

FRUITLAND PARK CITY COMMISSION REGULAR MEETING MINUTES

April 14, 2016

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, April 14, 2016 at 7:00 p.m.

Members Present: Mayor Christopher Bell, Vice Mayor John L. Gunter Jr., Commissioners Chris Cheshire, Ray Lewis, and Rick Ranize.

Also Present: City Manager Gary La Venia, City Attorney Anita Geraci-Carver, City Treasurer Jeannine Racine Michaud, Police Chief Mike Fewless, Deputy Chief Dennis Cutter, Assistant Fire Chief Don Gilpin, Deputy Chief Tim Yoder, and Firefighter Christopher Lewis, Fire Department; Community Development Director Charlie Rector, Parks, Public Works Director Dale Bogle, and Recreation Director Michelle Yoder, and City Clerk Esther B. Coulson.

1. **CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

After the Reverend Dennis R Langford, Senior Pastor, Covenant Life Church of God, gave the invocation by reciting the Lord's Prayer, Police Chief Michael A. Fewless led in the Pledge of Allegiance to the flag and Mayor Bell called the meeting to order.

2. **ROLL CALL**

At Mayor Bell's request; Ms. Coulson called the roll and a quorum was declared present.

3. **PROCLAMATION - VOLUNTEER APPRECIATION WEEK APRIL 10-16, 2016**

Mayor Bell read into the record a proclamation *recognizing* April 10 to 16, 2016 as *NATIONAL VOLUNTEER WEEK*. He urged all citizens to be inspired to join the city in recognizing and seeking imaginative ways to be engaged in the community by recognizing the valuable contributions made by the volunteers and thanking them at forthcoming events.

After Mr. Eddie Sencer, Experience Works, representing Lake, Sumter and Munroe Counties, accepted the proclamation with appreciation. He explained that they administer grants for the Senior Community Service Employment Program (SCSEP) funded under the Federal IV of the Older Americans Act administered by the United States Department of Labor and indicated that SCSEP has a two-fold purpose to help train seniors to become more self-sufficient and assist host agencies such as government offices and not-for-profits who form community service centers which is a win-win for everyone concerned. Mr. Sencer stated that he looks forward to working with the city.

Mayor reminded the commission that on April 15, 2016, a breakfast will be held in honor of the volunteers at 9:00 a.m.

4. **PUBLIC COMMENTS**

Mr. Peter J. Hurtt, City of Fruitland Park resident, explained that he belongs to The Rotary Club of the Villages and referred to its recent guest speaker regarding the City of Wildwood Police Department Citizen's Police Academy course.

In response to several questions posed, Chief Fewless indicated that he has been working on instituting a similar program in the city and that he will be meeting with City of Wildwood Captain "Gino" Paul Valentino in that regard.

Reverend Langford referred to the roadway from Palm Avenue to Dixie Avenue at the stop sign and described the motorists' problems experienced when the beauty shop site recently reopened.

After Mayor Bell indicated staff's examination of the location in question as a result of complaints received in that regard, Chief Fewless indicated that the matter was referred to Deputy Chief Cutter and stated that they will re-examine the area in question and make a determination.

5. CONSENT AGENDA

Approval of Minutes

The March 24, 2016 regular meeting minutes were not available at this time.

6. REGULAR AGENDA

(a) 2016 Meeting Schedule

The city commission considered the city commission workshops.

After discussion and by **unanimous consent, the city commission agreed to hold its workshop meeting on May 5, 2016 to address the five-year capital budget.**

On motion of Commissioner Cheshire, seconded by Commissioner Ranize and unanimously carried, the city commission approved the 2016 meeting schedule as submitted.

(b) Security System Cameras

The city commission considered the request to approve the security system cameras.

After Mr. Bogle reviewed the additional quotes as directed at the January 28, 2016 regular meeting; copies of which are filed with the supplemental papers to the minutes of this meeting.

