Reading – Quasi-Judicial Public Hearing – Ordinance 2017-010 – Comprehensive Plan Amendment – Petitioner: Humble Investments Inc.

Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-010, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 0.37+ ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

Mr. Rector, who was previously sworn, acknowledged the subject item that was addressed at the Land Planning Agency's earlier this evening.

There were no comments from the public at this time.

A motion was made by Commissioner Lewis, seconded by Vice Mayor Gunter that the city commission approve the LPA's recommendations of approval on proposed Ordinance 2017-010.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(l) First Reading – Quasi-Judicial Public Hearing – Ordinance 2017-008 – Rezoning – Petitioner: Humble Investments Inc.

Ms. Geraci-Carver read into the record the title of proposed Ordinance 2017-009, the substance of which is follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.37 ± ACRES OF THE PROPERTY FROM LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be on February 23, 2017.)

Mr. Rector, who was previously sworn, acknowledged the subject item that was addressed at the Land Planning Agency's earlier this evening.

There were no comments from the public at this time.

A motion was made by Commissioner Ranize, seconded by Vice Mayor Gunter that the city commission approve the LPA's recommendations of approval on proposed Ordinance 2017-008.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

By unanimous consent, Mayor Cheshire opened the public hearings.

(n) Second Reading and Public Hearing – Quasi-Judicial Public Hearing - Ordinance 2017-002 – Boundary Amendment – CR 466A and E Lake Josephine Drive – Petitioner: SEMS Property Owners LLC

It now being the time advertised to hold public hearing to consider the enactment of proposed Ordinance 2017-002, Ms. Geraci-Carver read into the record the title, the substance of which is follows, and Mayor Cheshire called for the public to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 0.33 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED

COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 12, 2017.)

Mr. Rector, who was previously sworn, described the proposed use.

There being no one from the public and by unanimous consent, Mayor Cheshire closed the public hearing.

A motion was made by Commissioner Bell and seconded by Commissioner Lewis that the city commission enact Ordinance 2017-002 as previously cited to become effective immediately as provided by law.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(o) Second Reading and Public Hearing – Quasi-Judicial Public Hearing – Ordinance 2017-003 – Comprehensive Plan Amendment - 0.33± Acres – Urban Low to Commercial - Petitioner: SEMS Property Owners LLC It now being the time advertised to hold public hearing to consider the enactment of proposed Ordinance 2017-003, Ms. Geraci-Carver read into the record the title, the substance of which is follows, and Mayor Cheshire called for the public to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND COMPREHENSIVE PLAN FOR APPROXIMATELY 0.33+ ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE: AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 12, 2017.)

Mr. Rector, who was previously sworn, described the proposed use.

There being no one from the public and by unanimous consent, Mayor Cheshire closed the public hearing.

A motion was made by Commissioner Ranize and seconded by Commissioner Bell that the city commission enact Ordinance 2017-003 as previously cited to become effective thirty-one (31) days after its adoption by the city commission. If this ordinance is challenged within thirty (30) days after its adoption, it may not become effective until the state land planning agency or administrative commission, respectively, issues a final order determining that this ordinance is in compliance.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(p) Second Reading and Public Hearing – Quasi-Judicial Public Hearing – Ordinance 2017-004 – Rezoning– R-7-C-1- Petitioner: SEMS Property Owners LLC

It now being the time advertised to hold public hearing to consider the enactment of proposed Ordinance 2017-004, Ms. Geraci-Carver read into the record the title, the substance of which is follows, and Mayor Cheshire called for the public to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING $0.33 \pm ACRES$ OF THE PROPERTY FROM LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO NEIGHBORHOOD COMMERCIAL (C-1) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on January 12, 2017.)

Mr. Rector, who was previously sworn, described the proposed use.

There being no one from the public and by unanimous consent, Mayor Cheshire closed the public hearing.

A motion was made by Commissioner Ranize and seconded by Commissioner Lewis that the city commission enact Ordinance 2017-004 as previously cited to become effective immediately upon the effective date of the comprehensive plan amendment for the subject property. No development permits or land uses dependent on this amendment may be issued or commence before it has become effective.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF QUASI-JUDICIAL PUBLIC HEARING

PUBLIC HEARING

(q) Public Hearing - Resolution 2017-007 - Setback Buffer Standards - N CR 466A and W Rose Street - Petitioner: Sunshine Properties & Rentals Inc.

It now being the time advertised to hold public hearing to consider the enactment of proposed Ordinance 2017-007, Ms. Geraci-Carver read into the record the title, the substance of which is follows, and Mayor Cheshire called for the public to be heard:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING A VARIANCE TO THE LAND DEVELOPMENT REGULATION (LDR) REQUIREMENTS PERTAINING TO SETBACK AND BUFFER STANDARDS FROM 15' TO 10', ON THE SUBJECT PROPERTY LOCATED NORTH OF CR 466A AND WEST OF ROSE STREET AND OWNED BY SUNSHINE PROPERTIES & RENTALS, INC., PROVIDING FOR AN EXPIRATION DATE AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Rector referred to the subject property owned by Mr. and Mrs. Patricia Pospisil, Sunshine Properties & Rentals, Inc., and recognized their presence at this evening's meeting together with Mr. Keith Riddle, Riddle-Newman Engineering Inc.

Mr. Rector described the proposed use along CR 466A; relayed the applicant's request of 7,500 feet of commercial space with the possibility of a restaurant at the rear 10 feet landscape buffer, and conveyed the Planning and Zoning Board's recommendation of approval. He indicated that no complaints were received from the notices sent to the surrounding property owners in this regard except one telephone call from a resident abutting the property regarding the installation of a fence when oncoming vehicles' lights enters on to the property and the installation of a fence.

After further discussion and there being no one from the public Mayor Cheshire, by unanimous consent, Mayor Cheshire closed the public hearing.

A motion was made by Commissioner Ranize and seconded by Commissioner Lewis that the city commission adopted Resolution 2017-007 as previously cited.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(r) Public Hearing - Resolution 2017-008 - Setback Buffer Standards - N CR 466A and E Micro Racetrack Road - Petitioner: Carrie Ross Blevins

It now being the time advertised to hold public hearing to consider the enactment of proposed Ordinance 2017-004, Ms. Geraci-Carver read into the record the title, the substance of which is follows, and Mayor Cheshire called for the public to be heard:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING A VARIANCE TO THE LAND DEVELOPMENT REGULATION (LDR) REQUIREMENTS PERTAINING TO SETBACK AND BUFFER STANDARDS, USES WITHIN A BUFFER AND NUMBER OF UNINTERRUPTED PARKING SPACES ON THE SUBJECT PROPERTY LOCATED NORTH OF CR 466A AND EAST OF MICRO RACETRACK ROAD AND OWNED BY CARRIE ROSS BLEVINS, PROVIDING FOR AN EXPIRATION DATE AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Rector pointed out the subject property which was previously annexed and recognized the presence of the petitioner, Ms. Carrie Ross Blevins and Mr. Riddle at this evening's meeting.

Mr. Rector described the subject project and explained Ms. Blevins' request for four variances; conveyed the conditions outlined by Mr. Greg Beliveau, LPG Urban and Regional Planners, Inc., retained by the city, that the entire front of the property be *excessively landscaped* subject to the architectural standards that the city previously adopted, and relayed Mr. Ross' concurrence to same.

Mr. Rector pointed out the applicant's request for 13 consecutive parking spaces, as stipulated under Chapter 164 of the city's code of ordinances which relates to the uninterrupted parking spaces and the 15 feet rear setback for a dumpster. He indicated that Mr. Riddle has a general layout of the building which will be presented before the city commission for consideration at a later date. If the variance is acceptable, Mr. Rector expressed the petitioner's desire to proceed, and confirmed that no calls or responses were received as a result of the notification sent to the surrounding property owners.

After discussion, the city commission reviewed a map of the conceptual layout and site data copies of which were included with the supplemental papers to the minutes of this meeting.

Mr. Riddle relayed the petitioner's request of Resolution 2017-008 previously alluded to by Ms. Geraci-Carver earlier.

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A motion was made by Vice Mayor Gunter and seconded by Commissioner Lewis that the city commission adopt the previously cited Resolution 2017-008 with staff's recommendations.

After Vice Mayor Gutner suggested that county be contacted to determine whether they have a maintenance plan for CR 466A roadway, Commissioner Ranize mentioned his intent to address same under his report later in this evening's agenda.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF PUBLIC HEARING

6. NEW BUSINESS

There was no new business to come before the city commission at this time.

7. PUBLIC COMMENTS

Mr. Peter Hurtt, City of Fruitland Park resident, stated that since he has not been attending previous city commission meetings, he extended well wishes to Mayor Cheshire. With respect to Commissioner Bell, he requested that those present publicly recognize his former role as mayor and his love for the city.

In response, Mayor Bell thanked him for the comments and the city commission indicated that Mr. Hurtt was missed.

Mr. Paul Frost, City of Fruitland Park resident, referred to the following:

- website design approved earlier in this meeting where he checked with local companies who wanted to provide such service for more costs and another who refused to participate, to which Mayor Cheshire and Mr. La Venia addressed the plug-in feature to other city programs;
- Fruitland Park Library where he is looking for uniformity;
- the *City of Fruitland Park* sign displayed in the commission chambers ought to be changed, and
- the city elected officials' presence at the previous Fire Services Advisory Committee (FSAC) meetings where he expressed his gratitude;

8. OFFICERS' REPORTS

(a) City Manager

i. Public Works Building

Mr. La Venia indicated that staff is ready to commence with the design of the public works building and stressed the need to select a site which was addressed at the January 12, 2017 regular meeting. He suggested that the city commission, when making its decision, locate at the water wastewater treatment plant (WWTP) as a viable location and noted the estimated cost of \$90,000 to build on the site.

By unanimous consent the city commission recessed its meeting at 7:45 p.m. and reconvened at 7:58 p.m.

ii. Community Development Department Director

CR 466A/Capital Lift Station, Infrastructure Improvements and WWTP Connections

Mr. Rector referred to a meeting held on January 23, 2017 with representatives from Booth, Ern, Straughan & Hoitt Inc. (BESH), (traffic engineers retained by the city); Rainey Construction Company and The Villages; where details are being worked out on the placement of the Capital Lift Station on CR 466A. He reported on the resolution on the additional room for the stockpiling of dirt due to the lift station's diameter; the permission obtained from Mr. A, Gamble, property owner, for the city to use his property, and the temporary construction easement that was resolved.

Mr. Rector referred to the impacts to traffic and the installation of detour routes due to infrastructure improvements on Poinsettia Avenue towards the s-curve; outlined the maintenance of traffic plans received from the traffic engineers, and addressed the anticipated time periods to fulfill said project. He pointed out the burial grounds issue around Spring Lake Road and explained the WWTP connections, once established, would be completed within the time frame.

With respect to the WWTP connection line to the Town of Lady Lake, Mr. Rector outlined CSX Real Property Inc.'s request for approximately \$77,000 for right-of-way (ROW) property where the monitoring station would be located. He described his negotiations with the land owner who would permit a 20-foot construction easement to Lake Eller Road and BESH's current survey of the new route to be included in the utility easement. Mr. Rector explained the refusal to accept payment from the city for the ROW provided the city implement similar work offered on northern section by means of an impact fee credit and a five-year agreement while homes are constructed and connected to the WWTP valid for seven years.

After discussion, Mr. Rector reported on the topographical route survey for the Fruitland Park Library and the water connection to Veterans Park route which BESH is undertaking and is currently underway. He described the architect's need to commence with the next step of library drawings, the plans involved to acquire additional parking spaces and the city center.

Mr. Rector responded to Commissioner Bell's remarks on the church's call to him; the recent findings of connecting water to the pond which was not declared a retention area where it noted to be an increasing problem for the church. Mr. Rector mentioned the route and engineering currently being conducted; the ability for staff to determine -- after the soil boring and the conduct of sampling test due to the proximity of the water -- the likelihood of placing the retention pond underneath the tennis court which, according to Mr. Duane Booth, BESH, is a problem if the connection is to the drainage ditch to the pavilion. In anticipating that said work would be complete by the end of the week, Mr. Rector explained that the size would be known and a decision made on the library and future public safety building.

Mr. Rector conveyed his conversations with Mr. La Venia to delay the ball field lighting to determine how much retention area would be required with the tennis court as the most desirable location.

Later in the meeting, and in response to Commissioner Ranize' inquiry, Mr. Rector anticipated Mr. Wayne Goodrich, property owner, surrendering to the city the utility easement on his front property line as a setback requirement; noted that his property is being surveyed, and relayed his desire, in response, to not lose the trees on Berckman Street and bring the drawings to resolve the issue.

In answering Commissioner Bell's inquiry, Mr. Rector noted the fourmonth time frame anticipated for work to commence on the WWTP connection to the Town of Lady Lake.

o Fruitland Park Library Construction Plans

Mr. Rector referred to his conversations on January 25, 2017 with Mr. Jamie Senatore, Senaore Inc., who anticipated the following:

- End of March 2017, availability of the Fruitland Park Library Construction plan;
- April 13, 2017 plan to be considered before the city commission at its regular meeting;
- April 2017, Fruitland Park Library Contractor (advertisement would be made from the plan) a pre-bid meeting to be held in the commission chambers;
- May 19, 2017 proposals for a contractor on the Fruitland Park Library Construction;

- June 22, 20117 proposals to be considered before the city commission; and
- July 20, 2017, after approval, construction work would proceed.

Mr. Rector indicated that the site work, parking lots, drainage and so forth would be performed by BESH; outlined the options of procuring the subject project, and noted the city commission's discretion in that regard.

Later in the meeting and in response to Mr. La Venia's inquiry, Mr. Rector identified the plans to utilize ample spaces for the proposed parking and the addition of the kitchen at the 207 West Berckman Street and the existing Fruitland Park Library.

Stormwater

Based on the city commission's approval of the Sunshine Property, earlier on this evening's agenda, Mr. Rector pointed out Ms. Ross' retention of an architect and the desire to immediately commence on the stormwater work. He described the two-story building; reported that the property owners are cognizant of the new architectural standards. Mr. Rector noted the imminent execution of the contract with the developer for the non-church portion of the property concentrating on the infrastructure to support plans to phase-in and subsequently expand (on Pine Ridge Dairy Road) three to five-story independent living and assisted living buildings, and a nursing facility with some single family homes.

Mr. Rector relayed meetings he had with Mr. Beliveau and the developer where an understanding was reached that Pine Ridge Dairy Road would need to be paved and brought up to standard.

Mr. Rector reported on the church's plans to commence with the development of a 20-acre property including constructing a building of its own facility with parking with the target date of August 2017 and the retention of Mr. "Bobby" Robert E. Farner, Barley and Associates Inc., (civil engineering and surveying firm), as their engineer.

With reference to Savannah Oaks property who owes the city funds, Mr. Rector relayed his meeting with their engineer, Mr. Riddle, and noted their retention of AgeWave Solutions, Inc., architect in The Villages (who are currently drawing the plans of buildings west of Micro Race Track Road which have been reviewed by the city's Building Official Jeff Gerling).

Mr. Rector described the invoicing procedures when he was employed in 2010; recalled former City Manager Ralph Bowers' authorization to BESH to complete engineering work for which he was paid (the original property owner did not pay the city), and former City Attorney Scott Gerken's advice that a lien could not be placed on the property as it was, at that time too late. Mr. Rector stated that he previously relayed the conversation to Mr. La Venia where the debt was acknowledged at the January 19, 2017 closing with the agreement to pay \$20,000 to the city when reapplying with the permit application together with the fees and the other payment of \$20,000 to be made at a later date.

o Soccer Field Drawings - Northwest Lake Community Park

Mr. Rector distributed and reviewed the map of the football/soccer field drawings for Northwest Lake Community Park from BESH required for Lake County's long term master plan and conveyed Parks and Recreation Director Ms. Michelle Yoder's preference for same, a copy of which is filed with the supplemental papers to the minutes of this meeting.

If agreeable by the city commission, Mr. Rector concurred with Mr. La Venia's suggestion to forward the subject map to Mr. Roberto Bobby' Bonilla, Lake County Public Works Department, Parks and Trails Division Manager.

Mr. La Venia relayed the previous meeting held among Messrs. Bonilla, Rector, and himself, with Vice Mayor Gunter present, on the city's requirements for the project to proceed with the grant for a soccer field as part of the 10-year plan which include:

- a colored rendering of the Northwest Lake Community Park,
- the city's narrative on the county's preference for a community park consisting of 50 acres or a reasonable park of 100 acres;
- the size;
- the city's desire over the next 10 years; and
- a partnership between the Town of Lady Lake and the City of Fruitland Park

After Vice Mayor Gunter recollected the conversations on the county's Parks, Recreation and Trails Advisory Board holding workshops representing the commission districts, Commissioner Bell, who serves on the advisory board, recalled the county's first master plan for the parks consisting of a community park between City of Leesburg and the

Town of Lady Lake; the identification in the plan of Canes Field as the location for the Northwest Lake Community Park, and the process of updating and redeveloping same whereby meetings are being in each district with one to be held at the City of Fruitland Park in March 2017.

After much discussion, a motion was made by Commissioner Lewis and seconded by Commissioner Ranize that the city commission approve staff's recommendation authorizing the city's engineers, Booth, Ern, Straughan & Hoitt Inc., to prepare the colored rendering of the football/soccer field drawing for Northwest Lake Community Park to submit to Lake County Public Works Department, Parks and Trails Division Manager.

Mayor Cheshire called for a roll call vote on the motion with the city commission members voting as follows:

Commissioner Ranize	Yes
Commissioner Lewis	Yes
Commissioner Bell	No
Vice Mayor Gunter	Yes
Mayor Cheshire	Yes

The motion was declared carried on a four-to-one (4-1) vote.

The city commission acknowledged that changes can be made during the process and discussed the removal of the rock at Canes Field.

o Code Enforcement

Mr. Rector commended Ms. Lori Davis, Code Enforcement Officer, on her performance and gave statistical information on the code enforcement cases noting the citations issued on all properties which are in bad condition.

o Permits

Mr. Rector reported -- based on his request to Mr. Gerling to provide from the Community Development Department's trakit system -- the following:

1,567	permits for single family residents in Fruitland Park since The Villages' began;
1,530	permits for single family homes,
1,345	certificates of occupancy received; however, figures for homes sold were not available;
3 700	total permits issued to date:

300 percent increase	in permits	s issued for	after-market	homes in Th	ne Villages:
300 percent mercuse	m permu	issucu ioi	arter market	monico in 11	ic villages,

\$317,101	water impact fees paid;				
\$647,253	police impact fees paid;				
\$1,046,334	fire impact fees paid;				
\$530,239,800	total value of single family homes;				
\$535,170,000	total The Villages construction, and				
\$550,000,000	of which \$15,000,000 bonafide Fruitland Pak since January 25, 2017.				

(b) City Attorney

i. Fire Assessment Adoption Proposed Schedule

Ms. Geraci-Carver referred to the city commission's request at its January 12, 2017 regular meeting and reviewed the proposed schedule for the fire assessment, if the city commission decides to impose one on the tax bill.

Ms. Geraci-Carver pointed out her communication with Ms. Sandi Wilson, Government Services Group Inc., consultant retained by the city who conducted the fire assessment study; noted Ms. Wilson's assistance with her on the dates, and relayed Ms. Smith's concurrence with the non-ad valorem assessments on trim notice agreement with the Lake County Property Appraiser's Office where the notices will be prepared as opposed to first-class mailing of same to property owners in the historic Fruitland Park and The Villages.

After Mayor Cheshire noted Mr. Rector's previous remarks; questioned the fire assessment due to the potential rate increase in future institutional uses, and inquired whether the city would be charging more for fire assessment, Ms. Geraci-Carver explained that the assessment study would need to be updated.

Reference was made to Mr. Rector's statements regarding police and fire impact fees and equipment purchase to which Ms. Geraci-Carver believed could be utilized to accommodate the additional capacity by growth. She indicated that she would research same.

ii. International Property Maintenance Code (Ordinance 2011-001)

Ms. Geraci-Carver referred to the International Property Maintenance Code previously adopted by the city in 2011 which changes every three years and believed that the city commission may consider revising same at its future meeting after review from Ms. Lori Davis, Code Enforcement Officer, and addressed her intent to meet with Mr. Rector in that regard.

9. COMMISSIONERS' COMMENTS

(a) Commissioner Ranize

i. Roadway Improvements

Commissioner Ranize addressed the need for the city to make roadway improvements on CR 466A and recognized that Mr. La Venia's letters dated December 28, 2016 to the Lake County Manager received no response.

With respect to commencing roadwork on Poinsettia Avenue, Commissioner Ranize questioned sending notification to residents notifying them of said roadway closures by means of the city's website, utility bill announcements and so forth.

ii. Casino Building

After Commissioner Ranize expressed appreciation to Mr. Rector on his report given earlier this evening, he recognized that the Casino building's recent demolition yielded no telephone calls.

(b) Commissioner Lewis

i. Variance Request

Commissioner Ranize referred to the variance request adopted earlier at this evening's meeting under Item 5.(q), (Public Hearing - Resolution 2017-007 – Setback Buffer Standards – N CR 466A and W Rose Street – Petitioner: Sunshine Properties & Rentals Inc.) and questioned whether the fence would resolve the issue.

ii. FRS

Commissioner Lewis pointed out a previous overview presented before the city commission from former Certified Public Account Chet Ross, Shumacker, Johnston and Ross P.A., regarding Florida Retirement System's (FRS's) deficit, its unfunded liability, and the city's unrestricted reserves.

After much discussion, Ms. Geraci-Carver explained that she would find out, in response to questions posed by Commissioner Lewis, on how the city, as a member, could withdraw from the FRS.

(c) Commissioner Bell

i. Community Development Department Director Reports

Commissioner Bell thanked Mr. Rector for a job well done on the reports he presented earlier this evening before the city commission.

ii. 2017 Lake Legislative Days

Commissioner Bell stated that he is looking forward to attending the 2017 Lake Legislative Days in Tallahassee on February 15 and 16, 2017.

(d) Vice Mayor Gunter, Jr.

i. Casino Demolition

Vice Mayor Gunter referred to the demolition of the casino on January 25, 2017; indicated that he has received no calls or negative responses, and recognized the sign on the property "Future Home of the Library".

ii. FSAC

After Vice Mayor Gunter recognized the imminent completion of the FSAC meetings and addressed the need for the city commission to consider its fire assessment as soon as possible, Commissioner Lewis, in concurrence, pointed out the county's fire rescue public safety department's power-point presentation at the January 24, 2017 FSAC meeting noting the county's scheduled milestones with the March 2017 date.

Mr. La Venia indicated, in response to Vice Mayor Gunter's request, that Ms. Wilson will be appearing before the FSAC at the beginning of February 2017 to review the figures on the fire services assessment.

10. MAYOR'S COMMENTS

(a) FSAC

Mayor Cheshire noted the public's assertions at the January 24, 2017 FSAC, in the presence of the county staff, on information being withheld; recognized the committee's fair assessment of the issues; and addressed the its purpose before making a decision.

(b) Dates to Remember

Mayor Cheshire referred to the following events:

- **January 27, 2017** Movie on the Lawn *Stork*, City Hall at 6:00 p.m.
- **February 5 to 10, 2017** the brochure on the *Love Week* events (including the February 11, 2017 *5k* at City Hall at 8:00 a.m.) was distributed for the record and filed with the supplemental papers to the minutes of this meeting.
- February 9, 2017 Regular Commission Meeting at 6:00 p.m. After discussion and on motion of Commissioner Ranize, seconded by Commissioner Bell and unanimously carried, the city commission cancelled its regular commission meeting.
- **February 22, 2017 -** Lake~Sumter MPO Governing Board Meeting at 2:00 p.m.

January 26, 2017 Regular Minutes

- **February 15 and 16, 2017** 2017 Lake Legislative Days in Tallahassee at. 12:00 p.m.
- **February 23, 2017 -** Regular Commission Meeting at 6:00 p.m.
- March 9, 2017 Regular Commission Meeting at 6:00 p.m.
- March 18, 2017 Fruitland Park Beautification Day City Hall at 10:00 a.m.

After Mayor Cheshire requested that the cement street signs be painted and restored, Mr. La Venia suggested that the Boys Scouts and Operation Bless Fruitland Park could embark on same as a project with assistance from the public works department to repair the broken signs.

• March 23, 2017 - Regular Commission Meeting at 6:00 p.m.

11. ADJOURNMENT

There being no further business to come before the city commission at this time, on motion made, second and unanimously carried, the meeting adjourned at 9:30 p.m.

The minutes were approved at the February 23, 2017 regular meeting.

Signed	Signed
Esther B. Coulson, City Clerk	Chris Cheshire, Mayor

RESOLUTION 2017-006

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE LETTER OF ENGAGEMENT BETWEEN AHA CONSULTING, INC. AND THE CITY OF FRUITLAND PARK, FLORIDA TO PROVIDE WEBSITE REDESIGN AND HOSTING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland desires to redesign its website and contract for design and hosting services; and

WHEREAS, the parties desire to set forth the terms and conditions of its agreement; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida desires to enter into an agreement with Aha Consulting, Inc., a division of Municode Code Corporation.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Letter of Engagement between Aha Consulting, Inc., a division of Municode Code Corporation and the City of Fruitland Park, a copy of which is attached hereto, is approved.

Section 2. The Commission authorizes the Mayor to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this	day of	, 2017, by the City Commission of
the City of Fruitland Park, Florida.		

SEAL CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR	

ATTEST:			
ESTHER COULSON, CI	ΓΥ CLERK		
Mayor Cheshire Vice Mayor Gunter Commissioner Bell Commissioner Lewis Commissioner Ranize	(Yes), (Yes), (Yes),	(No), (No), (No),	(Abstained),(Absent)(Abstained),(Absent)(Abstained),(Absent)(Abstained),(Absent)(Abstained),(Absent)
Approved as to form:			
Anita Geraci-Carver, City	Attorney		



Letter of Transmittal

January 12, 2017

City of Fruitland Park 506 W. Berckman St. Fruitland Park, FL 34731

Dear Selection Team:

Thank you for the opportunity to deliver a proposal for your website redesign project. We appreciate the opportunity to share our proposed plan for creating a solution that will enable you to deliver a highly-effective, long-term web solution for Fruitland Park residents, businesses, visitors, and staff. This proposal is valid for 90 days.

Sincerely,

Brian Gilday

President

Aha Consulting, Inc. (a Municode company)

THIS **LETTER OF ENGAGEMENT** ("Agreement") is entered between the City of Fruitland Park, Florida ("CLIENT") and Aha Consulting, Inc. ("CONSULTANT"), a division of Municipal Code Corporation.

The parties agree as follows:

- 1. Term. This Agreement commences on the date it is executed and shall continue until full performance by both parties, or until earlier terminated by one party under the terms of this Agreement. Any termination of this Agreement shall not extinguish or prejudice CLIENT's right to enforce this Agreement with respect to (i) breach of any warranty; or (ii) any default or defect in CONSULTANT's performance that has not been cured.
- 2. **Scope of Services**. CONSULTANT's services under this Agreement shall consist of services as detailed in **Exhibit A**.
- 3. **Compensation**. It is understood and agreed by and between the parties hereto, that the CLIENT shall pay the CONSULTANT for project implementation services as detailed in Exhibit A.

Invoices for project implementation services and hosting/support services will be submitted by CONSULTANT monthly based on the payment schedule as described in Exhibit A and annually thereafter. The processing of payments will be expedited by the CLIENT through proper accounting procedures. Payment will be made to CONSULTANT within thirty (30) days of the receipt of the approved invoices for services rendered.

- 4. **Integration**. This Agreement, along with the description of services to be performed attached as Exhibit A contain the entire agreement between and among the parties, integrate all the terms and conditions mentioned herein or incidental hereto, and supersede all prior written or oral discussions or agreements between the parties or their predecessors-in-interest with respect to all or any part of the subject matter hereof.
- 5. **Warranty**. CONSULTANT warrants that (i) any services provided hereunder will be performed in a professional and workmanlike manner and (ii) the functionality of the services will not be materially decreased during the term. CONSULTANT's entire liability and your exclusive remedy under this warranty will be, at the sole option of CONSULTANT and subject to applicable law, to provide restored service(s) which conforms to these warranties within 7 days or to terminate the service(s) and provide a pro-rated refund of any prepaid fees (for the period from the date of the breach through to the end of the term).
- 6. **Liability**. CONSULTANT's total liability arising out of any acts, omissions, errors, events, or default of CONSULTANT and/or any of its employees or contractors shall be limited by the provisions of the agreement and further limited to a maximum amount equal to the consulting fees received by CONSULTANT from CLIENT under this agreement.
- 7. **Termination**. This Agreement shall terminate upon the CLIENT's providing CONSULTANT with sixty (60) days' advance written notice. In the event the Agreement is terminated by the CLIENT's issuance of said written notice of intent to terminate, the CONSULTANT shall pay CLIENT a pro-rated refund of any

prepaid hosting and support fees (for the period from the date of the termination through to the end of the term). If, however, CONSULTANT has substantially or materially breached the standards and terms of this Agreement, the CLIENT shall have any remedy or right of set-off available at law and equity.

- 8. Independent Contractor. CONSULTANT is an independent contractor. Notwithstanding any provision appearing in this Agreement, all personnel assigned by CONSULTANT to perform services under the terms of this Agreement shall be, and remain at all times, employees or agents of CONSULTANT for all purposes. CONSULTANT shall make no representation that it is the employee of the CLIENT for any purposes.
- 9. Ownership of Product. CONSULTANT hereby acknowledges that the documentation, materials or intellectual property hereunder (collectively, the "Work Product") are works which have been specially commissioned by CLIENT and are "work made for hire" for CLIENT and CLIENT shall own all right, title, and interest therein. CLIENT shall be considered the author of the Work Product for purposes of copyright and shall own all the rights in and to the copyright of the Work Product and, as between CLIENT and CONSULTANT, only CLIENT shall have the right to obtain a copyright registration on the same which CLIENT may do in its name, its trade name or the name of its nominee(s). Accordingly, among other things, CLIENT is the author and owner of the Work Product and shall have the sole and exclusive rights to do and authorize any and all of the acts set forth in Section 106 of the Copyright Act with respect to the Work Product and any derivatives thereof, and to secure any and all renewals and extensions of such copyrights. To the extent CONSULTANT does not own such Work Product as a work made for hire, CONSULTANT hereby assigns, transfers, releases and conveys to CLIENT all rights, title and interest to such Work Product, including but not limited to all other patent rights, copyrights, and trade secret rights.
- 10. **Confidentiality**. (a) Confidential Information. For purposes of this Agreement, the term "Confidential Information" means all information that is not generally known by the public and that: (i) is obtained by CONSULTANT from CLIENT, or that is learned, discovered, developed, conceived, originated, or prepared by CONSULTANT during the process of performing this Agreement, and (ii) relates directly to the business or assets of CLIENT. The term "Confidential Information" shall include, but shall not be limited to: inventions, discoveries, trade secrets, and know-how; computer software code, designs, routines, algorithms, and structures; product information; research and development information; lists of clients and other information relating thereto; financial data and information; business plans and processes; and any other information of CLIENT that CLIENT informs CONSULTANT, or that CONSULTANT should know by virtue of its position, is to be kept confidential.
- (b) Obligation of Confidentiality. During the term of this Agreement, and at all times thereafter, CONSULTANT agrees that it will not disclose to others, use for its own benefit or for the benefit of anyone other than CLIENT, or otherwise appropriate or copy, any Confidential Information, whether or not developed by CONSULTANT, except as required in the performance of its obligations to CLIENT hereunder. The obligations of CONSULTANT under this paragraph shall not apply to any information that becomes public knowledge through no fault of CONSULTANT.

- 11. **Assignment**. Neither party may assign or subcontract its rights or obligations under this Agreement without prior written consent of the other party, which shall not be unreasonably withheld.
- 12. **Governing Law**. This Agreement shall be governed and construed in accordance with the laws of the State of Florida without resort to any jurisdiction's conflicts of law, rules or doctrines.

"IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (352) 360 6790, ecoulson@fruitlandpark.org, 506 West Berckman Street, Fruitland Park, FL 34731."

To CLIENT:
City of Fruitland Park
506 W. Berckman St.
Fruitland Park, FL 34731

To CONSULTANT:
Aha Consulting, Inc.
PO Box 2235
Tallahassee, FL 32316-2235

Either party may change the addresses set forth above for purposes of notices under this Agreement by providing notice to the other party in the manner set forth above.

