

FRUITLAND PARK CITY COMMISSION REGULAR MEETING MINUTES

May 26, 2016

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, May 26, 2016 at 7:00 p.m.

Members Present: Mayor Christopher Bell, Vice Mayor John L. Gunter Jr., Commissioners Chris Cheshire, Ray Lewis, and Rick Ranize.

Also Present: City Manager Gary La Venia, City Attorney Anita Geraci-Carver, City Treasurer Jeannine Racine Michaud, Police Chief Mike Fewless, Deputy Police Chief Dennis Cutter, Assistant Fire Chief Don Gilpin, Lieutenant Madison Larry, Fire Department; Community Development Director Charlie Rector, and City Clerk Esther B. Coulson

1. **CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

After Mayor Bell called the meeting to order at 7:00 p.m., Pastor Bob Padgett, Heritage Community Church, gave the invocation and Chief Fewless led in the Pledge of Allegiance to the Flag.

2. **ROLL CALL**

At Mayor Bell's request, Ms. Coulson called the roll and a quorum was declared present.

3. **PROCLAMATION - May 2016 *Motorcycle Month***

On behalf of the city commission, Mayor Bell proclaimed May 2016 as "MOTORCYCLE SAFETY AWARENESS MONTH" and reminded motorists and motorcyclists alike during Motorcycle Safety Awareness Month to "share the road" in order to help prevent motorcycle crashes, deaths and injuries on Lake County roads.

4. **PUBLIC COMMENTS**

No one from the public appeared before the city commission at this time.

5. **CONSENT AGENDA**

On motion of Commissioner Cheshire, seconded by Commissioner Ranize and unanimously carried the city commission approval the April 28, regular and May 5, 2016 workshop minutes as previously submitted.

6. **REGULAR AGENDA**

(a) **Municipal Firefighters Pension Trust Fund Board Appointment**

Ms. Geraci-Carver read into the record Resolution 2016-018, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPOINTING A MEMBER TO THE BOARD OF TRUSTEES OF THE MUNICIPAL FIRE FIGHTERS PENSION TRUST FUND OF

THE CITY OF FRUITLAND PARK; AND PROVIDING FOR AN EFFECTIVE DATE.

On motion of Commissioner Ranize, seconded by Commissioner Gunter and unanimously carried, the city commission adopted previously cited Resolution 2016-018 approving the appointment of Mr. Steve Brooker, a resident: commission, to serve on the Fruitland Park Municipal Firefighter Pension Trust Fund Board to complete the two-year term which will expire on December 31, 2016. Said appointment will replace Mr. Edgar J. "Jerry" Elton, Secretary, who has missed more than three consecutive meetings.

(b) Resolution 2016-016 - Budget Amendment BT 2016-020 - Police Department - Furniture

Ms. Geraci-Carver read into the record Resolution 2016-020, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2015/2016 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO TRANSFER FUNDS FROM GENERAL FUND CONTINGENCY TO THE GENERAL FUND POLICE DEPARTMENT EQUIPMENT BUDGET FOR EXPENDITURES IN THE POLICE DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

On motion of Vice Mayor Gunter, seconded by Commissioner Cheshire and unanimously carried, the city commission adopted previously cited Resolution 2016-016.

(c) Resolution 2016-017 - Budget Amendment BT 2016-019 - Cemetery Niche

Ms. Geraci-Carver read into the record Resolution 2016-017, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2015/2016 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO TRANSFER FUNDS FROM THE CEMETERY FUND TO THE CEMETERY COSTS BUDGET FOR EXPENDITURES RELATING TO THE CEMETERY; AND PROVIDING FOR AN EFFECTIVE DATE.

On motion of Commissioner Lewis, seconded by Commissioner Cheshire and unanimously carried, the city commission adopted previously cited Resolution 2016-017.

(d) Resolution 2016-008 - Budget Amendment BT 2016-018 - City Clerk Back Pay

Ms. Geraci-Carver read into the record Resolution 2016-018, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2015/2016 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE EXECUTIVE WAGES IN THE GENERAL FUND BUDGET UTILIZING FUNDS FROM THE GENERAL FUND - REIMBURSEMENT MISCELLANEOUS B&Z FOR EXPENDITURES TO THE CITY CLERK; AND PROVIDING FOR AN EFFECTIVE DATE.

On motion of Commissioner Cheshire, seconded by Vice Mayor Gunter and unanimously carried, the city commission adopted previously cited Resolution 2016-008.

(e) Website Development and Approval of a Contract - CivicPlus

The city commission considered its action to accept staff's recommendation to approve a proposal with CivicPlus for \$34,737 for the development redesign of the city's website and approve a contract between the City of Fruitland Park and CivicPlus utilizing the three-year payment option. (Said contract is a piggyback of municipalities in Lake County.)

After discussion and **on motion of Commissioner Ranize, seconded by Vice Mayor Gunter and unanimously carried, the city commission postponed its action on the previously cited proposal for further information.**

SUPPLEMENTAL AGENDA

(f) Police Vehicles

The city commission considered the request to approve the purchase or lease of a 2017 Ford Police Interceptor Utility vehicle from Ford Credit ranging approximately \$31,000 to \$38,000 for FY 2015-16.

Chief Fewless described the number of unsafe vehicles -- currently in dire need of major repairs used by law enforcement officers -- as cost prohibitive to maintain.