Following further discussion, and **on motion of Commissioner Cheshire, seconded by Commissioner Ranize and unanimously carried, the city commission approved the city manager's recommendation to approve the quote, the low bid, amount of \$3,350 from Perotek Corporation.**

(c) **Resolution 2016-007 - FY 2015-16 - Budget Amendment 2016-011 - Bathroom Renovation**

Ms. Geraci-Carver read into the record the title of proposed Resolution 2016-007, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2015/2016 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.05 AND SEC. 6.07 OF THE CITY CHARTER TO TRANSFER FUNDS FROM THE FIRE FEE REFUND FUND TO THE GENERAL FUND FOR VARIOUS EXPENDITURES IN THE FIRE DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

In response to a question posed, Ms. Anita-Geraci-Carver explained that she will be working with staff regarding the contract documents and proposal from Hammer and Nails Full Scope Carpentry LLC.

On motion of Commissioner Lewis, seconded by Commissioner Cheshire and unanimously carried the city commission adopted Resolution 2016-007 as previously cited.

(d) **Resolution 2016-013 - FY 2015-16 - Budget Amendment 2016-013 - February 2016 5k Love Run**

Ms. Geraci-Carver read into the record the title of proposed Resolution 2016-013, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2015/2016 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER ACCOUNT FOR REVENUES RECEIVED IN THE RECREATION FUND FROM THE 5K EVENT AND DONATED TO A FOOD PANTRY; AND PROVIDING FOR AN EFFECTIVE DATE.

After discussion and **on motion of Commissioner Cheshire, seconded by Commissioner Lewis and unanimously carried, the city commission adopted Resolution 2016-013 as previously cited.**

(e) **Resolution 2016-012 - FY 2015-16 Budget Amendment 2016-012 - OGS Facilities Police Department**

Ms. Geraci-Carver read into the record the title of proposed Resolution 2016-012, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE

2015/2016 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO TRANSFER FUNDS FROM GENERAL FUND CONTINGENCY TO THE GENERAL FUND POLICE DEPARTMENT EQUIPMENT BUDGET AND THE GENERAL FUND OGS FACILITIES, REPAIRS/ MAINTENANCE BUDGET FOR EXPENDITURES IN THE POLICE DEPARTMENT AND AT CITY HALL; AND PROVIDING FOR AN EFFECTIVE DATE.

After Mr. Rector voiced concerns on The Villages of Lake-Sumter Inc's. contract relating to the Moyer Village Recreation Center , Vice Mayor Gunter referred to the March 23, 2016 email from Mr. Gary Moyer, The Villages of Lake-Sumter Inc., questioning the increase in price on the furniture for said center.

After discussion and **on motion made by Commissioner Ranize, seconded by Commissioner Cheshire and unanimously carried, the city commission postponed its action on previously cited proposed Resolution 2016-012 for more information.**

(f) February 2016 Financial Report

Ms. Michaud-Racine reviewed the Final February 2016 Year to Date Budget Report reflecting revenues and expenses through February 29, 2016.

By unanimous consent, Mayor Bell opened the public hearings at this evening's meeting.

PUBLIC HEARING

(g) Second Reading and Public Hearing - Ordinance 2016-010 - Water Rates Adjustment

After Ms. Geraci-Carver read into the record the title of proposed Ordinance 2016-010, the substance of which is as follows, Mayor Bell called for the public to be heard:

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA ADJUSTING THE WATER UTILITY RATES BASED ON THE CPI IN ACCORDANCE WITH SECTION 50.30(N) IN CHAPTER 50 OF THE CODE OF ORDINANCES; TO BE EFFECTIVE OCTOBER 1, 2016; CODIFYING THE BULK POTABLE WATER RATE FOR SALE TO CENTRAL SUMTER UTILITY COMPANY, LLC AND PROVIDING FOR ADJUSTMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on March 24, 2016.)

There being no one from the public and by unanimous consent, Mayor Bell closed the public hearing.

A motion was made by Commissioner Ranize and seconded by Commissioner Lewis that the city commission enact Ordinance 2016-010 as previously cited to become effective immediately as provided by law; however, the water rate adjustments shall be implemented on October 1, 2016.

Mayor Bell called for a roll call vote on the motion and declared it carried unanimously.

(h) Second Reading and Public Hearing - Water Capital Charges Ordinance 2016-009

After Ms. Geraci-Carver read into the record the title of proposed Ordinance 2016-009, the substance of which is as follows, Mayor Bell called for the public to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING SECTION 37.17 AND SECTION 37.18 RELATING TO WATER CAPITAL CHARGES TO CLARIFY USE OF SAID FUNDS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on March 24, 2016.)