IN WITNESS, WHEREOF, the parties have caused this Agreement to be executed by their duly appointed
officers on this day of, 2017.
CONSULTANT Signature:
No considerable Date Cities Described
Name and Title: Brian Gilday, President
DATED:
CLIENT Signature:
Name and Title:



Exhibit A

City of Fruitland Park Florida

Quote for Website Redesign and Hosting

Aha Consulting, Inc.
415 North State Street #138
Lake Oswego, OR 97034
www.ahaconsulting.com

Contact: Brian Gilday

brian.gilday@ahaconsulting.com

Phone: 503-675-5121 Fax: 888-475-3753

Website Features and Deliverables

The below list summarizes the base and optional features and project deliverables that come with our Aha Fast Track CMS solution.

S	Base
ent	1-01 Website Analysis
1 – Requirements	1-02 Requirements/Scope Refinement
1 uir	1-03 Organization Surveys
Seq	1-04 Project Schedule Baseline
-	Base
Sigr	2-02 Custom City Website Design (Responsive, Mobile-Friendly Design)
Design	2-04 Mega Menu
2 -	
3 -	Base
Build	3-1 Dynamic Home Page with ability to promote featured articles
2	3-2 Rotating Banner Images
	3-3 Rotating Headline Articles
	3-4 Web Page Search (Web Pages, PDFs, and Word Docs)
	3-6 Social Networking Tool Integration (Facebook, Twitter)
	3-9 Event Calendar / Upcoming Events
	3-10 Sub-calendars for boards, committees, departments
	3-11 Meeting agendas and minutes with auto-archiving
	3-12 Online Job Postings
	3-13 Online Bid/RFP Postings
	3-14 Photo Album Slideshows
	3-18 Forms, Permits, Applications, Key Documents Directory
	3-19 Google Maps Integration
	3-21 Resource/Document Center
	3-22 Image Auto-scaling and resizing
	3-23 Site Metrics (Google Analytics)
	3-24 Content Scheduling (Publish Today, Unpublish Tomorrow)
	3-25 Unlimited User logins
	3-26 Unlimited Content
	3-27 Word-like WYSIWYG Editor
	3-28 Web Page Categories - create a page once, have it show up in multiple places
	3-29 RSS Feeds - Inbound and Outbound
	3-30 Printer Friendly Pages
	3-32 Latest News / Press Releases
	3-33 Anti-spam controls
	3-34 Content Versioning / Audit Trail / Revert to Previous Version
	3-35 ADA / Section 508 Compliance
	3-36 Email Harvesting Protection
	3-37 Broken Link Finder

	2.20 Dynamic Citamon		
2	3-38 Dynamic Sitemap		
3 -	3-39 Support for Windows, Mac, Linux		
Build	3-40 Video		
	3-41 Client owns rights to all data		
	3-42 Browser and Mobile Device Compatibility		
	3-44 Department Micro-sites (sites-within-a-site)		
	3-45 Organization/Staff Directory		
	3-54 Ordinances and Resolutions		
	Options		
	3-5 Email Subscriptions		
	·		
	3-7 Unlimited Online Web Forms, Permits, Applications, Polls, Surveys		
	3-8 Emergency Alerts Ticker		
	3-15 City Projects Directory with interactive map		
	3-16 City Parks Directory with interactive map		
	3-17 City Services Directory		
	3-47 Private Staff Only Pages (Intranet)		
	3-48 Business Directory with Interactive Maps		
	3-53 Custom Feature Development		
	Base		
	4-01 Content Migration		
	- Meetings / Ordinances / Resolutions		
	 Up to 5 years of meeting agendas/minutes, ordinances, and resolutions 		
	 You complete an excel template with information regarding each meeting plus 		
	corresponding files. Aha assists with this process and will then auto-import		
	that content.		
¥	- Staff/Organization Directory		
ter	 You complete an excel template with information regarding each directory 		
l Ö.	listing plus corresponding staff photos (if desired). Aha will then auto-import		
e (that content.		
- Migrate Content			
Nigi N	 Project Pages You complete an excel template with information regarding each project. Aha 		
4	will then auto-import that content.		
	- Web Page Content		
	 In addition to the above content Aha will import up to 200 existing 'simple' 		
	web pages		
	 Simple web pages include any page that contains text plus up to a total of 5 		
	links, file attachments, or images.		
	 If you require migration of more complex/advanced pages, we can provide a 		
	custom quote on a per-page basis		
	Base		
_	5-02 Training - Web Teleconference		
- Train	5-01 Training – Videos and User Manuals		
-			
5	Options		
	5-04 Training - Onsite		
L			

6 - Test	Base 6-01 Functional Testing, 6-02 Browser Compatibility Testing
7 - Go Live	Pase 7-01 Pre Go-Live Checklist 7-02 Website DNS Changes 7-03 Post Go-Live Checklist
8 - Hosting	Base 8-01 Hosting by Aha (40GB data) 8-02 Maintenance and Customer Support

Project Timeline

Project Schedule and Approach

Every project differs in terms of timeline. The typical project takes from 3 to 5 months from start to finish, but we have completed City projects as quickly as 4 weeks to as long as 12 months. The below high-level timeline is an approximation. We will finalize the schedule once we meet with you:

Phase	Month 1	Month 2	Month 3	Month 4
Analyze and Confirm Requirements				
Design				
Build				
Migrate Content				
Train				
Test				
Go-Live			*	
Hosting and Support				

Analyze and Confirm Requirements

Aha has a proven "design to go-live" methodology to manage projects on time and on budget.

	Deliverables
TASK 1.1 ANALYZE AND CONFIRM REQUIREMENTS	
Website Assessment: Aha will complete an analysis of the current Fruitland Park website to assess the site's navigation structure, features/functions, and quality of content.	 <u>Summary assessment</u> <u>sheet</u>
Organizational Overview Inventory/Survey:	 Organization Survey

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Aha Consulting, Inc.

Aha will provide an organizational overview document for Fruitland Park to complete as part of this assessment

Website Design Workshop:

Aha will conduct a design workshop with a Fruitland Park-defined web advisory team. We recommend a team size of no more than 8 members. This design workshop will allow the website advisory team to provide input regarding the overall design of the new website, including the site branding as well as high-level site navigation. This team will act as the initial review team for website design concepts. In addition, this team will act as the final review team for the website before it is approved for golive.

 Website design specification sheet (graphic design and information/navigation design)

Design and Build

	Deliverables
TASK 2.1 WEBSITE GRAPHIC AND INFORMATION DESIGN	
Design Concept Creation and Approval:	 Design concepts –
Aha will complete home page design concepts for the City Home Page and inner pages. These design concepts will incorporate all of the graphical elements as well as the high-level sitemap. The City will select a winning concept after going through a series of iterative design revision meetings.	 Finalized design (Photoshop PSD)
TASK 2.2	
Website Setup, Configure, and Customization:	Fully functional beta
Aha will create a fully functional website for Fruitland Park that includes	website with Fruitland
the functional elements described in this proposal. As part of the website	Park design
setup Aha will finalize any remaining elements to the approved design and	 Content migration
navigation.	

Train, Migrate, Test, and Go-Live

	Deliverables
Task 3.1 TRAINING	
Staff Training Aha will provide web teleconference training to cover the basics – all you need to know to get up and running with a new site. In addition, we will conduct additional web teleconference trainings as needed to cover advanced topics.	 One 3-hour web teleconference training on website basics Videos and User guides Additional web teleconference training as needed
TASK 3.2 CONTENT MIGRATION AND TESTING	
Content Finalization and Departmental Acceptance Trained City staff will work on finalizing content prior to go-live. They will analyze the pages that Aha has uploaded, create new pages, and make any final page edits before going into acceptance testing.	 Content creation and migration Departmental content 'signoff'

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Each department will confirm that their departmental pages are complete	
from a content standpoint and ready for go-live.	
Aha Functional Testing	 Completing Testing
Aha will perform a series of tests across multiple browser and operating	Checklists
system versions to confirm site functionality. Test will confirm proper	
functionality of all features documented in this proposal.	
City Acceptance Testing	 Site acceptance by City
City staff will review the website for. Aha will have completed functional	
testing and cross-browser compatibility testing as well	
TASK 3.3 FINAL CONVERSION & GO-LIVE	
<u>Go-Live</u>	 Accepted Final Live
Prior to go-live we will connect the production version of the new website	Website
to a temporary DNS name to ensure proper functionality. We will then	
make appropriate 'A' Record DNS entry changes to begin the process of	
propagating the new production web server IP address. During this time,	
the goal is zero website down-time.	

Hosting

<u>Web server:</u> Aha will host the website and ensure adequate bandwidth and performance. The site will reside on an Aha-configured servers.

<u>Backup, Disk Space, and Bandwidth:</u> A redundant incremental backup of your website database will be made to our web servers in the Pacific and Eastern Time zones. Thus, copies of your website data will reside in three separate geographical time zones (Eastern, Central, and Pacific). Aha will provide 40 GB of disk storage. We also provide up to 1 Terabyte of data transfer per month.

<u>Guaranteed Uptime:</u> Aha will guarantee web server uptime of 99.9%. In the event this service level is not met within a given month, you will receive a credit for that month's service.

Indexed Document Search / Facets – included if using the built-in CMS search.

Maintenance and Customer Support

Free site upgrades: as we update our base Aha features, you receive those upgrades for FREE

<u>24x7 Customer support</u>: We will provide your primary IT contact numbers to reach us 24x7x365 for catastrophic site issues. We will also be available from Monday to Friday 7AM-5PM Pacific via email and telephone to handle routine questions from staff related to the operation of the website.

<u>Security upgrades</u>: Aha will apply security upgrades to your solution's core and contributed modules as they are published by drupal.org. This ensures that your website stays secure. Aha will perform security upgrades and other web server and website optimizations during off-hours, typically between the hours of 12AM-3AM Pacific Time, if such work requires taking the website off-line. We will provide at least 14 days' notice for any non-emergency maintenance that requires down-time.

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Aha Consulting, Inc.

<u>Site Monitoring and Site Recovery</u>: Aha will install auto-monitoring software routines that continually monitor website performance and instantly alert us when problems occur. We will take action as soon as possible and no later than two hours after problems are detected.

Assistance from Client

- The Client will make available to Aha the inventory of existing applications, websites, and content at the start of this effort.
- The Client will assign a single point of contact for Aha to interact with that will be responsible for coordinating the schedules of other project stakeholders
- The Client will review any deliverables requiring formal approval within 5 business days and return all comments/issues to Aha at or before those 5 days have elapsed. Aha will in turn return updated deliverables for final review within 5 business days.
- The Client will assign one person who will act as the "ultimate decision maker" in the case where consensus among the team cannot be reached.
- The Client will provide Aha relevant images, photos, logos, colors, and other branding material to be incorporated into the site.
- The Client must agree to applicable terms of services for Google related services such as Google Analytics and Google Maps in order to access those features

Pricing

Design, Development, and Implementation Phase

\$6,000

This includes all <u>base</u> features listed above -- **custom** design, build, training, page content migration, and testing. Please see <u>www.ahaconsulting.com/features</u> for details on any of the base and optional features described above.

Annual Hosting, Maintenance, and Customer Support

\$1,200 / year

Additional Options

• Citizen Engagement Package

\$600 per year

- o 3-5 Email Subscriptions
- o 3-7 Unlimited Online Web Forms, Permits, Applications, Polls, Surveys
- o 3-8 Emergency Alerts Ticker

•	5-04 Training - Onsite	\$2000
•	3-15 City Projects Directory with interactive map	\$500
•	3-16 City Parks Directory with interactive map	\$500
•	3-48 Business Directory with Interactive Maps	\$500

• 3-47 Private Staff Only Pages (Intranet) \$3,000 + \$1,200 per year

• 3-53 Custom Feature Development fixed bid quote or \$125 per hour

Payment Schedule

•	Sign contract and complete website design meeting	\$3000
•	Complete website design, build, content migration, and basic training	\$3000
•	Complete training and move site to production servers	\$1200

Additional Services

The services listed below may be obtained by your municipality with this purchasing vehicle.

Municode and our family of solutions, MunicodeLEGAL, MunicodePAY, MunicodeWEB (powered by aHa! Consulting) and MCCi offer a wide variety of services, all of which have been designed primarily to serve local governments. Please contact us for information and pricing. When selecting one of the solutions outlined below as your service provider, you can be assured of receiving the same excellent customer service and superior products that over 4,200 clients have come to expect from Municode!

municode LEGAL

Codification. Municode has been the leading provider of legal publications and codification services since 1951. We codify, publish and maintain your Code of Ordinances both online and in print. Additionally, we offer:

Distribution. Fulfillment services are available via our online store, fax, mail, or telephone to distribute printed copies of codes and supplements to departments or subscribers at no additional fee to you. We assume all risk and expense.

Future Legal Review. we can provide additional future Legal Reviews to identify inconsistencies and internal conflicts and ensure your code conforms to State Law. State law references can be updated in conjunction with the Legal Review or as a separate engagement. To learn more, please visit: https://www.municode.com/#codification

municode PAY

MunicodePAY offers a centralized payment system (Revalocity) and customer care portal that results in significant operational savings and improved customer retention. Your customers will be able to pay their bills via the web, IVR, or through customer service agents. Revalocity manages multiple funding sources, stores and maintains user profiles and payment histories and is equipped with complete accounting and settlement functions that integrate with CRM, finance and general ledger systems. Daily, weekly and monthly reports for the tracking and easy reconciliation of payments, returns and fee information are available in a variety of formats including PDF, CSV and Excel.

With MunicodePAY, your funds are collected faster, your operating procedures are simplified, your financial information is at your fingertips and your customers are happy. MunicodePAY also offers traditional Bill Printing and Mailing services, Lock Box Services and Customer Call Center Outsourcing Solutions. Costs for these services are competitively priced and transaction based with low to no implementation costs. To learn more about MunicodePAY, please visit: https://www.municode.com/#electronicpayments



Municode Innovations (MCCi) understands the challenges organizations face every day with paper based processes. We provide innovative solutions that transform these challenges into smart practices that improve efficiency, productivity and organizational structure. Recognized as one of the nation's top 20 Most Promising Government Technology Solution Providers, MCCi is passionate about helping organizations run their office more efficiently – saving time, money and resources! Visit our website for more details: https://www.mccinnovations.com/

Enterprise Content Management Software (Laserfiche). With a client base of over 600 government agencies, MCCi is the largest provider of Laserfiche solutions in the world.

Open Records Request Solution (JustFOIA). Just FOIA helps agencies track Open Records Requests. JustFOIA is a hosted solution that is user-friendly, affordable, and integrated with Laserfiche Enterprise Content Management.

Digital Imaging Services. Services include scanning, indexing and integration of hard copy docs, electronic docs, and microfilm/microfiche. MCCi provides the most powerful index retrieval search engine available.

Contract Management Software (Contract Assistant). MCCi offers a solution designed to provide control and automation of the contract management process, while also offering Laserfiche integration options.

www.ahaconsulting.com

Aha Consulting, Inc.

TBEAUDOIN



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

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								PERSONAL & ADV INJURY	\$	1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$	2,000,000
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	OTHER:								\$	
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	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A		M1161302		01/01/2017	01/01/2018	E.L. EACH ACCIDENT	\$	500,000
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AUTHORIZED REPRESENTATIVE

Beardain

RESOLUTION 2017-010

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, TO SUNSET THE AUDIT COMMITTEE PREVIOUSLY ESTABLISHED BY THE COMMISSION BECAUSE THE AUDIT COMMITTEE HAS ACCOMPLISHED THE PURPOSE FOR WHICH IT WAS CREATED; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the audit committee, created by action of the City Commission in Resolution 2016-058, has accomplished the purpose for which it was created; and

WHEREAS, such committee therefore should be sunset.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The audit committee is hereby sunset.

	resolution shall take effect immediately upon its final adoption be the City of Fruitland Park, Florida.
	OLVED this day of, 2017, by the Ci y of Fruitland Park, Florida.
SEAL CITY FLORIDA	COMMISSION OF THE CITY OF FRUITLAND PARI
	CHRIS CHESHIRE, MAYOR
ATTEST:	
ESTHER COULSON,	CITY CLERK
Commissioner Bell	
Commissioner Lewis Commissioner Ranize	(Yes),(No),(Abstained),(Absent) (Yes),(No),(Abstained),(Absent)

Approved as to form:	
Anita Garagi Caryar City Attornay	_
Anita Geraci-Carver, City Attorney	

Passed First Reading: 2/23/2017



Dear Valued Merchant,

We would like to thank you for considering the Elavon Network as your merchant service provider. We are submitting your ecommerce application through the underwriting process. Your company's website must satisfy the security/Internet requirements set forth by VISA U.S.A., Inc. and MasterCard International, Incorporated (the "Card Associations") and adhered to by the Elavon Network for all electronic commerce merchants for an approval. If your website obtains a conditional approval, in order to bring your web site into compliance, you must secure the order page of the web site so that cardholder numbers and other important information are adequately protected, and/or update your website to meet the Internet requirements provided to you during the application process. Your business will be allowed to process credit card transactions with your conditional approval. The proceeds from your transactions, however, will be funded to a reserve account instead of being funded to the business checking account you designated in your application. These funds will be released once all web site security issues and or website requirements have been resolved.

If your account receives conditional approval, you must contact me within 30 days to schedule a re-evaluation of your web site by the Underwriting Department. Once your web site has been approved, Elavon will begin funding transactions to your designated deposit account and any funds held in reserve will be released within 7 to 10 business days.

We trust this information will assist you in better understanding the application and approval process. If you have any questions, do not hesitate to contact me at 1.866-548-6826, Ext. 5344 We thank you for using the Elavon Network in growing your business.

Please sign in the space designated below to indicate your agreement/understanding of these terms.

Signature of Owner/Officer/General Partner/LLC Manager or Member Date

GARY LA VENIA, CITY MANAGER

rinted Name



E-Commerce requirements:

In preparation for your ecommerce merchant account the following conditions must be met:

- There should be a correlation between the DBA name and the product or service customers receive.
- 2) Your Customer Service phone number is clearly stated on the web site.
- 3) Your Return/Refund Policy is clearly stated on the web site.
- 4) Your delivery method and timing are clearly described on the web site.
- 5) Your Privacy statement is outlined on the web site.
- 6) Currency of transactions in US dollars.
- 7) The price for the product or service is clearly stated.

We are proud to offer Nova's Gateway solution VirtualMerchant to merchants. You will find that VirtualMerchant is the most reliable and affordable solution for your Ecommerce needs.

See the following website for a current list of certified shopping carts

www.myvirtualmerchant.com

These items must be completed before your new account is approved.

If you have any questions please don't hesitate to contact your sale representative.

Thank you.

Please note that Elavon in no manner, either expressly or by implication, endorses any of the shopping carts utilized for the virtualmerchant product. Additionally, Elavon is not responsible for, nor does it support the functionality of any of the shopping carts utilized for the virtualmerchant product, nor shall it assume any liability at law or otherwise, for shopping cart errors, omissions, or security compromises should they occur.

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5 Company Representatio						
	resentative(s) represent vay, Knoxville, TN 3792 res at U. S. Bancorp Ce all information provided and properly reflects the ompany; and (ii) the per la provisions of this Company and its rep is set forth in the Terms by an authorized represent Receipt or other evigreement to the terms a Application, the TOS an site at https://www.merect.com/CWRWeb/pdf/M/Deprating Guide at our non-receipt of the TOS cable laws, rules, and runds that failure to comperating Guide. OUT PROCEDURES Perorism and money lau ecord information that ir mation and identifying e us prior to our accept individual and business rers, partners, proprieto stigation reports on each is Company Application mation to answer those e gigned in one or more gether, and code does not individuor code is not riziation code does not riziation code is not riziation code does not riziation code is not riziation code does not riziati	t and warrant to Elavo 20, and U. S. Bank Na enter, 800 Nicollet, Mil in this Company app he business, financial resons signing this Corpany Application and presentative(s) agree s of Service ("TOS") a sentative of Company defence of a Transactic and conditions contain and conditions contain and the Operating Guide chantconnect.com/CV MOG Eng.pdf, respect website please contains or Operating Guide, regulations including the please contains of the operating Guide, regulations including the please contains or Operating Guide, regulations including the please contains of the operating Guide, regulations including the please contains of the operating Guide, regulations including the please contains of the operation	n, Inc. ("Elavon"), with office tional nneapolis, MN 55402, lication ("Company condition, and principal npany Application are duly the Agreement. Further, by that the Leased Equipment ind have had an opportunity on the Company Application in to us, shall be the ed in the Agreement includir a incorporated herein by this if Web/pdf/TOS ENG.pdf in the Agreement includir a incorporated herein by this if Web/pdf/TOS ENG.pdf in the Agreement includir a incorporated herein by this if Web/pdf/TOS ENG.pdf in the Agreement includir a incorporated herein by this if the Agreement includir a incorporated herein by this in the Agreement includir a incorporated herein by this in the Agreement includir in the Agreement includi	s exceed \$50.00 for the the Leased Equipmen additional monthly ar more expensive than lease is a NON-CAN required to make all required to make all of the third than lease is a NON-CaN required to make all of the third than lease is a NON-CaN required to make all of the third than lease is a NON-CaN required to make all of the third than lease is a not subject or (b) I have not bee backup withholding notified me that I and 3. I am a U.S. citize 4. The FATCA code reporting is correct American Express At accept American Express Arecept and a spermitted by a products, services, at the email address an use as indicated in S of contact information company service cer related to important it elavon may terminat time, with or without remainder of this Agr longer qualified to pa standard American E	a administration, billing and trackin to Company understands that if p nount will be charged to cover ins purchasing the same equipment CELLABLE and IRREVOCABLE control to payment disclosed and oberjury, Company certifies that: who in this Company Application titing for a number to be issued to backup withholding because an ortified by the Internal Rever as a result of a failure to report in no longer subject to backup withholding because an ortified by the Internal Rever as a result of a failure to report in no longer subject to backup with or other U.S. person.* (s) entered on this form (if any) company of the control of the company of mother control of the company applicable Laws, including to company deposition of the company application for such communications may be inter. Even if consent is withdrawn, information about Company Application for such communications may be intered to the company's acceptance of Americans, without affect of Americans, without affect of Americans, without affect of Company element. Company's acceptance of Company element. Company acknowledges tricipate in the Acceptance Program, and Compar coeptance Program coeptance Program coeptance Program coeptance	n is my correct taxpayer identification to me), and : (a) I am exempt from backup withholdin nue Service (IRS) that I am subject to t all interest or dividends, or (c) the IRS h

DATE:

2/23/2017

*The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

GARY LA VENIA

PRINTED NAME:

SIGNATURE: X

Equipment, if applicable) pursuant to the Company Application and Agreement, as may be amended from time to time, with or without notice. Guarantor(s) understand further that we may proceed directly against Guarantor(s) without first exhausting our remedies against any other person or entity responsible therefore to them or any security held by us or Company. This guarantee will not be discharged or affected by the death of the Guarantors, will bind all heirs, administrators, representatives and assigns and may be enforced by or for the benefit of any of our successors. Guarantor(s) understand that the inducement to us to accept this Company Application is consideration for the guaranty and that this guaranty remains in full force and effect even if the Guarantor(s) receive no additional benefit from the guaranty. The undersigned hereby directs any consumer reporting agency to furnish a consumer credit report that relates personally to the undersigned upon the request of Elavon or any of its designees, successors or assigns and agrees that all parties involved are in compliance with the Fair Credit Reporting Act. SIGNATURE: X PRINTED NAME: DATE: SUBMITTED BY (INTERNAL USE ONLY) To the best of my knowledge, I certify that the information provided in this Company Application was provided by the Company and is true, complete and accurate. I further certify that the signatures were provided by the Company's owner(s) or officer(s), as appropriate REP ID #: 32450 SALES REP SIGNATURE: X PRINTED NAME: Tim Hyman DATE: REP PHONE # REP EMAIL: ACCEPTED BY ELAVON, INC .: DATE: **ADDITIONAL OWNERSHIP** PRINCIPAL 2 INFORMATION (OWNER/PARTNER/OFFICER) AUTHORIZED SIGNER ☐ PG ONLY RESPONSIBLE PARTY BENEFICIAL OWNER: PERCENTAGE OF OWNERSHIP LAST NAME: FIRST NAME: MIDDLE NAME: SSN# HOME ADDRESS: DOB: CITY: STATE: ZIP CODE: HOME PHONE #: PRINCIPAL 3 INFORMATION (OWNER/PARTNER/OFFICER) BENEFICIAL OWNER: PERCENTAGE OF OWNERSHIP AUTHORIZED SIGNER ☐ PG ONLY ☐ RESPONSIBLE PARTY FIRST NAME: LAST NAME: SSN#: MIDDLE NAME: HOME ADDRESS: DOB: CITY: STATE: ZIP CODE: HOME PHONE #: PRINCIPAL 4 INFORMATION (OWNER/PARTNER/OFFICER) ☐ AUTHORIZED SIGNER ☐ PG ONLY BENEFICIAL OWNER: PERCENTAGE OF OWNERSHIP RESPONSIBLE PARTY LAST NAME: SSN#: FIRST NAME: MIDDLE NAME: DOB. HOME ADDRESS: CITY: STATE: ZIP CODE: HOME PHONE #:

As a primary inducement to us to accept this Company Application, the undersigned Guarantor(s), by signing the Company Application, jointly and severally, unconditionally and irrevocably, guarant the continuing full and faithful performance and payment by Company of each of its duties and obligations to us (including, without limitation, Chargebacks and obligations in connection with Leased

PERSONAL GUARANTY

		FLECT	BONIC CH	IECK S	EDVICI	E ENDOLL	ME	ENT FORM / ADD	ENDIM		
		LLEGI	KONIC CH	IECK 3	EKVICI	LINKOLLI	IVIE	ENT T ORM / ADL	PENDUM		
13416.1717/2017	EW LOCATION DD LOCATION	REP NAME:	th				RE	EP PHONE #: (678	3)731-534	4	REP#: 32450
MERCHANT INFORMATION	1										
EXISTING ELAVON MERCHANT ID	, ,										
DBA NAME: City of Fruitla								CONTACT NAME:			
DBA ADDRESS: 506 W. Bei	rckman St							CONTACT EMAIL:	imichauc	l@fruitland	dpark.org
Сіту: Fruitland Park								DBA PHONE #:	352)360-	6727	
STATE: FL	Z	ZIP: 34731						DBA Fax #: (
BUSINESS COUNTRY OF ORIGIN	(HEADQUARTERED,): USA						GEOGRAPHY FOOT	ΓPRINT (ALL C	OUNTRIES LICEN	SED TO DO BUSINESS): USA,
BUSINESS SCOPE OF OPERATION	NS (TOTAL NUMBER	R OF LOCATIONS IN	I ALL COUNTR	IES INCLU	JDING US.	A): 1		DESCRIPTION OF F	PRODUCT/SE	RVICE SOLD: W	ater bill
COMPLETE PRINCIP	AL SECTION W	HEN ADDING E	CS TO EX	ISTING	custo	MERS					
PRINCIPAL INFORMATION	(INCLUDE ALL AL	DITIONAL OWNE	RS WITH 25	% OR GR	REATER C	WNERSHIP O	ON :	THE ADDITIONAL O	VNERSHIP F C	PRM)	
♦ ☐ BENEFICIAL OWNER: PERC	ENTAGE OF OWN	ERSHIP	_%		Auti	HORIZED SIGN	NEI	R	RES	PONSIBLE PAR	ГҮ
♦ FIRST NAME:		►MIDDLE NAME:		♦ Las	т N аме:					♦SSN#:	
♦ HOME ADDRESS:	<u> </u>									♦DOB:	
♦CITY:			♦STATE:		•	ZIP CODE:				▶Номе Рног	NE #:
PREVIOUS ADDRESS IF CURRENT ALL HOME ADDRESS:	DDRESS IS LESS TH	AN 2 YEARS		▶CITY:					▶STATE		▶ZIP CODE:
◆ PRIMARY IDENTIFICATION DOC	N INACNIT			PCITY.		▲ Doc	21.18	MENT ISSUING AGEN		:-	PZIP CODE.
◆ DOCUMENT # NA	OMENT.		▶ ISSUE [DATE: N	A	▼ Boc	JUIV	NENT ISSUING AGEN	EXPIRY D	DATE: NA	
PRINCIPAL ADDRESS MATCHES TI	HE ADDRESS ON 1	THE PRIMARY IDE				OVE UNLESS (ОТІ	HERWISE NOTED.			T INCLUDED IF NO ADDRESS MATCH
INDIVIDUAL ID EXEMPTION CLASS									<u> </u>		
Sole Proprietors Only:	i i										
►OCCUPATION: NA						▶EMPLOYE	ER	(OR DBA): NA			
▶COUNTRY OF PERMANENT RES	IDENCE: NA					▶ Country	Y(S	s) of Citizenship:	NA A		
PROCESSING AND SERVICE	CE LEVEL OP	TIONS									
ANNUAL CHECK VOLUME: \$ 50	0000					Махімим С	Сн	ECK AMOUNT: \$ 10	000		
AVERAGE CHECK AMOUNT: \$ 5	60					MONTHLY N	Mın	имим: \$ 15			
	PAPER CHECK	CONVERSION	N					ACH Ed	HECK - CA	RD N OT P RE	SENT (CNP)
PROCESSING OPTIONS:								G OPTIONS:			
☐ POP – POINT OF PURCHASE	<u> </u>							RENT ENROLLMENT (.L ENROLLMENT - CH			AND CCD) = XNP
☐ ARC – Accounts Receiva	BLE CONVERSION	J						☑ WEB – INTERNE	T INITIATED E	NTRIES	
☐ BOC – BACK OFFICE CONVE								☐ TEL/IVR – TELE ☐ PPD – PREARRA			
	LINGIGIT						_ =	CCD - Corpor			S
SERVICE LEVEL:						SERVICE I			. BE CONCUR	RENTLY ENROL	LED IN ALL PRODUCT TYPES = XNP
☐ CONVERSION WITH GUARANT	TEE							HECK WITH VERIFICA	TION		
GUARANTEE RATE: %	6 PI	ER TRANSACTIO	N: \$	_				CTION: \$ <u>0.32</u>		N TRANSACTION	ı: \$ <u>3</u>
Conversion with Verifica	-					П асн-	- Ec	CHECK CONVERSION	ONLY		
PER TRANSACTION: \$	PER RETURN	TRANSACTION:	\$			_		CTION: \$		TURN TRANSAC	CTION: \$
COLLECTIONS ADDITIONAL DELIVERY MET	THOD:										
OTHER ECS CHECK CON	IVERSION SEE	RVICE REQUE	STS								
_				AND TEI	EDHONE	NUMBER (IE	- NIC	OT SELECTED INFOR	MATION MILE	T BE ORTAINED	ON CHECK FOR GUARANTEE SERVICE)
□ PROMPTS FOR DRIVER'S LICE □ NSF SERVICE FEE PROCESS						,	140	J. SELECTED, INFOR	(11014 14105	. SE OBTAINED	S. S. ESK I SK GOAKANTEE GERVICE)
NSF Service Fee						_	<u> </u>	(STATE MAX	IS DEFAULT)		
ACH ECHECK NSF		_				ED SERVICE	FE	E AMOUNT \$			
SPECIFY NSF RESU			•		FAULT)						
☐ ENQUIRE REPORTING ACCES	ss: # OF USERS	₩ \$29.95 EACH	HER MONT	Н							

ACH-ECHECK QUESTIONNAIRE			
WHAT TYPES OF PAYMENTS WILL YOU ACCEPT USING ACH-EC WATER	CHECK (E.G., UTILITY BILL PAYMENTS, MONTHLY RENT P	AYMENTS, MONTHLY BILLING FOR GENERAL	SERVICES)? SEWER AND
2. WILL YOU OBTAIN AUTHORIZATION FROM YOUR CUSTOMERS PF WRITING FOR PPD)? X YES NO	RIOR TO ACCEPTING AN ACH ENTRY IN ACCORDANCE V	VITH THE ECS MOG (E.G., ORALLY VIA TEL	EPHONE FOR TEL/IVR, OR IN
3. WILL YOU VERIFY AND AUTHENTICATE THE IDENTITY OF YOUR OBTAINING A CUSTOMER'S NAME, ADDRESS AND TELEPHONE N 4. WILL YOU OFFER ACH-ECHECK TO EXISTING OR NEW CUSTOM 5. WILL YOU MAINTAIN AND DISCLOSE TO YOUR CUSTOMERS PRO	IUMBER OR USING A DATABASE TO VERIFY THE ACCURA MERS? I Existing I New	CY OF THE INFORMATION PROVIDED BY CUS	
WILL YOU MAINTAIN AND DISCLOSE TO YOUR CUSTOMERS PRO WILL YOU ENSURE THAT INFORMATION REGARDING EACH TRAN	-	_	ACCURATE AND NOT A DUPLICATE
MERCHANT ACKNOWLEDGMENT			
By signing below, you: (i) warrant the truthfulness and accuracy in Echeck (as applicable) provided to you by Elavon, the Payment Delectronic Check Service Merchant Operating Guide (the "ECS Mingorm/Addendum is made a part of the Agreement. The TOS an athttps://www.merchantconnect.com/CWRWeb/pdf/TOS_ENG.	evice Processing Agreement (the "PDPA") or Terms of OG"); and (iii) agree to pay the fees set forth herein an d the ECS MOG are incorporated herein and located at	Service (the "TOS"), as applicable, (each, t d in the Agreement. This Electronic Check tour website	he "Agreement") and the
SIGNATURE: X	PRINTED NAME: GARY LA VENIA	TITLE: CITY MANAGER	DATE: 2/23/2017
Notes to Credit:			

RESOLUTION 2017-005

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPOINTING A MEMBER TO THE CITY OF FRUITLAND PARK PLANNING AND ZONING BOARD; PROVIDING THE TERM EXPIRATION DATE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Article VII, Section 7.01 of the Charter of the City of Fruitland Park provides for a Planning and Zoning Board consisting of members with three-year terms of office; and

WHEREAS, Mr. John Schaller was appointed for a term of three years; and

WHEREAS, Mr. Schaller's term has expired, he has submitted his resignation that he no longer wishes to serve, and a vacancy exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

- 1. Mr. Thomas C. Bradley is hereby appointed to the Planning and Zoning Board of the City of Fruitland Park. His term shall expire <u>September 30, 2018.</u>
- 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

ADOPTED this 12TH day of January, 23rd day of February 2017, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park Chris Cheshire, Mayor

Attest: Esther B. Coulson, City Clerk

Deleted: September January 11,30, 201820 to fulfill an expired term.

