FRUITLAND PARK CITY COMMISSION
REGULAR MEETING AGENDA
June 8, 2023

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, Florida 34731
6:00 p.m.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation – Reverend Dr. Pastor George A Mulford III, Grace Bible Baptist Church

Pledge of Allegiance – Boys Scout Troop 143, Fruitland Park

2. ROLL CALL

3. SPECIAL PRESENTATIONS (city clerk)

(a) FLC's 2023 Mayor John Land Years of Service Awards – Years of Elected Service – J Gunter Jr.

Florida League of Cities' 2023 Mayor John Land Years of Service Awards honoring Commissioner John Gunter's 30 years of dedicated municipal service.

(b) FLC's 2023 Mayor John Land Years of Service Awards – Years of Elected Service - C Bell

Florida League of Cities' Mayor John Land Years of Service Awards honoring Commissioner Chris Bell's 29 years of dedicated municipal service.

(c) City Treasurer Appreciation Plaque and *Jeannine Racine Day* Proclamation

City Treasurer Jeannine Racine plaque and proclamation.

4. CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote.

Approval of Minutes (city clerk)
May 25, 2023 regular

5. REGULAR AGENDA

(a) RFQ 2023-01 Construction Management Services "At Risk" New Public Safety Complex Presentations (city manager)
Request for Qualifications 2023-01 presentations and evaluate, rank and consider the approval of the following qualified firms:

i. D. E. Scorpio Corporation, and

ii. H J High Construction

(b) Diesel Bypass Pump Quotes - Lift Station Emergencies (city manager/public works director)
Motion to consider the following diesel bypass pump quotes for the lift station emergencies:

i. Hudson Pump and Equipment, Lakeland, Florida - $82,369.00;

ii. Water Pumps Direct, internet sales - $65,579.00, and

iii. Costal Pump and Equipment, Winter Haven, Florida - $51,832.80. (This quote includes two different pumps. The city will be purchasing the diaphragm pump at $50,332.80 plus $1,500.00 freight charge.)

6. (a) City Manager

i. Economic Development Status Update

ii. Commercial Developments Permits Issued Status Update

iii. Law Enforcement Dispatch Services - Lake County Sheriff's Office Status Update

iv. Local Ordinances Senate Bill 170

v. City Treasurer

(b) City Attorney

i. U.S. Bank National Association v. Robert Moore and City of Fruitland Park, Lake County Case No. 2022-CA-00845 (Judge Baxley)

ii. Wayne Goodridge and Tammy Goodridge v. City of Fruitland Park, Lake County Case No. 2022-CA-1628

iii. Kaitlin Delong vs. City of Fruitland Park, Lake County Case No. 2022-CA-00463

iv. Code of Ordinances Codification

v. Land Development Regulations Codification

7. UNFINISHED BUSINESS

8. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

9. COMMISSIONERS' COMMENTS

(a) Commissioner Mobilian

(b) Commissioner Bell

(c) Commissioner Gunter

(d) Vice Mayor DeGrave

10. MAYOR'S COMMENTS

11. ADJOURNMENT

DATES TO REMEMBER

- June 9, 2023, Lake County League of Cities, *Lake County Preliminary Tax Roll*, Mount Dora Golf Course, 1100 South Highland Street, Mount Dora, Florida 32757 at noon;
- June 9, 2023, City Treasurer Jeannine Racine's Retirement Party, Community Center, 205 West Berckman Street, Fruitland Park, Florida 34734 at 4:00 p.m.;
- June 16, 2023, *A Night on the Town* Progressive Dinner Event:

  - Appetizers, Fruitland Park Library, 604 West Berckman Street, Fruitland Park, Florida 34734 at 5:30 p.m.
  - Dinner, Fruitland Park Community Center, 205 West Berckman Street, Fruitland Park, Florida 34734 at 6:00 p.m.;
  - Dessert, City Hall, 506 West Berkman Street, Fruitland Park, Florida 34734 at 7:00 p.m.;
  - Comedy Show, 205 West Berckman Street, Fruitland Park, Florida 34734 at 8:00 p.m.;
- June 21, 2023, Lake-Sumter Metropolitan Planning Organization Governing Board Meeting, 1300 Citizens Boulevard., Suite 175, Leesburg, Florida 34748 at 2:00 p.m., and
- June 24, 2023, Derby Kart Race, Mirror Lake Drive and West Berckman Street, Fruitland Park, Florida 34731 at 10:00 a.m.

(For more information on the city's events, please visit the city's website under: Calendar | City of Fruitland Park Florida.)

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

Any person requiring special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONI C DEVICES OR PLACE IN VIBRATE MOD

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 3a-c

ITEM TITLE: **SPECIAL PRESENTATIONS**

MEETING DATE: Thursday, June 8, 2023

DATE SUBMITTED: Friday, May 26, 2023

SUBMITTED BY: City Clerk

BRIEF NARRATIVE: **Special Presentations:**

(a) FLC's 2023 Mayor John Land Years of Service Awards – Years of Elected Service – J Gunter Jr.
Florida League of Cities' 2023 Mayor John Land Years of Service Awards honoring Commissioner John Gunter's 30 years of dedicated municipal service.

(b) FLC's 2023 Mayor John Land Years of Service Awards – Years of Elected Service - C Bell
Florida League of Cities' Mayor John Land Years of Service Awards honoring Commissioner Chris Bell's 29 years of dedicated municipal service.

(c) City Treasurer Appreciation Plaque and *Jeannine Racine Day* Proclamation
City Treasurer Jeannine Racine plaque and proclamation.

FUNDS BUDGETED: None

ATTACHMENTS: Proclamation

RECOMMENDATION:

ACTION: None

Commissioner John L. Gunter Jr. – Years of Service (1993-Present)

- Former Comprehensive Plan Committee Member (1989)
- Former Planning and Zoning Board Member (1989)
- Former Vice Mayor
- Lake County League of Cities (LCLC) Alternate Member (Present);
    - Former LCLC Local Option Gas Tax Working Group Member
- Former Lake-Sumter Metropolitan Planning Organization Board Member
- Former Lake County Water Alliance Board Member, and
- Lake County School District Educational Concurrency Review Committee (Present)

Commissioner Chris Bell – Years of Service (1994-Present)

- Former Baseball and Softball Youth Leagues Coach (T-Ball different teams)
- Former Fruitland Park Dixie Youth President
- Former Planning and Zoning Board Member
- City Commissioner (1994-2004 and 2016-Present)
- Former Mayor (2004-2015)
- Leadership Lake County (2005)
- Lake County League of Cities (LCLC) Member and President (2006, 2015, 2018 and 2023)
    - Former LCLC Officers Nominating Committee Member, Vice President and President
    - Former LCLC Auditing Committee Member
- Former Recreation Goals Committee Chairperson
- Former Library Advisory Board Member
- Former Lake County Emergency Medical Services (EMS) and Lake Sumter EMS Board Member
- Former Lake-Sumter Metropolitan Planning Organization Board alternate Member;
- Former Lake County Bicycle/Pedestrian Advisory Committee Member;
- Former Lake County Palatlakaha Environmental and Agricultural Reserve (PEAR) Advisory Committee Member
- Former Lake County Parks and Recreation Trails Advisory Committee Member;
- Former Parks and Trails and Bicycle Pedestrian Committee Member;
- Former Lake County Water Advisory Board Member
- Former Lake Griffin Advisory Board Member, and
- Former Florida League of Mayors Member

Proclamation

Whereas, for 20 years, Jeannine Roberta Racine served in the United States Air Force as project manager, evaluation director and business manager; and

Whereas, during that time, she attained her bachelor's degree in math from the University of New Hampshire and master's in business administration from the University of Colorado and embarked on her career in finance in the public and private sectors; and

Whereas, for nearly six years, Ms. Racine worked as a town treasurer and as a volunteer firefighter before relocating to Central Florida; and

Whereas, in April 2011, Jeannine began her employment with the City of Fruitland Park; left after two years to work as the Town of Lady Lake Finance Director, and returned to the city in July 2015 as the city treasurer; and

Whereas, the town acknowledged Ms. Racine's accomplishments where she identified and presented to the commission areas of risk and made suggestions on how to correct them, and

Whereas, in 2012, Jeannine was honored with the Comprehensive Annual Financial Report -- the highest form of recognition for excellence in state and local government in the area of governmental accounting and financial reporting -- and was presented with the Certificate of Achievement for Excellence in Financial Reporting for the City of Fruitland Park; and

Whereas, Ms. Racine has transformed the utilization of electronic payments; implemented water and wastewater online billing and payment system for utility users; and created for the city a comprehensive centralized system for budget processes; and

Whereas, Ms. Racine has been recognized by the city commission members: *. . . lucky to have Jeannine back with the city. . . . My level of confidence in the financial department is high because of her leadership. . . . When she came back to the city, the books were a mess and it took her countless hours in reviewing past records, correcting issues as they were found. . . .* and *. . . doing an outstanding job explaining the budget to someone who had no idea how government accounting works . . .* ;; and

Whereas, Ms. Racine has been described by her peers as extremely efficient and knowledgeable; pays attention to detail and in serving as a fiduciary, she is sincere;

NOW, THEREFORE, be it proclaimed that I "Chris Cheshire, Mayor of the City of Fruitland Park, Florida", on behalf of the city commissioners and the citizens, do hereby proclaim *"June 8, 2023 as Jeannine Racine Day"* in the City of Fruitland Park; extend heartfelt appreciation for her dedication selflessness, and hard work, and extend best wishes on her retirement and future endeavors. Her sense of style and purpose will be missed.

DATED this 8th day of June 2023.

_____
Chris Cheshire, Mayor

Attest:

_____
Esther Coulson, City Clerk

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 3

ITEM TITLE: **Draft Meeting Minutes**

MEETING DATE: Thursday**,** June 8, 2023

DATE SUBMITTED: Friday, June 2, 2023

SUBMITTED BY: City Clerk

BRIEF NARRATIVE: Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s), and (3) Discuss each pulled item separately and vote.

Approval of Minutes
May 25, 2023 regular meeting minutes

FUNDS REQUIRED: None

ATTACHMENTS: Draft minutes

RECOMMENDATION: Approve the minutes, if there are no corrections, as submitted.

ACTION: **Approval**

DRAFT FRUITLAND PARK CITY COMMISSION REGULAR MEETING MINUTES
May 25, 2023

A regular meeting of the Fruitland Park City Commission was held at 506 W. Beckman Street, Fruitland Park, Florida 34731 on Thursday, May 25, 2023, at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor Patrick DeGrave, Commissioners John L. Gunter Jr., and John Mobilian.

Member Absent: Commissioner Chris Bell

Also Present: Gary La Venia City Manager; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Police Chief Erik Luce; Public Works Director Robb Dicus, Human Resources Director Betty McHale; Deputy Finance Director Gary Bauchman; Lake County Fire Rescue Firefighter/Paramedic John Piloncillo and Firefighter Binana Jefferson, and City Clerk Esther B. Coulson.

1. CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

Mayor Cheshire called the meeting to order, Pastor Brian Broome, Heritage Community Church, gave the invocation and Chief Luce led in the pledge of allegiance to the flag.

ACTION: 6:00:00 p.m. No action was taken.

2. ROLL CALL

After Mayor Cheshire requested that Ms. Coulson call the roll, a quorum was declared present.

Mayor Cheshire recognized on this evening's agenda the change to Item 4.(b), Resolution 2023-033, to include the addendum, Chapter 119 Florida Public Records law as recommended by the city attorney.

ACTION: 6:00:40 p.m. Upon Mayor Cheshire's suggestion and **by unanimous consent, the city commission accepted the previously cited change to this evening's agenda.**

3. SPECIAL PRESENTATION - Lake County Public Safety Department, Office of Fire Rescue

Mr. David Kilbury, Lake County Public Safety Department, Office of Fire Rescue, Fire Chief/Director, pointed out his recent conversation in meeting with Mr. La Venia; gave a background of his education and extensive experience, and addressed his desire to make improvements to the office. Mr. Kilbury pledged his commitment and availability together with staff to work with the city and serve the public.

ACTION: 6:00:35: p.m. No action was taken.

4. CONSENT AGENDA

The city commission considered its action to approve the following consent agenda items:

(a) Approval of Minutes

May 11, 2023 regular meeting minutes.

(b) Resolution 2023-033 – ATM Library

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AUTHORIZING THE PLACEMENT OF AN ATM AT THE FRUITLAND PARK LIBRARY BY ANTE UP ENTERTAINMENT INC. AT NO COST TO THE CITY OF FRUITLAND PARK AND AT THE VENDOR'S SOLE RISK AND LIABILITY; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE.

ACTION: 6:04:02 p.m. **On motion of Vice Mayor DeGrave, seconded by Commissioner Mobilian, and unanimously carried, the city commission approved the consent agenda as previously cited.** (The addendum, Chapter 119 Florida Public Records law previously accepted as a change to the agenda was included.)

5. REGULAR AGENDA

(a) December 2022 Financial Report

Mr. Bauchman reviewed the December 2022 financial report.

ACTION: 6:04:26 p.m. No action was taken.

PUBLIC HEARING

By unanimous consent, Mayor Cheshire opened the public hearing.

(b) Public Hearing - Resolution 2023-028 Major Site Plan Approval – Veterinary Emergency Clinic – CR 466A – Petitioner: James Martin, Villages VEC

It now being the time advertised to hold a public hearing to consider the adoption of proposed Resolution 2023-028, Ms. Geraci-Carver read the following title and Mayor Cheshire called for interested parties to be heard:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING MAJOR SITE PLAN APPROVAL WITH CONDITIONS TO ALLOW FOR CONSTRUCTION OF A 9,850 SF VETERINARY EMERGENCY CLINIC TO BE LOCATED ON LOT 4 OF THE VILLAGE PARK COMMERCIAL SUBDIVISION ON CR 466A; PROVIDING FOR CONDITIONS; AUTHORIZING THE CITY MANAGER TO ISSUE A NOTICE OF SITE PLAN APPROVAL UPON

COMPLETION OF ALL CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. La Venia addressed the subject issue that was adopted at the May 11, 2023 regular meeting. He recognized that Lake County was to erect sidewalks as part of the CR 466A roadway improvement project and pointed out Vice Mayor DeGrave's recognition of monument (identification) signs along said roadway which may be an issue with the sidewalk to which Ms. Geraci-Carver interjected that same could be based as a conditional approval that the signs be relocated.

Additionally, Ms. Geraci-Carver concurred in the affirmative to Mr. La Venia's recommendation on the county's installation of the sidewalk (with location determined by the city); that the landscaping plan includes nine 12' live oak; 1.5" caliper, and eight 8' to 10' holly trees with a linear footage along the roadway of 228.97 where the buffer features shrubs, and that the stormwater be specific to the whole parcel.

ACTION: 6:07:28 p.m. After further discussion, **a motion was made by Vice Mayor DeGrave and seconded by Commissioner Gunter that the city commission approve amending the adopted Resolution 2023-028, as previously cited, to include the provisions, accepted by the city attorney, to construct and install sidewalks along the CR 466A no later than the completion of the roadway expansion by Lake County or the petitioner and require the property owner to relocate the monument signs; if it interferes with the CR 466A roadway improvement expansion and the sidewalk.**

After discussion, and **by unanimous consent, the city commission directed staff to work on incorporating the aforementioned landscaping plan as a benchmark in the land development regulations.**

There being no one from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF PUBLIC HEARING

6. (a) City Manager

i. Economic Development Status Update

Mr. La Venia did not give a status on economic development.

ACTION: 6:19:01 p.m. No action was taken.

ii. Commercial Developments Permits Issued Status Update
Earlier in the meeting, Mr. La Venia identified the impending and existing development projects.

ACTION: 6:17:26. p.m. No action was taken.

iii. Law Enforcement Dispatch Services - Lake County Sheriff's Office
Mr. La Venia referred to the May 24, 2023 letter from Major Glen Hall, Lake County Sheriff's Office (LCSO), regarding the cost of $103,380 for its annual contract to provide dispatch services for the city and the basis on which same was calculated; a copy of which is filed with the supplemental papers to the minutes of this meeting.

After concerns were expressed on the city's obligation to pay for dispatch services (not budgeted for the next cycle, without advance notice, or no negotiations held) and following Chief Luce's explanation that a contract would be forthcoming, Ms. Geraci-Carver mentioned her plan to contact LCSO's General Counsel Derek A. Schroth, Bowen Schroth, and report back to the city commission at its June 22, 2023 regular meeting.

ACTION: 6:19:13 p.m. No action was taken.

(b) City Attorney

i. U.S. Bank National Association v. Robert Moore and City of Fruitland Park, Lake County Case No. 2022-CA-00845
Ms. Geraci-Carver gave a report on the U.S. Bank National Association v. Robert More Lake County Case No. 2022-CA-00845, where the property was sold on May 23, 2023 for $81,869.70 to J L H Properties LLC; compared the difference between the sales price; the post and final judgement costs, and the remainder and excess funds that the city could apply for to cover the lien, and acknowledged the new property owner bringing the property into compliance.

ACTION: 6:29:49 p.m. No action was taken.

ii. Wayne Goodridge and Tammy Goodridge v. City of Fruitland Park, Lake County Case No. 2022-CA-1628
Ms. Geraci-Carver had nothing to report on the Wayne Goodridge and Tammy Goodridge Lake County Case No. 2022-CA-1628.

ACTION: 6:29:49 p.m. No action was taken.

iii. Fruitland Park Official City Code
Ms. Geraci-Carver had nothing to report on the city code.

ACTION: 6:29:49 p.m. No action was taken.

iv. LDR Codification

Ms. Geraci-Carver referred to her memorandum dated May 25, 2023 regarding the land development regulation (LDR) revisions; referenced the city commission's direction at its previous meetings on same, and pointed out the May 23, 2023 meeting she had with staff regarding the changes to be made to the LDR codification. (A copy of the memorandum is filed with the supplemental papers to the minutes of this meeting.)

Ms. Geraci-Carver addressed the plan to proceed with changes approved by the city commission as well as those made by the 2023 Florida Legislature and subsequently complete the city's overall comprehensive plan changes being worked on by LPG Urban Regional Planners Inc. (consultant retained by the city).

ACTION: 6:27:17 p.m. After discussion and **by unanimous consent, the city commission accepted Mayor Cheshire's suggestion directing the city attorney to include a provision in the Land Development Regulations as part of the commercial design standards, commercial buildings and multi-family dwellings with vinyl sidings and provide a report back to the city commission on same.**

v. Kaitlin Delong vs. City of Fruitland Park, Lake County Case No. 2022-CA-00463

Ms. Geraci-Carver had nothing to report on the Kaitlin Delong Lake County Case No. 2022-CA-00463 at this time.

ACTION: 6:29:49 p.m. No action was taken.

vi. 2022 Form Instructions

Ms. Geraci-Carver referred to the 2022 Form 6 Instructions Full and Public Disclosure of Financial Interests (as a result of Ethics Requirements for Public Officials House Bill 37 Senate Bill 774, Financial Disclosure) which is required to be completed and filed electronically. (Copies of the respective documents are filed with the supplemental papers to the minutes of this meeting.)

ACTION: 6:27:17 p.m. and 6:28;52 p.m. No action was taken.

7. UNFINISHED BUSINESS - Ordinance 2023-001 Boundary Amendment (Annexation) - 19.10+ Acres Multi-Family Medium – South of Urick Street and West of Thomas Avenue - Petitioner: Kimaya, LLC

Earlier in the meeting, Ms. Geraci-Carver referred to the subject project and the related master development agreement (MDA) which was to be contingent upon the passage of Annexation Ordinance 2023-001, Ordinance 2023-002 Small-Scale Comprehensive Plan Amendment and Ordinance 2023-003 Rezoning from the petitioner Kimaya, LLC at the

May 11, 2023 public hearing. She pointed out the conceptual plan; referred to the impasse reached on the provisions outlined in the MDA, and relayed the petitioner's request to reappear before the city commission at a future meeting.

After Mayor Cheshire recognized the provisions under subsection 152.040(d), reapplication for denied rezoning under the LDRs, Ms. Geraci-Carver verified the city commission's denial of the subject ordinances at the March 9 first reading and explained that the execution of the MDA was contingent upon the approval at the May 11, 2023 second reading which would expire midnight this date.

ACTION: 6:30:49 p.m. No action was taken. (The city commission accepted the city attorney's recommendation that the applicant would be required to reappear before the commission with a new application.)

8. PUBLIC COMMENTS

Mr. Erik Anderson, D E Scorpio Corporation, introduced the company considered for the Request for Qualifications 2023-01 (Construction Management Services "At Risk") for the new public safety complex, and anticipated appearing before the city commission at its June 8, 2023 meeting to which Mr. La Venia confirmed that details on the process would be provided to him in advance.

ACTION: 6:38:40 p.m. No action was taken.

9. COMMISSIONERS' COMMENTS

(a) Commissioner Mobilian

Commissioner Mobilian stated that he has nothing to report at this time.

ACTION: 6:39:46 p.m. No action was taken.

(b) Commissioner Bell

Commissioner Bell was absent from the meeting at this time.

ACTION: 6:39:48 p.m. No action was taken.

(c) Commissioner Gunter

Commissioner Gunter stated that he has nothing to report at this time.

ACTION: 6:39:48 p.m. No action was taken.

(d) Vice Mayor DeGrave

Vice Mayor DeGrave stated that he has nothing to report at this time

ACTION: 6:39:51 p.m. No action was taken.

10. MAYOR'S COMMENTS

Dates to Remember

Mayor Cheshire recognized the following events:

- May 29, 2023 City Hall Closed - Memorial Day;
- May 29, 2023, *Memorial Day Ceremony* Shiloh Cemetery, Fruitland Park, Florida, 34731 at 10:00 a.m. followed by light lunch;

- June 8, 2023, (Tina Dawson) Lake County Supervisor of Elections Voter Outreach, Fruitland Park Library, 604 West Berckman Street, Fruitland Park, Florida 34734 at 10:00 p.m.
- June 8, 2023, City Commission regular at 6:00 p.m.
- June 9, 2023, Lake County League of Cities, *Lake County Preliminary Tax Roll*, Mount Dora Golf Course, 1100 South Highland Street, Mount Dora, Florida 32757 at noon;
- June 9, 2023, Jeannine Racine's Retirement Party, Community Center, 205 West Berckman Street, Fruitland Park, Florida 34734 at 4:00 p.m.;
- June 16, 2023, *A Night on the Town* Progressive Dinner Event:
  - Appetizers, Fruitland Park Library, 604 West Berckman Street, Fruitland Park, Florida 34734 at 5:30 p.m.
  - Dinner, Fruitland Park Community Center, 205 West Berckman Street, Fruitland Park, Florida 34734 at 6:00 p.m.;
  - Dessert, City Hall, 506 West Berkman Street, Fruitland Park, Florida 34734 at 7:00 p.m.;
  - Comedy Show, 205 West Berckman Street, Fruitland Park, Florida 34734 at 8:00 p.m.;
- June 21, 2023, Lake-Sumter Metropolitan Planning Organization Governing Board Meeting, 1300 Citizens Boulevard., Suite 175, Leesburg, Florida 34748 at 2:00 p.m., and
- June 24, 2023, Derby Kart Race, Mirror Lake Drive and West Berckman Street, Fruitland Park, Florida 34731 at 10:00 a.m.

ACTION: 6:39:53 p.m. No action was taken.

11. ADJOURNMENT

The meeting adjourned at 6:41 p.m.

The minutes were approved at the June 8, 2023, regular meeting.

Signed _____
Esther B. Coulson, City Clerk, MMC

Signed _____
Chris Cheshire, Mayor

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 5a

ITEM TITLE: **RFQ 2023-01 Construction Management Services "At Risk" New Public Safety Complex - Presentations**

MEETING DATE: Thursday, June 8, 2023

DATE SUBMITTED: Thursday, June 1, 2023

SUBMITTED BY: City Manager

BRIEF NARRATIVE: **RFQ 2023-01 Construction Management Services "At Risk" New Public Safety Complex –** Request for Qualifications 2023-01 presentations and evaluate, rank and consider the approval of the following qualified firms:

i. **D. E. Scorpio Corporation**

ii. **H J High Construction**

FUNDS BUDGETED: None

ATTACHMENTS: Bid opening, review committee meeting minutes and applicants' proposals.

RECOMMENDATION: Approve one of the above-captioned most qualified proposals.

ACTION: **Approve the selection of a firm.**

CITY OF FRUITLAND PARK BID OPENING
May 17, 2023
City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, FL 34731
1:00 p.m.

The advertised Notice of Request for Qualifications (RFQ) Procedures Number 2023-01 for Construction Management Services "At Risk" for New Public Safety Complex for the City of Fruitland Park bid packages were received on Wednesday, May 17, 2023 at 1:00 p.m. with the following Review Committee Members present:

City Manager Gary La Venia, Moderator;
Michael B. Latham, GatorSktch Architects and Planners;
Police Chief Erik Luce, Police Department;

Also Present: Human Resources Director Betty McHale

At 1:00 p.m., the names of the firms -- H J High Construction and Scorpio whose timely qualification bid packages were received, formally opened and conditionally accepted for consideration -- were announced and recorded on the sheet; a copy of which is filed with the supplemental papers to the minutes of this bid opening:

Mr. La Venia determined that the Review Committee will be meeting on May 24, 2023 at 2:00 p.m. to review qualifying information submittals for compliance with the RFQ requirement rank the applicants.

The proceedings concluded at 1:08 p.m.

This synopsis represents the city clerk's record of the proceedings. Any misunderstandings or incorrect statements, please notify this office within five (5) days of receipt. If no corrections are received within this period, this document will be considered to be an accurate account of the events.

Attest:

Esther Coulson, City Clerk, MMC

CITY OF FRUITLAND PARK

BID OPENING

PROJECT: **Request for Qualifications (RFQ) Procedures Number 2023-01 for Construction Management Services "At Risk" for New Public Safety Complex**

BID DATE: **May 17, 2023 at 1:00 p.m. – City Hall, 506 West Berckman Street, Fruitland Park, Florida 34731**

Name of Company

D. E. Scorpio Corporation, Gainesville

H J High Construction, Orlando

Esther B. Coulson, City Clerk

Gary La Venia, City Manager

At the date and time specified, all timely qualifications packages that have been accepted by the city will be formally opened and conditionally accepted for consideration. The names of the firms submitting packages will be read aloud and recorded. Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations to attend public openings or meetings should contact the City Hall in Fruitland Park 352-360-6790 at least five (5) days prior to the scheduled opening date.

City Manager Gary La Venia
City of Fruitland Park
506 West Berckman Street
Fruitland Park, Florida 34731
Fax (352) 360-6686
Email: crector@fruitlandpark.org

CITY OF FRUITLAND PARK
REVIEW COMMITTEE MEETING
May 24, 2023
City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, FL 34731
2:00 p.m.

A Review Committee Meeting was held on Wednesday, May 24, 2023 at 2:00 p.m. for Request for Qualifications (RFQ) Procedures Number 2023-01 for Construction Management Services "At Risk" for New Public Safety Complex for the City of Fruitland Park with the following Members present:

Review Committee Members:
City Manager Gary La Venia, Moderator;
Michael B. Latham, GatorSktch Architects and Planners;
Police Chief Erik Luce, Police Department, and
Sergeant David Cox, Police Department

After reviewing the bid proposals submitted by H J High Construction and D. E. Scorpio Corporation, the committee agreed to provide the ranking of the firms' evaluations to the city clerk on or before June 1, 2023; for the applicants to appear before the City of Fruitland Park Commission at its June 8, 2023 regular meeting to give their presentations, and that a determination to ratify and approve one of the qualified firms would be made at that time.

The proceedings concluded at 2:08 p.m.

This synopsis represents the city clerk's record of the proceedings. Any misunderstandings or incorrect statements, please notify this office within five (5) days of receipt. If no corrections are received within this period, this document will be considered to be an accurate account of the events.

Attest:

Esther Coulson, City Clerk, MMC

REQUEST FOR QUALIFICATIONS (RFQ) 2023-01
CONSTRUCTION MANAGEMENT AT RISK - ORIGINAL

Fruitland Park
New Public Safety Complex

Make Buildings for Life.

Scorpio.

3911 W Newberry Road
Gainesville, Florida 32607
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CGC 061834

SUBMITTED: MAY 17, 2023

Scorpio.
3911 W Newberry Road
Gainesville, Florida 32607
p: 352.363.6070
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scorpioco.com

COMMUNITY CENTERED CONSTRUCTION Sco

May 17, 2023

City of Fruitland Park
Gary LaVenia, City Manager
506 W Berckman Street
Fruitland Park Fl, 34731

RFQ # 2023-01 City of Fruitland Park New Public Safety Facility

Dear Mr. LaVenia,

We are pleased to submit this proposal to City of Fruitland for Construction Management Services for the New Public Safety Facility. When Scorpio was established, it was to bring community-centered buildings to life, for life. There is no denying that the ability to partner with the City of Fruitland and its Public Safety agencies, who are committed at the highest level to advancing our communities, speaks to the heart of our organization.

Our priority during each project is protecting the public, staff, and visitors and treating those we partner with integrity and fairness. We promote teamwork, professionalism, excellence, and respect in everything we do. We believe these shared values will create the foundation for a successful partnership with the City, the Police and Fire Departments, and Scorpio.

Scorpio's team members have an excellent record of delivering successful projects for various organizations, government entities, and institutions. To complete the New Public Safety Facility on time and within budget, we propose a team with experience with expedited preconstruction, value engineering, quality control, and strict schedule management.

Scorpio acknowledges and supports the role of the community in a project like this. Over many years of delivering work in North and Central Florida, this team has forged strong relationships with the local subcontractor community, and we are committed to maximizing the amount of work contracted to local subcontractors.

At Scorpio, we look beyond. Beyond the project. Beyond the owner. We must look to the people who will use the buildings we create – and beyond even that to the impact we will have on the community. People need buildings that frame and enhance their lives. Owners need a return on investment. We deliver both through dedication to detail and enhancement of your budget. We call this approach community-centered construction.

After reviewing our qualifications proposal and understanding how our values align with yours, we hope you will find the Scorpio team exceptionally qualified. We look forward to the opportunity of serving the City of Fruitland with our construction management services and to bring your building to life, for life.

Sincerely,

Domenic Scorpio
President and CEO

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ALACHUA COUNTY FIRE STATION #40

TAB C | Brief Introductory Narrative

Building Trust

Scorpio was founded on the principal of implementing old-fashioned values and innovative solutions in delivering cost effective, quality construction projects. Sharing in this philosophy is our dedicated team of well-respected industry professionals – some of whom have worked with our founder, Domenic Scorpio, for decades. Our responsibility is to advocate in your interest throughout project delivery. Our team is loyal in achieving your project's objectives. We have a unique understanding of the intricacies of local and state regulatory agencies, and offer the knowledge and trusted relationships to navigate every challenge expeditiously. We conduct business with professionalism and continually set the bar high for ourselves, resulting in a proven project delivery process.

Construction Industry Leaders

Scorpio fosters a culture of highly motivated professionals that are passionate about the communities we serve and the relationships we develop. We maintain a collaborative approach to service which ensures the unique expertise of each individual is brought to bear on your project with one collective goal –

EXCEEDING YOUR EXPECTATIONS IN EVERY PHASE OF PROJECT DELIVERY.

Our Story

After earning a Bachelor's Degree in Architecture and a Master's Degree in Building Construction from the University of Florida, Domenic Scorpio began his professional career in construction, in 1995.

In June of 2001, Domenic accepted a partnership offer from a prominent Gainesville contractor, quickly working his way into the role of Chief Operating Officer and qualifying agent of the company. Under Domenic's leadership the company grew and expanded into seven locations in Florida and South Georgia, reaching gross revenues of $250 Million annually.

In early 2013, while proud of the accomplishments of his prior partnership, the combination of Domenic's entrepreneurial spirit and his desire to cultivate a culture focused on relationship-based management, Domenic established Scorpio. He, along with the loyal following of construction professionals, quickly proved the value of this philosophy to the community delivering challenging projects of varying size, scope, complexity, and budgets for some of the most well-respected and experienced clients in the area.

Over the last 10 years Scorpio has grown in size and reputation, while maintaining an intense focus on its core values and principals. Team members are added not only for their skill and experience but their ability to embrace and further our mission of bringing exceptional buildings to life, for life.

46
TEAM MEMBERS

COLLECTIVE TEAM EXPERIENCE

150+ YEARS

2,000+
PROJECTS VALUED AT OVER
$2 BILLION

TAB D | Project Experience

Alachua County

LOCAL/STATE GOVERNMENT

Three Alachua County Fire Stations

Construction Management
New Construction

Owner (Rep/Facility Mgr)
Alachua County Fire Rescue
Harold Theus, Chief
p. 352.384.3132

Architect (Contact)
The Lunz Group
Mark McLean
P. 407.930.9389

Size
24,842 sf

Estimated Final Construction Cost
$9.9 M - In Progress

Substantial Completion Dates

2018/10-2023 - In progress

Scorpio constructed two Alachua County Fire Stations, # 33 and #40 and is currently constructing a third. Scorpio will complete Fire Station #80 in October and begin construction on a fourth Fire Station in early 2024.

The buildings are considered a 50-year facility with a metal roof, a sizeable three-vehicle apparatus bay, and all LED lighting. Clearly demarcated zones separate 'hot' carcinogen areas from decontamination zones and firefighter residential quarters. Exterior aesthetics include intentional touches such as hip roofs with gables and a brick, stone and metal panel finishes that will help the station blend in better near residential neighborhoods.

Stress reduction for our emergency responders is a top consideration inside the building. The residential area features a large day room, all gas appliances, a separate dining area, and can sleep up to ten. The fire alarm system has been updated to a 'ramping' alarm to reduce the shock of a sudden siren.

The station also features community spaces, including a training room that seats 30-40 and a lobby left unlocked as a safe haven for infant drop-offs.

KEY PROFESSIONALS

Domenic Scorpio
Chris Gregory
Don Kellogg
Ryan Stroh
Jessica MacLaren
Jennifer Denault

City of Tavares

LOCAL/STATE GOVERNMENT

City of Tavares New Public Works Operations Center

Construction Management
New Construction

Owner (Rep/Facility Mgr)
City of Tavares
201 E Main Street
Tavares, FL 32778
John Rumble
Purchasing Manager
p. 352.742.6209

Architect (Contact)
GatorSktch
Mike Latham, Principal
p. 407.608.5677

Size
30,000 sf

Estimated Budget
$19M

Start Date
May 2023

Estimated Completion Date
May 2024

The City of Tavares will construct a regional workforce training and innovation center in partnership with Lake Technical College in what is considered one of the most innovative projects combining government and education resources that have ever been created.

The Public Works Operations Center will accommodate the complete operations of the Public Works division and serve as the new training location of Lake Tech's Diesel Systems Technology programs. Utilizing this innovative model, students can train in an authentic environment as they work alongside the City's technicians. This will also allow for increased opportunities in job shadowing, cooperative work experiences, internships, and apprenticeships. Both Lake Tech and the City are committed to completing the entire Public Works/ Regional Training Center project, which will provide additional space in the complex to relocate additional transportation programs in the coming years.

The project includes the following, which will be built on city-owned land: An 8,532-square-foot public works facility for the City. A combined 28,980-square-foot building includes a 9,350-square-foot vehicle fleet storage space, a 12,670-square-foot space for Lake Technical College's diesel mechanic program, and 6,960 square feet for the college's automotive program. Additionally, this complex will include a 10,540-square-foot operations building.

PARTNERSHIP WITH

LCWA Lake County WATER AUTHORITY

LAKE TECH Lake Technical College

LAKE COUNTY, FL

TAVARES America's Seaplane City

KEY PROFESSIONALS

Domenic Scorpio
Chris Gregory
Don Kellogg
Jessica MacLaren
Jennifer Denault

City of Wildwood

LOCAL/STATE GOVERNMENT

Municipal Services Building

Construction Management
New Construction

Owner (Rep/Facility Mgr)
City of Wildwood
Jeremy Hockenbury,
Public Works Director
p. 352.330.1343

Architect (Contact)
The Lunz Group
Mark McLean
p. 407.930.9389

Size
26,500 sf

Final Construction Cost
$3.8M

Substantial Completion Date
November 2022

The City of Wildwood new Municipal Services Complex is located on approximately 10.7 acres on the City of Wildwood's Public Works occupied compound. This project consisted of the construction of a new 6250 sf pre-engineered Fleet Maintenance building with 4 bays and office space, fueling station and a 2500 square feet equipment storage building. The project also includes the renovation of three existing buildings formerly used for school classrooms and cafeteria.

The renovated building houses the City's Utility Department and associated storage needs. The renovation of the three buildings included approximately 17,742 square feet of interior space. Other site improvements include the construction of secured parking areas, drives, landscaping, stormwater, signage, and on-site generators.

KEY PROFESSIONALS
Domenic Scorpio
Chris Gregory
Don Kellogg
Ryan Stroh
Rick Solana
Jessica MacLaren
Jennifer Denault

City of Brooksville

LOCAL/STATE GOVERNMENT

Brooksville Public Works Facility

Construction Management
New Construction

Owner (Rep/Facility Mgr)
Jon Dow
City of Brooksville
Assistant Public Works Director
p. 352.540.3810

Architect (Contact)
The Lunz Group
James Pendley, Architect
p. 407.930.9389

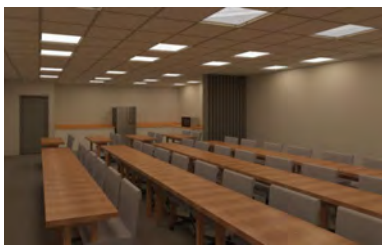
Size
12,500 sf

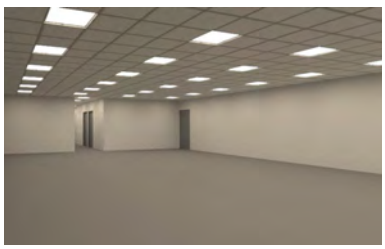
Estimated Construction Cost
$3.6M

Estimated Completion Date
July 2024

This project consists of site development and new construction of a 12,500-sf pre-engineered metal building for the City of Brooksville. This new facility will house offices for the City of Brooksville public works department and utility department as well as a conference/training room, lockers and showers, vehicle shop space, small engine repair, welding shop, sign shop, and warehouse space.

The site development includes new stormwater retention basins, a perimeter fence, site utilities, parking areas for the public, and vehicles to be serviced in one of the three service bays. The building is designed to allow for an additional 2,500 sf bay to be added onto the back of the building in a future phase. Construction is scheduled to begin fall of 2023 and be completed by the summer of 2024.





KEY PROFESSIONALS

Domenic Scorpio
Chris Gregory
Don Kellogg
Jessica MacLaren

Marion County Public Schools

K-12 EDUCATION

Marion County Public Schools Central Warehouse

Construction Management
New Construction

Owner (Rep/Facility Mgr)
Marion County Public Schools
Robert Knight, Facilities
Department Supervisor
P. 352.671.6903

Architect (Contact)
Level Architecture
Adam Gayle
P. 352.448.7788

Size
65,000 SF

Final Construction Cost
$7.5M - In Progress

Substantial Completion Date
Scheduled October 2023

Construction of a new central warehouse for the Marion County Public Schools District. The project will be used to consolidate the central receiving and storage services in one facility.

It consists of a new 65,000 sft metal building with loading docks for incoming and outgoing shipments, conditioned storage, and build-out of an approx, 3,400 sft of office space. The project is located at the old phoenix center site in NE Ocala and will require extensive grading, paving, and utility upgrades including new water mains and stormwater retention.

KEY PROFESSIONALS

Domenic Scorpio
Chris Gregory
Don Kellogg
Ryan Stroh
Rick Solana
Jessica MacLaren
Jennifer Denault

University of Florida

HIGHER EDUCATION

UF Student Health Care Center

Construction Management
New Construction

Owner (Rep/Facility Mgr)
UF PD & C
Keith Humphries,
Project Manager
p. 352.273.4028

Architect (Contact)
Walker Architects
Joe Walker, President
p. 352.327.0765

Size
46,000 sf

Estimated Construction Cost
$22M

Substantial Completion Date
April 2023

The New Student Health Care Center (SHCC) is an outpatient health clinic located in a highly congested and trafficked area of the main campus on Stadium Road on the SE corner of (former) Perry Baseball Field. The project consists of approximately 46,000 sf on the campus of the University of Florida in Gainesville, Florida. This facility will house all current functions of the existing Student Health Care Center (Infirmary), including primary medical and psychiatric care, pharmacy, women's clinic, and various other ancillary services. The Center will consist of Sports Medicine and Acute Care, Physical Therapy, Lab, X-Ray, Pharmacy, ENV Services, as well as Primary care, Women's Health, Psychiatry, immunizations, nutrition counseling, administration, research, marketing and conference rooms. Collaborative design creativity between the user groups, UF, design team and the construction team was a critical factor in completing this project considering the need to pause design in an effort to include an infectious control unit that can be isolated from the rest of the building. This will be the first Well Certified building on the University of Florida campus.

KEY PROFESSIONALS
Domenic Scorpio
Chris Gregory
Don Kellogg
Jessica MacLaren
Jennifer Denault

Hospital Corporation of America (HCA)

HEALTHCARE

HCA Multiple Projects

Construction Management
New Construction, Expansion and Renovation

Owner (Rep/Facility Mgr)
HCA, Gainesville
John Gerhold,
Chief Operating Officer
p. 352.333.4102

Architect (Contact)
Hoy Stark Hogan
Brad Kirn
p. 850.878.8784

Size
Varies by Project

Total Construction Cost
Contract to Date:
$23,389,706
(Single Project <$2M)

Substantial Completion Date
2013 - Present

Scorpio has performed continuing construction management services with Health Corporation of America (HCA) for the last seven years. We have proven our firm to be trustworthy, reliable, and able to meet the highest standard of quality and safety that a healthcare environment demands. Working in an active hospital environment requires significant planning with contingencies and redundancies in place that prevent infrastructure from ever experiencing failure. Lives truly depend on it.

Multiple projects for HCA facilities have sharpened the skills of our team while executing on intricate plans and areas that require high levels of cleanliness, airborne particle control, noise level control and security, while managing sensitivities surrounding patient comfort.

Our projects for HCA have included work in Gainesville, Ocala, Alachua, Starke, and Lake City. These projects include major renovations and expansions as well as new construction. Our team members routinely manage the construction of exam rooms, offices, building envelope and roofs, structural remediation, HVAC systems, utilities, and civil upgrades. This work has also included the installation of specialized equipment, such as CT Scans and Bi- Plane machines, as well as other imaging technology and the complex infrastructure that accompanies that.

KEY PROFESSIONALS

Domenic Scorpio
Chris Gregory
Don Kellogg
Ryan Stroh
Jessica MacLaren
Jennifer Denault

REV 5/8/23

School Board of Alachua County

K-12 EDUCATION

Howard Bishop Middle School Redesign & Redevelopment Phase 1 & Phase 2

Construction Management
New Construction and Renovation

Owner (Rep/Facility Mgr)
School Board of Alachua County
Gainesville, FL
Richard Rucker, Project Manager
p.352.955.7300

Architect (Contact)
Paul Stresing Associates, Inc.
Paul Stresing, Architect
p. 352.462.6407

Phase 1: Size
55,982 SF

Substantial Comp. Date
August 2020

Phase 2: Size
128,789 SF

Final Construction Cost
$33 M

Substantial Completion Date
August 2021

The Redesign and Redevelopment of Howard Bishop Middle School was a large undertaking that required two phases.

Phase 1 was constructing a New Transition School on the Westwood Middle School campus. The Scorpio team mobilized quickly to accommodate a fast-tracked project in which $3.8M worth of work was completed in 120 days. This project included extensive site improvements, including a new covered court, a canopy system connecting all buildings, and a drop-off/pickup and parking area. The new school consists of (42) Modular Classroom Buildings, (2) Administrative Buildings, a Food Services Building, (2) Physical Education Buildings, a Music Facility, and a Clinic.

Phase 2 was a complete design overhaul and transformation of the existing Howard Bishop Middle School campus. This approximately eight (8) acre campus renovation included the demolition of 18 buildings. Demolition and abandonment of the existing utilities made way for a safer and more technologically advanced experience for the faculty and students.
Scorpio completed the construction of a highly efficient T- shaped, 2-story classroom wing that provides 42 new classrooms, (2) new 1-story Science classrooms/labs, (2) new Technology/Business Labs, and a new Cafetorium. This project also involved extensive renovations to the remaining facilities. The center of campus became an open, covered event and gathering place for students. The updated site plan includes new student carpool/drop-off lanes and new parking areas. Improved and expanded stormwater retention areas solved the campus's flooding issues.

KEY PROFESSIONALS

Domenic Scorpio
Chris Gregory
Don Kellogg
Aaron Rogers
Rick Solana
Jessica MacLaren
Jennifer Denault

A Sample of Projects Completed by Scorpio in the Last 10 Years

Owner	Project Name	Completion Date or Estimated Completion Date	Contract Value
School Board of Alachua County	SBAC Westwood Middle School	5/22/2024	$ 27,265,409
City of Brooksville	City of Brooksville New Public Works Facility	1/2/2024	$ 4,000,000
Marion County Public Schools	MCPS-Central Warehouse	10/13/2023	$ 7,501,578
Oak Hall School	Oak Hall Enrichment Center	9/29/2023	$ 3,343,721
Clay County District Schools	KHES New Cafeteria, Library and Classrooms	8/1/2023	$ 20,392,769
University of Florida	UF Communicore Research Lab	5/24/2023	$ 1,313,593
University of Florida	UF-638 Student Heath Phase II	3/20/2023	$ 17,146,578
University of Florida	UF-357 CTRB 1st /2nd Floor	11/21/2022	$ 1,884,839
University of Florida	UF ARB 3rd Floor Lab	11/1/2022	$ 1,282,103
University of Florida	UAA M 3 -Swim Dive Locker Rm	9/2/2022	$ 1,427,000
University of Florida	UF MBI L5-135 Reno	5/12/2022	$ 1,017,858
University of Florida	UF Peabody Dean of Students	3/14/2022	$ 3,048,186
City of Wildwood	Wildwood Municipal Serv. Bldg.	12/31/2021	$ 3,680,956
School Board of Alachua County	SBAC Howard Bishop MS	7/30/2021	$ 25,663,124
Marion County Public Schools	MCSB Osceola MS New Cafeteria	7/16/2021	$ 3,197,016
University of Florida	UF MSB 4-440 Lab Reno	6/14/2021	$ 1,095,203
University of Florida	UF 649 BSB 1st Floor Reno	6/10/2021	$ 3,848,725
School Board of Alachua County	SBAC CAT4-5 SFHS Auditorium	4/1/2021	$ 1,071,933
University of Florida	UF-221 Norman Hall Phase III	3/12/2021	$ 3,169,233
School Board of Alachua County	SBAC BHS Roof/HVAC Bldg 05	10/20/2020	$ 1,287,206
University of Florida	UF College of Nursing Lab	10/16/2020	$ 1,358,114
University of Florida	UF-615 SS#2 Cable & Switchgear	12/2/2019	$ 4,063,171
University of Florida	UF HR Services Renovation	8/7/2019	$ 1,854,666
University of Florida	UF-221 Norman Hall Ph II	8/7/2019	$ 20,724,851
City of Gainesville	City of Gainesville Pavement	7/23/2019	$ 1,121,236
Santa Fe College	SFC Y Bldg Learning Commons	7/8/2019	$ 1,037,597
University of Florida	UF Reitz Union Auditorium Reno	6/11/2019	$ 1,578,725
University of Florida	UF MBI Ground Floor Renovation	5/28/2019	$ 1,191,676
University of Florida	UAA-43 Katie Seashole Stadium	1/24/2019	$ 9,383,928
University of Florida	MP01097 Whitney Lab	11/28/2018	$ 1,571,673
University of Florida	UF-221 Norman Hall Library Renovation	8/17/2018	$ 2,504,452
University of Florida	UF 603 Reitz CRC Addition	7/2/2018	$ 6,945,512
University of Florida	UF Vet Med Bldg 217	3/20/2018	$ 1,372,313
University of Florida	UF Reitz Handrails	7/14/2017	$ 1,680,182
University of Florida	UF Grinter Hall Ground Fl Reno	4/14/2017	$ 1,208,009
IT Pro Tv Edutainment Live	IT ProTV / New Horizons	8/26/2016	$ 1,190,762
University of Florida	UF Keys Breezeways 2016	8/12/2016	$ 1,618,826
University of Florida	UF Keys Commons Reno Phase 2	7/26/2016	$ 1,094,129
University of Florida	UF BSB Ground Floor Reno	7/15/2016	$ 2,967,727
University of Florida	UF Keys Breezeway Enclosure	8/11/2015	$ 1,256,358

Please indicate what experience the firm, its sub-consultants, and proposed staff have had with municipal library and municipal building projects.

Scorpio has delivered multiple projects for local municipalities throughout Florida over the last ten years. In Lake County, most recently, we have been selected to deliver Continuing CM Serivces for the City of Groveland and the Elese Tomlin Empowerment Center. We also won a large Public Works project for the City of Tavares.

For decades team members at Scorpio have been performing work of similar size and scope for government agencies.

Some of the municipalities our team members have served include:

- City of Alachua
- City of Brooksville
- City of Gainesville
- City of Groveland
- City of Newberry
- City of Ocala
- City of Tavares
- City of Wildwood
- Alachua County
- Baker County
- Clay County
- Flagler County
- Lake County
- Marion County
- Orange County
- St Lucie County
- Volusia County

TAB E | Firm Experience and Qualifications

Principal Office Location

COMMUNITY CENTERED CONSTRUCTION

Scorpio is located at
3911 W Newberry Road
Gainesville, Florida 32607

Time in Business
10 Years

The Corporation's Qualifying Agent is
Domenic Scorpio

352.363.6070
domenic@scorpioco.com

Our word bonds us to each other, our clients, and the people who live, work, and play in the buildings we make. In construction management there is no magic formula when it comes to fulfilling a client's ambition.

Our approach is simple: Catch the vision. Honor the budget. Work smart. Make it well. Get it done. *Repeat*.

Scorpio. | 2023 TEAM

COMMUNITY CENTERED CONSTRUCTION

Regarding Scorpio's size, resources, and capabilities, our firm is an exceptional choice to deliver this project for Fruitland. We are an extremely experienced team with a depth of resources that will serve the City of Fruitland and the New Public Safety Facility to a successful completion. We have a vast network of subcontractors and consultants in Lake County and neighboring counties ready to serve on this project.

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SCORPIO, DOMENICO EMILIO

D E SCORPIO CORPORATION
3911 WEST NEWBERRY ROAD
GAINESVILLE FL 32607

LICENSE NUMBER: CGC061834

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

State of Florida
Department of State

I certify from the records of this office that D.E. SCORPIO CORPORATION is a corporation organized under the laws of the State of Florida, filed on April 24, 2013.