After discussion and there being no one from the public, by **unanimous consent, Mayor Bell closed the public hearing.**

Following further discussion, **a motion was made by Commissioner Lewis and seconded by Commissioner Ranize that the city commission enact Ordinance 2016-009 as previously cited to become effective immediately as provided by law.**

Mayor Bell called for a roll call vote on the motion and declared it carried unanimously.

(i) Second Reading and Public Hearing - Cemetery Niche Purchase Ordinance 2016-011

After Ms. Geraci-Carver read into the record the title of proposed Ordinance 2016-011, the substance of which is as follows, Mayor Bell called for the public to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING SECTION 99.50 TO INCLUDE FEES FOR THE PURCHASE OF A NICHE

AND DELETING FEES FOR CERTAIN OTHER TYPES OF SERVICES; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on March 24, 2016.)

After extensive discussions Mr. La Venia proposed that staff would determine how the facility would be expanded to allow for more interns and that existing sites, not yet purchased, ought to be utilized for the niche for human cremations.

There being no one from the public and **by unanimous consent, Mayor Bell closed the public hearing.**

A motion was made by Commissioner Ranize and seconded by Vice Mayor Gunter that the city commission enact Ordinance 2016-011 as previously cited to become effective immediately as provided by law; however, the water rate adjustments shall be implemented on October 1, 2016.

Mayor Bell called for a roll call vote on the motion and declared it carried unanimously.

END OF PUBLIC HEARING

7. NEW BUSINESS

There was no new business to come before the city commission at this time.

8. OFFICERS' REPORTS

(a) City Manager

For informational purposes, Mr. La Venia referred to his letter sent this day to the Lake County Board of County Commissioners regarding the city not choosing to act on the proposed Interlocal Service Boundary Agreement (ISBA) in its current form.

Mr. La Venia also pointed out a letter dated April 8, 2016 from Mr. Jim Stivender, Lake County Public Works Director, responding to his regarding the Realignment of Funding for the CR 466A Project. He encouraged the city commission to contact him if they have any questions. (Copies of the respective correspondence are filed with the supplemental papers to the minutes of this meeting.)

(b) Parks and Recreation

- Fruitland Park Day

Ms. Yoder gave a status update on the plans for the April 16, 2016 Annual Fruitland Park Day. She later described the program of events for the day and the process for the judging and awards ceremony and barbeque contest. (Copies of the Annual BBQ Cookoff Signs and Fruitland Park

Day fliers are filed with the supplemental papers to the minutes of this meeting.)

Commissioner Lewis referred to the "Knockerball" Bubble Soccer game event and questioned whether Kick It LLC's., the vendor, would be naming the city as additional insured on its Certificate of Liability Insurance.

In response, Ms. Yoder explained that Kick It LLC has been retained by the city for its youth soccer league program managed by The Villages Soccer Club; indicated that the vendor has the Kick It business, and stated that they currently work with The Villages Soccer Club in this regard to which Commissioner Lewis stated that he would meet with Ms. Yoder to review the liability insurance.

- **Tree Planting**

Earlier in the meeting, Ms. Yoder addressed the plans for the Boy Scouts to plant magnolia palm trees near the east side of the city's parking lot during the evening of April 15, 2016.

(b) **City Attorney**

(a) **ISBA**

Ms. Geraci-Carver referred to the city commission's direction at its April 7, 2016 workshop to meet with Mr. Greg Beliveau, LPG Urban and Regional Planners, regarding the ISBA and joint participating agreement. She relayed her communications with Mr. Beliveau earlier this day who has revised the ISBA and addressed her plan to review same.

(b) **Casino - Lawsuit**

Ms. Geraci-Carver explained that at the next commission meeting, she will provide a report to Mr. La Venia as the hearing on the Casino Community Center case will be on April 26, 2016.

(c) **Fruitland Park Clean up Day - Records Disposal**

Ms. Coulson reported that despite the rain, the city held its annual Cleanup Day held on April 2, 2016 with its shredding program to which Mr. La Venia identified 96 totes (the equivalent to approximately 3.5 tons) of paper records that were disposed.