Deleted: ¶

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Vice Mayor Gunter Commissioner Bell	(Yes),	(No),	(Abstained),	(Absent)
Commissioner Lewis	(Yes),	(No),	(Abstained),	
Commissioner Ranize Mayor Cheshire	(Yes), (Yes),	_ \ //	(Abstained), (Abstained),	
Approved as to form an				
Anita Geraci-Carver, C	ity Attorney			



AGENDA ITEM NUMBER **5a**

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Gamble/Hun	nble Investment	s Agreement	
For the Meeting of:	February 23,	2017		
Submitted by:	City Attorney	/City Manager/C	Community Deve	lopment Director
Date Submitted:				
Are Funds Required:		Yes	Х	No
Account Number:	N/A	·	<u> </u>	•
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Forthcoming			
Action to be Taken: City commiss	sion's discretion	٦.		
	sion's discretion	٦.		
Action to be Taken: City commiss Staff's Recommendation:	sion's discretion	٦.		
	sion's discretion	٦.		
Staff's Recommendation:	sion's discretion	٦.		
Staff's Recommendation: Additional Comments:	sion's discretion	٦.		
Staff's Recommendation: Additional Comments: ewed by: City Manager				
Staff's Recommendation: Additional Comments:				



AGENDA ITEM NUMBER **5b**

AGENDA ITEM SUMMARY SHEET

	Ordinance 2017-001 Online Bill Payment				
For the Meeting of:	February 23, 2017				
Submitted by:					
Date Submitted:	November 30, 2016				
Are Funds Required:	Yes X No				
Account Number:	N/A				
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:	Yes				
Action to be Taken: Select and a	approve a credit ca	ird vendor.			
	ctober 13, 2016 re	gular meeting, t		nission approved the	

ORDINANCE 2017-001

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING SECTION 99.110 TO IMPOSE A FEE FOR ONLINE BILL PAYMENT SERVICE; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park is implementing an online bill payment service; and

WHEREAS, the City will incur a cost to purchase the online payment module and implement the online payment service and there will be an annual recurring fee; and

WHEREAS, the City is authorized pursuant to its exercise of the proprietary right to impose a fee on the user of the online bill payment service for the privilege of using the service; and

WHEREAS, the user is receiving a privilege benefit and/or the fee imposed is reasonable in relation to the privilege or service provided.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

<u>Section 1</u>. **Miscellaneous Fees.** Sec. 99.110 of the Code of Ordinances of the City of Fruitland Park is amended to read as follows:

Sec. 99.110. - Miscellaneous fees.

- (A) The city is authorized to charge a fee for each of the uses of city property and each of the services set forth in subsection (B) below.
- (B) The uses of city property and services for which the city shall charge a fee and the amount of the fee for each use or service are as follows:

Use or Service Fee

- (1) Burn permit (a maximum of two permits will be issued per year per property owner):
 - (a) Residential, per permit.....10.00
 - (b) Commercial, per permit.....20.00
- (2) Mandated annual fire inspection:
 - (a) Commercial, per annual inspection....35.00
 - (b) Other required inspections, per inspection.....35.00
 - (c) First reinsertion.....15.00

(3) On-line bill paymo	ent2.99%			
Section 2. If any section for any reason held invalid shall be deemed a separate the validity of the remaining	or unconstitute, distinct, and	ional by any co independent pr	urt of competent juriso	liction, such portion
Section 3. This Ordina appropriate party. The securification of th	tion of this or	dinance may be	e renumbered or reen	tered, and the word
Section 4. This Ordina Commission of the City of			diately upon final ad	option by the City
PASSED and ORDAINED Park, Florida.	this	day of, by the	e City Commission of	the City of Fruitland
Chris Cheshire, Mayor				
Attest:				
Esther Coulson, City Clerk				
Commissioner Bell Vice-Mayor Gunter Commissioner Lewis Commissioner Ranize Mayor Cheshire	(Yes), (Yes), (Yes),	(No), (No), (No),	(Abstained), (Abstained),	(Absent) (Absent) (Absent)
First Reading				
Second Reading				
Approved as to form and le	egality:			
Anita Geraci-Carver, City	Attorney			

(d) Additional inspections, per reinsertion.....15.00



AGENDA ITEM NUMBER

5c

AGENDA ITEM SUMMARY SHEET

Local Truck Movement	ITEM TITLE:					
Submitted by: City Manager/City Attorney Date Submitted: January 16, 2017 Are Funds Required: Yes X No Account Number: N/A Amount Required: N/A Balance Remaining: N/A Attachments: Yes Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by:						
Date Submitted: January 16, 2017 Are Funds Required: Yes X No Account Number: N/A Amount Required: N/A Balance Remaining: N/A Attachments: Yes Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by:	For the Meeting of:	February 23, 2017				
Are Funds Required: N/A Account Number: N/A Amount Required: N/A Balance Remaining: N/A Attachments: Yes Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by:	Submitted by:	City Manager/City Attorney				
Account Number: N/A Amount Required: N/A Balance Remaining: N/A Attachments: Yes Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by:	Date Submitted:	January 16, 20)17			
Amount Required: N/A Balance Remaining: N/A Attachments: Yes Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments Eviewed by:	Are Funds Required:	Yes X No				
Balance Remaining: N/A Attachments: Yes Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by:	Account Number:					
Attachments: Yes Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by:	Amount Required:	N/A				
Description of Item: Proposed ordinance on local truck movement regulation. The first reading was held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by:	Balance Remaining:					
held on January 26, 2017. Action to be Taken: Enact Ordinance 2017-011. Staff's Recommendation: Approval. Additional Comments eviewed by: City Manager uthorized to be placed on the XRegular Consent agenda:	Attachments:					
Additional Comments eviewed by: City Manager uthorized to be placed on the XRegular □Consent agenda:	Action to be Taken: Enact Ordin	nance 2017-011.				
eviewed by: City Manager uthorized to be placed on the XRegular □Consent agenda:	Staff's Recommendation: Appro	val.				
City Manager uthorized to be placed on the XRegular □Consent agenda:	Additional Comments					
Mayor						
	_	 gular □Consent				

ORDINANCE 2017-011

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CONTROLLING AND REGULATING TRAFFIC MOVEMENT BY DESIGNATING CERTAIN STREETS TO ONLY ALLOW LOCAL TRUCK TRAFFIC AND NOT THROUGH TRUCK TRAFFIC, SPECIFICALLY HICKORY AVENUE, MAPLE AVENUE AND ELM AVENUE; PROVIDING FOR DIRECTIONS AND ENFORCEMENT; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PORTIONS OF ORDINANCES IN CONFLICT HEREIN; SETTING AN EFFECTIVE DATE.

WHEREAS, the City has original jurisdiction over all streets within its boundaries, except state or county roads; and

WHEREAS, the City is authorized by §316.002 and §316.008, *Florida Statutes* to regulate traffic by means of police officers, or official traffic control devices, designate any intersection as a stop or yield intersection, and take other actions within the reasonable exercise of their police power; and

WHEREAS, Hickory, Oak and Elm streets are a two lane municipal street within the municipal boundaries of the City of Fruitland Park; and

WHEREAS, residents and staff have requested the City Commission to designate the streets as allowing only local trucks and not allowing through truck traffic; and

WHEREAS, the Public Works Department and the Fruitland Park Police Department agree that the designation will improve driver safety and prolong the useful life of the streets; and

WHEREAS, the City Commission considered the residents' and staff's request at a duly noticed City Commission meeting; and

WHEREAS, it furthers the health, safety and welfare of the residents and visitors of the City of Fruitland Park to designate Hickory, Oak and Elm streets as allowing local truck traffic only.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA as follows:

Section 1. Recitals. The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.

Section 2. Designation. The City Commission hereby designates the streets listed below within the City of Fruitland Park as only receiving local trucks and prohibiting through truck traffic: **HICKORY AVENUE, MAPLE AVENUE, AND ELM AVENUE**

- **Section 3. Directions.** The City Manager or his designee is authorized to take all further actions necessary to carry out the intent of this ordinance. A copy of this Ordinance shall be published one time within thirty days following its adoption. The City Clerk is directed to record in the official records of Lake County a certified copy of this Ordinance along with proof of publication of the notice of its adoption.
- **Section 4. Enforcement.** Any sworn law enforcement within the State of Florida shall be authorized to enforce this ordinance with the reasonable exercise of police power and in accordance with Florida law.
- **Section 5. Severability.** That if any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.
- **Section 6:** Conflict. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.
- **Section 7. Effective Date.** This ordinance shall be effective immediately upon adoption by the City Commission of the City of Fruitland Park.

Park, Lake County, Florida, this	day of _		, 2017.		
Chris Cheshire, Mayor City of Fruitland Park, Florida		[SEAL]			
ATTEST:		Approved			
Esther Coulson, CMC, City Clerk (SEAL)		Anita Geraci-Carver, City Attorney			
Commissioner Lewis	(Yes), (Yes), (Yes),	(No), (No), (No),	(Abstained),(Abstained),(Abstained),(Abstained),(Abstained),(Abstained),	(Absent) (Absent) (Absent)	

Passed Second Reading



AGENDA ITEM NUMBER 5d

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:					
	Traffic Yield Sign				
For the Meeting of:	February 23, 2017				
Submitted by:	City Manage	er/City Attorne	Э У		
Date Submitted:	January 16,	2017			
Are Funds Required:	Yes X No				
Account Number:					
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:	Yes				
Action to be Taken: Approve O		012.			
	JVal.				
Additional Comments:					
Reviewed by: City Manager Authorized to be placed on the XRes	 gular ∏Conse	nt agenda:			
uthorized to be placed on the XRegular Consent agenda:					

ORDINANCE 2017-012

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CONTROLLING AND REGULATING TRAFFIC MOVEMENT BY INSTALLING A YIELD SIGN ON BIDWELL STREET TO REQUIRE TRAFFIC ON BIDWELL STREET TO YIELD TO TRAFFIC ON WILLARD AVENUE; PROVIDING FOR DIRECTIONS AND ENFORCEMENT; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PORTIONS OF ORDINANCES IN CONFLICT HEREIN; SETTING AN EFFECTIVE DATE.

WHEREAS, the City has original jurisdiction over all streets within its boundaries, except state or county roads; and

WHEREAS, the City is authorized by §316.002 and §316.008, *Florida Statutes* to regulate traffic by means of police officers, or official traffic control devices, designate any intersection as a stop or yield intersection, and take other actions within the reasonable exercise of their police power; and

WHEREAS, Willard Avenue and Bidwell Streets are each a two lane municipal street within the municipal boundaries of the City of Fruitland Park; and

WHEREAS, the Public Works Department and Fruitland Park Police Department believe that requiring traffic on Bidwell Street to yield to traffic on Willard Avenue will greatly improve driver safety; and

WHEREAS, the City Commission considered the staff's request at a duly noticed City Commission meeting; and

WHEREAS, it furthers the health, safety and welfare of the residents and visitors of the City of Fruitland Park to require traffic on Bidwell Street to yield to traffic on Willard Avenue.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA as follows:

- **Section 1. Recitals.** The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.
- **Section 2. Designation.** The City Commission hereby declares that traffic on Bidwell Street shall yield to traffic on Willard Avenue.
- **Section 3. Directions.** The City Manager or his designee is authorized to take all further actions necessary to carry out the intent of this ordinance. A copy of this Ordinance shall be published one time within thirty days following its adoption. The City Clerk is directed to record

in the official records of Lake County a certified copy of this Ordinance along with proof of publication of the notice of its adoption.

Section 4. Enforcement. Any sworn law enforcement within the State of Florida shall be authorized to enforce this ordinance with the reasonable exercise of police power and in accordance with Florida law.

Section 5. Severability. That if any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 6: Conflict. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. Effective Date. This ordinance shall be effective immediately upon adoption by the City Commission of the City of Fruitland Park.

PASSED and ORDAINED at a regul Park, Lake County, Florida, this	_	=		ity of Fruitiano
Chris Cheshire, Mayor City of Fruitland Park, Florida		[SEAL]		
ATTEST:		Approved	as to Form:	
Esther Coulson, CMC, City Clerk (SEAL)		Anita Gera	aci-Carver, City Att	orney
Commissioner Lewis Vice Mayor Gunter	(Yes), (Yes),	(No), (No),	(Abstained), (Abstained), (Abstained), (Abstained), (Abstained), (Abstained), (Abstained), (Abstained), (Abstained)	(Absent) (Absent)
			t Reading January	26, 2017



AGENDA ITEM NUMBER **5e-m**

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Quasi-Judicia	l Public	Hearings			
For the Meeting of:	February 23, 2017					
Submitted by:	City Manager	/Commu	nity Developmer	nt Direct	cor/City Attorney	
Date Submitted:	January 12, 2017					
Are Funds Required:		Yes		Х	No	
Account Number:	N/A					
Amount Required:	N/A					
Balance Remaining:	N/A					
Attachments:	Yes (Quasi-Ju	dicial Pro	cedures Resolut	ion 200	4-014)	
Description of Item:						
Action to be Taken:						
Staff's Recommendation:						
Additional Comments:						
Reviewed by:City Manager						

RESOLUTION 2004-014

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA; RELATING TO QUASI-JUDICIAL HEARINGS; ESTABLISHING PROCEDURES FOR THE DISCLOSURE OF EX PARTE COMMUNICATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statute 286.0115 allows municipalities to remove the presumption of prejudice attached to ex parte communications with local public officials in quasi-judicial proceedings through the adoption of a resolution or ordinance establishing a process for the disclosure of such communications; and

WHEREAS, the City Commission of the City of Fruitland Park desires to implement the provisions of F.S. 286.0115 with respect to quasi-judicial proceedings which occur before the City Commission as well as city boards and committees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK:

<u>Section 1.</u> The following procedures shall apply with regards to any quasi-judicial matters before the City Commission or any board or committee of the City:

Procedures for quasi-judicial hearings; Disclosure of ex parte communications.

- (a) Intent. Pursuant to Section 286.0115(1), Florida Statutes, it is the intent of the city commission that this section is intended to remove the presumption of prejudice from ex parte communications with city officials and to permit, among other things, site visits, the receipt of expert opinion, and the review of mail and other correspondence relating to quasi-judicial proceedings by said city officials.
- (b) Definitions. As used in this section, the following terms shall be defined as follows:
 - (1) "City official" means and refers to any elected or appointed public official holding a municipal position or office who recommends or takes quasijudicial action as a member of a city board, commission, or committee, including, but not limited to, a member of the city commission, the code enforcement board, the planning and zoning board, or the local planning agency.
 - (2) "Ex parte communication" means a communication involving a city official and a member of the public, regarding a pending quasi-judicial action, such that the city official may be exposed to only one perspective

or part of the evidence with regard to a quasi-judicial action pending before the commission or board on which the city official serves. *Ex parte* communications occur at other than a public meeting of the board on which the city official serves at which the quasi-judicial action discussed has been publicly noticed.

- (3) "Member of the public" refers to any person interested in a quasi-judicial action, including, but not limited to, an applicant, an officer or member of a homeowner's association, an officer or member of an environmental, homebuilding/development, or concerned citizen's organization, an official or employee of a governmental entity other than the City, a developer, a property owner, or an interested citizen, or a representative of or attorney for any of the foregoing.
- (4) "Quasi-judicial" refers to a land use, land development, zoning, or building related permit, application or appeal, as set forth below, in which city officials give notice and an opportunity to be heard to certain substantially affected persons, investigate facts, ascertain the existence of facts, hold hearings, weigh evidence, draw conclusions from the facts, and apply the law to the facts, as the basis for their decision.
- (5) "Site visit" means an inspection of real property subject to an application for any quasi-judicial action prior to a public hearing on the application conducted by a city official. The mere act of driving by a site in the daily course of driving to a particular location, such as work or a particular store, which act is not undertaken for the purpose of inspecting a particular parcel of real property is not a site visit for purposes of this section.
- (c) Ex parte communications between city officials and members of the public.
 - (1) A member of the public not otherwise prohibited by statute, charter provision or ordinance may have an *ex parte* communication with any city official regarding any quasi-judicial matter on which action may be taken by the commission or board on which the city official serves; provided, that the city official adheres to the disclosure requirements set forth in subsection (c)(3) below.
 - (2) Except as otherwise provided by statute, charter provision, or ordinance, any city official may have an *ex parte* communication with any expert witness or consultant regarding any quasi-judicial matter on which action may be taken by the commission or board on which the city official serves; provided, that the city official adheres to the disclosure requirements set forth in sub-section (c)(3) below. Nothing here,

however, shall restrict a city official access to city staff or expert witness or consultant retained by the City.

(3) Disclosure.

- (A) All city officials shall disclose the occurrence of all *ex parte* communications or discussions with a member of the public or an expert witness or consultant involving said city official which relate to the quasi-judicial action pending before the commission or board on which the city official serves.
- (B) Disclosure shall occur by no later than the final public hearing, or if no formal public hearing is held, then any hearing at which the final decision regarding the quasi-judicial matter is made. The city official shall disclose the *ex parte* communication verbally or by memorandum. Any such memorandum disclosing the occurrence of the *ex parte* communication shall be placed in the official file regarding the pending quasi-judicial matter which file shall be maintained in the City Clerk's records.
- (C) At the time of disclosure, the city official shall identify the person, group, or entity with whom the *ex parte* communication took place, the substance of the *ex parte* communication, and any matters discussed which are considered by the city official to be material to said city official's decision in the pending quasi-judicial matter.
- (d) Oral or written communications between city staff and city officials. City officials may discuss quasi-judicial matters pending before the commission or board on which said city official serves with city staff without the requirement to disclose pursuant to sub-section (c)(3) above.
- (e) Site visits by city officials. Any city official may conduct a site visit of any property related to a quasi-judicial matter pending before the commission or board on which the city official serves; provided, that the city official adheres to the disclosure requirements set forth in sub-section (c)(3) above. Any disclosure of a site visit pursuant to sub-section (c)(3) shall disclose the existence of the site visit, and any information obtained by virtue of the site visit considered by the city official to be material to said official's decision regarding the pending quasi-judicial matter.
- (f) Review of mail, correspondence, and written communications by city officials. Any city official may review mail, correspondence, or written communications, related to a quasi-judicial matter pending before the commission or board on which the city official serves. Upon review of the mail, correspondence, or

written communication, the document shall be placed in the official file regarding the pending quasi-judicial matter and maintained in the city clerk's records.

- (g) City clerk's file. All correspondence, mail, or written communications reviewed by city officials prior to the final hearing on a pending quasi-judicial matter shall be placed in the official file regarding said matter and maintained by the city clerk. Said correspondence, mail, or written communications reviewed by city officials prior to the final hearing on a pending quasi-judicial matter, or any disclosure memoranda as described in sub-section (c)(3)(B), shall be available for public inspection. By no later than the final public hearing, or if no formal public hearing is held, then at any hearing at which the final decision regarding the quasi-judicial matter is made, the city clerk shall make said correspondence, mail, written communications, or other matters, and any disclosure memoranda placed in the official file, a part of the record. All of the foregoing documents shall be received by the commission or board as evidence, with the exception of disclosure memoranda, subject to any objections interposed by participants at the hearing.
- (h) Opportunity to comment upon substance of disclosure. At such time that a disclosure regarding an ex parte communication, receipt of an expert opinion, site visit, or review of mail, correspondence, or other written communication is made a part of the record at a hearing, persons who may have opinions or evidence contrary to those expressed in the ex parte communication, expert opinion, or mail, correspondence, or other written communication, or noted during the site visit, shall be given a reasonable opportunity to refute or respond and provide contrasting information, evidence, or views.

<u>Section 2.</u> If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portion of this ordinance.

Section 3. This resolution shall be effective upon passage.

PASSED AND RESOLVED this 24th day of ______, 2004, by the City Commission of the City of Fruitland Park, Florida.

OHN L. GUNTER, JR., VICE MAYOR

ATTEST:

MARGE STRAUSBAUGH, CITY CLERK

Approved as to form and legality:

Scott A. Gerken, City Attorney



AGENDA ITEM NUMBER **5e**

AGENDA ITEM SUMMARY SHEET

	E: Quasi-Judicial Public Hearing - First Reading - Ordinance 2017-013 Boundary Amendment – Petitioner Kurt and Suzanne Damron.					
For the Meeting of:	February 23, 2017					
Submitted by:	: City Manager/Community Development Director/City Attorney					
Date Submitted:	January 6, 2	2017				
Are Funds Required:			Yes		Χ	No
Account Number:	N/A					
Amount Required:	N/A					
Balance Remaining:	N/A					
Attachments:	Yes					
on March 9, 2017						
Action to be Taken: LPA's recom	mendations.					
	mendations.					
Action to be Taken: LPA's recom	mendations.					
Action to be Taken: LPA's recom Staff's Recommendation:	mendations.					

ORDINANCE 2017 - 013

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 6.0 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND WEST OF TIMBERTOP LANE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been submitted by Charles Johnson, on behalf of Kurt and Suzanne Damron, Owners, requesting that approximately 6.0 acres of real property generally located north of CR 466A and west of Timbertop Lane (the "Property") be annexed to and made a part of the City of Fruitland Park; and

WHEREAS, the petition bears the signature of all applicable parties; and

WHEREAS, the required notice of the proposed annexation has been properly published; and

WHEREAS, the Property is contiguous to the City limits and is reasonably compact.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1. The following described property consisting of approximately 6.0 acres of land generally located north of CR 466A and west of Timbertop Lane, contiguous to the City limits, is hereby incorporated into and made part of the City of Fruitland Park Florida. The property is more particularly described as follows:

LEGAL DESCRIPTION: The South 435 feet of the West 435 feet of the Southeast ¼ of the Northeast ¼ of Section 6, Township 19 South, Range 24 East, lake County, Florida; and Begin at the Northwest corner of the Northeast ¼ of the Southeast ¼ of Section 6, Township 19 South, Range 24 East, Lake County, Florida, run South 80.47 feet, thence East 420 feet; thence South 139.01 feet, thence East 178.16 feet, thence North 219.48 feet to the North line of the Northeast ¼ of the Southeast ¼, thence West 598.6 feet to the Point of Beginning.

Parcel Alternate Key No. 3693752

- Section 2. The City Clerk shall forward a certified copy of this Ordinance to the Clerk of the Circuit Court, the County Manager of Lake County, Florida, and the Department of State of Florida within seven (7) days after its passage on second and final reading.
- Section 3. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Comprehensive Plan and county zoning regulations until the City adopts the Comprehensive Plan Amendments to include the property annexed in the City Comprehensive Plan. This Ordinance shall become effective immediately upon passage by the City Commission Section 5 of the City of Fruitland Park. PASSED AND ORDAINED in regular session of the City Commission of the City of Fruitland Park, Lake County, Florida, this day of , 2017. Chris Cheshire, Mayor City of Fruitland Park, Florida ATTEST: Approved as to Form: Esther Coulson, CMC, City Clerk Anita Geraci-Carver, City Attorney Commissioner Bell _____(Yes), _____(No), _____(Abstained), _____(Absent) ____(Yes), ____(No), ____(Abstained), ____(Absent) Commissioner Ranize _____ (Yes), _____ (No), _____ (Abstained), ____ (Absent) Commissioner Lewis (Yes), (No), (Abstained), (Absent) (Yes), (No), (Abstained), (Absent) Vice Mayor Gunter Mayor Cheshire Passed First Reading _____ Passed Second Reading

(SEAL)

The property annexed in this Ordinance is subject to the Land Use Plan of the Lake County

Section 4.



AGENDA ITEM NUMBER **5f**

AGENDA ITEM SUMMARY SHEET

	Comprehen Damron	_	_	g - Ordinance 2017-014 ner: Kurt and Suzanne		
For the Meeting of:	February 28, 2017					
Submitted by:	: City Manager/Community Development Director/City Attorney					
Date Submitted:	January 6, 2	017				
Are Funds Required:		Yes	Х	No		
Account Number:	N/A		<u> </u>			
Amount Required:	N/A					
Balance Remaining:	N/A					
Attachments:	Yes					
Action to be Taken: LPA's recom	mendations.					
Action to be Taken: LPA's recom Staff's Recommendation:	mendations.					
	mendations.					
Staff's Recommendation:	mendations.					

ORDINANCE 2017 - 014

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 6.0± ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND WEST OF TIMBERTOP LANE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been received from Charles Johnson as applicant on behalf of Kurt and Suzanne Damron as Owners, requesting that real property within the city limits of the City of Fruitland Park be assigned a land use designation of "Commercial" under the Comprehensive Plan for the City of Fruitland Park; and

WHEREAS, the required notice of the proposed small scale comprehensive plan amendment has been properly published as required by Chapter 163, Florida Statutes; and

WHEREAS, the Planning and Zoning Commission of the City of Fruitland Park and the Local Planning Agency for the City of Fruitland Park have reviewed the proposed amendment to the Comprehensive Plan and have made recommendations to the City Commission of the City of Fruitland Park.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1: The following described property consisting of approximately $6.0 \pm$ acres generally located north of CR 466A and west of Timbertop Lane and more particularly described as follows:

LEGAL DESCRIPTION: The South 435 feet of the West 435 feet of the Southeast ¼ of the Northeast ¼ of Section 6, Township 19 South, Range 24 East, lake County, Florida; and Begin at the Northwest corner of the Northeast ¼ of the Southeast ¼ of Section 6, Township 19 South, Range 24 East, Lake County, Florida, run South 80.47 feet, thence East 420 feet; thence South 139.01 feet, thence East 178.16 feet, thence North 219.48 feet to the North line of the Northeast ¼ of the Southeast ¼, thence West 598.6 feet to the Point of Beginning.

Parcel Alternate Key No. 3693752

shall be assigned a land use designation of Commercial under the City of Fruitland Park Comprehensive Plan as depicted on the map attached hereto as Exhibit "A" and incorporated herein by reference.

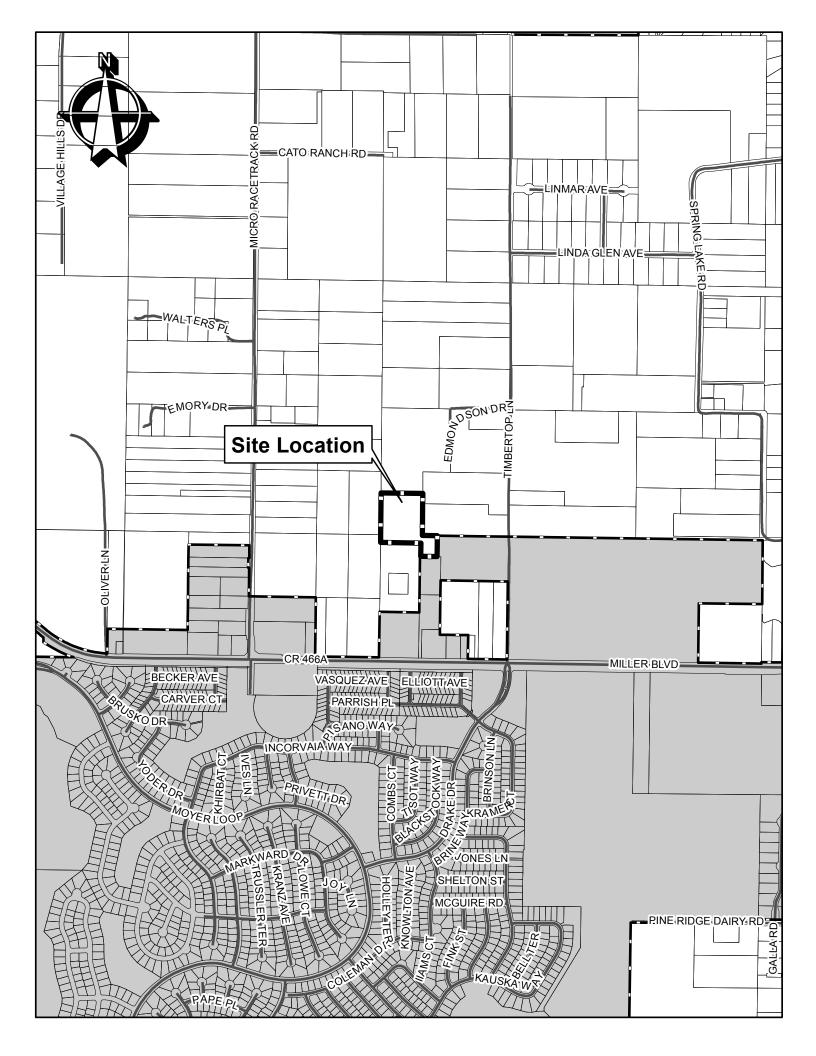
Section 2: A copy of said Land Use Plan Amendment is filed in the office of the City Manager of the City of Fruitland Park as a matter of permanent record of the City, matters and contents therein are made a part of this ordinance by reference as fully and completely as if set forth herein, and such copy shall remain on file in said office available for public inspection.

		Ordinance and to		his Ordinance, is herebne on the Comprehensi	
	l, or unenforceable,			of competent jurisdiction of this Ord	
Section 5:	All ordinances or par	rts of ordinances in	n conflict herew	vith are hereby repealed	1.
	e is challenged withingency or Administrati	n 30 days after its a	adoption, it may	es adoption by the City of not become effective uses a final order determine	until the state
	ORDAINED in regu ,, this day of _		City Commissio	n of the City of Fruitlan	nd Park, Lake
Chris Cheshire, City of Fruitlan					
ATTEST:			Approved as	to Form:	
Esther Coulson	, CMC, City Clerk		Anita Geraci	-Carver, City Attorney	
Commissioner Commissioner Commissioner Vice Mayor G Mayor Cheshi	r Lewis unter	(Yes), (Yes),	_ (No), _ (No),	(Abstained), _(Abstained), _(Abstained), _(Abstained), _(Abstained),	_ (Absent) _ (Absent)

Passed First Reading ______Passed Second Reading _____

(SEAL)

EXHIBIT A





AGENDA ITEM NUMBER 5g

AGENDA ITEM SUMMARY SHEET

	 Quasi-Judicial Public Hearing – First Reading - Ordinance 2017-015– Rezoning - Petitioner: Kurt and Suzanne Damron 					
For the Meeting of:	February 23, 2017					
Submitted by:						
Date Submitted:	January 6, 2017					
Are Funds Required:		Yes	Х	No		
Account Number:	N/A		·			
Amount Required:	N/A					
Balance Remaining:	N/A					
Attachments:	Yes					
Action to be Taken: Approve the	e LPA's recom	mendations.				
Action to be Taken: Approve the Staff's Recommendation: Appro		mendations.				
		mendations.				
Staff's Recommendation: Appro		mendations.				