Chief Fewless reviewed the Ford Credit quote dated May 12, 2016 outlining financing options; expressed preference for Option B and the Ford Credit Municipal Finance Program.

Following extensive deliberations, Commissioner Ranize suggested that Chief Fewless provide a information identifying the vehicles and a yearly budgetary

forecast for planned maintenance and purchases for consideration during the FY 2016-17 budget session.

After further discussion, and **on motion of Commissioner Ranize, seconded by Vice Mayor Cheshire and unanimously carried, the city commission approved staff's request to purchase three fully equipped 2017 Ford Police Interceptor Utility vehicles from Ford Credit under its four-year lease program totalling \$33,600 annually and directed staff to draft a resolution for consideration at the next meeting.**

7. **NEW BUSINESS**

There was no new business to come before the city commission at this time.

8. **OFFICERS' REPORTS**

(a) **City Manager**

i. **Storage - Public Works Department**

Mr. La Venia reported on staff's solution for the temporary storage of the public works department's vehicles and equipment and described the vacant air-conditioned trailers previously used as Fruitland Park Elementary school's portable classrooms located on the Presbyterian Church's property. He addressed the plan to acquire and relocate the trailers to the public works department site until a new building is constructed; indicated that staff is seeking a vendor for prices; thus, noting the estimated cost to not exceed \$5,000; and addressed the option of having electrical service.

After discussion and **by unanimous consent, the city commission accepted the city manager's recommendation, as previously cited, directed staff to notify the affected area residents and report back to the city commission with more information for inclusion in the FY 2016-17 budget.**

ii. **Windmill - Proposed Fruitland Park Library Site**

Mr. La Venia gave an historical overview of the original steel metal windmill formerly owned by the city where it was situated at Gardenia Hotel in front of the Casino community building; and sold in 1958 due to water system installations. He credited Mr. Steve Fussell, Fruitland Park News, for the discovery.

Mr. La Venia described the windmill's current working condition and use by collector, Mr. Gerald W. Mills Sr., Oxford, Florida. He relayed his communication with the Department of State Division of Library and Information Services, Division of Historical Resources -- who liked the concept -- that if Mr. Mills is agreeable, the city would repurchase the 48 feet windmill and relocate it on the original site, the proposed new Fruitland Park Library's location, southwest corner of the Casino building.

Mr. Rector conveyed that Mr. Mills will consider the city's request to purchase and relocate the windmill and that staff would negotiate the performance of any necessary work for up to \$15,000.

Mr. Rector addressed the plan for Senatore, Inc., architectural design consultant retained by the city, to work with him on the relocation of the windmill and agreed with Mayor Bell's suggestion on the ability to re-circulate water with the incorporation of the existing water wells.

On motion of Commissioner Cheshire, seconded by Commissioner Ranize and unanimously carried, the city commission accepted staff's recommendation to negotiate up to \$15,000 to repurchase and relocate the mill as previously outlined by staff.

iii. Duck Signs

Mr. La Venia conveyed the plan to install duck signs at the vicinity of Berckman Street and Miller Street as a result of sightings of wood ducks over the past three years.

iv. Recycling Containers Brochure - Waste Management

Mr. La Venia announced that brochures from Waste Management will be distributed to residents by mail regarding a new cart program for recycling, a copy of which is filed with the supplemental papers to the minutes of this meeting.

v. DUI - Police Department

At Mr. La Venia's request, Chief Fewless described the Fruitland Park Police Department's plan to conduct a Driving Under the Influence Checkpoint on May 27, 2016 from 8:00 p.m. to -2:00 a.m. at the Fruitland Plaza on US-441. He described other law enforcement agencies' involvement and similar future events planned in Lake County jurisdictions.

(b) City Attorney

Ms. Geraci-Carver referred to the May 25, 2016 email received from Ms. Coulson regarding an incumbent's request to meet with the city officials and suggested that the respective individual contact the city commission members through the city to avoid the appearance of a city-sponsored meeting. (A copy of this document is filed with the supplemental papers to the minutes of this meeting.)

9. **COMMISSIONERS' COMMENTS**

(a) **Commissioner Ranize**

Commissioner Ranize stated that he had nothing to report at this time.

(b) **Commissioner Lewis**

Commissioner Lewis stated that he had nothing to report at this time.

(c) **Commissioner Cheshire**

Commissioner Cheshire stated that he had nothing to report at this time.

(d) **Vice Mayor Gunter, Jr.**

Vice Mayor Gunter stated that he had nothing to report at this time.

10. **MAYOR'S COMMENTS**

(a) **Shiloh Cemetery**

Mayor Bell referred to a recent complimentary letter from Ms. Brenda Lucas, City of Wildwood resident, expressing her appreciation on the improvements made at Shiloh Cemetery; a copy of which is filed with the supplemental papers to the minutes of this meeting.

(b) **Dates to Remember**

Mayor Bell noted that the city offices will be closed on May 30, 2016 in commemoration of Memorial Day and indicated that the next regular meeting will be held on June 9, 2016.

11. **ADJOURNMENT**

There being no further business to come before the city commission at this time, on motion made, second and unanimously carried, the meeting adjourned at 7:55 p.m.

The minutes were approved at the June 9, 2016 regular meeting.

Signed 

Esther B. Coulson, City Clerk

Signed 

Christopher Bell, Mayor