Ms. Coulson explained that the staff will be getting ready to similarly dispose its electronic records in order to create space on the city's server.

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(d) **Committee/Boards**

Ms. Coulson announced that she is still working on promoting appointments to the city's boards and committees; strongly encouraged the

public who wish to learn more about the city to apply, and identified the existing vacancies which are posted on the notice board outside city hall.

(e) Invocation Ordinance 2015-023

In response to an inquiry posed by Commissioner Lewis, Ms. Coulson confirmed that out of the previous letters compiled from a congregations list to heads of religious organizations in the city, only one responded in the affirmative to participate in the selection process by offering invocations at city commission meetings.

Commissioner Lewis described the invocation process enacted by Ordinance 2015-023 to Reverend Langford; the lack of response received despite previous efforts made by the city to encourage participation, and thanked him for being present at this evening's meeting.

The city commission suggested that the pastors invite Ms. Coulson to their next meeting to explain the invocation procedures.

(f) Records Management Training Program - MCCi

For informational purposes, Ms. Coulson announced the second phase of Municipal Code Corporation's Records Management Training Program for staff will be underway. After that time, the records would be easily searchable for staff and transparent to the citizens.

9. COMMISSIONERS' COMMENTS

(a) Commissioner Ranize

After Commissioner Ranize raised a question about two city commissioners' attendance at Lake~Sumter Metropolitan Planning Organization (LSMPO) meetings, Ms. Geraci-Carver recognized Commissioner Lewis as the member and Vice Mayor Gunter as the alternate and indicated that the city commission members cannot share discussions on any MPO related matters outside its meeting which may come before them.

Following some discussion, and after Commissioner Lewis addressed the likelihood of discussing the recent audit, internal functions and lack of control, and possible steps to correct the deficiencies; Ms. Geraci-Carver, in response, noted the potential for the commission to terminate his relationship with the MPO and that she would advise against such communication.

(b) Commissioner Lewis

Commissioner Lewis addressed his attendance at this day's LSMPO Executive Committee Special Meeting. He noted the discussions relating to its review and recommendation on management's response to the operational audit financial

audit; referred to the Status of Implementation of MPO Operational Audit Recommendations, and concluded that the method of audit conducted by Lake County Clerk is not matching up with the State of Florida Department of Transportation District Five's audit.

(c) Commissioner Cheshire

i. Police Department

As a participant of the 2016 Leadership Lake, Commissioner Cheshire thanked Chief Fewless and expressed appreciation on the job carried out by the police department's law enforcement staff; their professionalism and how they interact with the public.

ii. Public Works Department

Commissioner Cheshire recognized the public works department on its method of conduct on behalf of the city.

iii. Workshop

Commissioner Cheshire expressed preference on improved planning for the city's future projects and that he is looking forward to the annual Fruitland Park Days event.

(d) Vice Mayor Gunter, Jr.

i. WWTP Connection Lines

Vice Mayor Gunter anticipated that construction on the water wastewater treatment plant connection lines will commence in about 60 days

ii. Fruitland Park Cleanup Day

Vice Mayor Gunter expressed appreciation to staff for observing the process in the shredding of city paper records during Fruitland Park Cleanup Day.

10. MAYOR'S COMMENTS

(a) Fruitland Park Cleanup Day

In response to Mayor Bell's comments regarding the annual April 2, 2016 Fruitland Park Day event, Mr. La Venia acknowledged and commended the public works department staff for their performance in keeping the city clean on a regular basis.

(b) Dates to Remember


Mayor Bell noted the following dates:

- April 16, 2016, Fruitland Park Day;
- April 28, 2016 Regular City Commission Meeting at 7:00 p.m. ;
- May 5, 2016 Workshop at 6:00 p.m. , and
- May 12, 2016, Regular City Commission Meeting at 7:00 p.m.

11. ADJOURNMENT

There being no further business to come before the city commission at this time, on motion made, second and unanimously carried, the meeting adjourned at 8:52 p.m.

The minutes were approved at the April 28, 2016 regular meeting.

Signed 
Esther B. Coulson, City Clerk

Signed 
Christopher Bell, Mayor