ORDINANCE 2017 - 015

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 6.0 ± ACRES OF THE PROPERTY FROM LAKE COUNTY AGRICULTURE (AG) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been submitted by Charles Johnson as applicant, on behalf of Kurt and Suzanne Damron, Owners, requesting that approximately 6.0 acres of real property generally located north of CR 466A and west of Timbertop Lane (the "Property") be rezoned from Lake County Agriculture (AG) to General Commercial (C-2) within the city limits of Fruitland Park; and

WHEREAS, the petition bears the signature of all applicable parties; and

WHEREAS, the required notice of the proposed rezoning has been properly published; and

WHEREAS, the City Commission reviewed said petition, the recommendations of the Planning and Zoning Board, staff report and any comments, favorable or unfavorable, from the public and surrounding property owners at a public hearing duly advertised;

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1. The following described property consisting of approximately $6.0 \pm$ acres of land generally located north of CR 466A and west of Timbertop Lane shall hereafter be designated as C-2, General Commercial, as defined in the Fruitland Park Land Development Regulations. The property is more particularly described as:

LEGAL DESCRIPTION: The South 435 feet of the West 435 feet of the Southeast ¼ of the Northeast ¼ of Section 6, Township 19 South, Range 24 East, lake County, Florida; and Begin at the Northwest corner of the Northeast ¼ of the Southeast ¼ of Section 6, Township 19 South, Range 24 East, Lake County, Florida, run South 80.47 feet, thence East 420 feet; thence South 139.01 feet, thence East 178.16 feet, thence North 219.48 feet to the North line of the Northeast ¼ of the Southeast ¼, thence West 598.6 feet to the Point of Beginning.

Parcel Alternate Key No. 3693752

- Section 2. That the City Manager, or designee, is hereby directed to amend, alter, and implement the official zoning maps of the City of Fruitland Park, Florida to include said designation consistent with this Ordinance.
- Section 3. That the zoning classification is consistent with the Comprehensive Plan of the City of Fruitland Park, Florida.
- Section 4. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 5. Conflict. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.								
	n amendn	nent for the	e subject prop	erty. No develo	tely upon the effective opment permits or land ective.			
PASSED AND OF County, Florida, th					sion of the City of Fruit	land Park, Lake		
Chris Cheshire, M. City of Fruitland P		da						
ATTEST:				Approved	as to Form:			
Esther Coulson, (SEAL)	CMC, Cit	y Clerk		Anita Gera	aci-Carver, City Attor	mey		
Commissioner B Commissioner R			_ (Yes),	(No),	(Abstained),	(Absent)		
Commissioner Lo			(Yes),	(No),	(Abstained), (Abstained),	(Absent)		
Vice Mayor Gun			(Yes),	(No),	(Abstained),	(Absent)		
Mayor Cheshire			_ (Yes),	(No),	(Abstained),	(Absent)		
				Passed Fire	st Reading			
				Passed Sec	cond Reading			



506 WEST BERCKMAN STREET FRUITLAND PARK, FL 34731

PHONE: 352/360-6727 FAX: 352/360-6652

Board Members:

Connie Bame, Chairwoman

Colin Crews

Daniel Dicus

Philip Purlee

Tom Bradley

Others:

Charlie Rector, Community Development Director

Tracy Kelley, Administrative Assistant

AGENDA PLANNING & ZONING BOARD FEBRUARY 16, 2017 6:00PM

- I. **INVOCATION**:
- II. ROLL CALL:
- III. MINUTES FROM PREVIOUS MEETING: Approve minutes from January 19, 2017.
- IV. OLD BUSINESS: None
- V. **NEW BUSINESS:**
 - A Damron Property Annexation, SSCPA & Rezoning (ALT Key #3693752)
 - a. Annexation from County Agriculture to City limits of Fruitland Park
 - b. SSCPA for 1 parcel totaling 6 + acres
 - c. Rezoning from County Ag to City General Commercial (C2)

BOARD MEMBERS' COMMENTS:

ADJOURNMENT:



506 WEST BERCKMAN STREET FRUITLAND PARK, FL 34731

	Others: Charlie Rector, Community Development Director Tracy Kelley, Administrative Assistant
--	---

PHONE: 352/360-6727

FAX: 352/360-6652

MINUTES PLANNING & ZONING BOARD JANUARY 19, 2017 6:00PM

- I. <u>INVOCATION</u>: Vice Chairman Crews called the meeting to order at 6:00P.M. Vice Chairman Crews gave the invocation and led the pledge of allegiance.
- II. <u>ROLL CALL</u>: All Board members present to include new Board Member Bradley. Present CDD Rector and Assistant Kelley. Vice Chairman Crews explained commencing meeting in absence of former Chairman Schaller since resigning from Board.
- III. MINUTES FROM PREVIOUS MEETING: Approve minutes from December 15, 2016.
- IV. OLD BUSINESS: None
- V. NEW BUSINESS:
 - A Introduction of new Planning & Zoning Board Member
 - a. Appoint Chairman to Planning & Zoning Board

New board member Thomas Bradley introduced to the Planning & Zoning members by Vice Chairman Crews; Vice Chairman Crews stated a new Chairman is to be appointed to Planning & Zoning Board; Board member Purlee made a motion to nominate Board member Connie Bame/Second by Board member Dicus. Approved 5-0.

Vice Chairman Crews acknowledged to the Board and audience newly appointed Chairwoman Bame is the longest standing member and the appointment is well made.

Chairwoman Bame took seat of Chair and regular meeting commenced.

- B. Carrie Ross Blevins Variance
 - a. Reduce building side setback on east side of property
 - b. Reduce the side landscape buffer width on east & west sides of property
 - c. Reduce the rear setback from 15' to 4' for dumpster enclosure
 - d. Increase the maximum number of uninterrupted parking spaces from 10 to 13

Attending on behalf of applicant Carrie Ross Blevins, Mr. Terry Ross and applicant Engineer Keith Riddle.

CDD Rector introduced the application and the four requested variances to previously adopted Annexation, SSCPA, and Rezoning of the Ross property; the property is 100' wide and proves the variance requests are necessary for future development; LPG Land Planner has recommended approval; Vice Chairman Crews inquired if any response was given from surrounding property owners; CDD Rector confirmed one telephone call to the Community Development Department with concern of what was proposed development and the caller was not in opposition. CDD Rector confirmed attendance of applicant and applicant's engineer in attendance for any related questions.

Board member Dicus reminded CDD Rector to confirm with Board members his employment by Mr. Terry Ross (Ross Plumbing) does not conflict any votes as the Zoning Board is a recommending board only.

Board member Purlee made motion to approve the four variance requests as outlined:

- a. Reduce building side setback on east side of property
- b. Reduce the side landscape buffer width on east & west sides of property
- c. Reduce the rear setback from 15' to 4' for dumpster enclosure
- d. Increase the maximum number of uninterrupted parking spaces from 10 to 13

Second by Board member Crews. Approved 5-0.

- C. Sunshine Properties & Rentals, Inc. Variance
 - a. Reduce rear landscape buffer width of property to 10'

Attending applicants Mr. and Mrs. Pospisil, and Engineer Keith Riddle.

CDD Rector introduced application and request to reduce the rear property buffer with addition of a 6' vinyl privacy fence to run along the rear of property and along the west side of property to front wall of proposed building; LPG Land Planner recommends approval.

Board member Dicus questioned if there were any complaints from surrounding property owners; CDD Rector stated one telephone call to Community Development Department in regards to existing fence if would be removed – confirmed yes by applicants; CDD Rector reminded Board members new project complies with new architectural design standards previously adopted.

Board member Crews inquired if project is to include all asphalt parking; CDD Rector responded yes.

Board member Dicus made motion for variance approval. Second by Board member Purlee. Approved 5-0.

D. Gamble Family Revc Trust Annexation, SSCPA, and Rezoning

- b. Annexation from County to City limits of Fruitland Park
- c. SSCPA for 1 parcel totaling 0.31 ± acres
- d. Rezoning from County R-7 to City General Commercial (C-2)

CDD Rector introduced application as the future location for the City's lift station along CR 466A; CDD Rector reminded Board item D and E are contiguous to previous applicant SEMS Property as approved.

Board member Dicus questioned plans with property; CDD Rector stated applicant is in hopes of selling property.

Chairwoman Bame questioned future property also being rezoned to commercial; CDD Rector stated it is inevitable with future growth along CR 466A.

Motion to approve Annexation by Board member Crews. Second by Board member Dicus. Approved 5-0.

Motion to approve SSCPA by Board member Purlee. Second by Board member Crews. Approved 5-0.

Motion to approve Rezoning by Board member Crews. Second by Board member Dicus. Approved 5-0.

- E. Humble Investments, Inc. Annexation, SSCPA, and Rezoning
 - e. Annexation from County to City limits of Fruitland Park
 - f. SSCPA for 1 parcel totaling $037 \pm acres$
 - g. Rezoning from County R-7 to City General Commercial (C-2)

CDD Rector introduced application as parcel with 30' of property to be used for City's lift station.

Motion to approve Annexation by Board member Dicus. Second by Board member Purlee. Approved 5-0.

Motion to approved SSCPA by Board member Purlee. Second by Board member Dicus. Approved 5-0.

Motion to Rezone property by Board member Bradley. Second by Board member Dicus. Approved 5-0.

Planning & Zoning January 19, 2017 Minutes Continued Page 4 of 4

BOARD MEMBERS' COMMENTS: Chairwoman Bame noted the Board also needed to nominate a Vice Chairman with new approval of Chair. Chairwoman Bame nominated Board member Purlee.

Motion to approve Board member Purlee as Board Vice Chair to the Planning & Zoning Board by Chairwoman Bame. Second by Board member Dicus. Approved 4-0.

No further Board comments.

ADJOURNMENT: 6:29PM



STAFF REPORT

Project:

Damron Property Annexation, SSCPA and Rezoning

Project Owner:

Charles D. Johnson, Attorney at Law (applicant)

Kurt H & Suzanne M Damron

803 CR 466A

Fruitland Park, FL 34731

Project Address:

803 CR 466A, Fruitland Park, FL 34731

Alternate Key#:

3693752 (approximately 6 acre parcel)

Proposed:

Annexation, Small Scale Comp Plan Amendment (SSCPA) and Rezoning

(County Agriculture (Ag) to General Commercial (C2)

The applicant indicates they would like to annex and rezone said property to develop site as commercial property.

The proposed road improvements of CR 466A makes this zoning acceptable with projected City growth and development.

City Land Planner (LPG) is also recommending approval for the Annexation, SSCP and Rezoning application.

I hereby recommend APPROVAL of the Annexation, SSCPA and APPROVAL of Rezoning.

Charlie Rector, CDD

Date

cc: File

SELLAR, SEWELL, RUSS, SAYLOR & JOHNSON, P.A.

ATTORNEYS AND COUNSELLORS AT LAW

907 WEBSTER STREET

LEESBURG, FLORIDA 34748

STEPHEN G. SEWELL (OF COUNSEL) BRUCE A. SAYLOR CHARLES D. JOHNSON TELEPHONE (352) 787-2308 FACSIMILE (352) 787-4341 CHUCKJ@907WEBSTER.COM

January 12th 2017

Mr. Charles Rector City of Fruitland Park Fruitland Park, Fl 34731

RECEIVED JAN 12 2017

Via hand delivery

Re:

Damron parcel Alt Key number 3603752 3(9375)

Dear Mr. Rector:

In consideration of our conversation please initiate the process to annex and rezone the remaining Damron property into the city. This annexation is conditioned upon the city waiving all fees related thereto.

Sincerely.

Charles D. Johnson

APPLICANT'S AFFIDAVIT

E OF	Florida	_		
YTY (OF Lake	<u>.</u>		
				i -
Be	fore me, the undersigned autho	ority, personally appeared	Charles	D. Johnson
		, who being by n	ne first duly sw	orn on oath, deposes
and	l says:		•	
1)	That he/she affirms and certi regulations, and provisions of diagrams submitted herewith and further that this applicate the City of Fruitland Park, Fl	of the City of Fruitland Park, are true and accurate to the b ion and attachments shall bec	Florida, and the est of his/her k	nat all statements and mowledge and belief,
2)	That the submittal requirement as part of that application.	ents for the application have	been completed	d and attached hereto
3)	That be/she desiresF	Fruitland Park	to allow	annexation
	and rezoning of	the property as set fo	orth in this a	pplication.
			ALT	Key# 36937.
		0 0	Applicant's sig	gnature)
Sig	ned and sworn to (or affirmed	d before me on Man 3	2016	
(da	(c) by Charles D. J	ohnson (name of aff	iant).	
He	she is personally known	n to me or has proc	luced	
_		(type of identification	a) as	
ide	ntification.			
ide	ntification.			
	Mederlan	(Signature of Person	Taking Ackno	owledgment)
		(Signature of Person		
	Mederlan			



OWNER'S AFFIDAVIT

STATE OF Florida
COUNTY OFLake
F i.e.
Before me, the undersigned authority, personally appeared Kurt H. Damron and
Suzanne Damron , who being by me first duly sworn on oath, deposes
and says:
 That he/she is the fee-simple owner of the property legally described on page two of this. application.
2) That he/she desires Fruitland Park to allow Charles D. Johnson,
Attorney at Law, to obtain annexation and rezoning of the real property
set forth in this application ALT Key 3693752
That he/she has appointed Charles D. Johnson to act as agent in big/her behalf to accomplish the above. The owner is required to complete the Applicant's afficient of this application if no agent is appointed to act in his/her behalf. Affiant (Owner's signature) Signed and sworn to (or affirmed before me on Octo 2, 2016 (date) by Kurt H. Damron and Suzanne Damron (name of affiant). He/she is personally known to me or has produced (type of identification) as
identification.
(Signature of Person Taking Acknowledgment)
Michelle H. Adkins (Name of Acknowledger Typed, Printed or Stamped)
(Title or Rank)
(Serial Number, if any)



Select Language 7

Property Record Card

General Information

Owner Name:	DAMRON KURT H & SUZANNE M	Alternate Key:	3693752
Mailing Address:	00803 COUNTY	Parcel Number:	06-19-24- 000100005100
	ROAD 466A FRUITLAND PARK, FL	Millage Group and City:	0001 (UNINCORPORATED)
	34731-5143	Total Certified Millage Rate:	15.1183
	<u>Update Mailing</u> <u>Address</u>	Trash/Recycling/Water/Info:	My Public Services Map
Property Location:	00803 COUNTY ROAD 466A FRUITLAND PARK FL	Property Name:	 Submit Property Name 🏵
	34731 <u>Update Property</u> <u>Location</u>	School Locator:	School and Bus Map @
Property Description:	 NE 1/4 OF SE 1	/435 FT OF SE 1/4 OF NE 1/4 /4, RUN S 80.47 FT, E 420 FT 9.48 FT TO N LINE OF SE 1/4 	, S 139.01 FT, E

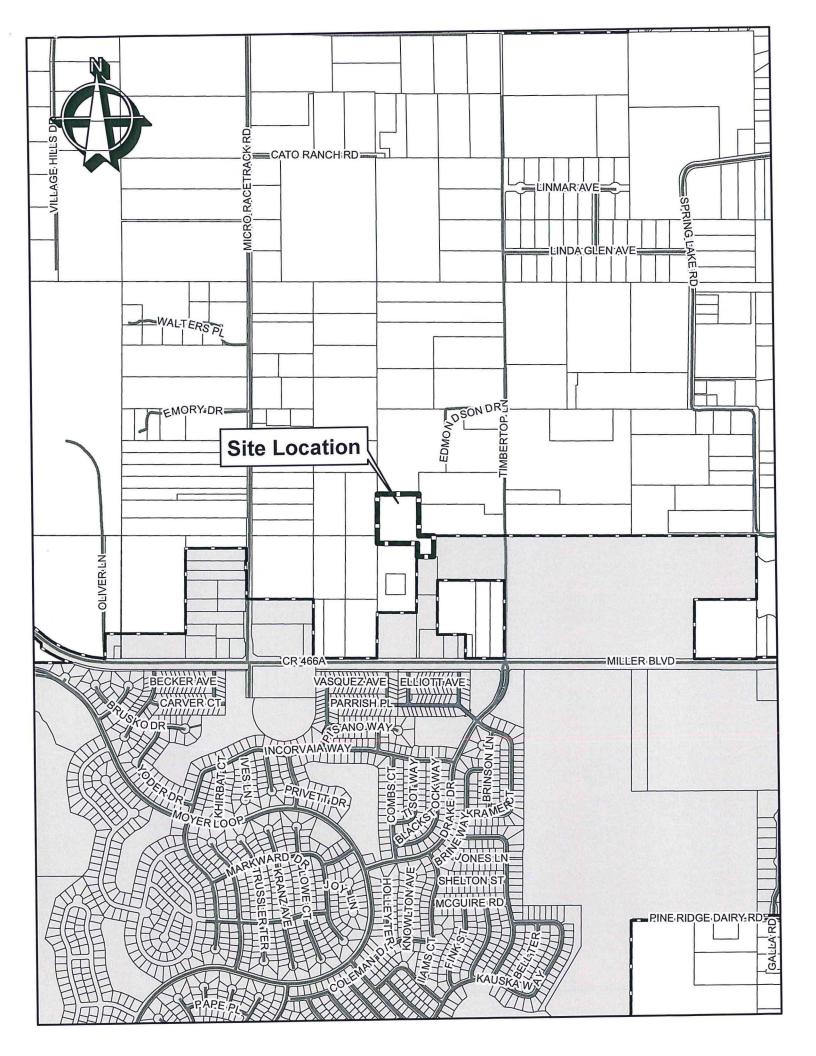
Land Data

Lin	e Land Use	Frontage	e Depth Notes	No. Units	Туре	Class Value	Land Value
1	MOBILE HOME DRY LOT (0230)	0	0	4.02	AC	\$0.00	\$64,320.00
2	WETLAND (9600)	0	0	2	AC	\$0.00	\$90.00

Residential Building(s)

Building 001

Residential	Manufactured Hon	ne	Building Value: \$51,535.00		
	Sı	ımmary			
Year Built: 1994	Total Living Area	Cent	ral A/C: Yes	Attached Garage:	
Bedrooms: 2	Full Bathrooms: 2	2 Half	Bathrooms: 0	Fireplaces: 0	
li .	ncorrect Bedroom, B. Se	ath, or of	ther information	n? 😈	
Section Section Ty	Ext. No.	Floor F	inished Attic	Basement Map Finished Color	





AGENDA ITEM NUMBER **5h**

AGENDA ITEM SUMMARY SHEET

	Quasi-Judicial Public Hearing – Second Reading - Ordinance 2017-0 Boundary Amendment – CR 466A and East of Lake Josephine Drive Petitioner Gamble Family Revocable Trust				
For the Meeting of:	February 23, 2017				
Submitted by:					
Date Submitted:	+				
Are Funds Required:			Yes	Х	No
Account Number:	N/A				
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:	Yes				
Action to be Taken: Enact Ordina	ance 2017-005	j.			
Action to be Taken: Enact Ordina Staff's Recommendation: Appro		j.			
		j.			
Staff's Recommendation: Appro		3.			

ORDINANCE 2017-005

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 0.31 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been submitted by Adam Gamble, Gamble Family Revocable Trust, Owner, requesting that approximately 0.31 acres of real property generally located north of CR 466A and east of Lake Josephine Drive (the "Property") be annexed to and made a part of the City of Fruitland Park; and

WHEREAS, the petition bears the signature of all applicable parties; and

WHEREAS, the required notice of the proposed annexation has been properly published; and

WHEREAS, the Property is contiguous to the City limits and is reasonably compact.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1. The following described property consisting of approximately 0.31 acres of land generally located north of CR 466A and east of Lake Josephine Drive, contiguous to the City limits, is hereby incorporated into and made part of the City of Fruitland Park Florida. The property is more particularly described as follows:

LEGAL DESCRIPTION: Lot 11, Block E, Florida Fruitland Park Tropical Homesites, according to the plat thereof, recorded in Plat Book 12, Page 34, of the Public Records of Lake County, Florida.

Parcel Alternate Key No. 1429811

- Section 2. The City Clerk shall forward a certified copy of this Ordinance to the Clerk of the Circuit Court, the County Manager of Lake County, Florida, and the Department of State of Florida within seven (7) days after its passage on second and final reading.
- Section 3. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.
- Section 4. The property annexed in this Ordinance is subject to the Land Use Plan of the Lake County Comprehensive Plan and county zoning regulations until the City adopts the Comprehensive Plan Amendments to include the property annexed in the City Comprehensive Plan.

Section 5. This Ordinance Commission of the City of Fruitl		ffective immed	diately upon passage	by the City		
PASSED AND ORDAINED in Lake County, Florida, this			mission of the City of	Fruitland Park		
Chris Cheshire, Mayor City of Fruitland Park, Florida						
ATTEST:	Approved a	as to Form:				
Esther Coulson, CMC, City Cler	Anita Geraci-Carver, City Attorney					
Commissioner Ranize Commissioner Lewis Vice Mayor Gunter	(Yes), (Yes), (Yes),	(No), (No), (No), (No),	(Abstained), (Abstained), (Abstained), (Abstained), (Abstained), rst Reading January 2	(Absent) (Absent) (Absent) (Absent) (Absent)		
		Passed Se (SEAL)	econd Reading			



AGENDA ITEM NUMBER **5i**

AGENDA ITEM SUMMARY SHEET

	Quasi-Judicial Public Hearing – Second Reading - Ordinance Comprehensive Plan Amendment – Petitioner Gamble Fam Revocable Trust				
For the Meeting of:	February 23, 2017				
Submitted by:	City Manager/Community Development Director/City Attorney				
Date Submitted:	January 6, 2017				
Are Funds Required:		Yes		Х	No
Account Number:	N/A				
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:	Yes				
Description of Item: The first re	auing was n	cia on January 20	, =		
Description of Item: The first re					
	ance 2017-0				
Action to be Taken: Enact Ordin	ance 2017-0				

ORDINANCE 2017 -006

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 0.31± ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been received from Adam Gamble, Gamble Family Revocable Trust as Owner, requesting that real property within the city limits of the City of Fruitland Park be assigned a land use designation of "Commercial" under the Comprehensive Plan for the City of Fruitland Park; and

WHEREAS, the required notice of the proposed small scale comprehensive plan amendment has been properly published as required by Chapter 163, Florida Statutes; and

WHEREAS, the Planning and Zoning Commission of the City of Fruitland Park and the Local Planning Agency for the City of Fruitland Park have reviewed the proposed amendment to the Comprehensive Plan and have made recommendations to the City Commission of the City of Fruitland Park.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1: The following described property consisting of approximately $0.31 \pm acres$ generally located north of CR 466A and east of Lake Josephine Drive and more particularly described as follows:

LEGAL DESCRIPTION: Lot 11, Block E, Florida Fruitland Park Tropical Homesites, according to the plat thereof, recorded in Plat Book 12, Page 34, of the Public Records of Lake County, Florida.

Parcel Alternate Key No. 1429811

shall be assigned a land use designation of Commercial under the City of Fruitland Park Comprehensive Plan as depicted on the map attached hereto as Exhibit "A" and incorporated herein by reference.

Section 2: A copy of said Land Use Plan Amendment is filed in the office of the City Manager of the City of Fruitland Park as a matter of permanent record of the City, matters and contents therein are made a part of this ordinance by reference as fully and completely as if set forth herein, and such copy shall remain on file in said office available for public inspection.

Section 3: The City Manager or his designee, after passage of this Ordinance, is hereby directed to indicate the changes adopted in this Ordinance and to reflect the same on the Comprehensive Land Use Plan Map of the City of Fruitland Park.

Section 4: Severability.

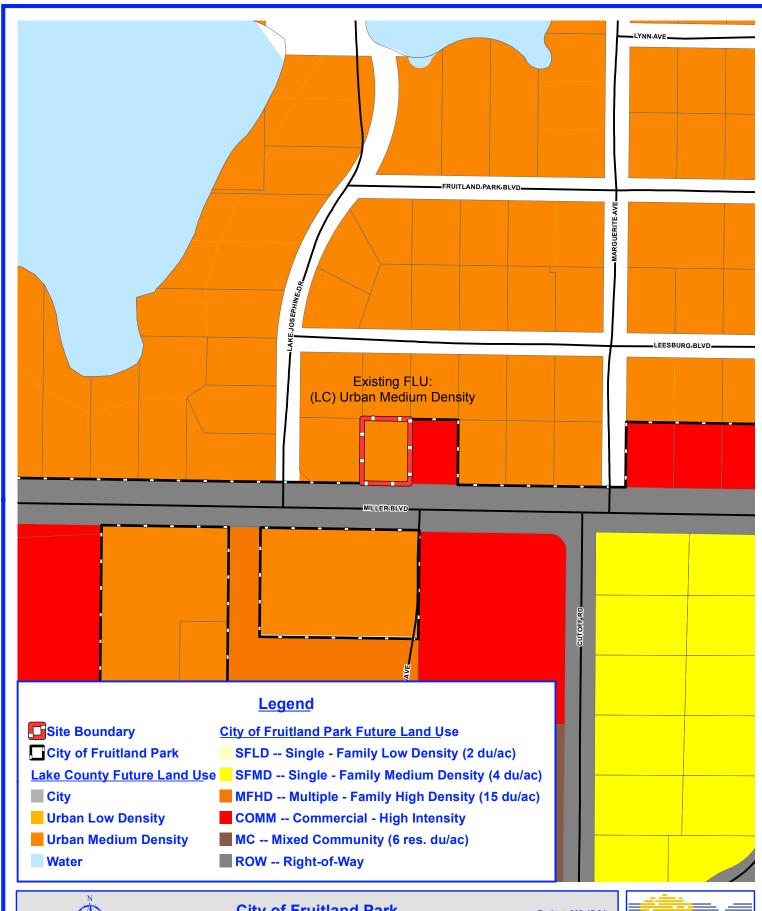
If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

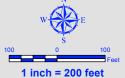
Section 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6: This Ordinance shall become effective 31 days after its adoption by the City Commission. If this Ordinance is challenged within 30 days after its adoption, it may not become effective until the state land planning agency or Administrative Commission, respectively, issues a final order determining that this Ordinance is in compliance.

PASSED AND ORDAINI Lake County, Florida, this _	•			f the City of Fruitland Park,		
Chris Cheshire, Mayor City of Fruitland Park, Flor	ida					
ATTEST:			Approved as to Form:			
Esther Coulson, CMC, City Clerk			Anita Geraci-Carver, City Attorney			
Commissioner Ranize Commissioner Lewis Commissioner Bell	(Yes), (Yes), (Yes),	(No), (No), (No),	(Abstained), (Abstained), (Abstained), (Abstained), (Abstained),	(Absent) (Absent) (Absent)		
			Passed First Reading Passed Second Read (SFAL)	g January 26, 2017 ding		

EXHIBIT A



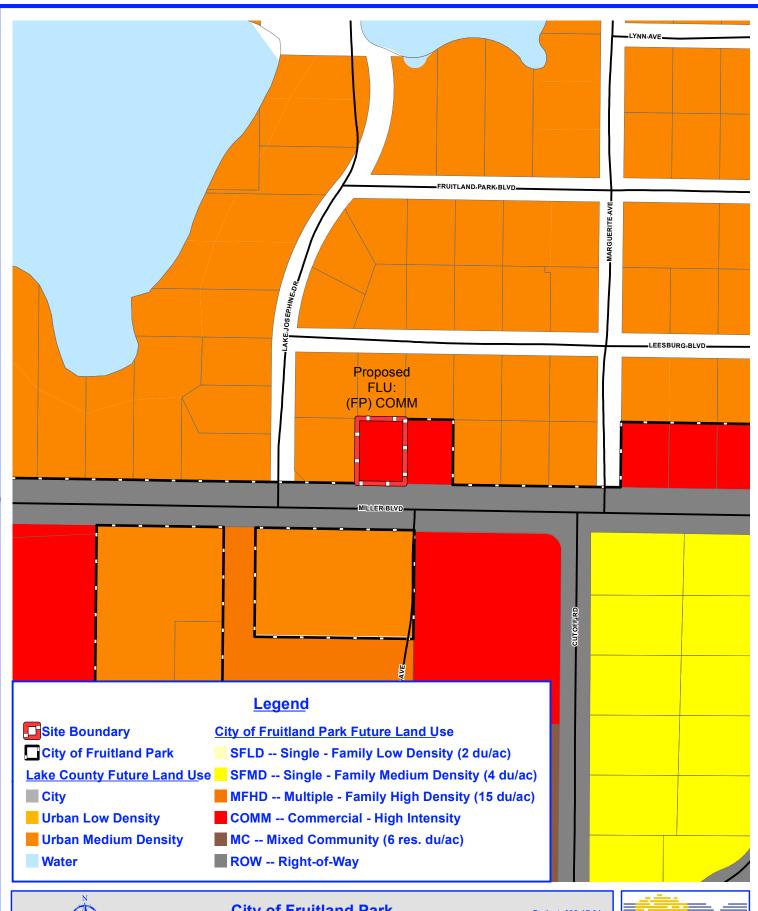


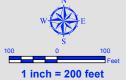
City of Fruitland Park Gamble Family Revc Trust

Lake County, Florida Existing Future Land Use

Project: 398-17-01 File: Existing FLU.mxd Name: Gamble PM: Sherie Lindh Date: January 10, 2017 Created By: J.Wilson







City of Fruitland Park Gamble Family Revc Trust

Lake County, Florida Proposed Future Land Use

Project: 398-17-01 File: Proposed FLU.mxd Name: Gamble PM: Sherie Lindh Date: January 10, 2017 Created By: J.Wilson





AGENDA ITEM NUMBER **5j**

AGENDA ITEM SUMMARY SHEET

	Quasi-Judicial Public Hearing – Second Reading - Ordinance 2017-00 Rezoning – 0.31+ Acres– Petitioner Gamble Family Revocable Trust					
For the Meeting of:	February 23, 2017					
Submitted by:	City Manager/Community Development Director/City Attorney					
Date Submitted:	January 6, 2017					
Are Funds Required:		Yes		Χ	No	
Account Number:	N/A	·				
Amount Required:	N/A					
Balance Remaining:	N/A					
Attachments:	Yes					
on January 26, 2017.						
On January 26, 2017. Action to be Taken: Enact Ordina	ance 2017-00	7				
		7				
Action to be Taken: Enact Ordina		7				
Action to be Taken: Enact Ordina Staff's Recommendation: Appro		7				

ORDINANCE 2017-007

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.31 ± ACRES OF THE PROPERTY FROM LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been submitted by Adam Gamble, Gamble Family Revocable Trust as Owner, requesting that approximately 0.31 acres of real property generally located north of CR 466A and east of Lake Josephine Drive (the "Property") be rezoned from Lake County Mixed Residential District (R-7) to General Commercial (C-2) within the city limits of Fruitland Park; and

WHEREAS, the petition bears the signature of all applicable parties; and

WHEREAS, the required notice of the proposed rezoning has been properly published; and

WHEREAS, the City Commission reviewed said petition, the recommendations of the Planning and Zoning Board, staff report and any comments, favorable or unfavorable, from the public and surrounding property owners at a public hearing duly advertised;

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1. The following described property consisting of approximately $0.31 \pm \text{acres}$ of land generally located north of CR 466A and east of Lake Josephine Drive shall hereafter be designated as C-2, General Commercial, as defined in the Fruitland Park Land Development Regulations. The property is more particularly described as:

LEGAL DESCRIPTION: Lot 11, Block E, Florida Fruitland Park Tropical Homesites, according to the plat thereof, recorded in Plat Book 12, Page 34, of the Public Records of Lake County, Florida.