The document number of this corporation is P13000037247.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 3, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Third day of January, 2023

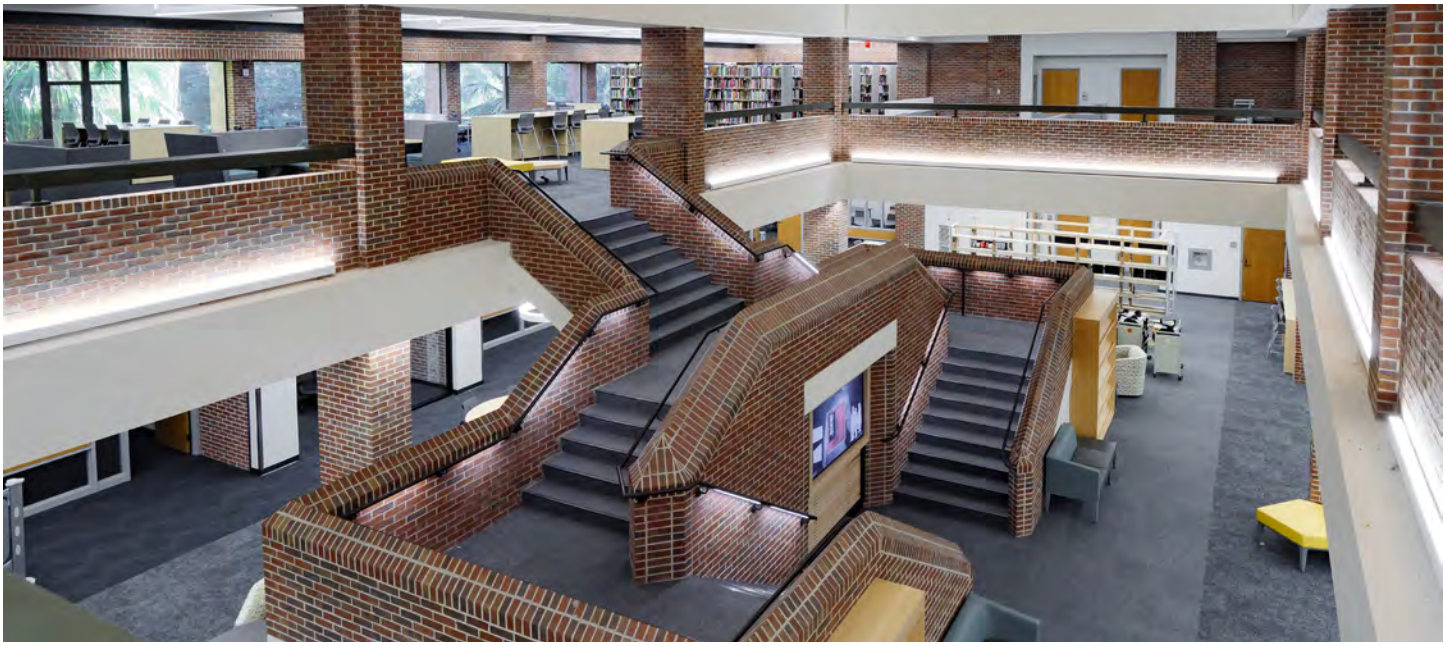
Secretary of State

Tracking Number: 9850679425CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

TAB F | Scheduling and Cost Control



SCHEDULE

Schedules are the scaffolding for every project we manage. Our Project Managers and Field Manager collaborate early in the Preconstruction Phase to create a construction schedule that is meaningful and effective in communicating and managing the work.

1. Describe your use of computer-generated schedules for the management of construction?
2. To what level of detail should a construction schedule be defined? How do you schedule the processing of shop drawings?

Our team builds schedules with industry-leading scheduling software and presents them in critical path methods (CPM) and bar chart formats. Project schedules begin as a major milestone schedule and are developed with more detail as project documents are generated and can become incredibly detailed.

As the detailed project schedule is generated, our team engages trade partners to reflect the latest market conditions related to labor availability and supply chain impacts. This detailed schedule is communicated to every bidder and incorporated into our bid documents and subcontracts so as to ensure accountability to the schedule at every level.

3. How do you coordinate the development of schedule information from subcontractors?

The team performs routine updates during construction and compares actual progress to planned progress. Any deviations in milestone activities are targeted, and a proactive approach is created to realign the project to the schedule. This may include working additional hours, adding crews, supplementation, or re-sequencing activities.

Our experienced and skilled professionals plan and adjust when there are shifts or disruptions to the schedule. Decades of experience have ensured that our projects are prepared with an "expect the unexpected" philosophy. In construction, as in life, plans must be fluid to adjust to the realities of a situation. This planning and flexibility are why we have never failed to deliver a project on time.

Updated schedules are communicated to all stakeholders in real-time in myriad ways. Trade partners are provided two-week look-ahead schedules to share the upcoming workflow and expected start and finish dates. Ultimately, schedules are fluid at the activity level, but milestones are maintained to deliver successfully on time and with the highest quality.

Methods to assure subcontractors adhere to schedules

4. State experience in handling crew loading and coordinated construction scheduling.

We utilize production rates per manhour in the analysis and coordination of our project schedules to ensure we have accounted for the correct crew size and duration for the needs of each project. From critical coordination of multiple trades, multiple shifts, and 3rd party vendors, our teams are adept at developing, leading, and communicating the project schedule to maintain the critical path. For example, we evaluate masonry construction based on the amount of block one mason can install in a typical working day. The production rate is compared to the quantity of masonry in the project and then evaluated to determine how many masons for how many days can complete the work in the overall critical path of the project. For accelerated projects, we schedule Saturdays and Sundays and shifts as necessary.

5. State your experience in cost loading of schedules.

Although our typical projects do not specify cost loaded schedule, our team has the tools and knowledge to implement this approach to monitor costs on a project. The key to successful cost-loading projects is to ensure buy-in across all project members before the project starts. In addition, the owner's unique activities related to direct purchasing of materials for sales tax savings, cash on delivery materials, and administrative activities have to be considered in projects with cost-loaded schedules.

88% Repeat Clients

COST CONTROL

Our approach to cost control is simple and highly effective on every project: create an environment that promotes discussions and shares responsibilities early in the process to maximize savings, ensure accountability, and streamline workflow.

Preconstruction

The keys to controlling costs for the City of Fruitland New Public Safety Facility will be established during preconstruction and integrated into the early planning. Our team's discipline will guide cost control measures to manage targets and expectations with frequent and open communication.

Existing Conditions

Initially, we will spend ample time verifying field issues and existing conditions and planning for the infrastructure costs that impact the budget. Our team has the experience necessary to assist in recognizing issues that could affect the budget and the problem-solving skills to tackle any issue.

Document and Constructability Reviews

We will provide document and constructability reviews during the design phase and detailed reviews of the draft construction plans and specifications. Our team will ensure that the work requirements are clear, the documents are coordinated, and they will allow for accurate bidding and project administration. Overall, the goal will be to save the City time and money by uncovering problems or potential problems that could be encountered during construction, such as errors, omissions, ambiguities, and conflicts, all of which result in impacts on the budget.

Developing Cost Estimates

Cost estimating begins early in the Preconstruction Services Phase, requiring a team of the Preconstruction Manager, Management Director, Project Manager, Field Operations Director, Field Manager, and subcontractors working in tangent with the design team, owners, stakeholders, and end-users.

Accurate cost estimating is a critical step in the successful delivery of projects. The work performed during this phase is used throughout the execution of the project for cost control. The estimating process begins with the broadest view and continues with the smallest of details. Our team performs cost control measures throughout the evolution of the project design. When involved early, we help prioritize the critical conditions of satisfaction and establish the areas of the budget associated with each condition.

We use state-of-the-art computer modeling (BIM) as the design progresses to assist in accurately quantifying the project in real- time. This allows complete integration of our cost estimating, analysis, and control methodologies into the overall design process. Our primary goal is to offer a balance of functionality, durability, and efficiency to maximize the scope of work and the varied needs of the available budget.

Updating the Estimate

A milestone design estimate will be provided with a detailed list of notable changes from the last milestone estimate (i.e., Schematic Design, Design Development, Construction Documents). These will be accompanied by Cost Event Logs used to manage decisions and changes as they occur. A Variance Report is generated between deliverables to offer a look back on a prior decision or change should it require revisiting. Our role is to provide accurate data, managed in an easy-to-understand format, to simplify the decision-making process throughout the estimating process.

Value Engineering

Value engineering is a deliberate and organized approach to obtaining optimum value for each dollar spent. The goal is to analyze the functional requirements of a project component and determine the best way to achieve the essential function at the lowest total cost without sacrificing Quality. For the New Public Safety Facility, we will use a proven process that draws on the entire team's expertise, creativity, and desired outcomes: staff, designers, engineers, and subcontractors.

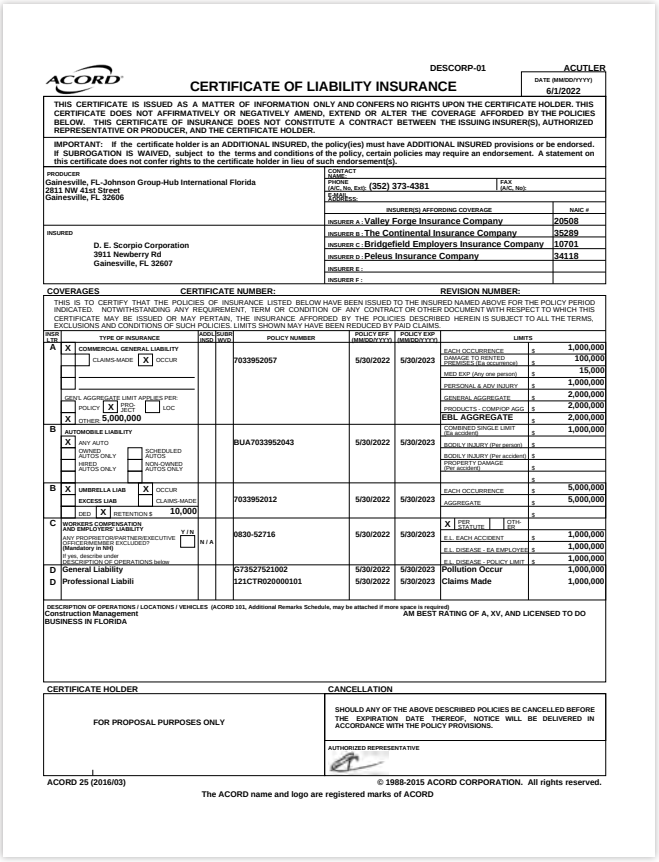
a schedule is a plan, a plan for success.

A complementary tactic that is used in tandem is Lifecycle Analysis. This is the process of examining a specific product or system, its cost, and the likely length of use. This information is used to determine the best course of action when choosing a product that will meet the desired outcome for the owner and the budget in the short or long term. A product that may be less expensive to implement initially but require replacement or maintenance more often will cost the owner more over the life of the building. However, purchasing a more expensive option with a longer "lifespan" may reduce costs over the long term. This can also be used when selecting energy-efficient appliances and MEP systems and the impact on utility bills. All of these factors must weigh into the final decision-making.

On time. On budget.

Scorpio has routinely met the expectations of every client and owner we have worked with, meeting the projects' objectives, budgets, and schedules. Our largest clients are public entities whose budgets are firm, and schedules are set. We have never failed to deliver a project on time. Our team is always searching for ways to save money that is either put back into the project in added scope or used for programmatic purposes or educational equipment. Therefore, we are routinely invited back to work with our clients and owners. They know we are true partners in every sense of the word.

TAB G | Financial Strength and Bonding Capability



DESCORP-01 ACUTLER

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Gainesville, FL-Johnson Group-Hub International Florida
2811 NW 41st Street
Gainesville, FL 32606

CONTACT NAME:
PHONE (A/C, No, Ext): (352) 373-4381 FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Valley Forge Insurance Company	20508
INSURER B : The Continental Insurance Company	35289
INSURER C : Bridgefield Employers Insurance Company	10701
INSURER D : Peleus Insurance Company	34118
INSURER E :	
INSURER F :	

INSURED
D. E. Scorpio Corporation
3911 Newberry Rd
Gainesville, FL 32607

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X OTHER 5,000,000						EBL AGGREGATE	$ 2,000,000
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS			BUA7033952043	5/30/2022	5/30/2023	BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE			7033952012	5/30/2022	5/30/2023	AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A (Mandatory in NH)			0830-52716	5/30/2022	5/30/2023	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	General Liability			G73527521002	5/30/2022	5/30/2023	Pollution Occur	1,000,000
D	Professional Liabili			121CTR020000101	5/30/2022	5/30/2023	Claims Made	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Construction Management
BUSINESS IN FLORIDA
AM BEST RATING OF A, XV, AND LICENSED TO DO

CERTIFICATE HOLDER
FOR PROPOSAL PURPOSES ONLY

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)
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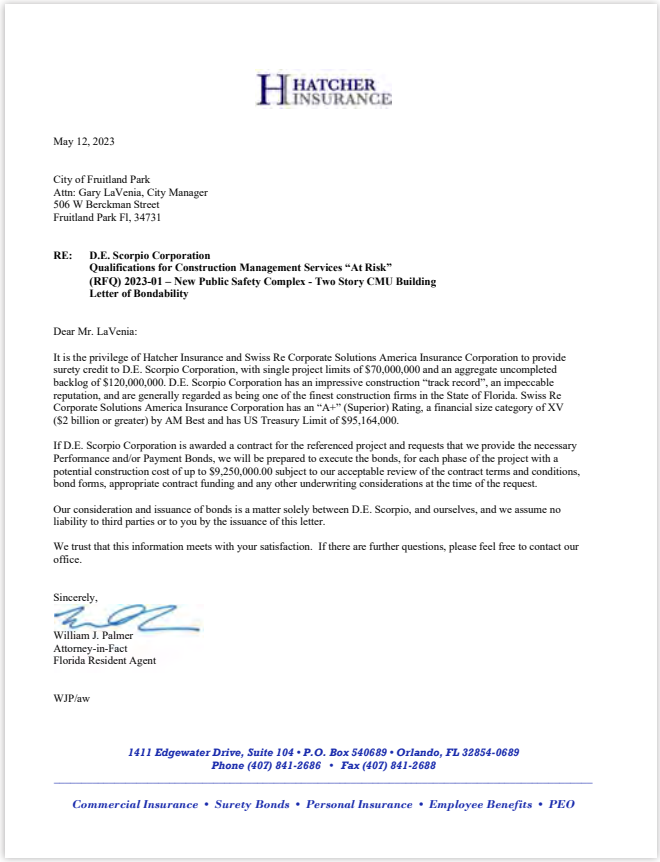


HATCHER INSURANCE

May 12, 2023

City of Fruitland Park
Attn: Gary LaVenia, City Manager
506 W Berckman Street
Fruitland Park Fl, 34731

RE: D.E. Scorpio Corporation
Qualifications for Construction Management Services "At Risk"
(RFQ) 2023-01 – New Public Safety Complex - Two Story CMU Building
Letter of Bondability

Dear Mr. LaVenia:

It is the privilege of Hatcher Insurance and Swiss Re Corporate Solutions America Insurance Corporation to provide surety credit to D.E. Scorpio Corporation, with single project limits of $70,000,000 and an aggregate uncompleted backlog of $120,000,000. D.E. Scorpio Corporation has an impressive construction "track record", an impeccable reputation, and are generally regarded as being one of the finest construction firms in the State of Florida. Swiss Re Corporate Solutions America Insurance Corporation has an "A+" (Superior) Rating, a financial size category of XV ($2 billion or greater) by AM Best and has US Treasury Limit of $95,164,000.

If D.E. Scorpio Corporation is awarded a contract for the referenced project and requests that we provide the necessary Performance and/or Payment Bonds, we will be prepared to execute the bonds, for each phase of the project with a potential construction cost of up to $9,250,000.00 subject to our acceptable review of the contract terms and conditions, bond forms, appropriate contract funding and any other underwriting considerations at the time of the request.

Our consideration and issuance of bonds is a matter solely between D.E. Scorpio, and ourselves, and we assume no liability to third parties or to you by the issuance of this letter.

We trust that this information meets with your satisfaction. If there are further questions, please feel free to contact our office.

Sincerely,

William J. Palmer
Attorney-in-Fact
Florida Resident Agent

WJP/aw

1411 Edgewater Drive, Suite 104 • P.O. Box 540689 • Orlando, FL 32854-0689
Phone (407) 841-2686 • Fax (407) 841-2688

Commercial Insurance • Surety Bonds • Personal Insurance • Employee Benefits • PEO

AUDITED FINANCIAL STATEMENT
PROVIDED UNDER SEPARATE COVER

4. Within the last three (3) years, there have been no material changes in the business operations of the firm, including pending bankruptcy proceedings, bankruptcies, receiverships, mergers, acquisitions, stock acquisitions or spin-offs which have occurred and any material pending or threatened litigation.

5. Scorpio's Financial Officer responsible for providing the information in response to this question "G" is Jessica MacLaren, Controller.

6. During the last five (5) years Scorpio has not been involved in any litigation (including arbitration, administrative proceedings, etc.) or lawsuits involving a client for claims in excess of $100,000.

7. None of Scorpio's projects have involved liquidated damages, penalties, liens,defaults, cancellations of contract or termination of contract nor were any sought to be imposed, threatened, or filed.

TAB H | Proposed Team

ORGANIZATIONAL CHART

Our team of dedicated construction professionals are experienced and conduct business in an efficient and effective manner. From project inception to completion and beyond, our team is involved in a hands on, day-to-day fashion – ensuring you will receive exceptional service during the construction of the City of Fruitland Park New Public Safety Facility.

Domenic Scorpio

PRINCIPAL-IN-CHARGE

LEED AP BD+C

Education & Certifications

Master of Science in Building Construction, UF

Bachelor of Design in Architecture, UF

FL Certified General Contractor, License #CGC061834

GA Certified General Contractor, License #GCQA002489

UF BCN Executive Committee

LEED Accredited Professional BD+C USGBC

Builders Association of North Central FL - Board of Directors

CPR & First Aid Certification

Years Experience

Years with Scorpio: 10
Years with Other Firms: 18

Percentage of time to be assigned full time

NA

City of Residence

Gainesville, FL

Over the last 28 years, Domenic Scorpio has delivered many notable significant new construction projects across the state that have included libraries. He has worked in Lake County and neighboring counties to deliver projects that involved nearly identical requirements to that of the New Public Safety Facility. His unrivaled experience throughout central and north Florida allows him to serve as an invaluable leader and trusted resource for the entire team. Domenic offers expertise in conceptual estimating, value analysis, planning, logistics, and scheduling. He ensures decisions made in the preconstruction phase of the project are brought to fruition during construction. His integrity and open, honest communication will help to ensure the successful delivery of Construction Management Services for the New Public Safety Facility for the City of Fruitland Park.

PROJECT EXPERIENCE

- Three Alachua County Fire Stations
- City of Tavares New Public Works Operations Center
- City of Wildwood Municipal Services Building
- Brooksville Public Works Facility
- Marion County Public Schools Central Warehouse
- UF Student Health Care Center
- HCA Multiple Projects
- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- Lake County Schools Minneola Elementary
- Lake County Schools Tavares Elementary
- Lake County Schools Triangle Elementary
- Lake County Schools Groveland Elementary School
- Lake County Schools Lake Minneola High School
- Lake County Schools Eustis Middle School Addition
- Lake County Schools Tavares Middle School Addition
- Lake Sumter State College Cooper Memorial Library

EXPERTISE

- Options analysis
- Design review
- Budget estimating
- Value Engineering
- Life cycle cost analysis
- Construction Scheduling
- Quality control (Design & Construction)
- Constructability analysis
- Cost control
- Change Order negotiation
- Claims management
- Project close-out
- Transition planning

Chris Gregory

PRECONSTRUCTION TEAM LEADER

LEED AP

Education & Certifications

Bachelor of Science in Building Construction, UF

LEED Accredited Professional, USGBC

OSHA 10 Hour Safety Certification

ABC Florida First Coast Chapter-Board Member 2014-2017

ABC Next Gen Graduate

ABC Project Eagle Awards 2013, 2014, 2016

USF Sunshine State Safety Award 2009 & 2010

Years Experience

Years with Scorpio: 6

Years with Other Firms: 12

Percentage of time to be assigned full time

NA

City of Residence

Gainesville, FL

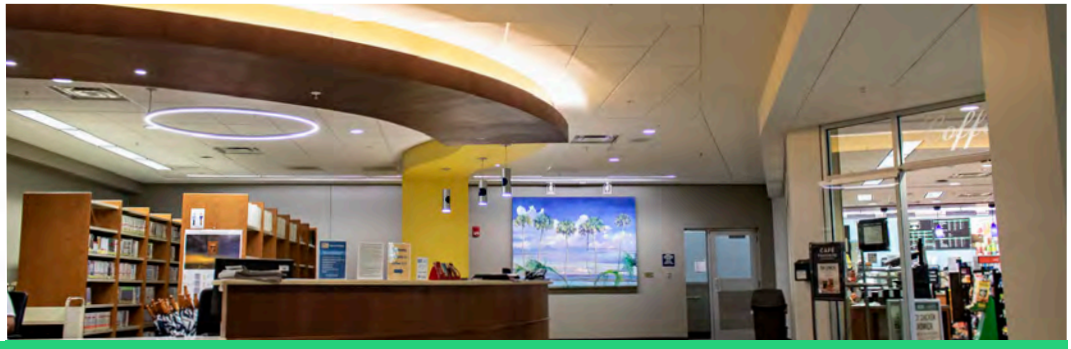
Chris Gregory has 19 years of Construction Management experience leading efforts in both pre-construction and construction. Chris leads the estimating team through preconstruction ensuring the client's tight timelines are met and high standards are exceeded. A constant study of industry costs and trends, Chris offers the unique perspective of having estimated a majority of the projects that he was responsible for managing. Chris approaches every project with a partnership perspective. He offers the ability to cost-effectively navigate complex building challenges and is equipped to respond to a fast-paced environment.

PROJECT EXPERIENCE

- Three Alachua County Fire Stations
- City of Tavares New Public Works Operations Center
- City of Wildwood Municipal Services Building
- Brooksville Public Works Facility
- Marion County Public Schools Central Warehouse
- UF Student Health Care Center
- HCA Multiple Projects
- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- Santa Fe College Library and Learning Commons Renovation
- UF Norman Hall Library Renovation
- Oak Hall School New Enrichment Center
- City of Gainesville Community Redevelopment Agency Office Renovations
- School Board of Alachua County Annual Task Order Contract
- School Board of Alachua County Howard Bishop Middle School Redesign and Redevelopment
- School Board of Alachua County Westwood Middle School Redesign and Redevelopment
- Clay County District Schools Keystone Heights Elementary School New Cafeteria, Library & Classroom
- School Board of Alachua County New Transition School

EXPERTISE

- Design
- Budget Estimating and Cost Control
- Value Engineering
- Life Cycle Cost Analysis
- Construction Scheduling



Don Kellogg

SENIOR PROJECT MANAGER

LEED AP BD+C

Education & Certifications

Bachelor of Science in Building Construction, UF

FL Certified General Contractor, License #CGC1517397

OSHA 30 Hour Safety Certification

LEED Accredited Professional BD+C , USGBC

Green Globes Professional

Asbestos Awareness Class IV Training

CPR & First Aid Certification

Years Experience

Years with Scorpio: 10

Years with Other Firms: 10

Percentage of time to be assigned full time

Available as needed

City of Residence

Newberry, FL

Don has 20 years of broad and varied Construction Management experience focused primarily on projects of this exact size and scope. He has delivered many education related expansion and renovation projects in occupied buildings with serious site constraints and logistical challenges. He has been responsible for managing these projects from inception to post-occupancy. Years of experience have provided Don with proficiency in the Preconstruction Phase, ensuring the successful delivery of each project. He is detail-oriented and a team player who ensures client expectations are exceeded. Don was chosen to serve in the role as he has delivered hundreds of similar projects.

PROJECT EXPERIENCE

- Three Alachua County Fire Stations
- City of Tavares New Public Works Operations Center
- City of Wildwood Municipal Services Building
- Brooksville Public Works Facility
- Marion County Public Schools Central Warehouse
- UF Student Health Care Center
- HCA Multiple Projects
- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- Oak Hall School New Enrichment Center
- City of Gainesville Community Redevelopment Agency Office Renovations
- School Board of Alachua County Annual Task Order Contract
- School Board of Alachau County Westwood Middle School Redesign and Redevelopment
- Clay County District Schools Keystone Heights Elementary School New Cafeteria, Library & Classroom
- Marion County New Freedom Library Renovation (Preconstruction)
- City of Groveland Elese Tomlin Community Empowerment Center (Preconstruction)
- Santa Fe College International Student Center

EXPERTISE

- Options analysis
- Design review
- Budget estimating
- Value Engineering
- Life cycle cost analysis
- Construction Scheduling
- Quality control (Design & Construction)
- Constructability analysis
- Cost control
- Change Order negotiation
- Claims management
- Project close-out
- Transition planning
- Security systems

Ricky Buxton

FIELD OPERATIONS TEAM LEADER

Education & Certifications

Superintendent Training Program, Santa Fe College

OSHA 30 Hour Safety Certification

CPR & First Aid Certification

Hazardous Material Training Certification

Years Experience

Years with Scorpio: 10

Years with Other Firms: 34

Percentage of time to be assigned full time

Available as needed

City of Residence

High Springs, FL

Ricky fully engages the project during preconstruction, performing constructability reviews, site logistics planning, and scheduling. During construction, he is responsible for safety, quality, and schedule adherence. With over 44 years of construction experience, he is a seasoned veteran of the industry and is well respected by the local trade contractor community as being an excellent communicator who is always direct and fair, and who exceeds client expectations in all aspects of project delivery

PROJECT EXPERIENCE

- Three Alachua County Fire Stations
- City of Tavares New Public Works Operations Center
- City of Wildwood Municipal Services Building
- Brooksville Public Works Facility
- Marion County Public Schools Central Warehouse
- UF Student Health Care Center
- HCA Multiple Projects
- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- Lake County Schools Minneola Elementary
- Lake County Schools Tavares Elementary
- Lake County Schools Triangle Elementary
- Lake County Schools Groveland Elementary School
- Lake County Schools Lake Minneola High School
- Lake County Schools Eustis Middle School Addition
- Lake County Schools Tavares Middle School Addition
- Lake Sumter State College Cooper Memorial Library
- Santa Fe College Library and Learning Commons Renovation

EXPERTISE

- Options analysis
- Value Engineering
- Life cycle cost analysis
- Quality control (Design & Construction)
- Constructability analysis
- Cost control
- Change Order negotiation
- Claims management
- Project close-out

Ryan Stroh

SENIOR PROJECT MANAGER

Education & Certifications

Master of Science in Building Construction, UF

Bachelor of Science in Building Construction, UF

OSHA 30 Hour Safety Certification

CPR & First Aid Certification

Years Experience

Years with Scorpio: 7

Years with Other Firms: 11

Percentage of time to be assigned full time

100%

City of Residence

Newberry, FL

Ryan Stroh has 18 years of Construction Management experience. He has successfully completed millions of dollars worth of construction projects for state and local government agencies throughout north central Florida. Throughout his career, he has been responsible for managing projects from preconstruction through closeout and warranty, while ensuring that communication between all partners is maintained. He is experienced in additions, new commercial construction, and renovations, with an emphasis on high tech and office spaces. In addition, Ryan has delivered multiple LEED certified and Green Globes certified projects.

PROJECT EXPERIENCE

- Three Alachua County Fire Stations
- City of Wildwood Municipal Services Building
- HCA Multiple Projects
- City of Gainesville GTEC Building Renovations
- Alachua County Fire Rescue Surplus Warehouse Renovations
- Alachua County Fairgrounds New Pre-Engineered Metal Building
- Alachua County Civil Courthouse Renovations
- Alachua County Public Works Facility Renovations
- Radiant Credit Union Multiple Branch Renovations
- Radiant Credit Union Operations Building Renovation
- Radiant Credit Union New Lake City Branch

EXPERTISE

- Options analysis
- Design review
- Value Engineering
- Construction Scheduling
- Quality control (Design & Construction)
- Constructability analysis
- Cost control
- Change Order negotiation
- Project close-out
- Transition planning
- Security systems

Aaron Rogers

SENIOR FIELD MANAGER

Education & Certifications

Construction Training Courses, Santa Fe College

OSHA 30 Hour Safety Certification

CPR and First Aid Certification

Excavation and Trenching Safety Certification

Years Experience

Years with Scorpio: 9

Years with Other Firms: 17

Percentage of time to be assigned full time

100%

City of Residence

Gainesville, FL

Aaron Rogers is responsible for overseeing daily onsite construction activities, including site logistics, safety, schedule, and quality control. His years of experience working on K-12 campuses throughout North Florida provides him with a high degree of appreciation for the requirements of Lake County Schools. His keen attention to detail ensures the projects he supervises are on time and of the highest quality. Aaron works closely with the client, design team, and management team. He is an excellent communicator and known for his creative problem-solving. With experience delivering two previous Elementary Schools for Lake County, Aaron is a valuable resource. He is adept at working on all types of structures, systems, and finishes. He has developed the trust of industry professionals throughout Central and North Florida and is well respected as a team leader. Aaron is available to devote the necessary time required to this project.

PROJECT EXPERIENCE

- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- Lake County Schools Triangle Elementary School
- Lake County Schools Minneola Elementary school
- Clay County District Schools Keystone Heights Elementary School New Cafeteria, Library & Classroom
- School Board of Alachua County Westwood Middle School Redesign and Redevelopment
- UF College of Education Expansion and Renovation
- School Board of Alachua County Task Order Contract
- School Board of Alachua County Sidney Lanier School
- School Board of Alachua County Archer Elementary
- Columbia County Schools Summers Elementary
- Dixie County Schools Anderson Elementary

EXPERTISE

- Options analysis
- Design review
- Value Engineering
- Construction Scheduling
- Quality control (Design & Construction)
- Constructability analysis
- Cost control
- Change Order negotiation
- Project close-out
- Transition planning
- Security systems

Rick Solana

ASSISTANT FIELD MANAGER

Education & Certifications

US Navy Veteran
HTA Welding School
North Marion High School
CPR & First Aid Certification
OSHA 30 Hour Safety Certification

Years Experience
Years with Scorpio: 4
Years with Other Firms: 14

Percentage of time to be assigned full time
100%

City of Residence
Ocala, FL

Rick Solana is a safety conscious and detail-oriented project superintendent who provides clear direction to subcontractors on a daily basis. In addition to his 18 years of experience as a Field Manager, Rick is a skilled welder who served four years in the US Navy. He has delivered numerous large municipal projects in North Central Florida. Richard is regarded by many as steady and fair with an unparalleled work ethic

PROJECT EXPERIENCE

- City of Wildwood Municipal Services Building
- Marion County Public Schools Central Warehouse
- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- St. Lucie County Fire Station #16
- St. Lucie County Fire Station #15
- City of Wildwood New Municipal Services Building
- Marion County Lowell Correctional Institution
- Marion County Marion County Courthouse Expansion
- Marion County Marion County Jail Expansion
- Marion Co Public Schools Ward-Highlands Elementary School Renovation
- Marion County Public Schools New Central Warehouse
- Citrus County Public Schools Crystal River High School
- Marion Co Public Schools S. Ocala Elementary
- Broward County Hollywood Boardwalk Renovation

EXPERTISE

- Construction Scheduling
- Quality control (Design & Construction)
- Constructability analysis
- Cost control
- Project close-out
- Transition planning

Jessica MacLaren — PROJECT ADMINISTRATOR AND ACCOUNTING

Jessica MacLaren is an exceptionally detail-oriented and cost-conscious accounting professional with 19 years of experience. Her daily priorities include the accurate and timely reporting of job cost, client, trade contractor, and vendor requisition management, management of lien waivers and notice to owners, and trade contractor insurance verification. Jessica is also responsible for managing and reconciling the Owner Direct Purchase (ODP) of material and equipment for tax savings.

Education & Certifications

Bachelor of Science in Accounting, UF

Construction Financial Management Association Certification

CPR & First Aid Certification

Years Experience

Years with Scorpio: 10

Years with Other Firms: 9

Percentage of time to be assigned full time

NA

City of Residence

Fort White, FL

PROJECT EXPERIENCE

- Three Alachua County Fire Stations
- City of Tavares New Public Works Operations Center
- City of Wildwood Municipal Services Building
- Brooksville Public Works Facility
- Marion County Public Schools Central Warehouse
- UF Student Health Care Center
- HCA Multiple Projects
- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- Lake County Schools Lake Minneola High School
- Santa Fe College Library and Learning Commons Renovation
- UF Norman Hall Library Renovation
- Oak Hall School New Enrichment Center
- City of Gainesville Community Redevelopment Agency Office Renovations
- School Board of Alachua County Annual Task Order Contract

EXPERTISE

- Owner Direct Purchase
- Pay Applications
- COI and Lien Waivers
- Cost control
- Change Order negotiation
- Claims management

Jennifer Denault — DBE AND COMMUNITY ENGAGEMENT

Jenn has demonstrated success in managing the marketing, communications, and media relations for high-profile projects in partnership with owners and clients. She is accustomed to and effective in curating content, planning, and executing events, and enhancing communication with external and internal audiences. With over 20 years of non-profit management, administration, fundraising, and communications experience, Jenn will oversee strategic components of both DBE and user engagement throughout the project's lifecycle. She has unique expertise in coordinating efforts with public and private stakeholders to achieve common goals.

Education & Certifications

Bachelor of Science in Journalism, UF

CPR & First Aid Certification

Years Experience

Years with Scorpio: 6

Years with Other Firms: 20

Percentage of time to be assigned full time

NA

City of Residence

Newberry, FL

PROJECT EXPERIENCE

- Three Alachua County Fire Stations
- City of Tavares New Public Works Operations Center
- City of Wildwood Municipal Services Building
- Brooksville Public Works Facility
- Marion County Public Schools Central Warehouse
- UF Student Health Care Center
- HCA Multiple Projects
- Howard Bishop Middle School Redesign and Redevelopment Phase 1 & Phase 2
- Santa Fe College Library and Learning Commons Renovation
- UF Norman Hall Library Renovation
- Oak Hall School New Enrichment Center
- City of Gainesville Community Redevelopment Agency Office Renovations
- School Board of Alachua County Annual Task Order Contract

EXPERTISE

- DBE Engagement
- Community Engagement
- Information Management
- Public and Media Relations

TAB I | Approach to Construction Management

Approach

1. Applicant's understanding and approach to implement and carry-out construction management services.

Goal Setting and Communication

Our team understands that every project is uniquely designed to capture the vision and needs of its users. Every project has its own set of goals and priorities. Every project has myriad stakeholders, each with its own goals and priorities. Therefore, before a single shovel is turned, our first objective will be to establish a strong foundation for the entire team, ensuring success for everyone. This begins with the achievement of two critical goals. First, create open and transparent lines of communication. Second, outline each team member's expectations.

Consistent and effective communication and **information management** is the cornerstone of the success of any project. Identifying expectations will produce a roadmap for delivering this project, impacting every aspect of a project's management plan, from organization and **records management** to job site management and document control.

Organize and Report

Our team will manage the New Public Safety Facility project with an eye for communication, continuity, efficiency, accurate recordkeeping, and reporting. We will schedule routine meetings with the design team, owners, and user groups to ensure the timely sharing of information from preconstruction through to the project's closeout. Continuous information exchanges with the Project Manager and Field Manager will occur daily to move open items through the process, ensuring schedule and budget adherence.

System and Software Support

The software Scorpio utilizes to support project management is Procore. An industry-leading, secure, cloud-based data management software that is accessible to all project stakeholders. It is simple to navigate and provides instant access to **project status** from any computer or mobile device. The number of users is limitless, it will allow us to collaborate in real-time with the architects and their consultants, the City's representatives, and the project manager, as well as any others requesting access. Utilizing this tool is essential in maintaining organization, maximizing efficiency, and ensuring the **administration of project documents** is updated in real-time and readily available. This powerful software, combined with strict adherence to mandatory company procedures, provides seamless and accurate communication and sharing of information.

Monthly Reporting

Construction in the technology age is a fast-moving process that provides seemingly endless ways to deliver information. Procore, with readily-available access for all stakeholders, will provide information about a project at your fingertips at a moment's notice. However, some owners often require a more traditional report each month to track the job's progress in a format that can be shared with project stakeholders who may not be involved in the daily conversations or weekly meetings. Knowing this, **Scorpio will provide a customizable report** that contains all the predetermined information in a single source format.

Documents such as Requests for Information (RFI) and submittal logs are printed from the project management software, along with schedule updates, financial status, and pictures, will provide a quick snapshot of the project you can hold in your hand or view on a screen. We will adjust these reports to meet the specific needs of the Public Safety Facility project team in format and frequency. **We will always work with you to find the best solutions to the sharing of the information.**

PROCUREMENT OF EQUIPMENT AND SUPPLIES

Supply Chain Disruptions

Scorpio, like everyone else, has experienced market and supply chain issues due to the pandemic. Over three years various trade partners continue to experience significantly longer material lead times. However, with years of data now and experience, our team will create actionable plans and alternatives to mitigate this trend's effects on Fruitlands's New Public Safety Facility.

Creating Solutions

First and foremost, our strong relationships throughout our trade network prove invaluable. We continuously check in with our trusted partners to ensure we are in touch with costs and procurement times. Additionally, we strategically use Early Release Packages (ERP). This allows some construction components to move forward while most of the design is still in development. A clear understanding of the immediate project needs coupled with the overall project goals and remaining design is necessary to ensure quality is not sacrificed.

Additional strategies our team utilizes to mitigate these changing conditions:

- **Awarding the "Right Contractor for the Right Price."** Clearly defined scopes and consideration will be given to granting multiple contractors a scope of work to maximize the workforce.
- **Creating "What-if" contingency plans.** For products we know are exceptionally difficult to procure this will be necessary to mitigate the potential for even further unforeseen conditions or challenges.
- **Front-end planning.** Thoroughly planning before work commences, including completing procurement, materials orders, and crews on hand when Early Release Packages are approved. Materials ordered early will be stored on site or in a bonded warehouse to ensure product is available when needed.
- **Increased work shifts.** To mitigate potential sequencing issues created by delays in delivery and manpower shortages. This requires more oversight and field management than a typical project and non-traditional work hours. Therefore, our field supervision staff will be assembled and managed to focus on high-quality installation and cost-effectiveness, possibly during two or three work shifts, as opposed to the standard of one.

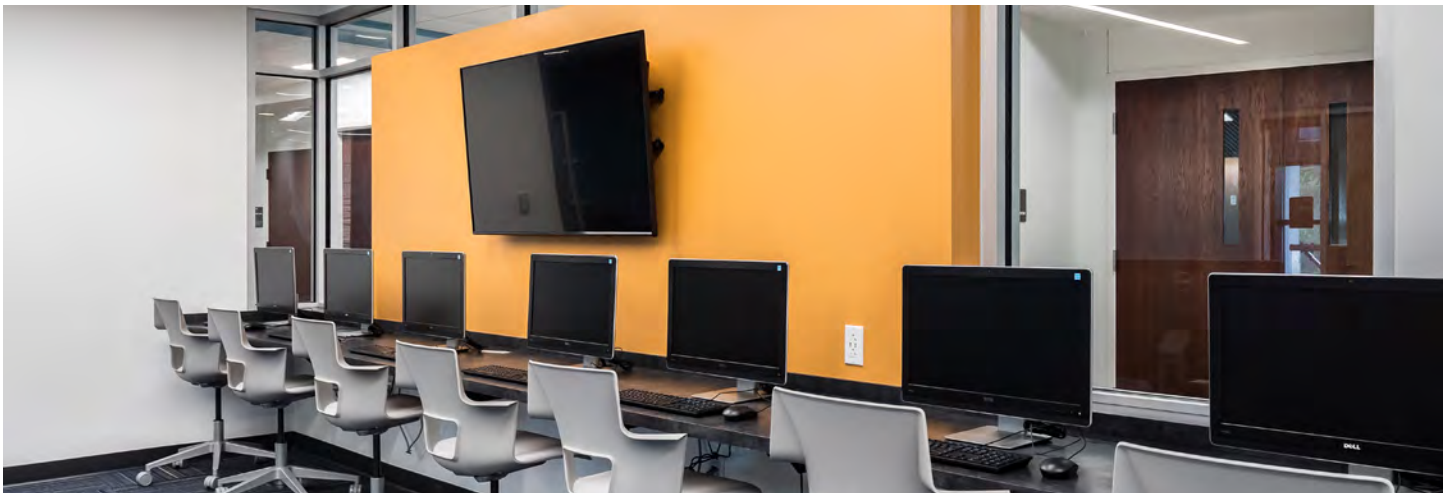
STIMULATING BIDDING AND ENGAGEMENT OF LOCAL TRADE CONTRACTORS

Local Partner Procurement

Scorpio's team members pride themselves on the true partnerships they have formed over nearly four decades working throughout the Lake County region. Collectively, we offer a depth of knowledge on the capabilities of these unsurpassed local trade partners.

We understand that to Build People, we must cultivate and manage these relationships to form partnerships. We do this in several ways, most notably with our commitment to Pay on the 10th, regardless of whether we have received payment. This policy has created an elevated interest level and loyalty to Scorpio, which provides our clients with the best pricing in the industry. Trade partners are inclined to bid on our projects very competitively, knowing that cash flow will be consistent. This commitment has created a superior level of trust.

Our reputation and relationships in the local and regional market will positively impact the delivery of the City of Fruitland New Public Safety Facility, assuring the highest quality and the best pricing.



Project Specific Plan

To engage, attract, and employ a local and diverse pool of trade partners and vendors, our Communication and Community Outreach team member, Jennifer Denault, will create and execute a project-specific plan to maximize local and DBE participation. The following strategies are just a few that have proven successful on past projects:

1. Targeted marketing and advertising campaigns in local publications and social media
2. Dedicated Project Information Sessions, both in-person in the area and virtual, to increase participation
3. Leading technical assistance workshops to assist businesses with bidding
4. Partnering with local supplier organizations to identify qualified local partners
5. Engagements with local DBE outreach programs and trade organizations at the city, county, and regional levels

In addition, our team assists small and diverse business enterprises during the construction, closeout, and warranty phase of any given project by:

- Providing flexible insurance limit requirements
- Helping to ensure that all safety and administration requirements are met
- Providing joint checks to material suppliers
- Providing fast and flexible payment options
- Providing fast project closeout and release of retainage
- Providing references for future clients and projects
- Guaranteed payment on the 10th of every month

The combined efforts between Scorpio and GatorSkch will undoubtedly advance the participation of the local and diverse workforce in constructing the New Public Safety Facility.

Right Partner-Right Price

Once a project is awarded to our company, the first step is creating a project-specific plan. This includes publicly advertising the work and promoting interest in the local community. In a parallel effort, vendors already in our comprehensive database are electronically notified of the upcoming work. Subcontractors interested in the project are then asked to submit qualification criteria that ensure their experience matches the scope of services needed.

Once the qualified firms are identified, an electronic link is offered for the bidders to access information specific to the project. Bidders can download plans, specifications, work scopes, and bid instructions through this directory. Utilizing a project-specific portal allows a safe exchange of potentially sensitive project information (such as security systems, animal labs, etc.) to a controlled group. Our portal also allows for exchanging information such as pre-bid RFIs, ensuring that all bidders have equal access to the information necessary to submit a responsive bid.

At any time in the process, our team can view which bidders have downloaded information, how many times they have accessed the site and their intent on bidding on the work. Participating bidders are invited to information sessions and pre-bid meetings, where the project expectations are communicated and the site is walked through, allowing bidders to familiarize themselves with potential challenges in delivering the work. As the bid date nears, bidders are sent email reminders at intervals of seven, three, and one day before bidding, greatly enhancing bidder participation.

GUARANTEED SUBCONTRACTOR PAYMENT

10TH

OF EVERY MONTH

2. Applicant shall describe his safety program, safety record, and safety litigation record as a contractor and construction manager.

SAFETY

The safety and security of all those on a Scorpio project are of utmost concern to our team. Working in a residential-type neighborhood like that in which the New Public Safety Facility will be located offers unique safety challenges. Our team has an in-depth understanding of the potential hazards and concerns of working in this environment. That understanding reaches outside the physical workspace where the project is taking place. We have gained this insight from decades of delivering commercial construction work on active campuses, historic neighborhoods, and densely populated areas.

We begin the safety process by evaluating pedestrian and traffic flow in and around the work area. If work is to occur in an active area that continually interfaces with pedestrian, bicycle, and vehicular traffic, these potential interactions must be considered when designing the site logistics plan, planning the laydown areas, and managing construction traffic to and from the site. Our team understands that construction vehicles can further congest traffic, create neighborhood disturbances, and create safety hazards. We work diligently always to mitigate these circumstances.

Scorpio overcomes obstacles with careful planning. Our team enforces standards and procedures for our subcontractors and vendors related to work hours and manages material deliveries during non-peak traffic times. The overall safety plan must be incorporated into the work's design and construction sequence and be regularly communicated to all stakeholders. The challenges of knowing what to look for and how to plan for every contingency are our team's strengths.

Safety Standards

We have a "zero tolerance" policy as our safety standard. Our safety program addresses the safety of everyone (construction workers, the public, staff, and visitors) through communication, separation, and isolation. Communication is maintained using several methods, such as meetings, signage, reports, and IT-based notifications. Separation is achieved with fencing, barricades, and partitions. Isolation addresses a specific work scope that must tie into an existing system or utility infrastructure that must be "isolated" to prevent the impact on neighboring facilities the system or utility supports.

Oversight

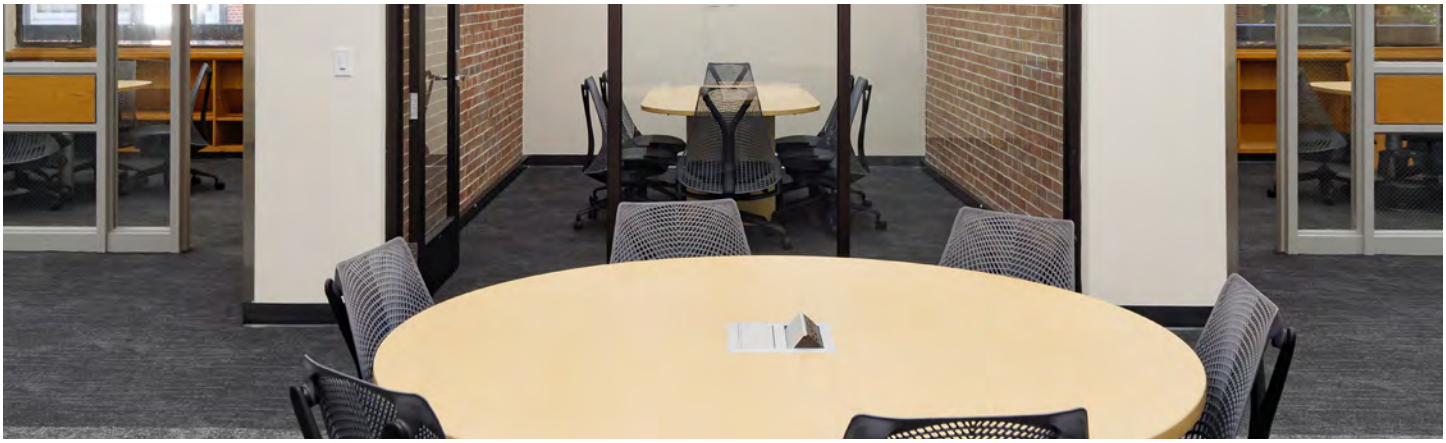
The entire team is responsible for safety oversight, but the job site-specific management is the responsibility of the Field Manager. As a team, we begin by identifying the potential hazards of a given project, followed by a Project Specific Safety Plan that ensures constant communication, separation, and isolation between work and the building occupants. Our safety plan addresses noise and dust considerations, traffic flow requirements, and timed material deliveries.

Education

Our Field Managers are required to maintain Occupational Health and Safety Administration (OSHA) Certifications as a minimum education requirement. The Field Managers educate project stakeholders by communicating regularly. Construction workers must participate in a pre-job safety orientation that concludes with an easily identifiable hard hat sticker branding their completion of orientation. "Safety Talks" and "Tool Box Meetings" occur each morning before work commences to address general safety topics and specific daily work activities, specifically citing safety awareness of such activities.

Enforcement

Everyone associated with the project is required to adhere to OSHA and Scorpio Safety Standards. There is no such thing as a second chance in terms of safety enforcement on the job site. Safety standards and protocol violations are addressed by immediately dismissing the construction worker from the project site. They are required to participate in the safety orientation program again before returning to work on the project.



3. Describe how the organizational structure will ensure orderly communications, distribution of information, effective coordination of activities, and accountability.

TEAM OF TEAMS

Scorpio operates under a philosophy of extreme ownership, which extracts the highest level of commitment from every team member and fosters leadership at every level. Several teams within our organization will work cohesively on the City of Fruitland's New Public Safety Facility projects. This approach allows team members to apply their expertise to your project, creating high quality in our delivery and efficiency in our processes and ultimately reducing the cost of our services.

Scorpio's "Team of Teams" approach to managing projects consists of the following:

Administrative

Team Domenic Scorpio, President and CEO lead our Team of Teams with decades of experience, long-standing relationships, and creative problem-solving. Chris Gregory, Preconstruction Team Leader, is responsible for cost estimating and is involved in the very early stages of a project. In addition to estimating, he assists the operations team procuring subcontractors and materials. Jessica MacLaren, Finance Team Leader, and her team in finance and administrative services ensure budgets are monitored, pay applications are reviewed, proper insurance and lien releases are secured, and financial risks to your project are mitigated.

Management Operations Team

Ryan Stroh will lead Scorpio's Management Team for this project and serve as the primary point of contact. He leads the project, providing a wide perspective and in-depth knowledge of the industry's efficient processes and market trends. Additionally, he is supported by Don Kellogg Management Team Leader, ensuring all of Scorpio's best practices are utilized to ensure the deliver of the project on time and on budget.

Operations Team

Aaron Rogers has 26 years of experience in the field. As the leader of the project's Field Team, he strengthens the Assistant Field Manager with daily support and a wealth of knowledge. Assistant Field Manager Rick Solana has also been selected to manage the job site based on his respective experience and is responsible for the effective coordination of all activities. He will deliver a high level of quality, on time, and within budget.

Jobsite Management

For Scorpio, job site management means that our field operations team is on the job site every day, all day. Our Field Managers actively walk the site, and lead the trades in coordinating and monitoring the work. Our Field Managers possess the highest level of construction experience and use their skills to monitor a project's progress and conditions daily.