Parcel Alternate Key No. 1429811

- Section 2. That the City Manager, or designee, is hereby directed to amend, alter, and implement the official zoning maps of the City of Fruitland Park, Florida to include said designation consistent with this Ordinance.
- Section 3. That the zoning classification is consistent with the Comprehensive Plan of the City of Fruitland Park, Florida.
- Section 4. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

arts of ordinances in conflict herewith are hereby
tive immediately upon the effective date of the rty. No development permits or land uses dependent e it has become effective.
he City Commission of the City of Fruitland Park, 2017.
Approved as to Form:
Anita Geraci-Carver, City Attorney
(No), (Abstained), (Absent) Passed First Reading January 26, 2017 Passed Second Reading

The Villages DAILY SUN

Published Daily Lady Lake, Florida State of Florida County Of Lake

Before the undersigned authority personally appeared **Sheryl Dufour** who on oath says that she is Legal Ad Coordinator of the DAILY SUN, a daily newspaper published at Lady Lake in Lake County, Florida with circulation in Lake, Sumter and Marion Counties; that the attached copy of advertisement, being a **Legal Ad** # 720809 in the matter **NOTICE OF PUBLIC HEARINGS ORDINANCE 2017-005**, was published in said newspaper in the issues of

JANUARY 16, 2017 JANUARY 23, 2017

Affiant further says that the said Daily Sun is a newspaper published at Lady Lake in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida each week and has been entered as second class mail matter at the post office in Lady Lake, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisements; and affiant further says that he has neither paid nor promised any person, firm, or Corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Mery Sufour (Signature Of Affiant)

Sworn to and subscribed before me this

Robin L. Baldeschwieler, Notary

Personally Known	X	or
Production Identification		

Type of Identification Produced

Attach Notice Here My COMMISSION # GG 026382

EXPIRES: October 10, 2020

Bonded Thru Notary Public Underwriters

NOTICE OF PUBLIC HEARINGS

ORDINANCE 2017 - 005
AN ORDINANCE OF THE CITY
COMMISSION OF THE CITY
OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF
FRUITLAND PARK FLORIDA,
IN ACCORDANCE WITH THE
PROCEDURE SET FORTH IN
SECTION 171.044, FLORIDA
STATUTES, TO INCLUDE
WITHIN THE CITY LIMITS APPROXIMATELY 0.31 ± ACRES
OF LAND GENERALLY LOCATED NORTH OF CR 466A
AND EAST OF LAKE
JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO
PROVIDE CERTIFIED COPIES
OF THIS ORDINANCE AFTER
APPROVAL TO THE CLERK OF
THE CIRCUIT COURT, THE
LAKE COUNTY MANAGER
AND THE DEPARTMENT OF
STATE OF THE STATE OF
FLORIDA; PROVIDING FOR
SEVERABILITY; PROVIDING
FOR AN EFFECTIVE DATE.
ORDINANCE 2017 - 006
AN ORDINANCE OF THE CITY
COMMISSION OF THE CITY

COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN MEDIUM TO CITY COMMERCIAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 0.31 + ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2017 - 007
AN ORDINANCE OF THE CITY
COMMISSION OF THE CITY
OF FRUITLAND PARK, FLORIDA, REZONING 0.31 + ACRES
OF THE PROPERTY FROM
LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO
GENERAL COMMERCIAL (C-2)
WITHIN THE CITY LIMITS OF
FRUITLAND PARK; PROVIDING FOR CONDITIONS AND
CONTINGENCIES; DIRECTING THE CITY MANAGER TO
AMEND THE ZONING MAP OF
THE CITY OF FRUITLAND
PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL
ORDINANCES IN CONFLICT
HEREWITH; PROVIDING FOR
AN EFFECTIVE DATE.

The proposed Ordinances will be considered at the following public meetings:

lic meetings: Fruitland Park Planning & Zoning Meeting on January 19, 2017 at 6:00 p.m.

Fruitland Park Land Planning Agency Meeting on January 26, 2017 at 6:00 pm

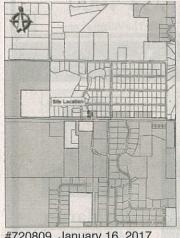
Fruitland Park City Commission Meeting on January 26, 2017 at 6:00 p.m.

Fruitland Park City Commission Meeting on February 23, 2017 at 6:00 p.m.

All meetings will be held at the Commission Chambers, 506 W. Berckman Street, Fruitland Park, Florida. The proposed Ordinances and metes and bounds legal description of the property may be inspected by the public between the hours of 8:00 a.m. to 5:00 p.m. Monday to Friday at the City Clerk's office at City Hall. For further information call (352) 360-6727.

Interested parties may appear at the meetings and be heard with respect to the proposed Ordinance.

A person who decides to appeal any decision made by any board, agency or commission with respect to any matter considered at such meeting or hearing, will need a record of the proceedings. For such purposes, any such person may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence which the appeal is based (Florida Statutes 286.0105).



#720809 January 16, 2017 January 23, 2017



AGENDA ITEM NUMBER **5k**

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Quasi-Judicial Public Hearing – Second Reading - Ordinance 2017-009 Boundary Amendment – CR 466A and East of Lake Josephine Drive - Petitioner Humble Investments Inc.				
For the Meeting of:	February 23, 2017				
Submitted by:	City Manager/Community Development Director/City Attorney				
Date Submitted:	January 6, 20)17			
Are Funds Required:		Yes	X	No	
Account Number:	N/A		<u> </u>		
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:	Yes				
Action to be Taken: Enact Ordina	ance.				
Staff's Recommendation: Appro	val.				
Additional Comments:					
viewed by:City Manager					

ORDINANCE 2017-009

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 0.37 ± ACRES OF LAND GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been submitted by Adam Gamble, Humble Investments, Inc., Owner, requesting that approximately 0.37 acres of real property generally located north of CR 466A and east of Lake Josephine Drive (the "Property") be annexed to and made a part of the City of Fruitland Park; and

WHEREAS, the petition bears the signature of all applicable parties; and

WHEREAS, the required notice of the proposed annexation has been properly published; and

WHEREAS, the Property is contiguous to the City limits and is reasonably compact.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1.

The following described property consisting of approximately 0.37 acres of land generally located north of CR 466A and east of Lake Josephine Drive, contiguous to the City limits, is hereby incorporated into and made part of the City of Fruitland Park Florida. The property is more particularly described as follows:

LEGAL DESCRIPTION: Lot 12, Block E, Florida Fruitland Park Tropical Homesites, according to the plat thereof, recorded in Plat Book 12, Page 34, of the Public Records of Lake County, Florida. LESS AND EXCEPT: A parcel of land being a portion of Lot 12, Block E, as depicted on the Plat of Florida Fruitland Park Tropical Homesites Recorded in Plat Book 12, Page 34, in the Public Records of Lake County, Florida, located in the Southeast Quarter of Section 5, Township 19 South, Range 24 East, Lake County, Florida being more particularly described as follows: Commence at a 4" x 4" concrete monument with disk stamped "PSM 3715" located at the Southwest Corner of the Southeast Quarter of Section 5, Township 19 South, Range 24 East, Lake County, Florida; Thence Run North 00°33'28" East along the West line of the Southeast Quarter of said Section 5, a distance of 1374.82 feet to a Point on the Existing North Right of Way Line of County Road 466A as depicted on Road Map Book 2, Pages 118 through 120, and on Road Map Book 6, Pages 61 through 83, in the Public Records of Lake County, Florida; Thence Run South 89°12'12" East, along said Existing North Right of Way Line and projections thereof, a distance of 736.23 feet to a point on the Existing Right of Way Line of Lake Josephine Drive, formerly known as Lake Shore Drive as depicted on the Plat of Florida Fruitland Park Tropical Homesites recorded in Plat Book 12, Page 34, in said Public Records, said Point being the Point of Beginning; Thence Run North 00°36'57" East, Along said Existing East Right of Way line a distance of 24.68 feet; Thence Departing said Existing Right of Way Line Run South 44°20'30" East a distance of 34.99 feet to a Point on the aforesaid Existing Right of Way Line of County Road 466A; Thence Run North 89°12'12" West, Along said Existing Right of Way Line a distance of 24.72 feet to the Point of Beginning.

Parcel Alternate Key No. 1517869

- Section 2. The City Clerk shall forward a certified copy of this Ordinance to the Clerk of the Circuit Court, the County Manager of Lake County, Florida, and the Department of State of Florida within seven (7) days after its passage on second and final reading.
- Section 3. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.
- Section 4. The property annexed in this Ordinance is subject to the Land Use Plan of the Lake County Comprehensive Plan and county zoning regulations until the City adopts the Comprehensive Plan Amendments to include the property annexed in the City Comprehensive Plan.
- Section 5. This Ordinance shall become effective immediately upon passage by the City Commission of the City of Fruitland Park.

PASSED AND ORDAINED in reg Lake County, Florida, this da		•		
Chris Cheshire, Mayor				
City of Fruitland Park, Florida				
ATTEST:		Approved a	as to Form:	
Esther Coulson, CMC, City Clerk		Anita Gera	ci-Carver, City Attorne	y
Commissioner Ranize	(Yes),	(No),	(Abstained),	(Absent)
			(Abstained),	
Commissioner Bell	(Yes),	(No),	(Abstained),	(Absent)
Vice Mayor Gunter	(Yes),	(No),	(Abstained),	(Absent)
Mayor Cheshire	(Yes),	(No),	(Abstained),	(Absent)
		Passed Fi	rst Reading January 2	26, 2017
			econd Reading	
		(SEAL)	-	



AGENDA ITEM NUMBER **5**

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Quasi-Judicial Public Hearing – Second Reading - Ordinance 2017-010 Comprehensive Plan Amendment – Petitioner: Humble Investments Inc				
For the Meeting of:	February 23, 2017				
Submitted by:	City Manager/Community Development Director/City Attorney				
Date Submitted:	January 6, 20	017			
Are Funds Required:			Yes	>	(No
Account Number:	N/A				
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:	Yes				
Action to be Taken: Enact Ordina	ance 2017-010)			
Staff's Recommendation: Appro	oval				
A dalisi a a al Canana anta					
Additional Comments:					
iewed by: City Manager					

ORDINANCE 2017-010

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM COUNTY URBAN LOW TO CITY COMMERCIAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 0.37± ACRES OF PROPERTY GENERALLY LOCATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, a petition has been received from Adam Gamble, Humble Investments, Inc. as Owner, requesting that real property within the city limits of the City of Fruitland Park be assigned a land use designation of "Commercial" under the Comprehensive Plan for the City of Fruitland Park; and

WHEREAS, the required notice of the proposed small scale comprehensive plan amendment has been properly published as required by Chapter 163, Florida Statutes; and

WHEREAS, the Planning and Zoning Commission of the City of Fruitland Park and the Local Planning Agency for the City of Fruitland Park have reviewed the proposed amendment to the Comprehensive Plan and have made recommendations to the City Commission of the City of Fruitland Park.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1: The following described property consisting of approximately $0.37 \pm acres$ generally located north of CR 466A and east of Lake Josephine Drive and more particularly described as follows:

LEGAL DESCRIPTION: Lot 12, Block E, Florida Fruitland Park Tropical Homesites, according to the plat thereof, recorded in Plat Book 12, Page 34, of the Public Records of Lake County, Florida. LESS AND EXCEPT: A parcel of land being a portion of Lot 12, Block E, as depicted on the Plat of Florida Fruitland Park Tropical Homesites Recorded in Plat Book 12, Page 34, in the Public Records of Lake County, Florida, located in the Southeast Quarter of Section 5, Township 19 South, Range 24 East, Lake County, Florida being more particularly described as follows: Commence at a 4" x 4" concrete monument with disk stamped "PSM 3715" located at the Southwest Corner of the Southeast Quarter of Section 5, Township 19 South, Range 24 East, Lake County, Florida; Thence Run North 00°33'28" East along the West line of the Southeast Quarter of said Section 5, a distance of 1374.82 feet to a Point on the Existing North Right of Way Line of County Road 466A as depicted on Road Map Book 2, Pages 118 through 120, and on Road Map Book 6, Pages 61 through 83, in the Public Records of Lake County, Florida; Thence Run South 89°12'12" East, along said Existing North Right of Way Line and projections thereof, a distance of 736.23 feet to a point on the Existing Right of Way Line of Lake Josephine Drive, formerly known as Lake Shore Drive as depicted on the Plat of Florida Fruitland Park Tropical Homesites recorded in Plat Book 12, Page 34, in said Public Records, said Point being the Point of Beginning; Thence Run North 00°36'57" East, Along said Existing East Right of Way line a distance of 24.68 feet; Thence Departing said Existing Right of Way Line Run South 44°20'30" East a distance of 34.99 feet to a Point on the aforesaid Existing Right of Way Line of County Road 466A; Thence Run North 89°12'12" West, Along said Existing Right of Way Line a distance of 24.72 feet to the Point of Beginning.

Parcel Alternate Key No. 1517869

shall be assigned a land use designation of Commercial under the City of Fruitland Park Comprehensive Plan as depicted on the map attached hereto as Exhibit "A" and incorporated herein by reference.

- **Section 2**: A copy of said Land Use Plan Amendment is filed in the office of the City Manager of the City of Fruitland Park as a matter of permanent record of the City, matters and contents therein are made a part of this ordinance by reference as fully and completely as if set forth herein, and such copy shall remain on file in said office available for public inspection.
- **Section 3**: The City Manager or his designee, after passage of this Ordinance, is hereby directed to indicate the changes adopted in this Ordinance and to reflect the same on the Comprehensive Land Use Plan Map of the City of Fruitland Park.

Section 4: Severability.

If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

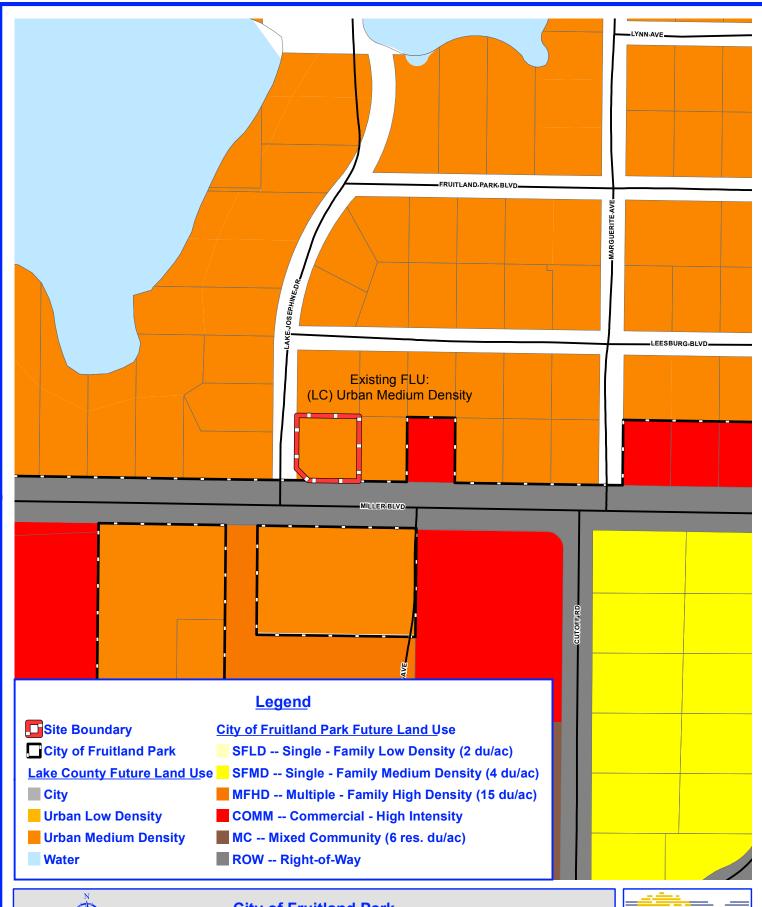
- **Section 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.
- **Section 6:** This Ordinance shall become effective 31 days after its adoption by the City Commission. If this Ordinance is challenged within 30 days after its adoption, it may not become effective until the state land planning agency or Administrative Commission, respectively, issues a final order determining that this Ordinance is in compliance.

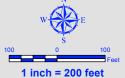
Park,

PASSED AND ORDAINI Lake County, Florida, this	•		•	f the City of Fruitland
Chris Cheshire, Mayor City of Fruitland Park, Flor	ida			
			_	
ATTEST:			Approved as to Form	n:
Esther Coulson, CMC, City	Clerk		Anita Geraci-Carver	r, City Attorney
Vice Mayor Gunter	(Yes),	(No),	(Abstained),	(Absent)
Commissioner Ranize				
Commissioner Lewis				
Commissioner Bell	(Yes),	(No),	(Abstained),	(Absent)
			(Abstained),	

Passed First Reading	January 26, 2017	
Passed Second Read	ing	
		(SEAL)

EXHIBIT A



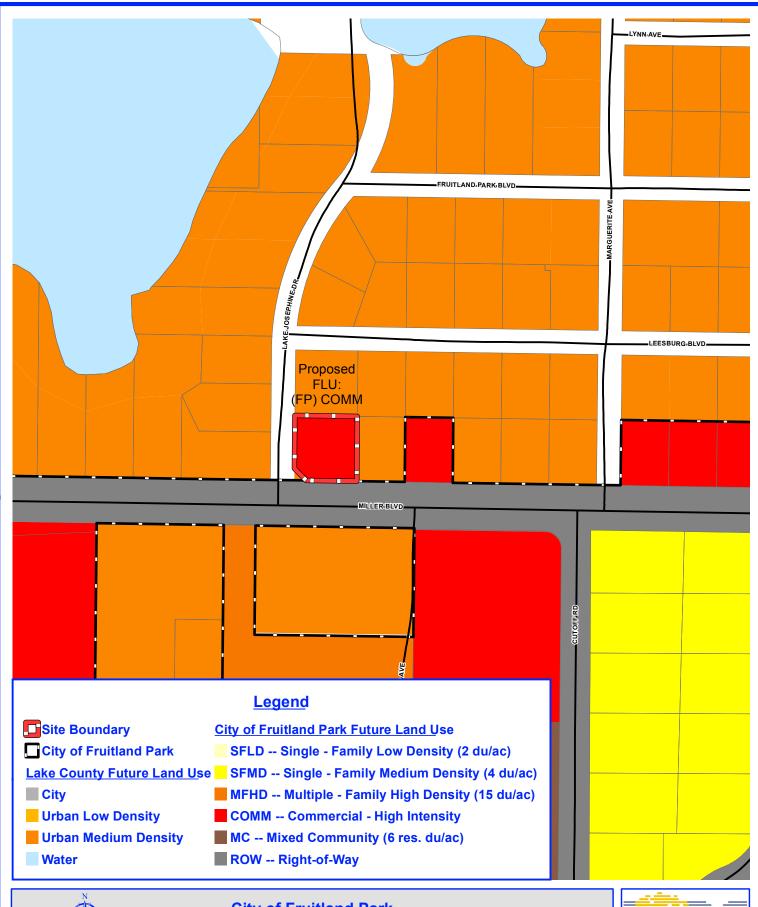


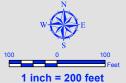
City of Fruitland Park Humble Investments Inc

Lake County, Florida Existing Future Land Use

Project: 398-17-02 File: Existing FLU.mxd Name: Humble PM: Sherie Lindh Date: January 10, 2017 Created By: J.Wilson







City of Fruitland Park Humble Investments Inc

Lake County, Florida Proposed Future Land Use

Project: 398-17-02 File: Proposed FLU.mxd Name: Humble PM: Sherie Lindh Date: January 10, 2017 Created By: J.Wilson





AGENDA ITEM NUMBER **5m**

AGENDA ITEM SUMMARY SHEET

	Rezoning -	– 0.31 <u>+</u> Acres– Pet	g – Second Rea itioner Humble	•	
For the Meeting of:	February 23, 2017				
Submitted by:	City Manager/Community Development Director/City Attorney				
Date Submitted:	January 6,	2017			
Are Funds Required:		Yes		X No	
Account Number:	N/A	·	<u>.</u>		
Amount Required:	N/A				
Balance Remaining:	N/A				
Attachments:	Yes				
Description of Item: First reading	ng was held	on January 26, 201	7.		
Description of Item: First reading the Property of the Propert			,		
	ance 2017-0		, , , , , , , , , , , , , , , , , , ,		
Action to be Taken: Enact Ordin	ance 2017-0		7.		

ORDINANCE 2017-008

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.37 ± ACRES OF THE PROPERTY FROM LAKE COUNTY MIXED RESIDENITAL DISTRICT (R-7) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been submitted by Adam Gamble, Humble Investments, Inc. as Owner, requesting that approximately 0.37 acres of real property generally located north of CR 466A and east of Lake Josephine Drive (the "Property") be rezoned from Lake County Mixed Residential District (R-7) to General Commercial (C-2) within the city limits of Fruitland Park; and

WHEREAS, the petition bears the signature of all applicable parties; and

WHEREAS, the required notice of the proposed rezoning has been properly published; and

WHEREAS, the City Commission reviewed said petition, the recommendations of the Planning and Zoning Board, staff report and any comments, favorable or unfavorable, from the public and surrounding property owners at a public hearing duly advertised;

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1. The following described property consisting of approximately $0.37 \pm \text{acres}$ of land generally located north of CR 466A and east of Lake Josephine Drive shall hereafter be designated as C-2, General Commercial, as defined in the Fruitland Park Land Development Regulations. The property is more particularly described as:

LEGAL DESCRIPTION: Lot 12, Block E, Florida Fruitland Park Tropical Homesites, according to the plat thereof, recorded in Plat Book 12, Page 34, of the Public Records of Lake County, Florida. LESS AND EXCEPT: A parcel of land being a portion of Lot 12, Block E, as depicted on the Plat of Florida Fruitland Park Tropical Homesites Recorded in Plat Book 12, Page 34, in the Public Records of Lake County, Florida, located in the Southeast Quarter of Section 5, Township 19 South, Range 24 East, Lake County, Florida being more particularly described as follows: Commence at a 4" x 4" concrete monument with disk stamped "PSM 3715" located at the Southwest Corner of the Southeast Quarter of Section 5, Township 19 South, Range 24 East, Lake County, Florida; Thence Run North 00°33'28" East along the West line of the Southeast Quarter of said Section 5, a distance of 1374.82 feet to a Point on the Existing North Right of Way Line of County Road 466A as depicted on Road Map Book 2, Pages 118 through 120, and on Road Map Book 6, Pages 61 through 83, in the Public Records of Lake County, Florida; Thence Run South 89°12'12" East, along said Existing North Right of Way Line and projections thereof, a distance of 736.23 feet to a point on the Existing Right of Way Line of Lake Josephine Drive, formerly known as Lake Shore Drive as depicted on the Plat of Florida Fruitland Park Tropical Homesites recorded in Plat Book 12, Page 34, in said Public Records, said Point being the Point of Beginning; Thence Run North 00°36'57" East, Along said Existing East Right of Way line a distance of 24.68 feet; Thence Departing said Existing Right of Way Line Run South 44°20'30" East a distance of 34.99 feet to a Point on the aforesaid Existing Right of Way Line of County Road 466A; Thence Run North 89°12'12" West, Along said Existing Right of Way Line a distance of 24.72 feet to the Point of Beginning.

Parcel Alternate Key No. 1517869

- Section 2. That the City Manager, or designee, is hereby directed to amend, alter, and implement the official zoning maps of the City of Fruitland Park, Florida to include said designation consistent with this Ordinance.
- Section 3. That the zoning classification is consistent with the Comprehensive Plan of the City of Fruitland Park, Florida.
- Section 4. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.
- Section 5. Conflict. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.
- Section 6. This Ordinance shall become effective immediately upon the effective date of the comprehensive plan amendment for the subject property. No development permits or land uses dependent on this amendment may be issued or commence before it has become effective.

PASSED AND ORDAINED in regula County, Florida, this day of			nission of the City of	Fruitland Park, Lake
Chris Cheshire, Mayor City of Fruitland Park, Florida	 			
City of Fruitiand Fark, Florida				
ATTEST:		Approv	red as to Form:	
Esther Coulson, CMC, City Clerk (SEAL)		Anita G	Geraci-Carver, City	Attorney
Commissioner Bell	_ (Yes),	(No),		
Commissioner Ranize	_ (Yes),		(Abstained),	(Absent)
Commissioner Lewis	_ (Yes),	(No),	(Abstained),	(Absent)
Vice Mayor Gunter	_ (Yes),	(No),	(Abstained),	(Absent)
Mayor Cheshire	(Yes),	(No),	(Abstained),	(Absent)

Passed First Reading	January 26, 2017
Passed Second Readin	g

The Villages DAILY SUN

Published Daily Lady Lake, Florida State of Florida County Of Lake

Before the undersigned authority personally appeared Sheryl Dufour who on oath says that she is Legal Ad Coordinator of the DAILY SUN, a daily newspaper published at Lady Lake in Lake County, Florida with circulation in Lake, Sumter and Marion Counties; that the attached copy of advertisement, being a Legal Ad #720813 in the matter NOTICE OF PUBLIC HEARINGS, was published in said newspaper in the issues of

JANUARY 16, 2017 JANUARY 23, 2017

Affiant further says that the said Daily Sun is a newspaper published at Lady Lake in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida each week and has been entered as second class mail matter at the post office in Lady Lake, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisements; and affiant further says that he has neither paid nor promised any person, firm, or Corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

(Signature Of Affiant) Sworn to and subscribed before me this Robin L. Baldeschwieler, Notary

Personally Known	<u>X</u>	or
Production Identification	on	
Type of Identification F	Produced	

Attach Notice

ROBIN L. BALDESCHWIELER MY COMMISSION # GG 026382 EXPIRES: October 10, 2020 Bonded Thru Notary Public Underwriters

NOTICE OF PUBLIC **HEARINGS** ORDINANCE 2017 - 008 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLOR-IDA, AMENDING THE BOUND-ARIES OF THE CITY OF FRUITLAND PARK FLORIDA IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS AP-PROXIMATELY 0.37 ± ACRES OF LAND GENERALLY LOGA ATED NORTH OF CR 466A AND EAST OF LAKE AND EAST OF LAKE JOSEPHINE DRIVE; DIRECT-ING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. ORDINANCE 2017 - 009 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLOR-IDA, PROVIDING FOR A COM-PREHENSIVE PLAN AMEND-MENT AMENDING THE FU-TURE LAND USE DESIGNATION FROM COUNTY URBAN MEDIUM TO CITY COMMERCIAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 0.275 ACRES OF IMATELY 0.37+ ACRES OF PROPERTY GENERALLY LOC-ATED NORTH OF CR 466A AND EAST OF LAKE JOSEPHINE DRIVE; AUTHOR-IZING THE CITY MANAGER TO AMEND SAID COMPREHENS-IVE PLAN; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CON-FLICT HEREWITH; PROVID-ING FOR AN EFFECTIVE **ORDINANCE 2017 - 010**

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLOR-IDA, REZONING 0.37 + ACRES OF THE PROPERTY FROM LAKE COUNTY MIXED RESID-ENITAL DISTRICT (R-7) TO GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVID-ING FOR CONDITIONS AND CONTINGENCIES; DIRECT-ING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEV-ERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

The proposed Ordinances will be considered at the following public meetings:

Fruitland Park Planning & Zoning Meeting on January 19, 2017 at 6:00 p.m.

Fruitland Park Land Planning Agency Meeting on January 26,

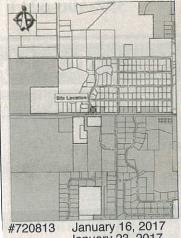
2017 at 6:00 pm Fruitland Park City Commission Meeting on January 26, 2017 at 6:00 p.m.

Fruitland Park City Commission Meeting on February 23, 2017 at 6:00 p.m.

All meetings will be held at the Commission Chambers, 506 W. Berckman Street, Fruitland Park, Florida. The proposed Ordinances and metes and bounds legal description of the property may be inspected by the public between the hours of 8:00 a.m. to 5:00 p.m. Monday to Friday at the City Clerk's office at City Hall. For further information call (352) 360-6727.

Interested parties may appear at the meetings and be heard with respect to the proposed Ordin-

A person who decides to appeal any decision made by any board, agency or commission with respect to any matter considered at such meeting or hear-ing, will need a record of the pro-ceedings. For such purposes, any such person may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence which the appeal is based (Florida Statutes 286.0105).



January 23, 2017



AGENDA ITEM NUMBER

7

AGENDA ITEM SUMMARY SHEET

	T						
ITEM TITLE:	Public Comments						
For the Meeting of:	February 23, 2017						
Submitted by:	City Clerk						
Date Submitted:	January 4, 20)17					
Are Funds Required:			Yes	Х	No		
Account Number:	N/A						
Amount Required:	N/A						
Balance Remaining:	N/A						
Attachments:	Yes						
2013-023, members of the public so City Commission. Accordingly, combe received at the time the City Co 2013-023, public comments are limited. Action to be Taken: None. Staff's Recommendation:	nments, questic mmission addre	ns, esse	and concerns regarding items such items during this me	ms li	sted on this agenda shall		
Additional Comments:							
riewed by:	nda:						
utilolized to be placed oil the age	iiua						

RESOLUTION 2013 -023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A PUBLIC PARTICIPATION POLICY WITH REGARD TO MEETINGS OF CITY BOARDS AND COMMISSIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission wishes to adopt a public participation policy for meetings of the City's boards and commissions; and

WHEREAS, the City Commission accordingly desires to pass this Resolution 2013-023 to do so.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AS FOLLOWS:

<u>Section 1</u>. The following Public Participation Policy shall apply to meetings of City boards or commissions as provided herein.

Sec. 1. <u>Citizen's Rights</u>

- (a) <u>Definition.</u> For the purposes of this section, "board or commission" means a board or commission of the City of Fruitland Park.
 - (b) Right to be Heard: Members of the public shall be given a reasonable opportunity to be heard on a proposition before a City board or commission except as provided for below. Public input shall be limited to three (3) minutes. This right does not apply to:
 - 1. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the board or commission to act;
 - 2. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
 - A meeting that is exempt from §286.011; or
 - 4. A meeting during which the Commission is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

Sec. 2. Suspension and Amendment of these Rules

- (a) <u>Suspension of these Rules</u>: Any provision of these rules not governed by the City Charter or City Code may be temporarily suspended by a vote of a majority of the Commission.
- (b) Amendment of these Rules: These rules may be amended or new rules adopted by resolution.

(c) <u>Effect of Variance from Rules</u>: The failure to follow this Public Participation Policy shall not be grounds for invalidating any otherwise lawful act of the City's boards or commissions.

<u>Section 2</u>. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

Section 3. This Resolution shall become effective immediately upon passage.

RESOLVED this 26 day of system for 2013, by the City Commission of the City of Fruitland Park, Florida.