Proactive Approach

The method in which a problem is fixed once it occurs is essential. But it is preferred to recognize a potential issue and take steps to resolve it before it becomes a problem. Using our Look-Ahead Schedules, coordination meetings, and planning out work activities in advance allows the Scorpio team and our subcontractors to recognize issues long before they become obstacles in the field. Writing Requests for Information (RFIs) for coordination, ensuring materials are onsite when needed, and using our experience in managing large and complex projects allows the team to plan for the project's future strategically.

Organize and Report

Our team manages every project with an eye for communication, continuity, efficiency, accurate recordkeeping, and reporting. We schedule routine meetings with the design team, owners, and user groups to ensure the timely sharing of information. Continuous exchange of information occurs daily to move open items through the process, ensuring schedule and budget adherence.

SCORPIO'S WORKERS COMPENSATION

EXPERIENCE MODIFICATION RATING

- 2022 (.80)
- 2021 (.80)
- 2020 (.80)

ZERO SAFETY LITIGATION

TAB J | Methodology

Methods, Approach and Plan for Implementing

- WRITTEN INTO SCOPES
- RFIS
- SUBMITTALS & SHOP DRAWINGS
- COORDINATION MEETINGS
- MOCK -UPS & PRE-INSTALLATION
- DAILY INSPECTIONS
- FIELD TESTING
- PUNCH AS YOU GO

QUALITY CONTROL + QUALITY ASSURANCE

Quality begins in the earliest phases of the design process, ensuring all documents clearly articulate the work and construction best practices are utilized. Our team will collaborate closely with owners, architects, and engineers to maximize program scope, budget, quality, and schedule value. Our goal in preconstruction is to build it better for less.

Submittal and Shop Drawing Reviews

During preconstruction, our approach ensures construction documents are complete and well-coordinated. To support these objectives, we have developed a rigorous quality management process that focuses on all aspects of the project delivery to ensure the documents clearly articulate the work through to completion.

Constructability and Document Reviews assist our team in developing complete and properly aligned construction scopes. Our team is trained to look for inconsistencies in the most minor details and clarify the desired outcome with the design team and the subcontractors. Each scope is reviewed with each bidder and incorporated into their subcontract agreement. Our process creates the foundation for maintaining quality during construction by aligning the right subcontractor to the proper scope and establishing expectations for the project.

Our team provides continuous oversight with thorough reviews of submittals and shop drawings during construction. At the center of our Quality Management Processes are our QC Checklists. These "living" checklists are continuously developed from our experience, lessons learned, and consultation with trusted industry and design partners.

Lastly, every team member is responsible for maintaining quality. When items not meeting our standards are identified, they are immediately captured in Procore and assigned to the responsible trade for correction. This real-time correction minimizes rework and ensures all deficiencies are tracked and reviewed for compliance. As each item is corrected, our team is notified, inspects for completion, and closes the deficiency. This process holds subcontractors accountable and ensures items are corrected in real-time.

Scorpio expertly utilizes all the traditional tools and processes for quality control. These include:

- **Easy-To-Access Cloud-Based Technology Platforms Such As Procore**
- **Field Mock-Ups And Pre-Installation Meetings To Document, Discuss, And Create Quality Expectations**
- **Expectations Of Scope And Quality Are Written Into Our Trade Partner Contracts.**
- **Daily Qa/Qc Inspections And Checklists To Minimize Rework**
- **Third-Party Inspections And Testing For Quality And Verification**

Our goal is always to strive for better by implementing our rigorous Quality Management Process. But our commitment to quality does not end with the project.

POST-CONSTRUCTION PHASE

Project Close-out

Project Close-out is the final step in the project and yet it is a process that begins at the start of every project. Our goal is to have a clear discussion at the beginning of each new project with those individuals who will be empowered to execute the formal documentation of close-out documents to ensure all expectations are met and clearly defined from the very beginning.

Including the close-out discussion as part of the job, start-up continues to drive the importance of the close-out process. We maintain a comprehensive Project Close- out Checklist to assist with the process and modify it for each job as needed. Our goal is to ensure that our clients receive a well-organized and complete Close Out Manual in a time frame that exceeds expectations.

Owner Training and O & M Documents

The O&M documents and Close-out Deliverables are a priority for every member of the team. These essential documents are identified and gathered throughout the project as submittals are approved and as materials arrive on-site. The O&M manual is compiled and submitted to the design team for review, prior to Substantial Completion. In addition to O&M documents, any attic stock, spare parts, keys, test reports/certifications, etc., are submitted to the owner prior to substantial completion. We have committed both internally and externally to ensure that all close-out procedures meet the standards of quality and timeliness that owners and clients deserve.

Ensuring everyone necessary is properly trained on the equipment installed on a project is key to all Scorpio close-out procedures. Depending on the volume of new equipment and materials that will require training, this process could take anywhere from a couple of hours to more than several days. The team will assess the construction documents and identify the items requiring owner training based on our Closeout Deliverable Matrix.

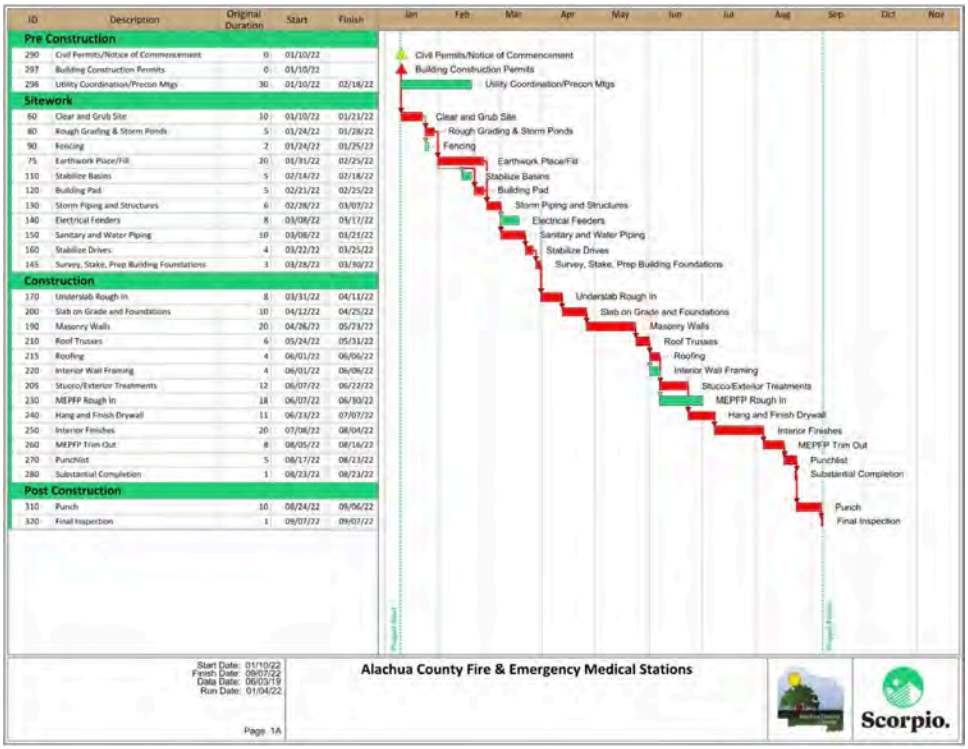
The training session(s) duration will be thought-out and included towards the end of the construction schedule, prior to Substantial Completion. Furthermore, there will be constant communication with the owner and user group representatives throughout the project and any additional items that could require training will be identified, and training will be provided. Our team is always accommodating of the fact that the owner training schedule can fluctuate based on the availability of all parties to be trained.

Post Occupancy and Warranty

Material, Equipment, and Systems Warranties are provided at the conclusion of every project. The warranty on a project delivered by Scorpio takes effect as soon as the facility is officially turned over to the owner and its user groups. It remains in effect for one year; however, as a valued partner, Scorpio team members are always just a phone call away no matter how much time has passed. Scorpio team members will conduct post occupancy walk-thrus at three, six, and eleven months to determine if any issues need to be resolved.

The process for making a warranty claim with Scorpio was created to be direct and straightforward. We ask clients to notify our office of the potential warranty item with as much

Example of Project Schedule



information as possible, including the person we will need to coordinate with regarding further action. A Warranty Claim Ticket is opened upon notification, and our warranty protocol is activated. This ensures each request is assigned to the appropriate person(s) and acted upon within 24 hours (sooner if it is an urgent request). Upon satisfactory resolution of the item, we provide the client with a copy of the warranty claim form to document the issue and solution.

As part of the close-out procedures and documentation for each project, Scorpio provides the client/user-groups with the following:

- Subcontractor Warranties
- Material Supplier Guarantees
- Inspections
- Test Reports
- Operation & Maintenance (O&M) Manuals
- Owner Training
- As-Built Drawings
- Approved Submittals
- Keys
- Extra Stock Materials

We are always available to take your calls, answer questions, and help. This is the level of customer service a true community partner offers, and Scorpio has built its reputation upon.

SCHEDULE ADHERENCE - PLAN FOR SUCCESS

Preconstruction

To start the construction of the New Public Safety Facility, Scorpio will follow our proven process for Preconstruction. A detailed Preconstruction Schedule will be generated that includes design deliverables, site-specific investigations (of existing conditions), feedback on lead times and install durations from subcontractors and suppliers, estimating deliverables, constructability and document reviews, stakeholder/owner review, and owner decisions.

Once this detailed schedule is created Senior Project Manager Ryan Stroh will hold the team accountable to the timelines agreed upon. This schedule will be updated and distributed at each meeting during the design phase and all team members will provide updates on assigned activities. Weekly or daily conference calls for updates on progress as it relates to design, pricing feedback and meeting pre-construction milestones will be rigorously maintained. In some instances, a project will be broken down into significant work packages that enhance a fast-track approach but have little effect on the design sequence once committed to the project. We understand an ERP for demolition is already expected. Examples of additional work packages could include:

- an early site utility infrastructure package or utility relocates
- providing equipment & material information for items with long lead time for fabrication & delivery - this includes electrical switchgear, panels and potential transformer upgrades, steel packages and HVAC equipment
- providing structure information to allow more time for decisions related to the interior finishes

Design Schedule Management

Projects often go off track due to poor management of the design schedule. Our team takes full ownership of the design time we have to ensure that we can move forward as a team and help make decisions that stick. We put in the work on the front end to help all people affected by this work understand what finished looks like so we can stay on track. For the Public Safety Facility,

- PROACTIVE
- PRELIMINARY MILESTONE SCHEDULE
- DETAILED CONSTRUCTION SCHEDULE
- INCORPORATED INTO THE BIDDING DOCUMENTS
- TIME VS. COST TRADE OFF
- DAILY REVIEW AND UPDATES
- PLANNED VS. ACTUAL COMPARISONS
- 2 AND 3 WEEK LOOK-AHEADS
- MODIFY AND IMPLEMENT

ERP DRIVES THE DELIVERY

maximizing the impact of the project for the available budget is critical for success so developing a design scheme concept. Once a design scheme concept is set, the design team stays focused on delivering the vision through weekly coordination meetings.

The Construction Schedule

Execution of a successful schedule involves close coordination and input amongst the team. Incorporating early Value Engineering input, decision-making, concurrent review, and estimating will be critical to the process. Scorpio understands the need to leverage the City's investment by positioning this project for expedient occupancy and operations. We are committed to working with each team member, the user groups, and the Owner to make it happen. On-time delivery of this project will require strong leadership, detailed design coordination, and prompt Owner sign-off at every phase. This team has the experience and relationships to deliver on time.

Ready to start

As soon as we are authorized to proceed, we will work to eliminate as many unforeseen conditions as possible, utilizing existing drawings, surveys, site investigations, and geotechnical reports before demolishing the existing space. This allows the team to confirm all unforeseen conditions prior to completing the 100% Construction Documents to gain accurate pricing and build confidence in the remainder of the construction time available. This team will have the head start necessary to ensure delivery on time and on budget.

Procurement

Chris Gregory and Ryan Stroh will closely supervise expediting material and equipment procurement for the Public Safety Facility. The team will take a thorough approach to ensure the correct material and equipment are specified and meet the necessary criteria identified by the user groups and conform to the existing space and utility requirements.

Developing and Maintaining Project Schedules

As the Senior Field Manager Aaron Rogers primarily establishes the logic that ties all the relevant information and the schedule together. It is his insight and expertise in first building the project in his head before he steps onto the jobsite that provides the overall project milestone schedule. Ultimately this grows it into the baseline schedule that will be developed by the time of the GMP proposal. Aaron and Matthew will ensure it is routinely updated and adhered to throughout the project. They will manipulate and manage the intricacies of the work performed every day to make that schedule happen.

Because of this continual updating, the plan becomes workable and realistic. Schedules are communicated formally during weekly sometimes daily meetings. Two-week look-ahead schedules are utilized to communicate the upcoming workflow to the subcontractors. If potential delays are identified, they will seek to recover the lost time by re-sequencing work activities, adjusting durations of future activities, extending workdays, and supplementing workforces.

Weather is always a factor in a construction project schedule.

North Central Florida has its share of weather that can delay a project if not anticipated and planned for accordingly. They know precisely how long a particular activity should take. He also knows specifically how it ties into other activities and ultimately how all of that may be affected by the time of year it falls. Critical activities that can easily be impacted by rain, such as foundations, are given more time to complete if they must occur in the typically wetter times of the year.

Describe the types of records,reports, monitoring systems and information management systems, which your firm used in the management of those projects. Provide examples of each report used. **See Work Product Book**.

Example of Scheduling Challenges

| EXAMPLES

THE COMMUNITY AND COVID'S CONTRIBUTION

A key example for just such adjustments were the delays associated with the beginning of the New Transition School on the Westwood Middle School campus. Not only did the community reaction that required additional studies and planning impact the schedule, but the onset of the COVID pandemic would cause delays in labor, materials, equipment, and supplies. Because our team never lost focus on the ultimate goal of getting students into the Transition School at the start of the fall semester, each key decision that impacted this date was documented early on in the preconstruction/design phase through the completion of construction. When an end date cannot be moved decisions have to be made to hit that target., Scorpio managed this schedule for the District to ensure the first domino in the Master Plan for the ½ Cent Sales Tax initiative did not delay all the future projects.

UNFORESEEN CONDITIONS

Early in the Howard Bishop Middle School Redesign and Redevelopment, groundwater became the potential enemy to the schedule. Based on the geotechnical report initially provided, the team was aware that the groundwater on site was relatively high compared to other sites in Gainesville.

The boring logs indicated potential seasonal high-water tables. However, during the first excavation for deep sanitary sewer, it was determined that the levels were even higher than the projected seasonal high, and water was moving through the soil at a higher rate than expected.

Upon realizing these unforeseen conditions, the Scorpio Team consulted with GSE, the geotechnical engineer for this project. GSE's, Ken Hill's first response was to remove the soil to a firm bottom and then replace it with stone up to the bottom of the piping being installed. We quickly realized that without the removal of some of the water from the soil, even this standard method would not work. Scorpio reached out to the plumbing and site subcontractors and met on-site to devise a plan.

The plans were derived from a few onsite meetings with key players and implemented quickly. It was decided that as much water as possible would be removed from the soil with a continuous system of "kelly wells". In longer runs of pipe, a wellpoint system was used to remove water from the soil so the excavation could be done safely. Once we had proof of concept, we increased manpower on each trade to maintain the schedule. Fast reaction times are critical to the decisions when handling events like this. The work that needed to be performed to install a section of pipe in wet soil vs dry soil can often increase two-fold in time and effort. By collaborating with experts and all the stakeholders, Scorpio was able to adjust the other trades around this work and maintain the schedule.

WE HAVE NEVER FAILED TO DELIVER A PROJECT ON TIME.

New Transition School

Example of Quality Control During Preconstruction and Construction

EXAMPLES

DOORS AND HARDWARE- LESSONS LEARNED AND STANDARDS CREATED

While constructing the SBAC New Transition School, Scorpio learned that ACPS recently incorporated the utilization of an electronic cylindrical lockset to simultaneously secure all classroom doors that operate over a cloud-based monitoring system by transmitting signals over wifi. These are specific locks provided by ACPS or purchased through a specified vendor. This new locking system was easily installed at Transition School. However, as the team assessed the hardware specified for the Redesign and Redevelopment of Howard Bishop Middle School, we realized the new locking system was not being properly addressed.

Rather than reviewing each part and piece of hardware for openings and submitting multiple RFIs, we decided to work directly with the team at ACPS to understand how the doors needed to function. Over the course of three meetings with Project Manager Richard Rucker and Data Communications Manager Glenn Molander, it was determined that the provided hardware schedule did not match the School Board's newest requirements. The School Board was looking for ways to improve security on campus, requiring a way to "lockdown" the entire campus at the push of a single button. ACPS needed to create a new "standard".

Members of Team Scorpio offered their assistance to create that new standard. This involved reviewing floor plans for each building and identifying the function needed on each door, whether it be the Schlage cylindrical locks, card readers, ADA operators, electric strikes, removable mullions, or latch retractions. Next, we reviewed the hardware schedule for each building and went door by door to adjust the previously specified hardware to match the newly established requirements.

After multiple reviews and revisions, ACPS agreed on a schedule that met their requirements. Our team then engaged the appropriate subcontractors, revising their schedules and pricing. In the end, by removing unnecessary hardware and making the necessary updates, Scorpio was able to save approximately $6,000. While this effort took numerous hours to complete, the doors and hardware now meet the School Board's newest safety specifications. It created a new standard for ACPS to use across all new construction projects further securing each campus for Alachua County's students, staff, and faculty.

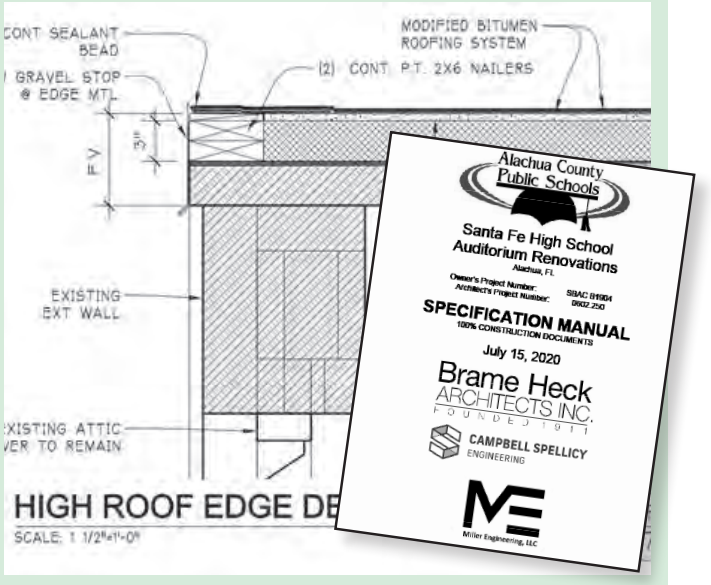
This example illustrates not only Scorpio's commitment to quality but our dedication as a true partner. Our team learns and embraces our clients' ultimate goals, in this case, that goal was providing the safest possible environment for our students and makes it our goal as well.

A THOROUGH REVIEW

During the bidding process, Scorpio performs detailed quantity takeoffs. This establishes an expected estimate of the project and clearly defines trade scopes. If a subcontractor's price proposal submitted on bid day identifies as either very low or very high, Scorpio's in-house take-off/estimate has it flagged. A member of the team contacts that bidding subcontractor to help level the bids, ensuring that all bids are comparing "apples to apples". Should a discrepancy be identified, Scorpio asks the bidders to redistribute their revised numbers so that all bidding CMs/GCs are receiving bids with a complete scope ensuring all bidders are bidding the same scope of work. This ultimately translates into a value add to the owner.

An example of this would be on Santa Fe High School Auditorium. There was a large swing in the roofing numbers on bid day and the low bidder was significantly lower than one of Scorpio's "trusted" bidders. We referred to our takeoff and the specifications and discovered that the low number on the street did not have the correct material included. We contacted that subcontractor to inform them that they had the wrong material included and asked that they notify all the GCs they had submitted to and pull their bid. That subcontractor ended up pulling their number from all bidders.

This one act of quality control during the bid ended up leveling the roofing bidders across all GCs/CMs submissions. Scorpio's attention to detail for both CM and hard bid projects ensures that the ACPS is set up for a quality project. Scorpio does not focus on chasing low numbers, rather the evaluation of quality bids against our understanding of the project. Regardless of whether we are the lowest bidder on bid day, we believe the District gets the best value out of the submarket due to our diligence and quality control in preconstruction.



TAB K | Distance to Site

Scorpio Office

Proposed Project

Fruitland Park
New Public Safety Facility
77 miles | 1 hr 17 min

Scorpio Projects in Lake County

City of Tavares
New Public Works
Operations Center

City of Groveland
Elese Tomlin Project

We hope you find the information contained in this Proposal aligns with your expectations for delivering Construction Management Services.

We look forward to serving you in this capacity.

Thank you.

Scorpio.

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RFQ # 2023-01 City of Fruitland Park
New Public Safety Facility

Work Product Samples

3911 W Newberry Road
Gainesville, Florida 32608
o. 352.363.6070
f. 352.363.6071
scorpioco.com

CGC 061834

Make Buildings for Life.

Scorpio.
3911 W Newberry Road
Gainesville, Florida 32607
P: (352) 363-6070
F: (352) 363-6071

Project: 18027 SFC Y Bldg Learning Commons Renovations and Remodel
3000 NW 83rd Street
Gainesville, Florida 32606
P: 352-363-6070

OAC Meeting Minutes: Meeting #10

Meeting Date	Apr 30, 2019	**Meeting Time**	2:30 PM - 3:00 PM Eastern Time (US & Canada)
Meeting Location	Building X, Room X-123		
Overview	Discuss project progress.		
Notes			
Attachments	19.04.28-19.05.11.pdf		

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Danny Kail	Kail Partners, LLC	P: (352) 871-4935	danny@kailpartners.com	Present
David Everitte	Santa Fe College	P: (352) 395-5523	david.everitte@sfcollege.edu	Present
Matthew Clark	Scorpio.	P: (352) 363-6070	matthew@descorpiocorp.com	Present
Ryan Stroh	Scorpio.	P: (352) 363-6070	ryan@descorpiocorp.com	Present

General

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.1	2	Eliminate triangular walls at second-floor reception. Tracking this item from 01/08 OAC meeting	Ryan Stroh (Scorpio.)			Open	Old
	Official Documented Meeting Minutes Drawings to be issued on Thursday, May 2nd						
	Previous Meeting Minutes **Apr 16, 2019** Architectural drawing is drafted and at AEI for MEPFP coordination. **Apr 2, 2019** SD106 is drafted architecturally. Once SFC ITS reviews/approves, it will be sent to AEI for MEP changes.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.2	8	Add Chair Rails (Y-115, Y-123, Y-123A, Y-123B, Y-131, Y-132,Y-205, Y-209 & Y-210) - Awaiting subcontractor pricing	Ryan Stroh (Scorpio.)			Open	Old
	Official Documented Meeting Minutes Still awaiting subcontractor pricing.						
	Previous Meeting Minutes **Apr 16, 2019** measured yesterday. Demountable walls do not have a chair rail accessory. David directed to not worry about it.						

Apr 2, 2019
Chair rails are requested at these room. Scorpio will price and submit to owner. Any study rooms the chair rail is requested. On the demountable walls, Danny is checking with Buffy at OEC.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.3	8	Furniture Plan - Has it been approved and furniture ordered? Lead time?	Ryan Stroh (Scorpio.)			Open	Old

Official Documented Meeting Minutes
Three out of four are being ordered. 4th Should be ordered by end of the week. Demountable walls PO is going thru approval at SFC. 4-6 week lead time (OEC has lots 1, 2 and 4 - lot three is OE)

Previous Meeting Minutes
Apr 16, 2019
final final quotes are still being received. Not yet approved.

Apr 2, 2019
Furniture plan has not been approved and therefore has not been ordered. SFC and furniture contractor are meeting early next week to lock down finishes. Lead times on modular furniture are approx 6-8 weeks.
Scorpio stated for record that the furniture package, specifically the demountable walls will affect substantial completion as the Learning Commons project will require installation of electrical within the demountable wall systems along with door hardware. If necessary, a change order for additional time and related costs will be submitted based on final delivery date of furniture systems.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.4	10	Circular Light at Y-103	Ryan Stroh (Scorpio.)			Open	New

Official Documented Meeting Minutes
Light to be field located at time of installation.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.5	10	SD105 - Change Order Proposal 08 submitted	Ryan Stroh (Scorpio.)			Open	New

Official Documented Meeting Minutes
SD105 was submitted on 4/30 with an assumed 30-day review period included in the cost of staffing/GCs. The change order proposal will likely need to be broken down into three smaller COPs to show what is related to the shearwall, owner adds and design adds. The design team and SFC will analyze.

Schedule

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.1	10	Two-week Look-ahead Attached	Ryan Stroh (Scorpio.)			Open	New

Official Documented Meeting Minutes
Drywall finishing, nanawall framing, tile/carpet demo at 1st floor, installing lighting/recepts and switches. Start demo of study rooms on Monday and entry demo. Painting will be on-going for the next week or two. Flooring next week. Good to work on ceiling grid Thursday and Friday per Nance and Pat Cafe is closed next week. Visqueen around circulation will be put up on Monday. Biblioteca guy is coming on Friday.

RFIs

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.1	10	No Outstanding RFIs	Ryan Stroh (Scorpio.)			Open	New
	Official Documented Meeting Minutes No Outstanding RFIs						

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.1	10	No Outstanding Submittals	Ryan Stroh (Scorpio.)			Open	New
	Official Documented Meeting Minutes No Outstanding Submittals						

Safety & Issues/Concerns

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.1	10	No issues or concerns to report	Ryan Stroh (Scorpio.)			Open	New
	Official Documented Meeting Minutes No issues or concerns to report						

Door/Door Hardware Issues/Concerns

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.1	9	No issues or concerns to report	Ryan Stroh (Scorpio.)			Open	Old
	Official Documented Meeting Minutes Bill has received everything that he needs.						
	Previous Meeting Minutes **Apr 16, 2019** Bill needs bitting list which tells him the key marks for cuts. Pat says Bill has the list. David will talk to Bill and see what he needs. Lee requested a master key.						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Scorpio. if there are any discrepancies or questions with the content of these minutes.

Scorpio.

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Job #: 20031 COG CRA GTEC Reno
2152 SE Hawthorne Rd. #101
Gainesville, Florida 32641

RFI LOG

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
1	Room 227 & 228 - Existing Telecom/Data and Electrical	Closed	Scorpio.	Miles, Jonathon (Scorpio.)	Ramos, Samantha (...	12/22/2020	Ryan Stroh	12/25/2020	01/25/21			TBD		Yes (Unknown)
2	Sanitary Tie-in	Closed	Comfort Temp Company	Cellon, Christopher (Comfort Temp Company)	Ramos, Samantha (...	12/22/2020	Ryan Stroh	12/25/2020	01/25/21			No		TBD
3	Ceiling Water Damage Closet 227	Closed	Scorpio.	Miles, Jonathon (Scorpio.)	Ramos, Samantha (...	12/22/2020	Ryan Stroh	12/25/2020	01/25/21			TBD		Yes (Unknown)
4	Relocate Proximity Reader	Closed	Scorpio.	Miles, Jonathon (Scorpio.)	Ramos, Samantha (...	12/22/2020	Ryan Stroh	12/25/2020	01/25/21			TBD		TBD
5	RA Duct at Meeting 205	Closed	W.W. Gay Mechanic...	Crosier, Charles (W.W. Gay Mechanical Contractor, Inc. - Gainesville)	Ramos, Samantha (...	12/22/2020	Ryan Stroh	12/25/2020	01/11/21			TBD		Yes (Unknown)
6	Sprinkler/Light Conflict	Closed	Cox Fire Protecti...	Mcdaniels, Rodney (Cox Fire Protection, Inc. - Ocala)	Ramos, Samantha (...	12/23/2020	Ryan Stroh	12/26/2020	01/11/21			TBD		TBD
7	SA Corridor 229A	Closed	Scorpio.	Miles, Jonathon (Scorpio.)	Ramos, Samantha (...	12/23/2020	Ryan Stroh	12/26/2020	02/14/23			TBD		TBD
8	TV Receptacle Heights Rooms 205, 224 & 226	Closed	Burgess and Dudle...	Parsons, Joey (Burgess and Dudley, Inc.)	Ramos, Samantha (...	12/23/2020	Ryan Stroh	12/26/2020	01/11/21			TBD		TBD
9	PEN1 Circuit/Room Controller	Closed	Burgess and Dudle...	Parsons, Joey (Burgess and Dudley, Inc.)	Barbat, Adriana (... Ramos, Samantha (...	01/14/2021	Jenna Beck	01/18/2021	02/14/23			TBD		TBD

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Job #: 17007 UF-221A Norman Hall Library & Office Renovation
140 Norman Hall
Gainesville, Florida 32611

SAMPLE

All Submittals

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
	28 1300-01	0	Access Controls	Product Data	Closed	Scorpio.	04/03/2018	03/20/2018		Justin Zambelli	03/20/2018		Justin Zambelli (Scorpio.)	Void		04/05/2018	04/03/2018	04/05/2018
03 30 00 - CAST-IN-PLACE CONCRETE	03 3000-1.3.D	0	Concrete - Product Data	Product Data	Closed	JAM Construction	02/17/2018	02/03/2018		Debbie Carpenter	02/03/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/17/2018	02/06/2018
03 30 00 - CAST-IN-PLACE CONCRETE	03 3000-1.3.B	0	Concrete - Design Mixes	Design Data	Closed	JAM Construction	02/17/2018	02/03/2018		Debbie Carpenter	02/03/2018		Justin Zambelli (Scorpio.)	Approved		02/06/2018	02/17/2018	02/06/2018
03 60 30 - NON-METALLIC GROUT	03 6030-1.3.B	0	Non-Shrink Grout - Product Data	Product Data	Closed	JAM Construction	02/17/2018	02/03/2018		Debbie Carpenter	02/03/2018		Justin Zambelli (Scorpio.)	Approved		02/06/2018	02/17/2018	02/06/2018
04 05 00 - MASONRY GROUT	04 0500-1.3.B	0	Grout - Mix Design	Product Data	Closed	JAM Construction	02/17/2018	02/03/2018		Debbie Carpenter	02/03/2018		Justin Zambelli (Scorpio.)	Approved		02/06/2018	02/17/2018	02/06/2018
04 20 18 - UNIT MASONRY ASSEMBLIES (CMU AND BRICK)	04 2018-02	0	Brick - Samples	Samples	Closed	JAM Construction	02/22/2018	02/08/2018		Jim Allen	02/08/2018		Justin Zambelli (Scorpio.)	Approved		02/27/2018	02/22/2018	02/27/2018
04 20 18 - UNIT MASONRY ASSEMBLIES (CMU AND BRICK)	04 2018-1.2.A	0	CMU & Brick - Product Data	Product Data	Closed	JAM Construction	02/17/2018	02/03/2018		Debbie Carpenter	02/03/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/17/2018	02/06/2018
05 12 00 - STRUCTURAL STEEL	05 1200-1.3.B	0	Steel - Shop Drawings	Shop Drawing	Closed	Division 5 Steel, Inc.	02/08/2018	01/19/2018		Danny Osterland	01/19/2018		Justin Zambelli (Scorpio.)	Approved as Noted	01/25/2018	02/06/2018	02/08/2018	02/06/2018
05 72 00 - ALUMINUM HANDRAILS AND RAILINGS	05 7200-1.3.E	0	Handrails - Signed & Sealed Drawings	Design Data	Closed	Prestige Aluminum Railings, Inc.	04/03/2018	03/20/2018		Mike Cribby	03/20/2018		Justin Zambelli (Scorpio.)	Approved		03/27/2018	04/03/2018	03/27/2018
06 41 00 - ARCHITECTURAL WOOD CASEWORK	06 4100-1.3.B.s1	0	Casework - Shop Drawings - Library	Shop Drawing	Closed	D.R. Nickelson & Co., Inc.	04/03/2018	03/20/2018		Mark Nickelson	03/20/2018		Justin Zambelli (Scorpio.)	Revise and Resubmit		04/05/2018	04/03/2018	04/05/2018
06 41 00 - ARCHITECTURAL WOOD CASEWORK	06 4100-1.3.C.s1	0	Casework - Product Data - Library	Product Data	Closed	D.R. Nickelson & Co., Inc.	04/03/2018	03/20/2018		Mark Nickelson	03/20/2018		Justin Zambelli (Scorpio.)	Approved as Noted		04/05/2018	04/03/2018	04/05/2018
06 41 00 - ARCHITECTURAL WOOD CASEWORK	06 4100-1.3.C	0	Casework - Product Data - Offices	Product Data	Closed	D.R. Nickelson & Co., Inc.	03/16/2018	03/02/2018		Mark Nickelson	03/02/2018		Justin Zambelli (Scorpio.)	Approved as Noted		03/10/2018	03/16/2018	03/10/2018
06 41 00 - ARCHITECTURAL WOOD CASEWORK	06 4100-1.3.B	0	Casework - Shop Drawings - Offices	Shop Drawing	Closed	D.R. Nickelson & Co., Inc.	03/16/2018	03/02/2018		Mark Nickelson	03/02/2018		Justin Zambelli (Scorpio.)	Approved as Noted		03/10/2018	03/16/2018	03/10/2018

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SAMPLE

Job #: 17007 UF-221A Norman Hall Library & Office Renovation
140 Norman Hall
Gainesville, Florida 32611

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
07 90 00 - JOINT PROTECTION	07 9000-02	0	Caulk - Samples	Samples	Closed	Shea's Glass Company	02/22/2018	02/08/2018		Deanna Howard	02/08/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/15/2018	02/22/2018	02/15/2018
07 90 00 - JOINT PROTECTION	07 9000-1.2.A	0	Caulk - Product Data	Product Data	Closed	Shea's Glass Company	02/14/2018	01/31/2018		Deanna Howard	01/31/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/14/2018	02/06/2018
08 12 14 - STANDARD STEEL FRAMES	08 1214-1.3.B	0	Steel Frames - Shop Drawings / Schedule	Shop Drawing	Closed	Taylor, Cotton & Ridley, Inc. - Gainesville	02/17/2018	02/03/2018		Del Hoskins	02/03/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/17/2018	02/06/2018
08 12 14 - STANDARD STEEL FRAMES	08 1214-1.3.C	0	Standard Steel Frames - Product Data	Product Data	Closed	Taylor, Cotton & Ridley, Inc. - Gainesville	02/17/2018	02/03/2018		Del Hoskins	02/03/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/17/2018	02/06/2018
08 14 16 - FLUSH WOOD DOORS	08 1416-1.4.C	0	Wood Doors - Product Data	Product Data	Closed	Taylor, Cotton & Ridley, Inc. - Gainesville	02/17/2018	02/03/2018		Del Hoskins	02/03/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/17/2018	02/06/2018
08 14 16 - FLUSH WOOD DOORS	08 1416-1.4.D	0	Wood Doors - Samples	Sample	Closed	Taylor, Cotton & Ridley, Inc. - Gainesville	03/12/2018	02/22/2018		Del Hoskins	02/22/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/27/2018	03/12/2018	02/27/2018
08 31 13 - ACCESS DOORS AND PANELS	08 3113-1.3.C	0	Access Doors - Product Data	Product Data	Closed	Anglin Construction	05/15/2018	05/01/2018		Gary Anglin	05/01/2018		Justin Zambelli (Scorpio.)	Approved		05/24/2018	05/15/2018	05/24/2018
08 41 13 - ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS	08 4113-1.4.C	0	Storefront - Samples	Samples	Closed	Shea's Glass Company	02/22/2018	02/08/2018		Deanna Howard	02/08/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/15/2018	02/22/2018	02/15/2018
08 41 13 - ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS	08 4113-1.4.B	0	Storefront - Shop Drawings	Shop Drawing	Closed	Shea's Glass Company	02/14/2018	01/31/2018		Deanna Howard	01/31/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/14/2018	02/06/2018
08 41 13 - ALUMINUM-FRAMED ENTRANCES AND STOREFRONTS	08 4113-1.4.A	0	Storefront - Product Data	Product Data	Closed	Shea's Glass Company	02/14/2018	01/31/2018		Deanna Howard	01/31/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/14/2018	02/06/2018
08 42 29 - Automatic Entrances	08 4229-1.6.B	0	Automatic Entrances - Shop Drawings	Product Data	Closed	Shea's Glass Company	02/14/2018	01/31/2018		Deanna Howard	01/31/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/06/2018	02/14/2018	02/06/2018
08 71 00 - Door Hardware	08 7100-1.3.B.3	1	Hardware - Schedule	Product Data	Closed	Taylor, Cotton & Ridley, Inc. - Gainesville	03/30/2018	03/20/2018		Del Hoskins	03/20/2018		Justin Zambelli (Scorpio.)	Revise and Resubmit		03/27/2018	03/30/2018	03/27/2018
08 71 00 - Door Hardware	08 7100-1.3.B.1	0	Hardware - Product Data	Product Data	Closed	Taylor, Cotton & Ridley, Inc. - Gainesville	02/17/2018	02/03/2018		Del Hoskins	02/03/2018		Justin Zambelli (Scorpio.)	Approved		02/08/2018	02/17/2018	02/08/2018
08 71 00 - Door Hardware	08 7100-1.3.B.3	0	Hardware - Schedule	Product Data	Closed	Taylor, Cotton & Ridley, Inc. - Gainesville	02/17/2018	02/03/2018		Del Hoskins	02/03/2018		Justin Zambelli (Scorpio.)	Approved as Noted		02/08/2018	02/17/2018	02/08/2018
08 80 00 - Glazing	08 8000-1.3.A	0	Glass - Shop Drawings	Product Data	Closed	Shea's Glass Company	02/17/2018	02/03/2018		Deanna Howard	02/03/2018		Justin Zambelli (Scorpio.)	Revise and Resubmit		02/15/2018	02/17/2018	02/15/2018

Scorpio.
3911 W Newberry Road
Gainesville, Florida 32607
United States

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Job #: 17007 UF-221A Norman Hall Library & Office Renovation
140 Norman Hall
Gainesville Florida. 32611

Change Orders: Prime Contract (13)

Contract	#	Revision	Title	Date Initiated	Contract Company	Designated Reviewer	Due Date	Review Date	Status	Amount
Prime Contract #1	013	0	Clean Up of CO's That Were Not Placed in Procore	03/06/19	University of Florida PDC	Unassigned		03/06/19	Approved	$0.00
Prime Contract #1	012	0	Final Change Order	08/17/18	University of Florida PDC	Unassigned		03/05/19	Approved	$9,650.90
Prime Contract #1	011	0	Reconcile ODP	08/06/18	University of Florida PDC	Crehore, Chris (Scorpio.)		08/13/18	Approved	$6,235.65
Prime Contract #1	010	0	COP 09-001 thru 09-008	06/18/18	University of Florida PDC	Crehore, Chris (Scorpio.)		06/18/18	Approved	$32,500.87
Prime Contract #1	009	0	CD 7 Added floor boxes, wire mold and toothing in brick at library columns	05/20/18	University of Florida PDC	Crehore, Chris (Scorpio.)		06/10/18	Approved	$7,285.84
Prime Contract #1	008	0	CD 05 Added Wall Coverings and Blinds	05/02/18	University of Florida PDC	Crehore, Chris (Scorpio.)		06/10/18	Approved	$10,071.83
Prime Contract #1	007	0	CD 6 Stucco, Lactation Room	04/27/18	University of Florida PDC	Crehore, Chris (Scorpio.)		06/10/18	Approved	$11,650.38
Prime Contract #1	006	0	CD 03 / 08, RFI 10, and Floor Boxes	04/27/18	University of Florida PDC	Crehore, Chris (Scorpio.)		05/02/18	Approved	$0.00
Prime Contract #1	005	0	Fire Sprinkler ODP Reconciliation	04/16/18	University of Florida PDC	Unassigned		04/22/18	Approved	$18,906.44
Prime Contract #1	004	0	Access Control and RFI 32	04/16/18	University of Florida PDC	Crehore, Chris (Scorpio.)		04/16/18	Approved	$46,646.45
Prime Contract #1	003	0	Construction Directive No. 01 and 02	02/23/18	University of Florida PDC	Crehore, Chris (Scorpio.)		03/05/18	Approved	$10,166.94
Prime Contract #1	002	0	Owner Direct Purchase	02/21/18	University of Florida PDC	Crehore, Chris (Scorpio.)		02/21/18	Approved	($720,616.97)
Prime Contract #1	001	0	Electrical Fixture VE Reconciliation and Bathroom Alternate 3 A 1	02/12/18	University of Florida PDC	Crehore, Chris (Scorpio.)		02/20/18	Approved	$133,060.70

Total: ($434,440.97)

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3911 W Newberry Road
Gainesville, Florida 32607
United States

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Job #: 18027 SFC Y Bldg Learning Commons Renovations and Remodel
3000 NW 83rd Street
Gainesville Florida. 32606
3523636070

Change Orders: Commitments (44)

Contract	#	Revision	Title	Date Initiated	Contract Company	Designated Reviewer	Due Date	Review Date	Status	Amount
Contract #18027-271010	001	0	Add Data Wiring at Y-203	02/14/19	JSC Systems, Inc.	Unassigned		02/14/19	Approved	$6,700.00
Purchase Order #18027-081005	001	0	Door and Frame at Y-204	06/20/19	Taylor, Cotton & Ridley, Inc. - Gainesville	Unassigned		06/20/19	Approved	$1,272.00
Contract #18027-101150	001	0	Door & Hardware Installation	04/30/19	McLeod General Trades, LLC	Unassigned		04/30/19	Approved	$3,250.00
Contract #18027-231015	001	0	Change Order #001	03/28/19	Comprehensive Energy Services, Inc.	Unassigned		04/01/19	Approved	$595.00
Contract #18027-091120	001	0	SD105 - Add Floor Base	06/20/19	Dixie Contract Carpet	Unassigned		06/20/19	Approved	$225.00
Contract #18027-121025	001	0	SD101 - Casework at Y-115	03/28/19	Rainbow Cabinets	Unassigned	03/28/19	04/01/19	Approved	$7,332.00
Contract #18027-211005	001	0	Change Order #001	03/29/19	Cox Fire Protection, Inc. - Ocala	Unassigned		04/01/19	Approved	$222.05
Contract #18027-091050	001	0	Change Order #001	05/16/19	Quality Painting Masters, Inc.	Unassigned		06/05/19	Approved	$2,415.68
Contract #18027-021025	001	0	(no title)	07/17/19	R.J. Cameron Construction, Inc.	Unassigned		07/17/19	Approved	$1,575.00
Contract #18027-091095	001	0	SD105 - ACT Changes	06/20/19	L&D Ceilings	Unassigned		06/20/19	Approved	$6,100.00
Contract #18027-091010	001	0	SD105 - MS&D Changes	07/17/19	R.J. Cameron Construction, Inc.	Unassigned		07/17/19	Approved	$3,525.00
Contract #18027-081255	001	0	Wide Stile Storefront Doors	02/14/19	Atlantic Contract Glazing Corporation	Unassigned		02/14/19	Approved	$4,500.00
Contract #18027-261025	001	0	Change Order #001	03/28/19	Feagin Total Communications, Inc.	Unassigned		04/01/19	Approved	$4,869.74
Contract #18027-121025	002	0	CE #013 - SD106	08/23/19	Rainbow Cabinets	Unassigned		08/23/19	Approved	$2,925.00
Contract #18027-101150	002	0	Chair Rail	06/20/19	McLeod General Trades, LLC	Unassigned		06/20/19	Approved	$3,387.00
Contract #18027-091120	002	0	Add flooring material	06/25/19	Dixie Contract Carpet	Unassigned		06/25/19	Approved	$700.00
Contract #18027-211005	002	0	SD105 Sprinkler Changes	06/20/19	Cox Fire Protection, Inc. - Ocala	Unassigned		06/20/19	Approved	$10,296.00
Contract #18027-091050	002	0	SD105	07/10/19	Quality Painting Masters, Inc.	Unassigned		07/10/19	Approved	$1,500.00
Contract #18027-091010	002	0	Soffit & Screen Framing	09/24/19	R.J. Cameron Construction, Inc.	Unassigned		09/24/19	Approved	$2,997.00

Total: $184,135.91

Job #: 18027 SFC Y Bldg Learning Commons Renovations and Remodel
3000 NW 83rd Street
Gainesville Florida. 32606
3523636070

Scorpio.
3911 W Newberry Road
Gainesville, Florida 32607
United States

Contract	#	Revision	Title	Date Initiated	Contract Company	Designated Reviewer	Due Date	Review Date	Status	Amount
Contract #18027-081255	002	0	Change Order #002	03/29/19	Atlantic Contract Glazing Corporation	Unassigned		04/01/19	Approved	$2,135.00
Contract #18027-231015	002	0	SD105 - HVAC Changes	06/20/19	Comprehensive Energy Services, Inc.	Unassigned		06/20/19	Approved	$15,540.00
Purchase Order #18027-081005	002	0	SD107 Doors, Frames & Hardware	07/25/19	Taylor, Cotton & Ridley, Inc. - Gainesville	Unassigned		07/25/19	Approved	$6,093.65
Contract #18027-271010	002	0	SD105 Classroom/IT Changes	07/10/19	JSC Systems, Inc.	Unassigned		07/10/19	Approved	$13,956.00
Contract #18027-261025	002	0	SD105 IT/Classroom/Furniture	07/10/19	Feagin Total Communications, Inc.	Unassigned		07/10/19	Approved	$19,892.00
Contract #18027-231015	003	0	SD106 HVAC Mods	07/10/19	Comprehensive Energy Services, Inc.	Unassigned		07/10/19	Approved	$647.00
Contract #18027-101150	003	0	SD107 - Door Installation	08/23/19	McLeod General Trades, LLC	Unassigned		08/23/19	Approved	$827.00
Contract #18027-091010	003	0	Drywall Patch/Repair	10/07/19	R.J. Cameron Construction, Inc.	Unassigned		10/07/19	Approved	$995.00
Contract #18027-091050	003	0	Paint Chair Rail	08/23/19	Quality Painting Masters, Inc.	Unassigned		08/23/19	Approved	$1,500.00
Purchase Order #18027-081005	003	0	Storefront Door Cylinders	08/08/19	Taylor, Cotton & Ridley, Inc. - Gainesville	Unassigned		08/08/19	Approved	$920.61
Contract #18027-091120	003	0	Reconfigure Carpet Y-203/232	06/25/19	Dixie Contract Carpet	Unassigned		06/25/19	Approved	$1,175.00
Contract #18027-261025	003	0	SD106 Electrical Mods	07/10/19	Feagin Total Communications, Inc.	Unassigned		07/10/19	Approved	$6,507.63
Contract #18027-271010	003	0	SD106 Data Modifications	07/10/19	JSC Systems, Inc.	Unassigned		07/10/19	Approved	$5,776.00
Purchase Order #18027-081005	004	0	SD106	09/25/19	Taylor, Cotton & Ridley, Inc. - Gainesville	Unassigned		09/25/19	Approved	$132.50
Contract #18027-231015	004	0	Relocate VAV Y-104	09/24/19	Comprehensive Energy Services, Inc.	Unassigned		09/24/19	Approved	$3,905.00
Contract #18027-091120	004	0	Added Floor Base	10/07/19	Dixie Contract Carpet	Unassigned		10/07/19	Approved	$927.25
Contract #18027-091010	004	0	SD107 - Framing for door frame	10/07/19	R.J. Cameron Construction, Inc.	Unassigned		10/07/19	Approved	$850.00
Contract #18027-091050	004	0	SD107	10/25/19	Quality Painting Masters, Inc.	Unassigned		10/25/19	Approved	$850.00
Contract #18027-271010	004	0	Add (114) Data Drops	08/20/19	JSC Systems, Inc.	Unassigned		08/20/19	Approved	$27,500.00
Contract #18027-261025	004	0	SD107 - Electrical	07/25/19	Feagin Total Communications, Inc.	Unassigned		07/25/19	Approved	$3,979.31
Contract #18027-231015	005	0	Reinstall SA & RA Grilles	10/07/19	Comprehensive Energy Services, Inc.	Unassigned		10/07/19	Approved	$391.00

Total: $184,135.91

Printed on Tue Feb 14, 2023 at 09:57 am EST

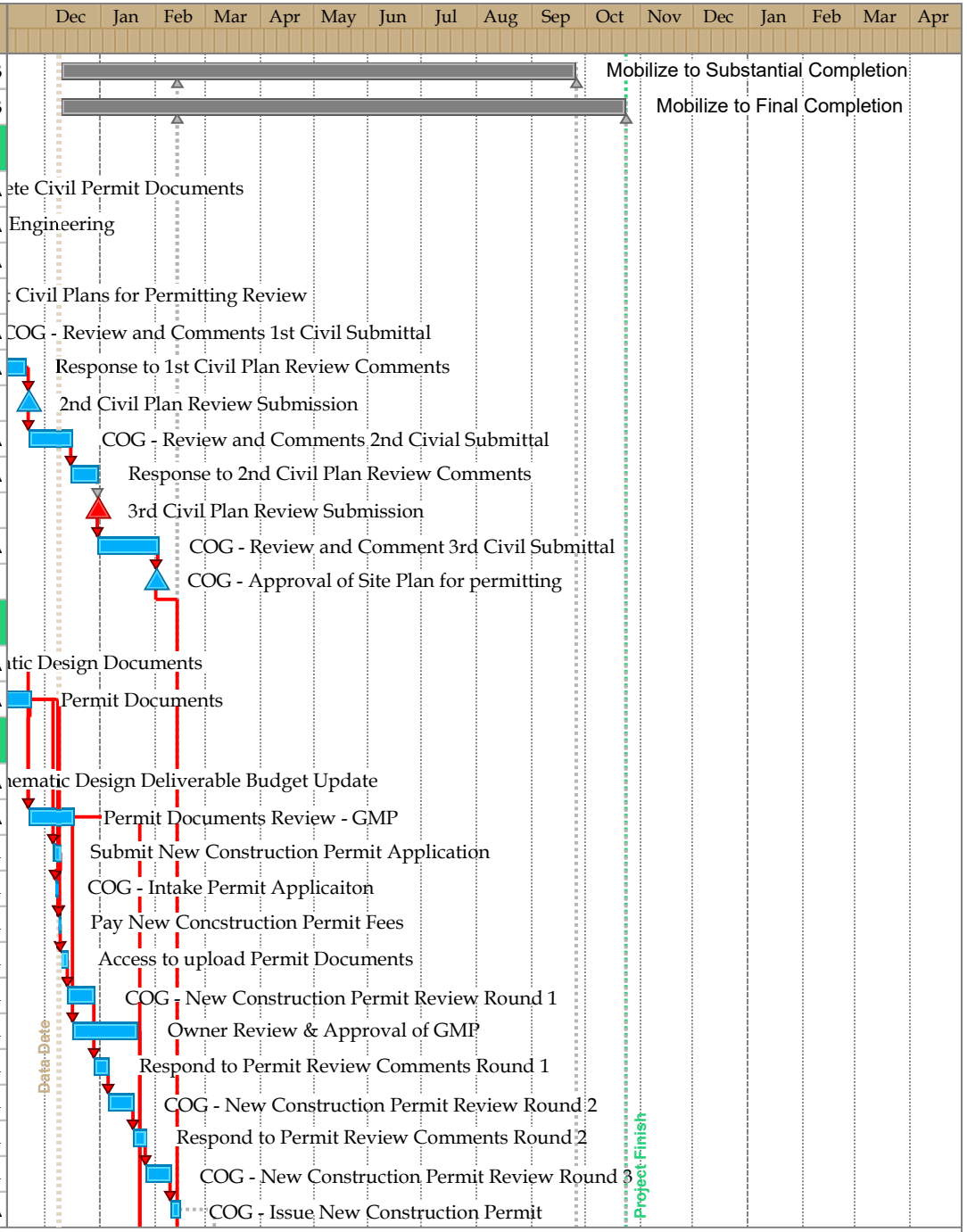
Job #: 18027 SFC Y Bldg Learning Commons Renovations and Remodel
3000 NW 83rd Street
Gainesville Florida. 32606
3523636070

Scorpio.
3911 W Newberry Road
Gainesville, Florida 32607
United States

Contract	#	Revision	Title	Date Initiated	Contract Company	Designated Reviewer	Due Date	Review Date	Status	Amount
Contract #18027-091050	005	0	Paint at Circ Desk	10/25/19	Quality Painting Masters, Inc.	Unassigned		10/25/19	Approved	$1,000.00
Contract #18027-261025	005	0	Kiosk & VAV Electrical Mods	09/24/19	Feagin Total Communications, Inc.	Unassigned		09/24/19	Approved	$1,204.04
Contract #18027-271010	005	0	Data to tables at Y-203	11/08/19	JSC Systems, Inc.	Unassigned		11/08/19	Approved	$1,192.00
Contract #18027-261025	006	0	Y-200 Lights & Y-203 Fl Boxes	11/08/19	Feagin Total Communications, Inc.	Unassigned		11/08/19	Approved	$1,853.45

Total: $184,135.91

ID	Description	Original Duration	Start	Finish
1290	Mobilize to Substantial Completion	161	02/13/23A	09/25/23
1300	Mobilize to Final Completion	181	02/13/23A	10/23/23
CIVIL DESIGN				
100	Complete Civil Permit Documents	25	08/16/22A	09/16/22A
105	Geotechnial Engineering	1	08/22/22A	08/22/22A
110	Surverying	1	08/22/22A	08/22/22A
115	Submit Civil Plans for Permitting Review	0	09/19/22A	
120	COG - Review and Comments 1st Civil Submittal	22	09/19/22A	10/18/22A
125	Response to 1st Civil Plan Review Comments	10	10/18/22A	11/18/22A
130	2nd Civil Plan Review Submission	0	11/21/22A	
135	COG - Review and Comments 2nd Civial Submittal	15	11/21/22A	12/14/22A
140	Response to 2nd Civil Plan Review Comments	10	12/15/22A	12/29/22A
145	3rd Civil Plan Review Submission	0	12/30/22	
150	COG - Review and Comment 3rd Civil Submittal	23	12/30/22A	02/01/23A
155	COG - Approval of Site Plan for permitting	0	02/01/23A	
ARCHITECTURAL DESIGN				
200	Schematic Design Documents	20	08/01/22A	09/16/22A
205	Permit Documents	45	09/19/22A	11/21/22A
PRECONSTRUCTION				
300	Schematic Design Deliverable Budget Update	15	09/19/22A	10/07/22A
305	Permit Documents Review - GMP	15	11/21/22A	12/15/22A
310	Submit New Construction Permit Application	1	12/05/22A	12/08/22A
315	COG - Intake Permit Applicaiton	3	12/06/22A	12/06/22A
320	Pay New Concstruction Permit Fees	1	12/08/22A	12/08/22A
325	Access to upload Permit Documents	2	12/09/22A	12/12/22A
330	COG - New Construction Permit Review Round 1	10	12/13/22A	12/27/22A
335	Owner Review & Approval of GMP	10	12/16/22A	01/20/23A
340	Respond to Permit Review Comments Round 1	5	12/28/22A	01/04/23A
345	COG - New Construction Permit Review Round 2	10	01/05/23A	01/18/23A
350	Respond to Permit Review Comments Round 2	5	01/19/23A	01/25/23A
355	COG - New Construction Permit Review Round 3	10	01/26/23A	02/08/23A
360	COG - Issue New Construction Permit	1	02/09/23A	02/13/23A



Start Date: 08/01/22
Finish Date: 10/23/23
Data Date: 12/09/22

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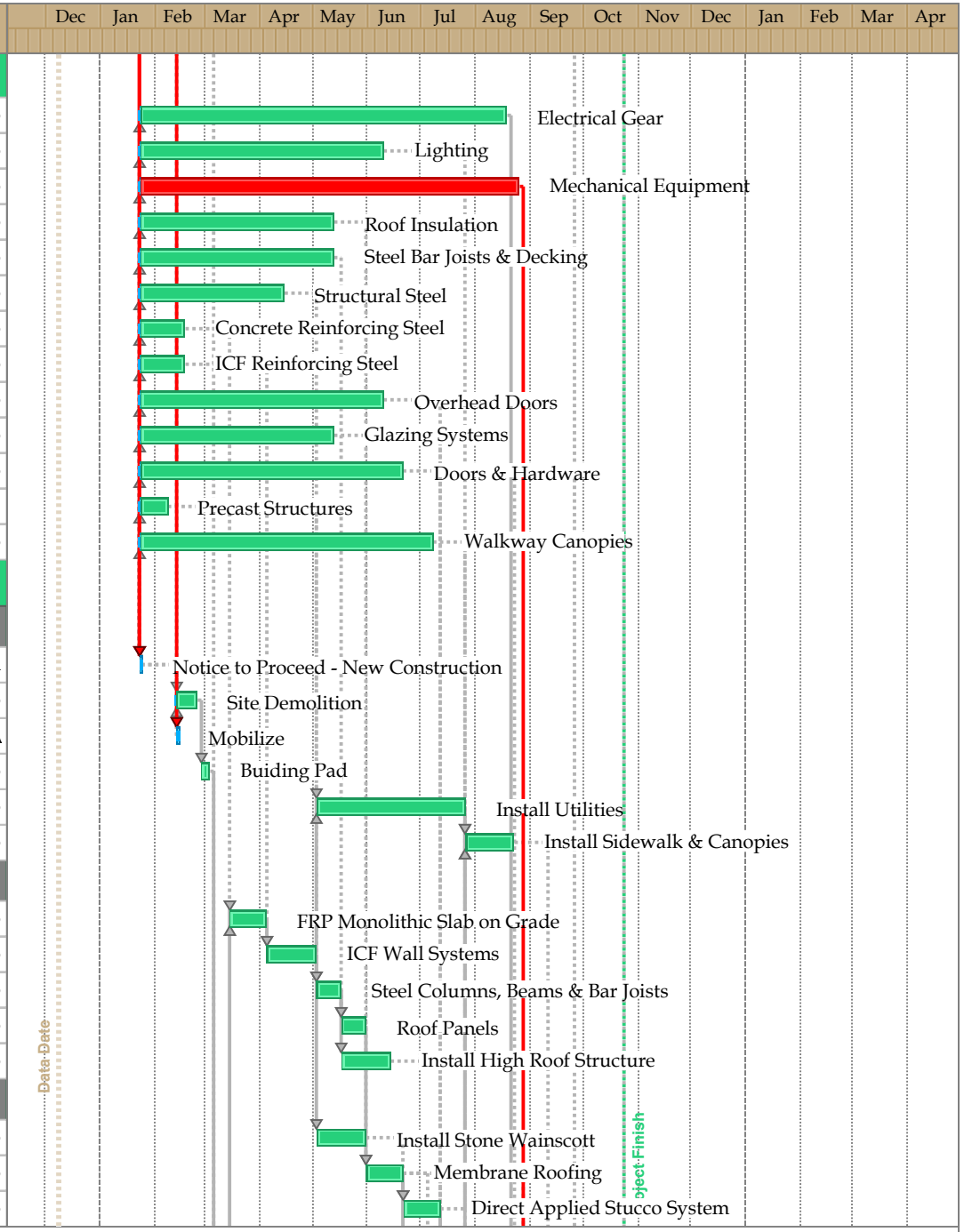
OAK HALL ENRICHMENT CENTE
MILESTONE SCHEDULE

OAK HALL SCHOOL
SCHOLARSHIP · LEADERSHIP · SERVICE

Scorpio.

ID	Description	Original Duration	Start	Finish
PROCUREMENT				
1285	Electrical Gear	150	01/23/23A	08/18/23
1287	Lighting	100	01/23/23A	06/09/23
1288	Mechanical Equipment	155	01/23/23A	08/25/23
1289	Roof Insulation	80	01/23/23A	05/12/23
1295	Steel Bar Joists & Decking	80	01/23/23A	05/12/23
1297	Structural Steel	60	01/23/23A	04/14/23
1298	Concrete Reinforcing Steel	20	01/23/23A	02/17/23
1299	ICF Reinforcing Steel	20	01/23/23A	02/17/23
1310	Overhead Doors	100	01/23/23A	06/09/23
1320	Glazing Systems	80	01/23/23A	05/12/23
1330	Doors & Hardware	107	01/23/23A	06/20/23
1340	Precast Structures	12	01/23/23A	02/07/23
1350	Walkway Canopies	120	01/23/23A	07/07/23
CONSTRUCTION				
SITE				
1000	Notice to Proceed - New Construction	1	01/23/23A	01/23/23A
1020	Site Demolition	10	02/13/23A	02/24/23
1022	Mobilize	1	02/13/23A	02/13/23A
1025	Buiding Pad	5	02/27/23	03/03/23
1230	Install Utilities	60	05/03/23	07/25/23
1015	Install Sidewalk & Canopies	20	07/26/23	08/22/23
STRUCTURE				
1028	FRP Monolithic Slab on Grade	15	03/15/23	04/04/23
1029	ICF Wall Systems	20	04/05/23	05/02/23
1030	Steel Columns, Beams & Bar Joists	10	05/03/23	05/16/23
1035	Roof Panels	10	05/17/23	05/30/23
1210	Install High Roof Structure	20	05/17/23	06/13/23
SKIN				
1220	Install Stone Wainscott	20	05/03/23	05/30/23
1037	Membrane Roofing	15	05/31/23	06/20/23
1039	Direct Applied Stucco System	15	06/21/23	07/11/23



Start Date: 08/01/22
Finish Date: 10/23/23
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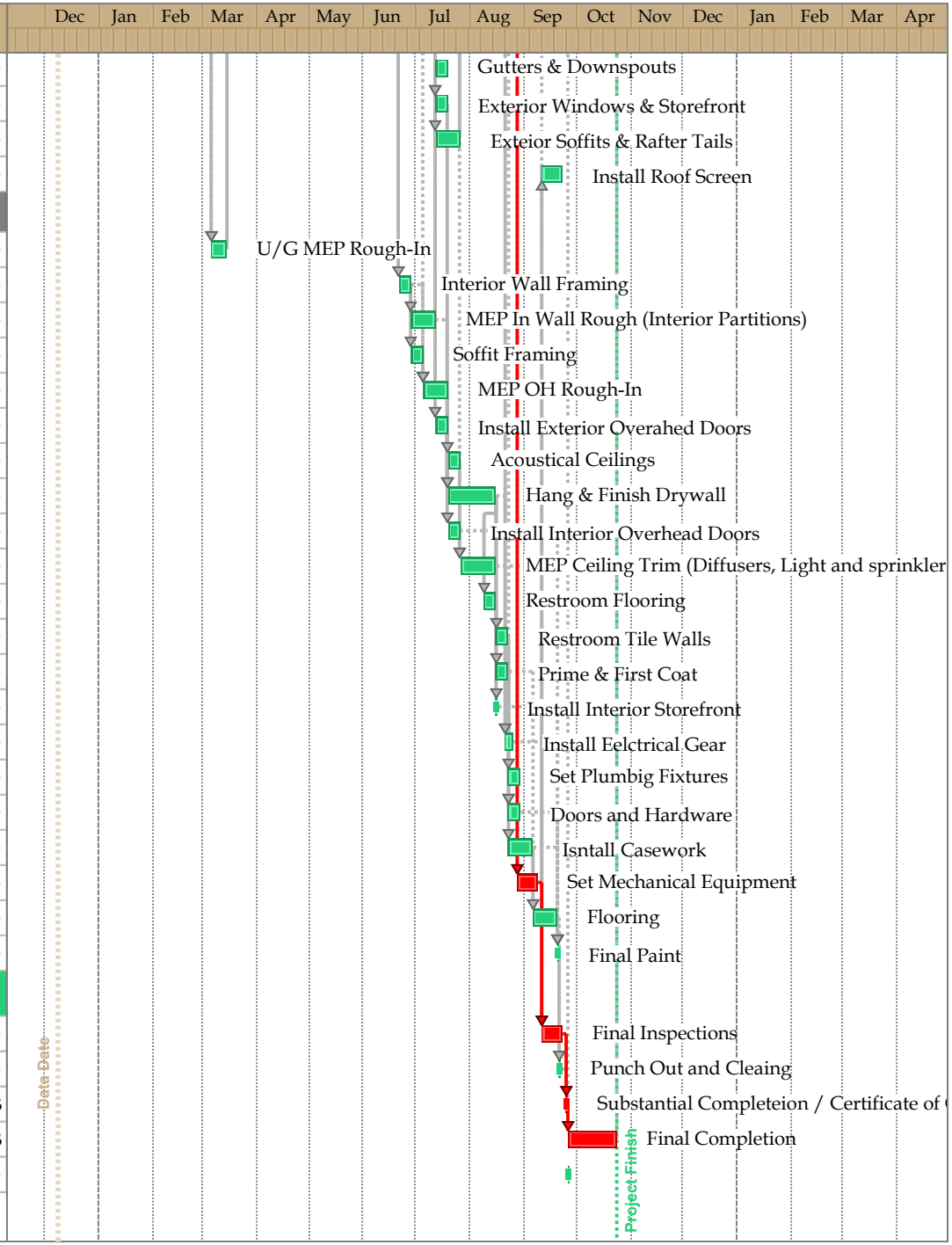
OAK HALL ENRICHMENT CENTEI MILESTONE SCHEDULE

OAK HALL SCHOOL
SCHOLARSHIP · LEADERSHIP · SERVICE

Scorpio.

ID	Description	Original Duration	Start	Finish
1038	Gutters & Downspouts	5	07/12/23	07/18/23
1040	Exterior Windows & Storefront	5	07/12/23	07/18/23
1227	Exteior Soffits & Rafter Tails	10	07/12/23	07/25/23
1170	Install Roof Screen	10	09/11/23	09/22/23
	SYSTEMS/SURFACES			
1027	U/G MEP Rough-In	7	03/06/23	03/14/23
1050	Interior Wall Framing	5	06/21/23	06/27/23
1060	MEP In Wall Rough (Interior Partitions)	10	06/28/23	07/11/23
1065	Soffit Framing	5	06/28/23	07/04/23
1070	MEP OH Rough-In	10	07/05/23	07/18/23
1160	Install Exterior Overahed Doors	5	07/12/23	07/18/23
1120	Acoustical Ceilings	5	07/19/23	07/25/23
1130	Hang & Finish Drywall	20	07/19/23	08/15/23
1175	Install Interior Overhead Doors	5	07/19/23	07/25/23
1190	MEP Ceiling Trim (Diffusers, Light and sprinklers)	15	07/26/23	08/15/23
1090	Restroom Flooring	5	08/09/23	08/15/23
1100	Restroom Tile Walls	5	08/16/23	08/22/23
1140	Prime & First Coat	5	08/16/23	08/22/23
1229	Install Interior Storefront	1	08/16/23	08/16/23
1225	Install Eelctrical Gear	5	08/21/23	08/25/23
1110	Set Plumbig Fixtures	5	08/23/23	08/29/23
1180	Doors and Hardware	5	08/23/23	08/29/23
1250	Isntall Casework	10	08/23/23	09/05/23
1080	Set Mechanical Equipment	10	08/28/23	09/08/23
1150	Flooring	10	09/06/23	09/19/23
1240	Final Paint	1	09/20/23	09/20/23
	CLOSEOUT			
1228	Final Inspections	10	09/11/23	09/22/23
1260	Punch Out and Cleaing	1	09/21/23	09/21/23
1270	Substantial Completeion / Certificate of Occupancy	1	09/25/23	09/25/23
1280	Final Completion	20	09/26/23	10/23/23
1282		1	09/26/23	09/26/23



Start Date: 08/01/22
Finish Date: 10/23/23
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OAK HALL ENRICHMENT CENTEI MILESTONE SCHEDULE

OAK HALL SCHOOL
SCHOLARSHIP · LEADERSHIP · SERVICE

Scorpio.

TWO WEEK LOOK AHEAD

Project Name:	Santa Fe College Library and Learning Commons Renovation
Project No.:	18027
From Date (Sun):	01/13/19
To Date (Sat):	01/26/18

Scorpio.
COMMUNITY CENTERED CONSTRUCTION

	Date:	01/13	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	01/23	01/24	01/25	01/26
Division/Sub	**Activities**	**SUN**	**MON**	**TUES**	**WED**	**THUR**	**FRI**	**SAT**	**SUN**	**MON**	**TUES**	**WED**	**THUR**	**FRI**	**SAT**
Scorpio	Phase 1 partial in wall inspection				X										
RJ Cameron	Phase 1 drywall hanging/finishing		X	X	X	X	X			X	X	X	X	X	
FTC	Phase 1 ceiling rough					X	X			X	X	X	X	X	
FTC	Phase 1 in wall rough		X	X	X										
CES	Metal duct install(phase 3 areas)/HHW shutdown									X					
CES	Metal duct insulation									X	X	X			
QMPI	Phase 1 painting												X	X	
Atlantic Glazing	Storefront measuring						X								
Rainbow Cabinets	Casework/P lam panel measuring						X								

S = Scheduled D = Delayed A = Additional Day

CERTIFICATE FOR PARTIAL PAYMENT

PAY REQUEST NO.: 9 DATE: 8/31/19

CONSTRUCTION MANAGER: D.E. Scorpio Corporation ADDRESS: 3911 W. Newberry Road Gainesville Florida 32607

CONTRACT FOR: Santa Fe College, Y Building Learning Commons Ren Rem 18-24-22
(insert project name & number)

Original Contract Sum:	$ 813,264.00	Contract Time:	
Additions to Date:	$ 211,795.29	Authorized Extension:	
Total:	$ 1,025,059.29	Pending Requests:	
Deductions to Date:	$	Time Lapsed to Date:	
Adjusted Contract Sum:	$ 1,025,059.29		

WORK PERFORMED TO DATE:	$ 1,011,340.91
MATERIAL SUITABLY STORED:	$
(Itemized list of materials attached)	
(attach copies of invoices)	
TOTAL TO DATE:	$ 1,011,340.91
RETAINAGE: 5% OF WORK PERFORMED:	$ (50,567.05)
LESS PREVIOUS PAYMENTS:	$ (866,381.99)
TOTAL DEDUCTIONS:	$ (916,949.04)
DUE THIS PAYMENT:	$ 94,391.87
BALANCE TO FINISH (excluding retainage):	$ 13,718.38

CERTIFICATION OF THE Construction manager: According to the best of my knowledge and belief, I certify that all items and amounts are shown on the face of this Certificate are correct and that all work has been performed and material supplied in full accordance with the terms and conditions of the contract. I further certify that all just and lawful bills against the undersigned and his sub-contractors for labor, materials and equipment employed in the performance of this contract have been paid in full accordance with their terms and conditions

DATE: 09/05/19 **Construction Manager**: _____
signature

JESSICA MACLAREN
MY COMMISSION # GG016980
EXPIRES July 31, 2020
place seal here

State of Florida County of Alachua
PERSONALLY APPEARED BEFORE ME, the above signed authority, who affixed his/her signature in the space provided above on this 5th day of Sept, 2019.

_____ (signature of Notary Public) **place seal here**
My commission expires: 7/31/2020

CERTIFICATION OF THE Architect-Engineer: I certify that I have checked and verified this Certificate: that to the best of my knowledge and belief, it is a true statement of the value of the work performed and material suitably stored on the site by the Construction manager: that all work and material included in this Certificate have been inspected by me or my authorized assistants: and that all work has been performed and material supplied in full accordance with the terms of the contract.

DATE: 7/9/19 **Architect**: _____
signature

place seal here

State of Florida County of Alachua
PERSONALLY APPEARED BEFORE ME, the above signed authority, who affixed his/her signature in the space provided above on this 9th day of Sept, 2019.

JESSICA MACLAREN
MY COMMISSION # GG016980
EXPIRES July 31, 2020

_____ (signature of Notary Public) **place seal here**
My commission expires: 7/31/2020

APPROVED FOR PAYMENT:

DATE: _____ Owner: _____
(signature of Owner)

PAYMENT REQUISITION AND CERTIFICATE

TO OWNER:
Santa Fe College

PROJECT: **18-24-22**
Y Building Learning Commons Ren Rem

APPLICATION NO.: **9**
PERIOD TO: **August 31, 2019**
PROJECT NO.: **DES #18027**

Scorpio.

FROM CONTRACTOR:
D.E. Scorpio Corporation
3911 West Newberry Road
Gainesville, FL 32607

VIA ARCHITECT/ENGINEER:
Kail Partners

CONTRACT DATE:

REQUEST FOR PAYMENT:

1	**ORIGINAL CONTRACT SUM**		$813,264.00
2	**Net change by Change Orders**		$ 211,795.29
3	**CONTRACT SUM TO DATE (Line 1 +- 2)**		$1,025,059.29
4	**TOTAL COMPLETED & STORED TO DATE** (Column G on G703)		$1,011,340.91
5	**RETAINAGE:**		
	a. 5% of Cost of Work (Columns D + E on G703)	$50,567.05	
	b. 10% of Fee (Column F on G703)	$0.00	
	Total Retainage (Line 5a + 5b or Total in Column I of G703)		$50,567.05
6	**TOTAL EARNED LESS RETATINAGE** (Line 4 less Line 5 Total)		$960,773.86
7	**LESS PREVIOUS CERTIFICATES FOR PAY** (Line 6 from prior Certificate)		$866,381.99
8	**CURRENT PAYMENT DUE**		$94,391.87
9	**BALANCE TO FINISH, INCLUDING RETAINAGE** (Line 3 less Line 6)	$64,285.43	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 78,369.15	$ -
Total approved this Month	$ 133,426.14	$ -
TOTALS	$ 211,795.29	$ -
NET CHANGES by Change Order		$ 211,795.29

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the (owner) relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR:

By: _____ Date: 09/05/19

State of: Florida
County of: Alachua
Subscribed and sworn to before me this 5th day of Sept. 2019

JESSICA MACLAREN
MY COMMISSION # GG016980
EXPIRES July 31, 2020

Notary Public: _____
My Commission expires: 7/31/2020

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect ceretifies to the Owner that to the best of the Architect's knowledge, information and believe that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED $ $94,391.87

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: 9/19/19

ENGINEER:

By: _____ Date: _____

REQUEST FOR PAYMENT DETAIL

Scorpio.

PROJECT NAME: Y Building Learning Commons Ren Rem
OWNER PROJECT NUMBER: 18-24-22
DES PROJECT NUMBER: DES #18027

APPLICATION NO.: 9
APPLICATION DATE: 8/31/2019
FOR PERIOD THE MONTH OF: August-2019

A	B	C	D	E	F	G	H	I	J
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
	TRADES								
01.0000	**Demolition**	$35,768.00							
	PCO#004	-$1,200.00							
	PCO#009	$13,583.71							
	Subtotals	**$48,151.71**	**$48,151.71**	**$0.00**	**$0.00**	**$48,151.71**	**100%**	**$0.00**	**$2,407.59**
02.0000	**Moisture Mitigation Allowance**	$30,000.00							
	PCO#007	-$30,000.00							
	Subtotals	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**#DIV/0!**	**$0.00**	**$0.00**
03.0000	**Window Tinting**	$6,031.00							
	Subtotals	**$6,031.00**	**$6,031.00**	**$0.00**	**$0.00**	**$6,031.00**	**100%**	**$0.00**	**$301.55**
04.0000	**Doors/Frames/Hardware**	$23,613.00							
	PCO#004	$2,252.12							
	PCO#013	$6,782.58							
	Subtotals	**$32,647.70**	**$25,865.12**	**$0.00**	**$0.00**	**$25,865.12**	**79%**	**$6,782.58**	**$1,293.26**
05.0000	**Storefront**	$65,000.00							
	PCO#001 - Wide Stile Storefron Doors	$5,008.76							
	PCO#003 - Door Swing at Y-205	$2,376.38							
	Subtotals	**$72,385.14**	**$72,385.14**	**$0.00**	**$0.00**	**$72,385.14**	**100%**	**$0.00**	**$3,619.26**
06.0000	**Metal Studs/Drywall**	$91,512.00							
	PCO#004	$2,650.40							
	PCO#009	$2,749.58							
	PCO#013	$946.09							
	Subtotals	**$97,858.07**	**$96,911.98**	**$0.00**	**$0.00**	**$96,911.98**	**99%**	**$946.09**	**$4,845.60**
07.0000	**Painting**	$45,629.00							
	PCO#004	$5,014.26							
	PCO#013	$389.57							
	Subtotals	**$51,032.83**	**$48,480.00**	**$2,163.26**	**$0.00**	**$50,643.26**	**99%**	**$389.57**	**$2,532.16**
08.0000	**Acoustical Ceilings**	$49,344.00							
	PCO#004	$8,739.15							
	PCO#013	$523.14							
	Subtotals	**$58,606.29**	**$58,606.29**	**$0.00**	**$0.00**	**$58,606.29**	**100%**	**$0.00**	**$2,930.31**
09.0000	**Flooring**	$10,640.00							
	PCO#004	$322.35							
	PCO#008	$1,307.83							
	PCO#012	$779.14							
	PCO#013	$250.44							
	Subtotals	**$13,299.76**	**$13,049.32**	**$0.00**	**$0.00**	**$13,049.32**	**98%**	**$250.44**	**$652.47**

REQUEST FOR PAYMENT DETAIL

Scorpio.

PROJECT NAME: Y Building Learning Commons Ren Rem
OWNER PROJECT NUMBER: 18-24-22
DES PROJECT NUMBER: DES #18027

APPLICATION NO.: 9
APPLICATION DATE: 8/31/2019
FOR PERIOD THE MONTH OF: August-2019

A	B	C	D	E	F	G	H	I	J
			Work Completed						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
10.0000	**Specialties**	$11,646.00							
	PCO#004	$500.00							
	PCO#005	$3,769.92							
	PCO#013	$920.50							
	Subtotals	**$16,836.42**	**$8,418.21**	**$7,497.71**	**$0.00**	**$15,915.92**	**95%**	**$920.50**	**$795.80**
11.0000	**Plastic Laminate Casework**	$120,490.00							
	PCO#002 - Add Casework at Y-115	$10,240.39							
	PCO#011	$3,255.69							
	Subtotals	**$133,986.08**	**$115,050.00**	**$18,936.08**	**$0.00**	**$133,986.08**	**100%**	**$0.00**	**$6,699.30**
12.0000	**Fire Sprinklers**	$18,667.00							
	PCO#003 - Relocate Sprinkler heads at Y-221	$247.16							
	PCO#004	$2,640.36							
	PCO#006	$28,163.67							
	Subtotals	**$49,718.19**	**$49,718.19**	**$0.00**	**$0.00**	**$49,718.19**	**100%**	**$0.00**	**$2,485.91**
13.0000	**HVAC**	$113,706.00							
	PCO#003 - Electrical & Transformers at new VAVs	$662.27							
	PCO#004	$22,263.33							
	PCO#011	$720.15							
	Subtotals	**$137,351.75**	**$137,351.75**	**$0.00**	**$0.00**	**$137,351.75**	**100%**	**$0.00**	**$6,867.59**
14.0000	**Electrical**	$169,968.00							
	PCO#002 - Add Casework at Y-115	$2,010.35							
	PCO#003 - Occupancy Sensors at Y-109	$2,694.54							
	PCO#003 - Electrical & Transformers at new VAVs	$1,123.62							
	PCO#004	$1,432.64							
	PCO#009	$14,869.04							
	PCO#010	$16,448.99							
	PCO#011	$7,243.36							
	PCO#013	$4,429.20							
	Subtotals	**$220,219.74**	**$204,805.40**	**$10,985.14**	**$0.00**	**$215,790.54**	**98%**	**$4,429.20**	**$10,789.53**
15.0000	**Data/Communications**	$21,250.00							
	PCO#001 - Data Cabling at Y-203	$7,457.48							
	PCO#010	$21,189.04							
	PCO#011	$6,429.02							
	PCO#014 - RFI 16	$30,609.07							
	Subtotals	**$86,934.61**	**$27,600.00**	**$59,334.61**	**$0.00**	**$86,934.61**	**100%**	**$0.00**	**$4,346.73**
	Total	$1,025,090.29	$913,424.11	$91,916.80	$0.00	$1,011,340.91	99%	$13,749.38	$50,567.05

Bid Pkg #	Description	Total Amount
	BASE PROJECT	
	Phase 1	
	New Norman Hall, Second Floor	
02A	SELECTIVE DEMOLITION	25,506
02C	HAZARDOUS MATERIAL ABATEMENT	5,069
07H	FIRESTOPPING	2,501
08A	DOORS / FRAMES / HARDWARE	70,599
08B	STOREFRONT, CURTAINWALL, GLASS	41,791
09A	DRYWALL, METAL STUDS	89,336
09C	ACOUSTICAL CEILINGS, TREATMENTS	42,513
09D	PAINTING, COATINGS, WALLCOVERINGS	36,884
09E	FLOORING	40,613
10B	SIGNAGE	1,398
10N	GENERAL TRADES	8,285
12C	CASEWORK	29,967
22A	PLUMBING	21,106
23A	HVAC	146,340
26A	ELECTRICAL	261,908
	New Norman Hall, Second Floor	823,816
	Norman Library	
01C	REFURBISH EXISTING LIBRARY SHELVING	14,905
02A	SELECTIVE DEMOLITION	59,739
02C	HAZARDOUS MATERIAL ABATEMENT	63,475
03A	CAST IN PLACE CONCRETE	1,993
04A	MASONRY	4,222
05A	STRUCTURAL STEEL	3,604
05C	ORNAMENTAL METALS	17,900
07H	FIRESTOPPING	3,682
07J	SIDING, METAL PANELS	21,759
08A	DOORS / FRAMES / HARDWARE	13,378
08B	STOREFRONT, CURTAINWALL, GLASS	62,697
09A	DRYWALL, METAL STUDS	53,625
09C	ACOUSTICAL CEILINGS, TREATMENTS	158,286
09D	PAINTING, COATINGS, WALLCOVERINGS	54,017
09E	FLOORING	129,350
10B	SIGNAGE	996
10N	GENERAL TRADES	22,243
12A	WINDOW TREATMENTS	25,971
12C	CASEWORK	126,166
21A	FIRE PROTECTION	178,796
22A	PLUMBING	39,595
23A	HVAC	71,269
26A	ELECTRICAL	1,269,198

Item	Description	Total Amount		
		UF-221 Norman Hall ERP#1	UF-221 Norman Hall ASD Budget	Variance
	10 BASE PROJECT			
PH01	**Phase 1**			
	40 New Norman Hall, Second Floor			
02A	SELECTIVE DEMOLITION	25,506	20,805	4,701
02C	HAZARDOUS MATERIAL ABATEMENT	5,069	5,069	0
07H	FIRESTOPPING	2,501	2,501	0
08A	DOORS / FRAMES / HARDWARE	70,599	75,483	(4,884)
08B	STOREFRONT, CURTAINWALL, GLASS	41,791	5,891	35,900
09A	DRYWALL, METAL STUDS	89,336	114,454	(25,119)
09B	PLASTER		31,372	(31,372)
09C	ACOUSTICAL CEILINGS, TREATMENTS	42,513	42,513	0
09D	PAINTING, COATINGS, WALLCOVERINGS	36,884	36,884	1
09E	FLOORING	40,613	40,613	0
10B	SIGNAGE	1,398	1,398	0
10N	GENERAL TRADES	8,285	8,285	0
12A	WINDOW TREATMENTS		26,158	(26,158)
12C	CASEWORK	29,967	18,042	11,925
22A	PLUMBING	21,106	8,592	12,514
23A	HVAC	146,340	146,340	0
26A	ELECTRICAL	261,908	179,856	82,052
	40 New Norman Hall, Second Floor	**823,816**	**764,255**	**59,562**
	50 Norman Library			
01C	REFURBISH EXISTING LIBRARY SHELVING	14,905	0	14,905
02A	SELECTIVE DEMOLITION	59,739	54,276	5,463
02C	HAZARDOUS MATERIAL ABATEMENT	63,475	5,345	58,130
03A	CAST IN PLACE CONCRETE	1,993	1,993	0
04A	MASONRY	4,222	4,222	0
05A	STRUCTURAL STEEL	3,604	3,604	1
05C	ORNAMENTAL METALS	17,900	5,293	12,607
07H	FIRESTOPPING	3,682	3,682	0
07J	SIDING, METAL PANELS	21,759		21,759
08A	DOORS / FRAMES / HARDWARE	13,378	13,378	(1)
08B	STOREFRONT, CURTAINWALL, GLASS	62,697	47,008	15,689
09A	DRYWALL, METAL STUDS	53,625	50,159	3,466
09C	ACOUSTICAL CEILINGS, TREATMENTS	158,286	113,182	45,104
09D	PAINTING, COATINGS, WALLCOVERINGS	54,017	45,528	8,489
09E	FLOORING	129,350	129,350	0
10B	SIGNAGE	996	996	0
10N	GENERAL TRADES	22,243	16,766	5,477
12A	WINDOW TREATMENTS	25,971	79,923	(53,952)
12C	CASEWORK	126,166	16,201	109,965
21A	FIRE PROTECTION	178,796	154,795	24,002
22A	PLUMBING	39,595	39,595	0
23A	HVAC	71,269	246,186	(174,917)
26A	ELECTRICAL	1,269,198	1,014,061	255,137
28A	ELECTRONIC SAFETY, SECURITY	35,745	50,563	(14,817)

Item	Description	Total Amount		
		UF-221 Norman Hall ERP#1	UF-221 Norman Hall ASD Budget	Variance
	50 Norman Library	2,432,611	2,096,106	336,504
	PH01 Phase 1 Totals	3,256,427	2,860,361	396,066

Owner Direct Purchase Summary Log

UF 221A; Norman Hall Library & Office Renovation

Bid Package	ODP Req. #	Subcontractor Supplier/Vendor	Material Description	Requisition Amount	Sales Tax	Subcontract Deduct	Owner C.O. #	Invoiced To Date	Remaining To Be Invoiced
01A	**1**	**Bibliotheca**	Tattle Tape Package	**20,229.78**	**1,093.25**	**21,323.03**		20,229.78	0.00
26A	**2**	**Santa Fe Electric / Sesco**	Lighting Fixture/Gear	**446,541.00**	**26,897.74**	**473,438.74**		317,389.00	129,152.00
09E	**3**	**Teal Tile / Shaw**	Carpet/LVT	43,575.49	2,639.53	46,215.02		0.00	43,575.49
	9	**Teal Tile / Garden State**	Tile	16,680.55	1,025.83	17,706.38		0.00	16,680.55
	10	**Teal Tile / Mannington**	Carpet Tile	13,295.25	822.72	14,117.97		13,295.25	0.00
				73,551.29	**4,488.08**	**78,039.37**			
22A	**4**	**Comfort Temp / Ferguson**	Plumbing Fixtures	**14,896.50**	**918.76**	**15,815.26**		12,709.84	2,186.66
09A	**5**	**RJ Cameron Construction / Gator Gypsum**	Framing & Drywall Materials	**24,276.40**	**1,481.58**	**25,757.98**		14,657.17	9,619.23
08A	**6**	**Taylor, Cotton & Ridley / Same**	Doors and Hardware	**60,878.00**	**3,677.68**	**64,555.68**		60,878.00	0.00
08B	**7**	**Sheas Glass / Kawneer**	Storefront Aluminum	28,953.00	1,762.18	30,715.18		0.00	28,953.00
	8	**Sheas Glass / DCI**	Automatic Doors	12,791.00	792.46	13,583.46		0.00	12,791.00
				41,744.00	**2,554.64**	**44,298.64**			
21A	**11**	**Bender & Modlin / Hajoca**	Fire Protection Equipment	**38,500.00**	**2,335.00**	**40,835.00**		19,593.56	18,906.44

			TOTALS:	**720,616.97**	**43,446.73**	**764,063.70**		**458,752.60**	**261,864.37**

3911 W NEWBERRY ROAD | GAINESVILLE, FLORIDA 32607
352.363.6070 | SCORPIOCO.COM

REQUEST FOR QUALIFICATIONS (RFQ) 2023-01
CONSTRUCTION MANAGEMENT AT RISK - AIA A305 ORIGINAL

Fruitland Park New Public Safety Complex

Make Buildings for Life.

Scorpio.

3911 W Newberry Road
Gainesville, Florida 32607
o. 352.363.6070
f. 352.363.6071
scorpioco.com
CGC 061834

SUBMITTED: MAY 17, 2023

AIA® Document A305® – 2020

Contractor's Qualification Statement

THE PARTIES SHOULD EXECUTE A SEPARATE CONFIDENTIALITY AGREEMENT IF THEY INTEND FOR ANY OF THE INFORMATION IN THIS A305-2020 TO BE HELD CONFIDENTIAL.

SUBMITTED BY:
(Organization name and address.)
D.E. Scorpio Corporation
dba Scorpio
3911 West Newberry Rd
Gainesville, FL 32607

SUBMITTED TO:
(Organization name and address.)
City of Fruitland Park 506 W
Berkham Street Fruitland Park, FL
34731

TYPE OF WORK TYPICALLY PERFORMED
(Indicate the type of work your organization typically performs, such as general contracting, construction manager as constructor services, HVAC contracting, electrical contracting, plumbing contracting, or other.)
General Contracting & Construction Management

THIS CONTRACTOR'S QUALIFICATION STATEMENT INCLUDES THE FOLLOWING:
(Check all that apply.)

[X] Exhibit A – General Information
[X] Exhibit B – Financial and Performance Information
[X] Exhibit C – Project-Specific Information
[X] Exhibit D – Past Project Experience
[X] Exhibit E – Past Project Experience (Continued)

CONTRACTOR CERTIFICATION
The undersigned certifies under oath that the information provided in this Contractor's Qualification Statement is true and sufficiently complete so as not to be misleading.

Organization's Authorized Representative Signature

May 16, 2023
Date

Domenic Scorpio, President
Printed Name and Title

NOTARY
State of: Florida
County of: Alachua
Signed and sworn to before me this 16 day of May 2023

Notary Signature

My commission expires: 7/31/2024

JESSICA MACLAREN
MY COMMISSION # GG 974826
EXPIRES: July 31, 2024
Bonded Thru Notary Public Underwriters

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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PAGE 1

D.E. Scorpio Corporation
dba Scorpio
3911 West Newberry Rd
Gainesville, FL 32607

City of Fruitland Park 506 W
Berkham Street Fruitland Park, FL
34731

...

General Contracting & Construction Management

...

[X] Exhibit A – General Information
[X] Exhibit B – Financial and Performance Information
[X] Exhibit C – Project-Specific Information
[X] Exhibit D – Past Project Experience
[X] Exhibit E – Past Project Experience (Continued)

...

May 16, 2023

...

Domenic Scorpio, President

...

State of: Florida
County of: Alachua
Signed and sworn to before me this 16 day of May 2023

...

My commission expires: _____

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Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Domenic E. Scorpio, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 08:42:57 ET on 05/16/2023 under Order No. 2114337030 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305™ – 2020, Contractor's Qualification Statement, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

PRESIDENT

(Title)

MAY · 16 · 2023

(Dated)

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AIA® Document A305® – 2020 Exhibit A

General Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by Scorpio and dated the 16 day of May in the year 2023
(In words, indicate day, month and year.)

§ A.1 ORGANIZATION
§ A.1.1 Name and Location
§ A.1.1.1 Identify the full legal name of your organization.

D.E. Scorpio Corporation

§ A.1.1.2 List all other names under which your organization currently does business and, for each name, identify jurisdictions in which it is registered to do business under that trade name.

Scorpio – Florida Registration G18000065420

§ A.1.1.3 List all prior names under which your organization has operated and, for each name, indicate the date range and jurisdiction in which it was used.

N/A

§ A.1.1.4 Identify the address of your organization's principal place of business and list all office locations out of which your organization conducts business. If your organization has multiple offices, you may attach an exhibit or refer to a website.

3911 West Newberry Rd, Gainesville, FL 32607

§ A.1.2 Legal Status
§ A.1.2.1 Identify the legal status under which your organization does business, such as sole proprietorship, partnership, corporation, limited liability corporation, joint venture, or other.

Corporation

.1 If your organization is a corporation, identify the state in which it is incorporated, the date of incorporation, and its four highest-ranking corporate officers and their titles, as applicable.

Florida

.2 If your organization is a partnership, identify its partners and its date of organization.

.3 If your organization is individually owned, identify its owner and date of organization.

ADDITIONS AND DELETIONS:
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This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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.4 If the form of your organization is other than those listed above, describe it and identify its individual leaders:

§ A.1.2.2 Does your organization own, in whole or in part, any other construction-related businesses? If so, identify and describe those businesses and specify percentage of ownership.

N/A

§ A.1.3 Other Information

§ A.1.3.1 How many years has your organization been in business?

Ten Years

§ A.1.3.2 How many full-time employees work for your organization?

Forty-six

§ A.1.3.3 List your North American Industry Classification System (NAICS) codes and titles. Specify which is your primary NAICS code.

236220

§ A.1.3.4 Indicate whether your organization is certified as a governmentally recognized special business class, such as a minority business enterprise, woman business enterprise, service disabled veteran owned small business, woman owned small business, small business in a HUBZone, or a small disadvantaged business in the 8(a) Business Development Program. For each, identify the certifying authority and indicate jurisdictions to which such certification applies.

N/A

§ A.2 EXPERIENCE

§ A.2.1 Complete Exhibit D to describe up to four projects, either completed or in progress, that are representative of your organization's experience and capabilities.

§ A.2.2 State your organization's total dollar value of work currently under contract.

78,356,981

§ A.2.3 Of the amount stated in Section A.2.2, state the dollar value of work that remains to be completed:

57,175,700

§ A.2.4 State your organization's average annual dollar value of construction work performed during the last five years.

69,153,660

§ A.3 CAPABILITIES

§ A.3.1 List the categories of work that your organization typically self-performs.

N/A

§ A.3.2 Identify qualities, accreditations, services, skills, or personnel that you believe differentiate your organization from others.

Detailed company resume included in proposal

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§ A.3.3 Does your organization provide design collaboration or pre-construction services? If so, describe those services.

Yes

§ A.3.4 Does your organization use building information modeling (BIM)? If so, describe how your organization uses BIM and identify BIM software that your organization regularly uses.

Yes

§ A.3.5 Does your organization use a project management information system? If so, identify that system.

Procore

§ A.4 REFERENCES

§ A.4.1 Identify three client references:
(Insert name, organization, and contact information)

See attached References in Proposal

§ A.4.2 Identify three architect references:
(Insert name, organization, and contact information)

See attached References in Proposal

§ A.4.3 Identify one bank reference:
(Insert name, organization, and contact information)

South State Bank
Bob Page
(352)416-0330
bpage@centerstatebank.com

§ A.4.4 Identify three subcontractor or other trade references:
(Insert name, organization, and contact information)
Mid State, Inc Billy Samples, Owner (352) 317-8896 billy@mid-stateinc.com
Quality Plumbing Bryan Nazworth, Owner (352) 377-1009 bryan@quality-plumbing.net
WW Gay Chris Stalnaker Director of Gainesville OPS (352) 372-3963 cstalnaker@wwgmc.com

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Additions and Deletions Report for
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PAGE 1

This Exhibit is part of the Contractor's Qualification Statement, submitted by Scorpio and dated the 16 day of May in the year 2023

...

D.E. Scorpio Corporation

...

Scorpio – Florida Registration G18000065420

...

N/A

...

3911 West Newberry Rd, Gainesville, FL 32607

...

Corporation

...

Florida

PAGE 2

N/A

...

Ten Years

...

Forty-six

...

236220

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User Notes: (1987537463)

...

N/A

...

78,356,981

...

57,175,700

...

69,153,660

...

N/A

...

Detailed company resume included in proposal
PAGE 3

Yes

...

Yes

...

Procore

...

See attached References in Proposal

...

See attached References in Proposal

...

South State Bank
Bob Page
(352)416-0330
bpage@centerstatebank.com

...

Mid State, Inc Billy Samples, Owner (352) 317-8896 billy@mid-stateinc.com
Quality Plumbing Bryan Nazworth, Owner (352) 377-1009 bryan@quality-plumbing.net
WW Gay Chris Stalnaker Director of Gainesville OPS (352) 372-3963 cstalnaker@wwgmc.com

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User Notes: (1987537463)

AIA® Document A305® – 2020 Exhibit B

Financial and Performance Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by Scorpio and dated the Sixteenth day of May in the year 2023
(In words, indicate day, month and year.)

§ B.1 FINANCIAL
§ B.1.1 Federal tax identification number:

46-2621773

§ B.1.2 Attach financial statements for the last three years prepared in accordance with Generally Accepted Accounting Principles, including your organization's latest balance sheet and income statement. Also, indicate the name and contact information of the firm that prepared each financial statement.

Audited Financials provided under separate cover.
§ B.1.3 Has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, been the subject of any bankruptcy proceeding within the last ten years?

No

§ B.1.4 Identify your organization's preferred credit rating agency and identification information.
(Identify rating agency, such as Dun and Bradstreet or Equifax, and insert your organization's identification number or other method of searching your organization's credit rating with such agency.)

Dun and Bradstreet – 04-589-5861

§ B.2 DISPUTES AND DISCIPLINARY ACTIONS
§ B.2.1 Are there any pending or outstanding judgments, arbitration proceedings, bond claims, or lawsuits against your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A, Section 1.2, in which the amount in dispute is more than $75,000?
(If the answer is yes, provide an explanation.)

No

§ B.2.2 In the last five years has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management:
(If the answer to any of the questions below is yes, provide an explanation.)

.1 failed to complete work awarded to it?

No

.2 been terminated for any reason except for an owners' convenience?

No

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The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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User Notes: (842028084)

.3 had any judgments, settlements, or awards pertaining to a construction project in which your organization was responsible for more than $75,000?

No

.4 filed any lawsuits or requested arbitration regarding a construction project?

No

§ B.2.3 In the last five years, has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management; or any of the individuals listed in Exhibit A Section 1.2:
(If the answer to any of the questions below is yes, provide an explanation.)

.1 been convicted of, or indicted for, a business-related crime?

No

.2 had any business or professional license subjected to disciplinary action?

No

.3 been penalized or fined by a state or federal environmental agency?

No

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User Notes: (842028084)

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PAGE 1

This Exhibit is part of the Contractor's Qualification Statement, submitted by Scorpio and dated the Sixteenth day of May in the year 2023

...

46-2621773

...

Audited Financials provided under separate cover.

...

No

...

Dun and Bradstreet – 04-589-5861

...

No

...

No

...

No

PAGE 2

No

...

No

...

No

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User Notes: (842028084)

...

No

...

No

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User Notes: (842028084)

AIA® Document A305® – 2020 Exhibit C

Project Specific Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by Scorpio and dated the Sixteenth day of May in the year 2023
(In words, indicate day, month and year.)

PROJECT:
(Name and location or address.)

City of Fruitland CMAR for New Public Safety Complex

CONTRACTOR'S PROJECT OFFICE:
(Identify the office out of which the contractor proposes to perform the work for the Project.)

3911 West Newberry Road
Gainesville, FL 32607

TYPE OF WORK SOUGHT
(Indicate the type of work you are seeking for this Project, such as general contracting, construction manager as constructor, design-build, HVAC subcontracting, electrical subcontracting, plumbing subcontracting, etc.)

CM at Risk

CONFLICT OF INTEREST
Describe any conflict of interest your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A Section 1.2, may have regarding this Project.

N/A

§ C.1 PERFORMANCE OF THE WORK
§ C.1.1 When was the Contractor's Project Office established?

April, 2013

§ C.1.2 How many full-time field and office staff are respectively employed at the Contractor's Project Office?

Forty-six (46)

§ C.1.3 List the business license and contractor license or registration numbers for the Contractor's Project Office that pertain to the Project.

Florida Certified General Contractor - CGC061834

§ C.1.4 Identify key personnel from your organization who will be meaningfully involved with work on this Project and indicate (1) their position on the Project team, (2) their office location, (3) their expertise and experience, and (4) projects similar to the Project on which they have worked.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

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User Notes: (1967412037)

Ryan Stroh, Senior Project Manager, Gainesville Office
Aaron Rogers Senior Field Manager, Gainesville Office
See proposal for Resumes for specific experience

§ **C.1.5** Identify portions of work that you intend to self-perform on this Project.

N/A

§ **C.1.6** To the extent known, list the subcontractors you intend to use for major portions of work on the Project.

NA- TBD.

§ C.2 EXPERIENCE RELATED TO THE PROJECT

§ **C.2.1** Complete Exhibit D to describe up to four projects performed by the Contractor's Project Office, either completed or in progress, that are relevant to this Project, such as projects in a similar geographic area or of similar project type. If you have already completed Exhibit D, but want to provide further examples of projects that are relevant to this Project, you may complete Exhibit E.

§ **C.2.2** State the total dollar value of work currently under contract at the Contractor's Project Office:

78,356,981

§ **C.2.3** Of the amount stated in Section C.2.2, state the dollar value of work that remains to be completed:

57,157,700

§ **C.2.4** State the average annual dollar value of construction work performed by the Contractor's Project Office during the last five years.

43,932,497

§ **C.2.5** List the total number of projects the Contractor's Project Office has completed in the last five years and state the dollar value of the largest contract the Contractor's Project Office has completed during that time.

215 completed projects with the largest project being 30,390,200

§ C.3 SAFETY PROGRAM AND RECORD

§ **C.3.1** Does the Contractor's Project Office have a written safety program?

Yes

§ **C.3.2** List all safety-related citations and penalties the Contractor's Project Office has received in the last three years.

N/A

§ **C.3.3** Attach the Contractor's Project Office's OSHA 300a Summary of Work-Related Injuries and Illnesses form for the last three years.