Christopher J. Bell, Mayor

ATTEST:

MARIE AZZOLINO, Acting City Clerk

Passed First Reading 9/26/20/3

Passed Second Reading M/A

Approved as to form:

SCOTT A. GERKEN, City Attorney



AGENDA ITEM NUMBER

8a

AGENDA ITEM SUMMARY SHEET

Officers' Reports						
February 23, 2017						
City Manager						
February 20, 2017						
Yes X No						
N/A						
N/A						
N/A						
*Yes						
Department ary Construction Plans* ngs – Northwest Lake Community Park* Director* artment Director*						
-oudo.						
genda: Mayor						

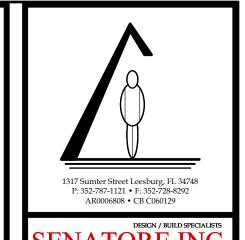
PUBLIC LIBRARY CITY OF FRUITLAND PARK

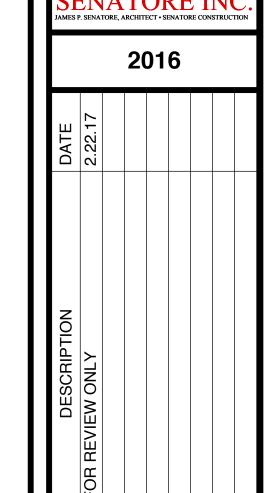
604 WEST BERKMAN, FRUITLAND PARK, FLORIDA 34731





1317 Sumter Street, Leesburg, Florida 34748 • Phone 352.787.1121 Fax: (352) 728-8292







FRUITLAND PARK LIBRARY
604 WEST BERCKMAN, FRUITLAND PARK, FLORIDA 3
COVER

DRAWING NO.: 2016
DATE: 2.22.17
DESIGNED BY: JPS
DRAWING BY: CAZ
CHECKED BY: JPS

TABLE OF AREAS

11,117 SF / LA (10,377 net HVAC MAIN FLOOR)
1,476 SF ENTRY SOUTH PORCH
78 SF NORTH PORCH

12,671 SF TOTAL UNDER ROOF

Florida No. AR 0006808

James P. Senatore

			These written specifications are
PRODUCT TYPE	APPROVAL NUMBER	MFG AND DESCRIPTION	Work contained within the Archit applicable Building Code for the S
Vindows	FL 1435.7 FL 5012.13	"PGT" - Single Hung Windows "PGT" - Fixed Glass Windows	It is the responsibility of the Bidd and by returning a Bid, acknowle
Ext Steel Door	FL 4553.1	"CECO" - Steel Flush Doors	shown in the Architect'S Plans, t understood by the Architect & O
Storefront Door	FL 7237.2 FL 18003	"KAWNEER" - Alum Storefront Entry System Tri-Fab 451 with 190 & 350 Doors "STANLEY" - Automatic Doors	Architect's Abbre
intels	FL 158 - R1	"Cast-crete" - Pre-cast Concrete Lintels	ASBO: As Selected By Owner BO: By Owner;
hingles	FL 10674.1	"Owens Corning" - Arch Shingle	CODE: Applicable Building, Fire GC: General Contractor N/A:Not Applicable to Job
russ Plates	FL 1999	"Alpine" - Metal Truss Plates	NIB: Not Included in Bid NIC: Not In Contract
	FL 2034.2	"Robbins Engineering, Inc." - Metal Truss Plates "Fastening Specialist, Inc." - Structural	NIP: Not In Plans (Not show NOC: Notice of Commencement
iteel All-thread	FL 1566	Components Wood Connectors Anchors	NTO: Notice to Owner UNO: Unless Noted Otherwise Owner: City of Fruitland Park
роху	FL 2209.5	"Powers Fastener Inc." - High Proformance Epoxy Anchor System	A/E James P. Senatore, Archite
/edge Bolts	FL 2209.10	"Powers Fastener Inc." Heavy Duty Concrete Screw Anchor	State of Florida: AR 0006808
traps & Clips	"A35" - 474.4 "H1" - FL 474.108	"Simpson Strong Tie Connectors" "LU24" - FL 474.267	1 Project Inform A) Description:
	"H2" - FL 474.114 "H4" - FL 474.117	"LTT20B" - FL 474.264 "LSTA30" - FL1901.35	B) Construction: C) Construction Type:
	"H10" - FL 474.109 "H10-2" - FL 474.110	"META16" - FL 1901.15 "TBE4" - FL 503.49	D) Construction Classification: E) Occupancy Type: F) Location:
ABLE 1604.5 RISK CAT	EGORY OF BUILDINGS AND OT	HER STRUCTURES	F) Location: 2 Owner Inform
ISK CATEGORY	NATURE OF OCCUPANCY	life in the event of failure, including but not limited to:	A) <u>Owner:</u> City of Fruitland I Address: 406 West Berckr
Agricultural facilities.Certain temporary faciliti		ine in the event of failure, including but not limited to:	Fruitland Park, Flo
Minor storage facilities.Screen enclosures.			3 Architect of R
Buildings and other structu		human life in the event of failure, including but not limited to:	A) <u>Address:</u> James P. Senatore 1317 Sumter Leesburg, Flo
Buildings and other struc	tures containing elementary school, secon	ssembly with an occupant load greater than 300. dary school or day care facilities with an occupant load greater than 250. It patients but not having surgery or emergency treatment facilities.	Phono: (352) 797-1
 Group I-3 occupancies. Any other occupancy wit	h an occupant load greater than 5,000a.		B) <u>License:</u> State of Florida: C) <u>Questions:</u> Please Fax RFI'S to
other public utility faci • Buildings and other struc	s, water treatment facilities for potable wa lities not included in Risk Category IV. tures not included in Risk Category IV cont		have return Fax & Phor
<u> </u>	o be dangerous to the public if released. ures designated as essential facilities, inclu	ding but not limited to:	4 General Conti
 Group I-2 occupancies ha Fire, rescue, ambulance a	ving surgery or emergency treatment facil and police stations and emergency vehicle nurricane or other emergency shelters.	lities.	Address: - Phone: (000) 0
Designated emergency pPower-generating station	reparedness, communications and operations and other public utility facilities required	ons centers and other facilities required for emergency response. as emergency backup facilities for Risk Category IV structures.	B) <u>License:</u> State of C) <u>Questions:</u> -
allowable quantities of	-	107 where the quantity of the material exceeds the maximum aircraft hangars.	5 Lender
Buildings and other struc	tures having critical national defense funct nd pump structures required to maintain w	tions.	See Notice of Commencement t GC to comply with Lender per C
CODE REVI	EW		
	de - Building (5th edition)		6 Legal See Notice of Commencement t
c.) Florida Building Co	de - Accessibility (5th edition) de - Energy Conservation (5th edi de - Mechanical (5th edition)	tion)	GC to comply with Legal Require
e.) Florida Building Co	de - Mechanical (5th edition) de - Plumbing (5th edition) de - Fuel Gas (5th edition)		7 Subcontracto A) Sub Contractor:
	tion Code (5th edition)		To Be Selected by GC of given Sub Contractor.
	SIFICATION / ALLOWABLE		B) <u>License:</u> Meet License C) <u>Insurance:</u> Meet Insurance re
Construction Type: Typ			D) Sub Bids: 1. It is the responsibility of the control of the co
	V-B Fully Sprinkled, Non Separa ble 503: One Story 6,000sf floor		the Architect; 2. If the Sub Contractor is the Owner.
Sprinkled Increase 3009	•		The Contractor is responsible a complete bid
Frontage Increase 75%	,		E) <u>Change Orders:</u> 1. Changes and/or Deviat
28,500 sf Maximum A			from the Architect and 2. A change order must b
11,117 sf = Enclosed Allowable Height per Ta	-		If the Contractor performs responsible to pay any E) Paguiroments: E) Paguiro
40'-0" ft max. allowable 20'-0" Mean Roof Heigh	e height		F) <u>Requirements:</u> Contractor shall submit an original signature, w
Finished floor Assumed	100'-0" for actual see Site plan. ES / STRUCTURAL LOADS		
Wind Velocity 140 mph	Risk Cat. II		8 Accounting A) Draw Request: The Sub Contractor of
	" e V-B Fully Sprinkled, Non Sep	arated, Unprotected	The Sub Contractor shatched the last business day of B) Approval Process:
Risk factor II (two) Internal Coefficient Design Pressure Wells	+/018	F (7ama F)	Approval Process: The Architect will need Draw Request invoices
Wind	3 41.71, -45.25 (Zone 4) -55.8 ows 41.71, -45.25 (Zone 4) -5	5.85 (Zone 5)	adjustments suggested 3. Owner will pay Draw Re
	41.71, -45.25 (Zone 4) -55.85 (Zone 1; 24.04, -38.18), (Zone	e 2; 24.04, -66.46), (Zone 3; 24.04, -98.27)	 Owner will then give th Dispersion:
	ng capacity 2,000#'s/sf ection Limits L/240 / Min live load	Is FRC Chanter 16	 The Design/Build firm v Design/Build firm's Offi
Attic Mechanical Total I Fire blocking continuous	_oad 5 5#' s / s f		Subcontractor to config Subcontractor will prove
OCCUPANT LOAD	AND EXIT CAPACITY BUSIN	ESS - 280 People Total Life Safety Load	sent an NTO. 4. Subcontractor will sign
Concentrated	v" Occupant Load FBCB, Chapter 1:5 304 sf 60 peop	le	9 Permitting Jur
Unconcentrated Library Reading Rooms Library Stack Space	· · · · · · · · · · · · · · · · · · ·	le	 A) <u>Building, Zoning;</u> B) <u>Fire, Road Impacts, Engineer</u> C) Utilities and <u>Impacts;</u>
Library Stack Space <u>Business Area</u> Total Occupant Load	1:100 1,685 sf 36 peop 1:100 1,288 sf 13 peop 280 peo		D) Storm Water A <u>uthority:</u> E) Water and Sewer:
·	people 0.2" egress width per occ		F) Roads and Streets:
Exits provided: (1) pair	36" doors, (4) 36" doors, (1) Au ed: 296" / 0.2" = 1,480 people M	tomatic 60" doors, (1) 44" door	
PLUMBING FIXTUR	E REQUIREMENTS SANCTU	ARY	
	ements per Table 403.1 FBCP - Pl 280 / 2 = 140 males, 140 female	es)	
Water Closets	Male Female Male 1:125 1:65 5 Provide		
	1.200 1.200	00 5 12022	
Lavs Janitor Sink Drinking Fountain	1:200 1:200 3 Provide 1 provided 1:500 2 provided (one high		

Architect's Notes:

hese written specifications are to be used with the Architect'S "Conformed" Construction Set to describe the Scope of Vork contained within the Architect'S Drawings. All work is to be performed in good practice, in accordance with the oplicable Building Code for the Scope of Work contained within the Architect's Drawings.

is the responsibility of the Bidding Contractor to know the scope of work and quality of finish required by the Architect, nd by returning a Bid, acknowledges same. The Bidding Contractor is responsible to identify on the Bid, any related work nown in the Architect'S Plans, that is specifically NOT INCLUDED in his bid. If no exceptions are listed, it will be nderstood by the Architect & Owner that the bid is for a complete scope of work.

Architect's Abbreviations

DDE: Applicable Building, Fire, Electrical, Zoning etc. "Codes & Regulations"

Not In Contract Not In Plans (Not shown in the Architect's Plans)

OC: Notice of Commencement

/E James P. Senatore, Architect / Contractor State of Florida: AR 0006808

Project Information

Description: Public Library Conventional Construction Construction: Construction Type:

Construction Classification: Designed as a Type V-B: Fully Sprinkled, Non separated;

Occupancy "A3" Library Occupancy Type: 406 West Berckman, Fruitland Park, Florida Location:

Owner Information

Owner: City of Fruitland Park Address: 406 West Berckman Fruitland Park, Florida

Architect of Record

Address: James P. Senatore, Architect 1317 Sumter Street Leesburg, Florida 34748 Phone: (352) 787-1121 (352) 728-8292

<u>License:</u> State of Florida: AR 0006808

Questions: Please Fax RFI'S to Senatore with questions; Senatore will respond by fax; RFI'S must be dated and have return Fax & Phone number; Senatore Fax: (352) 728-8292

General Contractor (GC) of Record

Contractor: Address: Phone: (000) 000-0000; Fax: (000) 000-0000

State of Florida: -License: Questions:

Lender

See Notice of Commencement to be provided by Owner. GC to comply with Lender per Contract with Owner.

Legal

See Notice of Commencement to be provided by Owner. GC to comply with Legal Requirements per Contract with Owner.

Subcontractors

Sub Contractor:

To Be Selected by GC during Bid process. The Architect and the Owner reserve the right to qualify any given Sub Contractor.

<u>License:</u> Meet License requirements of State, Permit Jurisdiction & Contract with Owner. <u>Insurance:</u> Meet Insurance requirements of State, Permit Jurisdiction & Contract with Owner.

1. It is the responsibility of the Sub Contractor KNOW the SCOPE of work and QUALITY of finish required by

2. If the Sub Contractor is NOT CLEAR of the scope of work, it is NOT the responsibility of the Architect and or

3. The Contractor is responsible to make sure that the Sub Contractor has sufficient Plans and Documents to

provide a complete bid. 24x36 Plan copies are available from the Architect for a printing charge of \$1/page. Change Orders:

1. Changes and/or Deviations from plans SHALL NOT be performed without signed prior written permission

from the Architect and the Owner. 2. A change order must be approved by the Architect and Owner prior to beginning the work.

3. If the Contractor performs any work without said approval, neither the Architect nor the Owner will be

responsible to pay any claim or charge related to the unapproved change order.

Contractor shall submit with bid a copy of this Section 7 (Sub Contractors) with the Bid. The copy is to have an original signature, with printed name below and dated.

Accounting

Draw Request: The Sub Contractor shall submit draw requests to the Architect for accounting processing and approval by

Approval Process:

the last business day on or before the 15th of the month.

1. The Architect will need 10 working days to review and process the request. 2. Draw Request invoices will be presented to the Owner with Architect'S approval, rejection or recommended

adjustments suggested by the Architect.

3. Owner will pay Draw Requests monthly around the end of the month; 4. Owner will then give the draw request package back to the Architect to disperse.

1. The Design/Build firm will notify the Subcontractor that the payment is ready for pick-up at the

Design/Build firm's Office. Subcontractor to confirm an appointment time with the Design/Build firm's Office.

3. Subcontractor will provide notarized waivers through the current billing cycle for each supplier that has

4. Subcontractor will sign Affidavit and Partial Release for the amount of the request.

Permitting Jurisdictions

Building, Zoning; City of Fruitland Park Fire, Road Impacts, Engineering; City of Fruitland Park

Utilities and Impacts; City of Fruitland Park Storm Water Authority:

Saint Johns River Water Management District (SJRWMD) Water and Sewer: Department of Environmental Protection (DEP)

Roads and Streets: Florida Department of Transportation (FDOT)

Architect's Abbreviations

ASBO: As Selected By Owner BO: By Owner;

CODE: Applicable Building, Fire, Electrical, Zoning etc. "Codes & Regulations"

GC: General Contractor N/A: Not Applicable to Job NIB: Not Included in Bid

NIC: Not In Contract NIP: Not In Plans (Not shown Architect'S Plans)

NOC: Notice of Commencement NTO: Notice to Owner UNO: Unless Noted Otherwise

Owner: City of Fruitland Park

A/E James P. Senatore, Architect / Contractor State of Florida: AR 0006808

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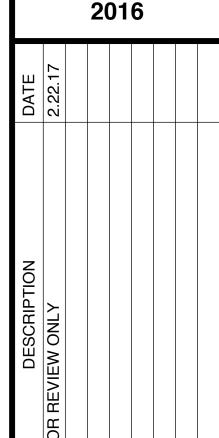
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SENATORE IN





LIBRARY
PARK, FLORIDA

DRAWING NO.: 2016 SHEET 2.22.17 DESIGNED BY: JPS DESIGNED BY: JPS

DRAWING BY: CAZ

CHECKED BY: JPS

James P. Senatore Florida No. AR 0006808

TABLE OF AREAS

11,117 SF / LA (10,377 net HVAC MAIN FLOOR)

1,476 SF ENTRY SOUTH PORCH 78 SF NORTH PORCH 12,671 SF TOTAL UNDER ROOF

1. Concrete; Concrete Strength shall be 3,000 psi commercial pump mix.

2. Fill with 3000 psi concrete after MEP sleeves through Foundation Wall have been installed.

footing and 8" hook at top kol tie beam;

3. See plans for locations of filled cells

1. See details in Architect Plans;

D) Fill Foundation Solid:

2. Reinforcing; Deformed reinforcing bars shall conform with ASTM A 615. Rebar as noted in plans vertical laps

shall be 40 bar diameter for 40 grade rebar and 60 bar diameter for 60 grade rebar; Provide 12" hook into

22 Concrete Tie Beams & Pilasters Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide and install the horizontal KOL Masonry Tie Beams, Vertical Masonry Filled Cells and Pilasters per plan. Pour in lifts as indicated in plans. not to exceed 8'-0" in single pour. A) Concrete Masonry horizontal KOL Masonry Tie Beams; 1. KOL Masonry Unit Nominal 8" wide x 8" high x 16" long with knock out centers. 2. Place 1 #5 Rebar (grade 40) per course, per plans; Tie vertical steel at each intersection. 3. Intersecting walls and pilasters shall be anchored or bonded with an interlaced masonry bonding pattern at 24" or #5 Rebar with 8" U-hook at 32" oc vertical; 3. See plans for wall heights, course to level, square and plumb; 4. Top of unfinished masonry shall be protected. Broken block shall be replaced before pour. 5. Masonry units shall not be supported by wood, except for temporary bracing support. 6. Concrete masonry units shall conform to ASTM C90 for load bearing; 7. Bracing of masonry Tie Beams during construction shall be provided and installed in accordance with "Practice for bracing masonry walls under construction". 8. Follow guidelines in FBC for cold and hot weather construction. 9. Provide wall clean outs (inspection holes) at each vertical filled cell for each pour. B) Concrete Masonry vertical Filled Cells; 1. Place 1 #5 Rebar (grade 40) vertical in masonry unit cell per locations shown on plans; 2. Start in footing with 12" bend and tie to footing steel. 3. Extend upward continuously to top of masonry wall; 4. Lap and Tie vertical steel at each intersection. Provide 8" bend into top Tie Beam. 5. Intersecting walls and pilasters shall be anchored or bonded with an interlaced masonry bonding pattern at 24" or #5 Rebar with 8" U-hook at 32" oc vertical; C) Precast Lintels: 1. See plan for size and locations of all masonry openings. 2. Lintels shall be precast or prestressed manufactured by "Cast-Crete". Safe loads calculated based of "Cast-Crete" load chart. Units to have Load capacity stamp; 4. Fill with 3,000 psi concrete and 1 - #5 rebar (grade 40). 6. Openings wider than 12 inches require lintels with 4" minimum bearing. D) Steel Rebar Reinforcement: 1. Steel Rebar shall be bent cold; 2. Steel Rebar shall not be bent when partially embedded. 3. Hooks 8" into tie beam and 12" bend into footing; 4. Lap 40 bar diameter for 40 grade and 60 bar diameter for 60 grade; 5. Rebar shall be accurately placed and adequately supported before concrete is placed. 6. Rebar shall be clean, free of mud, oil or other nonmetallic coatings. E Concrete: 3,000 psi pump mix; 1. Fill all vertical and horizontal concrete Tie Beams. Filled Cells and Precast Lintels: 2. Ready mixed concrete shall be mixed and delivered in per ASTM C 94 or ASTM C 685. 3. Concrete shall be mixed until there is a uniform distribution of materials and shall be discharged completely before mixer is recharged. G) Concrete Placement: Place concrete as near as possible to its final position to avoid segregation. Timing shall be carried on at such a rate that the concrete is at all times plastic and flows readily into spaces between reinforcement H Roof Truss and Framing Anchors: Truss straps shall be Simpson strong tie connectors or approved equal. 2. See construction documents for strap size, location, number and size of fasteners. Straps shall be embedded into tie beam, depth per manufacturer's specifications. Missing, bent or misaligned straps shall be applied after tie beam has set. 5. Anchor bolts and Tie max. curb bolts shall be "A307" steel, embed at locations per plans. 23 Wood Roof & Floor Trusses Contractor shall provide all Materials and Installation to complete the Work in this Section; Note: Engineered plans were designed by Manning Roof Truss. A) Engineered Wood Roof system, See plans for size, span and lavout: Allow 10 days turn around for review. 2. Truss drawings shall be provided to the building official and approved prior to installation.

4. Straps and Anchors shall be placed while concrete is pliable, anchors may not be driven or forced into place.

1. Truss shop drawings shall be provided to the Architect and Structural Engineer for review and approval.

Metal-plate-connected wood trusses shall be manufactured as required by TPI Standards. 4. Roof trusses spaced 24"oc with hurricane straps each truss each end; See schedules; Design loading to be 47# per square foot total load:

6. Additional loads to any truss member shall not be permitted without verification that the truss is capable of supporting such additional loading.

7. Truss members and components shall not be cut, notched, drilled, spliced or altered in any way other than shown in typical truss mfg. alteration details, without the written concurrence and approval of the Truss Mfg. Engineer, the Architect and Structural Engineer. 8. Roof decking shall be as noted in plans; 5/8" x 4' x 8' plywood (5 ply)

Layout shall follow plans for roof zones and fastened as noted; 10. Dry-in roof with "Grace" Tri-flex felt or approved equal lap and fasten as noted.

11. Subfascia shall be 2 x 6 Spruce. Hand select for straightness. 12. Outlookers shall be 2 x 4's syp#2 at 24" oc.

13. Valley Framing; 2 x 8 syp#2 ridge board supported at 8'-0" oc max. Rafters 2 x 6 syp#2 rafters at 24" oc supported at 8'-0" oc max. 14. Provide all field applied bracing per Truss Mfg. and Architect's Plans; All gable end, vertical and horizontal "X"

bracing shall be 2 x 4 syp#2 or better.

15. Gable end sheeting shall be 5/8" x 4' x 8' plywood (5 ply). Dry-in with Tyvek (No Equal).

24 Steel & Metals

Contractor shall provide all Materials and Installation to complete the Work in this Section;

25 Lumber

Contractor shall provide all Materials & Labor per this Section 25-Lumber; See Architect's Plans for size, locations and installation details; A) <u>Lumber</u> used for load bearing purposes shall be identified by the grade mark of a lumber grading or inspection agency approved by an accreditation body that complies

with DOC PS 20. B) Preservative treated wood shall conform to requirements of the applicable AWPA. Preservatives shall conform to AWPA. Lumber shall bear the quality mark of an inspection agency that maintains continuing supervision, testing and inspection over the quality. The quality mark shall be on a stamp or label affixed to the preservative treated wood. The moisture content of lumber used in enclosed locations shall be 19 percent or less before being covered with insulation.

C) Furring at masonry walls for interior finishes. 1. All wood in contact with masonry shall be pressure treated.

2. PT 1 x 2 furring strips at 16" oc horizontally along masonry walls where noted 3. PT 1 x 4 Furring at base of masonry walls.

4. PT 2 x 4 furring at top of masonry walls. 5. Wrap window and door openings with 1 x 4 jambs, head and casing for interior finish. D) Load bearing walls, See plans for size, location and height.

1. Bottom plates shall be pressure treated 2 x nominal thickness. 2. Studs shall be southern yellow pine number 2 or better at 16 inches on center minimum. Holes shall not be bored more than 40% of stud width in any wood stud. Cutting or notching shall not exceed 25% in load bearing walls and not more than 40% in non-load bearing walls.

3. Top plates minimum 2 plates continuous lap 48 inches minimum syp#2 or better. 4. Headers; 2 x syp#2 or better with 1/2" cdx plywood between each 2 x.

5. Blocking required at midpoints and at all acoustical ceiling heights. E) Interior non-load bearing partitions, See plans for size, location and height.

1. Bottom plates shall be pressure treated 2 x nominal thickness. 2. Studs shall be spruce or fir at 16 inches on center. 3. Top plates minimum 2 plates continuous lap 48 inches minimum spruce or fir.

F) Alternate non-load bearing partitions, See plans for size, location and height.

1. Bottom plates shall be pressure treated 2 x nominal thickness. 2. Place 20ga metal track on top of PT bottom plate to receive studs. 3. Studs 20ga metal at 16 inches on center.

4. Top plates; 2 x wood plate with 20ga metal track underneath to receive studs.

G) Floor systems, See plans for size, location and height. 1. Trusses: Metal-plate-connected wood trusses shall be manufactured as required by TPI. Each manufacturer of trusses using metal plate connectors shall retain an approved agency. The inspection

shall cover all phases of truss operation. 2. Provide HVAC chase in center of each span. 3. Decking at floor system shall be 3/4" x 4' x 8' T & G plywood, glue (Liquid nail) and fasten

with #8 x 2 1/2" wood screws.

H) Stair framing materials shall be Fire-retardant-treated, See plans for size and location. Fire-retardant-treated lumber when impregnated with chemicals by a pressure process or other means during manufacturer, shall have, when tested in accordance with ASTM E 84, a listed flame spread index of 25 or less. Fire-retardant-treated lumber shall be labeled. Fire-retardant-treated wood shall have moisture content of not over 28 percent tested in accordance with ASTM D 3201 at 92 percent relative humidity. 1. Risers shall be 7" and treads shall be 11" plus 1" nosing on each, Glue and Screw each riser and

tread to each stringer 2. Stringers; Provide 3 - 2 x 12 stringers, one on each side and one in the center.

I) Attic Floor framing, See plans for, framing layout.

1. Attic floor Loading shall be 70#'s TL (Live Load 50#'s / SF and Dead Load 20#'s / SF) 2. Framing members shall be 2 x 12's syp#'2 or 12" deep 560 series TJI's.

3. Decking shall be 3/4" x 4' x 8' T & G plywood or Advantec fastened with #8 x 2"

wood screws and liquid nail cont 4. Provide preengineered joist hanger mfg by "Simpson Strong Tie" fastened per mfg specifications.

J) Roof framing, See plans for, truss layout and elevations. 1. Truss design drawings shall be provided to the building official and approved prior to installation.

Truss shop drawings shall be provided with the shipment of trusses. 2. Trusses; Metal-plate-connected wood trusses shall be manufactured as required by TPI. Each

manufacturer of trusses using metal plate connectors shall retain an approved agency. The inspection shall cover all phases of truss operation. 3. Roof trusses at 24" oc with hurricane strap each truss each end.

4. Roof decking shall be 5/8" x 4' x 8' plywood (5 ply). Layout shall follow plans for roof zones and

5. Dry-in roof with "Grace" Triflex 30 felt or approved equal lap and fasten as noted.

6. Subfascia shall be 2 x 6 spruce or fir. 7. Outlookers shall be 2 x 4's syp#2 at 24" oc.

8. Valley Framing; 2 x 8 syp#2 ridge board supported at 8'-0" oc max., 2 x 6 syp#2 rafters at 24" oc

supported at 8'-0" oc max. 9. All gable end, vertical and horizontal "X" bracing shall be 2 x 4 syp#2 or better. 10. Gable end sheeting shall be 1/2" x 4' x 8' plywood (4 ply). Dry-in with "Tyvek" house wrap.

K) Light Soffits: Use wood TJI beams or 2 X 4 ladder framing for light soffit; See details;

L) Sound Walls: GP 1/2" Hush board on walls where indicated in plans; M) Nails and Staples shall conform to requirements of ASTM F 1667. Note: Minimum average bending yield strengths;

1. 0.254 inch to 0.177 inch 80 kips per square inch. 2. 0.177 inch to 0.142 inch 90 kips per square inch.

3. 0.142 inch or less 100 kips per square inch. 4. Fasteners shall be not less than FBC table 2304.9.1; 5. Sheathing fasteners head shall be flush with surface of sheathing;

6. Fasteners in PT or Fire-retardent lumber shall be hot-dipped zinc-coated galvanized steel, stainless steel, silicon bronze or copper.

26 Framing

Contractor shall provide all labor, equipment and materials to complete all Framing necessary; See construction documents for size, locations and installation details; See construction documents for nailing & anchoring schedules and Wall Composite Details; All work to be installed plumb, level and square unless noted and detailed otherwise.

A) Framing; The design, fabrication and erection of structural components shall result in a final structure that conforms to the shape, lines and dimensions of the members as required by the construction documents.

Components shall be substantially,xt impair safety and serviceability of the structure. B) Construct all load bearing and non-load bearing walls per construction documents.

1. Provide all Temp and Permanent Bracing for all walls as required.

2. Frame all openings as shown, Install headers where required.

3. Install all deadwood at grab bars, cabinets, ceilings etc... see construction documents. C) Set all floor and roof trusses as required for complete structure.

1. Place all Temporary and permanent bracing as required for framing components. See construction documents and truss manufacturer's sealed drawings.

2. Deck all floor areas and roof faces as required for complete structure. Fasten per construction documents. Place "H" ply-clips at plywood joints between trusses.

3. Install subfascia at ends of all exposed roof truss overhangs, See elevations and Roof framing plans.

D) Install R-Max insulation board on masonry walls in all HVAC areas.

E) Install PT furring as shown at all masonry walls, wrap all openings as shown on construction documents. F) HVAC Platforms: Construct all HVAC Platforms as required see mechanical plans for location of air handlers.

G) Hush board: Install 1/2" x 4' x 8' GP Hush board (sound) between rooms where noted, after dry-in phase. H) Steeple Base: Frame Steeple Base per plans and set Fiberglass Steeple Unit square and plumb.

I) <u>Platforms</u>; Frame all raised or elevated platforms per plans J) Steps; Frame all steps and stairs per code and plans, provide blocking for handrails.

27 Windows

Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide and install all Windows and Entry System per this section. Rough openings per plans to be plumb, level, square and provide allowance for blocking A) Windows:

See Floor plan and Elevations for window size and locations; Window manufacturer "PGT"; Vinyl frames; Glass: Insulated and tinted gray; Submit Shop Drawings showing typical installation details similar to details in plans; B) Window sills: Azak PVC sills; Install level & square with 1" nose; See details;

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CIFICATIONS RARY FLORIDA LBI PARK, I CTURAL CHITE(

DRAWING NO.: 2016 SHEET 2.22.17 DESIGNED BY: JPS DRAWING BY: CAZ CHECKED BY: JPS AS1

James P. Senator Florida No. AR 0006808

28 Shingle Roofing System

Contractor shall provide and install a complete Shingle Roofing System per plans. Provide Warranty.

A) Shingles: Architectural pattern 30 year, fungus resistant; color "ASBO" 1) Shingles shall be fastened with 6 - 12ga galvanized roofing nails with min 3/8" diameter head

 $(6d \times 1 1/2" \text{ roofing nails}).$

2) Manufacturer "Owens Corning" - "Duration Premium" with sure nail technology or equal as approved B) <u>Underlaymen</u>t shall conform with ASTM D 236, type I or ASTM D 4869, type I; "REX SYNFELT POLYPROPYLENE"

SYNTHETIC ROOFING UNDERLAYMENT" or approved equal applied shingle fashion, parallel to and starting from the eave (overlap eave thickness of plywood deck) and lapped 6", fastened only as required to hold in place with "Green tabs" annular ring shank nails. Apply to Roof slopes 4:12 or greater;

C) Wall Flashing; Provide "L" flashing at wall to roof intersections. 1) Flashing shall be set flush to base of wall over underlayment set in roofing tar.

2) Flashing shall run cont. all laps shall be 4" minimum seal completely.

3) Start flashing at lower part of roof at eave, seal entire edge with roofing tar including all nail heads. 4) Fasten with 6d galvanized roofing nails at 6" oc at horizontal and vertical faces of flashing.

1) Valley lining shall be 1 layer Peel and Stick ice and water shield at least 36" wide centered on valley with one layer of 16" wide 26ga galvanized metal flashing on top of roll roofing.

2) Lace roofing shingles thru valley. E) Dripedge: Provide drip edge at eaves and gables of shingled roof.

1) Dripedge shall be aluminum, color to match aluminum fascia (Spec 30).

2) Overlap drip edge 6 inches minimum. Dripedge shall extend onto roof min 2 inches and .25 inch below sheathing.

3) Fasten drip edge 4 inches oc maximum. for 120mph wind zone. 4) Dripedge installed over the underlayment shall have minimum 2" roofing cement applied over the drip edge flange.

29 Accessories

Contractor shall provide all Materials and Installation to complete the Work in this Section;

A) HC grab bars: shall meet 11-4.26.3 "FBC"; See plans for placement; 1. SS bars 1-1/2" round; Mount per plans; Provide 2x12 wood backing;

2. Bending stress of material 250lbf (1112n)

3. Shear stress of material or components of 250lbf (1112n)

4. Shear force of fastener or mounting device of 250lbf (1112n)

5. Tensile force of fastener of 250lbf (1112n)

6. Grab bars shall not rotate within their fittings B) Pull Down Stair:

1. Standard wood folding attic stair installed in framing; Cut length to fit;

Bobrick - Satin finish stainless; See Architect's Room Finish Schedule & Finish Materials;

See Specs noted on schedules

1. B-39617 Classic Series recessed paper towel dispenser waste receptacle

2. Counter top liquid soap dispensers by "Owner";

3. B-2892 Classic Series surface mounted twin jumbo-roll toilet tissue holders;

4. B-76717 Classic Series single robe hook for partition doors;

5. Swing stop in toilet stalls; D) Signs: Mounted on latch side at 60" aff and 6" from jamb;

1. Provide ADA approved signs at restrooms;

2. Provide label for "Electrical and FACP" door as noted. 3. Provide "Occupant Loads" for each assembly space.

E) Fire Extinguishers:

1. Provide & Install Recessed Wall Cabinets per Plan and Fire Department;

2. Cabinets to be brushed aluminum with glass front window;

3. Block around 4 sides of recess; Line with 5/8" fire-X drywall; Screw mount to framing. F) Address numbers:

1. Provide 911 Address Numbers;

30 Fascia and Soffit

Contractor shall provide all Materials and Installation to complete the Work in this Section;

1. Alcoa Aluminum prefinished wood grain fascia as shown on overhang and eyebrows; 2. Install over 2x6 wood subfascia using 1-1/2" Ringed Shank Aluminum nails.;

1. Alcoa Aluminum ventilated Soffit Panels as shown on overhang and eyebrows;

2. Install using 1/2" J - channel at wall; 3. Fasten to bottom of subfascia at 6" oc using 1-1/2" Ringed Shank Aluminum nails.

31 Insulation

Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction or weather.

Any material that gets damaged or wet is to be removed and replaced; A) <u>Insulating materials</u>, where concealed as installed in buildings of any type construction shall have flame spread rating

of not more than 25 and smoke-developed index not more than 450.