§ **C.3.4** Attach a copy of your insurance agent's verification letter for your organization's current workers' compensation experience modification rate and rates for the last three years.

§ C.4 INSURANCE

§ **C.4.1** Attach current certificates of insurance for your commercial general liability policy, umbrella insurance policy, and professional liability insurance policy, if any. Identify deductibles or self-insured retentions for your commercial general liability policy.

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User Notes: (1967412037)

§ C.4.2 If requested, will your organization be able to provide property insurance for the Project written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis?

Yes

§ C.4.3 Does your commercial general liability policy contain any exclusions or restrictions of coverage that are prohibited in AIA Document A101-2017, Exhibit A, Insurance A.3.2.2.2? If so, identify.

No

§ C.5 SURETY

§ C.5.1 If requested, will your organization be able to provide a performance and payment bond for this Project?

Yes

§ C.5.2 Surety company name:

Swiss Re Corporate Solutions America

§ C.5.3 Surety agent name and contact information:

Billy Parker, Hatcher Insurance
1411 Edgewater Drive #104, Orlando, FL 32804
Inquiries: 407-841-2460

§ C.5.4 Total bonding capacity:

$120,000,000

§ C.5.5 Available bonding capacity as of the date of this qualification statement:

$63,000,000

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PAGE 1

This Exhibit is part of the Contractor's Qualification Statement, submitted by Scorpio and dated the Sixteenth day of May in the year 2023

...

City of Fruitland CMAR for New Public Safety Complex

...

3911 West Newberry Road
Gainesville, FL 32607

...

CM at Risk

...

N/A

...

April, 2013

...

Forty-six (46)

...

Florida Certified General Contractor - CGC061834

PAGE 2

Ryan Stroh, Senior Project Manager, Gainesville Office
Aaron Rogers Senior Field Manager, Gainesville Office
See proposal for Resumes for specific experience

...

N/A

...

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User Notes: (1967412037)

NA- TBD.

...

78,356,981

...

57,157,700

...

43,932,497

...

215 completed projects with the largest project being 30,390,200

...

Yes

...

N/A
PAGE 3

Yes

...

No

...

Yes

...

Swiss Re Corporate Solutions America

...

Billy Parker, Hatcher Insurance
1411 Edgewater Drive #104, Orlando, FL 32804
Inquiries: 407-841-2460

...

$120,000,000

...

$63,000,000

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User Notes: (1967412037)

AIA® Document A305® – 2020 Exhibit D

Contractor's Past Project Experience

	1	2	3	4
PROJECT NAME	Alachua County New Fire Station #33	Alachua County New Fire Station #40	UF New Student Health Care Center	School Board of Alachua County Howard Bishop Redesign and Redevelopment
PROJECT LOCATION	Gainesville, FL	Waldo, FL	Gainesville, FL	Gainesville, FL
PROJECT TYPE	New Construction	New Construction	New Construction	New Construction and Renovation
OWNER	Alachua County	Alachua County	University of Florida	School Board of Alachua County
ARCHITECT	Strollo Architects	Brame Heck Architect	Walker Architects	Paul Stresing and Associates, Inc.
CONTRACTOR'S PROJECT EXECUTIVE	Domenic Scorpio	Domenic Scorpio	Domenic Scorpio	Domenic Scorpio
KEY PERSONNEL (include titles)	Don Kellogg, Project Director, Ricky Buxton, Field Operations Team Leader	Don Kellogg, Project Director, Ricky Buxton, Field Operations Team Leader	Don Kellogg, Project Director, Nate Watson, Project Manager Dan McDonough, Field Manager	Don Kellogg, Project Director, Tracy Koller, Project Manager Aaron Rogers, Field Manager
PROJECT DETAILS	Contract Amount 2,332,444 Completion Date 08-2017 % Self-Performed Work 0	Contract Amount 1,775,503 Completion Date 06-2017 % Self-Performed Work 0	Contract Amount 22,000,000 Completion Date 03-2023 % Self-Performed Work 0	Contract Amount 26,000,000 Completion Date 08-2021 % Self-Performed Work 0
PROJECT DELIVERY METHOD	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:
SUSTAINABILITY CERTIFICATIONS	None	None	Pursuing Well Certification	None

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User Notes: (3B9ADA37)

AIA® Document A305® – 2020 Exhibit E

Contractor's Past Project Experience, Continued

	1	2	3	4
PROJECT NAME	City of Wildwood New Municipal Services Building	School Board of Alachua County Howard Bishop Transition School	MCSB Osceola Middle School New Cafeteria	New Alapha Gamma Rho Fraternity House
PROJECT LOCATION	Wildwood, FL	Gainesville, FL	Ocala, FL	Gainesville, FL
PROJECT TYPE	New Construction	New Construction	New Construction	New Construction and Renovation
OWNER	.City of Wildwood	School Board of Alachua County	Marion County Public Schools	Alpha Gamma Rho Chapter House Association, Inc
ARCHITECT	The Lunz Group	Paul Stresing and Associates, Inc.	JSA Architects	Ai Collaborative
CONTRACTOR'S PROJECT EXECUTIVE	Domenic Scorpio	Domenic Scorpio	Domenic Scorpio	Domenic Scorpio
KEY PERSONNEL (include titles)	Don Kellogg, Project Director, Ryan Stroh, Project Manager Rick Solana, Field Manager	Don Kellogg, Project Director,Tracy Koller, Project Manager Aaron Rogers, Field Manager	Don Kellogg, Project Director,Tracy Koller, Project Manager Rick Solana, Field Manager	Don Kellogg, Project Director,Logan Gertner, Project Manager Dan McDonough, Field Manager
PROJECT DETAILS	Contract Amount 3,800,000 Completion Date 12-2022 % Self-Performed Work 0	Contract Amount 3,981,000 Completion Date 08-2020 % Self-Performed Work 0	Contract Amount 3,700,000 Completion Date 08-2021 % Self-Performed Work 0	Contract Amount 6,307,000 Completion Date 8-2021 % Self-Performed Work 0
PROJECT DELIVERY METHOD	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☒ Other: Hard Bid
SUSTAINABILITY CERTIFICATIONS	None	None	None	None

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User Notes: (3B9ADA38)

OSHA's Form 300A (Rev. 01/2004)
Summary of Work-Related Injuries and Illnesses

Year 2022

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of...	(M)		(M)
(1) Injury	0	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name: D.E. Scorpio Corporation DBA Scorpio

Street: 3911 West Newberry Road

City: Gainesville State: FL Zip: 32607

Industry description (e.g., Manufacture of motor truck trailers)
General Contracotr / Construction Services

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)
2 3 6 2 2 0

Employment information

Annual average number of employees: 39

Total hours worked by all employees last year: 77,337

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive

President
Title

352-363-6070
Phone

1/11/2023
Date

WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: D E SCORPIO CORP **Risk ID:** 093095537

Rating Effective Date: 05/30/2023 **Production Date:** 12/01/2022 **State:** FLORIDA

State	Wt	Exp Excess Losses	Expected Losses	Exp Prim Losses	Act Exc Losses	Ballast	Act Inc Losses	Act Prim Losses
FL	.09	29,184	40,989	11,805	0	29,625	1,924	1,924

(A) Wt	(B)	(C) Exp Excess Losses (D - E)	(D) Expected Losses	(E) Exp Prim Losses	(F) Act Exc Losses (H - I)	(G) Ballast	(H) Act Inc Losses	(I) Act Prim Losses
.09		29,184	40,989	11,805	0	29,625	577	577

	Primary Losses	Stabilizing Value	Ratable Excess	Totals
	(I)	C * (1 - A) + G	(A) * (F)	(J)
Actual	577	56,182	0	56,759
	(E)	C * (1 - A) + G	(A) * (C)	(K)
Expected	11,805	56,182	2,627	70,614

	ARAP	FLARAP	SARAP	MAARAP	Exp Mod
Factors		1.00			(J) / (K) .80

RATING REFLECTS A DECREASE OF 70% MEDICAL ONLY PRIMARY AND EXCESS LOSS DOLLARS WHERE ERA IS APPLIED.

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City of Fruitland Park

City of Fruitland Park
Construction Management Services "At Risk" for New Public Safety Complex

RFQ 2023-01

May 17, 2023

HJHIGH

ELECTRONIC COPY

HJHIGH

May 17, 2023

City of Fruitland Park
Attn: Gary Lavenia, City Manager
506 W. Berckman Street
Fruitland Park, FL 34731

Re: RFQ 2023-01 Construction Management Services "At Risk" for New Public Safety Complex

Dear Mr. LaVenia and Selection Committee Members,

Thank you for the opportunity to present our qualifications for Construction Manager at Risk Services for your New Public Safety Complex. Your public safety facilities are essentially the hub of your community and are not just about the services they provide, but the ideas they convey. A public safety complex is a symbol of safety, community, and longevity. These are ideas we at H. J. High understand intimately. Throughout our 87 year history, we have made it our goal to build projects that not only last, but add meaning and beauty to the community. We understand the pride that the City of Fruitland Park takes in its culture and we also understand the impact that new public safety and public works facilities will have for your residents.

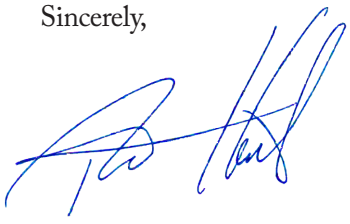
We have extensive experience building municipal facilities. We've successfully constructed a new police department and a public works facility for the Town of Winderemere that are similar in size and scope to your new Public Safety Complex. In addition, over 60% of our current projects are Public Safety Facilities for municipalities around Florida, including new state-of-the-art public safety complexes for the cities of Pinellas Park, Port St. Lucie, Hollywood and Ft. Lauderdale as well as a fire station for the City of Orlando and five more on the way. We are excited to bring our experience on these facilities to the City of Fruitland Park!

Our team is suited specifically for your project. Our entire project team has extensive experience specifically with public safety projects. We have some of the most relevant experience in the state of Florida.

As the president of H. J. High, I can attest that my team and I will be fully invested to ensure our commitments are met and the City of Fruitland Park receives the level of service we pride ourselves on. It's this approach that has allowed us the long history of success and repeat clients. It's this personal commitment we pledge to this project to make it successful.

We are excited for the opportunity to present our skills and experience to you. Thank you for your consideration and we look forward to working with you.

Sincerely,



Robert High

President, H. J. High Construction

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HJHIGH

H. J. High's Public Safety Experience

Public Safety Experts

H. J. High is very proud of our service to the public safety sector. Public safety facilities are essential to every community and we work to build the very best. We were the contractor for the flagship Orlando Police Department Headquarters as well as the City of Orlando's three new fire stations, with four more recently awarded to us. **Since 2017, we have completed, or have been awarded, 23 Public Safety Facilities, including seven police headquarters, seven public safety facilities, and nine fire facilities.**

We understand the needs of a new, state-of-the-art public safety complex. We understand the types of accommodations and special purpose units needed for safety, security, practicality, and longevity. We understand what materials and building techniques to use. We understand the importance the layout makes to logistics and functionality. We understand because we listen; because we put the needs of your team first and do everything in our power to accommodate those needs without compromising the budget.

Public Safety Projects

- City of Port St. Lucie Police Firing Range
- City of Orlando Four New Fire Stations
- City of Orlando Fire Department Station #11
- Pinellas Park Public Safety Campus
- City of Palmetto Police Department Headquarters
- Town of Windermere Police Headquarters and Town Facilities
- City of Cocoa Beach Police Department Headquarters
- City of Orlando Fire Department Station #9
- City of Kissimmee Fire Training Tower
- City of Kissimmee Public Safety Training Facility
- City of Boynton Beach Police Department Headquarters
- City of Boynton Beach Fire Department Station #1
- City of Orlando Police Department Code Enforcement and Records Facility
- City of Orlando Police Department Headquarters
- City of Orlando Police Department Crime Scene Facility
- City of Orlando Police Department MetroWest Substation
- Indian River State College Public Safety Training Complex
- Orange County Fire Rescue Hangar

Tab One

Project Experience

Some of Our Municipal Projects

City of Hollywood Police Department Headquarters

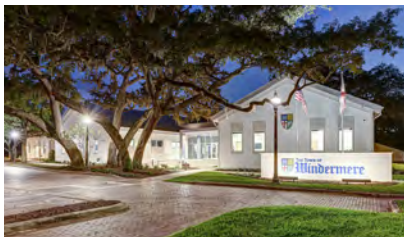
City of Ft. Lauderdale Police Department Headquarters

City of Palmetto Police Department Headquarters

City of Orlando Police Department Headquarters

City of Boynton Beach Police Department Headquarters

City of Cocoa Beach Police Department Headquarters



Town of Windermere Police Department & Town Facilities

City of Kissimmee Public Safety Training Facility and Fire Training Tower

City of Orlando Fire Station 9

City of Boynton Beach Fire Station 1

City of Orlando Fire Station 6

City of Orlando Fire Station 11

Treasure Coast Public Safety Training Facility

City of Orlando Code Enforcement Facility

City of Orlando Police Department Crime Scene Facility

City of Orlando Police Department Equestrian Facility

Orange County Fire Department Fire Rescue Hangar

City of Orlando Police Department Metrowest Substation

This facility not only houses the police department, but the operational offices and public works for the town as well. It is a great example of building specifically to a town's needs.

Pre-construction services included creating temporary facilities for the existing police department and town facilities and providing all utilities for it. In addition, care had to be taken to preserve some historic trees that were on the property while reusing some of the materials from the old facility.

Windermere residents are, and have been, involved in the process since the beginning. The facility was designed and built to be a central hub for the entire town. The part of the structure designated for the Police Department is a high-tech, hardened structure, while still maintaining the look and culture of the town. It has the modern amenities expected from a 21st Century police station, but specifically suited for the operations of the town. The Town Facilities portion has additional security, but will remain open and inviting to the public.

a Town of Windermere Police Department Headquarters & Town Facilities

Windermere, Florida

b Firm Responsibility
Construction Management

c Owner's Representative
John Fitzgibbon, Town Engineer
Town of Windermere
614 Main Street
Windermere, FL 34786
407-876-0129

d User Agency's Representative
Chief Dave Ogden
Town of Windermere Police Department
614 Main Street
Windermere, FL 34786
407-876-3757

e Job Specifications
f Completed: February 2022
g Size: 14,531 SF
h Final: $5,200,00
Project Type: New Construction

i Staff Responsibility
Preconstruction, Construction Management

j Project Status
Completed On Time and On Budget

k Key Professionals
Robert High, Project Executive*
Orrie Feitsma, Chief Estimator*
Jay Wahl, Project Manager
Greg Wiedenbeck, Superintendent*
**indicates personnel assigned to this pursuit*

l Project Architect
Architects Design Group
Ian Reeves, President
333 North Knowles Ave.
Winter Park, FL 32789
407-647-1706

m o Construction Management
The owner's agency made the decision to puruse this project by means of CM at Risk prior to contractor involvement.

The new single-story, 26,000 SF training facility is designed to be a state-of-the-art solution to the growing needs of the Kissimmee Police Department. The infrastructure for a future City of Kissimmee Fire Department Training Facility has been added to the project as a part of the campus. In addition, the City of Kissimmee will use the facility as the new Emergency Operations Center. The building also includes a classroom and defensive tactics lab, a 20-lane firing range, administrative offices, a range master office, multiple secure gun cleaning stations, secure entry, a fire training tower, storage, and a 162,000 SF retention pond.

a City of Kissimmee Public Safety Training Center

Kissimmee, Florida

b Firm Responsibility

Construction Management

c Owner's Representative

Robert Masiku, Engineering Manager
City of Kissimmee
101 Church St., Ste. 301
Kissimmee, FL 34741
407-624-0269

d User Agency's Representative

George Montgomery, Range Master
Kissimmee Police Department
1701 Jack Calhoun Rd.
Kissimmee, FL 34741
407-847-0176

e Job Specifications

f Completed: June 2020
g Size: 26,000 SF
Final: $10,250,775
h Project Type: New Construction

i Staff Responsibility

Preconstruction, Construction Management

j Project Status

Completed On Time and On Budget

k Key Professionals

Robert High, Project Executive*
Orrie Feitsma, Chief Estimator*
Lori Baker, Project Manager
Bill Mees, Superintendent
**indicates personnel assigned to this pursuit*

l Project Architect

Architects Design Group
Ian Reeves, President
333 North Knowles Ave.
Winter Park, FL 32789
407-647-1706

m o Construction Management

The owner's agency made the decision to puruse this project by means of CM at Risk prior to contractor involvement.

H. J. High has received the "Design-Build Project of the Year" award from the Design-Build Institute of America, Florida Region for this project in 2022.

The new Cocoa Beach Police Department headquarters was a challenge for the city due to a very small footprint and a program that was almost $4 million more than their budget. We worked side-by-side with the design team to pair down their facility without sacrificing necessary programming. Through careful collaboration, drawing on our best-practice experience, we were able to provide them with a facility that is state-of-the-art and actually came in below their established budget.

The new facility can withstand severe storm surge and maintain functions as an Emergency Operations Center. Upgraded infrastructure and communication technologies will allow for quicker, more efficient responses and allow the department to new and ever-changing requirements.

The facility includes: public and secured parking, security gates with access control, personal property storage, evidence storage, break and conference rooms, weapons storage, administration offices, and physical agility/defensive tactics room.

a City of Cocoa Beach Police Department Headquarters

Cocoa Beach, Florida

b Firm Responsibility

Design Builder, Prime Contractor

c Owner's Representative

Wayne Carragino, Project Manager
City of Cocoa Beach Public Works
1600 Minutemen Causeway
Cocoa Beach, FL 32931
321-868-321

d User Agency's Representative

Wayne Carragino, Project Manager
City of Cocoa Beach Public Works
1600 Minutemen Causeway
Cocoa Beach, FL 32931
321-868-321

e Job Specifications

f Completed: October 2021
g Size: 23,237 SF
h Final: $7,835,141
Project Type: New Construction

i Staff Responsibility

Preconstruction, Construction Management

j Project Status

Completed On Time and On Budget

k Key Professionals

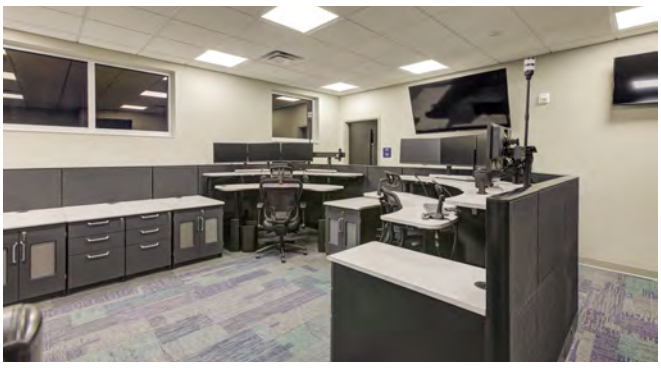
Robert High, Project Executive*
Orrie Feitsma, Chief Estimator*
Lori Baker, Project Manager
Bill Mees, Superintendent
**indicates personnel assigned to this pursuit*

l Project Architect

Harvard Jolly Architecture
Ian Reeves, President
333 North Knowles Ave.
Winter Park, FL 32789
407-647-1706

m o Construction Management

The owner's agency made the decision to pursue this project through the Design-Build process, but our role as Construction Manager remained the same.



The new Palmetto Police Department Headquarters will be a single story, state-of-the-art facility designed to replace the current, aging headquarters.

With a very limited budget, we collaborated with the design team to focus on the needs of the city, without cutting necessary components. Through value engineering and proper planning, we were able to give them a facility that will serve them for generations without breaking their budget.

It will be a hardened facility meeting enhanced design requirements. Located in a coastal community, the facility will be designed to withstand the winds of a class 4 hurricane and function as an emergency operations center. The facility will include multipurpose rooms to support training or emergency operations, including a media briefing area, support for current forensic technology and room for processing and storage of evidence, housing of a data center to support IT services and can maintain functions as an Emergency Operations Center.

a City of Palmetto Police Department Headquarters

Palmetto, Florida

b Firm Responsibility
Construction Management

c Owner's Representative
Scott Tyler, Chief of Police
Palmetto Police Department
1115 10th Street W.
Palmetto, FL 34221
941-721-2000

d User Agency's Representative
Scott Tyler, Chief of Police
Palmetto Police Department
1115 10th Street W.
Palmetto, FL 34221
941-721-2000

e Job Specifications
f Completed: Anticipated June 2023
g Size: 23,172 SF
h Final: $10,300,000
Project Type: New Construction

i Staff Responsibility
Preconstruction, Construction Management

j Project Status
Within Budget and On schedule.

k Key Professionals
Robert High, Project Executive*
Orrie Feitsma, Chief Estimator*
JP Hurd, Project Manager*
Mark Brooks, Superintendent
**indicates personnel assigned to this pursuit*

l Project Architect
Architects Design Group
Ian Reeves, President
333 North Knowles Ave.
Winter Park, FL 32789
407-647-1706

m o Construction Management
The owner's agency made the decision to puruse this project by means of CM at Risk prior to contractor involvement.

This building is suitable to accommodate up to 72 staff members and 10 supervisors. The facility has a reception / administration area along with break areas, storage, restrooms, and conference rooms in order to accommodate everyone's needs. The conference area has an operable partition wall allowing it to open to the break area for a larger meeting space. The Archives Records Warehouse is 15,000 SF and has office space for one staff member and a microfilm storage vault. The warehouse has storage for a 10 year projected growth allowance for 26,000 storage boxes as well as approximately 400 plans boxes. This building will be the City of Orlando's first Net Zero building due to its photovoltaic panels on the roof.

a City of Orlando Code Enforcement and Permitting Facility

Orlando, Florida

b Firm Responsibility

Design Builder, Prime Contractor

c Owner's Representative

Corey Knight, Director of Public Works
City of Orlando Public Works
400 S. Orange Ave.
Orlando, FL 32801
407-246-3181

d User Agency's Representative

Corey Knight, Director of Public Works
City of Orlando Public Works
400 S. Orange Ave.
Orlando, FL 32801
407-246-3181

e Job Specifications

f Completed: June 2018
g Size: 22,000 SF
h Final: $4.95 Million
Project Type: New Construction

i Staff Responsibility

Preconstruction, Construction Management

j Project Status

Completed On Time and On Budget

k Key Professionals

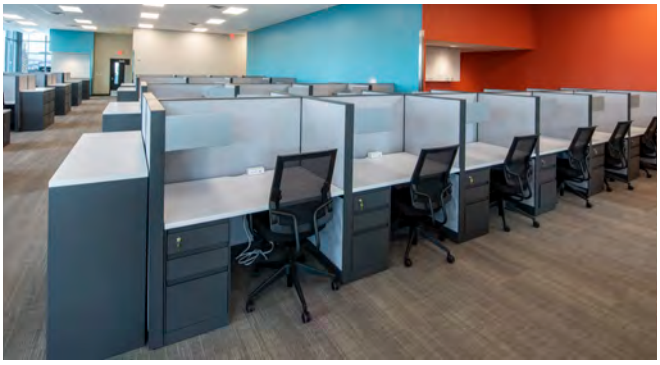
Robert High, Project Executive*
Orrie Feitsma, Chief Estimator*
Bill Mees, Superintendent
**indicates personnel assigned to this pursuit*

l Project Architect

Architects Design Group
Ian Reeves, President
333 North Knowles Ave.
Winter Park, FL 32789
407-647-1706

m o Construction Management

The owner's agency made the decision to pursue this project through the Design-Build process, but our role as Construction Manager remained the same.



H. J. High has received the "Design-Build Project of the Year" award from the Design-Build Institute of America, Florida Region for this project in 2017.

H. J. High served as the design-builder for the Orlando Police Department Headquarters Facility with Architects Design Group. The three-story tilt wall building includes secured staff parking and is designed with features such as day-lighting, energy efficient mechanical systems, and environmentally friendly finishes.

The ground floor houses all of the public spaces including a lobby, recruiting offices, community meeting and multi-purpose room, gymnasium, locker rooms, Quartermaster, and Patrol Divisions.

The second floor includes the Interview Suite, the Report Review Information Unit, and Criminal Intake. Also included are the Homicide/Robbery/Assault & Battery Units, the Property Division, C.I.D. Command, Intelligence Unit, and the Special Victims Unit.

The Chief of Police Division is the main occupant on the third floor with the addition of Professional Standards, Technology Management and Support Services. Also included is the Communications Center, Homeland Security OPS Center, Internal Affairs, Planning & Evaluation, Professional Standards, and Legal Divisions. The building was awarded a LEED Silver Certification.

a City of Orlando Police Department Headquarters

Orlando, Florida

b Firm Responsibility

Design Builder, Prime Contractor

c Owner's Representative

Mike Melzer, Project Management
City of Orlando Public Works
400 S. Orange Ave.
Orlando, FL 32801
321-229-0276

d User Agency's Representative

Officer Kathleen Beasley
Training Coordinator, Retired
1250 W. South St.
Orlando, FL 32805
321-235-5457

e Job Specifications

f Completed: May 2016
g Size: 100,307 SF
h Final: $25.2 Million
Project Type: New Construction

i Staff Responsibility

Preconstruction, Construction Management

j Project Status

Completed On Time and On Budget

k Key Professionals

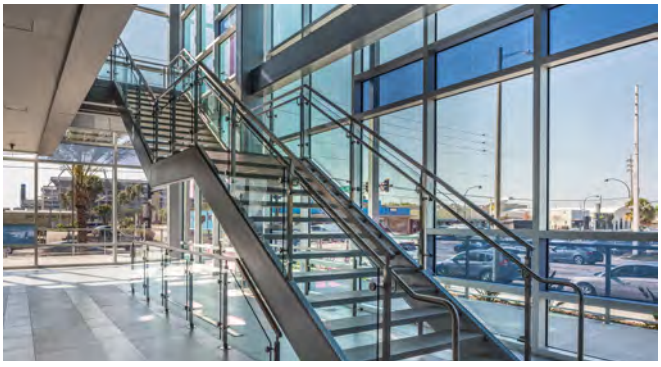
Robert High, Project Executive*
Orrie Feitsma, Chief Estimator*
David McCrimon, Superintendent*
**indicates personnel assigned to this pursuit*

l Project Architect

Architects Design Group
Ian Reeves, President
333 North Knowles Ave.
Winter Park, FL 32789
407-647-1706

m o Construction Management

The owner's agency made the decision to pursue this project through the Design-Build process, but our role as Construction Manager remained the same.



Tab Two
Firm Experience & Qualifications

Brief History

Since 1936, H. J. High Construction has been a leader in Florida's construction marketplace and dedicated to building only the highest quality buildings that inspire, educate and further people's lives while enhancing their communities.

H. J. High Construction specializes in general contracting, pre-construction services, design-build, construction management and preventative maintenance services for education, municipal, public safety, industrial, commercial, themed entertainment and religious facilities. We maintain between 35-50 employees in order to provide a more personalized experience for our clients. This is a deliberate business model that has been successful in the past and we plan to continue in the future.

Philosophy

We demonstrate trustworthiness in our professional conduct. We are a partner on whom you can depend – we do what we say. We take pride in our work by putting forth our best effort. We honor our commitments and accept responsibility for our actions. We are prudent in the management and appropriation of our finances and resources. We are proud of the fact that in the 87 years we've been in business, we've never had litigation with a client. This is almost unheard of in the construction industry.

H. J. High Construction Company

Owners:
Steven High / Chairman
Robert High / President

1015 W. Amelia Street
Orlando, FL 32805
Main — 407-422-8171
rhigh@hjhigh.com
hjhigh.com

87
Years in Business

38
Employees

Annual Revenue

2022	$38,345,000
2021	$24,500,000
2020	$37,500,000
2019	$48,400,000
2018	$41,600,000

0
litigation, major disputes, contract defaults or liens experienced in the last 86 years

H. J. High Construction is a Corporation.

EIN 59-0774606

Corporate Charter #189889

Executive Leadership

CHAIRMAN
Steve High

PRESIDENT
Robert High

VICE PRESIDENT
Bart Sontag

VICE PRESIDENT OF PRECONSTRUCTION
Orrie Feitsma

Office Staff

ACCOUNTING
Darlene Provance
Janine Bovasso
Mark Tabaka

COMMUNICATIONS
Shawn Straight
Meghan Cotton
Chloe Mullaney

ESTIMATING
AJ Johnson
Aimee Orozco

ADMINISTRATIVE
Prue Lewis

Construction Staff

PROJECT MANAGERS
Lori Baker
Liz Buske
JP Hurd
Ed Ribachonek
Jay Wahl

ASSISTANT PROJECT MANAGERS
Lisa Rivera

PROJECT ADMINISTRATORS
Krystal Neville
Camie Bentley
Kelsey Grigson
Ashley Grimes
Cindy Jeffries
Becky Kozloski
Nancy Whitmore

SUPERINTENDENTS
Mike Bontempo
Mark Brooks
Derrick Cloud
Dave Long
Ruby Mann
David McCrimon
Jeff McGee
Bill Mees
Ken Tucker
Greg Wiedenbeck

FOREMEN
Esteban Quirola

SAFETY DIRECTOR
Cindy Spiropoulos

State of Florida
Department of State

I certify from the records of this office that H.J. HIGH CONSTRUCTION COMPANY is a corporation organized under the laws of the State of Florida, filed on December 30, 1955.

The document number of this corporation is 189889.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on March 16, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Sixteenth day of March, 2022

Secretary of State

Tracking Number: 0943421183CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

HIGH, ROBERT J

H J HIGH CONSTRUCTION COMPANY
1015 WEST AMELIA STREET
ORLANDO FL 32805

LICENSE NUMBER: CGC1511171

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Tab Three

Scheduling & Cost Control

Tab Three: Scheduling & Cost Control

1. Describe your use of computer-generated schedules for the management of construction.
2. To what level of detail should a construction schedule be defined? How do you schedule the processing of shop drawings?
3. How do you coordinate development of schedule information from subcontractors?

The best work plans are developed in concert with the client. Before the start of the project, a detailed plan is developed that consists of a task list, document schedule and a construction phase outline. The task list is a detailed list of jobs that need to be accomplished along with an outline of the key decisions that need to be resolved at completion. Tasks are then summarized and placed in a schedule.

The schedule will be developed and maintained by H. J. High's Project Manager, Lori Baker. She will be responsible for the schedule during preconstruction, at GMP, and during construction.

H. J. High's scheduling system for preconstruction and construction administration is comprised of several subsections that vary in detail and duration. All project scheduling is accomplished using Primavera's Suretrak Project Manager and Project Manager by Phoenix software. A master schedule will be prepared during the preconstruction phase to manage the overall progress of the project. The schedule will incorporate the decisions made through interactive input from all team members, and expand as subcontractors are added.

Our schedules are developed with a level of detail to indicate all significant items of work to be completed, the phasing of the project when separated into different work areas, the responsibility of each work item, the area the work is to take place, and includes logic to determine how all activities interact with each other. The activities reflected on the master schedule will indicate the critical milestones and key dates for the client and show the flow of work for the project. The bidding documents will also indicate the scheduling requirements for subcontractors.

Subcontractors bidding the work will be bidding time as well as money. Following the selection of low bidders for each category of work, work plans and detailed schedule information will be submitted for inclusion in the master schedule. These detailed schedules will include the start and finish dates per the bidding schedule and will reflect the coordination required with other trades. Once these subcontractor schedules have been agreed to by H. J. High, they will become part of the detailed master schedule.

During our pre-award contract meetings, we discuss our bid schedule and the subcontractors' projected project crew staffing. A preliminary comparison is made of the subcontractors' scheduled crew sizes for compatibility with the project's scheduled construction activity duration. The construction schedule is incorporated into the subcontract agreement, thereby contractually binding the subcontractor to the project schedule.

Once work starts on site, our master schedule is shown as a One Month Look Ahead schedule. This schedule spans a four week time period within the overall construction schedule. This is the working schedule. Every week at the regularly scheduled construction meetings, we update the construction schedule with the past week's accomplishments and the specific plan for the next two weeks. This schedule is the basis for subcontractors to coordinate their work forces - this is where the detailed planning and problem solving occurs. At the end of the month, an updated schedule is sent to each subcontractor. This keeps them apprised of modifications made to the schedule which will affect their work start, sequencing, and completion.

The Master Schedule will highlight the beginning activities of each trade on the project. Delivery lead times and approval durations for all shop drawings will be "backed into" from the date materials are needed on the project and then keyed into our master submittal schedule. The date will produce the latest date that a submittal is required for review and approval before the critical path is affected. These dates are used as the absolute final dates for submittals, but our practice is to secure all shop drawings and submittals as soon as contracts are awarded.

4. State experience in handling crew loading and coordinated construction scheduling.

Because H. J. High provides management and supervision on our projects, we do not use crew loading for our own forces. However, when building the project schedule, we work closely with our subcontractors to utilize crew loading to anticipate activity durations and sequencing. We do this by:

1. Resource Optimization: H. J. High analyzes project requirements, including the scope, timeline, and available resources of the subcontractor. By assessing the required crew skills, equipment, and materials for each task, the subcontractor can allocate resources effectively. This helps prevent overloading or underutilizing their crews and equipment, providing efficient use of available resources.

2. Task Sequencing: Creating a detailed plan that outlines the sequence of tasks and their dependent activities. H. J. High carefully sequences tasks to minimize delays and ensure smooth transitions between different project phases. By managing dependencies effectively, we are able to avoid bottlenecks and enable the continuous flow of work.

3. Timely Task Assignment: By updated our schedule and finding potential conflicts or bottlenecks, we are able to work with our subcontractors to assign tasks to crew members well in advance. This allows the crew members to prepare and organize their work accordingly as well as work efficiently and reduce downtime.

4. Communication and Collaboration: Crew loading and coordinated scheduling relies heavily upon effective communication among crew members, subcontractors, and project stakeholders. H. J. High delves deeply into the project schedule at our weekly subcontractor meetings in order to facilitate this communication and to provide updates, clarify expectations, address concerns, and ensure everyone is aware of their roles and responsibilities.

5. Real-Time Monitoring and Adjustments: H. J. High uses our scheduling software, Phoenix Project Management, and our project management information system, Procore, to monitor project progress in real-time. This helps track actual versus planned timelines, identify any deviations, and make necessary adjustments. By having visibility into project status, we address potential issues promptly, work with subcontractors to reallocate resources if needed, and maintain the project schedule.

6. Continuous Improvement: H. J. High learns from our previous projects and applies lessons learned to future projects. By analyzing data and feedback, we identify areas for improvement in crew loading and scheduling. This results in refining resource allocation strategies, adjusting task sequencing, and implementing more efficient communication and collaboration practices.

By effectively working with our subcontractors on crew loading and coordinated construction scheduling, our subcontractors can optimize their resources, minimize delays, and ensure successful task completion within the defined timelines.

5. State your experience in cost loading of schedules.

Cost loading schedules are used to integrate cost control into the project management process. The process involves assigning cost estimates or actual costs to each task in the project schedule. This allows construction companies to track and monitor project costs in real time and make necessary adjustments to provide clarity to the pace with which costs will be incurred.

While H. J. High is rarely asked to provide cost loaded schedules, when asked to do so our process includes the following:

1. Create a detailed project schedule: our detailed project schedule outlines the sequence of tasks and their duration. This schedule includes all tasks required to complete the project, and may include design, procurement, construction, testing, and commissioning depending on the requirement of our client.

2. Assign cost estimates to each task: After the project schedule is created, we work closely with our subcontractors to assign cost estimates to each task based on the resources required to complete the task. This includes materials, labor, equipment, and subcontractor costs.

3. Monitor project cost in real time: Once the schedule has been cost loaded, we can track and monitor project cost as work items are completed. This allows us to compare actual costs against the budgeted cost estimates and identify any variances.

4. Forecast project cost: A cost loaded schedule also allows H. J. High to forecast project cost based on the remaining tasks in the project schedule. This provides a forward-looking view of project cost and helps the team make informed decisions about resource allocation and project delivery.

By using cost loading of schedules, H. J. High ensures project costs are integrated into the project management process. This allows the team to track project costs as they are incurred, make necessary adjustments, and ensure that the project is delivered within budget.

6. Attach a sample schedule which best illustrates your overall scheduling capabilities.

See next page.

7. Describe your experience with a contract where your scheduling required coordination with another major contractor hired by the owner on the same site.

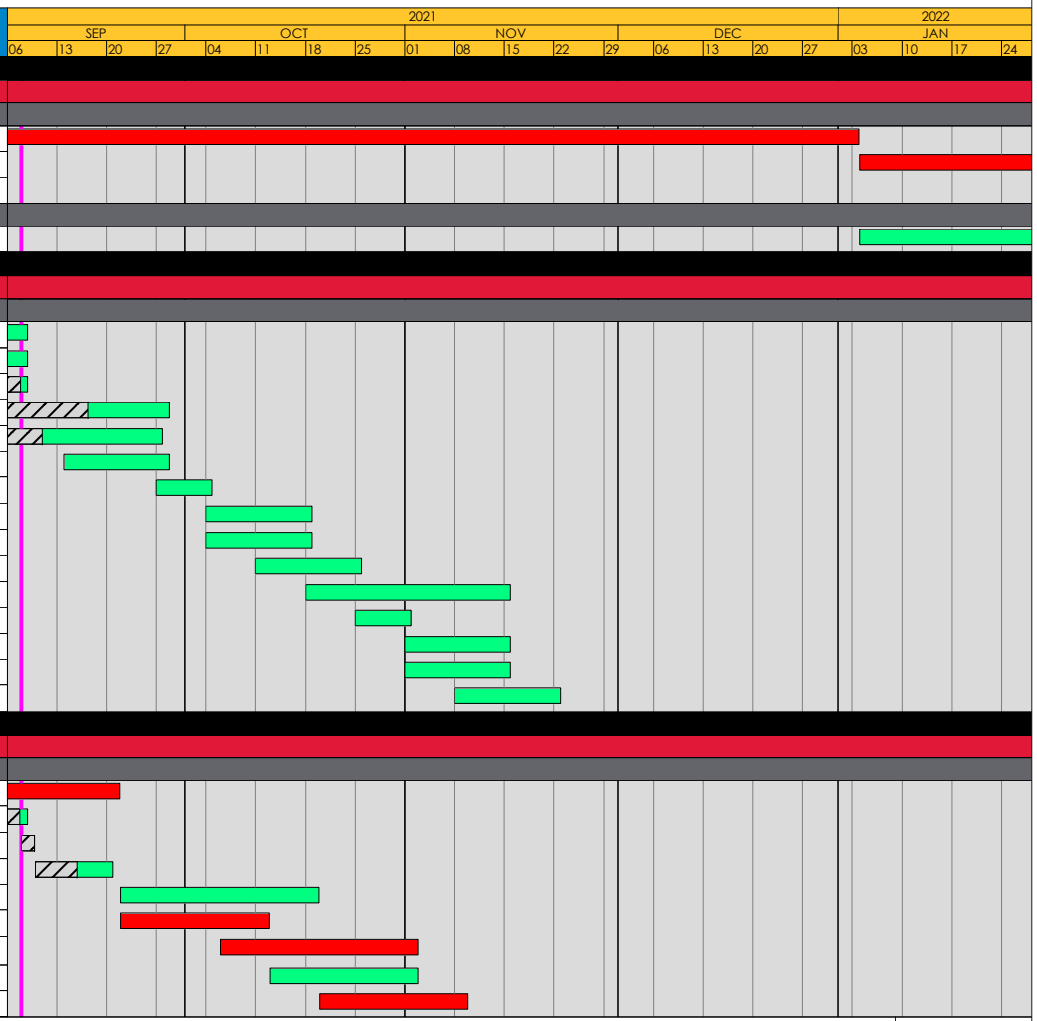
H. J. High was contracted to renovate and expand an existing cruise ship terminal for the Canaveral Port Authority in Cape Canaveral, Florida. We were responsible for landside work which included the terminal building and associated site and parking. Concurrent with our project were renovations to the waterside portion of the terminal, the area where the ships docked, were provisioned, and embarked and disembarked passengers. That work involved several modifications to the utilities serving ships, modifications to the concrete dock structure, and the erection of a movable gangway system.

The project was a "No-Fail" project because a cruise ship was scheduled to dock at the terminal on a given date; that date had to be met as there were no other terminals available on that date should the schedule be delayed. Therefore, it was necessary that the waterside contractor and H. J. High closely coordinate their work so as not to impact the delivery of the respective projects. The pace of work was expedited – the project involved working double shifts six days a week in order to make the schedule a reality. The waterside contractor's access to their work was through and adjacent to a large area of H. J. High's work. Coordination between the two involved contractors was paramount. Any adverse impact of one contractor upon the other would likely have a significant impact on the project's overall schedule.

In order to make sure this coordination took place properly, H. J. High and the waterside contractor met every other day to review our "plans for the day" to make sure our activities were understood and coordinated. We had conversations throughout each day as work progressed and sequencing changes needed to be made. It was through this close coordination and working to supplement each other's progress that we were able to avoid impacts to the project schedule and the project was delivered successfully.

Windermere Town Facilities - Working Schedule

ID	DESCRIPTION	DAYS	START DATE	FINISH DATE	%
All Project Areas					
Milestone Activities					
2010	Substantial Completion	42w4d	JAN_26_21 A	JAN_03_22	61
1060	Final Completion	5w1d	JAN_04_22	FEB_08_22	0
1930	Owner Occupancy	1d	FEB_08_22	FEB_08_22	0
Town of Windermere Items					
1870	Owner FFE	4w	JAN_04_22	JAN_31_22	0
Site					
1840	UG Site Lighting Conduits & Boxes	2w	MAR_08_21	SEP_08_21	98
1780	UG Sanitary Sewer	2w	APR_23_21 A	SEP_08_21	95
1820	UG Gas Distribution	2w	MAY_26_21	SEP_08_21	99
1860	Telcom Pull & Data Rooms	1w	AUG_02_21 A	SEP_28_21	80
1670	Roads, Curbs & Paving	5w	AUG_25_21 A	SEP_27_21	50
1710	Exterior CMU Structures	2w	SEP_14_21	SEP_28_21	0
1850	Site Lighting Pull & Fixtures	1w	SEP_27_21	OCT_04_21	0
1630	Sidewalks	2w	OCT_04_21	OCT_18_21	0
1660	Hardscapes	2w	OCT_04_21	OCT_18_21	0
1680	Paver Areas Install	2w	OCT_11_21	OCT_25_21	0
1720	Landscaping & Irrigation Install	4w	OCT_18_21	NOV_15_21	0
1690	Access Control Fencing Install	1w	OCT_25_21	NOV_01_21	0
1700	Perimeter Fencing Install	2w	NOV_01_21	NOV_15_21	0
1880	Exterior Access Control Systems Install	2w	NOV_01_21	NOV_15_21	0
1730	Landscape Lighting Install	2w	NOV_08_21	NOV_22_21	0
Building					
Interiors					
1360	Hang & Tape Walls	4w	JUL_19_21 A	SEP_21_21	50
1980	Frame Hard Ceilings	3w	AUG_16_21 A	SEP_08_21	95
1370	MEP Rough-In at Hard Ceilings	3w	SEP_08_21 A	SEP_09_21	95
1390	Hang & Tape Hard Ceilings	3w	SEP_10_21 A	SEP_20_21	53
1400	Electrical Devicing	4w	SEP_22_21	OCT_19_21	0
1410	Prime Walls & Ceilings	3w	SEP_22_21	OCT_12_21	0
1480	Acoustical Ceiling Grid	4w	OCT_06_21	NOV_02_21	0
1420	Patch Walls & Ceilings	3w	OCT_13_21	NOV_02_21	0
1490	MEP Fixtures/Drops into ATC Grid	3w	OCT_20_21	NOV_09_21	0



Project name	TOWF 206-19_9-8...
Number/Version	9-8-21 Update
Data date	SEP_08_21
Run date	SEP_08_21
Page number	1A

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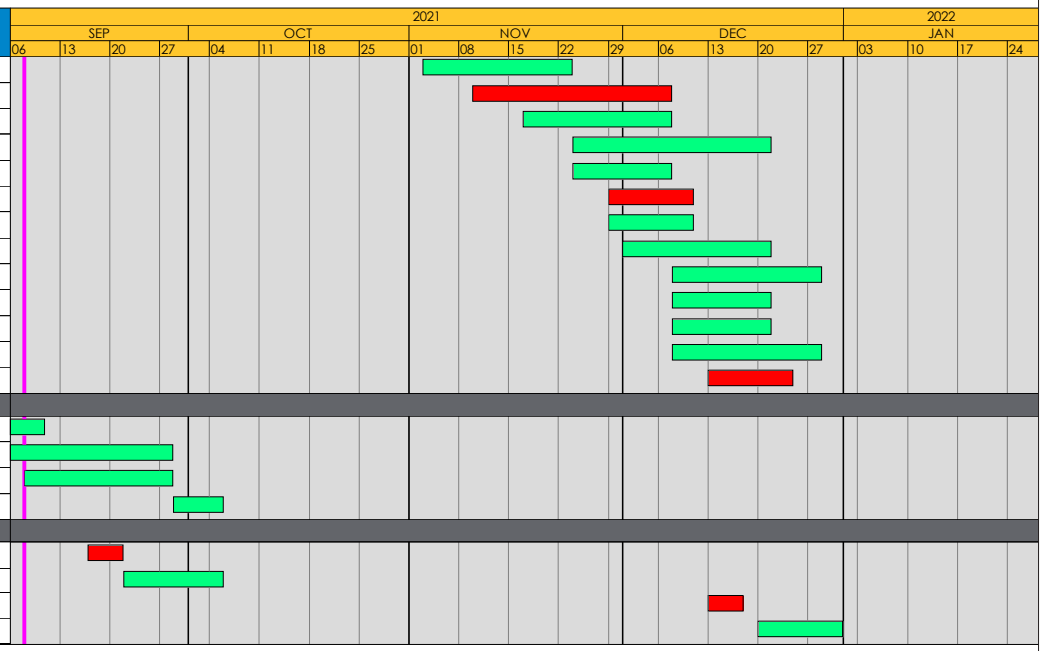
H. J. HIGH CONSTRUCTION
Build Trust. Build Quality. Build Community.

Early bar
Progress bar
Critical bar
Progress point

Windermere Town Facilities - Working Schedule

ID	DESCRIPTION	DAYS	START DATE	FINISH DATE	%
1430	1st Finish Coat Walls & Ceilings	3w	NOV_03_21	NOV_23_21	0
1500	Trim MEP at ATC	4w	NOV_10_21	DEC_07_21	0
1440	Hard Surface Walls, Floors, T Strips	3w	NOV_17_21	DEC_07_21	0
1510	Trim MEP at Hard Ceilings	4w	NOV_24_21	DEC_21_21	0
1550	Electrical Trim at Walls	2w	NOV_24_21	DEC_07_21	0
1520	Final Drywall Touch-Up	2w	NOV_29_21	DEC_10_21	0
1620	Window Treatments Install	2w	NOV_29_21	DEC_10_21	0
1450	Set Plumbing Fixtures	3w	DEC_01_21	DEC_21_21	0
1460	Millwork Set & Adjust	3w	DEC_08_21	DEC_28_21	0
1470	RR Accessories & Devices	2w	DEC_08_21	DEC_21_21	0
1540	ATC Tile Install	2w	DEC_08_21	DEC_21_21	0
1610	Carpet & Base	3w	DEC_08_21	DEC_28_21	0
1530	Final Paint Walls & Ceilings	2w	DEC_13_21	DEC_24_21	0
Building Envelope					
1760	Roof Accessories & Downspouts	2w	AUG_16_21 A	SEP_10_21	70
1740	Exterior Siding & Trim Install	4w	AUG_25_21 A	SEP_28_21	25
1600	Storefront Glazing Install	3w	SEP_08_21	SEP_28_21	0
1570	Exterior MEP Trim	1w	SEP_29_21	OCT_05_21	0
2140	PEMB Delivery - PW Storage	3d	SEP_17_21 *	SEP_21_21	0
2150	PEMB Erection - PW Storage	2w	SEP_22_21	OCT_05_21	0
1910	AHJ Final Inspections	1w	DEC_13_21	DEC_17_21 *	0
1920	Punch List Items	2w	DEC_20_21	DEC_31_21	0



Project name	TOWF 206-19_9-8...
Number/Version	9-8-21 Update
Data date	SEP_08_21
Run date	SEP_08_21
Page number	2A
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H. J. HIGH CONSTRUCTION
Build Trust. Build Quality. Build Community.

Early bar
Progress bar
Critical bar
Progress point

Tab Four
Financial Strength & Bonding Capacity

HATCHER INSURANCE

May 5, 2023

City of Fruitland Park
Attn: Gary LaVenia, City Manager
506 W Berckman Street
Fruitland Park, Fl 34731

Re: H.J. High Construction Company
RFQ 2023-01 Construction Management Services "At Risk" for New Public Safety Complex

To Whom It May Concern:

It has been the privilege of Federal Insurance Company (Chubb) to provide surety bonds on behalf of H.J. High Construction Company for over forty years. H.J. High is one of the oldest and most reputable General Contractors in the state of Florida, and we foresee no issue providing single project bonds of $50,000,000 and an aggregate uncompleted backlog of $100,000,000. Their current unencumbered and available bond limit is $71,176,811. Federal Insurance Company is one the financially strongest sureties in the world, with an **A++** (Superior) rating, a financial size category of **XV** ($2 billion or greater) by AM Best, and has a US Treasury Limit of $445 Million.

If H.J. High Construction Company is awarded a contract for the referenced project and requests that we provide the necessary Performance and/or Payment Bonds, we will be prepared to execute multiple performance and payment bonds for projects, which total in excess of $2,000,000, subject to our acceptable review of the contract terms and conditions, bond forms, appropriate contract funding and any other underwriting considerations at the time of the request.

Our consideration and issuance of bonds is a matter solely between H.J. High Construction Company and ourselves, and we assume no liability to third parties or to you by the issuance of this letter.

We consider H.J. High to be amongst our strongest and most capable clients, and trust that this information meets with your satisfaction. If there are further questions, please feel free to contact me.

Sincerely,

William J. Palmer
Attorney-In-Fact

WJP/aw

1411 Edgewater Drive, Suite 104 • P.O. Box 540689 • Orlando, FL 32854-0689
Phone (407) 841-2686 • Fax (407) 841-2688

Commercial Insurance • Surety Bonds • Personal Insurance • Employee Benefits • PEO

2. The rating, if any, which exists on the senior debt of the firm from a national statistical rating service (Moody's, S & P, etc.), and include copies of rating reports on outstanding debts.

Dun & Bradstreet #032613622

3. Audited financial statements for the most recent three years, including income statement, balance sheet, statements of change in financial position and notes to financial statements. If audited financial statements are unavailable, provide similar unaudited statements.

See Enclosed Envelope

4. Disclose any material changes in the business operations of the firm, including without limitation any pending bankruptcy proceedings, bankruptcies, receiverships, mergers, acquisitions, stock acquisitions or spin-offs which have occurred within the last three (3) years and any material pending or threatened litigation. If appropriate, discuss the impact of these changes on the firm's financial or managerial ability to perform the noted tasks under this contract.

N/A

5. The name, title, address and phone number of the financial officer of the firm responsible for providing the information in response to this question "G".

Chris McDirmit, Partner
Berman Hopkins Wright & LaHam
255 S. Orange Ave. #1545
Orlando, FL 32801
407-841-8841

6. Litigation - identify all litigation in which your firm has been a party to legal action (including arbitration, administrative proceedings, etc.) or lawsuits during the last five (5) years involving a client for claims in excess of$100,000. Include a brief legal description of the dispute and its current status. Where the action or lawsuit has involved a guaranteed maximum price contract, please describe the particular circumstances giving rise to the dispute and the actions which your firm took to attempt to settle the matter prior to and after suit being filed.

N/A

7. Describe in detail any projects within the last three years where liquidated damages, penalties, liens, defaults, cancellations of contract or termination of contract were imposed, sought to be imposed, threatened or filed against your organization.

N/A

0
Litigation

Litigation

In H. J. High's 87 years of business we have never been involved in litigation, claims or contract disputes with a client which have been finalized or decided by a court of law.

H. J. High has never been removed or relieved from a contract or duties on a project. We have never defaulted on a contract or had a bond recalled. We have not been assessed liquidated damages or delay damages.

H. J. High values a culture of honesty and nurturing good relationships with our clients. Our lack of litigation since our inception 87 years ago is a testament to how our staff treat our clients and handle any curve balls that may arise throughout the course of a project. We are invested in the clients' satisfaction with the process. There are a lot of contractors that keep lawyers on hand in anticipation of conflict.

H. J. High takes the approach of excellent customer service and an uplifting company culture that encourages all employees to keep clients' best interests in mind.

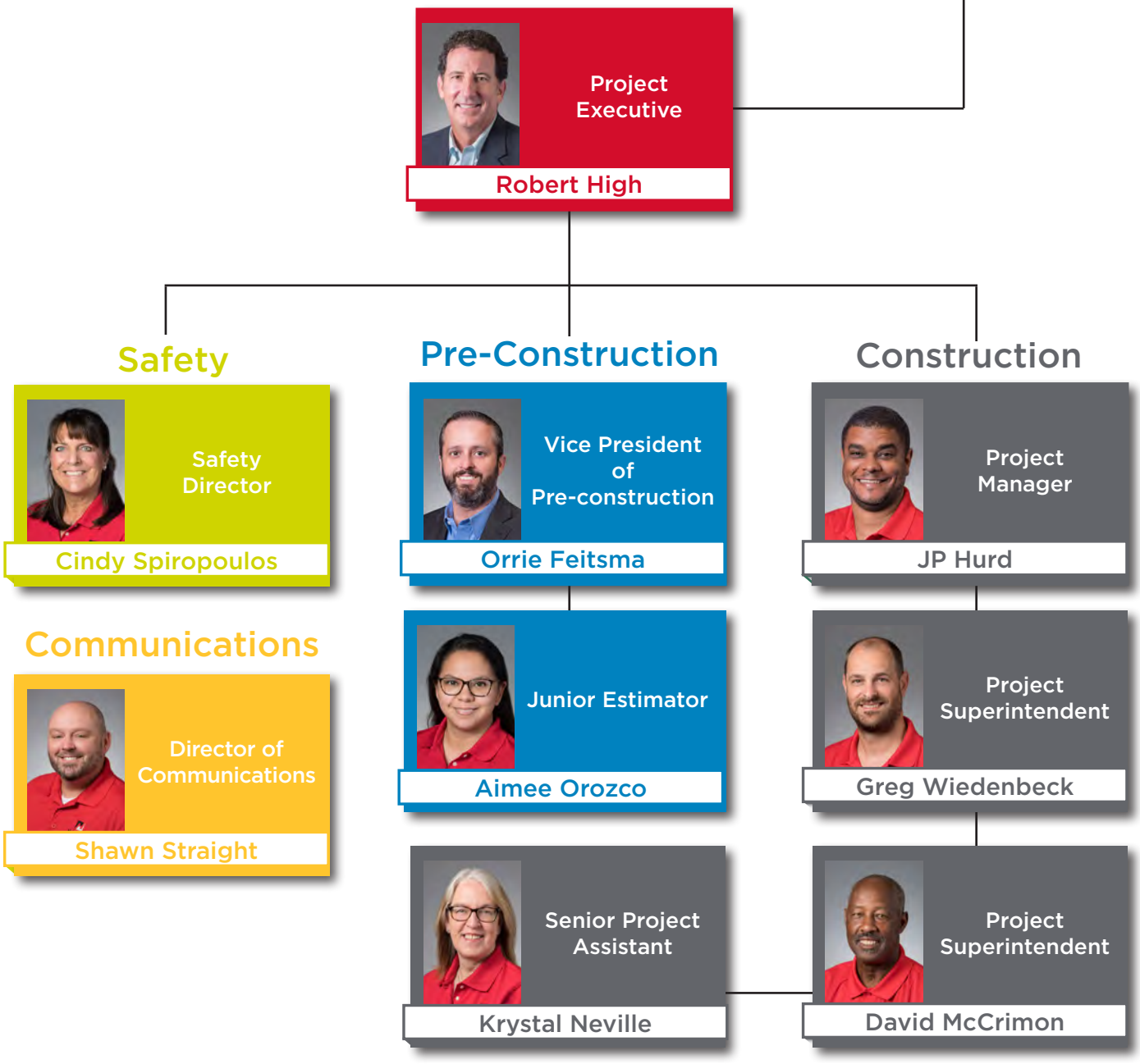
Tab Five

Proposed Team

H. J. High's personnel team brings decades of combined experience in and public safety projects. We are acutely aware of the speed and production demands of these types of projects and have purposefully kept our organization streamlined so team communication is highly effective.

Fruitland Park's lead contact for the project who will have signing authority will be Robert High, President of H. J. High Construction. H. J. High's project manager, JP Hurd, will coordinate the work on a day to day basis and will regularly coordinate and interface with the City's project representative.

H. J. High's superintendent will oversee field operations and will lead our subcontractor coordination, quality assurance, safety and execution. Our superintendent will interact with the permitting authorities to be sure field inspections are properly coordinated and passed.



Years of Experience
H. J. High: 1998
Industry: 1998

Education
Management School
Harvard University

Master of Business Administration
Rollins College

Bachelor of Science
Furman University

Licenses + Certifications
Certified General Contractor
(FL, GA and SC)

LEED® Accredited Professional

Design-Build Professional

% Dedicated to Project
30%

Robert High, DBIA, LEED^{AP}

President/ Project Executive

Robert will oversee the team's involvement through the pre-construction, construction, and warranty phases. As both the Project Executive and President of H. J. High, Robert High works closely with the architect and client along with our pre-construction team, project managers and superintendent to keep the process moving forward and to ensure the client's needs are being met.

Project Experience

Town of Windermere Town Facilities and Police Department
14,531 SF / $5,200,000

This facility not only houses the operational offices and public works for the town, but the police department as well. It is a great example of building specifically to a town's needs. Pre-construction services included creating temporary facilities for the existing police department and town facilities and providing all utilities for it. In addition, care had to be taken to preserve some historic trees that were on the property while reusing some of the materials from the old facility. The facility was designed and built to be a central hub for the entire town. The part of the structure designated for the Police Department is a high-tech, hardened structure, while still maintaining the look and culture of the town. It has the modern amenities expected from a 21st Century police station, but specifically suited for the operations of the town.

The City of Kissimmee Public Safety Training Facility
26,000 SF / $10,250,775

The new single-story, 26,000 SF firearms training facility is designed to be a state-of-the-art solution to the growing needs of the Kissimmee Police Department. The project includes a classroom and a defensive tactics lab, offices, storage, three surface parking areas, lift station, access road, landscaping, a 162,914 SF retention pond, and a multipurpose firing range.

City of Orlando Police Department Headquarters
100,307 SF / $25,200,000

This three story, 100,307 SF, tilt-wall facility is the flagship of the Orlando Police Department. LEED® Silver certified, it uses day-lighting, energy efficient mechanical systems and environmentally friendly finishes. The facility houses public spaces, recruiting offices, Homicide/Robbery/Assault & Battery Units, as well as the Chief of Police Division, Professional Standards, Technology Management and Legal Divisions.

The City of Orlando Police Department Code Enforcement and Records Facility
22,000 SF / $4,950,000 Million

H. J. High served as the design-builder for the City of Orlando Code Enforcement and Permitting Office with Architects Design Group. The building is suitable to accommodate up to 72 staff members and 10 supervisors. The facility has a reception / administration area along with break areas, storage, restrooms, and conference rooms in order to accommodate everyone's needs. The conference area has an operable partition wall allowing it to open to the break area for a larger meeting space. This building is City of Orlando's first Net-Zero building due to its photovoltaic panels on the roof.

Boynton Beach Police Department Headquarters
65,000 SF / $20,235,586

At 65,000 GSF, the new Headquarters houses the Chief and Administrative Offices Suite, Administrative Services Bureau, and all of the required functions of a modern-day, state-of-the-art public safety facility including a 3,000 SF Community Room.

Years of Experience
H. J. High: 2014
Industry: 2000

Education
Bachelor of Science in Construction Management
Southern Polytechnic State University

Licenses + Certifications
OSHA 30 Hour
Construction Safety
ICC Building Inspector
Design-Build Professional

% Dedicated to Project
30%

Orrie Feitsma, DBIA

Vice President of Preconstruction Services

As Vice President of Pre-construction Services, Orrie serves as Chief Estimator working closely with the project manager and the design team during the pre-construction phase of the project. Orrie completes site visits, prepares estimates at the schematic, design development and construction document stages and oversees solicitation and pre-qualification of subcontractors and suppliers. In addition, Orrie manages the Building Information Modeling (BIM) process and will work alongside Fruitland Park's staff to develop value enhancement options for the project.

Project Experience

Town of Windermere Town Facilities and Police Department
14,531 SF / $5,200,000

This facility not only houses the operational offices and public works for the town, but the police department as well. It is a great example of building specifically to a town's needs. Pre-construction services included creating temporary facilities for the existing police department and town facilities and providing all utilities for it. In addition, care had to be taken to preserve some historic trees that were on the property while reusing some of the materials from the old facility. The facility was designed and built to be a central hub for the entire town. The part of the structure designated for the Police Department is a high-tech, hardened structure, while still maintaining the look and culture of the town. It has the modern amenities expected from a 21st Century police station, but specifically suited for the operations of the town.

The City of Kissimmee Public Safety Training Facility
26,000 SF / $10,250,775

The new single-story, 26,000 SF firearms training facility is designed to be a state-of-the-art solution to the growing needs of the Kissimmee Police Department. The project includes a classroom and a defensive tactics lab, offices, storage, three surface parking areas, lift station, access road, landscaping, a 162,914 SF retention pond, and a multipurpose firing range.

City of Orlando Police Department Headquarters
100,307 SF / $25,200,000

This three story, 100,307 SF, tilt-wall facility is the flagship of the Orlando Police Department. LEED® Silver certified, it uses day-lighting, energy efficient mechanical systems and environmentally friendly finishes. The facility houses public spaces, recruiting offices, Homicide/Robbery/Assault & Battery Units, as well as the Chief of Police Division, Professional Standards, Technology Management and Legal Divisions.

The City of Orlando Police Department Code Enforcement and Records Facility
22,000 SF / $4,950,000

H. J. High served as the design-builder for the City of Orlando Code Enforcement and Permitting Office with Architects Design Group. The building is suitable to accommodate up to 72 staff members and 10 supervisors. The facility has a reception / administration area along with break areas, storage, restrooms, and conference rooms in order to accommodate everyone's needs. The conference area has an operable partition wall allowing it to open to the break area for a larger meeting space. This building is City of Orlando's first Net-Zero building due to its photovoltaic panels on the roof.

Boynton Beach Police Department Headquarters
65,000 SF / $20,235,586

At 65,000 GSF, the new Headquarters houses the Chief and Administrative Offices Suite, Administrative Services Bureau, and all of the required functions of a modern-day, state-of-the-art public safety facility including a 3,000 SF Community Room.

Years of Experience
H. J. High: 2018
Industry: 2000

Education
Bachelor of Architechture (BArch)
Construction Engineering
Florida Agricultural and Mechnical University

% Dedicated to Project
100%

JP Hurd

Project Manager

As the Project Manager, JP will be the team's leader through both the pre-construction and construction phases. During the pre-construction phase, JP will oversee the development of estimates. He will work closely with the chief estimator and entire team to develop and refine value engineering options for consideration and review documents for project construction. Once the GMP has been established, he will develop and administer subcontracts, the project budget, baseline and progress schedules, submittals and changes.

Project Experience

City of Palmetto Police Department Headquarters
23,172 SF / $10,300,000

The new Palmetto Police Department Headquarters is a single story, state-of-the-art facility. It is a hardened facility meeting enhanced design requirements. Located in a coastal community, the facility is designed to withstand the winds of a class 4 hurrican and function as an emergency operations center. The facility includes multipurpose rooms to support training or emergency operations, support for current forensic technology and room for processing and storage of evidence, and housing of a data center to support IT services.

Boynton Beach Police Department Headquarters
65,000 SF / $20,235,586

At 65,000 GSF, the new Headquarters houses the Chief and Administrative Offices Suite, Administrative Services Bureau, and all of the required functions of a modern-day, state-of-the-art public safety facility including a 3,000 SF Community Room.

The City of Boynton Beach Fire Department Station 1
14,000 SF / $4,800,000

The Boynton Beach Fire Station #1 is a 14,000 SF, two story complex with apparatus bays, living quarters, airlocks and a "walk through" decontamination room, living quarters, dining and day rooms are all located on the second floor. The station was designed with maximum safety and usability in mind.

City of Cocoa Beach Police Department Headquarters- PRECON
23,237 SF / $7,835,141

The new $7.8 million, 23,237 SF Cocoa Beach Police Department Headquarters will consist of a hardened structure one block from the ocean rated to withstand category five hurricane winds and extensive storm surge. It will contain state-of-the-art security and technology as well as the latest safety standards. With secured parking, administrative offices, evidence storage, booking/intake, community room and other amenities, it will serve the Cocoa Beach community for decades to come and adapt to future technology as well. This facility can also be used as an emergency operations center.

JetBlue Support Center Lodge Facility*
This project includes the new development of a 200-room lodge and training facility. The facility includes a reception area, great room, bar, one hundred seat dining area, two large meeting rooms, full service kitchen and support spaces for a total building size of approximately 115,000 SF.

*Denotes experience with previous employer

Years of Experience
H. J. High: 2016
Industry: 2015

Education
Bachelor of Science in Criminology
University of Florida

Associates Degrees with Focus on Building Construction
Valencia College

Licenses + Certifications
OSHA 30 hour
Construction Safety

% Dedicated to Project
100%

Greg Wiedenbeck

Superintendent

As Project Superintendent, Greg leads the field construction efforts with site work and exterior building components. He works closely with the project managers, and subcontractors in implementing and adjusting the project schedule, as well as supervising the workmanship and materials being used on the project. Greg is responsible for executing H. J. High's safety policy in order to keep all workers safe on the project. He also coordinates modifications and changes needed in the field and inspects the work for quality control and compliance with the contract documents.

Project Experience

Town of Windermere Town Facilities and Police Department
14,531 SF / $5,200,000

This facility not only houses the operational offices and public works for the town, but the police department as well. It is a great example of building specifically to a town's needs. Pre-construction services included creating temporary facilities for the existing police department and town facilities and providing all utilities for it. In addition, care had to be taken to preserve some historic trees that were on the property while reusing some of the materials from the old facility. The facility was designed and built to be a central hub for the entire town. The part of the structure designated for the Police Department is a high-tech, hardened structure, while still maintaining the look and culture of the town. It has the modern amenities expected from a 21st Century police station, but specifically suited for the operations of the town.

City of Orlando Police Department Headquarters
100,307 SF / $25,200,000

This three story, 100,307 SF, tilt-wall facility is the flagship of the Orlando Police Department. LEED® Silver certified, it uses day-lighting, energy efficient mechanical systems and environmentally friendly finishes. The facility houses public spaces, recruiting offices, Homicide/Robbery/Assault & Battery Units, as well as the Chief of Police Division, Professional Standards, Technology Management and Legal Divisions.

Discovery Church Central Campus: New Sanctuary
34,150 / $7,572, 459

An interior renovation of a tenant space within an existing building – total 34,150 SF. Renovation of box retail space and several other small adjoining spaces to relocate and provide a new sanctuary. The Sanctuary has a new Pre-Engineered Metal Building to raise the roof. Church includes classrooms and open room for all age kids. Both the Kids area and Sanctuary has tech booth for movies and videos. The lobby has a Café with areas to sit.

The Grove Bible Chapel
19,768 / $4,244,893

This project consists of a pre-engineered metal building with additional framing at the entrances to make them more pronounced. This framing features brick and insulated metal panels with windows located high above the entrances to allow natural light. The church features a 3,825 SF Sanctuary that has a capacity for 542 parishioners as well as 83 people on the stage. There is also a dedicated youth ministry room that can fit over 150 students. The facility also features nursery rooms, a welcoming common area, a cafe, dedicated ministry offices as well as a meeting room.

Years of Experience
H. J. High: 1979
Industry: 1979

Licenses + Certifications
OSHA 10 Hour

% Dedicated to Project
100%

David McCrimon

Superintendent

David, affectionately called "Joe Bean", has been with H. J. High for 42 years. As H. J. High's Superintendent, David leads the field construction efforts with site work and exterior building components. He works closely with the project manager and subcontractors in implementing and adjusting the project schedule, as well as supervising the workmanship and materials being used on the project. David is responsible for executing H. J. High's safety policy in order to keep all workers safe on the project.

Project Experience

City of Orlando Police Department Headquarters
100,307 SF / $25.2 Million

This three story, 100,307 SF, tilt-wall facility is the flagship of the Orlando Police Department. LEED® Silver certified, it uses day-lighting, energy efficient mechanical systems and environmentally friendly finishes. The facility houses public spaces, recruiting offices, Homicide/Robbery/Assault & Battery Units, as well as the Chief of Police Division, Professional Standards, Technology Management and Legal Divisions.

City of Orlando Tennis Centre
4,691 SF Facility and 17 Courts / $7,498,770

The new Orlando Tennis Centre will have 11 clay and 6 hard courts for a total of 17, as well as an updated clubhouse and the latest technology. There will be a 101-space parking lot serving the park and tennis centre and a 10-foot wide path will run along Orange Blossom Trail, Princeton Avenue, Texas Avenue and New Hampshire Avenue providing access for pedestrians and bicyclists. The regional storm water pond in the park will provide a visual amenity for visitors and will help improve water quality throughout the area through the collection and treatment of stormwater runoff.

Indian River State College: Kight Center for Emerging Technologies
108,000 / $14 Million

A four-story pre-stressed concrete including a 215-seat Distance Learning Auditorium with two balconies, adjoining presentation area and a cyber cafe with food service provided by the Culinary Arts program.

Valencia State College: Advanced Manufacturing Facility Renovation
17,000 SF / $6 Million

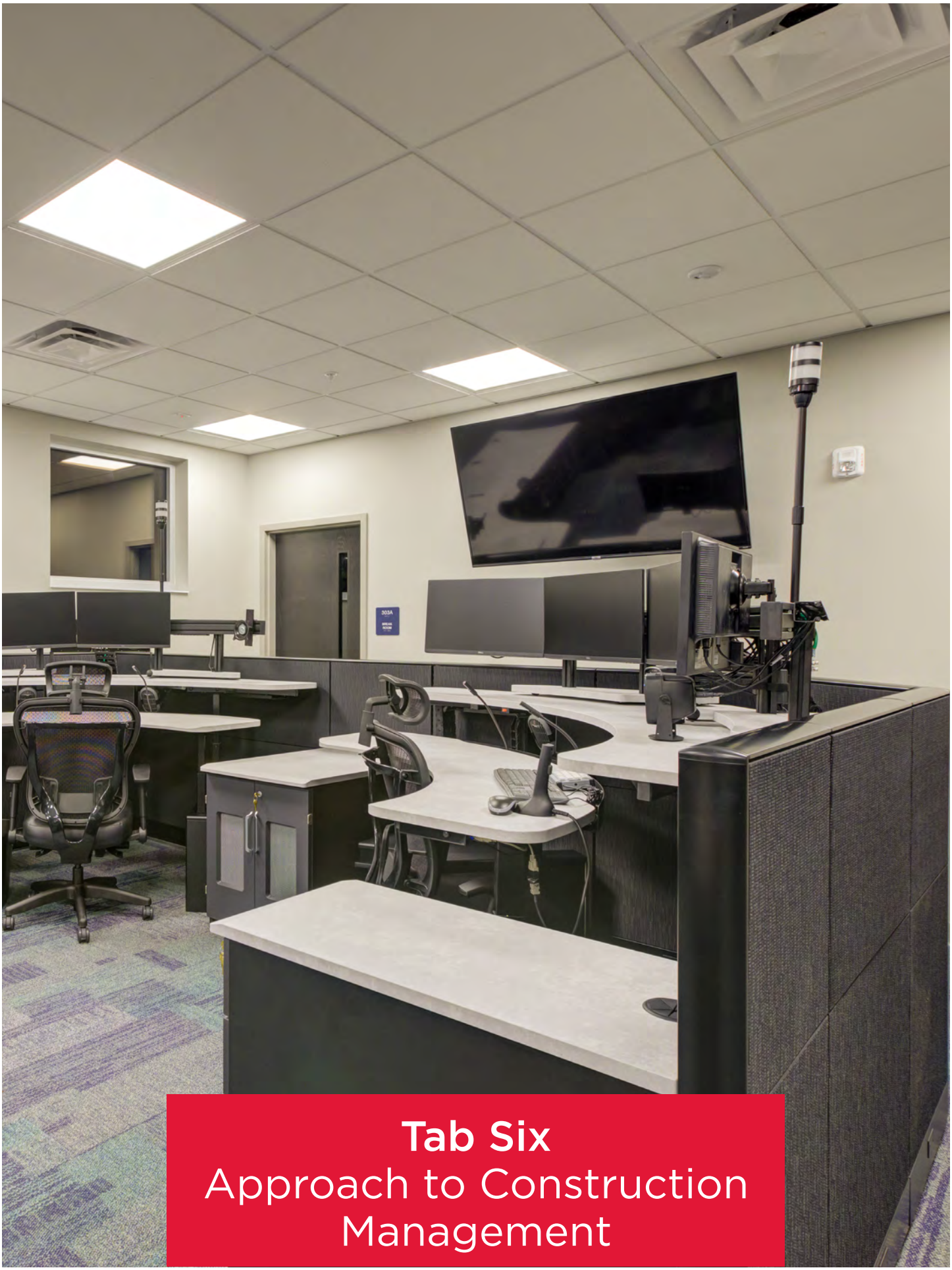
A 17,000 SF renovation of lab and teaching space featuring two smart-technology classrooms, four hands-on training labs, a conference room, workstations, administrative areas, a student study lounge and a "tool crib" for parts storage and inventory control.

Volusia County Schools: Chisholm Elementary School
80,000 SF / $17,521,160

Full replacement school designed to accommodate 750 permanent student stations. Construction occurred while the campus was occupied and in phases. Construction was completed in August 2020.

David lives in Center Hill and will be available and onsite everyday of the project.

	Robert High	Orrie Feitsma	JP Hurd	Greg Wiedenbeck & David McCrimon
Options Analysis	●	●	●	
Design Review		●	●	●
Budget Estimating		●		
Value Engineering	●	●	●	
Life Cycle Cost Analysis	●	●	●	
Construction Scheduling			●	●
Quality Control (Design and Construction)	●		●	●
Constructibility Analysis			●	●
Cost Control	●		●	●
Change Order Negotiation	●		●	
Claims Management	●		●	
Project Closeout	●		●	
Transition Planning			●	●
Security System Planning for Construction			●	●



Tab Six
Approach to Construction Management

1. Applicant shall present a plan setting forth the approach and program for implementing and carryout out construction management services; information management services; document control, records management, procurement of equipment and supplies; stimulating bidding by and engagement of local trade contractors, project status reporting and project administrative services.

Construction Management Experts

H. J. High was the first contractor in Central Florida to use the Construction Manager at Risk construction method. Over the years we have perfected the method and have delivered hundreds of successful projects for a multitude of clients. Additionally, we bring our experience as construction managers of several municipal facilities. This gives us a particular insight into public safety design that other contractors simply don't have.

These are things we look at from the beginning through our exhaustive preconstruction process. The best place to save money on construction is through this process. We are constantly looking at labor and material costs to give real-time estimates on all of our services. By doing this and requiring all of our subs to participate in the owner-direct-purchase program, we find the best opportunities to save costs for Fruitland Park. In turn, we are able to reinvest these savings into additional amenities.

In addition, we provide several services beyond the build. We will work with the city to connect with the residents in the area and keep them informed of our activity and progress. Our team also includes an FAA certified drone pilot that will create an aerial map of the jobsite and provide regular progress photos and videos for our reports to the city. These have been very successful in communicating progress to our clients.

Approach to the management and construction of the project

Once the GMP is established, H. J. High works as the project's primary fiduciary to control project costs and maximize procurement value in order to administer Fruitland Park's funds in their best interest.

H. J. High's project executive, Robert High, and project managers work alongside to confirm that bids and scopes are compliant with the contract requirements and schedule. Whenever possible, the subcontract is negotiated directly with the owner or principal of the subcontracting firm, thereby buying the best deal for our clients.

Document Control and Records Management

See Tab 7, question 2 for our approach to information management systems, document control and records management.

Preconstruction

During the preconstruction phase of the fire station, H. J. High Construction will coordinate the preparation of the contract documents by consulting with Fruitland Park's project representative and the City's architect regarding drawings and specifications as they are being prepared. We recommend alternate solutions whenever design details affect construction feasibility, cost or schedules, including without limitation, providing value engineering options. Open collaboration and continual communication with the City is key. We will provide budget estimating, value engineering, document review, scheduling, existing infrastructure evaluation, permit administration, and other related administrative items necessary to ensure the timely delivery of the Project.

Control Cost

The Guaranteed Maximum Price (GMP) is at the core of the CM at Risk delivery method and entails a commitment by the construction manager to deliver the firearms training facility at or under the GMP amount. In developing the GMP, we competitively bid every trade scope.

Subcontract scopes are reviewed by the team's project manager and project superintendent to confirm there is no scope overlap, no scope gap and the work is awarded to the most qualified subcontractor. Having been a central Florida general contractor for 87 years has allowed us to develop strong relationships with local subcontractors and we know the firms who are capable of successfully completing challenging projects.

H. J. High has always maintained an open-book policy with our owners. We frequently invite owners to sit in during the subcontractor bidding process. Our team also provides detailed information to the owner throughout the project. For example, the GMP is presented in a book that includes sketches, clarifications, and an extremely detailed estimate. All costs, from concrete to individual toilet paper dispensers, are identified in line items in the GMP. This detailed approach is also utilized with the general requirements (other cost of the work), general conditions, and fee negotiations. We feel it is our job to show you in detail every cost (no matter how major or minor). Once the GMP is established, the H. J. High team is completely at risk to complete the project for the price established. The owner bears zero responsibility for any surprises during construction.

Equipment and Supplies Procurement

Soaring material costs resulting from supply chain issues, workforce shortages, and inflation has created a historically challenging environment in which to produce a Guaranteed Maximum Price and meet project schedules. H. J. High has successfully mitigated these issues in our projects through our preconstruction services approach. During our preconstruction services, we identify and engage major subcontractors early assist us in identifying items that are subject to price fluctuations or are long lead items. We include pricing for processing of submittals for these items. This allows the project to lock in pricing with materials manufacturers closer to the date of the GMP approval by the owner. Mitigation of material escalation is further accomplished through the construction contingency or a specific material escalation allowance. During the competitive bidding process, we provide a detailed project schedule and require the subcontractors to include their pricing based upon when materials will be required on site. Since many manufacturers will not honor pricing beyond 7 days, we work with the bidders to forecast escalation for their materials to determine the amount of the contingency or allowance.

H. J. High works hard to mitigate these costs in the following ways:

- Early procurement of materials – H. J. High will identify materials that are subject to price fluctuations or are long lead items. These materials are purchased before design is complete to lock down the delivery date and cost. We are able to minimize the exposure to a overheated market in this manner.
- Early engagement of subcontractors – H. J. High will identify major subcontractors as part of our preconstruction process to engage them to place our project on their overall schedule. Letting them know early on that this project is coming allows them to place our project into their manpower look ahead to ensure adherence to our overall schedule.
- Coordination of Equipment Delivery – When constructing any laboratory spaces, coordination of critical equipment is paramount. For example, if the lab is intended to be a clean laboratory, mechanical construction is very important to ensure the ductwork is properly sealed, connection to hoods and equipment is airtight. It is also important that all of the required systems are balanced together. Installation is a logical order to ensure all components are taken into consideration needs to be factored into the project schedule.
- Accurate and detailed early estimates – providing accurate and detailed estimates at the early phases of design allows the team to identify where the costs are located and what we can focus on to value engineer. We utilize our experience with these stations as well as numerous subcontractors to provide our client and the design team with real time costing information that can be used to identify our exposure to material and cost increases.
- Leverage experience to recommend equal or superior material products that are less expensive or readily available – H. J. High has a wealth of information on products, materials, systems, etc of past fire stations that may be presented for consideration that could mitigate the long lead times and costs of certain products.
- Focus on construction type and systems – Our focus will be to maximize the City's funds by working with the design team to design a building type that is durable and meets the needs of the City but also more readily available than some systems. Buildings such as tilt wall and CMU are easier to procure locally than structural steel.

Material Selection

Early Procurement

Material Storage

Early Site Package

Build Community

Because we believe it is important to foster the economic growth and encourage a sense of community for the Fruitland Park project, our goal is to engage as many local subcontractors as possible.

In order to do this, we will:

- Engage local subcontractors first
- Solicit participation from our current relationships with the best subcontractors in Fruitland Park
- Advertise opportunities in the area's most prolific community resources
- Engage the local Chambers of Commerce
- Host trade events and invite local subcontractors to learn about the project
- Advertise the opportunity on our social media outlets

As your Construction Manager we will work diligently to engage these local subcontractors to provide services for the Public Safety Complex. We will leverage our relationships and reputation to engage qualified local vendors.

H. J. High is focused on customer service and client satisfaction. We will engage local subcontractors that will perform to the highest standards, provide exceptional customer service and honor the culture of the City. With that in mind, if for any reason a local subcontractor will not provide the best overall value that the City desires, we will then reach out to subcontractors that may not be local to the area.

The H. J. High Construction Team is committed to assisting small, minority and disadvantaged businesses grow and develop. Over the years, we have contracted with several local small, minority and disadvantaged firms who would not normally have an opportunity to participate in larger projects.

H. J. High is proud to have exceeded MWBE goals on every project in the last five years. Our most recent success was with the City of Orlando Crime Scene Facility and Headquarters facility projects where our percentages were as seen here:

City of Orlando's M/WBE Goal - 24%

35.5%
Achieved M/WBE OPD MetroWest Substation

24.7%
Achieved M/WBE OPD Headquarters

26%
Achieved M/WBE Code Enforcement/ Records Storage

2. Applicant shall describe safety program, safety record, and safety litigation record as a contractor and/or construcion manager.

Safety Program

Safety begins with your Project Superintendent. They set the tone for safety at the very beginning as a top priority and maintain a safe work environment throughout construction. Every jobsite has weekly "toolbox" safety meetings with every subcontractor on-site. These safety meetings are mandatory. In addition, H. J. High requires safety programs from each contractor. These programs are reviewed in pre-construction meetings before any work begins on a project.

H. J. High's safety officer visits each jobsite once a month to review possible hazards and ensure that job site safety is acceptable. We also invite our insurance representative to visit each jobsite once per quarter to get their ideas or concerns. We feel the more people on the job reviewing safety, the better the chance of eliminating work-related injuries.

In addition to our comprehensive safety program, H. J. High ensures that every superintendent is CPR and First Aid certified. It is common to have experts hold day-long training seminars onsite to certify both H. J. High personnel and any subcontractors who wish to participate. Our office manager closely tracks each employee's status to ensure that his or her certifications do not expire.

Safety Record and Litigation

We are proud to have no safety litigation in our 87 year history. Each year the Association of Builders and Contractors (ABC) implements the Safety Training & Evaluation Process (STEP) to award contractors for safety and loss prevention programs. The STEP program provides an objective method to measure safety program improvements. H. J. High is proud to have received either gold or platinum level awards for five consecutive years.

Criminal Background Checks

To guide the decision making process and ultimately higher people of integrity and good quality, the H. J. High Construction Team has implemented a personalized set of checks and balances that we feel have proven successful when making hiring decisions. For example, our team verifies a candidate's work history, professional references and at times, may call colleges and universities to verify earned degrees. Additionally, we may do a quick web search to help round-out a candidate's profile, their interests, and achievements and even mitigate information for an informal background check.

In order to verify eligibility, employment verification and non-discrimination as governed by the Immigration and Nationality Act (INA), the H. J. High Construction Design Build Team requires all employees to complete and submit an I-9 Form as part of our initial hiring process. Additionally, a record of all employee I-9 Forms are kept on file for a minimum of three (3) years after the date of hire and for one (1) year after the date employment ends.

Drug Free Workplace/Testing Verification

The H. J. High Construction Design Build Team is committed to leading a drug free workplace. We are familiar with the standardized procedures established by the Substance Abuse and Mental Health Services Administration (SAMHSA), part of the U.S. Department of Health and Human Services. To ensure the accuracy and fairness of testing, should an instance present itself, all testing will be conducted according to Substance Abuse and Mental Health Services Administration (SAMHSA) guidelines where applicable and will include a screening test; a confirmation test; the opportunity for a split sample; review by a Medical Review Officer, including the opportunity for employees who test positive to provide a legitimate medical explanation, such as a physician's prescription, for the positive result; and a documented chain of custody. Additionally, all drug-testing information will be maintained confidential.

3. Describe how the organizational structure will ensure orderly communications, distribution of information, effective coorindation of activities, and accountability.

Preconstruction Approach

The H. J. High Construction team is structured with a clear, efficient and effective management approach with a single point of responsibility. We are acutely aware of the speed and production demands of educational facilities and have purposefully kept our organization streamlined so team communication is instantaneous and constant. Robert High will serve as the Project Executive for our team. He will oversee our strong local team of preconstruction and construction professionals.

As your Construction Manager, we coordinate with the City's Project Manager to attend all of the design review workshops to ensure the Owner's Project Requirements and the limitations placed on the site are fully incorporated into the contract documents and appropriately priced in the Guaranteed Maximum Price. We will utilize our knowledge of city standards to serve as a resource and provide input to various options related to project phasing, cost options, constructability, timing and details of the "nuts and bolts" of the project which have worked well on other similar public safety facility projects.

Throughout the design process, our team completes constructability reviews of the documents to evaluate the documents for ease of construction, potential problems in details, and cost efficiency as it relates to the means and methods which will be required to build the project.

Developing a GMP proposal is an exercise in meaningful communication. It is extremely important that our team and Fruitland Park understand exactly what is included in the project and the detail that accompanies the decision. Obviously, the quality of the plans and specifications are paramount to a good GMP. We have found that the information trail can be accomplished through memos, specifications on drawings and dialogue with subcontractors to ensure that not only are the specifications being met, but that the City attains the best value for the dollars.

During the preconstruction phase of the Public Safety Complex, H. J. High Construction will coordinate the preparation of the contract documents by consulting with the City's project representative and the architect regarding drawings and specifications as they are being prepared. Open collaboration and continual communication with the City is key. We will provide budget estimating, value engineering, document review, scheduling, existing infrastructure evaluation, permit administration, and other related administrative items necessary to ensure the timely delivery of the Project.

Coordination and Communication

During the design process, our team coordinates walk-throughs with the engineer and the owners after which we relay our information to the engineers and system manufacturers. This involves the H. J. High team acquiring all the historical documents for the project, interviewing the various people involved with the daily operation, maintenance, cleaning of the building. This phase provides the H. J. High team with as much knowledge about the project as possible so that we can predict and plan for any issues that might arise during the project. Having the information on hand allows our team to create and get answers to Pre-Con RFIs that enable us to refine our scopes of work and pricing to ensure that we are presenting the most accurate information to the City.

Weekly Meetings with the Owner & Subcontractors

During our weekly coordination meetings with the Owner, we review and coordinate upcoming service interruptions and job site activity which may impact campus operations. Power shut downs, fire alarm system testing, etc. are scheduled for after school hours. The weekly meetings also serve as an opportunity for campus administrators to advise H. J. High of any other campus operations which need to be coordinated with the construction process.

H. J. High also conducts weekly coordination meetings with our subcontractors. A specific time period is set aside to remind subcontractors that we are guests on this property and that it is our topmost priority to be respectful of the surrounding community. We will adhere to the City's noise ordinance rules and be in communication with any surrounding residences or businesses.

Tab Seven

Methodology

Tab Seven: Methodology

1. Describe the way in which your firm developed and maintained project schedules. Include specific examples of scheduling challenges, and how your firm helped solved them. Submit an example of a project schedule.

Project Schedule

All project scheduling is accomplished using Phoenix Project Manager. Our schedules are developed with a level of detail to indicate all significant items of work to be completed, phasing of the project, responsibility of each work item, area the work is to take place, and includes logic to determine how all activities interact with each other. The activities reflected on the master schedule will indicate the critical milestones, key dates and the flow of work.

A master schedule is prepared during the Pre-construction phase to monitor the overall progress of design and Pre-construction activities and milestones. The schedule incorporates decisions made through interactive input from all team members, and expands as subcontractor input is added.

As we move toward the start of construction, our subcontractor bid documents will also indicate the scheduling requirements for bidders. Subcontractors bidding the work will be bidding time as well as money. Following the selection of low bidders for each category of work, work plans and detailed schedule information will be submitted for inclusion in the project schedule.

The project schedule will identify the early start dates for each trade's activities. Delivery lead times and approval durations for all shop drawings will be determined by the date materials are needed on the project and included on the schedule. Our practice is to secure all shop drawings and submittals as soon as contracts are awarded, but the schedule will serve to indicate when submittal cycles will begin to negatively impact the schedule.

Once work begins, the One Month Look Ahead schedule is reviewed and updated at each week's regularly scheduled construction meetings. This schedule is the basis for subcontractors to coordinate their work forces – this is where the detailed planning and problem solving occurs. At the end of the month, an updated schedule is sent to each subcontractor. This keeps them apprised of modifications made to the schedule which will affect their work start, sequencing, and completion.

Through the scheduling control practices we have implemented, our team has achieved a track record of early schedule project delivery.

The project schedule is as important to a project as the plans and specifications. It assembles an otherwise unordered list of events into an orderly, sequential list of activities which can be monitored and adjusted as events mandate. Without proper scheduling and schedule maintenance, success on a project is not possible. Through the scheduling control practices we have implemented, H. J. High has achieved a consistent track record of early project delivery.

Scheduling Challenge Examples

City of Orlando – Police Headquarters

During design the City decreased the construction duration which due to the need to move the Police Headquarters operation out of the current existing Headquarters location and into the new building to allow for the needed demolition for Orlando Magic Entertainment expansions. The building construction was compressed to a thirteen (13) month duration to put in over $23,500,000.00 worth of work; or $2.1 million per month.

We responded by immediately reviewing our original schedule to look for opportunities to pick up time. While the buildings were still in design, H. J. High developed an early site work and demolition scope for review with the owner and City Permitting. By releasing the site work and foundations as a separate permit we were able to work on-site while the building design and permitting was completed. This created the need for planning and management that would otherwise not have occurred.

During construction we changed our weekly subcontractor coordination meetings to daily. This allowed us to dive into the details of work progression, obstacles, and scheduling by the hour instead of by the day or week. Each meeting was held at daily at 4pm. H. J. High worked with all trades to schedule the next day's activities. We were able to decrease the overall schedule by four weeks over the course of construction by the detailed daily approach to scheduling.

City of Orlando – Code Enforcement & Permitting Facility

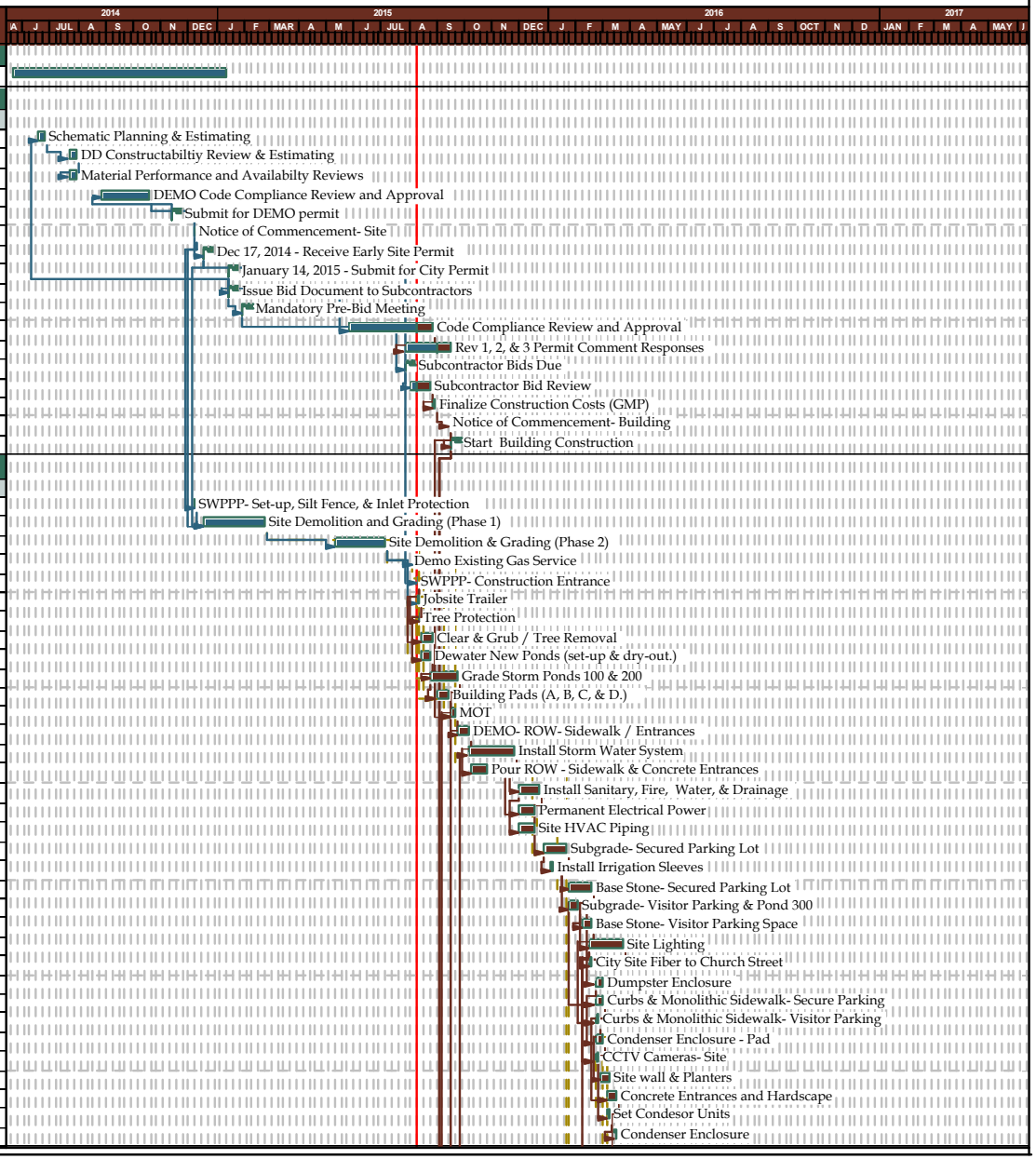
The paving company completed their work and the testing company noted three locations where the densities were shy of acceptable standards. H. J. High immediately made arrangements to replace the defective paving. However, the paving contractor balked at repaving and felt the product was acceptable. H. J. High contracted with a separate testing company to retest the asphalt and concurrently began the process of ending the contract with the current paver to use his retainage to repave the poor areas. Understanding that a new paving company would likely cost the job three months, H. J. High again scheduled a meeting between our president, Robert High and the owner of the paving company. This meeting was onsite and included engineers and paving experts. We determined at the meeting that the testing didn't determine the structural strength of the asphalt and an overlay would actually allow the owner to get an additional 1.5" of asphalt and increase the durability and lifespan of the parking lot while allowing the paving contractor to not have to remove the existing base and subbase. It was easier for him while at the same time giving the City a more durable product.

Sometime negotiations don't need to be "zero sum" issue where there is a loser and a winner. All parties can benefit. However, conflict can never be resolved without communication and a commitment to stay with the issue until it is properly resolved. We pride ourselves on our willingness to jump in to the issue at all levels in our company and work to resolve conflict immediately for our jobs and our clients.

ORANDO POLICE HEADQUARTERS

Construction Schedule

Activity ID	Description	Work Days	Start Date	Finish Date
+Design Process				
		0	05/21/14	01/13/15
PreConstruction				
0234	Schematic Planning & Estimating	0	06/19/14	06/27/14
0164	DD Constructabiltiy Review & Estimating	0	07/22/14	07/31/14
0184	Material Performance and Availabilty Reviews	0	07/22/14	07/31/14
0264	DEMO Code Compliance Review and Approval	0	08/27/14	10/21/14
0054	Submit for DEMO permit	0	11/13/14	
0374	Notice of Commencement- Site	0	12/08/14	12/09/14
0274	Dec 17, 2014 - Receive Early Site Permit	0	12/17/14	
0014	January 14, 2015 - Submit for City Permit	0	01/14/15	
0204	Issue Bid Document to Subcontractors	0	01/15/15	
0084	Mandatory Pre-Bid Meeting	0	01/30/15	
0064	Code Compliance Review and Approval	15	05/26/15	08/28/15
0364	Rev 1, 2, & 3 Permit Comment Responses	15	07/27/15	09/18/15
0094	Subcontractor Bids Due	0	07/28/15	
0124	Subcontractor Bid Review	13	08/03/15	08/26/15
0104	Finalize Construction Costs (GMP)	3	08/27/15	08/31/15
0444	Notice of Commencement- Building	2	09/15/15	09/16/15
0074	Start Building Construction	0	09/17/15	
Site Work				
0012	SWPPP- Set-up, Silt Fence, & Inlet Protection	0	12/08/14	12/10/14
0002	Site Demolition and Grading (Phase 1)	0	12/18/14	02/25/15
0182	Site Demolition & Grading (Phase 2)	0	05/11/15	07/06/15
0282	Demo Existing Gas Service	0	08/05/15	08/04/15
0192	SWPPP- Construction Entrance	2	08/10/15	08/11/15
0202	Jobsite Trailer	5	08/10/15	08/14/15
0222	Tree Protection	2	08/12/15	08/13/15
0212	Clear & Grub / Tree Removal	11	08/14/15	08/28/15
0692	Dewater New Ponds (set-up & dry-out.)	10	08/14/15	08/27/15
0232	Grade Storm Ponds 100 & 200	24	08/24/15	09/24/15
0032	Building Pads (A, B, C, & D.)	12	08/31/15	09/15/15
0252	MOT	5	09/17/15	09/23/15
0262	DEMO- ROW- Sidewalk / Entrances	10	09/24/15	10/07/15
0022	Install Storm Water System	40	10/05/15	11/27/15
0272	Pour ROW - Sidewalk & Concrete Entrances	15	10/08/15	10/28/15
0072	Install Sanitary, Fire, Water, & Drainage	20	11/30/15	12/25/15
0082	Permanent Electrical Power	15	11/30/15	12/18/15
0152	Site HVAC Piping	15	11/30/15	12/18/15
0052	Subgrade- Secured Parking Lot	20	12/28/15	01/22/16
0242	Install Irrigation Sleeves	5	01/04/16	01/08/16
0062	Base Stone- Secured Parking Lot	20	01/25/16	02/19/16
0302	Subgrade- Visitor Parking & Pond 300	10	01/25/16	02/05/16
0312	Base Stone- Visitor Parking Space	10	02/08/16	02/19/16
0102	Site Lighting	30	02/15/16	03/25/16
0802	City Site Fiber to Church Street	5	02/15/16	02/19/16
0172	Dumpster Enclosure	10	02/22/16	03/04/16
0292	Curbs & Monolithic Sidewalk- Secure Parking	10	02/22/16	03/04/16
0322	Curbs & Monolithic Sidewalk- Visitor Parking	5	02/22/16	02/26/16
0772	Condenser Enclosure - Pad	10	02/22/16	03/04/16
0812	CCTV Cameras- Site	5	02/22/16	02/26/16
0722	Site wall & Planters	10	02/29/16	03/11/16
0752	Concrete Entrances and Hardscape	10	03/07/16	03/18/16
0782	Set Condesor Units	5	03/07/16	03/11/16
0092	Condenser Enclosure	5	03/14/16	03/18/16



2. Describe the types of records, reports, monitoring systems and information management systems, which your firm used in the management of those projects. Provide example of each report used.

Project Management Information System

Because of H. J. High's forward-looking expertise and commitment to bringing in new technologies and processes, our team uses Procore Construction Management software to create, track and report the various construction documents and tracking logs used throughout the course of your project.

With Procore, we've drastically increased project efficiency and accountability by streamlining and mobilizing project communication and documentation.

The project team utilizes Procore to manage the following:

- Schedules
- RFI Reports
- Submittal Logs
- Cost Control Reports
- Quality Control Lists

Subcontracts and Purchase Orders

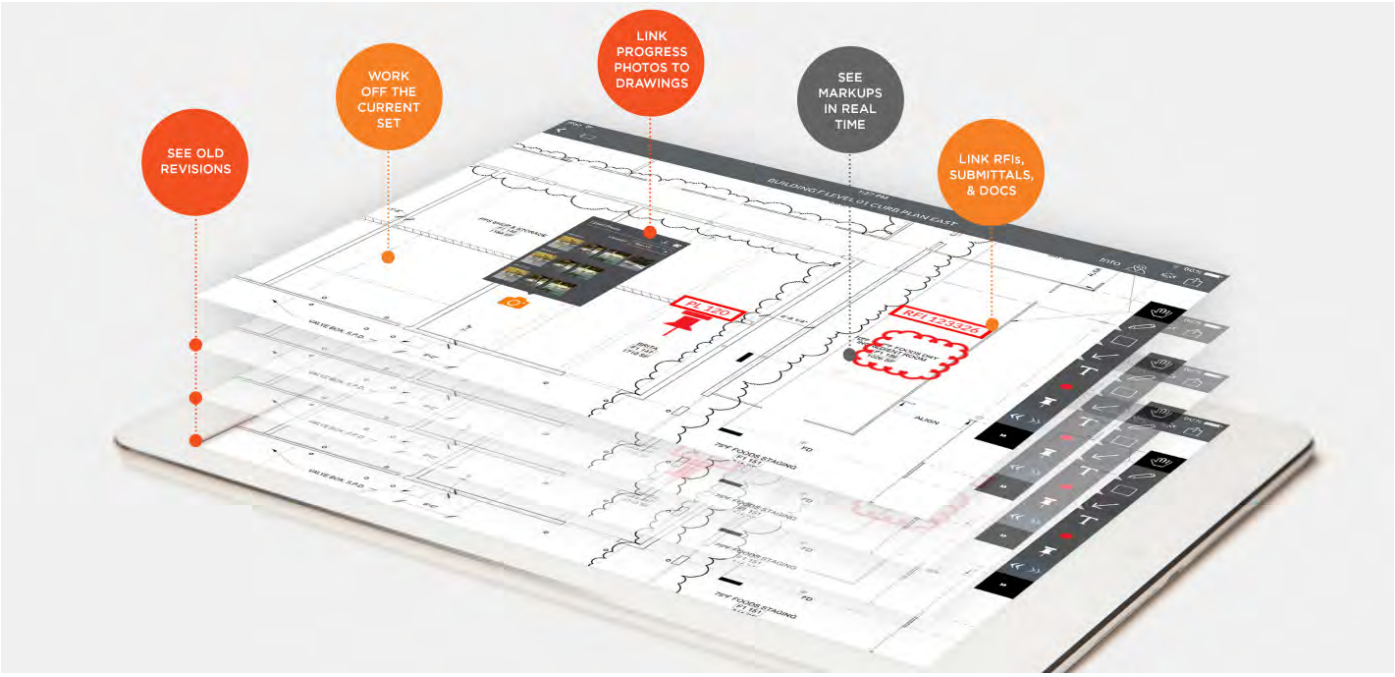
This is the beginning for any project vendor or contact. All of the party's information is entered into the database, the subcontract scope is defined and the contract sum is indicated. A current contact list is maintained and a subcontract tracking log is automatically created to monitor the return of project documents.

Information Requests and Responses

The RFI feature allows us to create and issue RFIs and RFI responses while automatically updating the associated log and status reports. The reports show the response time to RFIs and the number of days these responses were received late. RFI responses are issued to affected vendors individually, and the response is uploaded to Box.com for access by all team members.

Submittal Tracking – Submittals are a "last look" at the components which comprise the project before they are released for delivery. Procore allows us to create a master submittal log derived from the project manual and H. J. High's own requirements. H. J. High generates notifications to vendors of initial submittal requirements, when submittals and resubmittals are due, and notifications to architects of submittals pending their review.

Proposal Requests and Change Orders – Proposals and changes are created and tracked in Procore. The receipt of architect's proposal requests are logged and vendor pricing requests are issued. Once pricing is received from subcontractors, a contingency adjustment proposal (or proposed change order) is issued to the Owner. If approved, the related vendor change orders are issued and the contingency (or change order) log is automatically updated. Procore tracks open requests to vendors, allowing notifications to automatically be generated listing vendor RFPs still open.



Pay Applications

H. J. High's monthly pay applications are generated and maintained in Procore. Because change issues are also managed in Procore, revisions to vendor contracts and job costs are aligned with monthly billing submittals. Current cost to date is synchronized with projected costs to maintain accurate cost status reporting.

Correspondence

Letters, memorandums and transmittals are created using Procore. Actions and responses requested in these documents are recorded and due dates are assigned. From this information, a report is generated listing information yet to be received, the date the information was required, and any responses that are overdue.

Meeting Minutes

Meeting minutes for the various meetings which take place through the course of the project are created and tracked in Procore. Issues are created and described, responsibilities are assigned and due dates are listed. Items which remain open from each meeting are automatically listed to develop the agenda for the next meeting.

Punch Lists

Punch list items are described in detail, locations are provided and responsibility is assigned. Once this information is entered, reports are generated which notify the appropriate parties of their punch list responsibilities and due dates.

Project Status Reporting

H. J. High can provide Monthly Progress Reports to the architect and Bradenton reflecting progress to date on the job. We have designed these reports in a "Project at a Glance" format whereby the most pertinent project information is presented. Reports include:

- Work Summary of Previous Month's Activities
- Previous Period Application for Payment
- Updated Construction Schedule/1 Month Look Ahead
- Updated Cash Flow Projections
- Updated Project Budget & Value Engineering Status
- Minutes from that month's Meetings
- Submittal Status Reports
- Progress Photographs
- Request For Information Status Reports

HJHIGH

OPD - Crime Scene Facility

Date: 11/9/2015
Page: 1 of 8
Job No: 135-15

Request and Response Log

Request Type	Number	Issue	Title	*Response* Status	Dated	Responded	Required
RFI	**00001**		**Material - Above-Grade Storm Piping**	**CLO**	**6/25/2015**	**6/25/2015**	**7/2/2015**

Section 22-1413 calls for cast iron (no-hub) to be used for all aboveground storm (roof drain) piping. The alternate use of Sch 40 PVC DWV would save weight on the structure, and in excess of $10,000 off the budget for the re-roof contract plumbing work. All PVC piping, both horizontal and vertical, would be insulated with 1" ASJ fiberglass to 6" AFF where the piping shall connect to the existing UG cast iron.

We know that this question has been raised once before, but at this time we are looking for a definitive response. If approved, we will implement the change. If not approved please provide a narrative and supporting documentation as to why the use of DWV in this instance is not acceptable.

Please advise.

PER CODE, THIS REQUEST IS ACCEPTABLE. PLEASE CONFIRM WITH COO FACILITY ON ANY MATERIAL CHANGES REGARDING QUALITY AND OR STANDARDS.

RFI	**00002**		**Column Cracks at Door 187A**	**CLO**	**7/7/2015**		**7/14/2015**

The attached photographs show existing horizontal cracks at Columns H-20 and I-20. These are to the north and south respectively of grade level Overhead Door 187A, and on either end of the existing grade beam that will need to be removed for the door cutout. Does the existence of these cracks affect the portal strongback design given on sheet S-4.02? Is additional reinforcing needed?

Please advise.

The framing on S4.02 does not rely on the columns so remedial not required.

RFI	**00003**		**Overhead Door Thresholds**	**CLO**	**7/7/2015**	**7/16/2015**	**7/14/2015**

There is no structural detail of the threshold condition at new Overhead Doors 162B, 162C, 187A and 186A. Usually in cases like these where there will be heavy vehicle traffic, the following, or something similar, is done: a) DEMO: The exterior wall (in this case a grade beam) is cut down at least 12" BFF and the interior slab is removed 4'-5' back into the space; and b) CONC: A new slab with an exterior thickened edge is dowelled in and poured out to the exterior face of the existing wall. (At this point it is met by the exterior paving.) Please provide this or a similar detail drawing at these new doors.

CIP wall at East elevation is wall and is not a grade beam. For Door 187A remove CMU and cut CIP wall down and grind smooth at slab level. For Door 162C remove existing CMU to 6" below top of slab and install CIP cap as shown in attached sketch. Contractor to notify AE of existing conditions after demo is complete.

Sample RFI Report

Report Selections:				
	Job:	135-15	Job Status:	A
	Phase:	ALL	Phase Status:	ALL
	Cost Type:	ALL	Division:	ALL
	Tran. Type:	ALL	Pre-Time Card Batch:	ALL
	Vendor:	ALL	Customer:	ALL
	Employee:	ALL	Draw Appl. #:	ALL
	Inv. Item:	ALL		

H. J. HIGH CONSTRUCTION CO.
Job Cost History Report From 06/01/16 To 06/30/16
Includes Posted Transactions Only

UnPosted?

Date	Tran Type	Reference	Description	Additional Information	Hours	Unit of Measure Quantity	Amount
Job: 135-15 OPD CRIME SCENE FACILITY							
Phase: 001-0012 GENERAL JOBSITE CLEANUP Cost Type: G GENERAL COND.							
06/16/16	AP	PACPER	PACESETTER PERSONNEL SERVICE	Invoice 127400ORL dated 5/ 1/16 WEEK ENDING 5/1/16			1,184.00
06/16/16	AP	PACPER	PACESETTER PERSONNEL SERVICE	Invoice 127541ORL dated 5/ 8/16 WEEK ENDING 5/8/16			2,072.00
06/16/16	AP	PACPER	PACESETTER PERSONNEL SERVICE	Invoice 127947ORL dated 5/29/16 WEEK ENDING 5/29/16			296.00
06/16/16	AP	PACPER	PACESETTER PERSONNEL SERVICE	Invoice 127826G9RL dated 5/22/16 WEEK ENDING 5/22/16			592.00
06/30/16	AP	PACPER	PACESETTER PERSONNEL SERVICE	Invoice 128116ORL dated 6/ 5/16 WEEK ENDING 6/5/16			1,184.00
06/30/16	AP	PACPER	PACESETTER PERSONNEL SERVICE	Invoice 128251ORL dated 6/12/16 WEEK ENDING 6/12/16			888.00
06/30/16	AP	PACPER	PACESETTER PERSONNEL SERVICE	Invoice 128398ORL dated 6/19/16 WEEK ENDING 6/19/16			740.00
			Subtotal for Phase: 001-0012 GENERAL JOBSITE CLEANUP Cost Type: G GENERAL COND.		**0.00**	**0.00**	**6,956.00**
Phase: 001-0029 PROJECT MANAGER Cost Type: L DIRECT LABOR							
06/01/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/02/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/03/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/06/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/07/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/08/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/09/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/10/16	PR	WACROB	ROBERT WACHTER	Check# E02961	8.00		360.00
06/13/16	PR	WACROB	ROBERT WACHTER	Check# E02998	36.00		1,620.00
06/13/16	PR	WACROB	ROBERT WACHTER	Check# E02998	4.00		180.00
06/20/16	PR	WACROB	ROBERT WACHTER	Check# E02998	40.00		1,800.00
06/27/16	PR	WACROB	ROBERT WACHTER	Check# E03034	40.00		1,800.00
			Subtotal for Phase: 001-0029 PROJECT MANAGER Cost Type: L DIRECT LABOR		**184.00**	**0.00**	**8,280.00**
Phase: 001-0030 SUPERINTENDENT Cost Type: L DIRECT LABOR							
06/01/16	PR	MANRUP	RUPINDER MANN	Check# E02950	8.00		258.46
06/02/16	PR	MANRUP	RUPINDER MANN	Check# E02950	8.00		258.46

Printed by BD as of 07/14/16 5:06:21PM

Sample Cost Control Reports

HJHIGH

OPD Headquarters – Construction

Job No: 129-14
Date: 1/13/2016
Page: 1 of 34

Submittal Log

By Package

Package Submittal	Rev.	Title	Status	Required From Sub	Required From A/E	Latest Dates Rcvd.	Latest Dates Sent	Latest Dates Return	Latest Dates Forward	BIC
03 20 00		**Concrete Reinforcement**								
03 20 00-001	001	Foundations Rebar SD	AAN	10/13/15	11/02/15	10/13/15	10/19/15	10/26/15	10/26/15	
03 20 00-002	001	Concrete Rebar Mill Certs	AAN	10/13/15	11/02/15	10/13/15	10/19/15	11/04/15	11/04/15	
03 20 00-003	001	CIP Rebar PD	AAN	10/19/15	10/19/15	10/19/15	10/19/15	11/04/15	11/04/15	
03 20 00-004	001	Rebar Wire Mesh	AAN	10/15/15	11/03/15	10/15/15	10/19/15	11/04/15	11/04/15	
03 20 00-005	002	SOG Rebar SD	AAN	10/15/15	12/18/15	12/03/15	12/03/15	12/14/15	12/14/15	
03 30 00		**Cast-in-Place Concrete**								
03 30 00-001	001	CIP Concrete Admixtures PD	AAN			11/10/15	11/10/15	11/13/15	11/13/15	
03 30 00-002	002	CIP Concrete Patching Compounds PD	AAN	10/15/15	11/30/15	11/12/15	11/16/15	12/01/15	12/01/15	
03 30 00-003	002	CIP Concrete Epoxies PD	AAN	10/15/15	11/30/15	11/12/15	11/16/15	12/01/15	12/01/15	
03 30 00-004	001	CIP Concrete Grouts PD	OUT	10/15/15	11/02/15	10/15/15	10/19/15			ADG
03 30 00-005	001	CIP Concrete Waterstops PD	AAN	10/15/15	11/02/15	10/15/15	10/19/15	11/19/15	11/24/15	
03 30 00-006	001	CIP Concrete Curing Compounds PD	OUT	10/15/15	11/02/15	10/15/15	10/19/15			ADG
03 30 00-009	001	CIP Concrete Mix Design Foundations	AAN	10/15/15	11/02/15	10/31/15	10/31/15	11/03/15	11/03/15	
03 30 00-010	001	CIP Concrete Mix Design SOG PD	AAN	10/15/15	11/02/15	10/15/15	10/19/15	10/29/15	10/29/15	
03 30 00-012	002	CIP Concrete Mix Design Metal Deck	AAN	10/15/15	11/24/15	11/10/15	11/10/15	11/13/15	11/13/15	
03 30 00-014	001	CIP Concrete Mix Design Concrete PD	AAN			11/14/15	11/14/15	11/14/15	11/14/15	
03 30 00-015	001	CIP Concrete Mill Certs Admixture	OUT	10/15/15	11/02/15	10/15/15	10/19/15			ADG
03 30 00-016		CIP Concrete Const Joint SD	UNS							OLP
03 30 00-017	001	CIP Bonding Agent	AAN	10/15/15	11/02/15	10/15/15	10/19/15	11/09/15	11/10/15	
03 30 00-018	001	CIP Expansion Joint	AAN	10/15/15	11/02/15	10/15/15	10/19/15	11/14/15	11/14/15	
03 30 00-019	001	CIP Vapor Barrier	AAN	10/15/15	11/02/15	10/15/15	10/19/15	11/10/15	11/10/15	
03 30 00-020	001	CIP Concrete Mix Design - 8ft Wall	AAN		11/12/15	10/21/15	10/27/15	11/13/15	11/13/15	
03 30 00-021	001	CIP Concrete Mix Design-Casting Bed	AAN		11/10/15	10/27/15	10/27/15	11/10/15	11/10/15	
03 30 00-022	001	CIP Mix Design - SOB (Moisture Sen)	AAN		11/17/15	11/03/15	11/03/15	11/12/15	11/12/15	
03 47 13		**Tilt-Up Concrete**								
03 47 13-001		Tilt Up Concrete Forms PD	UNS							OLP

Sample Submittal Log

HJHIGH

Orlando, Florida 32805
United States
(407) 422-8171

Printed on Thu Mar 9, 2017 at 05:28 pm EST

Job #: 14-129 Orlando Police Department Headquarters
1250 W. South Street
Orlando Florida. 32805
407.422.8171

Sample Quality Control List

All Punch List Items

#	Title	Type	Assignee Company	Assignee Name	Response Status	Status	Date Created	Due Date	Location	Trade	Reference	Priority
2391	Poke-thru terminations not completed.	2nd Floor	Morton Electric, Inc.	Wycliff (Cliff) Hoshing	Unresolved	Open	02/23/2017	02/26/2017	Rm 279 - CMD Conf.		TLC Punchlist	
2390	Poke-thru terminations not completed.	2nd Floor	Morton Electric, Inc.	Wycliff (Cliff) Hoshing	Unresolved	Open	02/23/2017	02/26/2017	Rm 232 - SRO's		TLC Punchlist	
2389	Cables from poke-through are potentially where users feet would be causing interference.	2nd Floor	Morton Electric, Inc.	Wycliff (Cliff) Hoshing	Unresolved	Open	02/23/2017	02/26/2017	Rm 223 - Property Workstations		TLC Punchlist	
2379	Door 232. DPS damaged	2nd Floor	Morton Electric, Inc.	Wycliff (Cliff) Hoshing	Unresolved	Open	02/23/2017	02/26/2017	Rm 232 - SRO's		TLC Punchlist	
2375	Door 201. No access control (card reader, DLS, Lock) installed as indicated on drawings.	2nd Floor	Morton Electric, Inc.	Wycliff (Cliff) Hoshing	Unresolved	Open	02/23/2017	02/26/2017	Rm 201 - Mezzanine		TLC Punchlist	
2308	Silence Squeaky Hinges	2nd Floor	Architectural Aluminum Techniques	Mark Kohl	Unresolved	Open	02/23/2017	02/26/2017	Rm 201A - Vestibule		HJH Punchlist	
2305	Verify if doors are to receive wall bumpers of floor stops	2nd Floor	H. J. High Construction Company The A.G. Mauro Company of Florida, Inc.	Eric Hill Steve Shoemaker	Unresolved Unresolved	Open	02/23/2017	02/26/2017	Rm 202 - Corridor		HJH Punchlist	
2304	Complete tile, grout, and base at door 202 area	2nd Floor	Empire Office, Inc.	Humberto Camarena	Unresolved	Open	02/23/2017	02/26/2017	Rm 202 - Corridor		HJH Punchlist	
2282	Level lights and coil up extra support wire	2nd Floor	Morton Electric, Inc. Morton Electric, Inc.	Ray Blades Wycliff (Cliff) Hoshing	Unresolved Unresolved	Open	02/23/2017	02/26/2017	Rm 204 - Investigation Workstations		HJH Punchlist	
2278	Silence Squeaky Hinges	2nd Floor	Architectural Aluminum Techniques	Mark Kohl	Unresolved	Open	02/23/2017	02/26/2017	Rm 204 - Investigation Workstations		HJH Punchlist	
2267	Caulk drywall at exterior window frame	2nd Floor	The Plummer Painting Company	Al Severino	Unresolved	Open	02/23/2017	02/26/2017	Rm 205 - Homicide Sgt. Office		HJH Punchlist	
2262	Repair damaged laminate at door	2nd Floor	H. J. High Construction Company	Eric Hill	Unresolved	Open	02/23/2017	02/26/2017	Rm 206 - A&B Sgt. Office		HJH Punchlist	
2261	Rework carpet and base along West wall	2nd Floor	Spectra Contract Flooring	Shawn Christy	Unresolved	Open	02/23/2017	02/26/2017	Rm 206 - A&B Sgt. Office		HJH Punchlist	
2260	Replace bent / scratched caps and frame at IW-23	2nd Floor	Architectural Aluminum Techniques	Mark Kohl	Unresolved	Open	02/23/2017	02/26/2017	Rm 206 - A&B Sgt. Office		HJH Punchlist	
2257	remove residue from top of door	2nd Floor	Evolution Building and Maintenance Services, Inc.	Giovanni Medina	Unresolved	Open	02/23/2017	02/26/2017	Rm 207 - Robbery SGT. Office		HJH Punchlist	
2255	Adjust door frame (door rubs frame)	2nd Floor	Architectural Aluminum Techniques	Mark Kohl	Unresolved	Open	02/23/2017	02/26/2017	Rm 207 - Robbery SGT. Office		HJH Punchlist	
2254	Repair chipped laminate at bottom of door	2nd Floor	H. J. High Construction Company	Eric Hill	Unresolved	Open	02/23/2017	02/26/2017	Rm 207 - Robbery SGT. Office		HJH Punchlist	
2250	Adjust door reveal at frame (too narrow at bottom)	2nd Floor	Architectural Aluminum Techniques	Mark Kohl	Unresolved	Open	02/23/2017	02/26/2017	Rm 208 - Fugitive SGT. Office		HJH Punchlist	

Page 1 of 14

3. Describe the way your firm maintained quality control during the preconstruction and construction phases. Provide specific examples of how those techniques were used.

Quality Control

A quality product can easily be achieved when all members of the design and construction team work together. This ensures there is a clear understanding of the design and the workmanship expected.

H. J. High Construction has successfully employed our quality control plan on all of our projects. This is shown by the numerous project and craftsmanship awards we have received. Some of these awards are the ABC Outstanding Project Award and the American Institute of Architects Merit Award for Quality of Work and Excellence in Construction. We use the same plan each time, which assists us in the successful results we achieve.
Quality control procedures are initiated during the design phase to ensure expectations are reasonable and obtainable. During this time, the minimum specified items are established.

During the construction phase, quality control starts with a clear understanding of the requirements, as well as an experienced, organized, jobsite management team.

Preconstruction document review by the Project Manager and Superintendent — During this review our team will be specifically looking for areas where it will be difficult to achieve a quality installation and will suggest alternate solutions that will provide a better finished product. Of critical importance are waterproofing, roofing and flashing details.

Detailed bid scopes at GMP — Detailed work scopes are developed as part of the subcontractor bid documents to assign responsibility for each component of the work to specific subcontractors. This allows us to assign scopes of work to the best-suited trades people for any particular item. Additional language is written into our standard subcontract agreement to address the finest of details.

Detailed review of approved submittals by Superintendent After submittals have been reviewed and approved by the architect, the Superintendent completes a review for proper sequencing and coordination of the work in the field. This provides a final opportunity to build the project on paper. Questions or concerns are raised for discussion and resolution by the construction team, preventing quality problems or delays in the field once the work starts. All materials received at the jobsite will be checked for conformity to the approved submittal data.

Pre-installation meetings with subcontractors — As the time for specific work scopes nears, we conduct a pre-installation meeting with the subcontractor, the manufacturer's representative, the architect, the client's representative, and any subcontractor closely associated with the work. At this meeting, among other things the installation process and sequencing are reviewed, quality expectations are re-emphasized, and manufacturer's recommendations are reviewed and discussed.

Inspections — In-process inspections will be made by our jobsite management team, who is also our designated quality control team. Their role will be to continuously monitor the acceptability of the workmanship, as well as control the cover-up inspection.
Cleanliness — Jobsite cleanliness leads to a quality built product. We require all trade contractors remove their debris from the site at the end of each working day and at the completion of their work.

Compile preliminary punch lists — Punch lists are compiled and completed during every phase of the work, ensuring when the next trade begins their work, the substrate which they are working on/to is properly prepared and ready to accept the new work. This targeted method of preparing each facet of the work eliminates the "summation of errors" effect caused by compounding problems instead of addressing them as they arise.

Quality control is affected by virtually all aspects of design and construction. H. J. High Construction has, and always will, maintain and achieve a quality product.

Quality Assurance

H. J. High Construction is committed to the continual improvement of the quality of our work. We work closely with our customers, subcontractors, suppliers, and design professional to achieve this goal. H. J. High takes pride in our ability to build exceptional facilities by leading the industry in quality assurance management as we focus on four (4) areas within our organization.

Focus on our Customer

H. J. High's "client centered" approach creates and maintains satisfied customers by delivering an exceptional facility on time, the first time. We are motivated by the idea that there is always enough time to do the job right the first time, every time. As a result of this philosophy, costs go down in delivering the facility, and efficiency goes up. And at the end of our construction engagement, the client will be impacted by the quality of his facility every day.

Focus on our Employees

H. J. High realizes that our greatest asset is the empowered people that make up our organization. Our quality vision is both a process and a philosophy aimed at the continuous improvement of our services to meet the needs of our customer, and to meet the needs of our employees by encouraging them to participate in meaningful and satisfying work. We are driven by the idea that "There is Always a Better Way," through our commitment of continuing education, our challenge is to find it. Because we understand that systems fail, and not people, we are empowered to continuously improve our system.

Focus on the Subcontractors & Suppliers

H. J. High encourages our subcontractors and suppliers to "own" our philosophy on every jobsite. This "ownership" benefits the sub and vendor by allowing them the ability to work with pride on an efficient, clean and organized job site, and allows them the opportunity to increase their profitability while keeping our client's goals in focus. Defining our work scopes and material needs completely the first time is quality administration, delivering it completely the first time is quality management.

Focus on the Design Professionals

H. J. High strives to facilitate the needs of the design professional by incorporating and adhering to published material and installation specifications and standards. In addition, H. J. High's Quality Assurance Program establishes standardized management techniques which incorporate the Design Professional to ensure everyone's quality standards are met. We utilize precise and timely communications; establish realistic project goals from project conception to final closeout, including accurate and timely budgeting and value engineering.

Quality Control Success

City of Orlando – Crime Scene Facility: This $10 million design/build project consisted of a renovation of 80,000 sf warehouse that had been abandoned and was in poor shape. Before work started on the reroof it became apparent that the roofing substrate had rusted in areas and walking on the roof would be unsafe. The cost for each sub to provide separate and comprehensive safety procedures was prohibitive and not included in their base bids as it was an unknown condition. The owner didn't have the funds to replace all of the poor decking. H. J. High met with the owner of each subcontracting company to devise a project safety plan for all subs that included a rolling scaffold under the roof, and various safety protocol on the roof until the reroof was complete. Each company was willing to contribute a portion to the cost of the this scaffolding. Accordingly, no sub bore the brunt of this cost, the owner was not required to contribute, and the job wide safety steps provide a safe working environment for all personnel.

City of Orlando Crime Scene Facility

More Quality Control Success

City of Orlando – Police Headquarters

At the time of the OPD Headquarters project, there was keen community interest in the project due both to its location in the center of a residential area and the nature of the facility in the community. the design phase began to run over schedule, pressure from the community started to rise to "make something happen." Through the use of the CM delivery method, and early demolition GMP was developed, which allowed some buildings to be demolished earlier than planned, as well as a temporary parking lot to be constructed.

Additionally, we also worked to interact with the neighbors, and public in ways that impacted the community. We developed monthly drone videos highlighting the progress of the project and shared with the community and City Council. We regularly invited high school and college students on tours of the new facility during construction to show them all phases of construction. Finally, we reached out to every house within three blocks to introduce ourselves and make sure they understood the project and had our contact information if they had concerns.

City of Palmetto – Police Headquarters

During the preconstruction phase the budget for the project didn't allow for building as designed at 60% completion. The project was at a crossroads; cut the square footage, spend months in redesign, and ultimately not provide the necessary space need by the police department OR develop alternative ideas to lower the budget without compromising the size, quality, or function of the facility.

H. J. High spent four weeks reviewing every system and meeting with the police chief to understand how best he intended on using the facility. We were able to determine that although the facility would be considered essential and need to be open in the event of a natural disaster, the chief would only have certain departments working during those times. This allowed us to size the emergency generator, HVAC, and other redundant systems to only cover the areas in the building that would be utilized by essential staff instead of all administrative staff.

This significant savings combined with other similar suggestions allowed the building to remain the necessary size and gave the owner the confidence to complete the design knowing we would be in budget.

4. Describe specific construction management services you have provided and how they have helped the client in terms of cost, quality, schedule, safety, etc.

Cost Control

Our cost analysis begins with defining and analyzing the project budget. Many assumptions are made during this "first blush" estimate, and these assumptions will be discussed and reviewed with the team. The cost analysis will focus on all site development and building costs in categories comparable to the client's funding sources or budget categories. We keep the numbers on the table, in view, so no design "creep" occurs.

The best opportunity to capture cost savings on any project is during design. As time progresses and designs take shape, the opportunity to affect large-scale savings diminishes. Once construction begins, that opportunity nearly vanishes entirely. Therefore, our team expends great efforts to solicit, pursue, review, analyze and submit as many cost and time saving options as possible early in the design process.

Our team will perform a comprehensive review of the design, building systems and construction methods to ensure maximum value. These detailed progress estimates will be produced to inform the team what the project's anticipated costs are and what value engineering options can be considered to reduce the overall cost without sacrificing the quality of the finished product. Our estimates are produced through a combination of using our past experience with similar projects, our database of costs adjusted to your geographic area, the input of our subcontractors, and the input of suppliers and manufacturer's representatives.

This method helps assure the costs received at the time of subcontractor bids will be at or below the Owner's budget.

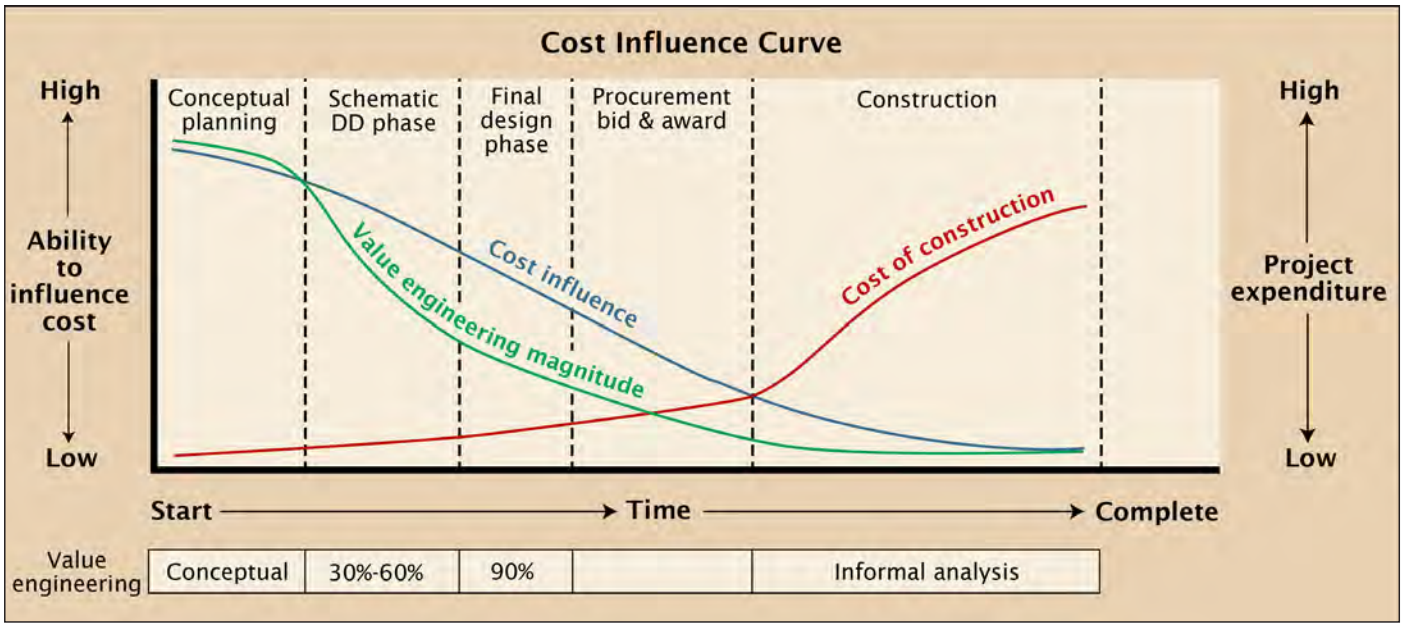
Even after the Guaranteed Maximum Price (GMP) is established, the H. J. High team will continue to work to control project costs in order to administer our clients' funds in their best interest. This is completed on several fronts:

Project Buy-Out

This project will be bought out by Robert High, President of H. J. High and Project Executive for the Fruitland Park Public Safety Complex. Whenever possible, the subcontract is negotiated directly with the owner or president of the subcontracting firm, thereby buying the best deal for our clients. Subcontract scopes are reviewed by the team's Project Managers and Project Superintendent to confirm there is no scope overlap, no scope gap, and the work is awarded to the most appropriate trade if there is an option to award a portion of the work among differing trades.

Tax Exempt Material Purchases

Because of our extensive experience with public safety projects, we have refined and streamlined the administration of our tax exempt materials purchase program. We aggressively pursue capturing the sales tax savings from our subcontractors – their participation in the program is required by the terms of our subcontract. Should a subcontractor fail to participate, we will deduct the estimated tax savings from their contract.



Value Engineering

The best opportunity to capture cost savings on every project is during design. As the design progresses and decisions are finalized, the opportunity to affect large-scale savings diminishes. Once construction begins that opportunity vanishes nearly entirely. Therefore, H. J. High expends great efforts to solicit, pursue, review, analyze and submit as many cost and time saving options as possible early in the design process. A complete value engineering review and detailed estimate will be performed when the project is in its earliest stages and will continue throughout the design process. These detailed progress estimates will be produced to inform the team what the project's anticipated costs are and what value engineering options can be considered to reduce the overall cost without sacrificing the quality of the finished product. Our estimates are produced through utilizing our past experience, utilizing our database of costs adjusted to our geographic area, input of our subcontractors, and the input of suppliers and manufacturer's representatives. This method assures the costs received at the time of bids will be at or below budget.

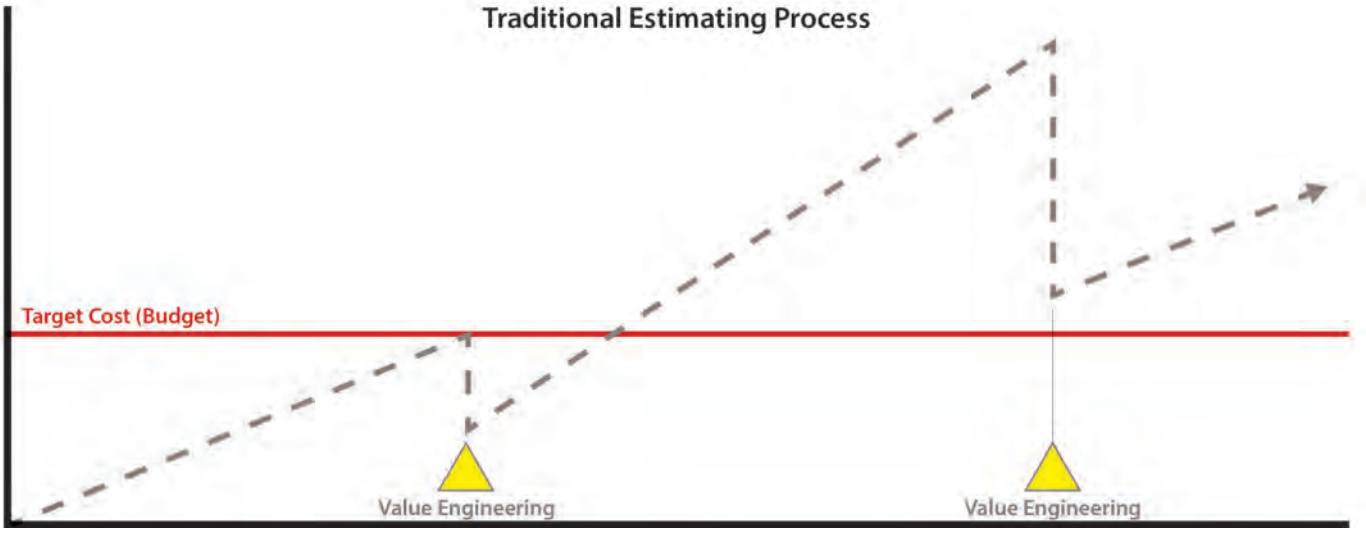
Being a central Florida general contractor for 87 years has allowed us to develop strong relationships with local subcontractors and we know what contractors are capable of successfully completing challenging projects. Once the Guaranteed Maximum Price (GMP) is established, H. J. High works as the project's primary fiduciary to control project costs and maximize procurement value in order to administer Fruitland Park's funds in their best interest. This is completed on several fronts:

Project Buyout – H. J. High's project executive and project manager work together to confirm bids and scopes are compliant with the contract requirements and schedule. Whenever possible, the subcontract is negotiated directly with the owner or principal of the subcontracting firm, thereby buying the best deal for our clients. Subcontract scopes are reviewed by H. J. High's project manager and project superintendent to confirm there is no scope overlap, no scope gap, and the work is awarded to the most appropriate trade when there is an option to award a portion of the work among differing trades.

Tax-Exempt Owner Purchases – Because of our extensive experience with government projects, we have been able to refine and streamline the administration of our tax-exempt materials purchase program. We aggressively pursue capturing the sales tax savings from our subcontractors for the benefit of the City Fruitland Park by requiring the subcontractor's participation in the program in the terms of our subcontract. Should a subcontractor fail to participate, we unilaterally deduct the estimated tax savings from their contract.

Change Order Request Evaluations – Change orders are a part of any project. When a change order request is received from a subcontractor, H. J. High will research the conditions giving rise to the claim, will verify the quantities of labor and materials involved in the change, and will verify the price of materials involved. Only after H. J. High is satisfied with the circumstances and pricing of the claim will it be presented to the team for evaluation. Further, H. J. High limits the time a subcontractor has to make a claim, thereby avoiding job-end "surprises" for additional work performed by the subcontractor.

Contingency Administration – H. J. High will maintain a running account of all adjustments to the contingency, grouped by status – approved, out for architect review, out for owner approval, out for subcontractor pricing or closed. This log is updated weekly and provides the team with an accurate current status of the contingency. This allows the team to make informed decisions when determining what changes may need to be made on the project.



Cost Control Examples

City of Orlando – Police Headquarters

Our team performed a comprehensive review of the design, building systems and construction methods to ensure maximum value. These detailed progress estimates were produced to inform the team what the project's anticipated costs are and what value engineering options can be considered to reduce the overall cost without sacrificing the quality of the finished product. Our estimates were produced through a combination of using our past experience on similar law enforcement facilities, our database of costs adjusted to our geographic area, the input of our subcontractors, and the input of suppliers and manufacturer's representatives. This method helped assure the costs received at the time of subcontractor bids were be at the owner's budget.

Our initial estimates were near the project budget. As design progressed to 60% we completed another comprehensive estimate to insure the design was in budget. Our DD Estimate revealed the design was tracking 5% over the owner's budget. As such, we met with the design team and the owner to review a detailed list of Value Engineering suggestions and design alternates to make sure we could get back on budget. With a team effort we were able to select appropriate value engineering ideas to insure the project came in at the owner's budget when design was completed and GMP developed.

City of Boynton Beach Police Headquarters

H. J. High developed an aggressive plan to ensure the 60,000 sf Police Headquarters stayed within the owner's budget. Faced with escalating steel, aluminum, and labor costs we worked with Architects Design Group to identify the most economical structural system and selected MEP systems that are widely available, easily maintained, and very competitively priced.

One of the unique approaches we developed for this project is the integration of subcontractors for "design assist" roles. In critical scopes (Mechanical, Electrical, Concrete, Steel) we have worked with key subcontractors to work with the engineering team to ensure the design stays within the predetermined budget. The Engineer of Record remained the ADG team and we are not single sourcing to a subcontractor. However, this approach allows the subcontractor to provide valuable input on the project while increasing their familiarity with the details of our project.

We concurrently are working on constructibility analysis to eliminate surprises and changes that could have impacts on the budget. This aggressive, "outside the box" approach to preconstruction has ensured our project scope and budget have not grown beyond the owner's project goals.

Leveraging Technology to Serve Our Clients Better

H. J. High has embraced drone technology to better engage with our clients, stakeholders and the community. Our team includes the first FAA Part 107 Certified Drone Operator in Central Florida.

As part of our services, we map every job site and create a 3D rendering that the client can see real-time progress on the project. We fly monthly missions and track job progress. From there, we create marketing videos that the client can share with stakeholders. For a project like yours, this is a very effective way to build excitement within your community.

Our goal is to supplement your communications efforts and be an extension of your team.

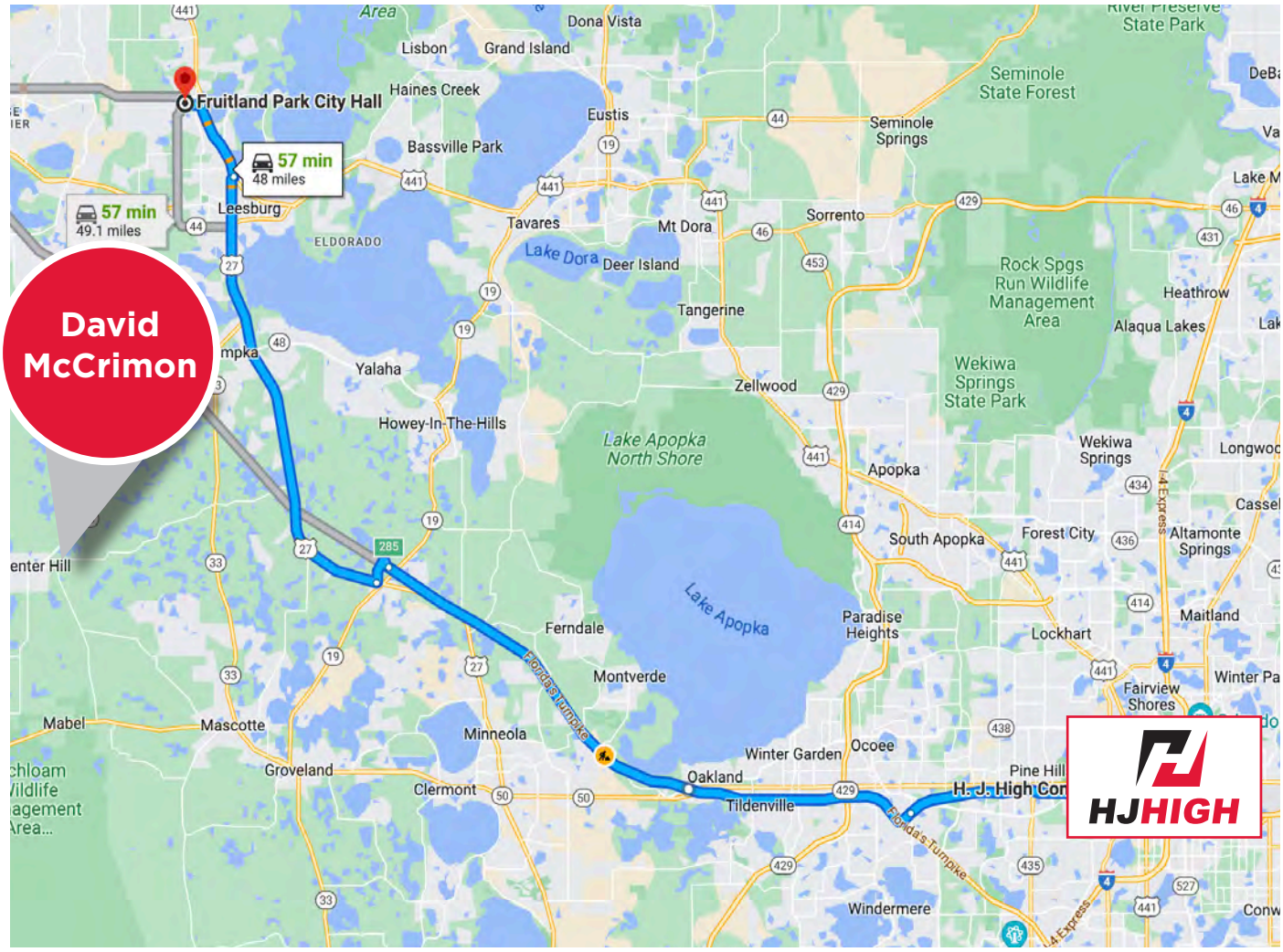
Aerial of the Kissimmee Public Safety Training Facility

Using our drone, we can map your site in order to do some preliminary investigation. That allows us to determine if there are any conditions we need to mitigate.

Above is a 3D map of the Kissimmee Public Safety Training Facility created using drone technology. Mapping a site allows us to provide real-time updates about job progress and site conditions such as elevation, and plant health and it helps our team with jobsite logistics. It also allows us to provide communication and social media engagement for our clients. Visit our YouTube Channel to see our videos.

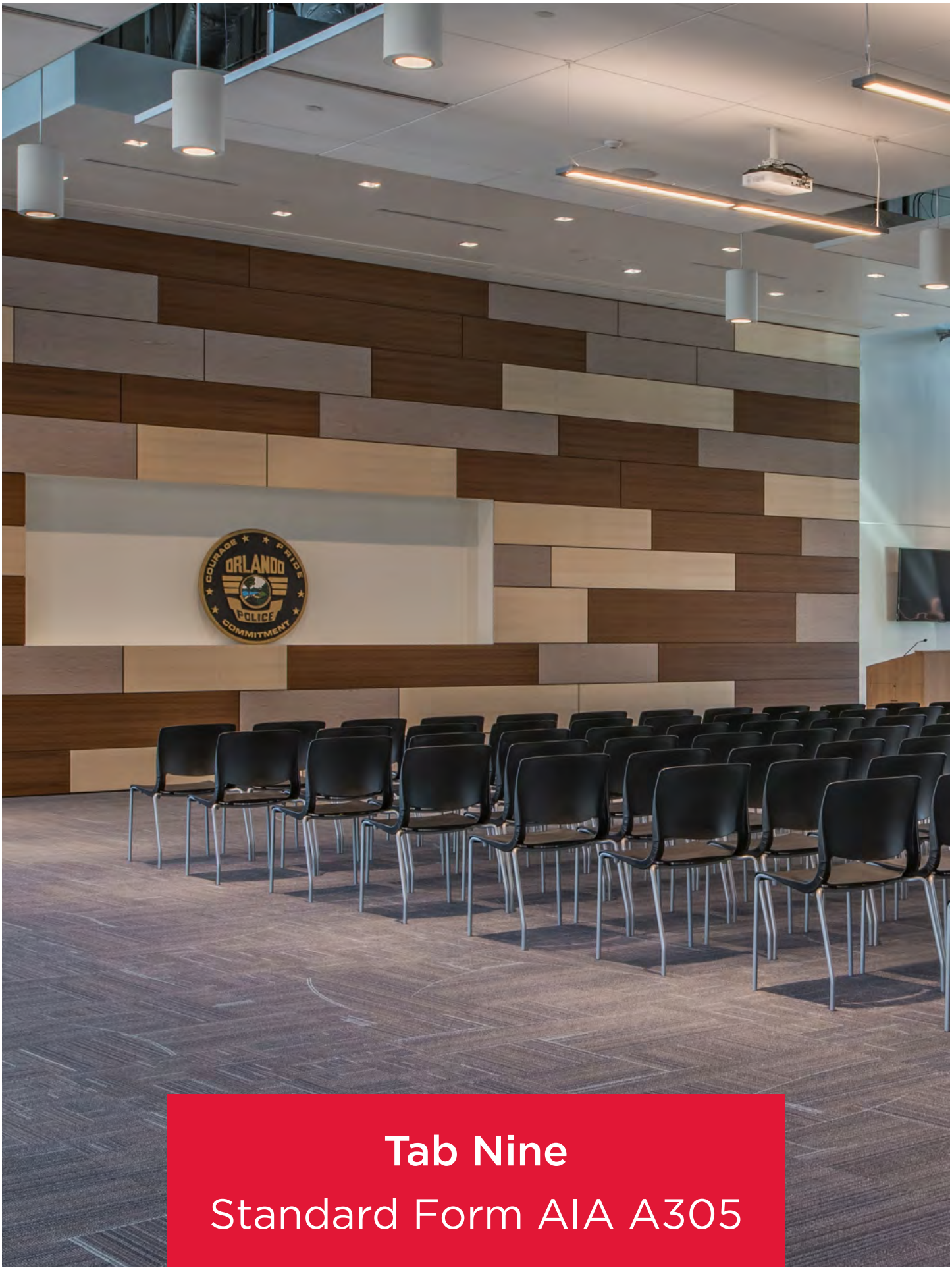
Tab Eight

Distance to Site



The H. J. High main office, located at 1015 W Amelia Street in downtown Orlando, is almost 50 miles from the jobsite for the Fruitland Park Public Safty Complex. It's a one hour drive from the H. J. High main office.

Our project superintendents will be located on your jobsite full-time. One of your superintendents, David McCrimon, lives only 30 minutes away from your jobsite.



Tab Nine

Standard Form AIA A305

AIA® Document A305® – 2020

Contractor's Qualification Statement

THE PARTIES SHOULD EXECUTE A SEPARATE CONFIDENTIALITY AGREEMENT IF THEY INTEND FOR ANY OF THE INFORMATION IN THIS A305-2020 TO BE HELD CONFIDENTIAL.

SUBMITTED BY:
(Organization name and address.)
H. J. High Construction
1015 W. Amelia Street
Orlando, FL 32805

SUBMITTED TO:
(Organization name and address.)
City of Fruitland Park
Attn: Gary LaVenia, City Manager
506 W Berckman Street
Fruitland Park, FL 34731

TYPE OF WORK TYPICALLY PERFORMED
(Indicate the type of work your organization typically performs, such as general contracting, construction manager as constructor services, HVAC contracting, electrical contracting, plumbing contracting, or other.)
Construction Manager, Design-Builder, General Contractor

THIS CONTRACTOR'S QUALIFICATION STATEMENT INCLUDES THE FOLLOWING:
(Check all that apply.)

[X] Exhibit A – General Information
[X] Exhibit B – Financial and Performance Information
[X] Exhibit C – Project-Specific Information
[X] Exhibit D – Past Project Experience
[X] Exhibit E – Past Project Experience (Continued)

CONTRACTOR CERTIFICATION
The undersigned certifies under oath that the information provided in this Contractor's Qualification Statement is true and sufficiently complete so as not to be misleading.

	5/17/2023
Organization's Authorized Representative Signature	**Date**
Robert High, President	
Printed Name and Title	

NOTARY
State of: Florida
County of: Orange
Signed and sworn to before me this 17th day of May 2023

Krystal A. Neville
Notary Signature

My commission expires: 2/1/2024

Krystal A. Neville
NOTARY PUBLIC
STATE OF FLORIDA
Comm# GG947621
Expires 2/1/2024

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User Notes: (1883400281)

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, H. J. High Construction Company, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 14:45:22 ET on 05/15/2023 under Order No. 2114434986 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305™ – 2020, Contractor's Qualification Statement, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

President
(Title)

05/17/2023
(Dated)

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1

AIA® Document A305® – 2020 Exhibit A

General Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by H. J. High Construction and dated the 17th day of May in the year 2023
(In words, indicate day, month and year.)

§ A.1 ORGANIZATION
§ A.1.1 Name and Location
§ A.1.1.1 Identify the full legal name of your organization.

H. J. High Construction Company

§ A.1.1.2 List all other names under which your organization currently does business and, for each name, identify jurisdictions in which it is registered to do business under that trade name.

N/A

§ A.1.1.3 List all prior names under which your organization has operated and, for each name, indicate the date range and jurisdiction in which it was used.

N/A

§ A.1.1.4 Identify the address of your organization's principal place of business and list all office locations out of which your organization conducts business. If your organization has multiple offices, you may attach an exhibit or refer to a website.

1015 W. Amelia Street, Orlando, FL 32805

§ A.1.2 Legal Status
§ A.1.2.1 Identify the legal status under which your organization does business, such as sole proprietorship, partnership, corporation, limited liability corporation, joint venture, or other.

Corporation

.1 If your organization is a corporation, identify the state in which it is incorporated, the date of incorporation, and its four highest-ranking corporate officers and their titles, as applicable.

Florida, December 30, 1955
Robert High — President
Steven High — Chairman
Bart Sontag — Vice President
Orrie Feitsma — Vice President of Preconstruction

.2 If your organization is a partnership, identify its partners and its date of organization.

N/A

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User Notes:
(944983671)

.3 If your organization is individually owned, identify its owner and date of organization.

N/A

.4 If the form of your organization is other than those listed above, describe it and identify its individual leaders:

N/A

§ A.1.2.2 Does your organization own, in whole or in part, any other construction-related businesses? If so, identify and describe those businesses and specify percentage of ownership.

No

§ A.1.3 Other Information

§ A.1.3.1 How many years has your organization been in business?

87

§ A.1.3.2 How many full-time employees work for your organization?

39

§ A.1.3.3 List your North American Industry Classification System (NAICS) codes and titles. Specify which is your primary NAICS code.

23

§ A.1.3.4 Indicate whether your organization is certified as a governmentally recognized special business class, such as a minority business enterprise, woman business enterprise, service disabled veteran owned small business, woman owned small business, small business in a HUBZone, or a small disadvantaged business in the 8(a) Business Development Program. For each, identify the certifying authority and indicate jurisdictions to which such certification applies.

N/A

§ A.2 EXPERIENCE

§ A.2.1 Complete Exhibit D to describe up to four projects, either completed or in progress, that are representative of your organization's experience and capabilities.

§ A.2.2 State your organization's total dollar value of work currently under contract.

$108 Million

§ A.2.3 Of the amount stated in Section A.2.2, state the dollar value of work that remains to be completed:

$56 Million

§ A.2.4 State your organization's average annual dollar value of construction work performed during the last five years.

$38,069,000

§ A.3 CAPABILITIES

§ A.3.1 List the categories of work that your organization typically self-performs.

Carpentry, Laborers, Management / Supervision

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§ A.3.2 Identify qualities, accreditations, services, skills, or personnel that you believe differentiate your organization from others.

Four DBIA Professionals on Staff, LEED certified, in business for 87 years and never had litigation with a client, third generation, family owned

§ A.3.3 Does your organization provide design collaboration or pre-construction services? If so, describe those services.

H. J. High has a robust preconstruction program. We do a deep dive into the project plans for constructability and overall budget. Our cost analysis begins with defining and analyzing the project budget. Many assumptions are made during this "first blush" estimate, and these assumptions will be discussed and reviewed with the team. The cost analysis will focus on all site development and building costs in categories comparable to the client's funding sources or budget categories. We keep the numbers on the table, in view, so no design "creep" occurs. The best opportunity to capture cost savings on any project is during design.

§ A.3.4 Does your organization use building information modeling (BIM)? If so, describe how your organization uses BIM and identify BIM software that your organization regularly uses.

H. J. High has embraced Building Information Modeling (BIM) and leverages this tool to improve quality, cost, predictability and schedule through total system thinking which translates to GMP cost savings.

VICO OFFICE — We utilize Vico Office for our integrated BIM workflow for select construction projects. Vico Office allows us to review the 3D models from the design team to provide constructability analysis, clash detection and coordination.

§ A.3.5 Does your organization use a project management information system? If so, identify that system.

Procore Cloud Based Project Management software

§ A.4 REFERENCES

§ A.4.1 Identify three client references:
(Insert name, organization, and contact information)

Wayne Carragino, Project Manager
City of Cocoa Beach Public Works
1600 Minutemen Causeway
Cocoa Beach, FL 32931
321-868-321

Mike Melzer, Project Management
City of Orlando Public Works
400 S. Orange Ave.
Orlando, FL 32801
321-229-0276

Robert Smith, Town Manager
Town of Windermere
614 Main Street
Windermere, FL 34786
407-876-2563

§ A.4.2 Identify three architect references:
(Insert name, organization, and contact information)

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User Notes: (944983671)

Architects Design Group
Ian Reeves
333 North Knowles Avenue
Winter Park, Florida 32789
(407) 647-1706
ianr@adgusa.org

Harvard Jolly Architecture
Amy Weber Bradlow
Senior Vice President
100 S. Orange Avenue
Suite 400
Orlando, Florida 32801
(727) 896-4611

Borrelli + Partners
Jorge Borrelli
720 Vassar Street
Orlando, FL 32804
(407) 418-1338
jaborrelli@borrelliarchitects.com

§ **A.4.3** Identify one bank reference:
(Insert name, organization, and contact information)

Valley National Bank- Main Office
450 South Orange Ave.
Orlando, Florida 32801

§ **A.4.4** Identify three subcontractor or other trade references:
(Insert name, organization, and contact information)

Mechanical
Westbrook Service Corp
1141 S. Orange Blossom Trail
Orlando, Florida 32805
(407) 841-3310

Electrical
Carter Electric Company
231 Jean Street
Daytona Beach, Florida 32114
(386) 255-1418

Plumbing
Tharp Plumbing System
625 Wilmer Ave.
Orlando, Florida 32808
(407) 886-3729

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User Notes: (944983671)

AIA® Document A305® – 2020 Exhibit B

Financial and Performance Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by H. J. High Construction and dated the 17th day of May in the year 2023
(In words, indicate day, month and year.)

§ B.1 FINANCIAL
§ B.1.1 Federal tax identification number:

59-0774606

§ B.1.2 Attach financial statements for the last three years prepared in accordance with Generally Accepted Accounting Principles, including your organization's latest balance sheet and income statement. Also, indicate the name and contact information of the firm that prepared each financial statement.

Berman Hopkins Wright & LaHam
225 S. Orange Ave #1545
Orlando, Florida 32801
(407) 841-8841

§ B.1.3 Has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, been the subject of any bankruptcy proceeding within the last ten years?

No

§ B.1.4 Identify your organization's preferred credit rating agency and identification information.
(Identify rating agency, such as Dun and Bradstreet or Equifax, and insert your organization's identification number or other method of searching your organization's credit rating with such agency.)

DUN AND BRADSTREET # 032613622

§ B.2 DISPUTES AND DISCIPLINARY ACTIONS
§ B.2.1 Are there any pending or outstanding judgments, arbitration proceedings, bond claims, or lawsuits against your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A, Section 1.2, in which the amount in dispute is more than $75,000?
(If the answer is yes, provide an explanation.)

No

§ B.2.2 In the last five years has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management:
(If the answer to any of the questions below is yes, provide an explanation.)

.1 failed to complete work awarded to it?

No

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User Notes: (912879475)

.2 been terminated for any reason except for an owners' convenience?

No

.3 had any judgments, settlements, or awards pertaining to a construction project in which your organization was responsible for more than $75,000?

No

.4 filed any lawsuits or requested arbitration regarding a construction project?

No

§ B.2.3 In the last five years, has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management; or any of the individuals listed in Exhibit A Section 1.2:
(If the answer to any of the questions below is yes, provide an explanation.)

.1 been convicted of, or indicted for, a business-related crime?

No

.2 had any business or professional license subjected to disciplinary action?

No

.3 been penalized or fined by a state or federal environmental agency?

No

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AIA® Document A305® – 2020 Exhibit C

Project Specific Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by H. J. High Construction Company and dated the 17th day of May in the year 2023
(In words, indicate day, month and year.)

PROJECT:
(Name and location or address.)

RFQ # 2023-01 — Construction Management Services at Risk For New Public Safety Complex
City of Fruitland Park
506 W Berckman Street
Fruitland Park, Florida 34731

CONTRACTOR'S PROJECT OFFICE:
(Identify the office out of which the contractor proposes to perform the work for the Project.)

H. J. High Construction
1015 W. Amelia Street
Orlando, Florida 32805

TYPE OF WORK SOUGHT
(Indicate the type of work you are seeking for this Project, such as general contracting, construction manager as constructor, design-build, HVAC subcontracting, electrical subcontracting, plumbing subcontracting, etc.)

Construction Management Services

CONFLICT OF INTEREST
Describe any conflict of interest your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A Section 1.2, may have regarding this Project.

N/A

§ C.1 PERFORMANCE OF THE WORK
§ C.1.1 When was the Contractor's Project Office established?

1936

§ C.1.2 How many full-time field and office staff are respectively employed at the Contractor's Project Office?

Field – 11, Office – 20, Both – 8

§ C.1.3 List the business license and contractor license or registration numbers for the Contractor's Project Office that pertain to the Project.

CGC1511171, BUS0003981-001

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User Notes:
(2018267203)

§ **C.1.4** Identify key personnel from your organization who will be meaningfully involved with work on this Project and indicate (1) their position on the Project team, (2) their office location, (3) their expertise and experience, and (4) projects similar to the Project on which they have worked.

See Key Personnel Section

§ **C.1.5** Identify portions of work that you intend to self-perform on this Project.

Carpentry, Laborers, Management / Supervision

§ **C.1.6** To the extent known, list the subcontractors you intend to use for major portions of work on the Project.

Subcontractors will be determined upon project award and will be dependent upon the final scope of work.

§ C.2 EXPERIENCE RELATED TO THE PROJECT

§ **C.2.1** Complete Exhibit D to describe up to four projects performed by the Contractor's Project Office, either completed or in progress, that are relevant to this Project, such as projects in a similar geographic area or of similar project type. If you have already completed Exhibit D, but want to provide further examples of projects that are relevant to this Project, you may complete Exhibit E.

§ **C.2.2** State the total dollar value of work currently under contract at the Contractor's Project Office:

$108 Million

§ **C.2.3** Of the amount stated in Section C.2.2, state the dollar value of work that remains to be completed:

$56 Million

§ **C.2.4** State the average annual dollar value of construction work performed by the Contractor's Project Office during the last five years.

$38,069,000

§ **C.2.5** List the total number of projects the Contractor's Project Office has completed in the last five years and state the dollar value of the largest contract the Contractor's Project Office has completed during that time.

47 Projects
Largest Contract – Chisolm Elementary School, 2020- $20,781,277

§ C.3 SAFETY PROGRAM AND RECORD

§ **C.3.1** Does the Contractor's Project Office have a written safety program?

Yes

§ **C.3.2** List all safety-related citations and penalties the Contractor's Project Office has received in the last three years.

N/A

§ **C.3.3** Attach the Contractor's Project Office's OSHA 300a Summary of Work-Related Injuries and Illnesses form for the last three years.

§ **C.3.4** Attach a copy of your insurance agent's verification letter for your organization's current workers' compensation experience modification rate and rates for the last three years.

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§ C.4 INSURANCE

§ C.4.1 Attach current certificates of insurance for your commercial general liability policy, umbrella insurance policy, and professional liability insurance policy, if any. Identify deductibles or self-insured retentions for your commercial general liability policy.

§ C.4.2 If requested, will your organization be able to provide property insurance for the Project written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis?

Yes

§ C.4.3 Does your commercial general liability policy contain any exclusions or restrictions of coverage that are prohibited in AIA Document A101-2017, Exhibit A, Insurance A.3.2.2.2? If so, identify.

1. Insured vs insured – not specifically excluded (no endorsed cross suits exclusion), additional insureds can make claims against the policy, but the policy is not to pay for general disputes which would be resolved by surety products like a performance and payment bond.
2. Property damage work performed by sub – not specifically excluded.
3. Bodily injury other than employees – see below defined
4. Indemnity injury to employees – the general liability policy would not cover this; your workers compensation would cover employee injuries including potentially injuries to uninsured subcontractors
5. Prior work – not specifically excluded
6. Prior Injury – not specifically excluded, however the claim would have to occur during the policy. An example would be your GL policy would not pay for a building that is damaged that simply deteriorates, it has to be a covered cause of loss.
7. Residential – not specifically excluded. You are rated as a commercial general contractor with the expectation that your work would consist of commercial construction.
8. Roofing – not specifically excluded. You are rated as a commercial general contractor with the expectation that a ground up structure and some remodels will require roof work.
9. EIFS – excluded CG2186 1204
10. Earth Movement – not specifically excluded
11. XCU – not specifically excluded

BODILY INJURY DEFINITION MODIFICATION
This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM
All other terms, provisions, exclusions, and limitations of the policy apply except as specifically stated below.
SECTION V – DEFINITIONS, Item 3. "Bodily injury" is deleted and replaced with the following:
3. "Bodily injury"
a. Means physical:
(1) Injury;
(2) Disability;
(3) Sickness; or
(4) Disease;
Sustained by a person, including death resulting from any of these at any time.
b. Includes mental;
(5) Anguish;
(6) Injury;
(7) Humiliation;
(8) Fright; or
(9) Shock;
Sustained by a person who has sustained any "bodily injury" described in paragraph 3.a., provided that any "bodily injury" described in paragraph 3.b. results directly from any "bodily injury" described in paragraph 3.a.
c. All "bodily injury" described in paragraph 3.b. shall be deemed to have occurred at the time the "bodily injury" described in paragraph 3.a. occurred.

§ C.5 SURETY

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User Notes: (2018267203)

§ **C.5.1** If requested, will your organization be able to provide a performance and payment bond for this Project?

Yes

§ **C.5.2** Surety company name:

Hatcher Insurance Company

§ **C.5.3** Surety agent name and contact information:

William "Billy" Palmer
1411 Edgewater Dr. Ste. 104
Orlando, Florida 32854
(407) 841-2686
bpalmer@hatcherins.com

§ **C.5.4** Total bonding capacity:

$100,000,000

§ **C.5.5** Available bonding capacity as of the date of this qualification statement:

$71,176,811

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User Notes: (2018267203)

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 20

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of...	(M)		(M)
(1) Injury	0	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Establishment information

Your establishment name: H. J. High Construction Company

Street: 1015 W. Amelia Street

City: Orlando State: Florida Zip: 32805

Industry description (e.g., Manufacture of motor truck trailers): Construction Management

Standard Industrial Classification (SIC), if known (e.g., SIC 3715): 1 5 4 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212): 2 3 6 2 2 0

Employment information

Annual average number of employees: 41

Total hours worked by all employees last year: 72,749

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive — President (Title)

(407) 422-8121 (Phone) — 1/13/2020 (Date)

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 21

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of...	(M)		(M)
(1) Injury	0	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Establishment information

Your establishment name: H. J. High Construction Company

Street: 1015 W. Amelia Street

City: Orlando State: Florida Zip: 32805

Industry description (e.g., Manufacture of motor truck trailers): Construction Management

Standard Industrial Classification (SIC), if known (e.g., SIC 3715): 1 5 4 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212): 2 3 6 2 2 0

Employment information

Annual average number of employees: 35

Total hours worked by all employees last year: 73,204

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive — President (Title)

(407) 422-8171 (Phone) — 1/7/2022 (Date)

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 22

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of... (M)			
(1) Injury	0	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name H. J. High Construction Company

Street 1015 W. Amelia Street

City Orlando State Florida Zip 32805

Industry description (e.g., Manufacture of motor truck trailers)
Construction Management

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)
1 5 4 1

OR North American Industrial Classification (NAICS), if known (e.g., 336212)
2 3 6 2 2 0

Employment information

Annual average number of employees 44

Total hours worked by all employees last year 64,150

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive — President (Title)

(407) 422-8171 (Phone) — 1/1/2023 (Date)

333 S. Garland Avenue, Suite 1700
Orlando, FL 32801
Main: (407) 691-9600
Toll Free (800) 896-0554

May 15, 2023

Ms. Darlene Provance
H J High Construction Company
1015 W Amelia Street
Orlando, FL 32805

Re: Workers Compensation
Experience Mod

Dear Darlene,

As requested, below is the Experience Mod Factor history for H J High Construction Company:

Experience Mod History		
Experience Rating Period	Experience Mod Factor	Years Included
Effective 1/1/2023	**0.85**	2019, 2020, 2021
Effective 1/1/2022	**0.84**	2018, 2019, 2020
Effective 1/1/2021	**0.84**	2017, 2018, 2019
Effective 1/1/2020	**0.82**	2016, 2017, 2018

Please let me know if you need any additional information.

Sincerely,

Steven Holtz, MBA
Senior Account Executive

Client#: 1408066 131HJHIG

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services PO Box 4927 333 S Garland Ave 17th Fl Orlando, FL 32802-4927	CONTACT NAME: PHONE (A/C, No, Ext): 407 691-9600 FAX (A/C, No): 888-635-4183 E-MAIL ADDRESS:
INSURED H J High Construction Company 1015 West Amelia St. Orlando, FL 32805	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Amerisure Insurance Company — 19488 INSURER B : Amerisure Mutual Insurance Co. — 23396 INSURER C : Indian Harbor Insurance Co. — 36940 INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / X PRO-JECT / LOC OTHER:			CPP20572681401	10/01/2022	10/01/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY X Drive Oth Car			CA20572701401	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $
B	X UMBRELLA LIAB / X OCCUR EXCESS LIAB / CLAIMS-MADE DED / X RETENTION $0			CU20572691401	10/01/2022	10/01/2023	EACH OCCURRENCE AGGREGATE	$10,000,000 $10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC211946700	01/01/2022	01/01/2023	PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
C	Professional Pollution Aggregate Limit			PEC002738814	10/01/2022	10/01/2023	2,000,000 2,000,000 2,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured Status is granted with respect to General Liability including completed operations if required by written contract per endorsement "Contractor's Blanket Additional Insured Endorsement," Form #CG7048 1015. Additional Insured primary and non-contributory is granted with respect to General Liability if required by written contract per endorsement per "Contractor's Blanket Additional Insured Endorsement" Form #CG7048 1015.
(See Attached Descriptions)

CERTIFICATE HOLDER	CANCELLATION
H.J. High Construction Company 1015 West Amelia Street Orlando, FL 32805	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Cally Carver

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DESCRIPTIONS (Continued from Page 1)

Blanket Waiver of Subrogation applies to General Liability if required by written contract per "Contractor's General Liability Extension Endorsement" Form #CG7289 0417.
Additional Insured status is granted with respect to Automobile Liability if required by written contract per "Florida Advantage Commercial Automobile Broad Form Endorsement," Form # CA7171 0508.
Blanket Waiver of Subrogation applies to Automobile Liability if required by written contract per "Florida Advantage Commercial Automobile Broad Form Endorsement," Form # CA7171 0508.
Blanket Waiver of Subrogation is granted with respect to Workers Compensation if required by written contract per endorsement Waiver of Our Right to Recover from Others Endorsement, form WC0000313 04/84.
Umbrella is Follow Form providing excess liability over General Liability, Automobile Liability, and Employer's Liability limits shown.

AIA® Document A305® – 2020 Exhibit D

Contractor's Past Project Experience

	1	2	3	4
PROJECT NAME	Cocoa Beach Police Department Headquarters	Windermere Police Department & Town Facilities	City of Kissimmee Public Safety Training Facility	Boynton Beach Police Headquarters
PROJECT LOCATION	Cocoa Beach, FL	Windermere, FL	Kissimmee, FL	Boynton Beach, FL
PROJECT TYPE	New Construction	New Construction	New Construction	New Construction
OWNER	City of Cocoa Beach	Town of Windermere	City of Kissimmee	City of Boynton Beach
ARCHITECT	Harvard Jolly Architecture	Architects Design Group	Architects Design Group	Architects Design Group
CONTRACTOR'S PROJECT EXECUTIVE	Robert High	Robert High	Robert High	Robert High
KEY PERSONNEL (include titles)	Lori Baker - Project Manager JP Hurd - Preconstruction Manager Bill Mees - Superintendent	Jay Wahl - Project Manager Greg Wiedenbeck - Superintendent	Lori Baker - Project Manager Bill Mees - Superintendent	JP Hurd - Project Manager Ken Tucker - Superintendent
PROJECT DETAILS	Contract Amount $8 Million Completion Date November, 2022 % Self-Performed Work 0	Contract Amount $5 Million Completion Date January, 2022 % Self-Performed Work 0	Contract Amount $10 Million Completion Date June 2020 % Self-Performed Work 0	Contract Amount $20.2 Million Completion Date May 2005 % Self-Performed Work 0
PROJECT DELIVERY METHOD	☐ Design-bid-build ☒ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☒ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:
SUSTAINABILITY CERTIFICATIONS				

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User Notes: (3B9ADA31)

1

AIA® Document A305® – 2020 Exhibit E

Contractor's Past Project Experience, Continued

	1	2	3	4
PROJECT NAME	Boynton Beach Fire Station #1	Orlando Fire Station #9	Orlando Police Department Headquarters	Indian River State College: Treasure Coast Public Safety Training Complex
PROJECT LOCATION	Boynton Beach, FL	Orlando, FL	Orlando, FL	Fort Pierce, FL
PROJECT TYPE	New Construction	New Construction	New Construction	New Construction
OWNER	City of Boynton Beach	City of Orlando	City of Orlando	Indian River State College
ARCHITECT	Architects Design Group	Architects Design Group	Architects Design Group	Florida Architects, Inc
CONTRACTOR'S PROJECT EXECUTIVE	Robert High	Robert High	Robert High	Bart Sontag
KEY PERSONNEL (include titles)	JP Hurd/Ed Ribachonek-Project Manager Omar Vinas - Superintendent	Chuck Taylor - Project Manager Dave Long - Superintendent	Eric Hill - Project Manager Dave Long - Superintendent	Shari Secrest - Project Manager Dave Long - Superintendent
PROJECT DETAILS	Contract Amount $4.8 Million Completion Date June 2020 % Self-Performed Work 0	Contract Amount $5.5 Million Completion Date August 2020 % Self-Performed Work 0	Contract Amount $25.2 Million Completion Date February 2017 % Self-Performed Work 0	Contract Amount $33 Million Completion Date August 2009 % Self-Performed Work 0
PROJECT DELIVERY METHOD	☐ Design-bid-build ☒ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☒ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☒ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☒ CM constructor ☐ CM advisor ☐ Other:
SUSTAINABILITY CERTIFICATIONS			LEED Silver	LEED Silver

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User Notes:
(3B9ADA34)

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 5b

ITEM TITLE: **Diesel Bypass Pump Purchase for Lift Station Emergencies**

MEETING DATE: Thursday, June 8, 2023

DATE SUBMITTED: Friday, June 2, 2023

SUBMITTED BY: City Manager/Public Works Director

BRIEF NARRATIVE: **Diesel Bypass Pump –** This is a diesel bypass pump that that can be used to pump down capital lift stations in the event of a prolonged power failure (example- a hurricane) total pump failure or a power panel failure due to a lightning strike. The city currently has five capital lift stations that have no backup power in place onsite. Two of these lift stations we have a portable generator capable of running them in case of an emergency but three of them have no available backup power source currently. These pumps are run by diesel and are portable allowing us to move them to a lift station that currently has a backup generator in case of pump failure or electrical panel failure.

The following are quotes for four-inch portable diesel bypass pumps:

i. Hudson Pump & Equipment, Lakeland, Florida - $82,369.00;
ii. Water Pumps Direct, internet sales - $65,579.00, and
iii. Costal Pump and Equipment, Winter Haven, Florida - $51,832.80. (This quote includes two different pumps. The city will be purchasing the diaphragm pump at $50,332.80 plus $1,500.00 freight charge.)

FUNDS REQUIRED: $51,832.80 (40535-60640)

ATTACHMENTS: Three quotes.

RECOMMENDATION: Staff is recommending the purchase of the diaphragm pump from Coastal Pump and equipment for this budgeted item instead of looking into installing permanent backup generators at these sites because the cost is cheaper and these pumps also give us options in case of other failures that may occur other than power loss.

Staff will be planning to include in the following budgets two more pumps to cover each lift station not currently covered under a backup power generator in case of an emergency.

ACTION: **Approval of budgeted item in the amount of $51,832.80 and award the proposal to the lowest, responsive and responsible bidder, Coastal Pump and Equipment.**

Hudson Pump & Equipment
A Division of Tencarva Machinery Company

Sales Quotation

Quotation Number:	T54125	Quotation Date:	05/25/2023	Sales Engineer:	ROBERT MAXWELL
Revision No:	1	Date Printed:	05/25/2023	Phone:	(C) 863 559-3421 (O) 863-665-7867
Customer Number:	108480	Expiration Date:	06/25/2023	Email:	rmaxwell@tencarva.com
Customer RFQ		Order Contact:	CATHY JACKSON	Branch:	FL LAKELAND

Document Address:
CITY OF FRUITLAND PARK
506 W BERCKMAN ST
FRUITLAND PARK FL 34731

Delivery Address:
CITY OF FRUITLAND PARK
202 W BERCKMAN ST
FRUITLAND PARK FL 34731

Payment Terms:	Net 30	Customer Contact:	ROBB DICUS
Terms of Delivery:	FOB SHIPPING POINT PREPAID & ALLOW	Customer Phone:	352-308-6651
Ship Via:	BEST WAY FREIGHT ALLOWED	Customer Email:	RDICUS@FRUITLANDPARK.ORG

26 WEEK LEAD TIME

Pos	Part No / Description	QTY	Unit	Sell Price	Ext. Sell Price
1	**GORMAN RUPP PUMP** . T4A60S-4LE2T FT4-ESP, 4X4IN, SOUND ATTENUATED ISUZU DIESEL ENGINE DRIVEN SUPER T SERIES PUMP, DUAL FLOAT SWITCHES, BATTERY, MOUNTED ON DOT-APPROVED TANDEM AXLE OVER-THE-ROAD HIGHWAY TRAILER	1	EA	82,369.00	82,369.00

Sub Total: **82,369.00**

Gross Total: **82,369.00**

Sound Attenuated Environmental Silent Pump

Diesel Engine Driven

Self Priming Centrifugal Pump

Model T4A60S-4LE2T FT4-ESP

Size 4” x 4”

Super T SERIES
VARIOUS PATENTS APPLY

5 YEAR WARRANTY SUPER T SERIES

Total Head		Capacity Of Pump In U.S. Gallons Per Minute (GPM) At Continuous Performance				
P.S.I.	Feet					
54.6	126	300	300	300	300	300
43.4	100	373	495	622	680	680
34.7	80	380	505	632	720	792
26.0	60	388	512	642	725	805
17.3	40	395	520	650	730	815
8.7	20	405	530	660	740	825
Suction Lift		25’	20’	15’	10’	5’

PUMP SPECIFICATIONS

Size: 4” x 4” (101 mm x 101 mm) NPT Male.
Casing: Gray Iron 30. Maximum Operating Pressure 82 psi (565 kPa).*
Semi-Open Type, Two Vane Impeller: Ductile Iron 65-45-12. Handles 3” (76,2 mm) Diameter Spherical Solids.
Impeller Shaft: Stainless Steel 17-4 PH.
Replaceable Wear Plate: Carbon Steel ASTM36.
Removable Adjustable Cover Plate: Gray Iron 30.
Removable Inspection Cover Plate: Gray Iron 30; 12 lbs. (5,4 kg.).
Flap Valve: Neoprene w/Steel Reinforcing.
Seal Plate: Gray Iron 30.
Seal: Cartridge Type, Mechanical, Oil-Lubricated, Double Floating, Self-Aligning. Silicon Carbide Rotating and Stationary Faces. Stainless Steel 316 Stationary Seat. Fluorocarbon Elastomers (DuPont Viton® or Equivalent). Stainless Steel 18-8 Cage and Spring. Maximum Temperature of Liquid Pumped 160°F (71°C).*
Bearing Housing: Gray Iron 30.
Radial Bearing: Open Single Ball.
Thrust Bearing: Open Double Ball.
Bearing and Seal Cavity Lubrication: SAE 30 Non-Detergent Oil.
Flanges: Gray Iron 30.
Gaskets: Buna-N, Compressed Synthetic Fibers, PTFE, Vegetable Fiber, Cork, and Rubber.
O-Rings: Buna-N.
Hardware: Standard Plated Steel.
Brass Pressure Relief Valve.
Bearing and Seal Cavity Oil Level Sight Gauges.

**Consult Factory for Applications Exceeding Maximum Pressure and/or Temperature Indicated.*

Standard Equipment: Soundproof (EPA Average 72 dBA at 23 feet [7 meters] Under Load) Lightweight Aluminum Enclosure - Removable for Maintenance of Pump or Engine - w/Padlockable Door Panels. Spill Containment Base w/Integral Drains. Automatic Air Release Valve with Check Valve. 90° Discharge Elbow. Full Feature Control Panel Single Ball Type Float Switch..**

Optional Equipment: Battery. Suction Vacuum and Discharge Pressure Gauge Kit. G-R Hard Iron Impeller, Seal Plate and Wear Plate. Single Axle Pneumatic-Tired Wheel Kit w/wo DOT-Approved Lights and Electric Brakes. Tandem Axle Over-the-Road Trailer (Meets DOT Requirements) Available w/Either Electric or Hydraulic Surge Brakes, Running Lights, Jack Stands and Safety Cables/Chains. Submersible Transducer Liquid Level Sensor.

***50 Ft. (15 m) Standard Length; Dual Switches and Alternate Cable Lengths Available From the Factory.*

SHOWN WITH OPTIONAL HIGHWAY TRAILER

WARNING!
Do not use in explosive atmosphere or for pumping volatile flammable liquids.

ENGINE SPECIFICATIONS

Model: Isuzu 4LE2T.
EPA Tier: Final Tier 4.
Type: Four Cylinder, Four Cycle, Turbocharged, Charge Air Cooled, Liquid Cooled Diesel Engine.
Displacement 134 Cu. In. (2,2 Liters).
Lubrication: Forced Circulation.
Air Cleaner: Dry Type.
Fuel Tank: 70 U.S. Gals. (265 Liters).
Full Load Operating Time: 39.9 Hrs.
Starter: 12V Electric.
Standard Features: Muffler w/Weather Cap. DOC Exhaust After-Treatment System.

Engine Control Features: Padlockable Box with Throttle Control, Tachometer, Coolant Temperature, Oil Pressure, Voltage and Overstart Indicators/Shutdowns. Manual/Stop/Auto Keyswitch. Audible Startup Warning Delay. Electronic Fuel Level Sensor. Fuel Level Display/Alarm/Shutdown.

ISUZU PUBLISHED PERFORMANCE:

Maximum Gross Continuous BHP
48 (35.8 kW) @ 2400 RPM

© Copyright Gorman-Rupp Pumps 2021

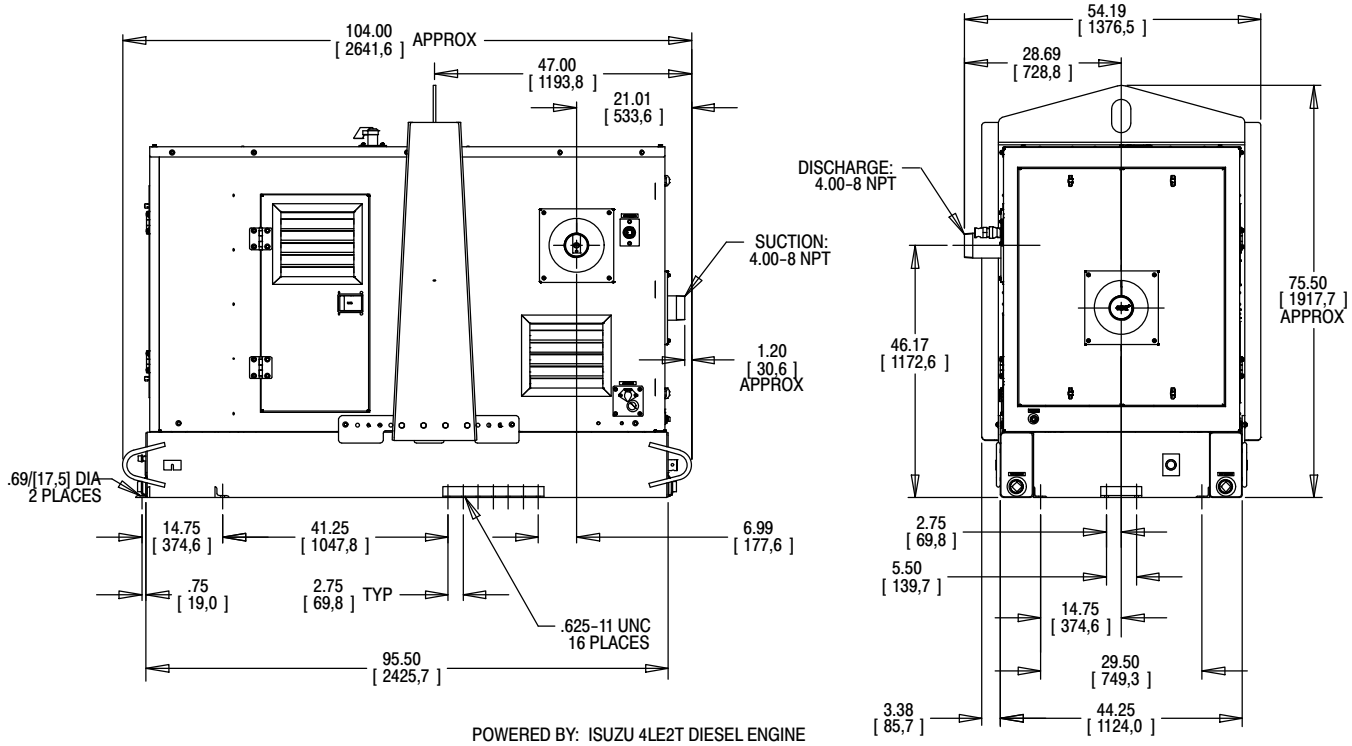
Specification Data

SECTION 45, PAGE 1248

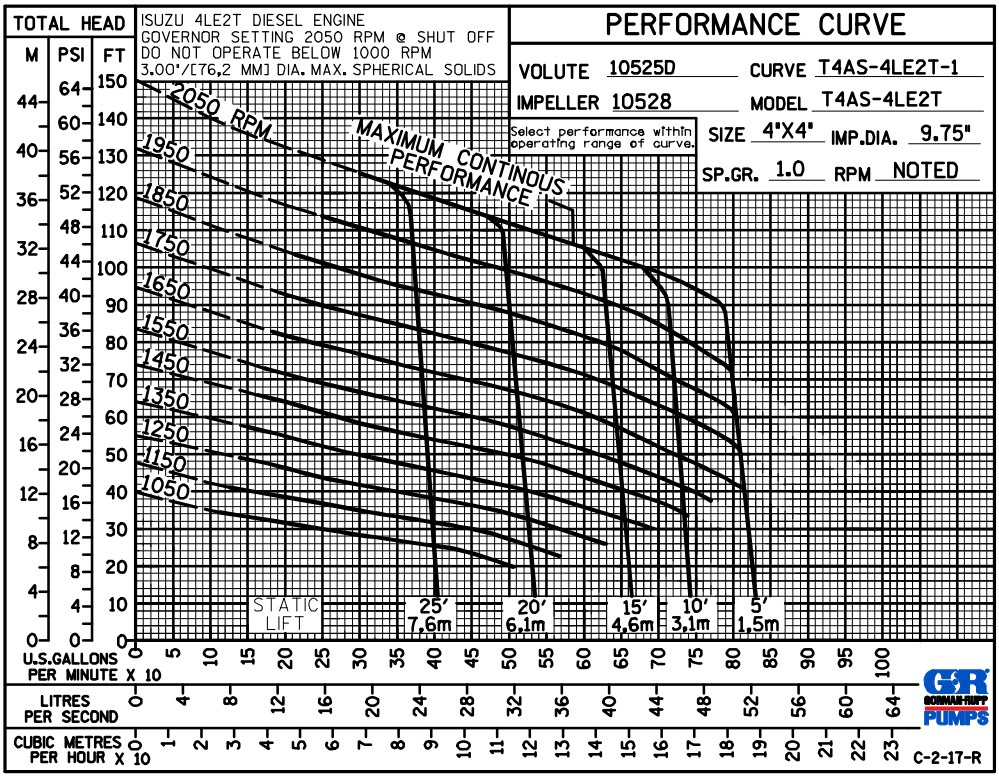
APPROXIMATE DIMENSIONS and WEIGHTS

SKID BASE

NET WEIGHT:	**3190 LBS. (1447,0 KG.)**
SHIPPING WEIGHT:	**3490 LBS. (1583,0 KG.)**
EXPORT CRATE SIZE:	**290.2 CU. FT. (8,2 CU. M.)**



POWERED BY: ISUZU 4LE2T DIESEL ENGINE



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Hover to zoom

Cummins CP1350D4E - 1350 GPM (4") Trailer Mounted Electric Start Diesel Trash Pump w/ Sound Attenuated Enclosure

Model: CP1350D4E

(0) Write A Review Ask a Question

$65,579.00

Free Shipping

Factory-Direct This Item Is Built To Order

View Shipping Details

Size

4"

Enclosure

Yes

Qty. 1

Add To Cart

Recommended Accessories +

Features ×

Inlet Size	Style	GPM
4 Inch	Trash	1350 Gallons

Engine

Cummins

Cummins 4" Enclosed Trailer Mounted Diesel Water Pump
- EPA-certified, fully-integrated powerful pump system
- For water and waste water applications
- Ideal for rental, construction, oil and gas, mining, and agricultural markets

Sound-Attenuated Enclosure
- Decrease noise levels to 67 dBa @ 30'

Cummins QSF 2.8 Diesel Engine (Tier 4 Final)
- High Pressure Common Rail (HPCR) fuel injection
- Provides excellent torque and fuel efficiency

Enviroprime System®
- Fully-automatic, dry priming design; No Product Blow-By
- Automatic priming and re-priming up to 28 feet of vertical lift

2-Vane, Non-Clogging, Enclosed, Class 65-45-12 Ductile Iron Impeller
- Passes up to 3" diameter spherical solids

Tungsten Carbide / Silicon Carbide Mechanical Seal

Show All Features

Coastal Pump & Equipment, Inc.
3747 W Lake Hamilton Dr.
Winter Haven, FL 33881 US
+1 7275156129
accounting@cpequip.net
www.cpequip.net

Estimate

ADDRESS
City of Fruitland Park 506 W Berckman St. Fruitland Park, FL 34731

SHIP TO
City of Fruitland Park City of Fruitland Park 506 W Berckman St. Fruitland Park, FL 34731 ATTN: ROBB/ Public Works Director

ESTIMATE #	DATE	
1370	05/11/2023	

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Misc. Parts	Model # APCD10044T02DE-SA 4"x4" Auto Prime RGT Quiet PKG 4in Flanged Suction 4in Flanged Discharge Max Flow 1010 GPM Max Head 125ft 2 inch Solids Handling Venturi Priming System Prime from Dry to 28ft Oil Bath Mech Seal Run Dry Indefinitely Suction/ Discharge Gauge's Auto Float Level Controls 80gal Fuel Skid Trailer Mounted, Single Axle LED DOT Lighting Sound Attenuated Enclosure 49HP @ 2700rpm Perkins Diesel Engine, FT4 Model D1803-CR-TIE4B CX83501 Controls Inc Auto Panel Standard Factory Paint Standard One Year Limited Warranty O&M Manuals Pricing includes 2 hour training.	1	47,971.20	47,971.20
	Misc. Parts	Model # APNNT44T02DE 4"x4" Auto Prime RGT Quiet PKG 4in Flanged Suction 4in Flanged Discharge Max Flow 1300 GPM Max Head 122ft	1	50,332.80	50,332.80

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
		3 inch Solids Handling Diaphragm Priming System Prime from Dry to 28ft Oil Bath Mech Seal Run Dry Indefinitely Suction/ Discharge Gauge's Auto Float Level Controls 80gal Fuel Skid Trailer Mounted, Single Axle LED DOT Lighting Sound Attenuated Enclosure 49HP @ 2700rpm Perkins Diesel Engine, FT4 Model D1803-CR-TIE4B CX83501 Controls Inc Auto Panel Standard Factory Paint Standard One Year Limited Warranty O&M Manuals Pricing includes 2 hour training.			
	Freight	ESTIMATED freight to customer	1	1,500.00	1,500.00
		TOTAL			**$99,804.00**

Accepted By

Accepted Date

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6a

ITEM TITLE: **CITY MANAGER'S REPORT**

MEETING DATE: Thursday, June 8, 2023

DATE SUBMITTED: Friday**,** June 2, 2023

SUBMITTED BY: City Manager

BRIEF NARRATIVE: **City Manager's Report**

i. **Economic Development Status Update**
ii. **Commercial Developments Permits Issued Status Report**
iii. **Law Enforcement Dispatch Services - Lake County Sheriff's Office Status Update**
iv. **Senate Bill 170, Local Ordinances**
v. **City Treasurer**

FUNDS BUDGETED: None

ATTACHMENTS: June 1, 2023, Roper & Roper PA Letter

RECOMMENDATION:

ACTION: None

ROPER & ROPER, P.A.

ATTORNEYS AT LAW
Est. 1996

Donovan A. Roper, Esquire
Teresa S. Roper, Esquire
Mark K. McCulloch, Esquire*
Nicholas R. Napolitano, Esquire**

*Licensed in FL, MA and PA
**Licensed in FL, OH and NE

Beth Lewis, Florida Registered Paralegal
Lindsey Blackburn, Paralegal
Rachel Pritchard, Legal Assistant

116 N. Park Avenue
Apopka, Florida 32703

Telephone: 407-884-9944
Facsimile: 407-884-4343

Email: email@roperandroper.com

Satellite office: Palatka, Florida

June 1, 2023

TO PRM MEMBERS:

Re: Florida Senate Bill 170 Analysis

Please allow the following correspondence to serve as an update in connection with the recently passed Florida Senate Bill 170, which has notably been passed by the Florida Legislature *but* has not yet been signed into law by Governor Desantis.

Please find the following summary of SB 170:

The bill pertains to the passage and challenging of local municipal and county ordinances. It adds to the process for local governments passing ordinances and gives certain additional rights to those challenging local ordinances.

The bill requires counties and cities to produce a "business impact estimate" prior to passing an ordinance, with exceptions. The estimate must be published on the local government's website and include certain information, such as the proposed ordinance's purpose, estimated economic impact on businesses, and compliance costs.

Additionally, the bill imposes certain conditions on lawsuits brought by any party to challenge the legal validity of local ordinances as preempted by state law, arbitrary, or unreasonable. In these cases, the bill:

- Requires the local government to suspend enforcement of an ordinance of such legal challenge, under certain circumstances.

- Requires the court to give those cases in which enforcement of the ordinance is suspended priority over other pending cases and render a preliminary or final decision as expeditiously as possible.

- Provides that a court may award up to $50,000 in attorney fees to a prevailing plaintiff who successfully challenges an ordinance as arbitrary or unreasonable.

The bill also provides, remedially and effective upon becoming a law, that properly noticed consideration of a proposed ordinance may be continued to a subsequent meeting under certain circumstances without further publication, mailing, or posted notice.

If approved and signed into law by the Governor, these provisions take effect October 1, 2023, except where otherwise provided.

As to the anticipated effects of the passage of SB 170, please see the following narrative from the Community Affairs Committee:

Attorney's Fees

Section 1 amends s. 57.112, F.S., to provide that when an ordinance is successfully challenged in court as arbitrary or unreasonable, the court may, but is not required to, award up to $50,000 in attorney's fees and costs to the prevailing plaintiff. These fees are not applicable where the plaintiff prevails on a separate claim regarding the same ordinance, or for fees and costs associated with litigating over attorney's fees. This section applies prospectively to ordinances adopted on or after October 1, 2023.

Business Impact Estimate

Sections 3 and 6 amend the currently existing Fla. Stat. ss. 125.66 and 166.041, F.S., to require counties and cities, respectively, to produce or have produced a "business impact estimate" prior to passing an ordinance. The business impact estimate must include the following:

- A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance;

- An estimate of the direct economic impact of the proposed ordinance on private for-profit businesses in the county or city, including: o An estimate of direct compliance costs for businesses; o Identification of new charges and fees; and o An estimate of the county's or city's regulatory costs.

- A good faith estimate of the number of businesses likely impacted; and

- Any additional information deemed useful.

The bill specifies that this requirement is not to be construed to require a county or city to procure an accountant or other financial consultant in preparing the estimate.

A business impact estimate is not required for the following types of ordinances:

- Emergency ordinances;

- Growth policy, county and municipal planning, and land development regulations under part II of ch. 163, F.S.;

- Building code ordinances under s. 553.73, F.S.;

- Fire prevention code ordinances under s. 633.202, F.S;

- Ordinances establishing or terminating Community Development Districts under ss. 190.005 and 190.046, F.S.;

- Ordinances required to comply with federal or state law or regulation;

- Ordinances relating to financial obligations or issuance and refinancing of debt;

- Ordinances related to the adoption of county or municipal budgets or budget amendments; or

- Ordinances required to implement a contract or agreement, to include federal, state, local, or private grants and other financial assistance.

Challenging Ordinances

Sections 4 and 7 create Fla. Stat. ss. 125.675 and 166.0411, F.S., to set conditions on lawsuits brought by any party to challenge local ordinances as preempted by the State Constitution or by state law, arbitrary, or unreasonable. The bill requires the local government to suspend enforcement of an ordinance subject to such an action, including appeals, if:

- The action was filed with the court no later than 90 days after the adoption date of the ordinance;

- The plaintiff or petitioner requests suspension in the initial complaint or petition; and

- The county or city has been served with a copy of the complaint or petition.

Unless the plaintiff obtains a stay of the lower court's order pending appeal, the local government may enforce the ordinance 45 days after the entry of the lower court's order. In filing such an action, a party must certify that they do not file such a suit for frivolous or improper purposes, and they may be subject to sanctions and fees if they do so.

Additionally, the court, presented with such a case, must give those cases in which enforcement of the ordinance is suspended priority over other pending cases and render a preliminary or final decision as expeditiously as possible.

Provisions regarding an ordinance's stay and priority docketing by any court for challenges, however, do **not** apply to:

- Emergency ordinances;

- Growth policy, county and municipal planning, and land development regulations under part II of ch. 163, F.S.;

- Building code ordinances under s. 553.73, F.S.;

- Fire prevention code ordinances under s. 633.202, F.S;

- Ordinances establishing or terminating Community Development Districts under ss. 190.005 and 190.046, F.S;

- Ordinances required to comply with federal or state law or regulation;

- Ordinances relating to financial obligations or issuance and refinancing of debt;

- Ordinances related to the adoption of county or municipal budgets or budget amendments; or

- Ordinances required to implement a contract or agreement, to include federal, state, local, or private grants and other financial assistance.

Finally, the bill provides a cross reference to the new attorney's fee provisions in section 1 of the bill.

Continuance of Ordinance Consideration

Sections 2 and 5 amend the currently existing Fla. Stat. ss. 125.66 and 166.041, F.S., respectively, to provide that when a local government is considering a proposed ordinance

at a duly noticed meeting, they may continue such consideration to a subsequent meeting without repeating publication and mailing requirements for the notice of intent to consider so long as the date, time, and place of the subsequent meeting is publicly stated, and the continuation is communicated in an agenda or similar communication produced for the subsequent meeting.

These amendments are considered remedial in nature, and are intended by the bill to apply retroactively.

These sections take effect upon the bill becoming a law.

Section 16 provides that, except as otherwise provided, the bill takes effect October 1, 2023.

With my best regards, I remain

Very truly yours,

/s/ *Donovan A. Roper*

DONOVAN A. ROPER
NICHOLAS R. NAPOLITANO

DAR/NRN/bl

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6b

ITEM TITLE:	**CITY ATTORNEY REPORT**
MEETING DATE:	Thursday, June 8, 2023
DATE SUBMITTED:	Monday**,** June 5, 2023
SUBMITTED BY:	City Attorney
BRIEF NARRATIVE:	**City Attorney Report**

U.S. Bank National Association v. Robert Moore and City of Fruitland Park, Lake County Case No. 2022-CA-00845 (Judge Baxley): The property owner's lender is foreclosing on the property for non-payment of approximately $33,204.15. The property is located at 412 Sunny Court, Fruitland Park. The City has a code enforcement lien on the property. As of June 17, 2022 the fines have accrued to $23,350.00 and outstanding costs of $117.04. Attorney Mark K. McCullock, Roper & Roper, P.A. has been appointed by the City's insurance company to defend the City. A Final Judgment of Foreclosure was entered March 24, 2023 in the amount of $52,811.09. The sale was held May 23, 2023 at 11 am. A Certificate of Title was issued to JLH Properties, LLC on June 5, 2023. The winning bid was $80,100. Since the property sold for more than the judgment amount, the surplus proceeds will be held pending further Order of the Court. Attorney McCullock will be seeking a portion of the excess proceeds to satisfy the City's lien.

Wayne Goodridge and Tammy Goodridge v. City of Fruitland Park, Lake County Case No. 2022-CA-1628: The City was served with a lawsuit on September 8, 2022. A copy has been provided to the Commission. Plaintiffs file a two-count Verified Complaint. Count I – Inverse Condemnation and Count II – Trespass. Plaintiffs allege the City's construction of the library has caused storm water to flood across Rose Avenue onto their property located at 100 Rose Ave., Fruitland Park and have converted their property into a storm water retention system. Public Risk Management (PRM) retained attorney Donovan A. Roper and Mark K. McCulloch of Roper & Roper, P.A. to defend the City. An answer and affirmative defenses were filed on behalf of the City. On October 27, 2022 Plaintiff filed a reply to the City's affirmative defenses. A Civil Case Management Order Requiring Disclosures was entered by Judge Takac. The Order requires a non-jury trial to occur no later than 18 months from filing the original Complaint, if not sooner resolved. The trial must be held by March 2, 2024. On February 2, 2023 the City served Interrogatories and a Request to Produce on Plaintiffs. Plaintiffs filed responses March 6, 2023. No further activity has occurred since the filing of discovery responses.

Kaitlin Delong vs. City of Fruitland Park, Lake County Case No. 2022-CA-00463: Plaintiff filed a lawsuit against the City alleging damages resulting from a motor vehicle crash between a vehicle Plaintiff was operating and a marked Fruitland Park Police Department vehicle.. Insurance assigned Roper & Roper to defend the City. An Answer and Affirmative Defenses were filed on July 22, 2022. Discovery has been ongoing. Trial is scheduled on the trial docket beginning February 19, 2024. The City took the deposition of the Records Custodian from Adventhealth Walterman on April 4, 2023. Prior to the deposition it was determined that outstanding medical costs are $35,222.85. Pre-trial conference has been ordered to occur on October 2, 2023 and for

trial to commence during the three-week trial term beginning October 9, 2023. No further activity has occurred since the deposition on April 4, 2023.

Code of Ordinances Codification: As of February 16, 2023 CivicPlus is in receipt of the City's comments. They are working to prepare proofs for the City's further review.

LDR Codification: CivicPlus was provided the adopted LDRs on September 22, 2022. On April 7, 2023 CivicPlus posted Ordinance 2022-001 which amended and restated the City's LDRs online under Code of Ordinances, "Adopted Ordinances Not Yet Codified."

FUNDS BUDGETED: None
ATTACHMENTS:
RECOMMENDATION:
ACTION: None

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 8

ITEM TITLE: **Public Comments**

MEETING DATE: **Thursday,** June 8, 2023

DATE SUBMITTED: Thursday, June 1, 2023

SUBMITTED BY: City Clerk

BRIEF NARRATIVE: **Item Description:** This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the city commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the city commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

FUNDS REQUIRED: None

ATTACHMENTS:

RECOMMENDATION: None

ACTION: **None**