B) Masonry Walls: (Includes all masonry walls) 1. Cell Fill: Corefill 500 or approved equal;

2. Masonry Face: (HVAC Only); 3/4" R-Max Insulation aluminum foil facing; Foil faced Tape on all joints;

C) Wood Frame Construction:

1. Wood Roof Deck: Spray Nominal 5 1/2" depth lcynene spray foam insulation.

2. Wood Wall or Gable Section: Spray Nominal 3 1/2" depth Icynene spray foam insulation.

3. Wood Frame or Truss Ceilings: Nom-6" (R-19) Craft Face Batt at ceiling.

Sound Damping: Note: Includes all interior frame of metal framed walls, floor to deck or ceiling per plan.

1. Interior walls: 3-1/2" fiberglass sound batts Craft Face backing; Face tape at 24" oc vertical.

2. Interior Wood Floor: Nom-6" (R-19) Craft Face Batt at ceiling. Allow for Structure. E) Sound Board: 1/2" "Hush-Board" on one face of common walls; See plans for locations.

A) Gypsum Drywall Board:

32 Drvwall Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction or weather. Any material that gets damaged or wet is to be removed and replaced;

Note: ALL BOARD 5/8" TYPE-X as mfg. by "Gold Bond", "USG" or approved equal;

1. Edges and ends (all joints) of gypsum board shall occur at framing members or blocks. 2. Gypsum Drywall installed over framing; Prefill all joints with mud; Tape and finish;

3. See Room Finish Schedule for Materials and Finishes; Spray Textures "ASBO";

4. Gypsum shall not be used where there will be direct exposure to water; 5. Use dura-rock cement board or Fire-X drywall at ceramic tile areas (NOT Showers); Showers shall

use "Dura-Rock" on all walls.

6. Attach with type "S" galvanized screws at 4" oc at edges and 8" in the field. B) Ceilings: ALL BOARD 5/8" TYPE-X on 24"oc framing; Screw 4" oc at edges and 8" in the field. Hang, Tape and spray

finish heavy Knock Down pattern or UNO per Room Finish Schedule; C) Walls:

ALL BOARD 5/8" TYPE-X on 16"oc framing; Screw 4" oc at edges and 8" in the field. 1. Provide Vinyl "J" on edges of drywall at Window & Door returns and frames;

2. Provide "Round" corner bead in main traffic patterns;

3. Hang, Tape and spray finish "Orange Peel" or UNO per Room Finish Schedule; D) Mechanical Spaces:

ALL BOARD 5/8" TYPE-X on 24"oc framing; Hang, Tape and spray finish Mech. Attic spaces; <u>Preparation:</u> Cover and protect other work.

1. Hang material; Attach with type "S" galvanized screws, 4" oc at edges and 8" in the field.

2. Prefill all joints with compound and then apply joint tape; Cover all screw heads.

3. Make several more applications of drywall compound until the wall is smooth.

4. Sand all joints and smooth; Remove all sanding dust from walls and ceilings before spray.

5. Make first spray application Level 5 in main Assembly rooms and Level 3 in all other areas the walls.

6. Make a second application to apply the desired finish texture.

7. Difficent work will be noted and tagged with blue painters tape for refinish. 8. Clean up all trash, debris, plastic covering, over spray drywall compound drops and globs.

44 Wood Platforms

42 Shelving

E) Paint or stain ASBO;

B) Supports:

C) <u>Install:</u>

D) <u>Trim:</u>

33 Painting

B) <u>Exterior Finishes</u> (UNO): Colors ASBO;

a) 60% tint primer;

C) Interior Finishes (UNO): Colors ASBO;

b) 80% tint 1 coat finish;

E) Preparation: Cover and protect other work.

34 Wood Trim Material

35 Labor to Trim

C) Install all doors & hardware;

H) Install all handrails

B) Exterior Steel Doors:

C) <u>Interior Doors</u>

c) 100% color for final & touch;

Contractor shall provide all Materials and Installation to complete the Work in this Section;

See Architect's Finish Schedules & Finish Materials lists; See Specs noted on schedules;

1. Drywall Ceilings: Two coats 100% Acrylic "Ceiling White" Flat Finish;

6. Painted Wood Base & Trim: 1 coat primer and 3 coats oil semi-gloss finish;

1. Metal Door Frames: 1 coat metal primer, 2 coats 100% Acrylic semi-gloss finish;

Difficent work will be noted and tagged with blue painters tape for refinish.

GC to provide for the protection or replacement of work damaged by construction or weather.

C) Casing: Wood 2-1/4" finger jointed white pine with "square edge" design; match door jamb;

Contractor shall provide for the protection or replacement of work damaged by construction or weather.

Contractor shall provide for the protection or replacement of work damaged by construction or weather.

Note: See Architect Plan for location and sizes; See Door Schedule for types and hardware;

Note: See Architect Plan for location and sizes; See Door Schedule for types and hardware;

See Architect Plan for location and sizes; See Door Schedule for types and hardware;

Hardware: 3 NRSS (non ferris base) ball bearing Hinges and hardware per schedule;

e) Hardware: 3 Hinges and hardware per Door Schedule;

Contractor shall provide for the protection or replacement of work damaged by construction or weather.

Exterior Frame Walls have 3/4" plywood sheeting covered by Tyvek brand House Wrap.

E) Paint or decorative cementious finish less than 5/8 inch thick may be adhered directly to the masonry foundation

a) Window and Door bands; 6" wide x 1 1/2" projection stucco finish on "EPS" with hard coat finish or

Provide 3/4" AC plywood vertical supports at 36" OC; See Plan for Spacing Hgt.

Run Shelving continuous over supports. Install Biscuits at end and side joints;

Contractor shall provide all Materials and Installation to complete the Work in this Section;

1. Hollow 18ga Metal polystyrene insulated fully welded Doors & Frames as mfg. by Ceco or approved equal;

Hollow Metal, Knock Down for Drywall Installation;

f) Vision Lites: 6 x 30 with Fire Rated Clear Laminate Glass Panel in Metal Frame;

Pre-finished stain ASBO as noted; See Door Schedule;

"Levon" lever style with 2-3/4" backset; Panic Release as noted;

See Architect's Finish Schedules & Finish Materials lists; See Specs noted on schedules;

D) Wood Base: Wood 5-1/4" clear white pine with OG top design: match door stain:

Contractor shall provide all Materials and Installation to complete the Work in this Section:

See Architect's Finish Schedules & Finish Materials lists; See Specs noted on schedules;

36 Doors, Hardware and Store Front System

See Architect's Finish Schedules & Finish Materials lists; See Specs noted on schedules;

Contractor shall provide all Materials and Installation to complete the Work in this Section;

See Architect's Plans for locations and sizes; See Door Schedule for types and hardware;

Contractor shall Submit Shop Drawings; "Field Measured" Rough Opening Sizes for each opening.

1. Storefront: Automatic Stanley Entry Door System with Transom; White Frames;

D) Interior Doors: Prefinished doors, color ASBO; Metal jambs, caulk, sand & paint.

GC to provide all Materials and Installation to complete the Work in this Section;

A) See Architect's Plans for material sizes, locations and installation details;

A) See Architect's Plans for material size, locations and installation details;

G) Install recessed fire extinguisher cabinets, HC Bars, Restroom Accessories;

B) See Plans & Room Finish Schedule; Styles & Colors ASBO;

B) See plans for Door Schedule and Room Finish Schedule:

D) Install all trim & casing per plans and schedules;

F) Install Pull Down Stairs and trim scuttle holes;

A) Exterior Aluminum Storefront Glass Doors:

Glass: Insulated and tinted gray;

Rim panic hardware; Key locks;

a) Finish:

d) Lockset:

A) Stucco: (Cementious Finish) on Masonry walls.

4. Scratch coat 1/4"+/- on Metal Lath.

6. Finish coat 3/8" +/- over Brown coat.

F) Finish for exterior walls; See Exterior Elevations;

Brown coat 3/8" +/- on Scratch coat.

1. Scratch coat 1/4"+/- on Masonry wall.

Brown coat 3/8" +/- on Scratch coat.

Finish coat 3/8" +/- over Brown coat

3. Emergency Breakway doors; Key locks;

Weather stripping; Bug sweeps; Drip Caps;

Doors: Flush Birch, Solid Core, 1-3/4" thick;

4. Exterior Pulls; Door Closers; Weather stripping; Bug sweeps;

c) Fire Rating: Rated as noted in door schedule;

40 Cementious Stucco Finish System

See Architect's Plans for locations and sizes; See Exterior Elevation Drawings.

Texture to be a floated "Sand "finish. Stucco to be Painted.

B) Stucco: (Cementious Finish) on Wood Framed Exterior wall and Gable Ends.

Texture to be a floated "Sand "finish. Stucco to be Painted.

Trim details applied to exterior walls, See exterior elevations.

See Architect's Plans for size, layout, locations and installation details;

Provide Expansion Joint Bead at locations approved by Architect.

C) <u>Trim bands</u> made from expanded lath and filled around doors and windows as shown;

D) <u>Clearance</u> between exterior finishes and final earth grade shall not be less than 8 inches.

Stucco Finish Texture to be a floated "Sand "finish. Stucco to be Painted.

Contractor shall provide all Materials and Installation to complete the Work in this Section;

A) Shelving: All shelving to be 3/4" AC plywood as shown on plan; Not Adjustable;

Install galvanized paper backed wire lath over DensGlass.

Provide Expansion Joint Bead at locations approved by Architect.

Install 1 layer of 1/2" DensGlass exterior backing over plywood & tyvek;

E) Install miscellaneous trim as needed;

Drywall Walls: Two coats 100% Acrylic, Egg Shell Finish;

Clean and prep all surfaces to be painted or stained

A) Paint and Stain materials mfg. by Sherwin-Williams or approved equal;

Contractor shall provide for the protection or replacement of work damaged by construction or weather.

Metal Door Frames: 1 coat metal primer, 2 coats 100% Acrylic semi-gloss finish;

1. Walls: (1) one coat of "Loxon" primer and (2) two coats of 100% Acrylic satin finish; (3) Three coats;

Metal Doors & Frames: (1) one coat metal primer; (2) two coats 100% Acrylic semi-gloss finish;

Wood Doors: Algoma Hardwood doors rotary cut select white natural birch - Color "ASBO";

Stained Wood Base & Trim: 1 coat match door stain; Three coats of S.O.S. satin finish;

Make each application above. Architect or agent to inspect each application before next.

Caulk, seal, fill and sand smooth each application on finished wood and trim detail work.

A) Wood Platform framing, See plans for, framing layout.

1. Platform floor Loading shall be 145#s' TL (Live Load 125#'s / SF and Dead Load 20#'s / SF)

Framing members shall be 2 x 6's syp#'2 at 12" OC

3. Decking shall be 3/4" x 4' x 8' T & G plywood or Advantec fastened with #8 x 2" wood screws and liquid nail cont

Front edge to be trimmed with wood edge molding;

4. Provide preengineered joist hanger mfg by "Simpson Strong Tie" fastened per mfg specifications.

46 Glass & Mirrors (Interior)

See Architect's Plans for size, layout, locations and installation details; Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; A) Mirrors: See plans for locations and nominal dimensions;

1. Glass Mirror: 1/4" Plate glass mirror; Clear glass, no tint; 2. Size: UNO the standard height of a wall mirror is 42"; Bottom set at 38" AFF;

3. Trim: 1/2" "J" surrounds on four sides; Color: Brushed Aluminum;

4. Placement: Set bottom J on back splash; Center allowing 2" reveal to wall or vertical;

5. Mounting: Attach J with screws to studs in wall; Use approved adhesive behind mirror;

47 Cabinets and Toilet Partitions

See Architect's Plans for size, layout, locations and installation details: Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; See Architect's Room Finish Schedule & Finish Materials; See Specs noted on schedules; A) Cabinet Work:

1. Provide and install custom made "Mica" cabinets; Colors per schedule;

2. Cover all mica surfaces with 1/16" commercial material; Submit samples for approval; 3. Plans show Nominal Dimensions; Actual Dimensions must be Field Measured & Verified;

4. Submit Shop Drawings showing Field Measurements for review by Architect; 5. Provide concealed hinges, side mount drawer guides; wire pulls; Colors per plan;

B) <u>Kitchen:</u> 1. Mica Tops and Base cabinets as shown; Mica Wall Cabinets as shown;

C) RR Vanity Cabinets: 1. Tops: Cultured Marble with large oval lavs built in; Mounting Hgt 34" AFF; 2. Base: Mica base & plumbing skirt, 3/4" Plywood; See plan details;

D) RR Toilet Partitions

1. Provide and install custom made "Mica" Toilet Partitions; Colors per plan. 2. Cover all mica surfaces with 1/16" commercial material; Submit samples for approval;

3. Mica on 1" HD particle board; Chrome mountings; Verify deadwood backing at framing; 4. Provide a full 2x8x8' vertical in wall for mounting Partition; Adjust framing to allow;

48 Ceramic Tile

See Architect's Plans for size, layout, locations and installation details; Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction: See Architect's Room Finish Schedule & Finish Materials; See Specs noted on schedules; A) Floor Tile:

1. Commercial non slip, Ceramic or Porcelain Tiles; Tile per plan.

2. Thin set tile to concrete floor; Prep slab; Slope for floor drains;

3. Grout Joints to be 3/16"; Grout Color ASBO; 4. Transitions: Use marble thresholds with beveled edges between tile and other flooring.

B) Wall Tile: 1. Ceramic or Porcelain Tiles; Tile per plan;

2. Thin set tile to Drywall (5/8" Fire-X) or Dura-Rock in wet areas.

3. Provide wainscot of 60" height or as approved by the Architect; 4. Provide decorative trim cap tile along edge of all wainscot tile; C) Contractor shall clean, protect or replace all materials in section 34-Ceramic Tile.

49 Wallcovering

See Architect's Plans for size, layout, locations and installation details; This Section is NIC; Owner has selected NO Wallcoverings at this time;

50 Floorcovering

See Architect's Plans for size, layout, locations and installation details; Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; See Architect's Room Finish Schedule & Finish Materials: See Specs noted on schedules: A) <u>Carpet:</u>

1. See plans for selections and floor layout.

2. Commercial Carpet (Class A), Level Loop design;

3. Final prep floor before installation; Repair slab surface defects.

4. Glue down directly to concrete slab floor; B) <u>Ceramic Tile:</u>

1. See Section 48-Ceramic Tile

C) VCT (Vinyl Tile): 1. Final prep floor before installation; Repair slab surface defects.

2. Glue down over concrete floor: Roll floor after installation: D) Concrete: Unfinished

51 Appliances & Equipment

See Architect's Plans for size, layout, locations and installation details; Contractor shall provide all Materials and Installation to complete the Work in this Section;

52 Fire Alarm System and Security

See Fire Alarm Plan for layout, locations and installation details: Contractor shall provide all Materials and Installation to complete the Work in this Section;

A) See plans by Licensed Fire Alarm Contractor for locations, devices, equipment & specs; B) To be fully installed, functioning, Inspected and approved by the Fire Marshal;

53 Electrical Wiring & Light Fixtures

See TAGS Engineering plans for design, locations, devices, equipment & specs: Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; Contractor shall provide a fully installed system, functioning, inspected and approved by Building Dept;

54 HVAC

See TAGS Engineering plans for design, locations, devices, equipment & specs; Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; Contractor shall provide a fully installed system, functioning, inspected and approved by Building Dept;

55 Plumbing

See TAGS Engineering plans for design, locations, devices, equipment & specs; Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; Contractor shall provide a fully installed system, functioning, inspected and approved by Building Dept;

56 Drive / Parking / Curbs / Signs

See BESH Engineering - Drives & Parking; Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; Contractor shall provide a fully installed system, functioning, inspected and approved by Building Dept;

57 Landscaping

See BESH Engineering Site Plan - Landscaping, Irrigation sprinklers & plantings; Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; Contractor shall provide a fully installed system, functioning, inspected and approved by Building Dept; A) <u>Irrigation:</u> See Landscaping & Irrigation Plan B) Plantings & Trees: See Site Plan

58 Walks & Pads

See BESH Engineering Site Plan and also see James P. Senatore Architects Site Plan for locations and dimensions; Contractor shall provide all Materials and Installation to complete the Work in this Section; A) Concrete walks:

1. Nominal 4" thick, 3,000 psi over compacted earth; 2. Thicken edges per plan details;

3. Provide reinforcing steel as shown in detail; Support & Tie steel on rod chairs; B) HVAC Pads: Nominal 4" thick, 3,000 psi over compacted earth;

59 Site Services, Clean-Up & Final

Contractor shall provide for final detailed cleaning at Close-Out & Final;

Contractor shall provide for all clean-up, trash removal and dumpster services; Contractor shall provide for temporary utility services, Elec, Water and Sewer; Contractor shall provide for Temporary Toilet Facilities as recommended for number of workers on site; Contractor shall provide for Temporary Job Office and storage if needed; Contractor shall provide for all Rental Equipment and Scaffolding required to complete job;

60 Specialty Items

Contractor shall provide all Materials and Installation to complete the Work in this Section; A) Security and Fire Alarm: See Section 52

B) Computer System: N/A

C) Telephone System: N/A

61 Fire

A) Fire Protection

See Fire Protection, signed and sealed Fire System Layout. Contractor shall provide all Materials and Installation to complete the Work in this Section;

64 Sound & Video

This Section is NIC; Owner will provide under separate contract. Contractor shall coordinate with Architect, Owner and Owner's Contractor.

65 Sign

Contractor shall provide all Materials and Installation to complete the Work in this Section; A) Interior Signage, Ref ICC/ANSI A117.1 and ADA, ADAAG

1. All interior signs shall comply with ADA a) Room Identification

b) Occupancy Identification

d) signage schedule.

2. Shop Drawings, a) Provide 3 sets of sign style, lettering, locations and dimensions of each interior sign.

a) Store product's in mfg. unopened packaging until ready for installation

b) Provide for each specified product, 5 complete sets of all color chips available from mfg. c) Provide three full size samples, representing type, style and colors including method of attachment.

3. Quality must comply with ICC/ANSI A117.1 and ADAAG. 4. Delivery, Storage and Handling

b) Store and Dispose of solvent based materials, and materials used with solvent-based materials, in accordance with requirements of local AHJ. 5. Acceptable mfg.

"SignDesign of Florida, Inc."

3602 Parkway Blvd Suite 2 Leesburg, Florida

Phone: 352-787-8986 Fax: 352 - 787-9427 6. Room Identification signage, Static Frames with dynamic changeable room Identification signage panels

5 1/2" x 9", letter color White, Sign panel color "To Be Selected" from samples, Frame panel color "To Be Selected" from samples, Corners shall be square with 90° edges (routed or laser cut) mounted to wall with 3M double side VHB tape or with silicone adhesive and/or stainless steel fasteners in location shers required. 7. Toilet room Identification signage, Static Frames with dynamic changeable room Identification signage panels 6 1/2" x 9", letter color White, Sign panel color "To Be Selected" from samples, Frame panel color "To Be

Selected" from samples, Corners shall be square with 90° edges (routed or laser cut) mounted to wall with 3M double side VHB tape or with silicone adhesive and/or stainless steel fasteners in location shers required. 8. Maximum Capacity / Occupancy signage, Static Frames with dynamic changeable room Identification signage panels 5 1/2" x 9", letter color White, Sign panel color "To Be Selected" from samples, Frame panel color "To Be Selected" from samples, Corners shall be square with 90° edges (routed or laser cut) mounted to wall with 3M

double side VHB tape or with silicone adhesive and/or stainless steel fasteners in location shers required.

70 Lightning Protection

3. Grounding Electrodes:

A) Provide a Lighting protection system for entire building,

Contractor shall provide all Materials and Installation to complete the Work in this Section; Contractor shall provide for the protection or replacement of work damaged by construction; Contractor shall provide a fully installed system, functioning, inspected and approved by Architect.

a) Each down conductor shall terminate at a grounding electrode dedicated to the lighting protection system.

UL 96 (Manufacturer Standard for listed Lighting Protection Components) and UL 96A (Installation Standard)

1. Air terminal Height shall not less than 10" above area or object it is to protect. 2. Air terminals shall be secured from overturning, If higher than 24" they shall be supported at a point not less tha

1/2 their height. 3. Air terminals shall not be more than 2' from edges of outside corners.

4. Strike termination devices shall be placed at intervals not exceeding 20ft. 5. Flat or gently sloping roofs to have strike termination devices at intervals of 50ft Max.

B) Down Conductor placement: 1. Grounding conductors shall not exceed 100ft of perimeter or fraction thereof. 2. Conductor bends shall not exceed an angle of 90° or have a radius bend of less than 8".

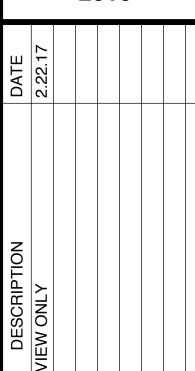
The grounding electrodes shall be attached permanently to the grounding electrode (copper clad steel, solid copper or stainless steel)

4. System shall be inspected after installation and yearly inspections thereafter.



2016

SENATORE IN



RARY FLORIDA

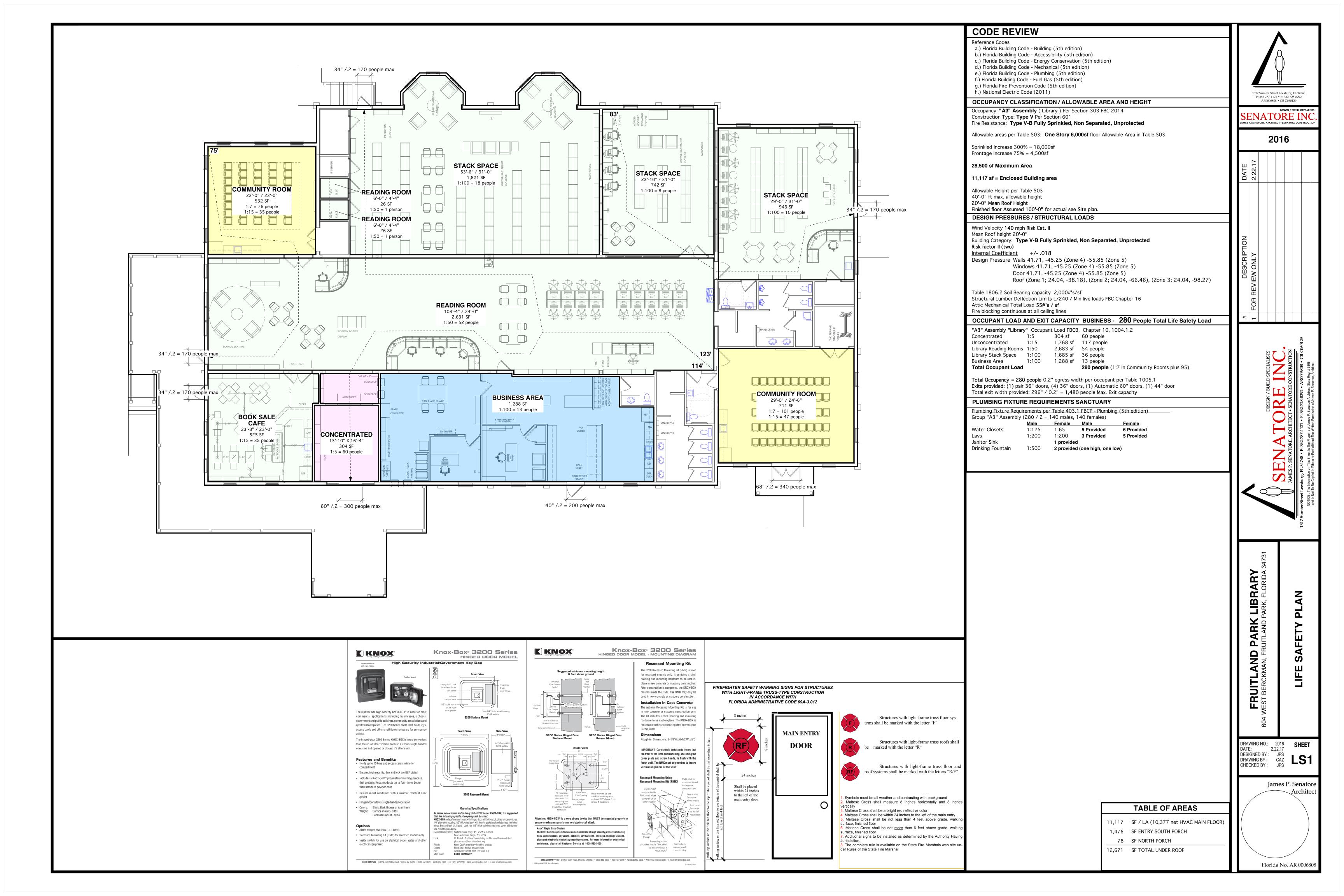
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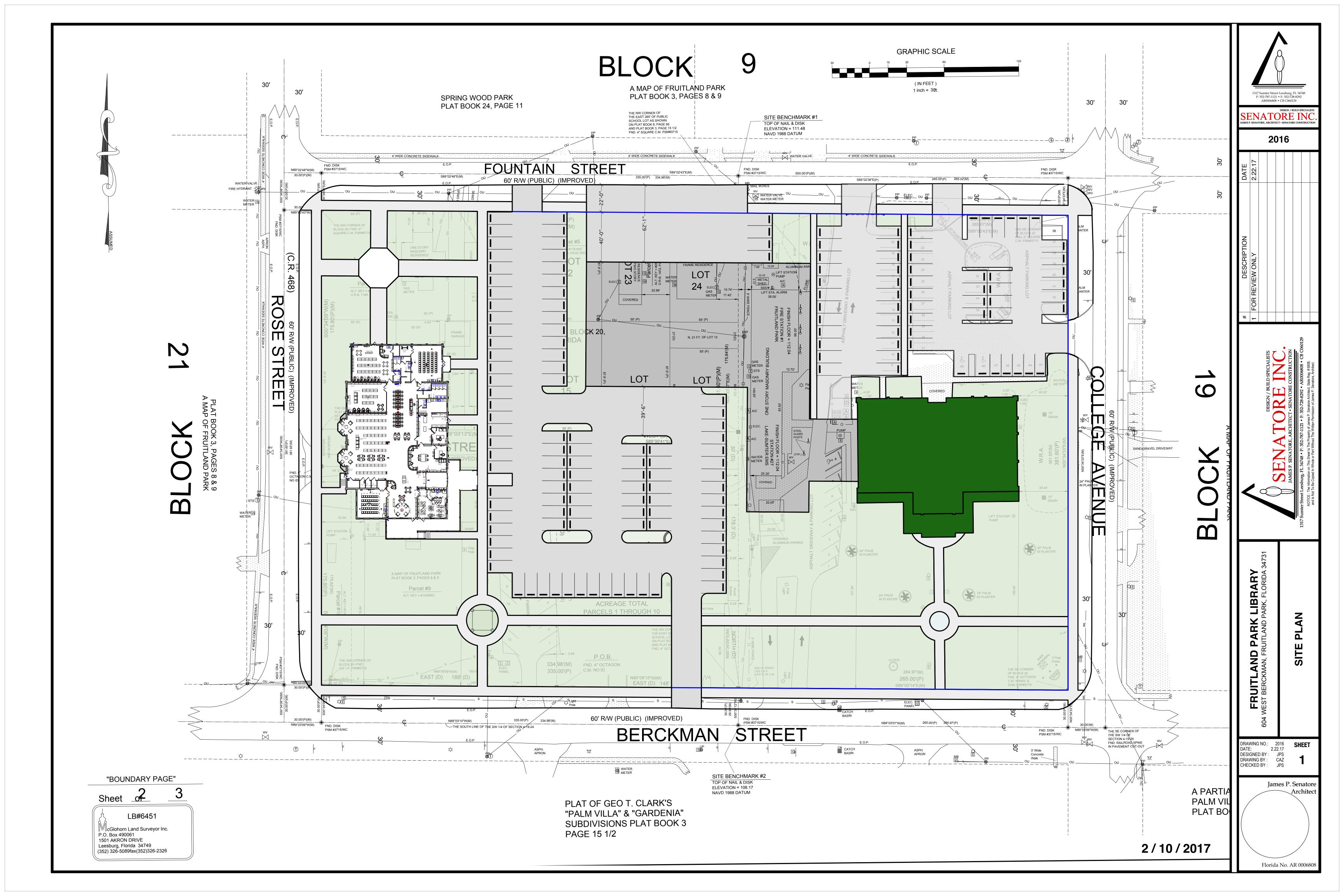
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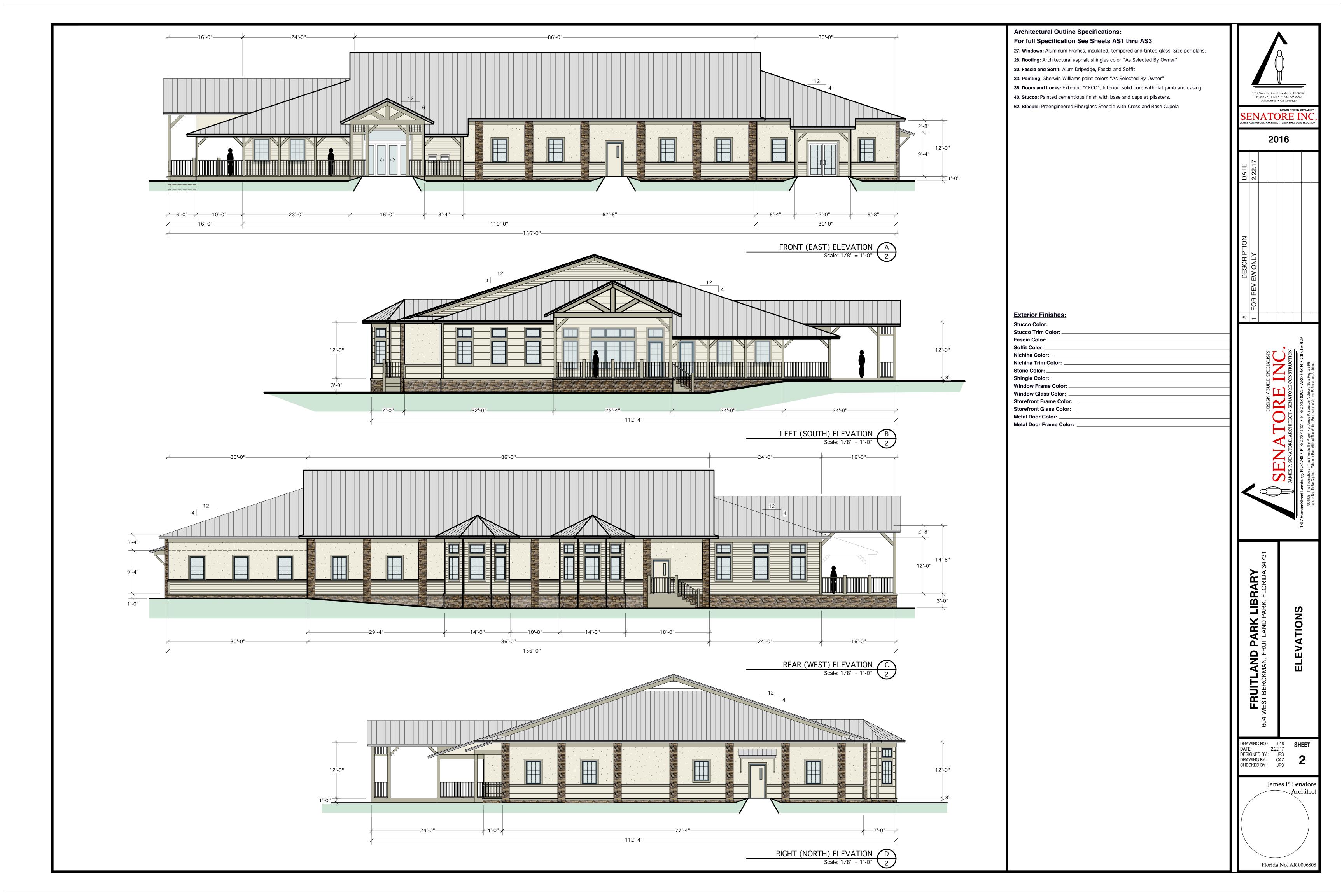
DRAWING NO.: 2016 SHEET DESIGNED BY: JPS DRAWING BY: CAZ CHECKED BY: JPS AS2

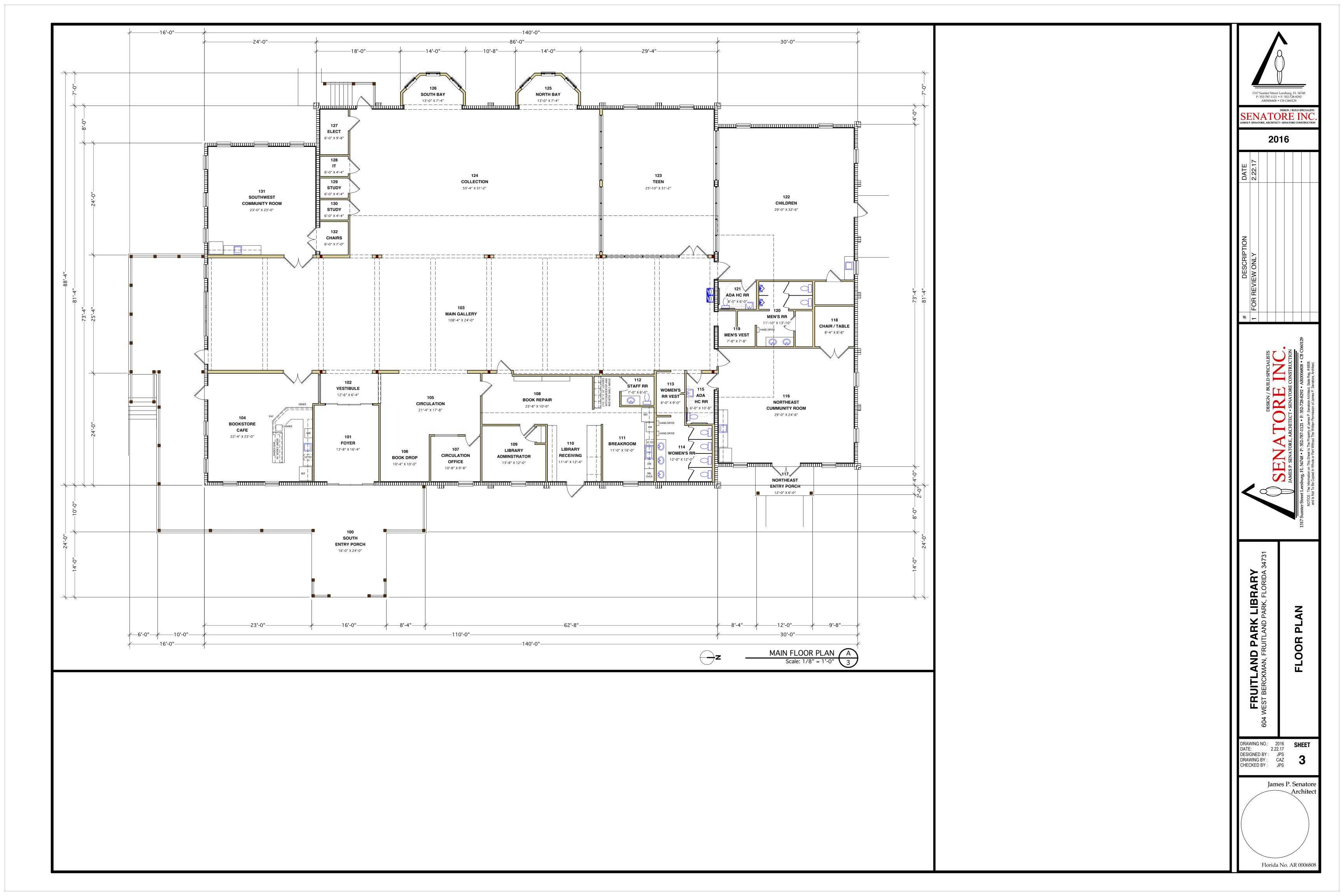
James P. Senator

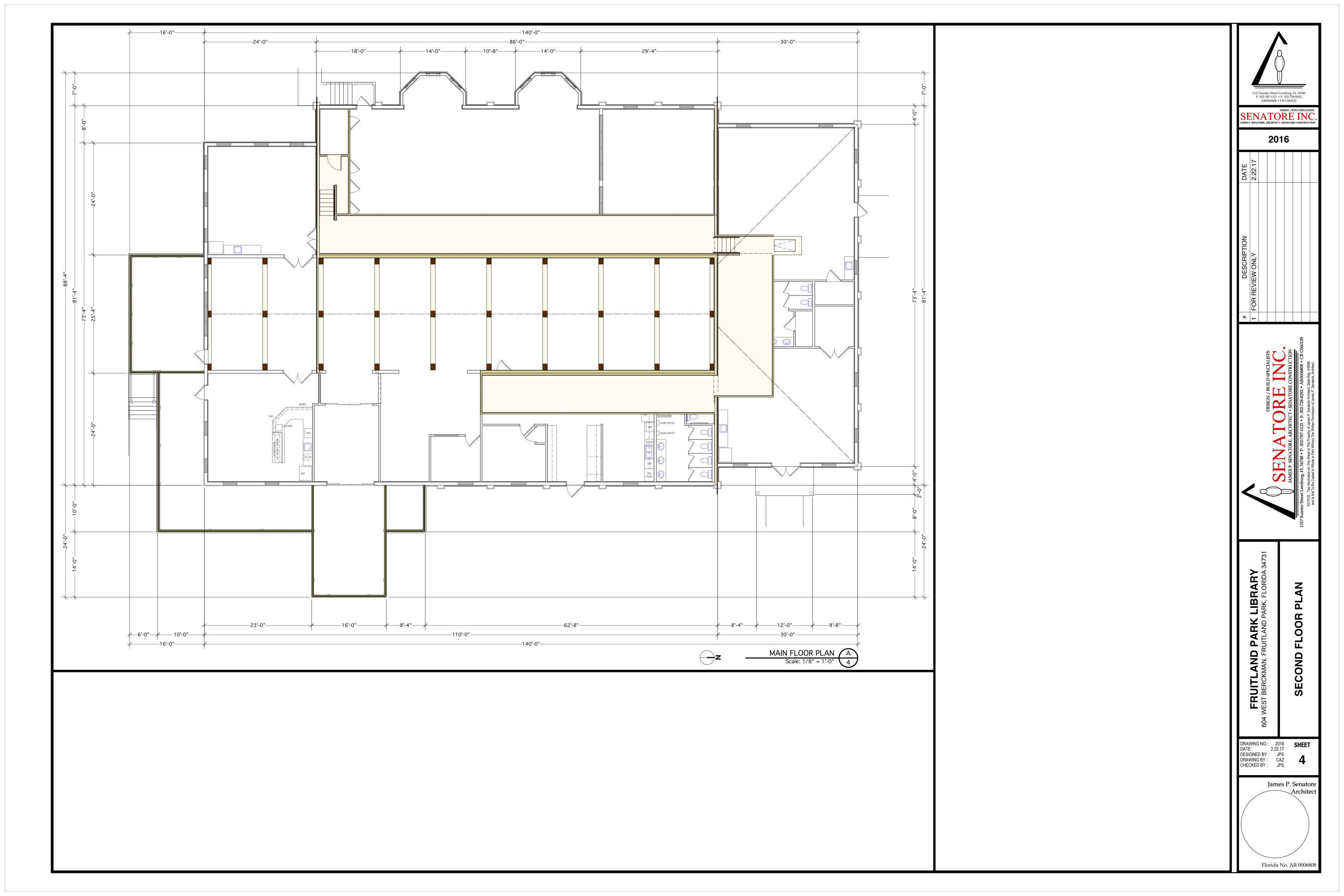
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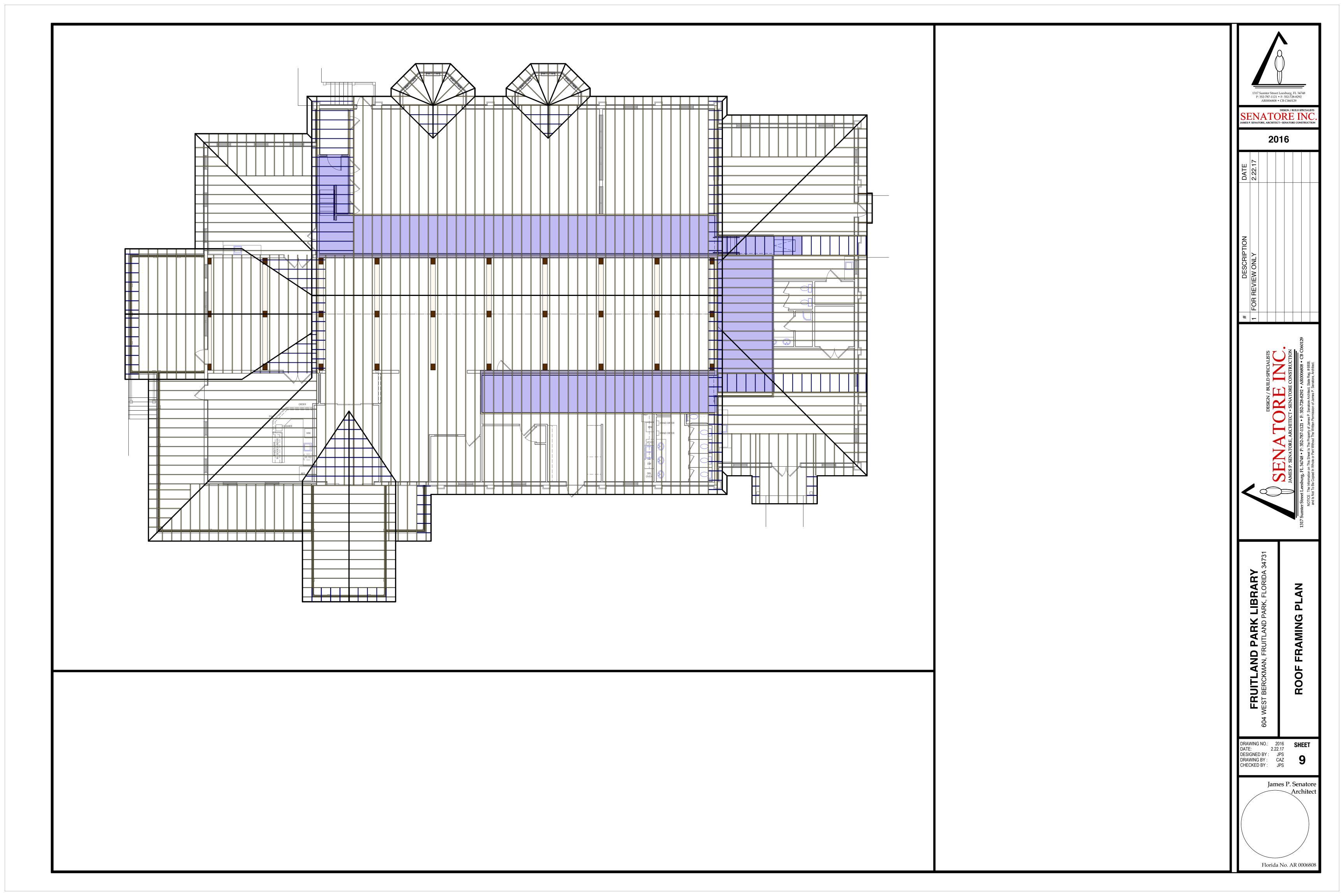


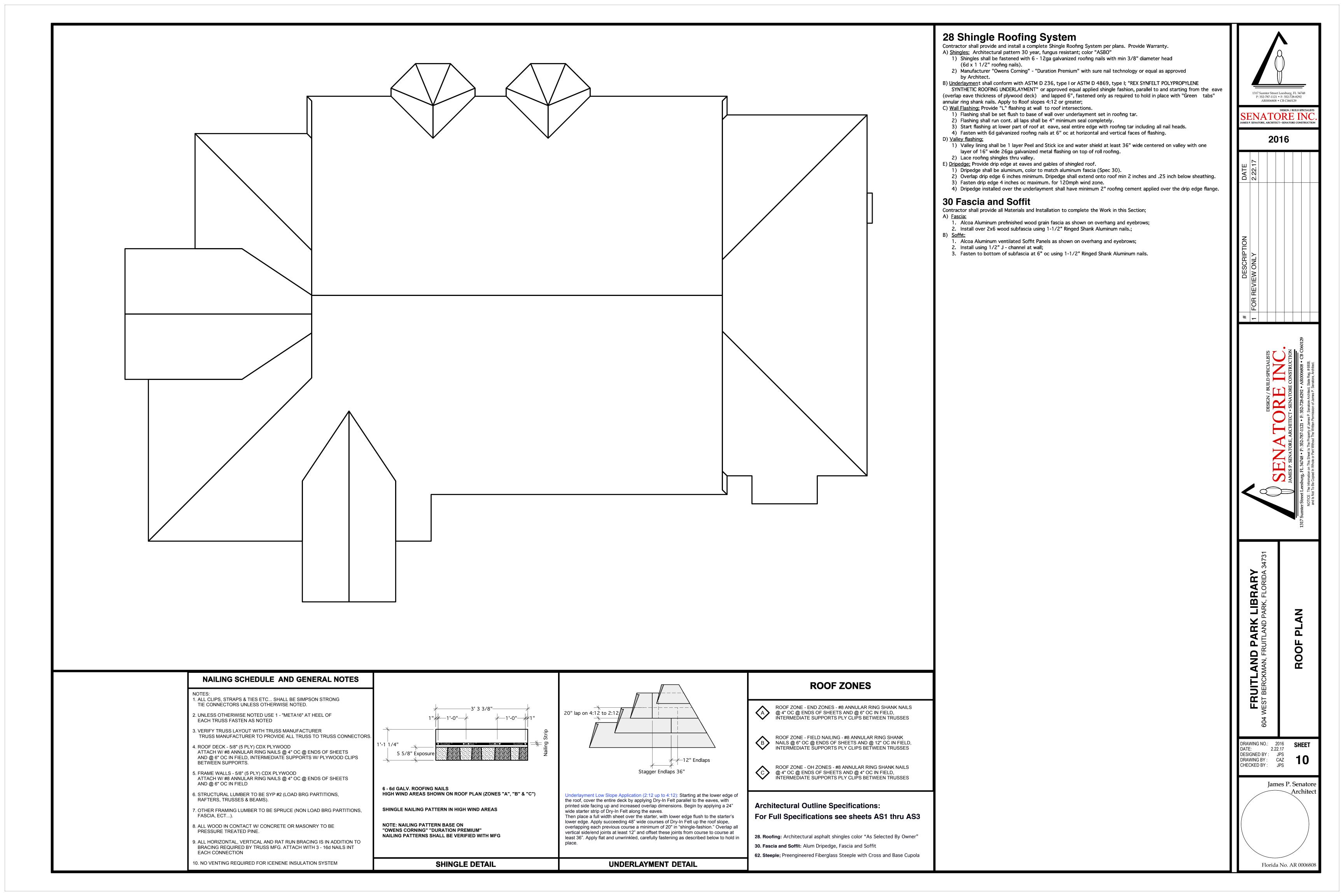


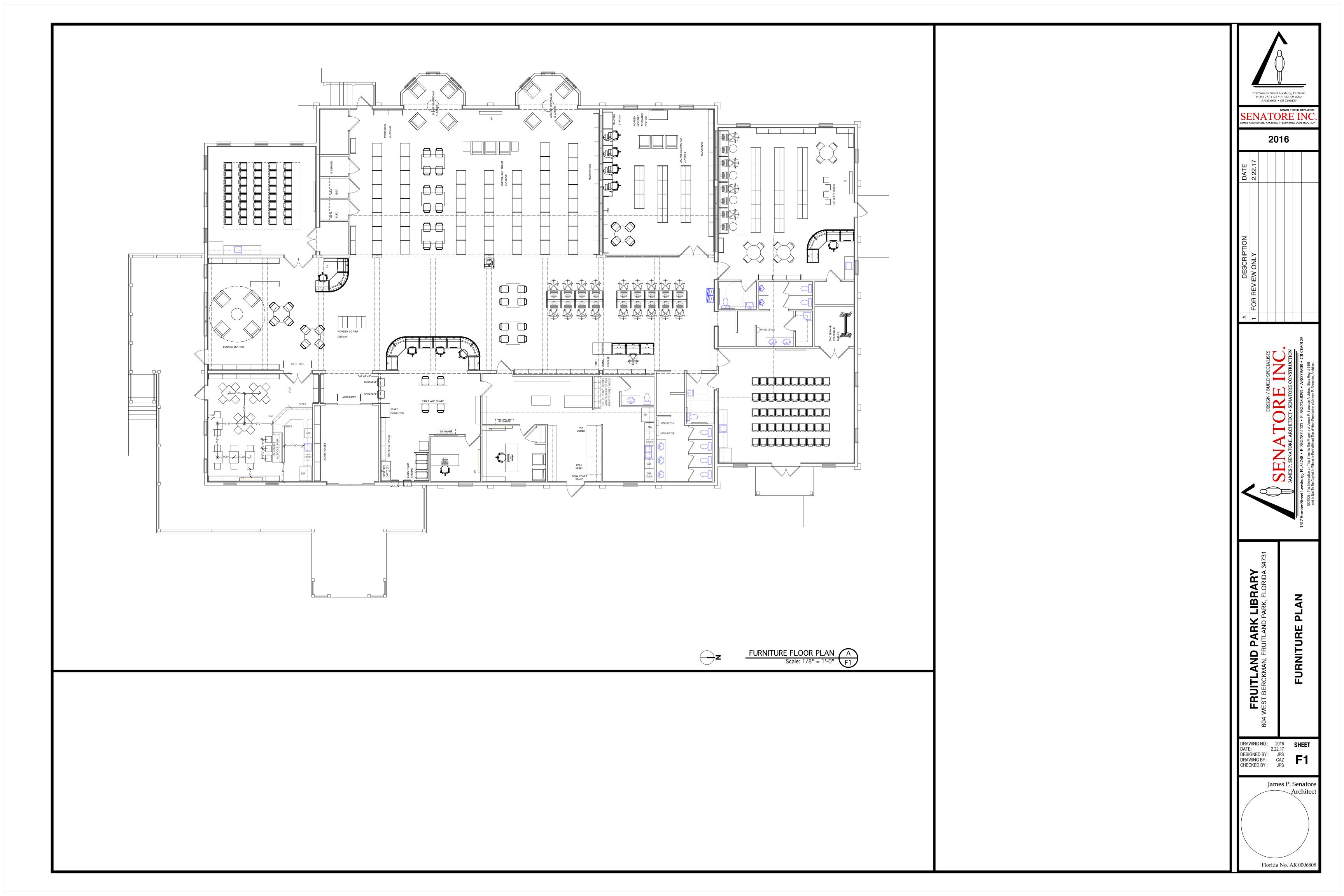


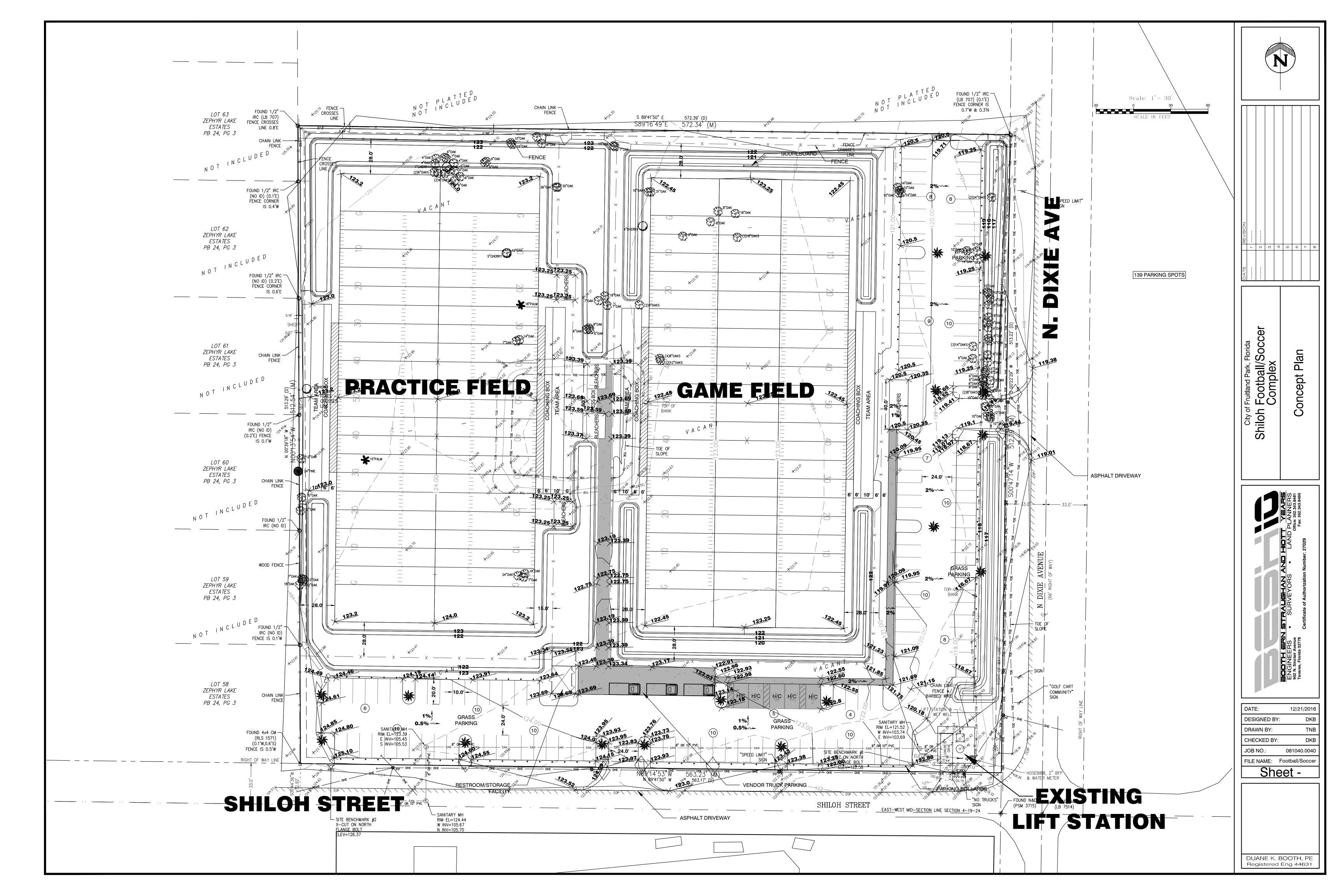














February 9, 2017

CITY OF FRUITLAND PARK DALE BOGLE

DESCRIPTION	
U0G 2016 Ford Escape 4x2	
99D 1.5L Eco Boost Engine	
446 6 Speed Automatic Transmission	
200A SE Equipment Package	
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	4
	-
Factory Tayleine	#2F 042 12
Factory Invoice	\$25,043.12
Government Price Concession @ Price Level 725	\$1,721.00
3.05% Contract Discount	\$763.82
	\$0.00
	\$0.00
	\$0.00
EAC	H \$22,558.30

Pricing in accordance with the Charlotte County contract # 2015000418

If you have any questions or need any additional information please feel free contact me anytime.

Sincerely Yours, Richard Weissinger Commercial Fleet Sales Direct Line (813) 477-0052 Fax (863) 533-8485

U0474



Public Works Department 506 W. Berckman St. Fruitland Park FL 34731

Tel. (352) 360-6795 Fax. (352) 360-6793

Email: dboglefruitlandpark@comcast.net

Sidewalk Repairs 2017

- 404 wBerckman St
 308 wBerckman St
- 3. 207 wBerckman St
- 4. 300 Railroad St
- 5. E Mirror Lake At Mirror Lake Manor
- 6. College and Fountain
- 7. On W Fruitland St by Skate Park

- 13 Squares need replacing
- 4 Squares need replacing
- 2 Squares need replacing
- 6 Squares need replacing
- 6 Squares need replacing
- 11 Squares need replacing
- 3 Squares need Replacing



Public Works Department 506 W. Berckman St. Fruitland Park FL 34731

Tel. (352) 360-6795 Fax. (352) 360-6793 Email: dboglefruitlandpark@comcast.net

February 23, 2017

Street Repave List 2017

1.	Century St.	Oakwood Ln. to Miller St.	925 Ft.
2.	Arecia St.	Penn Av. To Pulmosa St.	200 Ft
3.	Penn St.	Palm St. to Beam St.	930 Ft
4.	Foxhill St.	Fruitland St. to Dixie Av.	750 Ft
5.	James St.	MarySue St. to Shiloh St.	460 Ft
6.	MarySue St.	Poinsettia St. to Dennis	550 Ft
7.	Jewell St.	Rose St. To Poinsettia St.	600 Ft
8.	Cul De Sac	At the end of w Hilltop	???

- I get calls on the following streets to be repaved but they are very long if we want to add this street we might have to adjust the other streets.
- Fountain St. College St. to Iona St. 1,450 Ft
- Berryhill Cr. This is a Horseshoe St 2,800 Ft
- Please let me know if the Commission has any concerns on other streets.

Dale Bogle
Public Works Director



Bid Proposal for READING EQUIPMENT

FRUITLAND PARK, CITY OF Bid Date: 01/20/2017 HD Supply Bid #: 234110 HD Supply Waterworks 9577 N US Hwy 301 Wildwood, FL 34785

Phone: 352-748-7473 Fax: 352-748-2843

Seq#	Qty	Description	Units	Price	Ext Price
10		NEW HHD & AUTO GUN			
20	1	FL6501-GB SENSUS HHD DEVICE 539075376501GB	EA	7,460.00	7,460.00
30	1	SENSUS FL6001 SINGLE ETHERNET DOCK (DOCKING STATION)	EA	N/C	N/C
40	1	AR4090 AUTOGUN ASSEMBLY GRAY 5390753749001	EA	1,250.00	1,250.00
50	1	AUTOGUN EXT W/SWIVEL AR4090EXT SENSUS # 5390733749001	EA	255.00	255.00
70 80 90 100		PRICE INCLUDES LUMP SUM DISCOUNT \$1500.00 TRADE IN OLD AR5001 HD TRADE IN OLD AR4090 & EXT			

 Sub Total
 8,965.00

 Tax
 0.00

 Total
 8,965.00

Branch Terms:

PIPE MUST BE ORDERED AND RELEASED FOR DELIVERY BY XX.XX.XX AND SHIPPED COMPLETE BY XX.XX.XX

SPECIAL ORDER ITEMS MAY BE NON-RETURNABLE OR SUBJECT TO RESTOCKING CHARGES. ITEMS RETURNED MUST BE IN RESALEABLE CONDITION IN ORDER TO RECEIVE CREDIT.

THIS TAKE-OFF REPRESENTS OUR INTERPRETATION OF THE PLANS AND SPECIFICATIONS AND IS OFFERED AS AN AID TO BIDDING ONLY.

VENDOR:	Sumter Air & Heat, INC.		DATE: 2/8/	/17 DATE	REQUIRED:	A	SAP
ADDRESS #1:	430S. Minstrel Av.		REQUISITIONING D	EPARTMENT:	Public Works	3	
ADDRESS #2:			METHOD OF SHIPM	MENT:			
CITY, ST & ZIP:	Inverness. Fi 34450		EXPLANATION:	New Complete A	/C for Server F	Room	
PHONE:	352-568-7400				with the second		
VENDOR TERMS	S:		REQUISITION TOTA		,300.00	s.	
ORG#& OBJECT#	ITEM	QTY ORD	UNIT PRICE	EXTENDED PRICE	VENI #1	DORS #2	FUNDS
01519-30464	New Complete A/C for Server Room						5,300.00
and the second s							
						10000	
				0.00	0.00	0.00	5,300.00
	PROVIDE QUOTES FROM	M TWO	OTHER VENDOR				0,000.00
VENDOR #1:	,	_	VENDO				
(Le							

5381

HVAC

3-6-17

SERVICE ORDER INVOICE

Sumter Air & Heat Inc. 11977 C. R. 201 Oxford, FL 34484 Tel: (352) 568-7400 Lic. # CAC1815262

Comfort You Can Count On.

INSTULL

NE-W

COVERS

RECOMMENDATIONS

communication

ZNAIT.OS

Eccel.c

ちこだいといし

INSTALLER

PROPERLY

FRO. FIEDRICE

PARK.

Berckman

CUSTOMER SIGNATURE

NAME

CITY

PHONE (HOME)

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Thank You



FRUITLAND PARK 5K LOVE RUN 2017

Gold Sponsors (\$1,000)

Silver Sponsors (\$500)

(2) Furniture Barn, The Father's House Church Bronze Sponsors (\$250)

(12) Total Nutrition and Therapeutics, After School Adventures, Kling,

PDQ, Rivers Family Medicine, Chris Semans State Farm, Disability Consultants, Egner's Exteriors, Renew Day Spa, 7 Stars, Mia Bella Salon and Spa, Legends Café.

Total Volunteers: 35

Total Sponsorships \$4,005.

Runner fees plus donations \$2330.

Expenses \$3467.90

TOTAL DONATION TO:

BEYOND THE WALLS FOOD PANTRY: 1433.55

FRUITLAND PARK RECREATION: 1433.55



AGENDA ITEM NUMBER 8b

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	City Attorney Report						
For the Meeting of:	February 2	23,	, 2017				
Submitted by:	City Attor	ne	У				
Date Submitted:	February :	16,	, 2017				
Are Funds Required:			Yes		Χ	No	
Account Number:							
Amount Required:							
Balance Remaining:							
Attachments:							

Description of Item: Please find below items to report to the City Commission.

Angelica Dobruck vs. City of Fruitland Park, et. al: The case has been dismissed.

<u>George Fernandez v. City of Fruitland Park</u>: Mediation has been scheduled for March 6, 2017 with Mediator, Renee Thompson in Ocala. Discovery is ongoing and depositions are being scheduled.

<u>James and Rita Homonai v. Foster, Crenshaw and City of Fruitland Park</u>. – This case involves alleges of violations of civil rights, false arrest and false imprisonment and battery. The case originates from a traffic stop. Stephanie McCullough is preparing a response to the Complaint. The response is due 2/22/17.

<u>Notice of Claim – James Hartson</u>: This case involves an allegation of personal injuries sustained from a fall after being tazed. The City's police officers did not utilize their tasers in this case. Litigation has been assigned by the City's insurance company. Stephanie McCullough is representing the City and the named officers. A case has not been filed.

<u>Green v. City of Fruitland Park, Hunnewell, Isom & Isaacs</u>. – This case involves allegations of personal injuries sustained during an alleged false arrest by the City of Fruitland Police Department. Stephanie McCullough has been assigned to represent City, former Chief Isom and former Chief Isaacs. Mike Roper has been assigned to represent Mr. Hunnewell. Ms. McCullough is in the process of scheduling telephone calls with the gentlemen and preparing a response to the Complaint which is due 04/07/2017. Mr. Roper's office is in the process of obtaining and reviewing relevant files, and will likewise prepare a response on behalf of Mr. Hunnewell.

Notice of Claim - Anthony Mancino: This case involves allegations of false arrest for criminal charges which were dismissed by the State, an illegal search and seizure, and the dismissal of a civil forfeiture action filed by the City. Mr. Mancino initially requested \$50,000. His request is now \$100,000 and he has given the City a deadline to accept. The case is assigned to Stephanie McCullough. Ms. McCullough has conferenced with the officers involved with the arrest and is gathering information in the event action is commenced. Commission direction is needed as to whether or not to meet Mr. Mancino's monetary demand. A closed session cannot be held because litigation is not pending.

<u>IMPACT FEES</u>: The Commission asked if impact fees can be utilized to purchase police vehicles. The answer is yes. Impact fees can be used to <u>purchase</u> equipment, which is required to accommodate new users of the police department (i.e. new residents/new businesses). An impact fee study must be undertaken which includes reviewing the City's capital improvement plan for the police department. Generally equipment, such as police vehicle and equipping it, which can be capitalized over 5 years or more is a proper impact fee expenditure.

In *City of Dunedin*, the Court delineated the test to be applied in determining the validity of a locally imposed "impact fee." Such an impact fee must satisfy the following test: (1) new development must require that the present system of public facilities be expanded; (2) the fees imposed on users must be no more than what the local governmental unit would incur in accommodating the new users of the system; and (3) the fees must be expressly earmarked and spent for the purposes for which they were charged. Thus, a viable impact fee, levied and collected for an express purpose, must be spent for that purpose.

	Action to be Taken: Action required re: Notice of Claim and Demand from Anthony Mancino
	Staff's Recommendation: N/A
	Additional Comments:
Rev	riewed by:
Aut	thorized to be placed on the Regular Consent agenda: