

**FRUITLAND PARK CITY COMMISSION
REGULAR MEETING AGENDA**

December 12, 2019

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, Florida 34731

6:00 p.m.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation – Pastor Chuck Padgett, Trinity Assembly of God

Pledge of Allegiance – Police Chief Erik Luce

2. ROLL CALL

3. SPECIAL PRESENTATIONS

(a) **Wreaths Across America Proclamation** (city clerk)
The 7th Annual *Wreaths Across America* Proclamation.

(b) **District 5 Lake County Commissioner – Presentation** (city manager)
- 2019 Priority Projects

4. RECESS TO THE CRA

As soon as practical at 6:30 p.m. recess to the CRA.

5. CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote.

(a) **Approval of Minutes** (city clerk)
- October 10, 2019 regular
- October 24, 2019 regular

(b) **Resolution 2019-068 - Non-Disclosure Agreement – Lake County Property Appraiser** (city clerk)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE NON-DISCLOSURE AGREEMENT FOR INFORMATION EXEMPT FROM PUBLIC DISCLOSURE UNDER CHAPTER 119, FLORIDA STATUTES

BETWEEN THE LAKE COUNTY PROPERTY APPRAISER
AND THE CITY OF FRUITLAND PARK, FLORIDA;
PROVIDING FOR AN EFFECTIVE DATE.

6. REGULAR AGENDA

- (a) **Resolution 2019-070 – Library Fees** (city manager/parks and recreation/library director)

A RESOLUTION OF THE CITY COMMISSIONERS OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA; ADOPTING USER FEES FOR LIBRARY SERVICES AS ESTABLISHED BY THE LAKE COUNTY LIBRARY SYSTEM; PROVIDING FOR DIRECTIONS, SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

- (b) **Resolution 2019-067 – Insurance Claim Proceeds Revenue – Recreation Improvement** (city attorney/city treasurer)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2019/2020 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE INSURANCE CLAIM PROCEEDS REVENUE BUDGET AND THE RECREATION IMPROVEMENT EXPENSE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

- (c) **Resolution 2019-062 FDEP SRF Loan – Water Wastewater Facility Plan - Urick Street Force Main Extension** (city attorney/city treasurer/city manager/public works director)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), ADOPTION OF THE WASTEWATER FACILITY PLAN FOR THE IMPLEMENTATION OF URICK ROAD WASTEWATER FORCE MAIN IMPROVEMENTS, EFFECTIVE THIS DATE.

- (d) **Financial Report – September 2019** (city treasurer)
Approve September 2019 financial report.

- (e) **Resolution 2019-061 – Building and Zoning Fee Schedule** (city attorney/city manager/community development director)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING A FEE SCHEDULE FOR BUILDING AND ZONING FEES;

REPEALING ALL FEES IN CONFLICT HEREWITH; AND
PROVIDING FOR AN EFFECTIVE DATE.

(f) Resolution 2019-069 - Library (Gardenia) Café Agreement – Vito Serrone (city attorney/city manager/library director)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING THE LEASE AGREEMENT BETWEEN VITO SERRONE AND THE CITY OF FRUITLAND PARK FOR OPERATING A CAFÉ WITHIN THE FRUITLAND PARK LIBRARY; PROVIDING FOR AN EFFECTIVE DATE.

(g) Resolution 2019-066 – Bailey Minor Subdivision – Petitioner: Michael S. Bailey (city attorney/city manager/community development director)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING MINOR SUBDIVISION APPROVAL OF PROPERTY LOCATED AT 500 WEST MIRROR LAKE DRIVE, IN THE CITY OF FRUITLAND PARK, OWNED BY MICHAEL S. BAILEY; PROVIDING FOR A NOTICE TO BE RECORDED IN THE PUBLIC RECORDS OF LAKE COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE.

PUBLIC HEARING

(h) First Reading and Public Hearing – Ordinance 2019-015 – Purchasing and Bidding Policy (city attorney/city manager/city treasurer)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING PROVISIONS IN CHAPTER 33 OF THE CODE OF ORDINANCES INCREASING THE PURCHASING THRESHOLD AMOUNTS SET FORTH IN THE CITY'S PURCHASING AND BIDDING POLICY; PROVIDING FOR CODIFICATION, SEVERABILITY AND CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE.

END OF PUBLIC HEARING

7. OFFICERS' REPORTS

(a) City Manager

- i. Economic Development Status Update**
- ii. Lake County Trails Masterplan Discussion**
- iii. Alcohol Policy Discussion**

(b) City Attorney

- i. Notice of Claim – James Hartson**
- ii. City of Fruitland Park v. T. D. Burke**

8. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

9. COMMISSIONERS' COMMENTS

- (a) Commissioner Mobilian**
- (b) Commissioner DeGrave**
- (c) Commissioner Bell**
- (d) Vice Mayor Gunter, Jr.**

10. MAYOR'S COMMENTS

11. ADJOURNMENT

DATES TO REMEMBER

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

December 11, 2019, Metropolitan Planning Organization (MPO) Governing Board, 225 W. Guava St., Lady Lake, FL 32159 at 2:00 p.m.;

December 13, 2019, Hometown Christmas and a Double Feature Movie *A Christmas Story* and *Christmas Vacation*, Outside City Hall at 5:30 p.m.;

December 13, 2019, Lake County League of Cities (LCLC) *Lake County Planning and Zoning – Land Use Compatibility and Year-End Wrap-up*, Lake Receptions, 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.;

December 14, 2019, *7th Annual Wreaths Across America Ceremony*, Shiloh Cemetery, Fruitland Park, Florida 34731 at 12 noon;

December 19, 2019, Holiday Luncheon, Heritage Community Church, 509 West Berckman Street, Fruitland Park at 11:30 a.m.;

December 20, 2019 Christmas Party, Community Center, 205 W Berckman Street, Fruitland Park, Florida 34731 at 7:00 p.m.;

December 21, 2019, Virgil Bell Children’s Garden Opening Ceremony, Fruitland Park Library 604 West Berckman Street, Fruitland Park, Florida 34731 at 10:00 a.m.

December 24, 2019, Christmas Eve – City Hall Closed;

December 25, 2019, Christmas Day - City Hall Closed;

December 26, 2019, City Commission Regular at 6:00 p.m. – Cancelled, and

December 31, 2019, New Year’s Eve

January 1, 2020, New Year’s Day – City Hall Closed

January 6, 2020, Tourist Development Council Meeting (TDC), 315 W. Main Street, Tavares, Florida 32778 at 3:00 p.m.;

January 9, 2020, City Commission Regular at 6:00 p.m.;

January 10, 2020, LCLC *Organizational Meeting and 2020 Meeting Presentation*, Lake Receptions, 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.;

January 10, 2020, Movie in the Community Center, TBD, 205 West Berckman Street, Fruitland Park, Florida 34731

January 20, 2020, MLK Day, Holiday – City Hall Closed;

January 23, 2020, City Commission Regular at 6:00 p.m.;

February 10, 2020, Lake County Parks, Recreation and Trails Advisory Board, Office of Parks and Trails Conference Room, 2401 Woodlea Rd., Tavares, Florida 32778 at 3:30 p.m.;

February 13, 2020, City Commission Regular at 6:00 p.m.;

February 14, 2020, LCLC TBD, Lake Receptions, 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.;

February 27, 2020, City Commission Regular at 6:00 p.m.;

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk’s Office at City

Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 3ab**

ITEM TITLE:	Special Presentations
For the Meeting of:	December 12, 2019
Submitted by:	City Clerk
Date Submitted:	December 2, 2019
Funds Required:	No
Account Number:	N/A
Amount Required:	N/A
Balance Remaining:	N/A
Attachments:	Yes, Proclamation and LSMPO 2019 Priority Projects

Item Description: **Special Presentations**

(a) **Proclamation** – 7th Annual *Wreaths Across America Day*. The ceremony will be held at Shiloh Cemetery on December 14, 2019 to honor our fallen veterans.

(b) **District 5 Lake County Commissioner**

Action to be Taken:	None
Staff's Recommendation:	N/A
Additional Comments:	None
City Manager Review:	Yes
Mayor Authorization:	Yes

Proclamation

WHEREAS, Wreaths Across America™ (WAA) is a national nonprofit organization founded in 2007 to continue and expand the annual wreath-laying ceremony at Arlington National Cemetery begun by Maine businessman Morrill Worcester, in 1992; and

WHEREAS, on March 9, 1967, the Town of Fruitland Park Council initially instituted a Memorial Day Program at Shiloh Cemetery honoring veterans and loved ones buried at Shiloh Cemetery; and

WHEREAS, nearly 1.8 million remembrance wreaths were placed in 2018; and

WHEREAS, 2019 marks the 28th year for Wreaths Across America events being held at over 1,100 participating locations across our great country and overseas; and

WHEREAS, these events are made possible by the generous commitment of volunteers and those who donate for hundreds of thousands of ceremonial remembrance wreaths to be placed on veterans' graves for this nationwide observance from the Revolutionary War to present day conflicts; and

WHEREAS, John Gella Memorial Unit 219 Inc., of the American Legion Auxiliary, in the State of Florida, along with members of the entire American Legion Family of 219 and honored guests will conduct its seventh annual Wreaths Across America Ceremony at Shiloh Cemetery in the City of Fruitland Park at 12 noon on December 14, 2019; and

WHEREAS, following the official ceremony, members of the American Legion Family of 219, with the assistance of area citizens and guests in attendance, will adorn all veterans' gravesites in Shiloh Cemetery with remembrance wreaths in a solemn tribute to the courage and sacrifice of those who have guarded and preserved our nation's freedom throughout history.

NOW, THEREFORE BE IT RESOLVED THAT I, Chris Cheshire, Mayor of the City of Fruitland Park, Florida, on behalf of the City of Fruitland Park Commission and citizens, do hereby declare Saturday, December 14, 2019 as the official **Wreaths Across America Day** in Fruitland Park and acknowledge the mission to *Remember* our fallen veterans, *Honor* those who serve, and *Teach* our children the value of freedom and recognize and commend the American Legion Family of 219 for this patriotic tribute to America's veterans.

Dated this 12th day of December 2019.

Chris Cheshire, Mayor

Attest:

Esther Coulson, City Clerk



YOU ARE INVITED TO ATTEND

WREATHS ACROSS AMERICA

December 14, 2019

12:00 noon

**Shiloh Cemetery
Shiloh Street, Fruitland Park, FL**

The American Legion Family of John Gella Memorial Post 219 located at 194 West Fountain Street in Fruitland Park extends an invitation to you to take part in one of the largest simultaneous events in the country.

2019 marks the 28th year for Wreaths Across America events. In 1992 the first 5,000 wreaths were donated by Morrill Worcester and Worcester Wreath Company. Nearly 1.8 million remembrance wreaths were placed in 2018. There were 1,640 participating locations all around the country, in all 50 states, where hundreds of trucking companies and drivers helped deliver the wreaths. For the first time ever, 9,387 wreaths were placed at Normandy-American Cemetery on December 1st in honor of our veterans buried there. On December 14th, we are continuing the tradition at Shiloh Cemetery.

Please come to Shiloh Cemetery at noon on December 14th for the ceremony and help put wreaths on the veterans' graves.

“REMEMBER, HONOR, TEACH – DON’T SAY I SHOULD HAVE, SAY I DID!”

{Also, attendees are invited for lunch after the ceremony at American Legion Post 219.}



Thank You



To the 129 veterans who served our country and are resting here in Shiloh Cemetery, you are not forgotten and today we thank you again for your service.

A BIG Thank You goes out to the City of Fruitland Park for their assistance in setting up for today's ceremony, to all individuals, families, organizations, and businesses that purchased wreaths and made it possible to decorate the grave of every veteran here at Shiloh Cemetery with a beautiful Holiday Remembrance Wreath, to the dedicated volunteers who coordinated what needed to be done, and to those who attended today and assisted by placing a wreath on a veteran's grave.

In addition to the American Legion Family of Post 219, we are proud to have had the following participate in today's ceremony:

- * Thomas R. Norris Battalion, U.S. Naval Sea Cadets Corps
- * Lake-Sumter Chapter of the Sons of the American Revolution
- * John Bartram Chapter of the Daughters of the American Revolution
- * Fruitland Park Mayor Chris Cheshire
- * The Voices of Freedom
- * Treva Kay Wildrick, Past Department President, American Legion Auxiliary

Everyone working together made this great ceremony possible.

The American Legion Family of John Gella Memorial Post 219

Legionnaires of Post 219
American Legion Auxiliary, Unit 219
Sons of the American Legion, Squadron 219
194 West Fountain Street
Fruitland Park, FL
Phone: (352) 787-2338



WREATHS *across* AMERICA

**Remembrance Wreath Laying
Shiloh Cemetery
Shiloh Street
Between College & Century Avenues
Fruitland Park, FL**

**12 Noon
December 14, 2019
(Saturday)**

EVERYONE PLAYS A PART

Each year, millions of Americans come together to **REMEMBER** the fallen, **HONOR** those who serve and their families, and **TEACH** the next generation about the value of freedom through the Wreaths Across America ceremonies. This year marks the 28th year for Wreaths Across America events.

Each year a new theme is chosen. This year's theme for Wreaths Across America is "**Everyone Plays A Part.**" This theme links perfectly with the Remember, Honor, Teach mission of Wreaths Across America that extends to our veterans, our military and their families for all conflicts as we REMEMBER, HONOR, and TEACH.

Let us always remember these words from Karen Worcester, Executive Director of Wreaths Across America: "When we come together to place wreaths, there are people from the left and the right. It doesn't matter your faith or your politics. We are there as Americans. Our mission welcomes anyone to join us in remembering those who gave their lives for our freedom, including our freedom to be different from one another. And now, more than ever, we want to help people find common ground with one another by supporting our military and their families."

Welcome: Master of Ceremonies Chuck Rousseau
Past Eastern Area Commander, American Legion, State of Florida

Posting Of Colors:
Thomas R. Norris Battalion, U.S. Naval Sea Cadets Corps

National Anthem: The Voices of Freedom

Opening Prayer: Joyce Turigliatto, Chaplain
John Gella Memorial Unit 219, American Legion Auxiliary

Pledge of Allegiance

The History of Wreaths Across America: Diane Rousseau
Past Department President
American Legion Auxiliary, State of Florida

The Meaning of a Veteran's Wreath: Treva Kay Wildrick
Past Department President
American Legion Auxiliary, State of Florida

* Laying of Ceremonial Remembrance Wreaths *

Guest Speakers:
Mayor Chris Cheshire, City of Fruitland Park

Acknowledgement of Guests: Ginny Pitek, President
John Gella Memorial Unit 219, American Legion Auxiliary

Benediction: Joyce Turigliatto, Chaplain
John Gella Memorial Unit 219, American Legion Auxiliary

Three Volley Salute: Thomas R. Norris Battalion
Taps: U.S. Naval Sea Cadets Corps

Retirement of Colors



2019 List of Priority Projects

Coverage of Fiscal Years 2024/25 through 2040/41

Lake~Sumter Metropolitan Planning Organization

July 2019

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For more information about the Lake~Sumter Metropolitan Planning Organization or to learn about ways to get involved, please contact:



Lake~Sumter MPO Office
225 W. Guava Street, Suite 211
Lady Lake, FL 32159
Phone: (352) 315-0170
Fax: (352) 315-0993
Web: www.LakeSumterMPO.com

LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION 2019-8

RESOLUTION OF THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION ADOPTING THE 2019 LIST OF PRIORITY PROJECTS AND AUTHORIZING TRANSMITTAL OF THE NEW FUNDING PRIORITIES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION.

WHEREAS, the Lake~Sumter Metropolitan Planning Organization (MPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Lake~Sumter Planning Area; and

WHEREAS, Section 339.175, Florida Statutes, 23 U.S.C. 134, and 49 U.S.C. 5303 require that the urbanized area, as a condition for the receipt of federal capital or operating assistance, has a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, Section 339.175(8)(a), Florida Statutes requires that the MPO is responsible for developing, annually, a list of project priorities ranking the transportation needs of the MPO area; and

WHEREAS, the prevailing principles that must be considered by the MPO when developing the List of Priority Projects are preserving the existing transportation infrastructure, enhancing Florida's economic competitiveness, and improving travel choices to ensure mobility; and

WHEREAS, the 2019 List of Priority Projects must be based upon project selection criteria that considers, in part, the MPO long range transportation plan; the Florida Department of Transportation (FDOT) Strategic Intermodal System Plan; criteria consistent with projects eligible to receive funding from the Transportation Regional Incentive Program outlined in Florida Statutes 339.2819(4); the results of the transportation management systems; and the MPO public involvement plan; and

WHEREAS, the 2019 List of Priority Projects must be used by the FDOT in developing the district work program and must be used by the MPO in developing its transportation improvement program; and

WHEREAS, the FDOT has established a deadline of October 1, 2019, for the submittal of new project priorities, pursuant to Section 339.175(8)(b), Florida Statutes, with said priorities serving as a basis upon which FDOT District 5 makes funding decisions relative to the FDOT five-year Work Program; and

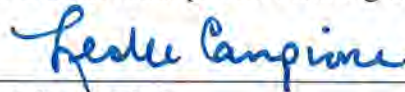
WHEREAS, the Lake~Sumter MPO, serving the role of prioritizing all federal-aid roadways including certain county roadways, also has prioritized county transportation projects in order to address regional county transportation needs within the MPO Area.

NOW, THEREFORE, BE IT RESOLVED by the Lake~Sumter MPO:

1. The 2019 List of Priority Projects was developed with consideration given to preserving the existing transportation infrastructure, enhancing Florida's economic competitiveness, and improving travel choices to ensure mobility; and
2. The 2019 List of Priority Projects is consistent with the MPO's adopted long range transportation plan, *TRANSPORTATION 2040*, which was adopted December 9, 2015; and
3. The 2019 List of Priority Projects is consistent with the FDOT Strategic Intermodal System Plan; and
4. The 2019 List of Priority Projects was developed in consideration of criteria consistent with projects eligible to receive funding from the Transportation Regional Incentive Program outlined in Florida Statutes 339.2819(4); and
5. The 2019 List of Priority Projects was developed using the procedures of the MPO public involvement plan; and
6. The 2019 List of Priority Projects is hereby endorsed and adopted; and
7. The Chair of the MPO is hereby authorized and directed to submit the list of priority projects to the Florida Department of Transportation and to the Chair of both the Lake County Board of County Commissioners and the Sumter County Board of County Commissioners.

PASSED AND ADOPTED this 24 day of June, 2018.

Lake~Sumter Metropolitan Planning Organization



Nick Girone, Chair

Approved as to Form and Legality:



Melanie Marsh, MPO Attorney

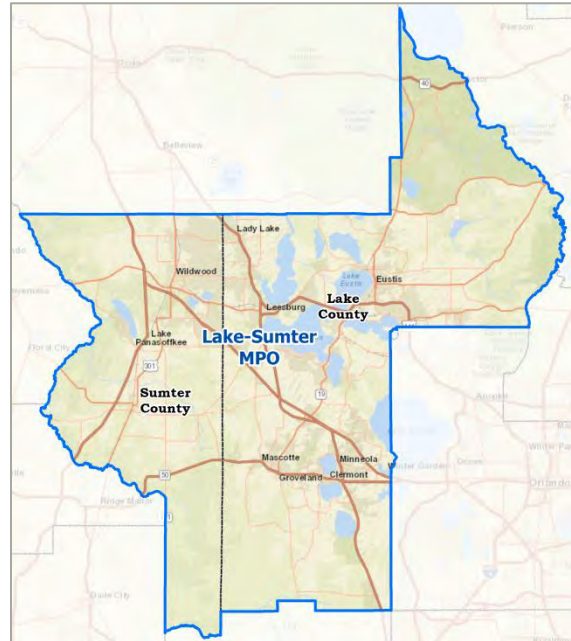
ACRONYM	NAME / TITLE
4P	Priority Projects Programming Process
ADA	Americans with Disabilities Act
CAC	Community Advisory Committee
CLR	Clermont
CR	County Road
CST	Construction
DOT	Department of Transportation
EUS	Eustis
FDOT	Florida Department of Transportation
FTE	Florida Turnpike Enterprise
GRV	Groveland
ITS	Intelligent Transportation System
LC	Lake County
LEP	Limited English Proficiency
LEES	Leesburg
LOPP	List of Priority Projects
LRTP	Long Range Transportation Plan
LSMPO	Lake~Sumter MPO
MAS	Mascotte
MD	Mount Dora
MIN	Minneola
MON	Montverde
MPO	Metropolitan Planning Organization
PD&E	Project Development & Environmental Study
PE	Preliminary Engineering
PIA	Project Information Application
PIP	Public Involvement Plan
ROW	Right of Way
SC	Sumter County
SR	State Road
TAC	Technical Advisory Committee

ACRONYM	NAME / TITLE
TAV	Tavares
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TSMO	Transportation Systems Management and Operations
UMA	Umatilla
UPWP	Unified Planning Work Program
US	United States (route)
USDOT	United States Department of Transportation
WEB	Webster
WW	Wildwood

ABOUT THE MPO

Representatives of Lake County and Sumter County governments, the 14 municipalities of Lake County, the five (5) municipalities of Sumter County, the Florida Department of Transportation (FDOT), Florida Central Railroad, Lake County Schools, Sumter District Schools and the U.S. Department of Transportation (USDOT) are involved in the transportation planning process facilitated by the Lake~Sumter Metropolitan Planning Organization (LSMPO). LSMPO's purpose is to provide effective leadership in the initiation and development of transportation plans, programs and strategies.

As the governmental body most directly responsible for the guidance of the transportation planning process, LSMPO strives to ensure recommendations comply with the goals and standards of the Federal Government, the State, Lake County, Sumter County, and the 19 incorporated jurisdictions. LSMPO functions include, but are not limited to, the preparation of the tasks required by state rule or by federal policy.



LSMPO's major annual responsibilities are to perform the tasks of preparing the Unified Planning Work Program (UPWP), the Long Range Transportation Plan (LRTP), the Public Involvement Plan (PIP), the Transportation Improvement Program (TIP), the annual List of Priority Projects (LOPP), the Transportation Disadvantaged Service Plan (TDSP), and the annual LSMPO Audit Report.

As with all transportation planning legislated by federal and state laws, LSMPO is responsible for ensuring adequate representation of and compatibility among state, county, and municipal projects in the transportation planning process. This includes consideration of all modes of transportation with respect to various members of the public. For example, LSMPO incorporates into its planning efforts the needs of the elderly and persons with disabilities as outlined in the Americans with Disabilities Act (ADA).

As part of the MPO planning process, public involvement is a major priority. Projects funded through public dollars are planned in a manner that encourages public participation and incorporates public comments into planning efforts. As a result, a responsibility is placed on MPOs to develop a plan where the opportunity for public involvement is assured. As part of that plan, a required element is the outlining of the means by which to measure the success of the public involvement activities. By strategizing public involvement techniques and then monitoring and measuring the effectiveness, better planning products emerge that genuinely capture the needs of the public.

Anyone wishing to contact the MPO with comments, questions, or complaints, please contact:



Michael Woods

Executive Director

(352)315-0170

mwoods@LakeSumterMPO.com

INTRODUCTION

Each year, LSMPO prepares a TIP, which contains the highway, bicycle/pedestrian, and other transportation-related projects in the LSMPO region that are programmed for funding over the next five years. This process begins with the development of a List of Priority Projects (LOPP). Each MPO is required to develop a LOPP, in coordination with the FDOT District Planning staff, and to submit the list to the District by September 1st of each year. The LOPP represents those projects that have not yet been programmed but are considered high priorities by the MPO.

After this document is approved by the LSMPO Board, it will be submitted to FDOT. FDOT will use the LOPP to select projects for funding in their FY 2020/21 - 2024/25 Tentative Five-Year Work Program. Once a project in the LOPP has been fully funded through construction in the TIP, it is taken off the list. The projects remaining on the LOPP can then be advanced to a higher priority, and new projects can be added to the list. In addition, the ranking of a project on the LOPP can be advanced more quickly if additional funds from local governments or other sources are applied to that project.

PRIORITIZATION PROCESS

LSMPO has a formal process for prioritizing projects in the LOPP. This process begins every year in the fall. Local governments are asked to submit new projects for consideration and to update existing projects on the LOPP. All projects on the LOPP must have a Priority Projects Programming Process (4P) application. This Project Information Application (PIA) is completed by the local sponsoring jurisdiction and must be submitted to FDOT for the project to be eligible for programming in FDOT's Five Year Work Program and the TIP once funding becomes available. The MPO has created an online application to aid local partners in the information-gathering process for new projects being submitted for inclusion in the LOPP. Applicants can access the application via the LSMPO website: <http://www.lakesumtermo.com/documents/lopp.aspx>. The local sponsor agency should review and update the PIA every year and for each new phase of project development.

After the PIAs are submitted, every project undergoes a screening by MPO staff. LSMPO has developed a set of criteria to aid in project prioritizations. The following are considered during the screening:

- Completion of the PIA including detailed cost estimates;
- **Consistency with the goals and objectives of the MPO's approved LRTP;**
- **Inclusion in the MPO's Cost Feasible Plan;**
- Consistency with the Strategic Intermodal System Plan developed under s.339.64, F.S.;
- Consistency with the Transportation Regional Incentive Program (TRIP) priorities developed pursuant to s.339.2819(4), F.S.;
- **Results of the transportation management systems and the MPO's public involvement procedures;**
- **Consistency with the goals, objectives, and policies of the county's and/or local municipality's comprehensive plan; and**
- Support for economic vitality, community development, business functionality, and/or creation or retention of employment opportunities.

In addition to the listed screening criteria, LSMPO has elected to place a prioritization emphasis on technology driven capacity projects, such as ITS and ATMS implementations. These projects offer the ability to increase transportation network capacity without constructing additional roadway and incurring substantial right-of-way costs. In addition to capacity improvements, technology related projects can also improve transportation safety. An example project from the 2019 LOPP is corridor ATMS implementation on US 27 in Lake County.

After MPO staff complete the initial review of new and existing priority projects, they create the draft LOPP for committee review. The draft LOPP is reviewed by the Technical Advisory Committee (TAC) and the Community Advisory Committee (CAC). Prior to adoption, the Board receives a report from each committee with input and/or recommendations. The Board has final approval of the LOPP and adopts the LOPP before submitting to FDOT. The MPO is required to submit the list to FDOT District 5 by September 1st of each year. The adopted LOPP is used by the MPO to develop its TIP.

PERFORMANCE MEASUREMENT

Performance Management is a strategic approach to connect investment and policy decisions to help achieve performance goals. Performance measures are quantitative criteria used to evaluate progress against adopted performance targets.

The *Moving Ahead for Progress in the 21st Century Act (MAP-21)* requires State DOTs and MPOs to conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System
- Improving Freight Movement;
- Protecting the Environment; and,
- Reducing Delays in Project Delivery.

The *Fixing America's Surface Transportation (FAST) Act* supplements the MAP-21 legislation by establishing timelines for State DOTs and MPOs to comply with the requirements of MAP-21. State DOTs are required to establish statewide targets, and MPOs have the option to support the statewide targets or adopt their own.

LSMPO, in coordination with FDOT, is identifying performance measure targets for safety and travel time reliability. After the targets have been set and adopted by the MPO Board, MPO staff will identify ways to incorporate the performance measures into the LOPP prioritization criteria.

Safety Performance Measures

Safety is the first national goal identified in the FAST Act. In March of 2016, the *Highway Safety Improvement Program (HSIP) and Safety Performance Management Measures Rule (Safety PM Rule)* was finalized and published in the Federal Register. The rule requires MPOs to set targets for the following safety-related performance measures and report progress to the State DOT:

- Fatalities;
- Serious Injuries;
- Nonmotorized Fatalities and Serious Injuries;
- Rate of Fatalities per 100M Vehicle Miles Traveled (VMT); and
- Rate of Serious Injuries per 100M VMT.

The 2016 Florida Strategic Highway Safety Plan (SHSP) is the statewide plan focusing on how to accomplish the vision of eliminating 41 fatalities and reducing serious injuries on all public roads. The SHSP was developed in coordination with Florida’s 27 MPOs through Florida’s Metropolitan Planning Organization Advisory Council (MPOAC). The SHSP development process included review of safety-related goals, objectives, and strategies in MPO plans. The SHSP guides FDOT, MPOs, and other safety partners in addressing safety and defines a framework for implementation activities to be carried out throughout the State.

The Florida SHSP and the Florida Transportation Plan (FTP) both highlight the commitment to a vision of zero deaths. The FDOT Florida Highway Safety Improvement Program (HSIP) annual report documents the statewide performance measures toward that zero deaths vision. As such, the MPO supports the adoption of the FDOT statewide HSIP safety performance measures and FDOT’s target of “0” for each safety performance measure to reflect the Department’s goal of zero deaths.

FDOT, with the understanding that zero fatalities/serious injuries is unable to be achieved within the 2018 Highway safety Plan (HSP), developed statistical data models to forecast the number of fatalities and serious injuries. Based on the forecasts of these statistical models, FDOT established targets and programmed projects that they expect will reduce the number of fatalities and serious injuries. The five federally-mandated Safety Performance Measures targets for 2019 for FDOT and the Lake~Sumter MPO are presented below in Exhibit 1.

Safety Performance Measure targets are required to be adopted on a yearly basis. In August of the current year, FDOT will report the following year’s targets in the HSIP Annual Report to the Federal Highway Administration. After FDOT adopts the targets, the MPO is required to either adopt FDOT’s targets or establish its own within six months (or the following February).

Exhibit 1. Safety Performance Measure Targets for 2019

<i>Safety Performance Measure</i>	<i>FDOT Statewide Safety Targets</i>	<i>Lake~Sumter MPO Safety Targets</i>
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Rate of Fatalities per 100 Million Vehicle Miles Traveled (VMT)	0	0
Rate of Serious Injuries per 100 Million Vehicle Miles Traveled (VMT)	0	0
Total Number of Non-motorized Fatalities and Non-motorized Serious Injuries	0	0

Contained in the LOPP are strategic projects aimed at implementing the directives and achieving the goals and objectives of the MPO’s 2040 Long-Range Transportation Plan (LRTP). *Providing a Safe and Secure Transportation System for all users* is one of 5 Major Goals of the LRTP, and “minimize crashes and fatalities for all modes of transportation” are among the policies contained in the plan. Safety Funding is allocated by FDOT and is specifically identified in the LRTP, and the discussion of

safety on page 23 of the LRTP notes that safety will be enhanced in a number of direct and indirect ways. These include implementing stand-alone safety projects; providing congestion relief which leads to fewer crashes; prioritizing projects with an identified safety benefits; and incorporating the latest design standards and Complete Streets Concepts into the plan’s capacity and maintenance projects.

Collectively, the projects in the LOPP serve the Goals of the LRTP and enhance safety in the transportation system, helping the MPO meet its performance measures.

Bridge, Pavement, and System Performance Measures

The second of the performance measures rules issued by Federal Highway Administration (FHWA) became effective on May 20, 2017, establishing measures to assess pavement and bridge condition on the National Highway System (NHS). Requirements involve measuring the condition of these facilities and reporting conditions that are considered “Good” and those considered “Poor.” Facilities rated as Good suggest that no major investments are needed. Facilities rated as Poor indicate major investments will be needed in the near term.

FDOT has the capability to collect and maintain data regarding bridge and pavement condition. In October 2018, the MPO adopted pavement and bridge condition performance targets in support of the measures and targets set by FDOT (see Exhibit 2 below).

Exhibit 2. Bridge and Pavement Performance Targets

	<i>Florida 2-Year Targets 1/1/2018 to 12/31/2019</i>	<i>Florida 4-Year Targets 1/1/2018 to 12/31/2021</i>
Percent of Interstate NHS Pavement in Good Condition	Not required	≥ 60%
Percent of Interstate NHS Pavement in Poor Condition	Not required	≤5%
Percent of Non-Interstate NHS Pavement in Good Condition	≥40%	≥40%
Percent of Non-Interstate NHS Pavement in Poor Condition	≤5%	≤5%
Percent of NHS Bridges by Deck Area in Good Condition	≥50%	≥50%
Percent of NHS Bridges by Deck Area in Poor Condition	≤10%	≤10%

The third of the three performance measures rules issued by Federal Highway Administration (FHWA) became effective on May 20, 2017, establishing measures to assess the performance of the National Highway System (NHS), freight movement on the Interstate System, and Congestion Mitigation and Air Quality Improvement Program (CMAQ). While the Air Quality programs do not apply to the Lake~Sumter MPO planning area, the performance measures travel time reliability for interstate, non-interstate NHS and travel time reliability for freight are applicable and consistent with the MPO’s process for establishing project priorities. In October 2018, the MPO adopted system performance targets in support of the measures and targets set by FDOT (see Exhibit 3 below).

Exhibit 3. System Performance Targets

	<i>Florida 2-Year Targets 1/1/2018 to 12/31/2019</i>	<i>Florida 4-Year Targets 1/1/2018 to 12/31/2021</i>
Percent of Person-Miles on the Interstate NHS that are Reliable	75%	70%
Percent of Person-Miles on the Non-Interstate NHS that are Reliable	Not required	50%
Truck Travel Time Reliability (TTTR) Ratio on Interstate Highways	1.75	2.00

In addition to identifying the procedures for inventorying and rating the condition of pavement and bridges in the state, the Florida Transportation Asset Management Plan also sets forth the following overarching asset management objectives:

- Achieve and maintain a state of good repair for transportation assets;
- Reduce the vulnerability and increase the resilience of critical infrastructure to the impacts of extreme weather and events; and
- Minimize damage to infrastructure from transportation vehicles.

Investing in Transportation to support a prosperous, competitive regional economy, is one of 5 Major Goals of the 2040 LRTP. In addition, the LRTP sets forth numerous objectives and policies that promote infrastructure condition and system reliability.

Collectively, the projects in the LOPP serve the Goals of the LRTP and enhance infrastructure condition and system reliability in the transportation system, helping the MPO meet its performance measures.

Transit Asset Performance Measures

With the adoption of MAP-21, MPOs are now required to establish performance targets for the management of transit assets. On September 12, 2018, the Lake~Sumter MPO adopted the transit asset targets shown in Exhibit 4 for the MPO's planning area.

Exhibit 4 shows the percentage of LakeXpress's assets (by count) that have met or exceeded their ULB for each asset class in 2018 and their performance targets for the next four years. The vehicle targets are based on the vehicle replacement plan from the 2019 TDP.

Exhibit 4. Transit Asset State of Good Repair Performance and Target 2019-2022

<i>Asset Class</i>	<i>2018 Performance</i>	<i>2019 Target</i>	<i>2020 Target</i>	<i>2021 Target</i>	<i>2022 Target</i>
Rolling Stock					
Buses	31%	19%	31%	31%	0%
Cutaways	23%	6%	61%	61%	48%
Minivans	0%	0%	0%	100%	0%
Vans	60%	0%	0%	0%	40%
Equipment					
Non-Revenue Vehicles	43%	0%	0%	0%	0%
Facilities					
Administrative Office	0%	0%	0%	0%	0%

As previously noted, FTA-defined SGR performance measure for equipment assets applies only to non-revenue service

Exhibit 5 summarizes the required performance targets for transit facilities as well as the current status of each performance measure. Transit facilities are rated using the Transit Economic Requirements Model (TERM) Scale. The TERM scale has a range of 1 to 5, with 5 representing facilities in the best condition. A TERM rating of 3.0 represents a facility in adequate condition. Each facility is assigned a rating based on its condition.

Exhibit 5. Performance Measures for Transit Facilities

<i>Asset Category</i>	<i>Asset Class</i>	<i>Individual Assets</i>	<i>Condition Assessment – TERM Rating</i>	<i>FY 19 Target (% Under TERM 3.0)</i>	<i>Current Status</i>
Facilities	Administrative / Maintenance	Transit Administration	3.39	0%	0%

The Lake~Sumter MPO LOPP was developed and is managed in cooperation with the Lake County Board of County Commissioners, which operates Lake County’s public transportation system and the Sumter County Board of County Commissioners, which operates Sumter County transit system. It reflects the investment priorities established in the 2040 LRTP. Transit asset condition and state of good repair is a consideration the MPO uses to select projects for inclusion in the LOPP. The MPO’s goal of improving transit asset condition is linked to this investment plan, and the process used to prioritize the projects within the LOPP is consistent with federal requirements.

Improving Mobility Options and Connectivity for People and Goods, is one of 5 Major Goals of the 2040 LRTP. To this end, the LRTP identifies numerous objectives and policies that promote alternative modes of mobility, including that capital and operational improvements be consistent with Lake County’s Transit Development Plan (TDP). By October 1, 2018, transit agencies were required to adopt Transit Asset Management (TAM) plans. In Lake County, the TAM plan is required to include an inventory of assets, a condition assessment of inventoried assets, a description of decision support tools, and a prioritized list of investments. By following the Transit Asset Management plan, agencies can maintain transit systems in a state of good repair. The MPO transit asset performance targets identified above are consistent with Lake County’s TAM plan.

Freight Performance and Plan Consistency

The projects in the LOPP address the Goals, Objectives, and Policies as well as specific strategic capacity and safety deficiencies identified in the Florida Freight Mobility and Trade Plan (FMTP). By providing Lake~Sumter MPO with the Wekiva Parkway Project, this serves multiple objectives, including Objective 2 of the FMTP (Increase operational efficiency of goods movement). The projects will also eliminate the Statewide SIS Bottleneck on the Florida Turnpike and US 27 identified in the FMTP.

PUBLIC INVOLVEMENT

Throughout the process, there are opportunities for public comment. Prior to Board adoption, the public is provided with the opportunity to review and comment on the draft LOPP during a 21-day public review period. The public can also provide feedback during the public comment periods of each advisory committee meeting. During this review process and following Board adoption, the LOPP is electronically published on www.LakeSumterMPO.com and is available in print, by request.

Citizens unable to attend the committee or Governing Board meetings may submit written public comments to LSMPO during the official public comment period: 1) via postal service, 2) via the Voice your Ideas form on the website www.lakesumtermpo.com/voice.aspx or, 3) by emailing mwoods@LakeSumterMPO.com.

This process is outlined in Exhibit 6. Additional information on public outreach strategies and response policies can be found in the **2018 Public Involvement Plan**.

Exhibit 6. List of Prioritized Projects (LOPP) Public Involvement Checklist

<i>Outreach Step</i>	<i>Timeframe</i>
Draft LOPP published electronically on the LSMPO website: www.LakeSumterMPO.com	21 days prior to Board approval, opening public comment period
Draft LOPP presented at LSMPO advisory committee meetings, with public comment during meeting	During the meeting cycle prior to Board approval
Board vote on approval, after public comment period at the meeting and consideration of committee input	First Board meeting after committee review
Citizens unable to attend committee or Board meetings are encouraged to submit written comments via postal service, lakesumtermpo.com contact form, or email	Throughout official public comment period
Approved Prioritized Project List published on the LSMPO website: www.LakeSumterMPO.com	As soon as final documents can be uploaded to the website

LOPP AMENDMENTS

Amendments to the plan are reviewed by LSMPO’s advisory committees for input. The public is given the opportunity to comment on LOPP amendments through the public comment periods provided during each committee meeting and Board meeting, prior to Board action. During the review process and following Board adoption, the proposed amendment is electronically published.

TITLE VI POLICY STATEMENT & RESPONSIBILITIES

The Lake~Sumter MPO assures that no person shall based on race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity. The Lake~Sumter MPO further assures that every effort will be made to ensure nondiscrimination in all its programs and activities, whether those programs and activities are federally funded or not. In the event the LSMPO distributes federal aid funds to another governmental entity, the MPO will include Title VI language in all written agreements and will monitor for compliance.

The Executive Director is responsible for ensuring implementation of the organization's **2018 Title VI Nondiscrimination Plan** and provides direction to the **Title VI Specialist**. The Title VI Specialist, on behalf of the Executive Director, is responsible for the overall management and day to day administration of the Title VI program.

Lake~Sumter Metropolitan Planning Organization



Michael Woods

Executive Director & Title VI Specialist

(352) 315-0170

Additional information on Title VI objectives and strategies for engaging Title VI Protected Groups and Individuals can be found in the **2018 Title VI Nondiscrimination Plan**.

LIMITED ENGLISH PROFICIENCY POLICY

It is the policy of Lake~Sumter MPO to ensure that persons with limited English proficiency are neither discriminated against nor denied meaningful access to and participation in the organization’s programs and services. It is the intent of the organization that in providing language services to persons with limited English proficiency, the process achieves a balance that ensures meaningful access to programs and services while not incurring undue burdens on resources of the organization.

The Lake~Sumter MPO will respond to requests for language assistance in the manner described in this plan, which includes:

- A mechanism to provide ongoing assessment of needs, programs, and activities of target audiences, along with the organization’s capacity to meet these needs using the Limited English Proficiency Plan;
- Translation of vital written materials in languages other than English where there is a significant number or percentage of persons with limited English proficiency;
- Oral language assistance to Limited English Proficiency (LEP) persons for programs, where such assistance is requested and/or anticipated;
- Identified procedures and a designated representative from Lake~Sumter MPO responsible for implementing activities related to the Limited English Proficiency Plan;
- Notification of the availability of free language services to those persons in the target audience, through oral and written notice in the relevant primary language assistance activities; and
- Staff training on policies and procedures of the organization’s language assistance activities.

All advertisements for public meetings sponsored by the Lake~Sumter MPO will contain the following language: “Persons who require special accommodations under the Americans with disabilities Act or persons who require translation services, which are provided at no cost, should contact the Lake~Sumter MPO at (352)315-0170 or by email mwoods@lakesumtermpo.com, at least three (3) business days prior to the event.” Additional information on engaging individuals with Limited English Proficiency can be found in **2018 Limited English Proficiency Plan**.

2019 PRIORITY PROJECTS

The 2019 priority projects are summarized in Table 1 through Table 8. Detailed project tables are included in Appendix A. An interactive map showing the limits of each project is available on the LSMPO website: <http://www.lakesumtermpo.com/documents/lopp.aspx>.

Table 1 | Top 20 Priority Projects

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
1	N/A	SC	C-501 Widening (1) (2) (3)	Widen to 4 Lanes	Capacity	System Performance	N/A	CST 2019/2020	Grant: \$25M Local: \$5M
2	427056-1 422570-3	FDOT (SIS)	SR 50 Realignment/ South Lake Trail, Phase 3	Realignment	Capacity	System Performance	PD&E 2014/2015	ROW 2019/2020	\$21,900,000
3	238394-3	FDOT	SR 500/US 441 - Leesburg	Widen to 6 Lanes	Capacity	System Performance	ROW 2012/2013	CST 2019/2020	\$8,176,500
4	429356-1	FDOT	SR 500 (US 441) FROM SR 44 TO N OF SR 46	Widen to 6 Lanes	Capacity	System Performance	ROW 2020-2023	CST 2022/2023	\$21,114,000
5	430253-5	LC	CR 466A, Phase 3B	Widen to 4 Lanes	Capacity	System Performance	ROW 2018/2019	CST 2019/2020	\$7,500,000
6	436365	SC	Sumter County ITS (Phase 1)	ITS	ITS	System Performance	Design 2018/2019	CST 2019/2020	\$714,150
7	N/A	FDOT	US 27 ATMS	Corridor ATMS	ITS	System Performance	N/A	CST 2019/2020	\$1,656,000
8	430132-1	FDOT	SR 35 (US 301)	Widen to 4 Lanes	Capacity	System Performance	PD&E 2013/2014	ROW 2022/2023	\$27,500,000
9	441710-1	LC	Round Lake Road Extension Phase I	New Alignment / Add Lanes	Capacity	System Performance	Design	ROW 2021/2022	\$13,000,000
10	435859-3, 435859-4, 435859-5	FDOT (SIS)	SR 50 from Hernando/Sumter CL to CR 33	Widen to 4 Lanes	Capacity	System Performance	Planning 2015/2016	ROW 2020/2021	\$179,700,000
11	N/A	SC	Sumter County ITS (Phase 2)	ITS	ITS	System Performance	Planning 2016/2017	Design 2020/2021	\$411,200
12	N/A	LC	CR 437 Realignment	New Alignment	Capacity	System Performance	PD&E	Design 2019/2020	\$1,500,000
13	441779-1	LC	CR 455 from Magnolia Island Blvd to Hartwood Marsh Rd	Widen to 4 Lanes	Capacity	System Performance	N/A	Design 2020/2021	\$1,200,000
14	435476	FDOT (SIS)	CR 514 Interchange @ I-75	New Interchange	Operations	System Performance	PD&E 2015/2016	Design 2020/2021	\$5,000,000
15	435740-1	FDOT	US 27 & SR 44	Intersection Improvement	Operations	System Performance, Safety	Planning 2013/2014	PD&E 2019/2020	TBD
16	439665-1	FDOT	Rolling Acres Rd (Lady Lake Ave to Griffin Ave)	Widen to 4 Lanes	Capacity	System Performance	N/A	PD&E 2019/2020	\$900,000

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
17	441781-1	LC	Hartwood Marsh Rd from US 27 to Savanna Ridge Ln	New 4 Lane Road	Capacity	System Performance	N/A	PD&E 2019/2020	\$925,000
18	441626-1	LC	North Lake Trail	New Trail	Bike/Ped	System Performance	Planning	PD&E 2019/2020	\$2,200,000
19	N/A	MD	Wolf Branch Innovation Blvd	New 4 Lane Road	Planning	System Performance	N/A	Planning 2019/2020	\$205,600
20	N/A	GRV	Orange St & Broad St (SR 50)	Complete Streets	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$77,100

- (1) Project submitting BUILD Grant application for federal funding
- (2) Project Eligible for SCOP funding
- (3) Project Eligible for SCRAP funding

PD&E | Project Development & Environmental Study
PE | Preliminary Engineering (Design)
ROW | Right of Way
CST | Construction

CLR | Clermont
EUS | Eustis
FTE | Florida Turnpike Enterprise
GRV | Groveland
LC | Lake County
LEES | Leesburg
MAS | Mascotte

MD | Mount Dora
MIN | Minneola
MON | Montverde
SC | Sumter County
TAV | Tavares
UMA | Umatilla
WEB | Webster
WW | Wildwood

Table 2 | Construction Projects

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
1	N/A	SC	C-501 Widening (1) (2) (3)	Widen to 4 Lanes	Capacity	System Performance	N/A	CST 2019/2020	Grant: \$25M Local: \$5M
2	2383943	FDOT	SR 500/US 441 - Leesburg	Widen to 6 Lanes	Capacity	System Performance	ROW 2012/2013	CST 2019/2020	\$8,176,500
3	4293561	FDOT	SR 500 (US 441) FROM SR 44 TO N OF SR 46	Widen to 6 Lanes	Capacity	System Performance	ROW 2020- 2023	CST 2022/2023	\$21,114,000
4	430253-5	LC	CR 466A Phase 3B	Widen to 4 Lanes	Capacity	System Performance	ROW 2018/2019	CST 2019/2020	\$7,500,000
5	436365	SC	Sumter County ITS (Phase 1)	ITS	ITS	System Performance	Design 2018/2019	CST 2019/2020	\$714,150
6	N/A	FDOT	US 27 ATMS	Corridor ATMS	ITS	System Performance	N/A	CST 2019/2020	\$1,656,000
7	4098701	FDOT	SR 44	Widen to 4 Lanes	Capacity	System Performance	ROW 2013/2014	CST 2019/2020	\$23,701,500
8	434912-2	FDOT	CR 470 - Segment 2	Widen to 4 Lanes	Capacity	System Performance	ROW 2012/2013	CST 2023	\$9,625,500
9	N/A	SC	Buena Vista Boulevard (2)	Resurfacing	Preservation	Pavement/Bridge	N/A	CST 2019/2020	\$7,000,000
10	N/A	SC	Morse Boulevard (2)	Resurfacing	Preservation	Pavement/Bridge	N/A	CST 2019/2020	\$7,000,000
11	4374641	LC	Eudora Rd Roundabout	Roundabout/Intersection Improvement	Safety	Safety, System Performance	Design 2018/2019	CST 2019/2020	\$2,750,000
12	N/A	LC	CR 455	Widen to 4 Lanes	Capacity	System Performance	Design 2020/2021	CST 2022/2023	\$1,700,000
13	430975-5	LC	Wekiva Trail Trailhead @ SR 46 (Horizontal)	Construct Trailhead	Bike/Ped	System Performance	Design 2016/2017	CST 2019/2020	\$742,000
14	430975-5	LC	Wekiva Trail Trailhead @ SR 46 (Vertical)	Construct Trailhead	Bike/Ped	System Performance	Design 2016/2017	CST 2019/2020	\$1,800,000
15	N/A	LC	Hooks St	Widen to 4 Lanes	Capacity	System Performance	N/A	CST 2019/2020	\$5,000,000

- (1) Project submitting BUILD Grant application for federal funding
- (2) Project Eligible for SCOP funding
- (3) Project Eligible for SCRAP funding

CST | Construction

LC | Lake County

SC | Sumter County

Table 3 | Right of Way Projects

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
1	427056-1 422570-3	FDOT (SIS)	SR 50 Realignment/ South Lake Trail, Phase 3	Realignment	Bike/Ped	System Performance	PD&E 2014/2015	ROW 2019/2020	\$21,900,000
2	4301321	FDOT	SR 35 (US 301)	Widen to 4 Lanes	Capacity	System Performance	PD&E 2013/2014	ROW 2022/2023	\$27,500,000
3	441710-1	LC	Round Lake Road Extension Phase I	New Alignment / Add Lanes	Capacity	System Performance	Design	ROW 2021/2022	\$13,000,000
4	435859-3, 435859-4, 435859-5	FDOT (SIS)	SR 50 from Hernando/Sumter CL to CR 33	Widen to 4 Lanes	Capacity	System Performance	Planning 2015/2016	ROW 2020/2021	\$179,700,000
5	434912	FDOT	C-470 - Segment 1 (2) (3)	Widen to 4 Lanes	Capacity	System Performance	PD&E 2014/2015	ROW 2021/2022	TBD BY FDOT
6	4309753	LC	Wekiva Trail Segment 2	Mixed Use Trail	Bike/Ped	System Performance	Design 2015/2016	ROW 2019/2020	\$7,000,000
7	4354711	FDOT	South Sumter Connector Trail	Mixed Use Trail	Bike/Ped	System Performance	PD&E 2016/2017	ROW 2021/2022	\$9,315,000
8	434912	FDOT	CR 470 - Segment 3	Widen to 4 Lanes	Capacity	System Performance	Design 2009/2010	ROW 2022/2023	\$160,425
9	434912	FDOT	CR 48/470 - Segment 4	Widen to 4 Lanes	Capacity	System Performance	Design 2009/2010	ROW 2022/2023	\$852,840
10	439686-1	LC	CR 44 Bypass / Deland Rd (Eustis Middle School)	New Sidewalk	Bike/Ped	System Performance	Design 2021/2022	ROW 2019/2020	\$400,000
11	439048-1	LC	East Orange Ave	New Sidewalk	Bike/Ped	System Performance	Design 2021/2022	ROW 2019/2020	\$120,000
12	439684-1	LC	Radio Rd (Treadway Elementary)	New Sidewalk	Bike/Ped	System Performance	Design 2021/2022	ROW 2019/2020	\$100,000
13	439685-1	LC	CR 561 (Monroe St) Astatula Elementary	New Sidewalk	Bike/Ped	System Performance	Design 2021/2022	ROW 2019/2020	\$100,000
14	439663-1	LC	Hancock Rd (Lost Lake Elementary)	New Sidewalk	Bike/Ped	System Performance	Design 2021/2022	ROW 2019/2020	\$450,000
15	439683-1	LC	Log House Rd (Pine Ridge Elementary School)	New Sidewalk	Bike/Ped	System Performance	Design 2021/2022	ROW 2019/2020	\$150,000
16	439687-1	LC	Lakeshore Dr (Pine Ridge Elementary School)	New Sidewalk	Bike/Ped	System Performance	Design 2021/2022	ROW 2019/2020	\$100,000

(2) Project Eligible for SCOP funding

(3) Project Eligible for SCRAP funding

ROW | Right of Way

LC | Lake County

MD | Mount Dora

Table 4 | Design Projects

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
1	N/A	SC	Sumter County ITS (Phase 2)	ITS	ITS	System Performance	Planning 2016/2017	Design 2020/2021	\$411,200
2	N/A	LC	CR 437 Realignment	New Alignment	Capacity	System Performance	PD&E	Design 2019/2020	\$1,500,000
3	441779-1	LC	CR 455 from Magnolia Island Blvd to Hartwood Marsh Rd	Widen to 4 Lanes	Capacity	System Performance	N/A	Design 2020/2021	\$1,200,000
4	435476	FDOT (SIS)	CR 514 Interchange @ I-75	New Interchange	Operations	System Performance	PD&E 2015/2016	Design 2020/2021	\$5,000,000
5	441811-1	LC	Hartwood Marsh Rd from Heritage Hills Blvd to Orange County Line	Paved Shoulders	Safety	Safety	N/A	Design 2019/2020	\$300,000
6	4363601	FDOT	Black Bear Scenic Trail	SUNTrail	Bike/Ped	System Performance	PD&E 2019/2020	Design 2023/2024	TBD
7	N/A	FDOT/LEES	US 27 from SR 44 to US 441	Complete Streets	Safety	Safety, System Performance	Planning 2015/2016	Design 2019/2020	TBD
8	N/A	LC	Sorrento Ave from Orange Ave to Hojin St	Complete Streets	Safety	Safety, System Performance	Planning	Design 2019/2020	\$2,000,000
9	N/A	TAV	Peninsula (Captain Haynes) Roadway Extension	New Roadway	Capacity	System Performance	Planning 2016/2017	Design 2019/2020	\$354,660
10	439756-1	UMA	Umatilla SR 19 from CR 450-A to Old Mill Stream RV Park	Complete Streets	Safety	Safety, System Performance	Planning 2016/2017	Design 2019/2020	TBD
11	N/A	FTE (SIS)	SR 91 (FL TPK) from Minneola Interchange to CR 470	Widen to 8 Lanes	Capacity	System Performance	PD&E	Design 2019/2020	TBD
12	434910-1	FTE (SIS)	SR 91 (FL TPK) from CR 470 to SR 25 (US 27)	Widen to 8 Lanes	Capacity	System Performance	PD&E	Design 2019/2020	TBD
13	N/A	FTE (SIS)	SR 91 (FL TPK) from SR 35 (US 301) to CR 470	Widen to 8 Lanes	Capacity	System Performance	PD&E	Design 2019/2020	TBD
14	N/A	LC	Picciola Rd from US 441 to Sail Fish Ave	New Sidewalk	Bike/Ped	System Performance	Planning 2017/2018	Design 2019/2020	\$115,310
15	N/A	TAV/MD	Old US 441 from N Disston Ave to N McDonald St	Complete Streets	Bike/Ped	System Performance	Design 2008	Design 2019/2020	\$2,158,800
16	N/A	LC	Hammock Ridge Roundabout	Roundabout Design	Operations	System Performance	Planning	Design 2019/2020	\$750,000

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
17	435723-1	LC	Wellness Way from US 27 to SR 429	New Road, Alternative Corridor Evaluation	Capacity	System Performance, Pavement/Bridge	N/A	Design 2019/2020	\$3,000,000
18	N/A	LC	CR 561A from CR 561 to N Hancock Rd	Paved Shoulders	Safety	Safety	N/A	Design 2019/2020	\$500,000
19	N/A	LC	Lakeshore Dr from Hammock Ridge to Lakeshore Dr	New Sidewalk	Bike/Ped	System Performance	N/A	Design 2019/2020	\$250,000
20	N/A	CLR	East Avenue from Grand Hwy to Minnehaha Ave	Complete Streets	Safety	Safety, System Performance	Planning 2018/2019	Design 2019/2020	TBD
21	N/A	WW	US 301 from C-466A to C-44A	Complete Streets	Safety	Safety, System Performance	Planning 2018/2019	Design 2019/2020	TBD
22	N/A	SC	Sumter County ITS (Phase 3)	ITS	ITS	System Performance	Planning 2016/2017	Design 2022/2023	TBD
23	N/A	LC	Intelligent Transportation System (ITS)	Initial Deployment	ITS	System Performance	N/A	Design 2019/2020	\$60,000
24	N/A	LC	Intelligent Transportation System (ITS)	ITS Fiber Infrastructure	ITS	System Performance	N/A	Design 2019/2020	\$570,000
25	N/A	LC	Montverde Greenway Trail Extension	3042 FT extension to existing trail	Bike/Ped	System Performance	N/A	Design 2019/2020	\$350,000
26	N/A	LC	Radio Rd & Treadway School Rd Roundabout	Roundabout	Operations	System Performance	N/A	Design 2019/2020	\$150,000
27	N/A	LC	Rolling Acres Rd from Lake Ella Rd to W Lady Lake Ave	Paved Shoulders	Safety	Safety	N/A	Design 2019/2020	\$450,000
28	N/A	LC	CR 455 from Hartwood Marsh Rd to CFX Lake-Orange Connector	Road Extension	Capacity	System Performance	PD&E	Design 2019/2020	\$3,000,000
29	N/A	LC	Micro Racetrack Rd from CR 466A to Lake Ella Rd	Paved Shoulders	Safety	Safety	N/A	Design 2019/2020	\$450,000
30	N/A	LC	Griffin Rd (Carver Middle School)	New Sidewalk	Bike/Ped	System Performance	N/A	Design 2019/2020	TBD

PE | Preliminary Engineering (Design)
FTE | Florida Turnpike Enterprise
LEES | Leesburg
SC | Sumter County
UMA | Umatilla

CLR | Clermont
LC | Lake County
MD | Mount Dora
TAV | Tavares
WW | Wildwood

Table 5 | PD&E Projects

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
1	435740-1	FDOT	US 27 & SR 44	Intersection Improvement	Operations	System Performance, Safety	Planning 2013/2014	PD&E 2019/2020	TBD
2	439665-1	LC	Rolling Acres Rd (Lady Lake Ave to Griffin Ave)	Widen to 4 Lanes	Capacity	System Performance	N/A	PD&E 2019/2020	\$900,000
3	441781-1	LC	Hartwood Marsh Rd from US 27 to Savanna Ridge Ln	New 4 Lane Road	Capacity	System Performance	N/A	PD&E 2019/2020	\$925,000
4	441626-1	UMA/LC	North Lake Trail	New Trail	Bike/Ped	System Performance	Planning	PD&E 2019/2020	\$2,200,000
5	N/A	TAV, MD, LC	Tav-Dora Trail Study	New Trail	Bike/Ped	System Performance	Planning	PD&E 2019/2020	TBD
6	N/A	FDOT (SIS)	US 27 from CR 561 (S) to SR 91	Widen to 6 Lanes	Capacity	System Performance	N/A	PD&E 2019/2020	TBD
7	N/A	FDOT	SR 44 from Orange Ave to CR 46A	Widen to 4 Lanes	Capacity	System Performance	N/A	PD&E 2019/2020	TBD BY FDOT
8	N/A	FDOT	SR 19 from SR 50 to CR 455	Widen to 4 Lanes	Capacity	System Performance	N/A	PD&E 2020/2021	TBD BY FDOT
9	N/A	FTE	Fosgate Rd Extension and Bridge	New Roadway and Bridge	Capacity	System Performance, Pavement/Bridge	N/A	PD&E 2019/2020	TBD
10	N/A	LC	CR 561A from CR 561 to CR 455	Realignment & Roundabout	Operations	System Performance	Planning	PD&E 2019/2020	\$750,000
11	N/A	CLR	SR 50 Complete Streets	Complete Streets	Operations	N/A	N/A	PD&E 2019/2020	TBD

PD&E | Project Development & Environmental Study

FTE | Florida Turnpike Enterprise

GRV | Groveland

LC | Lake County

UMA | Umatilla

Table 6 | Planning Study Projects

Rank	FM Number	Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)	Programmed Phase(s)	Unfunded Phase(s)	Cost Estimate
1	N/A	MD	Wolf Branch Innovation Blvd	New 4 Lane Road	Planning	System Performance	N/A	Planning 2019/2020	\$205,600
2	N/A	GRV	Orange St & Broad St (SR 50)	Complete Streets	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$77,100
3	N/A	WEB	Webster SR 471	Complete Streets	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$106,912
4	N/A	EUS	Eustis SR 19 Complete Streets	Complete Streets	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$234,384
5	N/A	LEES	West Main St Improvements	Curb & Gutter, ADA Upgrade, On Street Parking	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$102,800
6	N/A	LEES	East Main St Improvements	Curb & Gutter, ADA Upgrade, On Street Parking	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$116,164
7	N/A	Sumter Scenic Byway/SC	I-75 Exit 309 Sumter Scenic Byway Project	Enhancement of Interstate Exit to National Cemetery	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$80,184
8	N/A	LEES	Lake Denham Trail	New Trail	Planning	System Performance	N/A	Planning 2019/2020	\$160,368
9	N/A	LC	Wekiva Parkway Trail Segment 1	Mixed Use Trail	Planning	System Performance	N/A	Planning 2019/2020	\$200,000
10	N/A	LC	CR 435 from Orange County Line to SR 46	Complete Streets	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$200,000
11	N/A	LC	Cagan's Crossing Pedestrian Overpass	Pedestrian Overpass	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$100,000
12	N/A	HH	Central Lake Trail	Feasibility Study	Planning	System Performance, Safety	N/A	Planning 2019/2020	\$200,000

CLR | Clermont
 EUS | Eustis
 GRV | Groveland
 LC | Lake County
 LEES | Leesburg
 MD | Mount Dora
 SC | Sumter County

Table 7 | Candidate Projects

Sponsor/ Location	Project Name	Description	Project Type	Performance Measure(s)
MIN	Fosgate Rd Extension	New Road	Capacity	System Performance, Safety

MIN | Minneola

Table 8 | Transit Projects

Rank	FM Number	Sponsor/ Location	Description	Project Type	Performance Measure(s)	Cost Estimate
1	N/A	LC	Weekend Service Routes 1-5	Operations	System Performance	TBD
2	N/A	LC	Evaluate need for weekend, evening, and connecting Clermont to Leesburg service	Operations	System Performance	TBD
3	N/A	LC	Evening Service Routes 1-5	Operations	System Performance	TBD
4	N/A	LC	Clermont-Minneola Circulate (Rt. 6)	Operations	System Performance	TBD
5	N/A	LC	Double Frequency Routes 1-6	Operations	System Performance	TBD

LC | Lake County

APPENDIX A – DETAILED PROJECT TABLES

Construction Projects

Sponsor/ Location	Previous Rank	Rank	FM #	Project Name	Description	Project Type	Primary Performance Measure	Secondary Performance Measure(s)-If Applicable	Proposed Phase*	FY	Cost	Programmed Phase	Programmed Phase FY	Programmed Phase Cost	Additional Programmed Phase-If Applicable	Additional Programmed Phase FY	Additional Programmed Phase Cost	Unfunded Phase(s)	Unfunded Phase Cost	Additional Unfunded Phase -If Applicable	Additional Unfunded Phase Cost
SC	N/A	1	N/A	C-501 Widening (1) (2) (3)	Widen to 4 Lanes	Capacity	System Performance		CST	2019/2020	Grant: \$25M Local: \$5M										
FDOT	1	2	2383943	SR 500/US 441 - Leesburg, from Perkins St to SR 44	Widen to 6 Lanes	Capacity	System Performance		CST	2019/2020	\$8,176,500	ROW	2012/2013								
FDOT	2	3	4293561	SR 500 (US 441) FROM SR 44 TO N OF SR 46	Widen to 6 Lanes	Capacity	System Performance		CST	2022/2023	\$21,114,000	ROW	2020-2023	\$2,300,000							
LC	3	4	430253-5	CR 466A, Phase 3B from Poinsettia to Timbertop	Widen to 4 Lanes	Capacity	System Performance		CST	2019/2020	\$7,500,000	ROW	2018/2019								
SC	5	5	436365	Sumter County ITS (Phase 1)	ITS	ITS	System Performance		CST	2019/2020	\$714,150	Design	2018/2019								
FDOT	8	6	N/A	US 27 ATMS from SR 44 to SE HWY 42	Corridor ATMS	ITS	System Performance		CST	2019/2020	\$1,656,000										
FDOT	6	7	4098701	SR 44 from SR 500 to SR 44	Widen to 4 Lanes	Capacity	System Performance		CST	2019/2020	\$23,701,500	ROW	2013/2014								
FDOT	7	8	434912-2	CR 470 - Segment 2 from Turnpike to Bay Rd	Widen to 4 Lanes	Capacity	System Performance		CST	2023	\$9,625,500	ROW	2012/2013								
SC	N/A	9	N/A	Buena Vista Boulevard from C-466 to SR 44 (2)	Resurfacing	Preservation	Pavement/Bridge		CST	2019/2020	\$7,000,000										
SC	N/A	10	N/A	Morse Boulevard from C-466 to SR 44 (2)	Resurfacing	Preservation	Pavement/Bridge		CST	2019/2020	\$7,000,000										
LC	N/A	11	4374641	Eudora Rd Roundabout at CR 19A	Roundabout / Intersection Improvement	Safety	Safety	System Performance	CST	2019/2020	\$2,750,000	Design	2018/2019		ROW	2019	\$200,000				
LC	10	12	N/A	CR 455 from Waterbrooke to Lost Lake Rd	Widen to 4 Lanes	Capacity	System Performance		CST	2022/2023	\$1,700,000	Design	2020/2021								
LC	12	13	430975-5	Wekiva Trail Trailhead @ SR 46 (Horizontal)	Construct Trailhead	Bike/Ped	System Performance		CST	2019/2020	\$742,000	Design	2016/2017								
LC	13	14	430975-5	Wekiva Trail Trailhead @ SR 46 (Vertical)	Construct Trailhead	Bike/Ped	System Performance		CST	2019/2020	\$1,800,000	Design	2016/2017								
LC	N/A	15	N/A	Hooks St from Hancock Rd to Hartle Rd	Widen to 4 Lanes	Capacity	System Performance		CST	2019/2020	\$5,000,000										

(1) Project submitting BUILD Grant application for federal funding

(2) Project eligible for SCOP funding

(3) Project eligible for SCRAP funding

Right of Way Projects

Sponsor/Location	Previous Rank	Rank	FM #	Project Name	Description	Project Type	Primary Performance Measure	Secondary Performance Measure(s)-If Applicable	Proposed Phase	FY	Cost	Programmed Phase	Programmed Phase FY	Programmed Phase Cost	Additional Programmed Phase-If Applicable	Additional Programmed Phase FY	Additional Programmed Phase Cost	Unfunded Phase(s)	Unfunded Phase Cost	Additional Unfunded Phase-If Applicable	Additional Unfunded Phase Cost
FDOT	1	1	427056-1 422570-3	SR 50 Realignment/ South Lake Trail, Phase 3	Realignment (SIS)	Bike/Ped	System Performance		ROW	2019/2020	\$21,900,000	PD&E	2014/2015		Design	2014/2015					
FDOT	2	2	430132-1	SR 35 (US 301) from C-470 to SR 44	Widen to 4 Lanes	Capacity	System Performance		ROW	2022/2023	\$27,500,000	PD&E	2013/2014		Design	2020/2021					
LC	N/A	3	441710-1	Round Lake Road Extension Phase I	New Alignment / Add Lanes	Capacity	System Performance		ROW	2021/2022	\$13,000,000	Design			PD&E	2018/2019					
FDOT	11	4	435859-3, 435859-4, 435859-5	SR 50 from Hernando/Sumter CL to CR 33	Widen to 4 Lanes (SIS)	Capacity	System Performance		ROW	2020/2021	\$179,700,000	Planning	2015/2016		Design	2018/2019					
FDOT	3	5	434912	C-470 - Segment 1 from CR 527 to Turnpike (2) (3)	Widen to 4 Lanes	Capacity	System Performance		ROW	2021/2022	TBD BY FDOT	PD&E	2014/2015		Design	2020/2021					
LC	4	6	430975-3	Wekiva Trail Segment 2 from CR 437 to Red Tail Blvd	Mixed Use Trail	Bike/Ped	System Performance		ROW	2019/2020	\$7,000,000	Design	2015/2016								
FDOT	6	7	435471-1	South Sumter Connector Trail	Mixed Use Trail	Bike/Ped	System Performance		ROW	2021/2022	\$9,315,000	PD&E	2016/2017		Design	2018/2019					
FDOT	8	8	434912	CR 470 - Segment 3 from Bay Rd to CR 33	Widen to 4 Lanes	Capacity	System Performance		ROW	2022/2023	\$160,425	Design	2009/2010								
FDOT	9	9	434912	CR 48/470 - Segment 4	Widen to 4 Lanes	Capacity	System Performance		ROW	2022/2023	\$852,840	Design	2009/2010								
LC	15	10	439686-1	CR 44 Bypass/Deland Rd (Eustis Middle School)	New Sidewalk	Bike/Ped	System Performance		ROW	2019/2020	\$400,000	Design	2021/2022								
LC	12	11	439048-1	East Orange Ave	New Sidewalk	Bike/Ped	System Performance		ROW	2019/2020	\$120,000	Design	2021/2022								
LC	13	12	439684-1	Radio Rd (Treadway Elementary)	New Sidewalk	Bike/Ped	System Performance		ROW	2019/2020	\$100,000	Design	2021/2022								
LC	14	13	439685-1	CR 561 (Monroe St) Astatula Elementary	New Sidewalk	Bike/Ped	System Performance		ROW	2019/2020	\$100,000	Design	2021/2022								
LC	16	14	439663-1	Hancock Rd (Lost Lake Elementary)	New Sidewalk	Bike/Ped	System Performance		ROW	2019/2020	\$450,000	Design	2021/2022								
LC	17	15	439683-1	Log House Rd (Pine Ridge Elementary School)	New Sidewalk	Bike/Ped	System Performance		ROW	2019/2020	\$150,000	Design	2021/2022								
LC	18	16	439687-1	Lakeshore Dr (Pine Ridge Elementary School)	New Sidewalk	Bike/Ped	System Performance		ROW	2019/2020	\$100,000	Design	2021/2022								

(2) Project eligible for SCOP funding

(3) Project eligible for SCRAP funding

Design Projects

Sponsor/Location	Previous Rank	Rank	FM #	Project Name	Description	Project Type	Primary Performance Measure	Secondary Performance Measure(s)-If Applicable	Proposed Phase	FY	Cost	Programmed Phase	Programmed Phase FY	Programmed Phase Cost	Additional Programmed Phase-If Applicable	Additional Programmed Phase FY	Additional Programmed Phase Cost	Unfunded Phase(s)	Unfunded Phase Cost	Additional Unfunded Phase -If Applicable	Additional Unfunded Phase Cost
SC	1	1	N/A	Sumter County ITS (Phase 2)	ITS	ITS	System Performance		Design	2020/2021	\$411,200	Planning	2016/2017					CST	\$2,800,000		
LC	N/A	2	N/A	CR 437 Realignment	New Alignment	Capacity	System Performance		Design	2019/2020	\$1,500,000	PD&E						ROW	\$2,500,000	CST	\$1,500,000
LC	N/A	3	441779-1	CR 455 from Magnolia Island Blvd to Hartwood Marsh Rd	Widen to 4 Lanes	Capacity	System Performance		Design	2020/2021	\$1,200,000										
FDOT	9	4	4354761	CR 514 Interchange @ I-75	New Interchange (SIS)	Operations	System Performance		Design	2020/2021	\$5,000,000	PD&E	2015/2016								
LC	5	5	441811-1	Hartwood Marsh Rd from Heritage Hills Blvd to Orange County Line	Paved Shoulders	Safety	Safety		Design	2019/2020	\$300,000							CST	\$750,000		
FDOT	7	6	436360-1	Black Bear Scenic Trail	SUNTrail	Bike/Ped	System Performance		Design	2023/2024	TBD	PD&E	2019/2020								
FDOT/LEES	4	7	N/A	US 27 from SR 44 to US 441	Complete Streets	Safety	Safety	System	Design	2019/2020	TBD	Planning	2015/2016								
LC	15	8	N/A	Sorrento Ave from Orange Ave to Hojin St	Complete Streets	Safety	Safety	System	Design	2019/2020	\$2,000,000	Planning									
TAV	8	9	N/A	Peninsula (Captain Haynes) Roadway Extension, Lane Park Rd to Woodlea Rd	New Roadway	Capacity	System Performance		Design	2019/2020	\$354,660	Planning	2016/2017								
UMA	9	10	439756-1	Umatilla SR 19 from CR 450-A to Old Mill Stream RV Park	Complete Streets	Safety	Safety	System	Design	2019/2020	TBD	Planning	2016/2017								
FTE	10	11	N/A	SR 91 (FL TPK) from Minneola Interchange to CR 470	Widen to 8 Lanes (SIS)	Capacity	System Performance		Design	2019/2020	TBD	PD&E									
FTE	11	12	434910-1	SR 91 (FL TPK) from CR 470 to SR 25 (US 27)	Widen to 8 Lanes (SIS)	Capacity	System Performance		Design	2019/2020	TBD	PD&E									
FTE	12	13	N/A	SR 91 (FL TPK) from SR 35 (US 301) to CR 470	Widen to 8 Lanes (SIS)	Capacity	System Performance		Design	2019/2020	TBD	PD&E									
LC	13	14	N/A	Picciola Rd from US 441 to Sail Fish Ave	New Sidewalk	Bike/Ped	System Performance		Design	2019/2020	\$115,310	Planning	2017/2018								
TAV/MD	14	15	N/A	Old US 441 from N Disston Ave to N McDonald St	Complete Streets	Bike/Ped	System Performance	Pavement/Bridg	Design	2019/2020	\$2,158,800	Design	2008								
LC	17	16	N/A	Hammock Ridge Roundabout at Lakeshore Dr	Roundabout Design	Operations	System Performance		Design	2019/2020	\$750,000	Planning									
LC	20	17	435723-1	Wellness Way from US 27 to SR 429	New Road, Alternative Corridor Evaluation	Capacity	System Performance		Design	2019/2020	\$3,000,000										
LC	18	18	N/A	CR 561A from CR 561 to N Hancock Rd	Paved Shoulders	Safety	Safety		Design	2019/2020	\$500,000										
LC	21	19	N/A	Lakeshore Dr from Hammock Ridge to Lakeshore Dr	New Sidewalk	Bike/Ped	System Performance		Design	2019/2020	\$250,000										
CLR	24	20	N/A	East Avenue from Grand Hwy to Minnehaha Ave	Complete Streets	Safety	Safety	System	Design	2019/2020	TBD	Planning	2018/2019								
WW	25	21	N/A	US 301 from C-466A to C-44A	Complete Streets	Safety	Safety	System	Design	2019/2020	TBD	Planning	2018/2019								
SC	26	22	N/A	Sumter County ITS (Phase 3)	ITS	ITS	System Performance		Design	2022/2023	TBD	Planning	2016/2017					CST	TBD		
LC	22	23	N/A	Intelligent Transportation System (ITS)	Initial Deployment	ITS	System Performance		Design	2019/2020	\$60,000							CST	\$350,000		
LC	23	24	N/A	Intelligent Transportation System (ITS)	ITS Fiber Infrastructure	ITS	System Performance		Design	2019/2020	\$570,000							CST	\$7,500,000		
LC	N/A	25	N/A	Montverde Greenway Trail Extension	3042 FT extension to existing trail	Bike/Ped	System Performance		Design	2019/2020	\$350,000										
LC	N/A	26	N/A	Radio Rd & Treadway School Rd Roundabout	Roundabout	Operations	System Performance		Design	2019/2020	\$150,000										
LC	N/A	27	N/A	Rolling Acres Rd from Lake Ella Rd to W Lady Lake Ave	Paved Shoulders	Safety	Safety		Design	2019/2020	\$450,000										
LC	N/A	28	N/A	CR 455 from Hartwood Marsh Rd to CFX Lake-Orange Connector	Road Extension	Capacity	System Performance		Design	2019/2020	\$3,000,000	PD&E									
LC	N/A	29	N/A	Micro Racetrack Rd from CR 466A to Lake Ella Rd	Paved Shoulders	Safety	Safety		Design	2019/2020	\$450,000										
LC	N/A	30	N/A	Griffin Rd (Carver Middle School)	New Sidewalk	Bike/Ped	System Performance		Design	2019/2020	TBD										

PD&E Projects

Sponsor/ Location	Previous Rank	Rank	FM #	Project Name	Description	Project Type	Primary Performance Measure	Secondary Performance Measure(s)-If Applicable	Proposed Phase	FY	Cost	Programmed Phase	Programmed Phase FY	Programmed Phase Cost	Additional Programmed Phase-If Applicable	Additional Programmed Phase FY	Additional Programmed Phase Cost	Unfunded Phase(s)	Unfunded Phase Cost	Additional Unfunded Phase -If Applicable	Additional Unfunded Phase Cost
FDOT	1	1	435740-1	US 27 & SR 44	Intersection Improvement	Operations	System Performance	Safety	PD&E	2019/2020	TBD	Planning	2013/2014		Design	2014/2015					
LC	N/A	2	439665-1	Rolling Acres Rd (Lady Lake Ave to Griffin Ave)	Widen to 4 Lanes	Capacity	System Performance		PD&E	2019/2020	\$900,000										
LC	8	3	441781-1	Hartwood Marsh Rd from US 27 to Savanna Ridge Ln	New 4 Lane Road	Capacity	System Performance		PD&E	2019/2020	\$925,000							Design	\$2,000,000		
UMA/LC	4	4	441626-1	North Lake Trail	New Trail	Bike/Ped	System Performance		PD&E	2019/2020	\$2,200,000	Planning									
TAV, MD, LC	N/A	5	N/A	Tav-Dora Trail Study	New Trail	Bike/Ped	System Performance		PD&E	2019/2020	TBD	Planning									
FDOT	2	6	N/A	US 27 from CR 561 (S) to SR 91	Widen to 6 Lanes (SIS)	Capacity	System Performance		PD&E	2019/2020	TBD										
FDOT	5	7	N/A	SR 44 from Orange Ave to CR 46A	Widen to 4 Lanes	Capacity	System Performance		PD&E	2019/2020	TBD BY FDOT										
FDOT	6	8	N/A	SR 19 from SR 50 to CR 455	Widen to 4 Lanes	Capacity	System Performance		PD&E	2020/2021	TBD BY FDOT										
FTE	7	9	N/A	Fosgate Rd Extension and Bridge	New Roadway and Bridge	Capacity	System Performance	Pavement/Bridge	PD&E	2019/2020	TBD										
LC	9	10	N/A	CR 561A from CR 561 to CR 455	Realignment & Roundabout	Operations	System Performance		PD&E	2019/2020	\$750,000	Planning									
CLR	N/A	11	N/A	SR 50 Complete Streets	Complete Streets	Operations	System Performance		PD&E	2019/2020	TBD	Planning									

Planning Projects

Sponsor/ Location	Previous Rank	Rank	FM #	Project Name	Description	Project Type	Primary Performance Measure	Secondary Performance Measure(s)-If Applicable	Proposed Phase	FY	Cost	Programmed Phase	Programmed Phase FY	Programmed Phase Cost	Additional Programmed Phase-If Applicable	Additional Programmed Phase FY	Additional Programmed Phase Cost	Unfunded Phase(s)	Unfunded Phase Cost	Additional Unfunded Phase -If Applicable	Additional Unfunded Phase Cost
MD	2	1	N/A	Wolf Branch Innovation Blvd	New 4 Lane Road	Planning	System Performance		Planning	2019/2020	\$205,600										
GRV	3	2	N/A	Orange St & Broad St (SR 50)	Complete Streets	Planning	System Performance	Safety	Planning	2019/2020	\$77,100										
WEB	1	3	N/A	Webster SR 471	Complete Streets	Planning	System Performance	Safety	Planning	2019/2020	\$106,912										
EUS	4	4	N/A	Eustis SR 19 Complete Streets	Complete Streets	Planning	System Performance	Safety	Planning	2019/2020	\$234,384										
LEES	5	5	N/A	West Main St Improvements	Curb & Gutter, ADA Upgrade, On Street	Planning	System Performance	Safety	Planning	2019/2020	\$102,800										
LEES	6	6	N/A	East Main St Improvements	Curb & Gutter, ADA Upgrade, On Street	Planning	System Performance	Safety	Planning	2019/2020	\$116,164										
SUMTER SCENIC BYWAY/SC	7	7	N/A	I-75 Exit 309 Sumter Scenic Byway Project	Enhancement of Interstate Exit to National Cemetery	Planning	System Performance	Safety	Planning	2019/2020	\$80,184										
LEES	8	8	N/A	Lake Denham Trail	New Trail	Planning	System Performance		Planning	2019/2020	\$160,368										
LC	N/A	9	N/A	Wekiva Parkway Trail Segment 1	Mixed Use Trail	Planning	System Performance		Planning	2019/2020	\$200,000										
LC	N/A	10	N/A	CR 435 from Orange County Line to SR 46	Complete Streets	Planning	System Performance	Safety	Planning	2019/2020	\$200,000										
LC	11	11	N/A	Cagan's Crossing Pedestrian Overpass	Pedestrian Overpass	Planning	System Performance	Safety	Planning	2019/2020	\$100,000										
HH	N/A	12	N/A	Central Lake Trail	Feasibility Study	Planning	System Performance	Safety	Planning	2019/2020	\$200,000										

Candidate Projects

LOPP_ID	Sponsor/ Location	Rank	FM #	Project Name	Description	Project Type	Primary Performance Measure	Secondary Performance Measure(s)-If Applicable	Proposed Phase	FY	Cost	Programmed Phase	Programmed Phase FY	Programmed Phase Cost	Additional Programmed Phase-If Applicable	Additional Programmed Phase FY	Additional Programmed Phase Cost	Unfunded Phase(s)	Unfunded Phase Cost	Additional Unfunded Phase -If Applicable	Additional Unfunded Phase Cost
T078	MIN	1	N/A	Fosgate Rd Extension	New Road	Capacity	System Performance	Safety, Pavement/Bridge													

Transit Projects

Sponsor/Location	Rank	FM #	Project Name	Description	Project Type	Primary Performance Measure	Secondary Performance Measure(s)-If Applicable	Proposed Phase	FY	Cost	Programmed Phase	Programmed Phase FY	Programmed Phase Cost	Additional Programmed Phase-If Applicable	Additional Programmed Phase FY	Additional Programmed Phase Cost	Unfunded Phase(s)	Unfunded Phase Cost	Additional Unfunded Phase -If Applicable	Additional Unfunded Phase Cost
LakeXpress	1	N/A	Weekend Service Routes 1-5	Weekend Service Routes 1-5	Operations	System Performance		CST	2019/2020	TBD										
LakeXpress	2	N/A	Evaluate need for weekend, evening, and connecting Clermont to Leesburg service	Evaluate need for weekend, evening, and connecting Clermont to Leesburg service	Operations	System Performance		Planning	2019/2020	TBD										
LakeXpress	3	N/A	Evening Service Routes 1-5	Evening Service Routes 1-5	Operations	System Performance		CST	2019/2020	TBD										
LakeXpress	4	N/A	Clermont-Minneola Circulate (Rt. 6)	Clermont-Minneola Circulate (Rt. 6)	Operations	System Performance		CST	2019/2020	TBD										
LakeXpress	5	N/A	Double Frequency Routes 1-6	Double Frequency Routes 1-6	Operations	System Performance		CST	2022/2023	TBD										

MPO Staff

Executive Director

Multimodal Project Manager

Michael F. Woods

Project Manager

Brian Hutt

Executive Assistant

Doris LeMay

Member Governments

Lake County

Sumter County

Town of Astatula

City of Bushnell

City of Center Hill

City of Clermont

City of Coleman

City of Eustis

City of Fruitland Park

City of Groveland

Town of Howey-in-the-Hills

Town of Lady Lake

City of Leesburg

City of Mascotte

City of Minneola

Town of Montverde

City of Mount Dora

City of Tavares

City of Umatilla

City of Webster

City of Wildwood



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**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 4**

ITEM TITLE: Community Redevelopment Agency (CRA)
Meeting

For the Meeting of: December 12, 2019

Submitted by: City Clerk

Date Submitted: December 3, 2019

Funds Required: No

Attachments: Yes, CRA Establishment

Item Description: CRA Establishment Ordinance 95-001,
Resolution 2019-050, and §163.386 and §163.387 Florida Statutes

Action to be Taken: As soon as practical, recess to the
Community Redevelopment Agency
meeting.

Staff's Recommendation: N/A

Additional Comments:

City Manager Review:

Mayor Authorization:

ORDINANCE NO. 95-001

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, FLORIDA, PERTAINING TO THE ESTABLISHMENT OF A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR THE ESTABLISHMENT AND ADMINISTRATION OF A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR THE DESIGNATION OF THE COMMUNITY REDEVELOPMENT TRUST FUND AS THE RECIPIENT OF FUNDS PURSUANT TO SECTION 163.387, FLORIDA STATUTES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fruitland Park has, by resolution, established a finding of blight; and,

WHEREAS, the City Commission desires to provide for the removal of such blighted areas and redevelop such areas, pursuant to the Community Redevelopment Act of 1969, hereafter referred to as the "CRA", as contained in Florida Statutes, Chapter 163, Part III; and,

WHEREAS, the City Commission has, by resolution, approved a Community Redevelopment Plan for the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, as follows:

SECTION 1. There is hereby established and created, in accordance with the provisions of Section 163.387, Florida Statutes, a Community Redevelopment Trust Fund, hereafter referred to as "the Fund".

SECTION 2. The monies allocated to and deposited into the Fund are hereby appropriated to the City of Fruitland Park Community Redevelopment Agency, hereafter referred to as "the Agency", to finance projects within the Community Redevelopment Project Area, hereafter referred to as "the Project". The Agency shall utilize the monies and the revenue paid into and earned by the Fund for all and every community development purpose delegated to it by the established Community Redevelopment Plan, hereafter referred to as "the Plan", and as further provided by law. The Fund is to exist for the duration of the Project programs or until legally terminated by ordinance. The monies shall be held by the City for and on behalf of the Agency and distributed to the Agency in accordance with a subsequent agreement to be established between the City and the Agency.

SECTION 3. There shall be paid into the Fund each year by all taxing authorities within the Project Area, except those authorities excluded by state law, the incremental increase in ad valorem taxes levied each year by the above-referenced taxing authorities over the amount of ad valorem taxes levied each year by the above-referenced taxing authorities over the amount of ad valorem taxes levied by the referenced taxing authorities in the base year, as established in Section 5 below.

SECTION 4. The tax roll used in connection with the taxation of such property for the base year shall be the Tax Roll of 1994 in Lake County. All deposits into the Fund shall begin with the incremental increases in ad valorem tax revenues received subsequent to November 1, 1995.

SECTION 5. The tax increment shall be determined and appropriated annually in an amount equal to the difference between:

a. the amount of ad valorem taxes levied each year by each taxing authority, exclusive of any amount from any debt service millage, on taxable real property contained within the geographic boundaries of the Community Redevelopment Area; and

b. the amount of ad valorem taxes which would have been produced by the rate upon which the tax is levied each year by or for each taxing authority, exclusive of any amount from any debt service millage, upon the total of the assessed value of the taxable real property in the Community Redevelopment Area, as shown upon the 1994 assessment roll used in connection with the taxation of such property by each taxing authority. If any conflict occurs between the provisions of this Ordinance and the provisions of Chapter 163, Part III, Florida Statutes, concerning tax increment financing, the statutory provisions shall control and apply to this Ordinance.

SECTION 6. Each taxing authority will annually appropriate to the Fund the aforestated sum at the beginning of their fiscal year. Payment of the sum shall be in accordance with state law.

SECTION 7. The Agency, with the approval of the City Commission, is directed to establish the Fund and to develop and promulgate rules, regulations and criteria whereby the Fund may be promptly and effectively administered, including the establishment and the maintenance of books and records and adoption of procedures whereby the Agency may, expeditiously and without undue delay, utilize the monies received for their allocated statutory purpose.

SECTION 8. The Agency shall accept full responsibility for the receipt, custody, disbursement, accountability, management and proper application of all monies paid into the fund subject to the provisions of Section 2 of this Ordinance.

SECTION 9. Any and all ordinances or parts of ordinances that are in conflict herewith are hereby repealed.

SECTION 10. If any part of this Ordinance is held to be invalid or unenforceable for any reason, such holding shall not affect the validity or enforceability of the remainder, which shall remain in full force and effect.

SECTION 11. This ordinance shall take effect immediately upon its final adoption.

PASSED AND ORDAINED this 16th day of March, 1995, by the City Commission of the City of Fruitland Park, Florida.

William R. White
William R. White, Mayor
City of Fruitland Park

Attest:

Linda S. Rodrick
Linda S. Rodrick, City Clerk
City of Fruitland Park

First Reading: March 2, 1995

Second Reading: March 16, 1995

Approved as to form:

Gary J. Cooney
Gary J. Cooney
City Attorney

a:\ords\ord.058

Select Year:

The 2018 Florida Statutes

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163.340 Definitions.—The following terms, wherever used or referred to in this part, have the following meanings:

(1) “Agency” or “community redevelopment agency” means a public agency created by, or designated pursuant to, s. [163.356](#) or s. [163.357](#).

(2) “Public body” means the state or any county, municipality, authority, special district as defined in s. [165.031\(7\)](#), or other public body of the state, except a school district.

(3) “Governing body” means the council, commission, or other legislative body charged with governing the county or municipality.

(4) “Mayor” means the mayor of a municipality or, for a county, the chair of the board of county commissioners or such other officer as may be constituted by law to act as the executive head of such municipality or county.

(5) “Clerk” means the clerk or other official of the county or municipality who is the custodian of the official records of such county or municipality.

(6) “Federal Government” includes the United States or any agency or instrumentality, corporate or otherwise, of the United States.

(7) “Slum area” means an area having physical or economic conditions conducive to disease, infant mortality, juvenile delinquency, poverty, or crime because there is a predominance of buildings or improvements, whether residential or nonresidential, which are impaired by reason of dilapidation, deterioration, age, or obsolescence, and exhibiting one or more of the following factors:

(a) Inadequate provision for ventilation, light, air, sanitation, or open spaces;

(b) High density of population, compared to the population density of adjacent areas within the county or municipality; and overcrowding, as indicated by government-maintained statistics or other studies and the requirements of the Florida Building Code; or

(c) The existence of conditions that endanger life or property by fire or other causes.

(8) “Blighted area” means an area in which there are a substantial number of deteriorated or deteriorating structures; in which conditions, as indicated by government-maintained statistics or other studies, endanger life or property or are leading to economic distress; and in which two or more of the following factors are present:

(a) Predominance of defective or inadequate street layout, parking facilities, roadways, bridges, or public transportation facilities.

(b) Aggregate assessed values of real property in the area for ad valorem tax purposes have failed to show any appreciable increase over the 5 years prior to the finding of such conditions.

(c) Faulty lot layout in relation to size, adequacy, accessibility, or usefulness.

(d) Unsanitary or unsafe conditions.

- (e) Deterioration of site or other improvements.
- (f) Inadequate and outdated building density patterns.
- (g) Falling lease rates per square foot of office, commercial, or industrial space compared to the remainder of the county or municipality.
- (h) Tax or special assessment delinquency exceeding the fair value of the land.
- (i) Residential and commercial vacancy rates higher in the area than in the remainder of the county or municipality.
- (j) Incidence of crime in the area higher than in the remainder of the county or municipality.
- (k) Fire and emergency medical service calls to the area proportionately higher than in the remainder of the county or municipality.
- (l) A greater number of violations of the Florida Building Code in the area than the number of violations recorded in the remainder of the county or municipality.
- (m) Diversity of ownership or defective or unusual conditions of title which prevent the free alienability of land within the deteriorated or hazardous area.
- (n) Governmentally owned property with adverse environmental conditions caused by a public or private entity.
- (o) A substantial number or percentage of properties damaged by sinkhole activity which have not been adequately repaired or stabilized.

However, the term “blighted area” also means any area in which at least one of the factors identified in paragraphs (a) through (o) is present and all taxing authorities subject to s. 163.387(2)(a) agree, either by interlocal agreement with the agency or by resolution, that the area is blighted. Such agreement or resolution must be limited to a determination that the area is blighted. For purposes of qualifying for the tax credits authorized in chapter 220, “blighted area” means an area as defined in this subsection.

(9) “Community redevelopment” or “redevelopment” means undertakings, activities, or projects of a county, municipality, or community redevelopment agency in a community redevelopment area for the elimination and prevention of the development or spread of slums and blight, or for the reduction or prevention of crime, or for the provision of affordable housing, whether for rent or for sale, to residents of low or moderate income, including the elderly, and may include slum clearance and redevelopment in a community redevelopment area or rehabilitation and revitalization of coastal resort and tourist areas that are deteriorating and economically distressed, or rehabilitation or conservation in a community redevelopment area, or any combination or part thereof, in accordance with a community redevelopment plan and may include the preparation of such a plan.

(10) “Community redevelopment area” means a slum area, a blighted area, or an area in which there is a shortage of housing that is affordable to residents of low or moderate income, including the elderly, or a coastal and tourist area that is deteriorating and economically distressed due to outdated building density patterns, inadequate transportation and parking facilities, faulty lot layout or inadequate street layout, or a combination thereof which the governing body designates as appropriate for community redevelopment. For community redevelopment agencies created after July 1, 2006, a community redevelopment area may not consist of more than 80 percent of a municipality.

(11) “Community redevelopment plan” means a plan, as it exists from time to time, for a community redevelopment area.

(12) “Related activities” means:

- (a) Planning work for the preparation of a general neighborhood redevelopment plan or for the preparation or completion of a communitywide plan or program pursuant to s. 163.365.

- (b) The functions related to the acquisition and disposal of real property pursuant to s. [163.370\(4\)](#).
 - (c) The development of affordable housing for residents of the area.
 - (d) The development of community policing innovations.
- (13) “Real property” means all lands, including improvements and fixtures thereon, and property of any nature appurtenant thereto or used in connection therewith and every estate, interest, right, and use, legal or equitable, therein, including but not limited to terms for years and liens by way of judgment, mortgage, or otherwise.
- (14) “Bonds” means any bonds (including refunding bonds), notes, interim certificates, certificates of indebtedness, debentures, or other obligations.
- (15) “Obligee” means and includes any bondholder, agents or trustees for any bondholders, or lessor demising to the county or municipality property used in connection with community redevelopment, or any assignee or assignees of such lessor’s interest or any part thereof, and the Federal Government when it is a party to any contract with the county or municipality.
- (16) “Person” means any individual, firm, partnership, corporation, company, association, joint stock association, or body politic and includes any trustee, receiver, assignee, or other person acting in a similar representative capacity.
- (17) “Area of operation” means, for a county, the area within the boundaries of the county, and for a municipality, the area within the corporate limits of the municipality.
- (18) “Housing authority” means a housing authority created by and established pursuant to chapter 421.
- (19) “Board” or “commission” means a board, commission, department, division, office, body or other unit of the county or municipality.
- (20) “Public officer” means any officer who is in charge of any department or branch of the government of the county or municipality relating to health, fire, building regulations, or other activities concerning dwellings in the county or municipality.
- (21) “Debt service millage” means any millage levied pursuant to s. 12, Art. VII of the State Constitution.
- (22) “Increment revenue” means the amount calculated pursuant to s. [163.387\(1\)](#).
- (23) “Community policing innovation” means a policing technique or strategy designed to reduce crime by reducing opportunities for, and increasing the perceived risks of engaging in, criminal activity through visible presence of police in the community, including, but not limited to, community mobilization, neighborhood block watch, citizen patrol, citizen contact patrol, foot patrol, neighborhood storefront police stations, field interrogation, or intensified motorized patrol.
- (24) “Taxing authority” means a public body that levies or is authorized to levy an ad valorem tax on real property located in a community redevelopment area.

History.—s. 3, ch. 69-305; s. 1, ch. 77-391; s. 1, ch. 81-44; s. 3, ch. 83-231; ss. 2, 22, ch. 84-356; s. 83, ch. 85-180; s. 72, ch. 87-243; s. 33, ch. 91-45; s. 1, ch. 93-286; s. 1, ch. 94-236; s. 1447, ch. 95-147; s. 2, ch. 98-201; s. 1, ch. 98-314; s. 2, ch. 2002-294; s. 7, ch. 2006-11; s. 1, ch. 2006-307; s. 20, ch. 2013-15; s. 7, ch. 2015-30.

Select Year:

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163.356 Creation of community redevelopment agency.—

(1) Upon a finding of necessity as set forth in s. [163.355](#), and upon a further finding that there is a need for a community redevelopment agency to function in the county or municipality to carry out the community redevelopment purposes of this part, any county or municipality may create a public body corporate and politic to be known as a “community redevelopment agency.” A charter county having a population less than or equal to 1.6 million may create, by a vote of at least a majority plus one of the entire governing body of the charter county, more than one community redevelopment agency. Each such agency shall be constituted as a public instrumentality, and the exercise by a community redevelopment agency of the powers conferred by this part shall be deemed and held to be the performance of an essential public function. Community redevelopment agencies of a county have the power to function within the corporate limits of a municipality only as, if, and when the governing body of the municipality has by resolution concurred in the community redevelopment plan or plans proposed by the governing body of the county.

(2) When the governing body adopts a resolution declaring the need for a community redevelopment agency, that body shall, by ordinance, appoint a board of commissioners of the community redevelopment agency, which shall consist of not fewer than five or more than nine commissioners. The terms of office of the commissioners shall be for 4 years, except that three of the members first appointed shall be designated to serve terms of 1, 2, and 3 years, respectively, from the date of their appointments, and all other members shall be designated to serve for terms of 4 years from the date of their appointments. A vacancy occurring during a term shall be filled for the unexpired term. As provided in an interlocal agreement between the governing body that created the agency and one or more taxing authorities, one or more members of the board of commissioners of the agency may be representatives of a taxing authority, including members of that taxing authority’s governing body, whose membership on the board of commissioners of the agency would be considered an additional duty of office as a member of the taxing authority governing body.

(3)(a) A commissioner shall receive no compensation for services, but is entitled to the necessary expenses, including travel expenses, incurred in the discharge of duties. Each commissioner shall hold office until his or her successor has been appointed and has qualified. A certificate of the appointment or reappointment of any commissioner shall be filed with the clerk of the county or municipality, and such certificate is conclusive evidence of the due and proper appointment of such commissioner.

(b) The powers of a community redevelopment agency shall be exercised by the commissioners thereof. A majority of the commissioners constitutes a quorum for the purpose of conducting business and exercising the powers of the agency and for all other purposes. Action may be taken by the agency upon a vote of a majority of the commissioners present, unless in any case the bylaws require a larger number. Any person may be appointed as commissioner if he or she resides or is engaged in business, which means owning a business, practicing a profession, or performing a service for compensation, or serving as an officer or director of a corporation or other business entity so engaged, within the area of operation of the agency, which shall be coterminous with the area of operation of the county or municipality, and is otherwise eligible for such appointment under this part.

(c) The governing body of the county or municipality shall designate a chair and vice chair from among the commissioners. An agency may employ an executive director, technical experts, and such other agents and

employees, permanent and temporary, as it requires, and determine their qualifications, duties, and compensation. For such legal service as it requires, an agency may employ or retain its own counsel and legal staff. An agency authorized to transact business and exercise powers under this part shall file with the governing body, on or before March 31 of each year, a report of its activities for the preceding fiscal year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expenses as of the end of such fiscal year. At the time of filing the report, the agency shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the county or municipality and that the report is available for inspection during business hours in the office of the clerk of the city or county commission and in the office of the agency.

(d) At any time after the creation of a community redevelopment agency, the governing body of the county or municipality may appropriate to the agency such amounts as the governing body deems necessary for the administrative expenses and overhead of the agency, including the development and implementation of community policing innovations.

(4) The governing body may remove a commissioner for inefficiency, neglect of duty, or misconduct in office only after a hearing and only if he or she has been given a copy of the charges at least 10 days prior to such hearing and has had an opportunity to be heard in person or by counsel.

History.—s. 2, ch. 77-391; s. 1, ch. 83-231; s. 6, ch. 84-356; s. 903, ch. 95-147; s. 4, ch. 98-314; s. 41, ch. 2001-266; s. 4, ch. 2002-294; s. 2, ch. 2006-307.

RESOLUTION 2019-050

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE CONTINUED EXISTENCE OF THE COMMUNITY REDEVELOPMENT AGENCY AND TRUST FUND; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Community Redevelopment Agency was established and the initial CRA plan was adopted by the City Commission of the City of Fruitland Park on March 16, 1995; and

WHEREAS, consistent with s. 163.362, Florida Statutes, the initial CRA plan provides a 30 year term to complete all redevelopment financed by increment revenues; therefore, completion of all redevelopment must occur by the end of the fiscal year 2025, unless the continued existence is approved by a majority vote of the members of the governing body; and

WHEREAS, because the CRA was created before July 1, 2002, the City Commission may extend the CRA for an additional 30 years, for a total of 60 years; and

WHEREAS, the City Commission, at a duly noticed public hearing, in accordance with Sec. 163.361, Florida Statutes, has considered the purpose of the Community Redevelopment Agency, its accomplishments and finds that it is in the best interests of the City of Fruitland Park and its residents and businesses to provide for its continued existence for an additional 30 year period.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Community Redevelopment Agency and Trust Fund established March 16, 1995, shall continue in existence for a total of 60 years, thereby having a termination date of September 30, 2055.

Section 2. This resolution shall take effect immediately upon its adoption by the city Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 19th day of September 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

**CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA**



CHRIS CHESHIRE, MAYOR

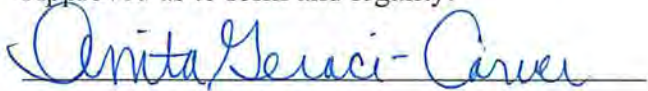
ATTEST:



ESTHER COULSON, CITY CLERK

Mayor Cheshire	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Vice Mayor Gunter	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Commissioner Bell	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Commissioner DeGrave	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Commissioner Mobilian	<input type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input checked="" type="checkbox"/>	(Absent)

Approved as to form and legality:



Anita Geraci-Carver, City Attorney

Select Year:

The 2019 Florida Statutes

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163.387 **Redevelopment trust fund.—**

(1)(a) After approval of a community redevelopment plan, there may be established for each community redevelopment agency created under s. [163.356](#) a redevelopment trust fund. Funds allocated to and deposited into this fund shall be used by the agency to finance or refinance any community redevelopment it undertakes pursuant to the approved community redevelopment plan. No community redevelopment agency may receive or spend any increment revenues pursuant to this section unless and until the governing body has, by ordinance, created the trust fund and provided for the funding of the redevelopment trust fund until the time certain set forth in the community redevelopment plan as required by s. [163.362](#)(10). Such ordinance may be adopted only after the governing body has approved a community redevelopment plan. The annual funding of the redevelopment trust fund shall be in an amount not less than that increment in the income, proceeds, revenues, and funds of each taxing authority derived from or held in connection with the undertaking and carrying out of community redevelopment under this part. Such increment shall be determined annually and shall be that amount equal to 95 percent of the difference between:

1. The amount of ad valorem taxes levied each year by each taxing authority, exclusive of any amount from any debt service millage, on taxable real property contained within the geographic boundaries of a community redevelopment area; and
2. The amount of ad valorem taxes which would have been produced by the rate upon which the tax is levied each year by or for each taxing authority, exclusive of any debt service millage, upon the total of the assessed value of the taxable real property in the community redevelopment area as shown upon the most recent assessment roll used in connection with the taxation of such property by each taxing authority prior to the effective date of the ordinance providing for the funding of the trust fund.

However, the governing body may, in the ordinance providing for the funding of a trust fund established with respect to any community redevelopment area, determine that the amount to be funded by each taxing authority annually shall be less than 95 percent of the difference between subparagraphs 1. and 2., but in no event shall such amount be less than 50 percent of such difference.

(b)1. For any governing body that has not authorized by June 5, 2006, a study to consider whether a finding of necessity resolution pursuant to s. [163.355](#) should be adopted, has not adopted a finding of necessity resolution pursuant to s. [163.355](#) by March 31, 2007, has not adopted a community redevelopment plan by June 7, 2007, and was not authorized to exercise community redevelopment powers pursuant to a delegation of authority under s. [163.410](#) by a county that has adopted a home rule charter, the amount of tax increment to be contributed by any taxing authority shall be limited as follows:

- a. If a taxing authority imposes a millage rate that exceeds the millage rate imposed by the governing body that created the trust fund, the amount of tax increment to be contributed by the taxing authority imposing the higher millage rate shall be calculated using the millage rate imposed by the governing body that created the trust fund. Nothing shall prohibit any taxing authority from voluntarily contributing a tax increment at a higher rate for a period of time as specified by interlocal agreement between the taxing authority and the community redevelopment agency.

b. At any time more than 24 years after the fiscal year in which a taxing authority made its first contribution to a redevelopment trust fund, by resolution effective no sooner than the next fiscal year and adopted by majority vote of the taxing authority's governing body at a public hearing held not less than 30 or more than 45 days after written notice by registered mail to the community redevelopment agency and published in a newspaper of general circulation in the redevelopment area, the taxing authority may limit the amount of increment contributed by the taxing authority to the redevelopment trust fund to the amount of increment the taxing authority was obligated to contribute to the redevelopment trust fund in the fiscal year immediately preceding the adoption of such resolution, plus any increase in the increment after the adoption of the resolution computed using the taxable values of any area which is subject to an area reinvestment agreement. As used in this subparagraph, the term "area reinvestment agreement" means an agreement between the community redevelopment agency and a private party, with or without additional parties, which provides that the increment computed for a specific area shall be reinvested in services or public or private projects, or both, including debt service, supporting one or more projects consistent with the community redevelopment plan that is identified in the agreement to be constructed within that area. Any such reinvestment agreement must specify the estimated total amount of public investment necessary to provide the projects or services, or both, including any applicable debt service. The contribution to the redevelopment trust fund of the increase in the increment of any area that is subject to an area reinvestment agreement following the passage of a resolution as provided in this sub-subparagraph shall cease when the amount specified in the area reinvestment agreement as necessary to provide the projects or services, or both, including any applicable debt service, has been invested.

2. For any community redevelopment agency that was not created pursuant to a delegation of authority under s. [163.410](#) by a county that has adopted a home rule charter and that modifies its adopted community redevelopment plan after October 1, 2006, in a manner that expands the boundaries of the redevelopment area, the amount of increment to be contributed by any taxing authority with respect to the expanded area shall be limited as set forth in sub-subparagraphs 1.a. and b.

(2)(a) Except for the purpose of funding the trust fund pursuant to subsection (3), upon the adoption of an ordinance providing for funding of the redevelopment trust fund as provided in this section, each taxing authority shall, by January 1 of each year, appropriate to the trust fund for so long as any indebtedness pledging increment revenues to the payment thereof is outstanding (but not to exceed 30 years) a sum that is no less than the increment as defined and determined in subsection (1) or paragraph (3)(b) accruing to such taxing authority. If the community redevelopment plan is amended or modified pursuant to s. [163.361\(1\)](#), each such taxing authority shall make the annual appropriation for a period not to exceed 30 years after the date the governing body amends the plan but no later than 60 years after the fiscal year in which the plan was initially approved or adopted. However, for any agency created on or after July 1, 2002, each taxing authority shall make the annual appropriation for a period not to exceed 40 years after the fiscal year in which the initial community redevelopment plan is approved or adopted.

(b) Any taxing authority that does not pay the increment revenues to the trust fund by January 1 shall pay to the trust fund an amount equal to 5 percent of the amount of the increment revenues and shall pay interest on the amount of the unpaid increment revenues equal to 1 percent for each month the increment is outstanding, provided the agency may waive such penalty payments in whole or in part.

(c) The following public bodies or taxing authorities are exempt from paragraph (a):

1. A special district that levies ad valorem taxes on taxable real property in more than one county.
2. A special district for which the sole available source of revenue the district has the authority to levy is ad valorem taxes at the time an ordinance is adopted under this section. However, revenues or aid that may be dispensed or appropriated to a district as defined in s. [388.011](#) at the discretion of an entity other than such district shall not be deemed available.
3. A library district, except a library district in a jurisdiction where the community redevelopment agency had validated bonds as of April 30, 1984.
4. A neighborhood improvement district created under the Safe Neighborhoods Act.
5. A metropolitan transportation authority.
6. A water management district created under s. [373.069](#).

7. For a community redevelopment agency created on or after July 1, 2016, a hospital district that is a special district as defined in s. [189.012](#).

(d)1. A local governing body that creates a community redevelopment agency under s. [163.356](#) may exempt from paragraph (a) a special district that levies ad valorem taxes within that community redevelopment area. The local governing body may grant the exemption either in its sole discretion or in response to the request of the special district. The local governing body must establish procedures by which a special district may submit a written request to be exempted from paragraph (a).

2. In deciding whether to deny or grant a special district's request for exemption from paragraph (a), the local governing body must consider:

- a. Any additional revenue sources of the community redevelopment agency which could be used in lieu of the special district's tax increment.
- b. The fiscal and operational impact on the community redevelopment agency.
- c. The fiscal and operational impact on the special district.
- d. The benefit to the specific purpose for which the special district was created. The benefit to the special district must be based on specific projects contained in the approved community redevelopment plan for the designated community redevelopment area.
- e. The impact of the exemption on incurred debt and whether such exemption will impair any outstanding bonds that have pledged tax increment revenues to the repayment of the bonds.
- f. The benefit of the activities of the special district to the approved community redevelopment plan.
- g. The benefit of the activities of the special district to the area of operation of the local governing body that created the community redevelopment agency.

3. The local governing body must hold a public hearing on a special district's request for exemption after public notice of the hearing is published in a newspaper having a general circulation in the county or municipality that created the community redevelopment area. The notice must describe the time, date, place, and purpose of the hearing and must identify generally the community redevelopment area covered by the plan and the impact of the plan on the special district that requested the exemption.

4. If a local governing body grants an exemption to a special district under this paragraph, the local governing body and the special district must enter into an interlocal agreement that establishes the conditions of the exemption, including, but not limited to, the period of time for which the exemption is granted.

5. If a local governing body denies a request for exemption by a special district, the local governing body shall provide the special district with a written analysis specifying the rationale for such denial. This written analysis must include, but is not limited to, the following information:

- a. A separate, detailed examination of each consideration listed in subparagraph 2.
- b. Specific examples of how the approved community redevelopment plan will benefit, and has already benefited, the purpose for which the special district was created.

6. The decision to either deny or grant an exemption must be made by the local governing body within 120 days after the date the written request was submitted to the local governing body pursuant to the procedures established by such local governing body.

(3)(a) Notwithstanding the provisions of subsection (2), the obligation of the governing body which established the community redevelopment agency to fund the redevelopment trust fund annually shall continue until all loans, advances, and indebtedness, if any, and interest thereon, of a community redevelopment agency incurred as a result of redevelopment in a community redevelopment area have been paid.

(b) Alternate provisions contained in an interlocal agreement between a taxing authority and the governing body that created the community redevelopment agency may supersede the provisions of this section with respect to that taxing authority. The community redevelopment agency may be an additional party to any such agreement.

(4) The revenue bonds and notes of every issue under this part are payable solely out of revenues pledged to and received by a community redevelopment agency and deposited to its redevelopment trust fund. The lien created by such bonds or notes shall not attach until the increment revenues referred to herein are deposited in the redevelopment trust fund at the times, and to the extent that, such increment revenues accrue. The holders of such

bonds or notes have no right to require the imposition of any tax or the establishment of any rate of taxation in order to obtain the amounts necessary to pay and retire such bonds or notes.

(5) Revenue bonds issued under the provisions of this part shall not be deemed to constitute a debt, liability, or obligation of the public body or the state or any political subdivision thereof, or a pledge of the faith and credit of the public body or the state or any political subdivision thereof, but shall be payable solely from the revenues provided therefor. All such revenue bonds shall contain on the face thereof a statement to the effect that the agency shall not be obligated to pay the same or the interest thereon except from the revenues of the community redevelopment agency held for that purpose and that neither the faith and credit nor the taxing power of the governing body or of the state or of any political subdivision thereof is pledged to the payment of the principal of, or the interest on, such bonds.

(6) Effective October 1, 2019, moneys in the redevelopment trust fund may be expended for undertakings of a community redevelopment agency as described in the community redevelopment plan only pursuant to an annual budget adopted by the board of commissioners of the community redevelopment agency and only for the purposes specified in paragraph (c).

(a) Except as otherwise provided in this subsection, a community redevelopment agency shall comply with the requirements of s. [189.016](#).

(b) A community redevelopment agency created by a municipality shall submit its annual budget to the board of county commissioners for the county in which the agency is located within 10 days after the adoption of such budget and submit amendments of its annual budget to the board of county commissioners within 10 days after the adoption date of the amended budget.

(c) The annual budget of a community redevelopment agency may provide for payment of the following expenses:

1. Administrative and overhead expenses directly or indirectly necessary to implement a community redevelopment plan adopted by the agency.
2. Expenses of redevelopment planning, surveys, and financial analysis, including the reimbursement of the governing body or the community redevelopment agency for such expenses incurred before the redevelopment plan was approved and adopted.
3. The acquisition of real property in the redevelopment area.
4. The clearance and preparation of any redevelopment area for redevelopment and relocation of site occupants within or outside the community redevelopment area as provided in s. [163.370](#).
5. The repayment of principal and interest or any redemption premium for loans, advances, bonds, bond anticipation notes, and any other form of indebtedness.
6. All expenses incidental to or connected with the issuance, sale, redemption, retirement, or purchase of bonds, bond anticipation notes, or other form of indebtedness, including funding of any reserve, redemption, or other fund or account provided for in the ordinance or resolution authorizing such bonds, notes, or other form of indebtedness.
7. The development of affordable housing within the community redevelopment area.
8. The development of community policing innovations.
9. Expenses that are necessary to exercise the powers granted under s. [163.370](#), as delegated under s. [163.358](#).

(7) On the last day of the fiscal year of the community redevelopment agency, any money which remains in the trust fund after the payment of expenses pursuant to subsection (6) for such year shall be:

(a) Returned to each taxing authority which paid the increment in the proportion that the amount of the payment of such taxing authority bears to the total amount paid into the trust fund by all taxing authorities for that year;

(b) Used to reduce the amount of any indebtedness to which increment revenues are pledged;

(c) Deposited into an escrow account for the purpose of later reducing any indebtedness to which increment revenues are pledged; or

(d) Appropriated to a specific redevelopment project pursuant to an approved community redevelopment plan. The funds appropriated for such project may not be changed unless the project is amended, redesigned, or delayed, in which case the funds must be reappropriated pursuant to the next annual budget adopted by the board of commissioners of the community redevelopment agency.

(8)(a) Each community redevelopment agency with revenues or a total of expenditures and expenses in excess of \$100,000, as reported on the trust fund financial statements, shall provide for a financial audit each fiscal year by an independent certified public accountant or firm. Each financial audit conducted pursuant to this subsection must be conducted in accordance with rules for audits of local governments adopted by the Auditor General.

(b) The audit report must:

1. Describe the amount and source of deposits into, and the amount and purpose of withdrawals from, the trust fund during such fiscal year and the amount of principal and interest paid during such year on any indebtedness to which increment revenues are pledged and the remaining amount of such indebtedness.

2. Include financial statements identifying the assets, liabilities, income, and operating expenses of the community redevelopment agency as of the end of such fiscal year.

3. Include a finding by the auditor as to whether the community redevelopment agency is in compliance with subsections (6) and (7).

(c) The audit report for the community redevelopment agency must accompany the annual financial report submitted by the county or municipality that created the agency to the Department of Financial Services as provided in s. [218.32](#), regardless of whether the agency reports separately under that section.

(d) The agency shall provide a copy of the audit report to each taxing authority.

History.—s. 11, ch. 77-391; s. 78, ch. 79-400; s. 9, ch. 83-231; s. 15, ch. 84-356; s. 27, ch. 87-224; s. 35, ch. 91-45; s. 4, ch. 93-286; s. 10, ch. 94-236; s. 1, ch. 94-344; s. 10, ch. 98-314; s. 8, ch. 2002-18; s. 8, ch. 2002-294; s. 7, ch. 2006-307; s. 1, ch. 2016-155; s. 8, ch. 2019-163.

CITY OF FRUITLAND PARK
CONSENT AGENDA ITEM SUMMARY SHEET
Item Number: 5 a&b

ITEM TITLE:	Draft Regular Meeting Minutes
For the Meeting of:	December 12, 2019
Submitted by:	City Clerk
Date Submitted:	December 3, 2019
Funds Required:	N/A
Account Number:	N/A
Amount Required:	N/A
Balance Remaining:	N/A
Attachments:	Yes, draft minutes and Resolution 2019-068 Non-Disclosure Agreement – (Lake County Property Appraiser LCPA)

Item Description: Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s), and (3) Discuss each pulled item separately and vote.

- a. Approve the following regular meeting minutes as submitted if there are no corrections:
 - October 10 and 24, 2019

- b. Resolution 2019-068 – Non-Disclosure Agreement – LCPA
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE NON-DISCLOSURE AGREEMENT FOR INFORMATION EXEMPT FROM PUBLIC DISCLOSURE UNDER CHAPTER 119, FLORIDA STATUTES BETWEEN THE LAKE COUNTY PROPERTY APPRAISER AND THE CITY OF FRUITLAND PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE.

Action to be Taken: Approve the consent agenda.

Staff's Recommendation: Approval

Additional Comments: None

City Manager Review: Yes

Mayor Authorization: Yes

**FRUITLAND PARK CITY COMMISSION REGULAR
DRAFT MEETING MINUTES**

October 10, 2019

City Hall Commission Chambers

506 W. Berckman Street

Fruitland Park, Florida 34731

6:00 pm

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, October 10, 2019 at 6:00 pm

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick DeGrave and John Mobilian.

Also Present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Police Chief Erik Luce, Sergeant Tim Ross, Officers Frank Carroll, José Ortiz Gonzalez, and John Simone, Police Department; Deputy Fire Chief Tim Yoder, Fire Department; Public Works Director Dale Bogle; Community Development Director Tracy Kelley; Human Resources Director Dianne Kolcun; Deputy City Clerk Stevie Taub and City Clerk Esther B. Coulson.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

ACTION: 6:00:33 PM After Mayor Cheshire called the meeting to order, Reverend Deborah L. “Debbie” Allen, Community United Methodist Church, gave the invocation and Police Chief Luce led in the Pledge of Allegiance to the flag.

2. ROLL CALL

ACTION: 6:01:48 PM At Mayor Cheshire’s request, Ms. Coulson called the roll and a quorum was declared present.

After Mayor Cheshire announced the decorum for this evening’s meeting, he noted the changes to this evening’s agenda.

ACTION: 6:02:04 PM **The city commission, by unanimous consent, accepted the following changes on this evening’s agenda:**

- **Consent Agenda Item 5.(b), correct resolution to read “2019-055” instead of “2019-052”;**
- **Regular Agenda Item 6.(a), correct resolution to read “2019-056” instead of “2019-046”;**
- **Regular Agenda Item 7.(a), City Manager, a supplemental item to address the roller trailer quote, and**
- **Regular Agenda Item 8., Public Comments, take a portion of the item out of order as representatives from Summit Broadband Company is requesting to be heard before the city commission, at the end of Agenda Item 3.(c).**

3. SPECIAL PRESENTATIONS

(a) Proclamation - Sharon Ann (McGrain) Kelly Day October 10, 2019 - Memoriam -Former Elected Official

On behalf of the city commission, Mayor Cheshire read into the record a proclamation recognizing October 10, 2019 as *Sharon Ann (McGrain) Kelly Day*; extended deepest condolences to the entire family and in recognizing her dedication and devoted hard work to the city and the community, conveyed that she will be sorely missed.

ACTION: 6:03:35 PM Mr. “Joey” Joseph M. Kelly, former Commissioner Sharon Kelly’s son, accepted the proclamation with gratitude and honor. In recognizing former Commissioner. Kelley’s achievements, Vice Mayor Gunter and Commissioner Bell expressed appreciation in working alongside over the years with former Commissioner Kelley.

(b) Florida League of Cities, 25 Years of Elected Service Presentation

At Mayor Cheshire’s request, Mr. Mark Raymond Sittig, Florida League of Cities’ (FLC’s) Membership Services, recognized the following elected officials who celebrated 25 years of elected service:

- Vice Mayor John L. Gunter Jr.
- Commissioner Chris Bell

ACTION: 6:08:28 PM and 6:14:31 PM Vice Mayor Gunter and Commissioner Bell expressed heartfelt gratitude and accepted the August 16, 2019 FLCs’ Board of Directors Inc.’s resolution honoring them for their years of elected service; presenting them with the *John Land Years of Service Awards* and recognizing their commitments to municipal leadership and governance.

It now being 6:15 pm and by unanimous consent, the city commission waived its rules and determined not to recess this evening’s meeting to the Local Planning Agency meeting until the conclusion of the remaining items under special presentations.

(c) Proclamation – October 9, 2019 Fire Prevention Day; October 6 to 12, 2019, Fire Prevention Week and October 2019 Fire Safety Month

On behalf of the city commission, Mayor Cheshire read into the record a proclamation proclaiming October 9, 2019 as *Fire Prevention Day*; the week of October 6 to 12, 2019 as *Fire Safety/Fire Prevention Week*, and October 2019 as *Fire Safety Month* throughout the city. The city commission urged everyone to support this year’s campaign which works to celebrate people of all ages from young students who learn about the campaign at school, to parents who attend a community fire prevention event on being aware of their surroundings and looking for available ways out in the event of a fire or other emergency.

ACTION: 6:19:14 PM Deputy Fire Chief Yoder accepted the proclamation with thanks and described the department's ongoing fire safety educational events geared towards the children in the community.

4. LOCAL PLANNING AGENCY

As soon as practical at 6:15 pm, recess to the Local Planning Agency meeting.

ACTION: 6:14:31 PM and 6:29:22 PM. and 6:38:24 PM. **By unanimous consent, the city commission recessed its meeting at 6:29 pm to the LPA and reconvened at 6:38 pm**

5. CONSENT AGENDA

(a) Approval of the following minutes:

August 5, 2019, workshop minutes,
August 6, 2019, workshop minutes,
August 10, 2019, workshop minutes,
August 22, 2019, regular minutes, and
September 5, 2019, special minutes

(b) Resolution 2019-055 Health Plan and Benefits Cafeteria Plan

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, THE CITY OF FRUITLAND PARK CAFETERIA PLAN AS AUTHORIZED UNDER SECTION 125 OF THE INTERNAL REVENUE CODE OF 1986; PROVIDING FOR AN EFFECTIVE DATE. ADOPTING AND PROVIDING FOR AN EFFECTIVE DATE.

ACTION: 6:38:40 PM **On motion of Commissioner Bell, seconded by Commissioner Mobilian and unanimously carried, the city commission approved the consent agenda items as previously cited.**

6. REGULAR AGENDA

(a) Resolution 2019-056 – IC International Car Wash Engineered Site Plan

Ms. Geraci-Carver read into the record proposed Resolution 2019-056, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING SIT44E PLAN APPROVAL FOR CONSTRUCTION OF A CARWASH FACILITY LOCATED ON U.S. HIGHWAY 441/27 IN FRUITLAND PARK, FLORIDA; PROVIDING FOR CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

After discussion and since the city commission's adoption of Resolution 2018-051 at its September 27, 2018 special meeting, Ms. Kelly highlighted the changes on the subject item.

In response to Ms. Coulson's inquiry on the need for the notice of the site plan to be included as a requirement under Chapter 160 of the Land Development Code, Ms. Geraci-Carver confirmed that same would be provided for recording (in the public records) after the imminent approval.

ACTION: 6:39:17 PM After discussion a motion of Commissioner Bell and seconded by Commissioner DeGrave that the city commission adopt Resolution 2019-056 as previously cited.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

By unanimous consent, Mayor Cheshire opened the public hearings at this evening's meeting.

PUBLIC HEARING

(b) Second Reading and Public Hearing – Ordinance 2019-013 Utility Service Provision Outside Municipal Boundaries

It now being the time advertised to hold a public hearing and after Ms. Geraci-Carver read into the record the following proposed Ordinance 2019-013, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 50.30 IN CHAPTER 50 OF THE FRUITLAND PARK CODE OF ORDINANCES TO RESTRUCTURE AND ADJUST THE WATER UTILITY RATES BASED ON THE RECOMMENDATIONS FROM THE UTILITY RATE STUDY DATED JUNE 13, 2019 AND PREPARED BY BRYAN MANTZ; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on September 26, 2019.)

Ms. Geraci-Carver clarified, in response to Mayor Cheshire's inquiry on the city commission's consensus at the September 26 joint workshop and approval at the September 26, 2019 special meeting of the subject proposed ordinance, that Chapter 50 (Waterworks System) should remain in said section which provides for conflict and that it would be repealed from Chapter 159, Utilities in the Land Development Regulations.

There being no one from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

ACTION: 6:44:37 PM A motion was made by Commissioner DeGrave and seconded by Commissioner Bell that the city commission enact previously cited Ordinance 2019-013 to become effective immediately as provided by law.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF PUBLIC HEARING

QUASI-JUDICIAL PUBLIC HEARING

(c) First Reading and Quasi-Judicial Public Hearing – Ordinance 2019-008 – Annexation – Petitioner: City of Fruitland Park

After Ms. Geraci-Carver read into the record the following proposed Ordinance 2019-008, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 6.69 ± ACRES OF LAND GENERALLY LOCATED WEST OF U.S. HIGHWAY 441, ON THE NORTH SIDE OF SHILOH STREET, AND WEST OF DIXIE AVENUE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on October 24, 2019.)

There being no one from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

ACTION: 6:46:05 PM A motion was made by Commissioner Bell and seconded by Commissioner Mobilian that the city commission approve previously cited Ordinance 2019-008.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(d) First Reading and Quasi-Judicial Public Hearing – Ordinance 2019-009 – Comprehensive Plan – Petitioner: City of Fruitland Park

After Ms. Geraci-Carver read into the record the following proposed Ordinance 2019-009, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA CORRECTING A SCRIVENER'S ERROR IN THE LEGAL DESCRIPTION OF ORDINANCE 2007-033 WHICH ASSIGNED A FUTURE LAND USE DESIGNATION OF INSTITUTIONAL; PROVIDING FOR A SMALL SCALE COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM URBAN TO INSTITUTIONAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 6.69 ± ACRES OF PROPERTY GENERALLY LOCATED WEST OF U.S. HIGHWAY 441, ON THE NORTH SIDE OF SHILOH STREET, AND WEST OF DIXIE AVENUE; DIRECTING THE CITY CLERK TO TRANSMIT THE AMENDMENT TO THE APPROPRIATE GOVERNMENTAL AGENCIES PURSUANT TO CHAPTER 163, FLORIDA STATUTES; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND SCRIVENER'S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on October 24, 2019.)

There being no one from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

ACTION: 6:47:34 PM A motion was made by Commissioner Mobilian and seconded by Vice Mayor Gunter that the city commission approve Ordinance 2019-009 as previously cited.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(e) Second Reading and Quasi-Judicial Public Hearing – Ordinance 2019-007 – Rezoning – Petitioner: City of Fruitland Park

It now being the time advertised to hold a public hearing, after Ms. Geraci-Carver read into the record the following proposed Ordinance 2019-007, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING

APPROXIMATELY 6.69 ± ACRES OF PROPERTY OWNED BY THE CITY OF FRUITLAND PARK FROM R-2 TO PUBLIC FACILITIES DISTRICT WITHIN THE CITY LIMITS OF FRUITLAND PARK; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY AND SCRIVENER'S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on October 10, 2019.)

There being no one from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

ACTION: 6:49:09 PM **A motion was made by Commissioner Bell and seconded by Vice Mayor Gunter that the city commission approve the previously cited Ordinance 2019-007.**

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF QUASI-JUDICIAL PUBLIC HEARING

7. OFFICERS' REPORTS

(a) City Manager

i. Economic Development Status Update - Florida Medical Industries Inc.

Mr. La Venia gave a report on the property Florida Medical Industries Inc. (the glass thermometer manufacturing company located on 3131 US Highway 27/441) which is gone and the Site Rehabilitation Completion Order from the State of Florida Department of Environmental Protection verifying that the site has been remediated; a copy of which has been filed with the supplemental papers to the minutes of this meeting.

ACTION: 6:50:14 PM and 6:57:55 PM 6:56:49 PM **After discussion and upon Commissioner Bell's suggestion, the city commission, by unanimous consent, directed the city clerk to place on the city's social media platform the remediation documentation of the site on 3131 US Highway 27/441 for users to access same.**

Later in the meeting and in response to an inquiry on Florida Medical Industries' provision and the city's consideration to waive the fines, Mr. La Venia and Ms. Geraci-Carver addressed the plan to obtain more information on same.

ii. Roller Trailer Quotes

Mr. La Venia referred to the FY 2010-20 budget earmarked for a roller; reported that staff has found a roller and trailer (zero-turn mower) equipment and addressed the plan to secure quotes on same.

After discussion, Ms. Geraci-Carver referred to subsection 33.21, of Public Bid Purchase Ordinance 2011-002 on the requirement to utilize the competitive solicitation process for commodities exceeding \$4,000 which ought to be placed on the next agenda for consideration.

ACTION: 6:52:56 PM By unanimous consent, the city commission accepted the city attorney's suggestion and directed staff to provide three roller and trailer quotes for the city commission's consideration at the next meeting.

(b) City Attorney

i. Notice of Claim – James Hartson

In response to an inquiry posed by Commissioner DeGrave, Ms. Geraci-Carver explained that the James Hartson Notice of Claim item on the agenda will no longer appear after the four-year statutory of limitation expires.

ACTION: 6:58:45 PM No action was necessary.

ii. City of Fruitland Park v. T. D. Burke

Ms. Geraci-Carver referred to the lawsuit that was served to Mr. T. D. Burke on October 9, 2019 and pointed out the response received from Mr. Burke's attorney on the motion to dismiss verified complaint on same; copies of which are filed with the supplemental papers to the minutes of this meeting. She addressed her intent to provide more information at the next meeting.

ACTION: 6:56 31 PM No action was necessary.

iii. Code Enforcement – Request to Foreclose

Ms. Geraci-Carver reported on the foreclosure reports received relating to the following cases:

CE2019-0043 - Joseph Casteel Jr. (Property Owner, 19 Grizzard Street, Fruitland Park, Florida 34731) - approximately \$30,000 in judgements for tax certificates all of which have priority over the city's code lien.

CE2017-0032 - Jennifer E. Marcial. (Property Owner, 40 Acorn Circle, Fruitland Park, Florida 34731) with the recommendation to proceed, if after April 2020, the Internal Revenue Service (IRS) tax lien is not rerecorded.

Commissioner Bell inquired on the timeframe to consider action or waiving the liens on the property located on 1867 Acorn, (not included in the city attorney's report),

In response, Mr. La Venia and Ms. Geraci-Carver addressed their plan to provide more information as to whether the city's building official had made any determination on the building's condition and for same to appear before the special magistrate.

ACTION: 6:56:51 PM After extensive discussions and upon Commissioner Bell's suggestion, the city commission, by unanimous consent, agreed for the city attorney, prior to the foreclosure process, to work with staff to develop a procedure to remove any property in violation of the city's right-of-way; pursue the Special Magistrate process in placing code liens and disposition of the fire-damaged property located on 32 Grizzard Street and the previously cited properties under Case Numbers CE2019-0043 and CE2017-0032 (condemned as dangerous structures by the building official) and clear said properties to be placed under ownership.

8. PUBLIC COMMENTS

Earlier in the meeting and upon Mayor Cheshire's request, Ms. Kim Bowersox, Messrs. Gerald Bright and Bill Lien, Summit Broadband Company, described in response to several inquiries posed by the city commissioners, the commercial services and equipment proposed by Summit and the cost-effective measures to implement same.

Later in the meeting, Mr. Dave Serdar, City of Fruitland Park resident, addressed concerns on the result of plastic bottle containers retrieved at the November 25, 2019 *Keep Lake Beautiful Countywide Cleanup* event hosted at Northwest Lake Community Park /Cales Memorial (Multipurpose Soccer Field (Recreation Complex)); reported on his previous appearances before local elected bodies in central Florida and his meeting with some members of the legislative delegation leaders advocating plastic waste, and requested that the city enact an ordinance, similar to the City of Eustis, eliminating the use of plastic bags and imposing a fine if violated.

ACTION: 6:23:21 PM and 7:13:06 PM No action was taken.

9. COMMISSIONERS' COMMENTS

(a) Commissioner Mobilian

Commissioner Mobilian referred to Lake~Sumter Metropolitan Planning Organization (MPO) Governing Board's previous adoption of its 2019 List of Priority Projects where the CR 466A Phase 3B roadway widening construction project (Poinsettia Avenue to Timbertop Lane) has been ranked number 4. He questioned expanding the roadway construction personnel and establishing a completion date.

ACTION: 7:18:20 PM No action was taken.

(b) Commissioner DeGrave

Commissioner DeGrave requested that the city commission place on the next agenda, discussions on the city's fire department and fire rescue services and referred to Mr. La Venia's July 23, 2019 memorandum regarding the pros and cons; a copy of which is filed with the supplemental papers to the minutes of this meeting.

ACTION: 7:28:52 PM **By unanimous consent, the city commission accepted Commissioner DeGrave's aforementioned request.**

(c) Commissioner Bell

Commissioner Bell pointed out Lake County Tourist Development Council's (TDC's) October 7, 2019 meeting; noted its available funds earmarked for capital projects and addressed the need for the city to be educated on its program requirements.

ACTION: 7:19:30 PM No action was necessary.

(d) Vice Mayor Gunter, Jr.

Vice Mayor Gunter reported on the emergency services he used after he was bitten by vicious dogs on the morning of October 5, 2019; relayed the police department's comments of a similar incidence which occurred around the location where he was attacked, and addressed the need for the city's police department to be kept informed of such activities. He expressed concerns on the county's emergency services not dispatching medical services or law enforcement; animal control not being utilized for enforcement and recognized other county agencies notifying senior officials when stray animals are picked up which is not the case for Lake County. Vice Mayor Gunter mentioned his intent to address the issue in question at a later date.

After much discussion, Chief Luce addressed his plan to examine the dispatch process and Ms. Geraci-Carver mentioned her intent to review Animal Control Ordinance 2005-030 and the amended and restated animal control services agreement with the county.

ACTION: 7:20:34 PM No action was taken.

10. MAYOR'S COMMENTS

Dates to Remember

Mayor Cheshire reviewed the following forthcoming events:

- October 11, 2019 Four-Hour Ethics Training, 4425 N Highway 19-A, Mount Dora, Florida 32757 at 9:00 am;
- October 11, 2019, Movie on the Lawn; *Beetlejuice The Name in Laughter from the Hereafter* Outside City Hall lawn at dusk (8:00 pm);
- October 16, 2019 *Impact Lake Gas Tax Session*, Clermont (Community) City Center, 620 W Montrose Street, Clermont, Florida 34711 at 12:00 pm;
- October 21, 2019, TDC (second capital funding meeting if needed) TBD at 3:00 pm;
- October 23, 2019, Lake-Sumter MPO Governing Board meeting, 225 W. Guava Street, Lady Lake, Florida 32159 at 2:00 pm;
- October 24, 2019, City Commission Regular at 6:00 pm
- October 26, 2019, Trick or Trot 5k, Fruitland Park Elementary School, 304 W Fountain Street, Fruitland Park, Florida 34731 at 8:00 am, and
- October 31, 2019, Halloween Event at 6:00 pm, Shiloh and College Avenue

ACTION: 7:26:59 PM No action was necessary.

11. ADJOURNMENT

There being no further business to come before the city commission, the meeting adjourned at 7:28 pm

The minutes were approved at the December 12, 2019 regular meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor

**FRUITLAND PARK CITY COMMISSION REGULAR
DRAFT MEETING MINUTES**

October 24, 2019

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, Florida 34731

6:00 p.m.

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, October 24, 2019 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick DeGrave and John Mobilian,

Also Present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Police Chief Erik Luce; Interim Fire Chief Donald Gilpin; Deputy Fire Chief Tim Yoder; Public Works Director Dale Bogle; Community Development Director Tracy Kelley; Deputy City Clerk Stevie Taub and City Clerk Esther B. Coulson.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

ACTION: 6:00:03 PM Mayor Cheshire called the meeting to order, Chief Luce, gave the invocation, and Public Works Director Dale Bogle led in the Pledge of Allegiance to the flag.

2. ROLL CALL

ACTION: 6:01:05 PM and 6:01:24 PM After Mayor Cheshire's requested that Ms. Coulson called the roll where a quorum was declared present, he acknowledged the decorum at this evening's meeting.

Upon Mayor Cheshire's suggestion and **by unanimous consent, the city commission accepted the following changes to this evening's agenda:**

Item 5.(a) Addendum, master services agreement for Resolution 2019-052;

Item 5.(j) Proposed second reading of Ordinance 2019-014, request to postpone to November 14, 2019 regular meeting and

Item 6.(b) Addendum - T.D. Burke motion to dismiss.

3. PROCLAMATION – Florida City Government Week October 21-28, 2019

On behalf of the city commission, Mayor Cheshire read into the record, a proclamation proclaiming October 21 to October 28, 2019 as *Florida City Government Week*; supported the Florida League of Cities' initiative to promote and participate in "My City" I'm Part of It, I'm Proud of It!" by encouraging all citizens to volunteer to improve lives in this community.

At Mayor Cheshire's request, Ms. Coulson conveyed the following events held during Florida City Government Week:

- October 26, 2019, Parks and Recreation – *Trick or Trot 5K*
- October 26, 2019, Fire Department- Show and Tell Tour *Candy to Kids*, and
- October 23, 2019, Fruitland Park Library - Story Time and Stay and Play *Pumpkins*

ACTION: 6:03:51 PM Deputy Fire Chief Yoder accepted the proclamation with gratitude and relayed the fire department's commitment to continue its work with the community.

4. CONSENT AGENDA

(a) **Approval of Special Meeting Minutes**
September 19, 2019 and-September 26, 2019.

(b) **Wreaths Across America Program**
American Legion Auxiliary's request to hold the seventh annual Wreaths Across America Ceremony at Shiloh Cemetery on Saturday, December 14, 2019.

ACTION: 6:05:16 PM **On motion of Commissioner Bell, seconded by Commissioner Mobilian and unanimously carried, the city commission approved the consent agenda as previously cited.**

5. REGULAR AGENDA

(a) **Resolution 2019-052 Summit Broadband Service Order**
Ms. Geraci-Carver read into the record proposed Resolution 2019-052, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE SUMMIT BROADBAND SERVICE ORDER; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SERVICE ORDER; PROVIDING FOR AN EFFECTIVE DATE. (Postponed from the September 19, 2019 special meeting.)

ACTION: 6:06:12 PM After discussion, **a motion was made by Commissioner Bell and seconded by Commissioner Mobilian that the city commission postpone, at the city attorney's request, the adoption of Resolution 2019-052, as previously cited, to the next meeting.**

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously carried.

(b) Resolution 2019-054 Software (Citizen’s Engagement Portal) Proposal - Central Square Technologies

Ms. Geraci-Carver read into the record proposed Resolution 2019-054, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING PROPOSAL FROM CENTRALSQUARE TECHNOLOGIES IN THE AMOUNT OF \$12,160.00 AND ADDENDUM NO. 1 TO SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT DATED NOVEMBER 4, 2014; AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSAL; PROVIDING FOR AN EFFECTIVE DATE.

ACTION: 6:11:01 PM After discussion, a motion was made by Commissioner Bell and seconded by Commissioner Mobilian that the city commission adopt Resolution 2019-054 as previously cited. (The maintenance and support agreement will expire at the end of February 2020.)

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(c) Roller Wacker Trailer Quotes – Award

Mr. La Venia recalled the subject issue addressed at the October 10, 2019 regular meeting and reviewed the following used equipment purchase quotes for the public works department:

- United Rentals Inc. (Roller and Trailer), \$14,210 which has since been reduced from \$14,710;
- Northern Tool (Roller), \$17,499, and
- eBay™ 2015 Wacker Neuson RD27 – 120 (Roller), \$29,900

After discussion, Mr. La Venia ranked and selected the 2015 roller wacker trailer quote to United Rentals Inc.

ACTION: 6:14:03 PM After discussion, and on motion of Commissioner Mobilian, seconded by Vice Mayor Gunter and unanimously carried, the city commission approved the city manager’s recommendation and awarded to the lowest and responsible bidder the roller wacker trailer quotes to United Rentals Inc., for \$14,210.00.

(d) Resolution 2019-057 Police Training BT 2020-001 - Budget Amendment FY 2019-21

Ms. Geraci-Carver read into the record proposed Resolution 2019-057, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2019-2020 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO TRANSFER FUNDS FROM TRANSFER TO RESERVES BUDGET TO POLICE TRAINING BUDGET; PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2019-2020 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

ACTION: 6:16:13 PM After discussion, a motion was made by Commissioner Bell and seconded by Commissioner DeGrave that the city commission adopt Resolution 2019-057 as previously cited.

(Vice Mayor Gunter left the meeting room during the roll call vote.)

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(Vice Mayor Gunter returned to the meeting room during the following item.)

(e) Financial Report – August 2019

Ms. Racine reviewed the August 2019 Financial Report.

ACTION: 6:22:15 PM After discussion, and on motion of Vice Mayor Gunter, seconded by Commissioner Mobilian and unanimously carried, the city commission approved the August 2019 Financial Report as submitted.

(f) Fire Rescue Services and Proposed Public Safety Building Discussion

Mr. La Venia reported that Ms. Geraci-Carver and himself are currently preparing solicitations on request for qualifications for the proposed public safety and public works buildings anticipated to be submitted to the city commission for review by November 2019.

At Commissioners DeGrave's request on the provision of fire rescue services by the City of Fruitland Park Fire Department (FPFD) or Lake County Office of Fire Rescue, the city commission discussed:

- the amount the city pays for fire rescue services through its fire assessment fees to which Ms. Geraci-Carver addressed her plan to review what the county would receive if the city transferred its services to the county;
- with reference to the Municipal Services Taxing Unit (MSTU), the city's delivery and provision of Advance Life Support (ALS) with the possibility of funding same from the general fund and for Mr. La Venia to provide information on the total; keeping the MSTU separate;

- Senate Bill 426 relating to certain benefits granted to firefighters upon diagnosis of cancer to which Deputy Chief Yoder noted that the City of Leesburg's Fire Chief is allowing its employees to work with the FPF and
- sufficient city funds for the fire truck equipment and the city initially providing fire services equipment with full time firefighters -- noting previous discussions with the Government Services Group Inc. (consultant retained by the city) and referring to Mr. La Venia's calculations outlined in his July 23, 2019 memorandum on the cost comparisons and savings per household for emergency medical services (EMS) and MSTU to receive ALS service -- how the city's general funds would be utilized recognizing The Villages Public Safety Department,

Deputy Chief Yoder outlined the implications to the community if FPF's fire rescue services is transferred to the county:

- the response times dispatched for the FPF and EMS to the residents would be by the closest unit (not station) to areas anywhere in the county without any coverage in the city; thus, the county having the right to move its equipment to any location;
- the city's mutual aid agreement with the county -- noting the FPF's ability to withdraw from service calls and not assist even when FPF is not within the jurisdiction boundaries to which Ms. Geraci-Carver indicated, in response to Vice Mayor Gunter's inquiry, that she would need to review the mutual aid agreement with the county;
- the changes in the provision of county services since it took over Lake EMS Inc.; thus, the assistance FPF provides to the Town of Lady Lake's Rescue Services to which Commissioner Bell suggested that Mr. La Venia meet with the town manager to find out any changes since the town's transition;
- with respect to the provision of a fire ladder truck and the costs involved, Deputy Fire Chief Yoder recognized the relationship reestablished between the county and the FPF to which Interim Fire Chief Gilpin later recalled the city's commission's actions (Ordinance 2018-002) Rezoning and Master Development Agreement with First Baptist Church of Leesburg with permitted use including assisted living facilities) where the owner would fund the city's purchase of a fire apparatus for the fire department at a cost not to exceed \$700,000 for buildings over 35' in height to which Mayor Cheshire questioned the county retaining Lake County Fire Rescue (LCFR) Station 53 at Spring Lake Road and the status of LCFR Station 59 at 1201 Lewis Road, and
- the city's community-related events assisted with the FPF will disappear which will be at a cost provided by the county;

After further discussion, and in response to Commissioner DeGrave's question, Interim Fire Chief Gilpin agreed to provide the percentage of fire-related service calls versus rescue for a 12-month period to the city commission.

Mayor Cheshire recalled the concerns that were previously addressed before the city commission and acknowledged the lack of complaints or problems received since to which Interim Chief Gilpin, earlier in the meeting, suggested that the city commission consider City of Clermont's Fire Department housing the county from the same station; pointed out his previous request for the city commission to hold a workshop and confirmed the reciprocal service the FPPD provides to the City of Leesburg, the Town of Lady Lake and the county.

ACTION: 7:07:14 PM Upon Mayor Cheshire's suggestion, **the city commission agreed to hold a workshop on the city's fire rescue services by the beginning of 2020 and requested that the Fruitland Park Fire Department staff provide any fact-finding information to the city manager.** (The city commission thanked the FPPD staff for their accomplishments made since 2017 and thanked them for a job well done.)

PUBLIC HEARING

By unanimous consent, Mayor Cheshire opened the public hearings at this evening's meeting.

QUASI-JUDICIAL PUBLIC HEARING

(g) Second Reading and Quasi-Judicial Public Hearing – Ordinance 2019-008 – Annexation – Petitioner: City of Fruitland Park

It now being the time advertised to hold a public hearing to consider the enactment of proposed Ordinance 2019-008, after Ms. Geraci-Carver read into the record the title, Mayor Cheshire called for interested persons to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 6.69 ± ACRES OF LAND GENERALLY LOCATED WEST OF U.S. HIGHWAY 441, ON THE NORTH SIDE OF SHILOH STREET, AND WEST OF DIXIE AVENUE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR

SCRIVENER'S ERRORS AND PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on October 10, 2019.)

There being no one from the public and by unanimous consent, Mayor Cheshire closed the public.

ACTION: 7:07:16 PM A motion was made by Commissioner Mobilian and seconded by Commissioner Bell that the city commission enact Ordinance 2019-008 as previously cited to become effective as provided by law.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(h) Second Reading and Quasi-Judicial Public Hearing – Ordinance 2019-009 – Comprehensive Plan – Petitioner: City of Fruitland Park

It now being the time advertised to hold a public hearing to consider the enactment of proposed Ordinance 2019-009, after Ms. Geraci-Carver read into the record the title, Mayor Cheshire called for interested persons to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA CORRECTING A SCRIVENER'S ERROR IN THE LEGAL DESCRIPTION OF ORDINANCE 2007-033 WHICH ASSIGNED A FUTURE LAND USE DESIGNATION OF INSTITUTIONAL; PROVIDING FOR A SMALL SCALE COMPREHENSIVE PLAN AMENDMENT AMENDING THE FUTURE LAND USE DESIGNATION FROM URBAN TO INSTITUTIONAL ON THE FUTURE LAND USE MAP OF THE CITY OF FRUITLAND PARK'S COMPREHENSIVE PLAN FOR APPROXIMATELY 6.69 + ACRES OF PROPERTY GENERALLY LOCATED WEST OF U.S. HIGHWAY 441, ON THE NORTH SIDE OF SHILOH STREET, AND WEST OF DIXIE AVENUE; DIRECTING THE CITY CLERK TO TRANSMIT THE AMENDMENT TO THE APPROPRIATE GOVERNMENTAL AGENCIES PURSUANT TO CHAPTER 163, FLORIDA STATUTES; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND SCRIVENER'S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on October 10, 2019.)

There being no one from the public and by unanimous consent, Mayor Cheshire closed the public hearing.

ACTION: 7:08:47 PM A motion was made by Commissioner Mobilian and seconded by Commission Bell, that the city commission enact Ordinance 2019-009 as previously cited to become effective upon the 31st day after adoption unless timely challenged, and then will become effective upon the date a final order is issued by the Department of Economic Opportunities or Administration Commission finding the amendment in compliance in accordance with Section 163.3187, Florida Statutes. (No development permits or land uses dependent on the subject amendment may be issued or commence before it has become effective.)

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(i) Second Reading and Quasi-Judicial Public Hearing – Ordinance 2019-007 – Rezoning – Petitioner: City of Fruitland Park

It now being the time advertised to hold a public hearing to consider the enactment of proposed Ordinance 2019-007, after Ms. Geraci-Carver read into the record the title, Mayor Cheshire called for interested persons to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING APPROXIMATELY 6.69 + ACRES OF PROPERTY OWNED BY THE CITY OF FRUITLAND PARK FROM R-2 TO PUBLIC FACILITIES DISTRICT WITHIN THE CITY LIMITS OF FRUITLAND PARK; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY AND SCRIVENER'S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on October 10, 2019.)

There being no one from the public and by **unanimous consent, Mayor Cheshire closed the public hearing.**

ACTION: 7:10:20 PM A motion was made by Commissioner Mobilian and seconded by Vice Mayor Gunter that the city commission enact Ordinance 2019-007 as previously cited to become effective as provided by law and accepted the city attorney's request to ensure that the legal description is the same as the those outlined in the two enacted Ordinances 2019-008 and 2019-009 under items 5(j) and 5.(i).

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF QUASI-JUDICIAL PUBLIC HEARING

(j) Second Reading and Public Hearing – Ordinance 2019-014 – LPA-P&Z Board – Lake County School District Representative – Nonvoting Member

It now being the time advertised to hold a public hearing to consider the enactment of proposed Ordinance 2019-014, after Ms. Geraci-Carver read into the record the title, Mayor Cheshire called for interested persons to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING PROVISIONS IN CHAPTER 31 OF THE CODE OF ORDINANCES RELATING TO THE LOCAL PLANNING AGENCY AND THE PLANNING AND ZONING BOARD, INCLUDING BUT NOT LIMITED TO PROVIDING FOR A LAKE COUNTY SCHOOL DISTRICT REPRESENTATIVE TO SERVE AS A NONVOTING MEMBER; PROVIDING FOR CODIFICATION, SEVERABILITY AND CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on October 10, 2019.)

There being no one from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

ACTION: 7:11:57 PM After discussion, **a motion was made by Commissioner Mobilian and seconded by Commissioner DeGrave that the city commission approve proposed Ordinance 2019-014 as previously cited to become effective as provided by law.** (The city commission requested that the district designate a representative for the city to serve on the respective boards.)

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

END OF PUBLIC HEARING

6. OFFICERS' REPORTS

(a) City Manager

i. Economic Development Status Update

- CRA Matching Grant Façade Improvement Program Application

Mr. La Venia anticipated receiving the first Community Redevelopment Agency's Grant Façade Improvement Program application from Infinity Fitness and Spa Inc. for new signage and addressed the need to explore methods on how the public could be educated about the program.

- Water Wastewater Development

Mr. La Venia pointed out his recent meeting with Mr. Daniel L. "Dan" Tatro, Grizzard Commercial Real Estate Group LLC, who represents Dr. Rufus Holloway, owner of Leesburg Fruit

Company/Holloway Properties Inc., regarding the city's wastewater and impending proposed development activities, the 27-acre school board site and the current traffic study, around the vicinity of the CR 466A corridor before the Sumter County Line; all of which he believes are evolving towards a positive direction.

ACTION: 7:14:37 PM For informational purposes.

ii. FY 2020-21 Legislative Funding Initiative Request

Mr. La Venia referred to the recent meetings and written communications he and Mayor Cheshire had with District 12 Senator Dennis Baxley and District 33 State Representative Brett Thomas Hage to secure remaining funds for the completion of the CR 466A Phase 3 roadway improvement project and the proposed construction of a new wastewater connection line from Dr. Holloway's future development to the wastewater treatment plant. Mr. La Venia relayed both legislators' remarks that the city ought to petition the county as the roadway improvement project is a county issue noting its awareness of the city's needs.

Mr. La Venia reported on the likelihood of receiving for FY 2020-21 state funding for the wastewater force main extension connection (Urick Street) and referred to the completion of The Florida Senate Local Funding Initiative Request and Appropriations Project Request forms for \$970,000 respectively.

After discussion, Mayor Cheshire pointed out the October 15, 2019 letter from Ms. Rosemarie Re, Villages Silks businessowner, voicing concerns on the hardship she has experienced, the negative impacts, and the lack of compensation as a result of the CR 466A roadway improvement project; copies of respective documents are filed with the supplemental papers to the minutes of this meeting.

ACTION: 7:16:02 PM After much discussion and **upon Commissioner Bell's suggestion, the city commission, by unanimous consent, directed the city manager to write a letter inviting the Lake County District 5 Commissioner Josh Blake and designated staff to a future city commission meeting to address the CR 466 A Phase 3 Roadway Improvement Project.**

iii. Government Day

Mr. La Venia announced that the city will be participating at the 24th Annual Government Day at the Dwight D. Eisenhower Regional Recreation Center on November 2, 2019 at 10:00 a.m.

ACTION: 7:26:07 PM For informational purposes.

(b) City Attorney

i. Notice of Claim – James Hartson

Ms. Geraci-Carver stated that there is nothing new to report on the notice of claim for Mr. James Hartson.

ACTION: 7:26:38 PM No update at this time.

ii. City of Fruitland Park v. T. D. Burke

Ms. Geraci-Carver apologized on the late submittal of the T. D. Burke Motion to Dismiss lawsuit which she will be evaluating further and subsequently be making a decision on same.

ACTION: 7:26:39 PM No action was taken.

iii. Absence

Ms. Geraci-Carver announced that she will be out-of-town next week and addressed her plan to provide the attorney's name, who would be covering for her, to Mr. La Venia in case of any urgent issues that may arise in her absence. .

ACTION: 7:27:11 PM No action was taken.

7. PUBLIC COMMENTS

No one from the public appeared before the city commission.

ACTION: 7:27:28 PM No action was taken.

8. COMMISSIONERS' COMMENTS

(a) Commissioner Mobilian

Commissioner Mobilian stated that he has no comments at this time.

ACTION: 7:27:45 PM. No action was taken.

(b) Commissioner DeGrave

Commissioner DeGrave stated that he has no comments at this time.

ACTION: 7:27:50 PM. No action was taken.

(c) Commissioner Bell

Commissioner Bell referenced a forthcoming meeting Lake County Trails Committee November 13, 2019 meeting at 5:30 p.m. Lake~Sumter State College (LSSC); mentioned his initial support of a trail extending the City of Leesburg to Lake Griffin State Park travelling the City of Fruitland Park, and welcomed those who are interested to attend the meeting.

ACTION: 7:29:26 PM For informational purposes.

(d) Vice Mayor Gunter, Jr.

Vice Mayor Gunter stated that he has no comments at this time.

ACTION: 7:29:29 PM. No action was taken.

9. MAYOR'S COMMENTS

(a) Dates to Remember

Mayor Cheshire announced the following events:

- October 26, 2019 Trick or Trot – 5k Family Fun Run, Fruitland Park Elementary School, 304 Fountain Street, Fruitland Park, Florida 34731 at 8:00 a.m.;
- October 31, 2019, 2019 Halloween Trick or Treat Event, North West Lake Park at the corner of Shiloh Street and Dixie Ave (CR 25A) at 6:00 p.m.;
- November 2, 2019, *24th Annual Government Day*, Dwight D. Eisenhower Regional Recreation Center, 3560 Buena Vista Boulevard, The Villages, Florida 32163 at 10:00 a.m.;
- November 4, 2019, Lake County Parks, Recreation and Trails Advisory Board, Office of Parks and Trails Conference Room, 2401 Woodlea Road, Tavares, Florida 32778 at 3:30 p.m.;
- November 11, 2019, Veterans' Day, City Hall Closed;
- November 13, 2019, Lake County Trails *Meet me in the Middle – How Trails can Bring Lake County Together* Presentation, LSSC, Leesburg Campus, 9501 US Hwy 441, Leesburg, Florida 34788 at 5:30 p.m.;
- November 14, 2019, City Commission Regular at 6:00 p.m.;
- November 22, 2019, Lake Sumter Metropolitan Planning Organization (MPO), The Commercial Contractors Association of Lake and Sumter Counties Presentation and Election of 2020 Officers, Lake Receptions, 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.;
- November 28, 2019, City Commission Regular at 6:00 p.m. Cancelled;
- November 28, 2019, Thanksgiving Day, City Hall Closed, and
- November 29, 2019, Day After Thanksgiving, City Hall Closed.

ACTION: 7:29:37 PM For informational purposes.

10. ADJOURNMENT

The meeting adjourned at 7:31 p.m.

The minutes were approved at the December 12, 2019 regular meeting.

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor

RESOLUTION 2019-068

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE NON-DISCLOSURE AGREEMENT FOR INFORMATION EXEMPT FROM PUBLIC DISCLOSURE UNDER CHAPTER 119, FLORIDA STATUTES BETWEEN THE LAKE COUNTY PROPERTY APPRAISER AND THE CITY OF FRUITLAND PARK, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, for business purposes it is necessary for the City of Fruitland Park to receive from the Lake County Property Appraiser information that is exempt from public records; and

WHEREAS, the parties desire to set forth the terms and conditions under which the Lake County Property Appraiser will share such information and the City's obligations relating to receipt of such information; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida desires to enter into an agreement with the Lake County Property Appraiser.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Non-Disclosure Agreement for Information Exempt from Public Disclosure Under Chapter 119, Florida Statutes between the Lake County Property Appraiser and the City of Fruitland Park, Florida, and **a copy of which is attached hereto**, is approved.

Section 2. The Commission authorizes the Mayor to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this ____ day of _____, 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR

ATTEST:

ESTHER COULSON, CITY CLERK

Mayor Cheshire	____	(Yes),	____	(No),	____	(Abstained),	____	(Absent)
Vice Mayor Gunter	____	(Yes),	____	(No),	____	(Abstained),	____	(Absent)
Commissioner Bell	____	(Yes),	____	(No),	____	(Abstained),	____	(Absent)
Commissioner DeGrave	____	(Yes),	____	(No),	____	(Abstained),	____	(Absent)
Commissioner Mobilian	____	(Yes),	____	(No),	____	(Abstained),	____	(Absent)

Approved as to form:

Anita Geraci-Carver, City Attorney

**NONDISCLOSURE AGREEMENT
FOR INFORMATION EXEMPT FROM PUBLIC DISCLOSURE
UNDER CHAPTER 119, FLORIDA STATUTES
BETWEEN THE LAKE COUNTY PROPERTY APPRAISER
AND THE CITY OF FRUITLAND PARK**

THIS NONDISCLOSURE AGREEMENT FOR INFORMATION EXEMPT FROM PUBLIC DISCLOSURE UNDER CHAPTER 119, FLORIDA STATUTES (“Agreement”) is made and entered into this _____ day of _____ 2019, by and between the **CITY OF FRUITLAND PARK**, a municipal corporation in Lake County (the “City”) whose address is 506 W. Berckman St. Fruitland Park, FL 34731, and the **LAKE COUNTY PROPERTY APPRAISER**, (the “Property Appraiser”) a Constitutional Officer of the State of Florida, whose address is 320 West Main St. Suite A, Tavares, Florida 32778.

**SECTION I
Findings and Determinations**

The parties find and determine:

1. The Property Appraiser has the statutory responsibility to list and appraise all real and tangible personal property in the County each year for purposes of ad valorem taxation. During the normal course of business, the Property Appraiser acquires, stores, and maintains an abundance of property and ownership information, some of which is exempt from public disclosure; and
2. In order to carry out its duties related to the production of non-ad valorem assessments; the delivery of a non-ad valorem tax roll to the Lake County Tax Collector; perform analysis using value and land data, and to provide certain necessary municipal functions, the City requires certain property and ownership information held by the Property Appraiser for properties within the city’s jurisdictional boundary.

**SECTION II
Applicable Law and Regulations**

1. Chapter 119, Florida Statutes, provides that any records made or received by any public agency in the course of its official business are available for inspection, unless specifically exempted by the Florida Legislature; and
2. Section 119.071, Florida Statutes, contains multiple exemptions from disclosure under the mandatory access requirement of section 119.07(1), Florida Statutes. Under section 119.071(4)(d)3., Florida Statutes, an agency that is not the employer of, but is the custodian of records pertaining to, one of the persons enumerated in section 119.071(4)(d), Florida Statutes, is required to maintain such person’s

exemption if the person or his or her employing agency submits a written request to the custodian; and

3. Section 119.071(4)(d), Florida Statutes, defines “Home Addresses” to mean the dwelling location at which an individual resides and includes the physical address, mailing address, street address, parcel identification number, plot identification number, legal property description, neighborhood name and lot number, GPS coordinates, and any other descriptive property information that may reveal the home address; and
4. The Office of the Attorney General of Florida (“Attorney General”) released Advisory Legal Opinion 2017-05 on November 22, 2017 that noted a clear distinction is made between public records that are “exempt” from disclosure and records that are “confidential.” “If information is made confidential in the statutes, the information is not subject to inspection by the public and may only be released to the persons or organizations designated in the statute.... If records are not confidential but are only exempt from the Public Records Act, the exemption does not prohibit the showing of such information.” Based upon this distinction, the Attorney General concluded that when there is a statutory or substantial policy need for information that is otherwise exempt from disclosure under the Public Records Act, the information should be made available to the requesting agency or entity. The Attorney General also noted that there is nothing in Chapter 119, Florida Statutes, indicating that an exempt address loses its exempt status by being shared with another agency.

SECTION III

Purpose

1. The purpose of this Agreement is to facilitate the transfer between the Property Appraiser and the City of data elements maintained by the Property Appraiser that constitute Home Address as defined and that are exempt under Chapter 119, Florida Statutes, for which the Property Appraiser has received a request to withhold such Home Addresses from disclosure pursuant to Section 119.071(4)(d)3., Florida Statutes (“Exempt Home Addresses”); and
2. To ensure that Exempt Home Addresses retain their exempt status, and are withheld from disclosure in accordance with applicable law, once in the City’s possession.

SECTION IV

Term

1. The term of this Agreement shall commence upon execution and shall continue and extend uninterrupted from year-to-year, automatically renewed for successive periods not to exceed one (1) year each; and
2. Either party has the right to terminate this Agreement by giving at least 30 days’ notice in writing to the other party to expire at the end of the initial or last renewal term.

SECTION V
Duties and Responsibilities of Property Appraiser

1. The Property Appraiser agrees to provide the City Exempt Home Addresses in the same manner that it provides other non-exempt property and ownership information; and
2. The Property Appraiser agrees to clearly identify which properties contain Exempt Home Addresses. This information will be conveyed in the data file(s) using a field named NPR. The NPR field will contain a "1" if the parcel has an Exempt Home Address. Otherwise, the NPR field will contain a "0".

SECTION VI
Duties and Responsibilities of the City

1. The City agrees that Exempt Home Addresses will retain their exempt status once in its possession; and
2. To the extent permitted by applicable law, the Requesting Entity agrees to withhold from public disclosure Exempt Home Addresses or Names as outlined pursuant to Florida Statute 119.071(4) and Florida Statute 493, and as otherwise identified by the Property Appraiser pursuant to Section V, above.

SECTION VII
Miscellaneous

1. The parties shall perform all their obligations under this Agreement in accordance with good faith and prudent practice.
2. If either party receives any letter, action, suit or investigation from a non-party to this Agreement regarding the withholding of the Exempt Home Addresses pursuant to this Agreement, the other party shall cooperate and assist the other parties in this agreement in defending claims to such Exempt Home Addresses. The parties agree that neither party shall be entitled to any additional fees and/or compensation for their cooperation and assistance under this paragraph of the Agreement.

3. Each party, as a state agency or political subdivision as defined by Florida Statute § 768.28, shall indemnify each other party and defend and hold it harmless as to any claim, judgment or damage award whatsoever arising out of or related to that indemnifying party's own negligent or wrongful acts or omissions, to the extent permitted by law, and subject to the dollar limitations set forth in Florida Statute § 768.28. The parties understand that pursuant to Florida Statute § 768.28(19), no party is entitled to be indemnified or held harmless by another party for its own negligent or wrongful acts or omissions. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable, and each party claims all of the privileges and immunities and other benefits and protections afforded by Florida Statute § 163.01(9). The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by a state agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of this Agreement.
4. This Agreement constitutes the entire Agreement between the parties with respect to the subject matter contained herein and may not be amended, modified, or rescinded unless otherwise provided in this Agreement, except in writing and signed by all the parties hereto. Should any provision of this Agreement be declared to be invalid, the remaining provisions of this Agreement shall remain in full force and effect, unless such provision found to be invalid alters substantially the benefits or the Agreement for either of the parties or renders the statutory and regulatory obligations unable to be performed. All prior agreements between the parties hereto, addressing the matters set forth herein, are hereby terminated and superseded by this Agreement.
5. This Agreement shall be governed by the laws of the State of Florida.
6. Written notice shall be given to the parties at the following addresses, or such other place or person as each of the parties shall designate by similar notice:

As to Property Appraiser:

The Honorable Carey Baker,
Lake County Property Appraiser
320 W. Main St. Suite A
Tavares, FL 32778

As to the Requesting Entity:

City of Fruitland Park
506 W. Berckman St.
Fruitland Park, FL 34731

IN WITNESS WHEREOF, the parties have hereunto set, their hands and seals and such of them as are corporations have caused these presents to be signed by their duly authorized officers.

WITNESS

Signature

Printed Name

LAKE COUNTY PROPERTY APPRAISER

By: _____
Carey Baker

Date: _____

WITNESS

Signature

Printed Name

CITY OF FRUITLAND PARK

By: _____
Signature

Printed Name

Title

Date: _____

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6a**

ITEM TITLE: Resolution 2019-070 Library Fee Schedule

For the Meeting of: December 12, 2019

Submitted by: City Treasurer/City Attorney

Date Submitted: December 6, 2019

Funds Required: No

Attachments: Proposed resolution and fee schedule

Item Description: Resolution 2019-070

According to the city's code of ordinances, the city is authorized to charge user fees for library services which will be posted in the library.

Action to be Taken: Adopt Resolution 2019-070

Staff's Recommendation: Approval

Additional Comments: None

City Manager Review: Yes

Mayor Authorization: Yes

RESOLUTION 2019-070

A RESOLUTION OF THE CITY COMMISSIONERS OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA; ADOPTING USER FEES FOR LIBRARY SERVICES AS ESTABLISHED BY THE LAKE COUNTY LIBRARY SYSTEM; PROVIDING FOR DIRECTIONS, SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City is authorized pursuant to Chapter 166, Florida Statutes to establish fees for use of its facilities and services offered.

WHEREAS, Sec. 99-100 of the Code of Ordinances of the City of Fruitland Park provides that “user fees for library services shall be those established from time to time by the Lake County Library System of which the City of Fruitland Park is a member. The current fees shall be posted in the library.

WHEREAS, the fees set forth in Exhibit A have been set by the Lake County Library System.

WHEREAS, the City Commission desires to adopt the fees as set by the Lake County Library System.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the City of Fruitland Park, Lake County, Florida, as follows:

Section 1. Recitals. The foregoing recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.

Section 2. Library Fee Schedule. The City Commission hereby adopts the City of Fruitland Park Fee Library Schedule attached hereto and incorporated herein as **Exhibit A**.

Section 3. Directions. The City Manager is directed to post the City of Fruitland Park Library Fee Schedule, as adopted herein, in the library as required by Sec. 99.100 of the Code of Ordinances of the City of Fruitland Park.

Section 4. Severability. If any section, sentence, clause, phrase or word of this Resolution is for any reason held or declared to be unconstitutional, inoperative or void, such holding or invalidity shall not affect the remaining portions of this Resolution; and it shall be construed to have been the Commissioner’s intent to pass this Resolution without such unconstitutional, invalid or inoperative part therein; and the remainder of this Resolution, after the exclusion of such part or parts shall be deemed and held to be valid, as if such parts had not been included herein.

Section 5. Conflicts. That all ordinances or parts of ordinances, resolutions or parts of resolutions, in conflict herewith are hereby repealed.

Section 6. Effective Date. This resolution shall become effective immediately upon adoption.

PASSED and RESOLVED this _____ day of December, 2019, by the City Commission of the City of Fruitland Park, Florida.

Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Mayor Cheshire	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Vice Mayor Gunter	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Bell	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner DeGrave	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)
Commissioner Mobilian	_____ (Yes),	_____ (No),	_____ (Abstained),	_____ (Absent)

First Reading _____

Second Reading _____

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

Exhibit A
Fruitland Park Library
Fee Schedule

Non-Resident Annual Membership	\$40.00
Non-Resident Family Member (with primary family member Annual or 6 month membership)	\$5.00
Non-Resident 6 Month Membership	\$20.00
Non-Resident 1 month Membership	\$10.00
 Overdue Charges	
Books, DVDs, Audio, CDs (per day)	0.10
Electronic Games (per day)	\$1.00
 Miscellaneous	
Replacement Fee for lost or damaged materials	\$5.00 + Item Cost
Replacement Fee for Additional Library Card (1 st replacement free)	\$2.00
Computer Printouts – Black & White 8 ½ x 11 (per page)	0.20
Computer Printouts – Black & White 8 ½ x 14 (per page)	0.40
Computer Printouts – Color 8 ½ x 11 (per page)	0.50
Computer Printouts – Color 8 ½ x 14 (per page)	\$1.00
Photocopies – Black & White 8 ½ x 11 (per page)	0.20
Photocopies – Black & White 8 ½ x 14 (per page)	0.40
Photocopies – Color 8 ½ x 11 (per page)	0.50
Photocopies – Color 8 ½ x 14 (per page)	\$1.00
Facsimiles (per page)	\$1.00
 Room Rental Fees	
Room Rental	\$50.00 p/h

Cleaning fee (if needed)	\$25.00
Setup/Break down (if requested)	\$50.00
Room Deposit (will be returned if no damage to the room)	\$100.00

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6b

ITEM TITLE: Resolution 2019-067 amending FY 2019-20 Budget - Community Center Insurance Proceeds - Budget Amendment BT 2020-004

For the Meeting of: December 12, 2019
Submitted by: City Treasurer/City Attorney
Date Submitted: October 9, 2019
Funds Required: Yes, Fiscal Impact \$10,000 – Insurance Claim Payment
Attachments: Budget Amendment

Item Description: Budget Amendment BT 2020-004 adds \$10,000 to insurance claims proceeds revenue (01001-36442) and to improvements community center (01574-60630). This insurance claim was for mold remediation at the community center. This budget amendment will increase the community center renovation budget by \$10,000.

Action to be Taken: Adopt Resolution 2019-067

Staff's Recommendation: Approval

Additional Comments: None

City Manager Review: Yes

Mayor Authorization: Yes

RESOLUTION 2019-067

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2019-2020 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE INSURANCE CLAIM PROCEEDS REVENUE BUDGET AND THE RECREATION IMPROVEMENT EXPENSE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2019-2020 budget of the City of Fruitland Park was adopted on September 19, 2019; and

WHEREAS, funds are required for the Community Center renovation; and;

WHEREAS, the mold remediation was paid from the renovation budget in FY 2019-2020; and;

WHEREAS, the insurance proceeds payment received for the mold remediation should be remitted to the renovation budget; and:

WHEREAS, the City Commission desires to amend the FY 2019-2020 budget to increase the Recreation Improvement Expense Budget by \$10,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The FY 2019-2020 budget adopted on September 19, 2019 is amended as set forth in Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 12th day of December 2019, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park
Chris Cheshire, Mayor

Attest:

Esther B. Coulson

City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner DeGrave	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Mobilian	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver
City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2020-04

To: CITY MANAGER

Date: 15-Nov-2019

Prepared by: Michelle Yoder
Department Head

Approved: [Signature]
City Manager

REVENUES:

Object name & # 01001-36442 Insurance Claim Proceeds Amount: 10,000 Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

EXPENDITURES:

Object name & # 01574-60630 Improvements Comm Ctr Amount: 10,000 Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Object name & # _____ Amount: _____ Inc/Dec

Explanation: Proceeds from insurance company for mold remediation. Putting payment back in the
Community Center renovation budget.

Approved by Commission: 12/12/2019
Date

City Clerk

City Finance Director

Mayor

PGIT COMBINED CLAIMS ACCOUNT

ADMINISTERED BY PREFERRED GOVERNMENTAL CLAIM SOLUTIONS

PO BOX 958456
LAKE MARY, FL 32795-8456

Claim Number: 357204

Regions Bank

63-466
631

VOID AFTER 120 DAYS

DATE	CHECK NO.
10/31/2019	366787
AMOUNT	
\$10,000.00	

PAY Ten Thousand and 00/100 Dollars*****

TO THE ORDER OF
Fruitland Park, City Of
506 West Berckman Street
Fruitland Park, FL 34731

[Signature]
Paul Stearns

⑈0000366787⑈ ⑆063104668⑆ 0039462714⑈

Please cash or deposit the above check as soon as possible and retain this portion for your records

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Property Damage				\$0.00	\$10,000.00

Claim Number: 357204 Claimant: Fruitland Park, City Of Payee: Fruitland Park, City Of
Check Number: 366787 Total Check Amt: \$10,000.00 Event Date: 7/29/2019 Department: Fruitland Park Fruitland Park, City Of
Adjuster Name: Fred Tucker Adjuster Phone #: (321) 832-1400 Ext:4000 Event Number: EV2019340969 Control Number: 7070963
Memo: Payment - Claim 357204

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6c

ITEM TITLE: Resolution 2019-062 FDEP SRF Adoption of Wastewater Plan for Urick Road Wastewater Force Main Improvements

For the Meeting of: December 12, 2019

Submitted by: City Treasurer

Date Submitted: December 6, 2019

Funds Required: No

Attachments: SRF Loan Application, Financial Projections, and Urick Road Wastewater Force Main Plan

Item Description: Resolution 2019-062 FDEP State Revolving Fund (SRF) Adoption of Wastewater Plan for Urick Road Wastewater Force Main Improvements. Fruitland Park is applying for an SRF Loan for \$991,000 with 80% forgiveness for wastewater lines for Urick St. We will only have to pay back \$205,530. Developers (such as Leesburg Fruit's owner Dr Rufus Holloway) are anxious for us to put in sewer lines so they may begin building their developments.

Action to be Taken: Adopt Resolution 2019-062

Staff's Recommendation: Approve Resolution 2019-069 FDEP SRF Adoption of Wastewater Plan for Urick Road Wastewater Force Main Improvements

Additional Comments:

City Manager Review:

Mayor Authorization:

RESOLUTION 2019-062

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), ADOPTION OF THE WASTEWATER FACILITY PLAN FOR THE IMPLEMENTATION OF URICK ROAD WASTEWATER FORCE MAIN IMPROVEMENTS, EFFECTIVE THIS DATE

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of wastewater facilities; and Florida Administrative Code requires the formal authorization by City Commission to formally adopt a facility plan outlining necessary Urick Road Wastewater Force Main facility improvements to comply with State of Florida funding requirements;

WHEREAS, formal adoption of the proposed Facility Plan is required for the City of Fruitland Park to participate in the State Revolving Loan Fund Program;

WHEREAS, the City Commission of the City of Fruitland Park, Florida agrees with the findings and summary of necessary improvements as outlined in the Facility Plan for the purpose of Urick Road Wastewater Force Main Improvements;

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Fruitland Park, Florida formally approves and adopts the City of Fruitland Park Facility Plan as written and presented to the City Commission on this date, a copy of which is attached as **Exhibit A**.

SECTION 1. FINDINGS. The foregoing findings are incorporated herein by reference and made a part hereof.

Section 2. The City of Fruitland Park Florida, is authorized to approve the proposed Facility Plan.

Section 3. The City Manager is hereby designated as the authorized representative to provide the assurances and commitments that will be required by the Facility Plan.

Section 4. The City Manager is hereby designated as the authorized representative to execute the Facility Plan which will become the foundation of all activities related to the wastewater facility improvements. The City Manager is authorized to represent the City in carrying out the City's responsibilities under the Facility Plan. The City Manager is authorized to delegate

responsibility to appropriate City Staff to carry out technical, financial, and administrative activities associated with the Facility Plan.

Section 5. The legal authority for adoption of this facility plan is pursuant to the City Charter, City Code of Ordinances, and the Laws of the State of Florida.

Section 6. All Resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Section 7. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to be invalidated or impair the validity, force, or effect or any other section or part of this Resolution.

SECTION 8. EFFECTIVE DATE This Resolution shall take effect upon its approval and adoption by the City Commission.

PASSED AND RESOLVED this ____ day of _____, 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR

ATTEST:

ESTHER COULSON, CITY CLERK

Mayor Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Vice Chairman Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilian _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form:

Anita Geraci-Carver, City Attorney

City of Fruitland Park

State Revolving Fund Planning Document For Urick Street Force Main Extension



December 2019

ENGINEERS ♦ SURVEYORS ♦ LAND PLANNERS

902 North Sinclair Avenue ♦ Tavares, Florida 32778

Phone: 352.343.8481 ♦ Fax: 352.343.8495

E-Mail: Info@besandh.com ♦ www.besandh.com

Section 1: Executive Summary

This planning document was prepared in accordance with the requirements of the Florida Department of Environmental Protection (FDEP) in support of obtaining State Revolving Fund (SRF) loan funding from the clean water section. The planning area includes the City of Fruitland Park's wastewater service area. A wastewater force main serving the Urick Street area was evaluated with the goal of improving access to the City of Fruitland Park's wastewater system.

1.1 Project Description

Wastewater collected in the City of Fruitland Park is collected in the municipal sewer system and pumped to the Town of Lady Lake for treatment, or treated on-site where it is generated either in septic tanks or private package wastewater treatment plants. The Fruitland Acres apartment complex currently operates a private package wastewater treatment plant that is failing. Numerous property owners in the vicinity of Urick Street have contacted the City with a desire to develop single family residences, an assisted living facility, and commercial space. Municipal sewer service is currently not available in this area. This project will construct a force main to serve this currently unsewered area of the City.

1.2 Justification for Project

The private wastewater treatment plant at the Fruitland Acres apartment complex is in need of significant repair or replacement. Extending sanitary sewer service to the complex provides a cost-effective solution that consolidates treatment and removes a small package wastewater treatment plant from service. The wastewater force main extension will also allow for residential and commercial development in the City of Fruitland Park, leading to additional economic development.

1.3 Project Location

The project is located in Lake County along Rose Avenue, Berckman Street, County Road 468, and Urick Street. A location map is presented in **Figure 1-1**.

1.4 Scope of Planning Document

The planning document was developed to assess potential options for the construction of a wastewater force main to service the Urick Street area.

Section 2: Cost Comparison

2.1 Development of Alternatives

The goal of the project is to construct a wastewater force main to serve the Urick Street Area. Alternatives were evaluated on both their ability to meet the future needs of the community and the initial capital costs. The three alternatives selected for further evaluation are:

- Alternative 1 – No Action
- Alternative 2 – Dixie Avenue Force Main Route
- Alternative 3 – County Road 468 Force Main Route

2.2 Alternative 1 – No Action

Under this alternative the City of Fruitland Park would not construct a wastewater force main.

2.2.1 Description of Alternative

The proposed force main would not be constructed. The existing failing package wastewater treatment plant would remain in service. Additional development in the Urick Road area would be constructed using septic tanks.

2.2.2 Effectiveness of Alternative

This alternative is not feasible as it does not address the issue of the failing package wastewater treatment plant at Fruitland Acres.

2.2.3 Cost of Alternative

As the no action alternative would not adequately provide service to the City's existing users a cost analysis was not prepared.

2.3 Alternative 2 – Dixie Avenue Force Main Route

Under this alternative the force main would be constructed primarily along a route following Dixie Avenue.

2.3.1 Description of Alternative

An 8" diameter wastewater force main would be constructed on Urick Street running east from Olive Avenue to Dixie Avenue, before turning to run north along Dixie Avenue to Lift Station No. 3 on the corner of Shiloh Street. Lift Station No. 3 would be upgraded to provide larger pumps, electrical service, and generator to accommodate the additional flow from the force main. A map showing the route proposed in this alternative is presented as **Figure 2-1**.

2.3.2 Effectiveness of Alternative

Construction of the force main along the Dixie Avenue route would allow for the connection of the Fruitland Acres apartment complex to the City's municipal wastewater treatment system, eliminating the failing private package wastewater treatment plant. However, the Dixie Avenue route follows a heavily congested right of way leading to additional restoration and a higher capital cost.

2.3.3 Cost of Alternative

The opinion of probable construction cost for this alternative is approximately \$914,500, with a present worth cost of \$1,122,092. A complete summary of the cost of the Alternative is presented in **Appendix A**.

2.4 Alternative 3 – County Road 468 Force Main Route

Under this alternative the City of Fruitland Park would construct a wastewater force main along a route primarily following County Road 468.

2.4.1 Description of Alternative

An 8" wastewater force main would be constructed along Urick Street from the intersection with Dixie Avenue to County Road 468. At that point the force main would increase in size to 10" before turning north and running along County Road 468, Willard Avenue, and Rose Avenue before connecting to an existing City force main at the intersection of Rose Avenue and County Road 466A (Miller Street). A map showing the route proposed in this alternative is presented as **Figure 2-2**.

2.4.2 Effectiveness of Alternative

Construction of the force main along the County Road 468 route would allow for the connection of the Fruitland Acres apartment complex to the City's municipal wastewater treatment system, eliminating the failing private package wastewater treatment plant. Additionally, this route would allow for additional development within the City's wastewater service area to connect to municipal sewer service.

2.4.3 Cost of Alternative

The opinion of probable construction cost for this alternative is approximately \$861,000, with a present worth cost of \$950,600. A complete summary of the cost of the Alternative is presented in **Appendix A**.

Section 3: Environmental Effects

An environmental investigation was not performed as part of this evaluation as the construction will occur within public rights of way which have already been heavily altered by the construction of the adjacent roadway. A summary of the anticipated environmental benefits and impacts is presented below.

3.1 Environmental Benefits

Fruitland Acres is a 36 unit apartment complex currently served by a private package wastewater treatment plant that is failing. This project would allow for consolidation of the wastewater treatment system, by removing the failing package plant and providing municipal wastewater service to the community. The extension of the wastewater force main would also prevent the construction of additional septic tanks in the area with the inevitable future development, protecting groundwater supplies.

3.2 Environmental Impacts

Construction of a wastewater force main along Urick Road, County Road 468, Willard Avenue, and Rose Avenue will occur within existing rights of way. An environmental assessment was not conducted as the right of way has already been heavily impacted by the adjacent roadway construction. A list of threatened, endangered, proposed, and candidate species is included in **Appendix B**.

3.2.1 Impacts on Flora and Fauna

While a formal environmental assessment was not conducted, construction will occur within the existing road right of way which has already been heavily impacted by the adjacent roadway construction. No significant impacts on flora and fauna are anticipated.

3.2.2 Impacts on Surface Water Bodies and Wetlands

There are no surface water bodies or wetlands located in the right of way or within 25 feet of the right of way. No adverse impacts on surface water bodies or wetlands are anticipated as part of this project.

3.3 Impact on Minority and Low Income Communities

No impacts on minority or low income communities are anticipated as the proposed improvements will be constructed within the existing right-of-way through primarily undeveloped or commercially zoned land. Upon completion of construction the majority of the improvements will also be buried with little visual impact on the surrounding communities.

Section 4: Selected Alternatives

The alternative selected for implementation is Alternative 3 – County Road 468 Force Main route. A detailed summary of the selected alternative is presented below.

4.1 Existing Utilities

The City of Fruitland Park has an existing 10” wastewater force main the runs along County Road 466A (Miller Street) from Rose Avenue to the western City limits. This force main discharges directly to the City’s old wastewater treatment plant site, which now serves as a repump facility to send wastewater to the Town of Lady Lake for treatment.

4.2 Recommended Utility Improvements

The recommended alternative includes the construction of a wastewater force main along Urick Street, County Road 468, Willard Avenue, and Rose Avenue to County Road 466A where it will tie-in to the existing 10” force main. Construction of the wastewater force main will specifically include:

- Construction of approximately 4,000 linear feet of 8” wastewater force main.
- Construction of approximately 5,900 linear feet of 10” wastewater force main.

The project will be constructed within Lake County and City of Fruitland Park right of way. Piping will be PVC installed using open cut installation, with the exception of directional bores using HDPE piping when crossing roadways.

4.3 Opinion of Probable Construction Cost

The total opinion of probable construction cost for the projects included within this planning document is \$861,000, which includes a 15 percent contingency. A summary of the opinion of probable construction cost and present worth cost for the selected alternative is presented in **Table 4-1**. A detailed summary of the opinion of probable construction costs and present worth costs is presented in **Appendix A**.

Table 4-1: Opinion of Probable Construction Cost Summary

Alternative	Clean Water SRF	Total Present Worth
County Road 468 Route	\$861,000	\$950,600

Section 5: Public Participation Process

5.1 Advertisement of Public Meeting

A discussion of the recommended alternative was advertised as part of the regular City Council meeting on December XX, 2019. The agenda included presentation of the selected recommended alternative, capital costs of constructing the project, and the impact on user charges. A copy of the public meeting notice is included as **Appendix C**.

5.2 Input from the Public

No comments were received from the public regarding this project.

Section 6: Financial Feasibility

6.1 Revenue Sources

The City provides water and wastewater service to customers within the City limits. Currently the City serves X,XXX residential and XXX commercial customers. Projected operating revenue for the next three fiscal years is presented in **Table 6-1**.

Table 6-1: Projected Operating Revenue

Projected Operating Revenues	FY 2020	FY 2021	FY 2022
Water Rates			
Wastewater Rates			
Fees and Services			
Interest Income			
Total Operating Revenue			

6.2 User Charge System

The City bills its customers based on consumption with a tiered rate structure with higher rates for higher levels of consumption. A rate increase was passed on June 13, 2019 as Resolution XX-XX. Rates increases effective October 1, 2020 and October 1, 2021 were included in the resolution. A summary of the water and wastewater rates effective October 1, 2021 is presented in **Table 6-2** below.

Table 6-2: Water and Wastewater Rates Effective October 1, 2021

Residential Rate	Water	Wastewater
Base Charge	\$17.10	\$25.00
Block 1 Per 1,000 Gallons	\$3.03	\$5.26
Block 2 Per 1,000 Gallons	\$6.06	N/A
Block 3 Per 1,000 Gallons	\$9.09	N/A
Block 4 Per 1,000 Gallons	\$12.12	N/A
Surcharge Outside City	25%	

6.3 Capital Financing Plan

A capital financing plan was prepared in support of the SRF loan requested for the construction of the improvements recommended as part of this planning document. The rates scheduled that took effect on XX are anticipated to be sufficient to cover all debt service. The complete Clean Water SRF Capital Financing Plan is included as **Appendix D**.

Section 7: Implementation Schedule

The City of Fruitland Park intends to pursue design and construction loans for the Urick Road force main project through the Clean Water State Revolving Loan Fund Program. The major milestones for the implementation of the project are presented below:

- December 2019 – Submit SRF Planning Document & Request for Inclusion
- February 2020 – SRF Priority List Meeting for Design Loan
- March 2020 through June 2020 - Final Design of Recommended Alternative
- June 2020 – Obtain Permits from FDEP & Lake County
- June 2020 – Submit Plans, Specifications, and Permits to FDEP SRF
- August 2020 – SRF Priority List Meeting for Construction Loan
- August 2020 – Advertise for Bids
- October 2020 – Award Construction Contract
- November 2021 through June 2022 – Construction
- July 2022 – Closeout and Certification of Completion
- January 2023 – Begin SRF Loan Repayments to FDEP

Section 8: Adopting Resolution

Resolution No. XX entitled “A resolution of the City Commission of the City of Fruitland Park, Florida, relating to the Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF), adoption of the wastewater facility plan for the implementation of Urick Road Wastewater Force Main improvements, effective this date” was unanimously approved by the City Commission on December XX, 2019. A copy of the executed resolution is included as **Appendix E**.

APPENDIX A

COST ESTIMATE

Appendix A
City of Fruitland Park
Clean Water State Revolving Fund
Engineer's Estimate of Probable Cost
Urick Road Wastewater Force Main
Alternate 2 - Dixie Avenue Route
November 2019

Item #	Description	Quantity	Unit	Unit Price	Estimated Price
1	Mobilization	1	LS	\$20,000	\$20,000
2	110% Payment and Performance Bond	1	LS	\$12,000	\$12,000
3	Maintenance of Traffic	1	LS	\$7,500	\$7,500
4	Survey/As-Builts	1	LS	\$15,000	\$15,000
5	8" C900 PVC Force Main	9,700	LF	\$45	\$436,500
6	8" Plug Valve and Box	10	EA	\$3,500	\$35,000
7	DIP Fittings	1	LS	\$20,000	\$20,000
8	12" x 4" Tapping Sleeve and Valve	1	EA	\$8,000	\$8,000
9	Combination Air Release Assembly	4	EA	\$9,500	\$38,000
10	Pressure Test Piping	1	LS	\$5,000	\$5,000
11	Density Testing	1	LS	\$7,000	\$7,000
12	Silt Fence	9,900	LF	\$3	\$29,700
13	Open Cut & Repair Asphalt	30	SY	\$60	\$1,800
14	Sod	11,000	SY	\$4	\$44,000
15	Lift Station Modifications	1	LS	\$80,000	\$80,000
16	Lift Station Generator	1	LS	\$35,000	\$35,000
	Subtotal				\$794,500
	Contingency @ 15%				\$120,000
	Subtotal				\$914,500
	Engineering/Surveying @ 15%				\$138,000
	Estimated Total				\$1,052,500

Please note that any opinion of the construction cost estimate prepared by BESH represents its judgement as a design professional and is supplied solely for the general guidance of the client, since BESH has no control over the actual cost of labor and materials, or over competitive bidding, or market conditions. BESH does not guarantee the accuracy of such opinion as compared to contractor bids or actual costs to the client.

Appendix A
City of Fruitland Park
Clean Water State Revolving Fund
Engineer's Estimate of Probable Cost
Urick Road Wastewater Force Main
Alternate 3 - County Road 468 Route
November 2019

Item #	Description	Quantity	Unit	Unit Price	Estimated Price
1	Mobilization	1	LS	\$15,000	\$15,000
2	110% Payment and Performance Bond	1	LS	\$10,000	\$10,000
3	Maintenance of Traffic	1	LS	\$7,500	\$7,500
4	Survey/As-Builts	1	LS	\$15,000	\$15,000
5	8" C900 PVC Force Main	4,000	LF	\$45	\$180,000
6	10" C900 PVC Force Main	5,900	LF	\$55	\$324,500
7	8" Plug Valve and Box	4	EA	\$3,500	\$14,000
8	10" Plug Valve and Box	6	EA	\$5,000	\$30,000
9	DIP Fittings	1	LS	\$20,000	\$20,000
10	12" x 4" Tapping Sleeve and Valve	1	EA	\$8,000	\$8,000
11	Combination Air Release Assembly	4	EA	\$9,500	\$38,000
12	Pressure Test Piping	1	LS	\$5,000	\$5,000
13	Density Testing	1	LS	\$7,000	\$7,000
14	Silt Fence	9,900	LF	\$3	\$29,700
15	Open Cut & Repair Asphalt	5	SY	\$60	\$300
16	Sod	11,000	SY	\$4	\$44,000
	Subtotal				\$748,000
	Contingency @ 15%				\$113,000
	Subtotal				\$861,000
	Engineering/Surveying @ 15%				\$130,000
	Estimated Total				\$991,000

Please note that any opinion of the construction cost estimate prepared by BESH represents its judgement as a design professional and is supplied solely for the general guidance of the client, since BESH has no control over the actual cost of labor and materials, or over competitive bidding, or market conditions. BESH does not guarantee the accuracy of such opinion as compared to contractor bids or actual costs to the client.

Appendix A
Present Worth Cost Analysis
Clean Water State Revolving Fund
Urlick Road Wastewater Force Main
November 2019

Alternative 2: Dixie Avenue Route

Capital Cost	\$914,500
Salvage Value	\$0
Operations & Maintenance Costs	\$9,267
Present Worth Cost	\$1,122,092

Assumptions:

Interest Rate	2%
Life Cycle (yrs)	30
Present Worth Factor	22.4
Pump Motor HP Increase	10
Electric Cost	\$0.10
Average Daily Pump Run Time	12
Annual Maintenance	\$6,000

Alternative 3: County Road 468 Route

Capital Cost	\$861,000
Salvage Value	\$0
Operations & Maintenance Costs	\$4,000
Present Worth Cost	\$950,600

Assumptions:

Interest Rate	2%
Life Cycle (yrs)	30
Present Worth Factor	22.4
Annual Maintenance	\$4,000

APPENDIX B

Threatened, Endangered, Proposed, and Candidate Species



Search Search here Search FWS Search DOI

- Welcome
- Our Strategic Plan
- Area of Responsibility
- Our Office Location
- Contact Us
- Current News Releases
- News Archives
- Landowner Tools
- Programs and Resources
- Partners for Fish and Wildlife
- Coastal Program
- Habitat Conservation Plans
- Federally-listed Species in Florida
- Students & Teachers
- Related Sites of Interest

- ### Key North Florida Species
- Bald Eagle
 - Florida Manatee
 - Eastern Indigo Snake
 - Florida Scrub-Jay
 - Sand Skinks
 - Sea Turtles
 - Whooping Crane
 - Wood Stork

- ### General Information
- Hunting-Fishing Licenses & Permits

Federally Listed Species in Lake County, Florida

This information is provided as a guide to project planning, and is not a substitute for site-specific surveys. Such surveys may be needed to assess species' presence or absence, as well as the extent of project effects on listed species and/or designated critical habitat.

The following table lists those federally-listed species known to be present in the county.
Code Key: E = Endangered, T = Threatened, CH = Critical Habitat Designated, C = Candidate ^{Note 1}

Category	Species Common Name	Species Scientific Name	Code
Mammals	West Indian (Florida) Manatee	<i>Trichechus manatus latirostris</i>	E/CH
Birds	Everglade Snail Kite	<i>Rostrhamus sociabilis plumbeus</i>	E
	Florida Scrub-jay	<i>Aphelocoma coerulescens</i>	T
	Wood Stork	<i>Mycteria americana</i>	E
	Red-cockaded Woodpecker	<i>Picoides borealis</i>	E
Fish	None		
Reptiles	Gopher Tortoise	<i>Gopherus polyphemus</i>	C
	Sand Skink	<i>Neoseps reynoldsi</i>	T
	Eastern Indigo Snake	<i>Dymarchon corais couperi</i>	T
Amphibians	Striped Newt	<i>Notophthalmus perstriatus</i>	C
Mollusks	None		
Crustaceans	None		
Plants	Britton's Beargrass	<i>Nolina brittoniana</i>	E
	Florida Bonamia	<i>Bonamia grandiflora</i>	T
	Pygmy Fringetree	<i>Chionanthus pygmaeus</i>	E
	Scrub Plum	<i>Prunus geniculata</i>	E
	Lewton's Polygala	<i>Polygala lewtonii</i>	E
	Wide-leaf Warea	<i>Warea Amplexifolia</i>	E
	Papery Whitlow-wort	<i>Paronychia chartacea</i> (= <i>Nyachia pulvinata</i>)	T
	Scrub Wild Buckwheat	<i>Eriogonum longifolium</i> var. <i>gnaphalifolium</i>	T
	Pigeon Wings	<i>Clitoria fragrans</i>	T

▶ [Home](#) ▶ [Species: North Florida County](#) ▶ [Species: South Florida County](#) ▶ [Species: Panhandle County](#)

For a list of State species by county use the Florida Natural Areas Inventory's Tracking Lists at <http://www.fnai.org/trackinglist.cfm>

For State listed species details, please go to <http://myfwc.com/imperiledspecies/>

Note 1. Candidate species receive no statutory protection under the ESA. The FWS encourages cooperative conservation efforts for these species because they are, by definition, species that may warrant future protection under the ESA.

NOTE: Bald eagles were removed from the endangered species list in June 2007 because their populations recovered sufficiently. However, the protections under the Bald and Golden Eagle Act (Eagle Act) continue to apply. Please see the eagle information on our [Landowner Tools](#) page or our national website at <http://www.fws.gov/migratorybirds/baldeagle.htm> for information regarding new permit requirements under the Eagle Act.

APPENDIX C

PUBLIC MEETING ADVERTISEMENT

APPENDIX D

CLEAN WATER SRF CAPITAL FINANCING PLAN

APPENDIX E

ADOPTING RESOLUTION

CAPITAL FINANCING PLAN

City of Fruitland Park

(Project Sponsor)

Jeannine Racine, MBA, City Finance Director

(Authorized Representative and Title)

Fruitland Park, FL 34731

(City, State, and Zip Code)

Jeannine Racine, MBA, City Finance Director (352) 360-6545

(Capital Financing Plan Contact, Title and Telephone Number)

506 W. Berckman Street

(Mailing Address)

Fruitland Park, FL 34731

(City, State, and Zip Code)

The Department needs to know about the financial capabilities of potential State Revolving Fund (SRF) loan applicants. Therefore, a financial capability demonstration (and certification) is required well before the evaluation of the actual loan application.

The sources of revenues being dedicated to repayment of the SRF loan are Water and Sewer Revenues and Connection Fees / Impact Fees, and Any Transfer Amounts from the General Fund to the Utility Fund that Are Approved by the City Commission During Each Fiscal Year

(Note: Projects pledging utility operating revenues should attach a copy of the existing/proposed rate ordinance) Please see Attachment A: Adopted Water and Sewer Rate Ordinances. The City Commission has historically approved transfers from the General Fund to the Utility Fund to help pay for utility operating costs.

Estimate of Proposed SRF Loan Debt Service

Capital Cost*	\$991,000 construction cost estimate; have assumed 80% loan forgiveness and adjusted loan amount of around \$200,000
Loan Service Fee (2% of capital cost)	4,000
Subtotal	\$204,000
Capitalized Interest**	1,530
Total Cost to be Amortized	\$205,530
Interest Rate***	1.0% (assumed)
Annual Debt Service	\$11,364
Annual Debt Service Including Coverage Factor****	\$13,069

* Capital Cost = Allowance + Construction Cost (including a 10% contingency) + Technical Services after Bid Opening.

** Estimated Capitalized Interest = Subtotal times Interest Rate times construction time in years divided by two.

***20 GO Bond Rate times Affordability Index divided by 200.

**** Coverage Factor is generally 15%. However, it may be higher if other than utility operating revenues are pledged.

SCHEDULE OF PRIOR AND PARITY LIENS

List annual debt service beginning two years before the anticipated loan agreement date and continuing at least fifteen fiscal years. Use additional pages as necessary. Please see ATTACHMENT B.

IDENTIFY EACH OBLIGATION

#1 Clean Water State Revolving Fund Loan Agreement WW91204P Coverage % 115 Insured (Yes/No) N/A	#2 Clean Water State Revolving Fund Construction Loan Agreement WW91203S Coverage % 115 Insured (Yes/No) N/A	#3 Promissory Note FPN 238395-4-52-01, SR 500, Lake County (Department of Transportation Hardship Loan) Coverage % 100 Insured (Yes/No) N/A
#4 Clean Water State Revolving Fund Loan for Urick Street Force Main Extension (THIS LOAN) Coverage % 115 Insured (Yes/No) N/A	#5 Coverage % Insured (Yes/No)	#6 Coverage % Insured (Yes/No)

Fiscal Year	Annual Debt Service (Principal + Interest)						Total Non-SRF Debt Service w/coverage	Total SRF Debt Service w/coverage
	#1	#2	#3	#4	#5	#6		
2018	\$16,330	\$121,338	\$14,186	\$0			\$14,186	\$158,319
2019	\$16,330	\$121,338	\$14,186	\$0			\$14,186	\$158,319
2020	\$16,330	\$121,338	\$14,186	\$0			\$14,186	\$158,319
2021	\$16,330	\$121,338	\$14,186	\$0			\$14,186	\$158,319
2022	\$16,330	\$121,338	\$14,186	\$11,364			\$14,186	\$171,387
2023	\$16,330	\$121,338	\$14,186	\$11,364			\$14,186	\$171,387
2024	\$16,330	\$121,329	\$14,186	\$11,364			\$14,186	\$171,377
2025	\$16,330	\$121,338	\$14,186	\$11,364			\$14,186	\$171,387
2026	\$8,165	\$60,669	\$14,186	\$11,364			\$14,186	\$92,228
2027	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069
2028	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069
2029	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069
2030	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069
2031	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069
2032	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069
2033	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069
2034	\$0	\$0	\$14,186	\$11,364			\$14,186	\$13,069

Supporting debt service schedules are shown in Attachments B, B(1), and B(2).

**SCHEDULE OF ACTUAL REVENUES AND DEBT COVERAGE
FOR PLEDGED REVENUE**

(Provide information for the two fiscal years preceding the anticipated date of the SRF loan agreement)

	FY2018	FY2019
(a) Operating Revenues (Identify)		
Water User Rate Revenue	\$703,842	\$740,485
Wastewater User Rate Revenue	\$136,620	\$177,260
Other Operating Revenues	\$102,737	\$130,332
Total Operating Revenues	<u>\$943,199</u>	<u>\$1,048,076</u>
(b) Interest Income	<u>\$19,018</u>	<u>\$4,509</u>
(c) Other Incomes or Revenues (Identify)		
Water Connection Fees / Impact Fees	<u>\$55,251</u>	<u>\$111,541</u>
Sewer Connection Fees / Impact Fees	<u>\$31,823</u>	<u>\$247,407</u>
(d) Total Revenues	<u>\$1,049,291</u>	<u>\$1,411,534</u>
(e) Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)	<u>\$783,321</u>	<u>\$1,189,714</u>
(f) Net Revenues (f = d – e)	<u>\$265,970</u>	<u>\$221,820</u>
(g) Debt Service (including coverage) Excluding SRF Loans	<u>\$14,186</u>	<u>\$14,186</u>
(h) Debt Service (including coverage) for Outstanding SRF Loans	<u>\$158,319</u>	<u>\$158,319</u>
(i) Net Revenues After Debt Service (i = f – g – h)	<u>\$93,465</u>	<u>\$49,315</u>

Source: Comprehensive Annual Financial Report for Fiscal Year 2018 and unaudited financial results for Fiscal Year 2019. Please see Attachments C, D and E.
--

**SCHEDULE OF PROJECTED REVENUES AND DEBT COVERAGE
FOR PLEDGED REVENUE**

(Begin with the fiscal year preceding first anticipated semiannual loan payment)

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
(a) Operating Revenues (Identify)					
Water User Rate Revenue	\$1,132,917	\$1,443,005	\$1,469,987	\$1,496,869	\$1,524,265
Wastewater User Rate Revenue	\$281,888	\$378,887	\$405,486	\$431,985	\$457,904
Other Operating Revenues	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
(b) Interest Income	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
(c) Other Incomes or Revenues (Identify)					
Water Connection Fees / Impact Fees	\$49,250	\$49,250	\$49,250	\$49,250	\$49,250
Sewer Connection Fees / Impact Fees	\$154,000	\$154,000	\$154,000	\$154,000	\$154,000
Transfers from General Fund	\$100,000	\$0	\$0	\$0	\$0
(d) Total Revenues	\$1,822,555	\$2,129,641	\$2,183,233	\$2,236,604	\$2,289,919
(e) Operating Expenses ¹	\$1,637,202	\$1,719,062	\$1,805,015	\$1,895,266	\$1,990,029
(f) Net Revenues (f = d - e)	\$185,353	\$410,579	\$378,208	\$341,338	\$299,890
(g) Existing Debt Service on Non-SRF Projects (including coverage)	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186
(h) Existing SRF Loan Debt Service (including coverage)	\$158,319	\$158,319	\$158,319	\$158,319	\$158,319
(i) Total Existing Debt Service (i = g + h)	\$172,505	\$172,505	\$172,505	\$172,505	\$172,505
(j) Projected Debt Service on Non-SRF Future Projects (including coverage)	\$0	\$0	\$0	\$0	\$0
(k) Projected SRF Loan Debt Service (including coverage)	\$0	\$13,069	\$13,069	\$13,069	\$13,069
(l) Total Debt Service (Existing and Projected) (l = i + j + k)	\$172,505	\$185,574	\$185,574	\$185,574	\$185,574
(m) Net Revenues After Debt Service (m = f - l)	\$12,848	\$225,006	\$192,634	\$155,775	\$114,316

Source: Based on historical operating results and projections from formal user rate study completed in Fiscal Year 2019.

Notes: (i.e. rate increases, explanations, etc.)

1. Excludes interest on debt, depreciation, and other non-cash items.

Please see notes in Attachment F.

CERTIFICATION

I, Jeannine Racine, certify that I have reviewed the information
Chief Financial Officer (please print)

included in the preceding capital financing plan worksheets, and to the best of my knowledge, this
information accurately reflects the financial capability of the City of Fruitland Park
Project Sponsor

I further certify that the City of Fruitland Park has the financial capability to ensure
Project Sponsor

adequate construction, operation, and maintenance of the system, including this SRF project.

Signature

Date

ATTACHMENTS

ATTACHMENT A	Adopted Water and Sewer Rate Ordinances
ATTACHMENT B	Repayment Schedule for Prior and Parity Liens
ATTACHMENT B(1)	Estimate of Proposed State Revolving Fund (SRF) Loan Debt Service: Clean Water SRF Loan for Urick Street Force Main Extension
ATTACHMENT B(2)	Estimated Payments for Clean Water SRF Loan for Urick Street Force Main Extension
ATTACHMENT C	Audited Fiscal Year 2018 Statement of Revenues, Expenses, and Changes in Fund Net Position
ATTACHMENT D	Unaudited Fiscal Year 2019 Financial Results
ATTACHMENT E	Notes to "Schedule of Actual Revenues and Debt Coverage"
ATTACHMENT F	Notes to "Schedule of Projected Revenues and Debt Coverage for Pledged Revenue"

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

ORDINANCE 2019-010

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 50.30 IN CHAPTER 50 OF THE FRUITLAND PARK CODE OF ORDINANCES TO RESTRUCTURE AND ADJUST THE WATER UTILITY RATES BASED ON THE RECOMMENDATIONS FROM THE UTILITY RATE STUDY DATED JUNE 13, 2019 AND PREPARED BY BRYAN MANTZ; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park owns, operates and maintains a potable water services utility; and

WHEREAS, the City of Fruitland Park provides potable water within its utility district and charges its customers a water utility rate for providing such service; and

WHEREAS, the Utility Fund has operated in the negative in recent years and on the recommendation of the City's auditor to do a rate study in order to increase utility revenues to cover the utility cost, a Utility Rate Study was conducted and a total restructure of the City's utility rates was recommended, and that the restructure was presented to the city commission; and

WHEREAS, the City Commission of the City of Fruitland Park has accordingly determined it is necessary to uniformly increase the water rates based on the recommended changes commencing July 26, 2019, and each year thereafter for three years; and

WHEREAS, the City Commission of the City of Fruitland Park, Lake County, Florida hereby finds and declares that the adoption of this ordinance is necessary, appropriate, and in the public interest of the citizens of this community.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AS FOLLOWS:

Section 1. Recitals.

The above recitals are true and correct and, by this reference, are hereby incorporated into the made an integral part of this ordinance.

Section 2. Water Rates

That Sections 50.30(A) and (B) in Chapter 50, of the Fruitland Park Code of Ordinances are hereby amended to read as follows:

Sec. 50.30. Charge or rate for water services.

Any user for the services of the waterworks system of the city shall pay therefore the following rates for water services beginning July 26, 2019, which rates shall be applicable to all customers of the waterworks system, except as otherwise provided hereafter:

(A) Water service inside the city.

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

1. Except as provided in subsection 2, water rates within the city shall be calculated by adding the base rate to the tier-based charge per 1,000 gallons of actual consumptive use. Effective July 26, 2019, the base rate and the charge per 1,000 gallons of actual use shall be as follows:

Single Family Residential Water Rates - Inside City

	Effective 07/26/2019	Effective 10/1/2020	Effective 10/1/2021
Base Rate			
¾" Meter or Smaller	\$17.10	\$17.10	\$17.10
1" Meter	28.50	28.50	28.50
1½" Meter	57.00	57.50	57.00
2" Meter	91.20	91.20	91.20
Volumetric Rate [1]			
Block 1 Per 1,000 Gallons	\$ 1.32	\$ 2.08	\$ 3.03
Block 2 Per 1,000 Gallons	2.64	4.16	6.06
Block 3 Per 1,000 Gallons	3.96	6.24	9.09
Block 4 Per 1,000 Gallons	5.28	8.32	12.12

Multi-Family and Commercial Residential Water Rates - Inside City

Base Rate			
¾" Meter or Smaller	\$17.10	\$17.10	\$17.10
1" Meter	28.50	28.50	28.50
1½" Meter	57.00	57.00	57.00
2" Meter	91.20	91.20	91.20
3" Meter	171.00	171.00	171.00
4" Meter	285.00	285.00	285.00
6" Meter	570.00	570.00	570.00
8" Meter	912.00	912.00	912.00
10" Meter	1,311.00	1,311.00	1,311.00
Volumetric Rate [2]			
All Usage Per 1,000 Gallons	\$ 1.32	\$ 2.08	\$ 3.03

Single Family Residential Irrigation Rates - Inside City

Base Rate			
¾" Meter or Smaller	\$17.10	\$17.10	\$17.10
1" Meter	28.50	28.50	28.50
1½" Meter	57.00	57.50	57.00
2" Meter	91.20	91.20	91.20
Volumetric Rate			
Block 1 Per 1,000 Gallons	\$ 2.64	4.16	6.06
Block 2 Per 1,000 Gallons	3.96	6.24	9.09
Block 3 Per 1,000 Gallons	5.28	8.32	12.12

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

Multi-Family and Commercial Residential Water Rates - Inside City

Base Rate

¾" Meter or Smaller	\$17.10	\$17.10	\$17.10
1" Meter	28.50	28.50	28.50
1½" Meter	57.00	57.00	57.00
2" Meter	91.20	91.20	91.20
3" Meter	171.00	171.00	171.00
4" Meter	285.00	285.00	285.00
6" Meter	570.00	570.00	570.00
8" Meter	912.00	912.00	912.00
10" Meter	1,311.00	1,311.00	1,311.00

2. The bulk potable water rate within the city for water provided to Central Sumter Utility Company, LLC, shall be a bulk rate per 1,000 gallons. The rate will be adjusted any time the city adjusts the base rate for residential water by the same percentage increase or decrease in the city's base rate for residential water. Effective July 26, 2019, the charge per 1,000 gallons of actual use shall be as follows:

	Effective 07/26/2019	Effective 10/1/2020	Effective 10/1/2021
All consumption per 1,000 gallons	\$ 1.08	\$ 1.34	\$ 1.68

- (B) Water service outside the city.

Users receiving service outside the city limits shall pay a charge of 125 percent of the rates set forth in subsection (A), 1. above. The water rates shall be calculated by adding the base rate to the tier-based charge per 1,000 gallons of actual consumptive use. Effective July 26, 2019, the base rate and the charge per 1,000 gallons of actual use shall be as follows:

Single Family Residential Water Rates – Outside City

Base Rate	Effective 07/26/2019	Effective 10/1/2020	Effective 10/1/2021
¾" Meter or Smaller	\$21.38	\$21.38	\$21.38
1" Meter	35.63	35.63	35.63
1½" Meter	71.25	71.25	71.25
2" Meter	114.00	114.00	114.00
Volumetric Rate			
Block 1 Per 1,000 Gallons	\$ 1.65	\$ 2.60	\$ 3.79
Block 2 Per 1,000 Gallons	3.30	5.20	7.58
Block 3 Per 1,000 Gallons	4.95	7.80	11.36
Block 4 Per 1,000 Gallons	6.60	10.40	15.15

Multi-Family and Commercial Residential Water Rates – Outside City

Base Rate

¾" Meter or Smaller	\$21.38	\$21.38	\$21.38
1" Meter	35.63	35.63	35.63

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

1½" Meter	71.25	71.25	71.25
2" Meter	114.00	114.00	114.00
3" Meter	213.75	213.75	213.75
4" Meter	356.25	356.25	356.25
6" Meter	712.50	712.50	712.50
8" Meter	1,140.00	1,140.00	1,140.00
10" Meter	1,638.75	1,638.75	1,638.75
Volumetric Rate			
All Usage Per 1,000 Gallons	\$ 1.65	\$ 2.60	\$ 3.79

Summary of Monthly Water Tiered-Based Range Charge Per 1,000 Gallons

[1] Consumption ranges for single family residential customers shall vary by meter size as follows:

Single Family Residential Consumption Ranges

Meter Size	Block 1	Block 2	Block 3	Block 4
¾" or smaller	0 to 8,000	8,001 to 16,000	16,001 to 24,000	Above 24,000
1"	0 to 13,000	13,001 to 27,000	27,001 to 40,000	Above 40,000
1½" Meter	0 to 27,000	27,001 to 53,000	53,001 to 80,000	Above 80,000
2" Meter	0 to 43,000	43,001 to 85,000	85,001 to 128,000	Above 128,000

[2] Consumption ranges for irrigation customer shall vary by meter size as follows:

Irrigation Consumption Ranges

Meter Size	Block 1	Block 2	Block 3
¾" or smaller	0 to 16,000	16,001 to 24,000	Above 24,000
1"	0 to 27,000	27,001 to 40,000	Above 40,000
1½" Meter	0 to 53,000	53,001 to 80,000	Above 80,000
2" Meter	0 to 85,000	85,001 to 128,000	Above 128,000
3" Meter	0 to 160,000	160,001 to 240,000	Above 240,000
4" Meter	0 to 267,000	267,001 to 400,000	Above 400,000
6" Meter	0 to 533,000	533,001 to 800,000	Above 800,000
8" Meter	0 to 853,000	853,001 to 1,280,000	Above 1,280,000
10" Meter	0 to 1,227,000	1,227,001 to 1,840,000	Above 1,840,000

A surcharge of 25% is applied to customers located outside City limits as allowable by Florida Statutes, Chapter 180.191 (1).

Section 3. Conflicts and Ordinances Repealed

All Ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. Severability.

If any section, sentence, phrase, or word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

other section, sentence, phrase, word or portion of this ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

Section 5. Codification.

It is the intent of the City Commission of the City of Fruitland Park that the provisions of this chapter shall become and made a part of the Fruitland Park Code of Ordinances; and grants authority to the codifier to renumber or re-letter sections, and change the words in this ordinance to section, article, chapter or such other appropriate word or phrase in order to accomplish such intentions.

Section 6. Effective Date.

This ordinance shall be effective immediately upon adoption; however, the water rate adjustments shall be implemented July 26, 2019.

PASSED AND DULY ADOPTED this 25th day of July 2019 by the City of Fruitland Park, Florida.

Christopher Cheshire, Mayor

Attest:

Esther Coulson, City Clerk

Mayor Cheshire	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Commissioner Bell	<input type="checkbox"/>	(Yes),	<input checked="" type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Vice Mayor Gunter	<input type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input checked="" type="checkbox"/>	(Absent)
Commissioner DeGrave	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Commissioner Mobilian	<input type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)

First Reading July 11, 2019

Second Reading July 25, 2019

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

ORDINANCE 2019-011

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING SECTION 99.60 IN CHAPTER 50 OF THE FRUITLAND PARK CODE OF ORDINANCES TO RESTRUCTURE AND ADJUST THE WASTEWATER UTILITY RATES BASED ON THE RECOMMENDATIONS FROM THE UTILITY RATE STUDY; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statute Chapter 180 provides local municipalities with the authority to establish and operate water utility systems; and

WHEREAS, Florida Statute Chapter 180.13 provides the City Commission with the authority to establish just and equitable rates or charges to be paid to the municipality for the use of the utility by each person; and

WHEREAS, the City Commission has determined that it is necessary to amend the ordinance governing the wastewater systems for the City of Fruitland Park to meet the cost of providing wastewater service to the customers of the wastewater system; and

WHEREAS, Utility Fund has operated in the negative in recent years and on the recommendation of the City's auditor to do a rate study in order to increase the utility revenues to cover the utility cost, a Utility Rate Study was conducted and a total restructure of the utility rates was recommended, and that the restructure was presented to the city commission; and

WHEREAS, the City Commission of the City of Fruitland Park has accordingly determined that it is necessary to uniformly increase the water rates based on the recommended changes to commence July 26, 2019, and each year thereafter for three years; and

WHEREAS, the City of Fruitland Park has provided notice of the proposed increase as well as the date at which this ordinance will be considered for adoption to each customer through the utility's billing process as is required by 180.136, Florida Statutes; and

WHEREAS, the City Commission of the City of Fruitland Park, Lake County, Florida hereby finds and declares that the adoption of this ordinance is necessary, appropriate, and in the public interest of the citizens of this community.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA

Section 1. In Chapter 99, Section 99.60(B) relating to Wastewater Rates shall be amended to read as follows:

Single Family Residential Wastewater Rates - Inside City

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

Base Rate	07/26/2019	10/1/2020	10/1/2021
¾" Meter or Smaller	\$20.00	\$22.50	\$25.00
1" Meter	20.00	22.50	25.00
1½" Meter	20.00	22.50	25.00
2" Meter	20.00	22.50	25.00
Volumetric Rate			
All Consumption Per 1,000 Gallons	\$2.34	\$3.57	\$5.26
Up to 10,000 Gallons	0.00	0.00	0.00
All Consumption Per 1,000 Gallons	0.00	\$0.00	\$ 0.00
Above 10,000 Gallons	0.00	0.00	0.00

Multi-Family Residential Wastewater Rates - Inside City

Base Rate			
¾" Meter or Smaller	\$20.00	\$22.50	\$25.00
1" Meter	33.33	37.50	41.67
1½" Meter	66.67	75.00	83.33
2" Meter	106.67	120.00	133.33
3" Meter	200.00	225.00	250.00
4" Meter	333.33	375.00	416.67
6" Meter	666.67	750.00	833.33
8" Meter	1,066.67	1,200.00	1,133.33
10" Meter	1,533.33	1,725.00	1,916.67

Volumetric Rate			
All Consumption Per 1,000 Gallons	\$2.34	\$3.57	\$5.26

Single Family Residential Wastewater Rates – Outside City

Base Rate			
¾" Meter or Smaller	\$25.00	\$28.13	\$31.25
1" Meter	25.00	28.13	31.25
1½" Meter	25.00	28.13	31.25
2" Meter	25.00	28.13	31.25

Volumetric Rate [4]			
All Consumption Per 1,000 Gallons	\$2.93	\$4.46	\$6.58
Up to 10,000 Gallons	0.00	0.00	0.00
All Consumption Per 1,000 Gallons	\$0.00	\$0.00	\$0.00
Above 10,000 Gallons	0.00	0.00	0.00

Multi-Family and Commercial Wastewater Rates – Outside City

Base Rate			
¾" Meter or Smaller	\$25.00	\$28.13	\$31.25
1" Meter	41.67	46.88	52.08
1½" Meter	83.33	93.75	104.17

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

2" Meter	133.33	150.00	166.67
3" Meter	250.00	281.25	312.50
4" Meter	416.67	468.75	520.83
6" Meter	833.33	937.50	1,041.67
8" Meter	1,333.33	1,500.00	1,666.67
10" Meter	1,916.67	2,156.25	2,395.83
Volumetric Rate			
All Consumption Per 1,000 Gallons	\$2.93	\$4.46	\$6.58

(a) Sewer pump, electric connection fee: \$400.00

Section 2. All Ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. The provisions of this ordinance are intended to be incorporated into the Code of Ordinances of the City of Fruitland Park, Florida and the sections of this ordinance may be renumbered, re-lettered, and the word "ordinance" may be changed to "section", "article" or such other word or phrase in order to accomplish such intention.

Section 4. If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portion of this ordinance.

Section 5. This ordinance shall be effective immediately upon adoption; however, the wastewater rate adjustments shall be implemented July 26, 2019.

PASSED AND ORDAINED this 25th day of July 2019 by the City Commission of the City of Fruitland Park, Florida.



 Christopher Cheshire, Mayor

Attest:


 Esther Coulson, City Clerk


Mayor Cheshire	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Vice Mayor Gunter	<input type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input checked="" type="checkbox"/>	(Absent)
Commissioner Bell	<input type="checkbox"/>	(Yes),	<input checked="" type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Commissioner DeGrave	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)
Commissioner Mobilian	<input checked="" type="checkbox"/>	(Yes),	<input type="checkbox"/>	(No),	<input type="checkbox"/>	(Abstained),	<input type="checkbox"/>	(Absent)

ATTACHMENT A: Adopted Water and Sewer Rate Ordinances

First Reading July 11, 2019

Second Reading July 25, 2019

Approved as to form and legality:


Anita Geraci-Carver, City Attorney

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

Clean Water State Revolving Fund Loan Agreement WW91204P

Line No.	Fiscal Year Ending Sept. 30,	Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (115%)	Ending Principal Outstanding
			Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater		
1	2006	\$240,718	\$4,359	\$3,806	\$8,165	\$0	\$8,165	0.0%	100.0%	\$9,390	\$236,359
2	2007	236,359	8,926	7,404	16,330	0	16,330	0.0%	100.0%	18,780	227,433
3	2008	227,433	9,210	7,120	16,330	0	16,330	0.0%	100.0%	18,780	218,223
4	2009	218,223	9,506	6,824	16,330	0	16,330	0.0%	100.0%	18,780	208,717
5	2010	208,717	9,811	6,519	16,330	0	16,330	0.0%	100.0%	18,780	198,906
6	2011	198,906	10,124	6,206	16,330	0	16,330	0.0%	100.0%	18,780	188,782
7	2012	188,782	10,446	5,884	16,330	0	16,330	0.0%	100.0%	18,780	178,336
8	2013	178,336	10,779	5,551	16,330	0	16,330	0.0%	100.0%	18,780	167,557
9	2014	167,557	11,122	5,208	16,330	0	16,330	0.0%	100.0%	18,780	156,434
10	2015	156,434	11,477	4,853	16,330	0	16,330	0.0%	100.0%	18,780	144,957
11	2016	144,957	11,842	4,488	16,330	0	16,330	0.0%	100.0%	18,780	133,115
12	2017	133,115	12,219	4,111	16,330	0	16,330	0.0%	100.0%	18,780	120,896
13	2018	120,896	12,609	3,721	16,330	0	16,330	0.0%	100.0%	18,780	108,287
14	2019	108,287	13,010	3,320	16,330	0	16,330	0.0%	100.0%	18,780	95,277
15	2020	95,277	13,424	2,906	16,330	0	16,330	0.0%	100.0%	18,780	81,853
16	2021	81,853	13,852	2,478	16,330	0	16,330	0.0%	100.0%	18,780	68,001
17	2022	68,001	14,293	2,037	16,330	0	16,330	0.0%	100.0%	18,780	53,708
18	2023	53,708	14,748	1,582	16,330	0	16,330	0.0%	100.0%	18,780	38,959
19	2024	38,959	15,218	1,112	16,330	0	16,330	0.0%	100.0%	18,780	23,741
20	2025	23,741	15,703	627	16,330	0	16,330	0.0%	100.0%	18,780	8,038
21	2026	8,038	8,038	127	8,165	0	8,165	0.0%	100.0%	9,390	0
22	2027	0	0	0	0	0	0	0.0%	100.0%	0	0
23	2028	0	0	0	0	0	0	0.0%	100.0%	0	0
24	2029	0	0	0	0	0	0	0.0%	100.0%	0	0
25			<u>\$240,718</u>	<u>\$85,882</u>	<u>\$326,600</u>	<u>\$0</u>	<u>\$326,600</u>			<u>\$375,591</u>	

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

Clean Water State Revolving Fund Construction Loan Agreement WW91203S

Fiscal Year Ending Sept. 30,	Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (115%)	Ending Principal Outstanding	
		Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater			
26	2006	\$1,951,787	\$46,428	\$30,161	\$76,589	\$0	\$76,589	0.0%	100.0%	\$88,077	\$1,905,360
27	2007	1,905,360	94,618	58,560	153,178	0	153,178	0.0%	100.0%	176,155	1,810,742
28	2008	1,810,742	97,017	56,161	153,178	0	153,178	0.0%	100.0%	176,155	1,713,724
29	2009	1,713,724	83,987	45,516	129,503	0	129,503	0.0%	100.0%	148,929	1,629,737
30	2010	1,629,737	80,775	40,564	121,338	0	121,338	0.0%	100.0%	139,539	1,548,963
31	2011	1,548,963	82,823	38,516	121,338	0	121,338	0.0%	100.0%	139,539	1,466,140
32	2012	1,466,140	84,923	36,415	121,338	0	121,338	0.0%	100.0%	139,539	1,381,217
33	2013	1,381,217	87,077	34,262	121,338	0	121,338	0.0%	100.0%	139,539	1,294,140
34	2014	1,294,140	89,285	32,054	121,338	0	121,338	0.0%	100.0%	139,539	1,204,855
35	2015	1,204,855	91,549	29,789	121,338	0	121,338	0.0%	100.0%	139,539	1,113,306
36	2016	1,113,306	93,871	27,468	121,338	0	121,338	0.0%	100.0%	139,539	1,019,436
37	2017	1,019,436	96,251	25,087	121,338	0	121,338	0.0%	100.0%	139,539	923,185
38	2018	923,185	98,692	22,647	121,338	0	121,338	0.0%	100.0%	139,539	824,493
39	2019	824,493	101,195	20,144	121,338	0	121,338	0.0%	100.0%	139,539	723,298
40	2020	723,298	103,761	17,578	121,338	0	121,338	0.0%	100.0%	139,539	619,538
41	2021	619,538	106,392	14,947	121,338	0	121,338	0.0%	100.0%	139,539	513,146
42	2022	513,146	109,090	12,249	121,338	0	121,338	0.0%	100.0%	139,539	404,056
43	2023	404,056	111,856	9,482	121,338	0	121,338	0.0%	100.0%	139,539	292,199
44	2024	292,199	114,684	6,646	121,329	0	121,329	0.0%	100.0%	139,529	177,516
45	2025	177,516	117,601	3,737	121,338	0	121,338	0.0%	100.0%	139,539	59,914
46	2026	59,914	59,914	755	60,669	0	60,669	0.0%	100.0%	69,770	0
47	2027	0	0	0	0	0	0	0.0%	100.0%	0	0
48	2028	0	0	0	0	0	0	0.0%	100.0%	0	0
49	2029	0	0	0	0	0	0	0.0%	100.0%	0	0
50			<u>\$1,951,787</u>	<u>\$562,736</u>	<u>\$2,514,524</u>	<u>\$0</u>	<u>\$2,514,524</u>			<u>\$2,891,702</u>	

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

Fiscal Year Ending Sept. 30,	CLEAN WATER STATE REVOLVING FUND LOAN FOR URICK STREET FORCE MAIN EXTENSION (THIS LOAN)										Total SRF Loan Payments	Total SRF Loan Payments with Coverage	
	Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (115%)	Ending Principal Outstanding			
	Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater						
51	2018											\$137,668	\$158,319
52	2019											137,668	158,319
53	2020											137,668	158,319
54	2021											137,668	158,319
55	2022	\$205,530	\$9,332	\$2,032	\$11,364	\$0	\$11,364	0.0%	100.0%	\$13,069	\$196,198	149,032	171,387
56	2023	196,198	9,425	1,938	11,364	0	11,364	0.0%	100.0%	13,069	186,773	149,032	171,387
57	2024	186,773	9,520	1,844	11,364	0	11,364	0.0%	100.0%	13,069	177,253	149,023	171,377
58	2025	177,253	9,615	1,749	11,364	0	11,364	0.0%	100.0%	13,069	167,637	149,032	171,387
59	2026	167,637	9,712	1,652	11,364	0	11,364	0.0%	100.0%	13,069	157,925	80,198	92,228
60	2027	157,925	9,809	1,555	11,364	0	11,364	0.0%	100.0%	13,069	148,116	11,364	13,069
61	2028	148,116	9,908	1,456	11,364	0	11,364	0.0%	100.0%	13,069	138,209	11,364	13,069
62	2029	138,209	10,007	1,357	11,364	0	11,364	0.0%	100.0%	13,069	128,202	11,364	13,069
63	2030	128,202	10,107	1,257	11,364	0	11,364	0.0%	100.0%	13,069	118,095	11,364	13,069
64	2031	118,095	10,208	1,155	11,364	0	11,364	0.0%	100.0%	13,069	107,886	11,364	13,069
65	2032	107,886	10,311	1,053	11,364	0	11,364	0.0%	100.0%	13,069	97,575	11,364	13,069
66	2033	97,575	10,414	950	11,364	0	11,364	0.0%	100.0%	13,069	87,161	11,364	13,069
67	2034	87,161	10,519	845	11,364	0	11,364	0.0%	100.0%	13,069	76,643	11,364	13,069
68	2035	76,643	10,624	740	11,364	0	11,364	0.0%	100.0%	13,069	66,019	11,364	13,069
69	2036	66,019	10,731	633	11,364	0	11,364	0.0%	100.0%	13,069	55,288	11,364	13,069
70	2037	55,288	10,838	526	11,364	0	11,364	0.0%	100.0%	13,069	44,450	11,364	13,069
71	2038	44,450	10,947	417	11,364	0	11,364	0.0%	100.0%	13,069	33,503	11,364	13,069
72	2039	33,503	11,057	307	11,364	0	11,364	0.0%	100.0%	13,069	22,447	11,364	13,069
73	2040	22,447	11,167	197	11,364	0	11,364	0.0%	100.0%	13,069	11,279	11,364	13,069
74	2041	11,279	11,279	85	11,364	0	11,364	0.0%	100.0%	13,069	0	11,364	13,069
75	2042	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
76	2043	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
77	2044	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
78	2045	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
79			\$205,530	\$21,749	\$227,279	\$0	\$227,279			\$261,371		\$846,778	\$973,795

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

Fiscal Year Ending Sept. 30,	Promissory Note FPN 238395-4-52-01, SR 500, Lake County (Department of Transportation Hardship Loan)										Total Non-SRF Loan Payments	Total Non-SRF Loan Payments with Coverage	
	Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (100%)	Ending Principal Outstanding			
		Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater					
80	2015	\$425,588	\$14,186	\$0	\$14,186	\$14,186	0	100.0%	0.0%	\$14,186	\$411,402	\$14,186	\$14,186
81	2016	411,402	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	397,215	14,186	14,186
82	2017	397,215	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	383,029	14,186	14,186
83	2018	383,029	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	368,843	14,186	14,186
84	2019	368,843	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	354,657	14,186	14,186
85	2020	354,657	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	340,470	14,186	14,186
86	2021	340,470	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	326,284	14,186	14,186
87	2022	326,284	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	312,098	14,186	14,186
88	2023	312,098	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	297,911	14,186	14,186
89	2024	297,911	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	283,725	14,186	14,186
90	2025	283,725	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	269,539	14,186	14,186
91	2026	269,539	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	255,353	14,186	14,186
92	2027	255,353	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	241,166	14,186	14,186
93	2028	241,166	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	226,980	14,186	14,186
94	2029	226,980	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	212,794	14,186	14,186
95	2030	212,794	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	198,608	14,186	14,186
96	2031	198,608	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	184,421	14,186	14,186
97	2032	184,421	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	170,235	14,186	14,186
98	2033	170,235	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	156,049	14,186	14,186
99	2034	156,049	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	141,863	14,186	14,186
100	2035	141,863	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	127,676	14,186	14,186
101	2036	127,676	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	113,490	14,186	14,186
102	2037	113,490	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	99,304	14,186	14,186
103	2038	99,304	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	85,118	14,186	14,186
104	2039	85,118	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	70,931	14,186	14,186
105	2040	70,931	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	56,745	14,186	14,186
106	2041	56,745	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	42,559	14,186	14,186
107	2042	42,559	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	28,373	14,186	14,186
108	2043	28,373	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	14,186	14,186	14,186
109	2044	14,186	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	0	14,186	14,186
110	2045	0	0	0	0	0	0	100.0%	0.0%	0	0	0	0
111			<u>\$425,588</u>	<u>\$0</u>	<u>\$425,588</u>	<u>\$425,588</u>	<u>\$0</u>					<u>\$425,588</u>	<u>\$425,588</u>

ATTACHMENT B(1)

Estimate of Proposed State Revolving Fund (SRF) Loan Debt Service:

Clean Water SRF Loan for Urick Street Force Main Extension

Assumed Interest Rate	1.00%
Construction Period - Years	1.5
Assumed Debt Service Coverage Factor**	115%
Capital Cost	<u>\$200,000</u>
Loan Service Fee (2% of capital cost)	<u>4,000</u>
Subtotal	<u>\$204,000</u>
Capitalized Interest*	<u>1,530</u>
Total Cost to be Amortized	<u>\$205,530</u>
Annual Debt Service	\$11,364
Annual Debt Service Including Coverage Factor**	<u><u>13,069</u></u>

* Estimated Capitalized Interest = Subtotal times interest rate times construction time in years divided by two.

** Coverage Factor is generally 15%. However, it may be higher if other than utility operating revenues are pledged.

ATTACHMENT B(2)

Estimated Payments for Clean Water SRF Loan for Urick Street Force Main Extension

Principal Amount: \$205,530 Derived from ATTACHMENT B(1)
 Annual Interest Rate: 1.00%
 Semiannual Payments: 40
 Semiannual Payment: \$5,682

Line No.	Fiscal Year	Semiannual Payment	Beginning Balance	Principal Payment	Interest Payment	Total Payment	Percent Allocable to Water and Wastewater	Amount Allocable to Water and Wastewater	Ending Balance
1	2022	1	\$205,530	\$4,654	\$1,028	\$5,682	100.00%	\$5,682	\$200,876
2	2022	2	200,876	4,678	1,004	5,682	100.00%	5,682	196,198
3	2023	3	196,198	4,701	981	5,682	100.00%	5,682	191,497
4	2023	4	191,497	4,724	957	5,682	100.00%	5,682	186,773
5	2024	5	186,773	4,748	934	5,682	100.00%	5,682	182,024
6	2024	6	182,024	4,772	910	5,682	100.00%	5,682	177,253
7	2025	7	177,253	4,796	886	5,682	100.00%	5,682	172,457
8	2025	8	172,457	4,820	862	5,682	100.00%	5,682	167,637
9	2026	9	167,637	4,844	838	5,682	100.00%	5,682	162,793
10	2026	10	162,793	4,868	814	5,682	100.00%	5,682	157,925
11	2027	11	157,925	4,892	790	5,682	100.00%	5,682	153,033
12	2027	12	153,033	4,917	765	5,682	100.00%	5,682	148,116
13	2028	13	148,116	4,941	741	5,682	100.00%	5,682	143,175
14	2028	14	143,175	4,966	716	5,682	100.00%	5,682	138,209
15	2029	15	138,209	4,991	691	5,682	100.00%	5,682	133,218
16	2029	16	133,218	5,016	666	5,682	100.00%	5,682	128,202
17	2030	17	128,202	5,041	641	5,682	100.00%	5,682	123,161
18	2030	18	123,161	5,066	616	5,682	100.00%	5,682	118,095
19	2031	19	118,095	5,092	590	5,682	100.00%	5,682	113,003
20	2031	20	113,003	5,117	565	5,682	100.00%	5,682	107,886
21	2032	21	107,886	5,143	539	5,682	100.00%	5,682	102,744
22	2032	22	102,744	5,168	514	5,682	100.00%	5,682	97,575
23	2033	23	97,575	5,194	488	5,682	100.00%	5,682	92,381
24	2033	24	92,381	5,220	462	5,682	100.00%	5,682	87,161
25	2034	25	87,161	5,246	436	5,682	100.00%	5,682	81,915
26	2034	26	81,915	5,272	410	5,682	100.00%	5,682	76,643
27	2035	27	76,643	5,299	383	5,682	100.00%	5,682	71,344
28	2035	28	71,344	5,325	357	5,682	100.00%	5,682	66,019
29	2036	29	66,019	5,352	330	5,682	100.00%	5,682	60,667
30	2036	30	60,667	5,379	303	5,682	100.00%	5,682	55,288
31	2037	31	55,288	5,406	276	5,682	100.00%	5,682	49,882
32	2037	32	49,882	5,433	249	5,682	100.00%	5,682	44,450
33	2038	33	44,450	5,460	222	5,682	100.00%	5,682	38,990
34	2038	34	38,990	5,487	195	5,682	100.00%	5,682	33,503
35	2039	35	33,503	5,514	168	5,682	100.00%	5,682	27,989
36	2039	36	27,989	5,542	140	5,682	100.00%	5,682	22,447
37	2040	37	22,447	5,570	112	5,682	100.00%	5,682	16,877
38	2040	38	16,877	5,598	84	5,682	100.00%	5,682	11,279
39	2041	39	11,279	5,626	56	5,682	100.00%	5,682	5,654
40	2041	40	5,654	5,654	28	5,682	100.00%	5,682	0
41	Totals			<u>\$205,530</u>	<u>\$21,749</u>	<u>\$227,279</u>			

ATTACHMENT C

City of Fruitland Park, Florida

**Statement of Revenues, Expenses and Changes in Fund Net Position -
Proprietary Funds**

For the Year Ended September 30, 2018

	Enterprise Funds		Total
	Utility Fund	Recreation Programs Fund	
Revenues:			
Charges for services	\$ 882,448	\$ 40,816	\$ 923,264
Other operating revenues	60,751	-	60,751
Total operating revenues	943,199	40,816	984,015
Operating Expenses:			
Personal services	521,270	-	521,270
Other operating expenses	262,051	31,919	293,970
Depreciation	250,134	-	250,134
Total operating expenses	1,033,455	31,919	1,065,374
Operating income (loss)	(90,256)	8,897	(81,359)
Nonoperating Revenues (Expenses):			
Interest and investment income	19,018	5	19,023
Interest expense	(83,507)	-	(83,507)
Total nonoperating revenue (expenses)	(64,489)	5	(64,484)
Income (loss) before transfers	(154,745)	8,902	(145,843)
Capital contributions	500,000	-	500,000
Gain on sale of capital assets	7,875	-	7,875
Impact fees	87,074	-	87,074
Transfers in	215,482	-	215,482
Transfers out	(60,000)	(18,855)	(78,855)
Change in net position	595,686	(9,953)	585,733
Total net position, beginning	4,842,396	1,803	4,844,199
Total net position, ending	\$ 5,438,082	\$ (8,150)	\$ 5,429,932

ATTACHMENT D



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CITY OF FRUITLAND PARK
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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40001 WATER UTILITY REVENUES</u>							
<u>34 CHARGES FOR SERVICES</u>							
34321 BULK WATER SALES	-44,817	0	-44,817	-53,391.02	.00	8,574.02	119.1%
34331 SALE OF WATER	-661,608	0	-661,608	-687,093.73	.00	25,485.73	103.9%
34332 INSTALLATION OF METERS	-30,600	0	-30,600	-54,722.00	.00	24,122.00	178.8%
34333 BACKFLOW INSTALLATION	-4,165	0	-4,165	-7,604.10	.00	3,439.10	182.6%
34334 WATER LINE INSTALLATION	-513	0	-513	.00	.00	-513.00	.0%
34335 OTHER REVENUES	-61,421	0	-61,421	-66,565.65	.00	5,144.65	108.4%
34360 COLLECT BAD DEBT	0	0	0	-140.00	.00	140.00	100.0%
TOTAL CHARGES FOR SERVICES	-803,124	0	-803,124	-869,516.50	.00	66,392.50	108.3%
<u>36 MISC. REVENUE</u>							
36120 INTEREST EARNED	-23,234	0	-23,234	-4,508.74	.00	-18,725.26	19.4%
36320 WATER IMPACT FEE	-45,260	0	-45,260	-111,541.40	.00	66,281.40	246.4%
TOTAL MISC. REVENUE	-68,494	0	-68,494	-116,050.14	.00	47,556.14	169.4%
<u>38 NON REVENUES</u>							
38004 XFER IN RETAINED EARNING	-122,288	0	-122,288	.00	.00	-122,288.21	.0%
38100 XFER IN GENERAL FUND	0	-7,841	-7,841	.00	.00	-7,841.21	.0%
38300 XFER IN CAPITAL PROJECT	0	0	0	-14,186.27	.00	14,186.27	100.0%
TOTAL NON REVENUES	-122,288	-7,841	-130,129	-14,186.27	.00	-115,943.15	10.9%
TOTAL WATER UTILITY REVENUES	-993,906	-7,841	-1,001,747	-999,752.91	.00	-1,994.51	99.8%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<u>40301 SEWER UTILTIY REVENUES</u>								
<u>34 CHARGES FOR SERVICES</u>								
34334 WATER LINE INSTALLATION	-2,000	0	-2,000	.00	.00	-2,000.00	.0%	
34339 SEWER DECOMMISSION	-2,200	0	-2,200	-700.00	.00	-1,500.00	31.8%	
34351 SEWER UTILITY REVENUE	-145,437	0	-145,437	-177,259.86	.00	31,822.86	121.9%	
34352 ELECTRIC CONNECTION SEWER	-3,000	0	-3,000	-600.00	.00	-2,400.00	20.0%	
TOTAL CHARGES FOR SERVICES	-152,637	0	-152,637	-178,559.86	.00	25,922.86	117.0%	
<u>36 MISC. REVENUE</u>								
36321 SEWER IMPACT FEE	-40,247	0	-40,247	-247,407.44	.00	207,160.44	614.7%	
TOTAL MISC. REVENUE	-40,247	0	-40,247	-247,407.44	.00	207,160.44	614.7%	
<u>38 NON REVENUES</u>								
38006 XFER IN IMPACT FEES	-137,669	0	-137,669	.00	.00	-137,669.00	.0%	
38100 XFER IN GENERAL FUND	-240,000	0	-240,000	-240,000.00	.00	.00	100.0%	
38300 XFER IN CAPITAL PROJECT	-358,528	0	-358,528	-344,340.87	.00	-14,187.01	96.0%	
TOTAL NON REVENUES	-736,197	0	-736,197	-584,340.87	.00	-151,856.01	79.4%	
TOTAL SEWER UTILTIY REVENUES	-929,081	0	-929,081	-1,010,308.17	.00	81,227.29	108.7%	

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CITY OF FRUITLAND PARK
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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
40533 WATER UTILITY SERVICES							
<hr/>							
10 PERSONAL SERVICES							
<hr/>							
10110 SALARY	90,485	779	91,264	90,686.04	.00	577.46	99.4%
10111 BONUS	1,693	-593	1,100	1,044.12	.00	55.88	94.9%
10120 WAGES	212,458	-6,176	206,282	187,707.22	.00	18,574.78	91.0%
10121 BONUS	2,246	-246	2,000	1,721.68	.00	278.32	86.1%
10140 OVERTIME	10,000	0	10,000	9,448.08	.00	551.92	94.5%
10210 FICA	25,931	-339	25,592	21,560.66	.00	4,031.34	84.2%
10220 RETIREMENT	19,092	1,277	20,369	14,365.98	.00	6,003.02	70.5%
10221 VACATION BENEFITS	0	0	0	-746.67	.00	746.67	100.0%
10230 HOSPITALIZATION	50,178	0	50,178	32,419.60	.00	17,758.64	64.6%
10233 LIFE INSURANCE	756	0	756	649.11	.00	106.89	85.9%
10236 DENTAL INSURANCE	1,566	0	1,566	838.80	.00	726.96	53.6%
10240 WORKERS COMPENSATION	9,905	1,994	11,899	7,355.21	.00	4,543.58	61.8%
TOTAL PERSONAL SERVICES	424,310	-3,304	421,005	367,049.83	.00	53,955.46	87.2%
<hr/>							
30 OPERATING EXPENSES							
<hr/>							
30311 ENGINEERING FEES	2,500	0	2,500	.00	.00	2,500.00	.0%
30315 CONSUMPTIVE USE PERMIT	10,000	0	10,000	4,326.35	.00	5,673.65	43.3%
30320 AUDIT FEES	7,450	0	7,450	7,125.00	.00	325.00	95.6%
30340 CONTRACTUAL SERVICES	136,655	0	136,655	78,496.73	.00	58,157.77	57.4%
30344 BANK FEES/SERVICE CHARGES	3,500	0	3,500	3,617.57	.00	-117.57	103.4%
30400 TRAVEL/PER DIEM	500	0	500	35.00	.00	465.00	7.0%
30410 COMMUNICATIONS	9,480	0	9,480	11,093.71	.00	-1,613.71	117.0%
30420 POSTAGE	11,314	0	11,314	11,301.35	.00	12.65	99.9%
30430 ELECTRIC	50,400	0	50,400	49,617.74	.00	782.26	98.4%
30440 RENTAL OF EQUIPMENT	500	0	500	.00	.00	500.00	.0%
30450 INSURANCE	13,084	2,447	15,531	16,399.24	.00	-868.48	105.6%
30460 REPAIRS	25,681	0	25,681	19,842.81	.00	5,838.19	77.3%
30462 VEHICLE REPAIRS/MAINT	4,500	3,955	8,455	5,426.22	.00	3,028.78	64.2%
30463 EQUIPMENT REPAIRS/MAINT	6,000	0	6,000	1,953.35	.00	4,046.65	32.6%
30464 FACILITIES REPAIRS/MAINT	12,500	0	12,500	9,347.21	.00	3,152.79	74.8%
30466 FIRE HYDRANT REPLACEMENT	7,500	0	7,500	4,777.81	.00	2,722.19	63.7%
30470 PRINTING & COPYING	500	0	500	617.77	.00	-117.77	123.6%
30480 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30510 OFFICE SUPPLIES	1,000	0	1,000	446.37	.00	553.63	44.6%
30520 SUPPLIES	138,000	5,542	143,542	87,076.94	.00	56,465.06	60.7%
30521 UNIFORMS	3,375	0	3,375	3,010.75	.00	364.01	89.2%
30522 FUEL	9,000	0	9,000	8,759.85	.00	240.15	97.3%
30542 TRAINING & EDUCATION	2,000	0	2,000	369.00	.00	1,631.00	18.5%
30544 MEMBERSHIPS	2,000	0	2,000	931.00	.00	1,069.00	46.6%
TOTAL OPERATING EXPENSES	458,438	11,944	470,382	324,571.77	.00	145,810.25	69.0%
60 CAPITAL OUTLAY							
60640 EQUIPMENT PURCHASES	0	0	0	775.88	.00	-775.88	100.0%
TOTAL CAPITAL OUTLAY	0	0	0	775.88	.00	-775.88	100.0%
70 DEBT SERVICE							
70743 FDOT HWY CONSTRUCTION LOAN	14,187	0	14,187	.00	.00	14,187.00	.0%
TOTAL DEBT SERVICE	14,187	0	14,187	.00	.00	14,187.00	.0%
90 NON-OPERATING							
90940 CONTINGENCY FUND	10,000	-3,955	6,045	.00	.00	6,045.00	.0%
90991 BAD DEBT EXPENSE	750	0	750	.00	.00	750.00	.0%
TOTAL NON-OPERATING	10,750	-3,955	6,795	.00	.00	6,795.00	.0%
TOTAL WATER UTILITY SERVICES	907,685	4,685	912,369	692,397.48	.00	219,971.83	75.9%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40535 SEWER UTILITY SERVICES							
10 PERSONAL SERVICES							
10120 WAGES	69,628	0	69,628	73,065.37	.00	-3,437.37	104.9%
10121 BONUS	803	0	803	502.80	.00	300.20	62.6%
10140 OVERTIME	3,000	5,000	8,000	6,909.05	.00	1,090.95	86.4%
10210 FICA	6,076	0	6,076	5,485.48	.00	590.52	90.3%
10220 RETIREMENT	6,000	0	6,000	6,569.20	.00	-569.20	109.5%
10221 VACATION BENEFITS	0	0	0	2,175.03	.00	-2,175.03	100.0%
10230 HOSPITALIZATION	14,337	0	14,337	12,820.89	.00	1,515.75	89.4%
10233 LIFE INSURANCE	216	0	216	216.00	.00	.00	100.0%
10236 DENTAL INSURANCE	447	0	447	223.68	.00	223.68	50.0%
10240 WORKERS COMPENSATION	2,922	660	3,582	2,170.04	.00	1,412.12	60.6%
TOTAL PERSONAL SERVICES	103,429	5,660	109,089	110,137.54	.00	-1,048.38	101.0%
30 OPERATING EXPENSES							
30311 ENGINEERING FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
30320 AUDIT FEES	7,450	0	7,450	7,125.00	.00	325.00	95.6%
30340 CONTRACTUAL SERVICES	37,000	-5,000	32,000	8,181.46	.00	23,818.54	25.6%
30347 CONTRACTUAL LADY LAKE	240,000	0	240,000	296,801.93	.00	-56,801.93	123.7%
30400 TRAVEL/PER DIEM	500	0	500	.00	.00	500.00	.0%
30420 POSTAGE	50	0	50	1.10	.00	48.90	2.2%
30430 ELECTRIC	20,040	0	20,040	23,216.71	.00	-3,176.71	115.9%
30431 WATER	5,100	0	5,100	1,097.13	.00	4,002.87	21.5%
30440 RENTAL OF EQUIPMENT	500	0	500	.00	.00	500.00	.0%
30450 INSURANCE	13,350	2,497	15,847	16,019.04	.00	-172.54	101.1%
30462 VEHICLE REPAIRS/MAINT	5,000	0	5,000	1,741.98	.00	3,258.02	34.8%
30463 EQUIPMENT REPAIRS/MAINT	1,000	0	1,000	1,174.01	.00	-174.01	117.4%
30464 FACILITIES REPAIRS/MAINT	2,000	0	2,000	198.45	.00	1,801.55	9.9%
30467 SYSTEM REPAIRS	28,674	0	28,674	25,239.47	.00	3,434.53	88.0%
30510 OFFICE SUPPLIES	1,000	0	1,000	473.98	.00	526.02	47.4%
30520 SUPPLIES	9,000	0	9,000	1,563.74	.00	7,436.26	17.4%
30521 UNIFORMS	2,000	0	2,000	1,143.40	.00	856.60	57.2%
30522 FUEL	4,000	0	4,000	3,977.58	.00	22.42	99.4%
30542 TRAINING & EDUCATION	2,200	0	2,200	.00	.00	2,200.00	.0%
TOTAL OPERATING EXPENSES	379,864	-2,504	377,361	387,954.98	.00	-10,594.48	102.8%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
60 CAPITAL OUTLAY								
60640 EQUIPMENT PURCHASES	40,000	0	40,000	29,434.26	.00	10,565.74	73.6%	
60655 SYSTEM IMPROVEMENTS	0	0	0	782.00	.00	-782.00	100.0%	
TOTAL CAPITAL OUTLAY	40,000	0	40,000	30,216.26	.00	9,783.74	75.5%	
70 DEBT SERVICE								
70740 DEBT SERVICE LOAN PRINC SRF	114,205	0	114,205	.00	.00	114,204.64	.0%	
70741 INTEREST SEWER SRF LOAN #1	3,320	0	3,320	3,319.91	.00	.00	100.0%	
70742 INTEREST SEWER SRF LOAN #2	20,144	0	20,144	20,143.91	.00	.00	100.0%	
70744 INTEREST SEWER BB&T BANK LOAN	53,231	0	53,231	34,925.15	.00	18,306.00	65.6%	
70745 DEBT SERV LOAN PRINC BB&T	291,110	0	291,110	.00	.00	291,109.72	.0%	
TOTAL DEBT SERVICE	482,009	0	482,009	58,388.97	.00	423,620.36	12.1%	
90 NON-OPERATING								
90940 CONTINGENCY FUND	10,000	0	10,000	.00	.00	10,000.00	.0%	
TOTAL NON-OPERATING	10,000	0	10,000	.00	.00	10,000.00	.0%	
TOTAL SEWER UTILITY SERVICES	1,015,302	3,157	1,018,459	586,697.75	.00	431,761.24	57.6%	
TOTAL UTILITY FUND	0	0	0	-730,965.85	.00	730,965.85	100.0%	
TOTAL REVENUES	-1,922,987	-7,841	-1,930,828	-2,010,061.08	.00	79,232.78		
TOTAL EXPENSES	1,922,987	7,841	1,930,828	1,279,095.23	.00	651,733.07		

ATTACHMENT D



11/22/2019 13:00
808jmich

CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT UTILITY
THRU 9/30/2019

P 7
glytdbud

FOR 2019 13

JOURNAL DETAIL 2020 1 TO 2020 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-730,965.85	.00	730,965.85	100.0%

** END OF REPORT - Generated by Jeannine Racine **

ATTACHMENT E

Notes to "Schedule of Actual Revenues and Debt Coverage"

Amounts shown are based on information contained in the City's audited Comprehensive Annual Financial Report (CAFR) for the Fiscal Years 2018 and unaudited financial results for Fiscal Year 2019 (Attachments C and D).

Line (a) The City has historically implemented inflationary rate adjustments on an annual basis.

Lines (g) and (h) Amounts derived from Schedule of Prior and Parity Liens.

ATTACHMENT F

Notes to "Schedule of Projected Revenues and Debt Coverage for Pledged Revenue"

The following revenue adjustments have been adopted by the City Commission and are reflected in the water and wastewater rate structures shown in the rate ordinances in Attachment A:

	Adopted Water Adjustment	Adopted Wastewater Adjustment
Effective July 26, 2019	25.00%	25.00%
Effective October 1, 2020	25.00%	25.00%
Effective October 1, 2021	25.00%	25.00%

Lines (a) through (c) User rate revenue projections based on customer growth projections contained in the most recent utility rate study and the adopted rate adjustments.

Revenues other than from monthly user rates were held constant for purposes of the financial forecast.

Line (e) Operating expenses were escalated from Fiscal Year 2020 budgeted levels at 5% per year. The City has historically budgeted very conservatively.

Lines (g) to (l) Amounts derived from "Schedule of Prior and Parity Liens" and reflect both existing debt obligations and this projected SRF loan.

ASSUMPTIONS THAT COULD BE CHANGED ARE IN BLUE

Year

2020

SRF Debt Obligation

Clean Water SRF Loan for Urick Street Force Main Extension

Capital Cost

\$200,000

\$200,000

Interest Rate	Construction Period (Years)	Debt Coverage Factor
1.0%	1.5	115%

ATTACHMENTS

ATTACHMENT A	Adopted Water and Sewer Rate Ordinances
ATTACHMENT B	Repayment Schedule for Prior and Parity Liens
ATTACHMENT B(1)	Estimate of Proposed State Revolving Fund (SRF) Loan Debt Service: Clean Water SRF Loan for Urick Street Force Main Extension
ATTACHMENT B(2)	Estimated Payments for Clean Water SRF Loan for Urick Street Force Main Extension
ATTACHMENT C	Audited Fiscal Year 2018 Statement of Revenues, Expenses, and Changes in Fund Net Position
ATTACHMENT D	Unaudited Fiscal Year 2019 Financial Results
ATTACHMENT E	Notes to "Schedule of Actual Revenues and Debt Coverage"
ATTACHMENT F	Notes to "Schedule of Projected Revenues and Debt Coverage for Pledged Revenue"

Schedule of Actual Revenues and Debt Coverage for Pledged Revenue

Line No.	Application Reference	Description	Fiscal Year	
			2018 [1]	2019 [2]
	(a)	Operating Revenues:		
1		Water User Rate Revenue	\$703,842	\$740,485
2		Wastewater User Rate Revenue	\$136,620	\$177,260
3		Other Operating Revenue	\$102,737	\$130,332
4	(a)	Water and Wastewater Operating Revenue	\$943,199	\$1,048,076
5	(b)	Interest Income	\$19,018	\$4,509
	(c)	Other Incomes or Revenues		
6		Water Connection Fees / Impact Fees	\$55,251	\$111,541
7		Sewer Connection Fees / Impact Fees	\$31,823	\$247,407
8	(d)	Total Revenues	\$1,049,291	\$1,411,534
		Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)		
9	(e)		783,321	1,189,714
10	(f)	Net Revenues [(f) = (d) - (e)]	\$265,970	\$221,820
11	(g)	Debt Service (including coverage) Excluding SRF Loans	\$14,186	\$14,186
12	(h)	Debt Service (including coverage) for Outstanding SRF Loans	\$158,319	\$158,319
13	(i)	Net Revenues After Debt Service (i = f - g - h)	\$93,465	\$49,315

Footnotes:

[1] Based on information contained in the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending September 30, 2018.

[2] Based on information contained in the City's unaudited operating results for the Fiscal Year 2019.

ATTACHMENT B

SCHEDULE OF PRIOR AND PARITY LIENS

List annual debt service beginning two years before the anticipated loan agreement date and continuing at least fifteen fiscal years. Include all existing and projected liens on the system. Use additional pages as necessary.

Identify Each Obligation		Coverage	Insured?
#1	Clean Water State Revolving Fund Loan Agreement WW91204P	115%	N/A
#2	Clean Water State Revolving Fund Construction Loan Agreement WW91203S	115%	N/A
#3	Promissory Note FPN 238395-4-52-01, SR 500, Lake County (Department of Transportation Hardship Loan)	100%	N/A
#4	Clean Water State Revolving Fund Loan for Urick Street Force Main Extension (THIS LOAN)	115%	N/A

Annual Debt Service (Principal Plus Interest)

Fiscal Year	#1	#2	#3	#4	#5	#6	#7	#8	Total Non-SRF Debt Service w/coverage	Total SRF Debt Service w/coverage
2018	\$16,330	\$121,338	\$14,186	\$0	\$0	\$0	\$0	\$0	\$14,186	\$158,319
2019	\$16,330	\$121,338	\$14,186	\$0	\$0	\$0	\$0	\$0	\$14,186	\$158,319
2020	\$16,330	\$121,338	\$14,186	\$0	\$0	\$0	\$0	\$0	\$14,186	\$158,319
2021	\$16,330	\$121,338	\$14,186	\$0	\$0	\$0	\$0	\$0	\$14,186	\$158,319
2022	\$16,330	\$121,338	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$171,387
2023	\$16,330	\$121,338	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$171,387
2024	\$16,330	\$121,329	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$171,377
2025	\$16,330	\$121,338	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$171,387
2026	\$8,165	\$60,669	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$92,228
2027	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069
2028	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069
2029	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069
2030	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069
2031	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069
2032	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069
2033	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069
2034	\$0	\$0	\$14,186	\$11,364	\$0	\$0	\$0	\$0	\$14,186	\$13,069

Supporting debt service schedules on Attachments D(1) through D(10).

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

Line No.	Fiscal Year Ending Sept. 30,	Clean Water State Revolving Fund Loan Agreement WW91204P									
		Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (115%)	Ending Principal Outstanding
			Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater		
1	2006	\$240,718	\$4,359	\$3,806	\$8,165	\$0	\$8,165	0.0%	100.0%	\$9,390	\$236,359
2	2007	236,359	8,926	7,404	16,330	0	16,330	0.0%	100.0%	18,780	227,433
3	2008	227,433	9,210	7,120	16,330	0	16,330	0.0%	100.0%	18,780	218,223
4	2009	218,223	9,506	6,824	16,330	0	16,330	0.0%	100.0%	18,780	208,717
5	2010	208,717	9,811	6,519	16,330	0	16,330	0.0%	100.0%	18,780	198,906
6	2011	198,906	10,124	6,206	16,330	0	16,330	0.0%	100.0%	18,780	188,782
7	2012	188,782	10,446	5,884	16,330	0	16,330	0.0%	100.0%	18,780	178,336
8	2013	178,336	10,779	5,551	16,330	0	16,330	0.0%	100.0%	18,780	167,557
9	2014	167,557	11,122	5,208	16,330	0	16,330	0.0%	100.0%	18,780	156,434
10	2015	156,434	11,477	4,853	16,330	0	16,330	0.0%	100.0%	18,780	144,957
11	2016	144,957	11,842	4,488	16,330	0	16,330	0.0%	100.0%	18,780	133,115
12	2017	133,115	12,219	4,111	16,330	0	16,330	0.0%	100.0%	18,780	120,896
13	2018	120,896	12,609	3,721	16,330	0	16,330	0.0%	100.0%	18,780	108,287
14	2019	108,287	13,010	3,320	16,330	0	16,330	0.0%	100.0%	18,780	95,277
15	2020	95,277	13,424	2,906	16,330	0	16,330	0.0%	100.0%	18,780	81,853
16	2021	81,853	13,852	2,478	16,330	0	16,330	0.0%	100.0%	18,780	68,001
17	2022	68,001	14,293	2,037	16,330	0	16,330	0.0%	100.0%	18,780	53,708
18	2023	53,708	14,748	1,582	16,330	0	16,330	0.0%	100.0%	18,780	38,959
19	2024	38,959	15,218	1,112	16,330	0	16,330	0.0%	100.0%	18,780	23,741
20	2025	23,741	15,703	627	16,330	0	16,330	0.0%	100.0%	18,780	8,038
21	2026	8,038	8,038	127	8,165	0	8,165	0.0%	100.0%	9,390	0
22	2027	0	0	0	0	0	0	0.0%	100.0%	0	0
23	2028	0	0	0	0	0	0	0.0%	100.0%	0	0
24	2029	0	0	0	0	0	0	0.0%	100.0%	0	0
25			<u>\$240,718</u>	<u>\$85,882</u>	<u>\$326,600</u>	<u>\$0</u>	<u>\$326,600</u>			<u>\$375,591</u>	

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

		Clean Water State Revolving Fund Construction Loan Agreement WW91203S									
Fiscal Year Ending Sept. 30,	Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (115%)	Ending Principal Outstanding	
		Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater			
26	2006	\$1,951,787	\$46,428	\$30,161	\$76,589	\$0	\$76,589	0.0%	100.0%	\$88,077	\$1,905,360
27	2007	1,905,360	94,618	58,560	153,178	0	153,178	0.0%	100.0%	176,155	1,810,742
28	2008	1,810,742	97,017	56,161	153,178	0	153,178	0.0%	100.0%	176,155	1,713,724
29	2009	1,713,724	83,987	45,516	129,503	0	129,503	0.0%	100.0%	148,929	1,629,737
30	2010	1,629,737	80,775	40,564	121,338	0	121,338	0.0%	100.0%	139,539	1,548,963
31	2011	1,548,963	82,823	38,516	121,338	0	121,338	0.0%	100.0%	139,539	1,466,140
32	2012	1,466,140	84,923	36,415	121,338	0	121,338	0.0%	100.0%	139,539	1,381,217
33	2013	1,381,217	87,077	34,262	121,338	0	121,338	0.0%	100.0%	139,539	1,294,140
34	2014	1,294,140	89,285	32,054	121,338	0	121,338	0.0%	100.0%	139,539	1,204,855
35	2015	1,204,855	91,549	29,789	121,338	0	121,338	0.0%	100.0%	139,539	1,113,306
36	2016	1,113,306	93,871	27,468	121,338	0	121,338	0.0%	100.0%	139,539	1,019,436
37	2017	1,019,436	96,251	25,087	121,338	0	121,338	0.0%	100.0%	139,539	923,185
38	2018	923,185	98,692	22,647	121,338	0	121,338	0.0%	100.0%	139,539	824,493
39	2019	824,493	101,195	20,144	121,338	0	121,338	0.0%	100.0%	139,539	723,298
40	2020	723,298	103,761	17,578	121,338	0	121,338	0.0%	100.0%	139,539	619,538
41	2021	619,538	106,392	14,947	121,338	0	121,338	0.0%	100.0%	139,539	513,146
42	2022	513,146	109,090	12,249	121,338	0	121,338	0.0%	100.0%	139,539	404,056
43	2023	404,056	111,856	9,482	121,338	0	121,338	0.0%	100.0%	139,539	292,199
44	2024	292,199	114,684	6,646	121,329	0	121,329	0.0%	100.0%	139,529	177,516
45	2025	177,516	117,601	3,737	121,338	0	121,338	0.0%	100.0%	139,539	59,914
46	2026	59,914	59,914	755	60,669	0	60,669	0.0%	100.0%	69,770	0
47	2027	0	0	0	0	0	0	0.0%	100.0%	0	0
48	2028	0	0	0	0	0	0	0.0%	100.0%	0	0
49	2029	0	0	0	0	0	0	0.0%	100.0%	0	0
50			<u>\$1,951,787</u>	<u>\$562,736</u>	<u>\$2,514,524</u>	<u>\$0</u>	<u>\$2,514,524</u>			<u>\$2,891,702</u>	

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

CLEAN WATER STATE REVOLVING FUND LOAN FOR URICK STREET FORCE MAIN EXTENSION (THIS LOAN)

Fiscal Year Ending Sept. 30,	Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (115%)	Ending Principal Outstanding	Total SRF Loan Payments	Total SRF Loan Payments with Coverage	
		Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater					
51	2018										\$137,668	\$158,319	
52	2019										137,668	158,319	
53	2020										137,668	158,319	
54	2021										137,668	158,319	
55	2022	\$205,530	\$9,332	\$2,032	\$11,364	\$0	\$11,364	0.0%	100.0%	\$13,069	\$196,198	149,032	171,387
56	2023	196,198	9,425	1,938	11,364	0	11,364	0.0%	100.0%	13,069	186,773	149,032	171,387
57	2024	186,773	9,520	1,844	11,364	0	11,364	0.0%	100.0%	13,069	177,253	149,023	171,377
58	2025	177,253	9,615	1,749	11,364	0	11,364	0.0%	100.0%	13,069	167,637	149,032	171,387
59	2026	167,637	9,712	1,652	11,364	0	11,364	0.0%	100.0%	13,069	157,925	80,198	92,228
60	2027	157,925	9,809	1,555	11,364	0	11,364	0.0%	100.0%	13,069	148,116	11,364	13,069
61	2028	148,116	9,908	1,456	11,364	0	11,364	0.0%	100.0%	13,069	138,209	11,364	13,069
62	2029	138,209	10,007	1,357	11,364	0	11,364	0.0%	100.0%	13,069	128,202	11,364	13,069
63	2030	128,202	10,107	1,257	11,364	0	11,364	0.0%	100.0%	13,069	118,095	11,364	13,069
64	2031	118,095	10,208	1,155	11,364	0	11,364	0.0%	100.0%	13,069	107,886	11,364	13,069
65	2032	107,886	10,311	1,053	11,364	0	11,364	0.0%	100.0%	13,069	97,575	11,364	13,069
66	2033	97,575	10,414	950	11,364	0	11,364	0.0%	100.0%	13,069	87,161	11,364	13,069
67	2034	87,161	10,519	845	11,364	0	11,364	0.0%	100.0%	13,069	76,643	11,364	13,069
68	2035	76,643	10,624	740	11,364	0	11,364	0.0%	100.0%	13,069	66,019	11,364	13,069
69	2036	66,019	10,731	633	11,364	0	11,364	0.0%	100.0%	13,069	55,288	11,364	13,069
70	2037	55,288	10,838	526	11,364	0	11,364	0.0%	100.0%	13,069	44,450	11,364	13,069
71	2038	44,450	10,947	417	11,364	0	11,364	0.0%	100.0%	13,069	33,503	11,364	13,069
72	2039	33,503	11,057	307	11,364	0	11,364	0.0%	100.0%	13,069	22,447	11,364	13,069
73	2040	22,447	11,167	197	11,364	0	11,364	0.0%	100.0%	13,069	11,279	11,364	13,069
74	2041	11,279	11,279	85	11,364	0	11,364	0.0%	100.0%	13,069	0	11,364	13,069
75	2042	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
76	2043	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
77	2044	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
78	2045	0	0	0	0	0	0	0.0%	100.0%	0	0	0	0
79			\$205,530	\$21,749	\$227,279	\$0	\$227,279			\$261,371		\$846,778	\$973,795

ATTACHMENT B

City of Fruitland Park, Florida

Repayment Schedule for Prior and Parity Liens

Fiscal Year Ending Sept. 30,	Promissory Note FPN 238395-4-52-01, SR 500, Lake County (Department of Transportation Hardship Loan)											Total Non-SRF Loan Payments	Total Non-SRF Loan Payments with Coverage
	Beginning Principal Outstanding	Payment			Payment Allocation				Total Payment with Coverage (100%)	Ending Principal Outstanding			
		Principal	Interest	Total	Water	Wastewater	Percentage Water	Percentage Wastewater					
80	2015	\$425,588	\$14,186	\$0	\$14,186	\$14,186	0	100.0%	0.0%	\$14,186	\$411,402	\$14,186	\$14,186
81	2016	411,402	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	397,215	14,186	14,186
82	2017	397,215	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	383,029	14,186	14,186
83	2018	383,029	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	368,843	14,186	14,186
84	2019	368,843	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	354,657	14,186	14,186
85	2020	354,657	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	340,470	14,186	14,186
86	2021	340,470	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	326,284	14,186	14,186
87	2022	326,284	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	312,098	14,186	14,186
88	2023	312,098	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	297,911	14,186	14,186
89	2024	297,911	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	283,725	14,186	14,186
90	2025	283,725	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	269,539	14,186	14,186
91	2026	269,539	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	255,353	14,186	14,186
92	2027	255,353	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	241,166	14,186	14,186
93	2028	241,166	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	226,980	14,186	14,186
94	2029	226,980	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	212,794	14,186	14,186
95	2030	212,794	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	198,608	14,186	14,186
96	2031	198,608	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	184,421	14,186	14,186
97	2032	184,421	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	170,235	14,186	14,186
98	2033	170,235	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	156,049	14,186	14,186
99	2034	156,049	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	141,863	14,186	14,186
100	2035	141,863	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	127,676	14,186	14,186
101	2036	127,676	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	113,490	14,186	14,186
102	2037	113,490	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	99,304	14,186	14,186
103	2038	99,304	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	85,118	14,186	14,186
104	2039	85,118	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	70,931	14,186	14,186
105	2040	70,931	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	56,745	14,186	14,186
106	2041	56,745	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	42,559	14,186	14,186
107	2042	42,559	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	28,373	14,186	14,186
108	2043	28,373	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	14,186	14,186	14,186
109	2044	14,186	14,186	0	14,186	14,186	0	100.0%	0.0%	14,186	0	14,186	14,186
110	2045	0	0	0	0	0	0	100.0%	0.0%	0	0	0	0
111			<u>\$425,588</u>	<u>\$0</u>	<u>\$425,588</u>	<u>\$425,588</u>	<u>\$0</u>					<u>\$425,588</u>	<u>\$425,588</u>

ATTACHMENT B(1)

Estimate of Proposed State Revolving Fund (SRF) Loan Debt Service:

Clean Water SRF Loan for Urick Street Force Main Extension

Assumed Interest Rate	1.00%
Construction Period - Years	1.5
Assumed Debt Service Coverage Factor**	115%
Capital Cost	<u>\$200,000</u>
Loan Service Fee (2% of capital cost)	<u>4,000</u>
Subtotal	<u>\$204,000</u>
Capitalized Interest*	<u>1,530</u>
Total Cost to be Amortized	<u>\$205,530</u>
Annual Debt Service	\$11,364
Annual Debt Service Including Coverage Factor**	<u><u>13,069</u></u>

* Estimated Capitalized Interest = Subtotal times interest rate times construction time in years divided by two.

** Coverage Factor is generally 15%. However, it may be higher if other than utility operating revenues are pledged.

ATTACHMENT B(2)

Estimated Payments for Clean Water SRF Loan for Urick Street Force Main Extension

Principal Amount: \$205,530 Derived from ATTACHMENT B(1)
 Annual Interest Rate: 1.00%
 Semiannual Payments: 40
 Semiannual Payment: \$5,682

Line No.	Fiscal Year	Semiannual Payment	Beginning Balance	Principal Payment	Interest Payment	Total Payment	Percent Allocable to Water and Wastewater	Amount Allocable to Water and Wastewater	Ending Balance
1	2022	1	\$205,530	\$4,654	\$1,028	\$5,682	100.00%	\$5,682	\$200,876
2	2022	2	200,876	4,678	1,004	5,682	100.00%	5,682	196,198
3	2023	3	196,198	4,701	981	5,682	100.00%	5,682	191,497
4	2023	4	191,497	4,724	957	5,682	100.00%	5,682	186,773
5	2024	5	186,773	4,748	934	5,682	100.00%	5,682	182,024
6	2024	6	182,024	4,772	910	5,682	100.00%	5,682	177,253
7	2025	7	177,253	4,796	886	5,682	100.00%	5,682	172,457
8	2025	8	172,457	4,820	862	5,682	100.00%	5,682	167,637
9	2026	9	167,637	4,844	838	5,682	100.00%	5,682	162,793
10	2026	10	162,793	4,868	814	5,682	100.00%	5,682	157,925
11	2027	11	157,925	4,892	790	5,682	100.00%	5,682	153,033
12	2027	12	153,033	4,917	765	5,682	100.00%	5,682	148,116
13	2028	13	148,116	4,941	741	5,682	100.00%	5,682	143,175
14	2028	14	143,175	4,966	716	5,682	100.00%	5,682	138,209
15	2029	15	138,209	4,991	691	5,682	100.00%	5,682	133,218
16	2029	16	133,218	5,016	666	5,682	100.00%	5,682	128,202
17	2030	17	128,202	5,041	641	5,682	100.00%	5,682	123,161
18	2030	18	123,161	5,066	616	5,682	100.00%	5,682	118,095
19	2031	19	118,095	5,092	590	5,682	100.00%	5,682	113,003
20	2031	20	113,003	5,117	565	5,682	100.00%	5,682	107,886
21	2032	21	107,886	5,143	539	5,682	100.00%	5,682	102,744
22	2032	22	102,744	5,168	514	5,682	100.00%	5,682	97,575
23	2033	23	97,575	5,194	488	5,682	100.00%	5,682	92,381
24	2033	24	92,381	5,220	462	5,682	100.00%	5,682	87,161
25	2034	25	87,161	5,246	436	5,682	100.00%	5,682	81,915
26	2034	26	81,915	5,272	410	5,682	100.00%	5,682	76,643
27	2035	27	76,643	5,299	383	5,682	100.00%	5,682	71,344
28	2035	28	71,344	5,325	357	5,682	100.00%	5,682	66,019
29	2036	29	66,019	5,352	330	5,682	100.00%	5,682	60,667
30	2036	30	60,667	5,379	303	5,682	100.00%	5,682	55,288
31	2037	31	55,288	5,406	276	5,682	100.00%	5,682	49,882
32	2037	32	49,882	5,433	249	5,682	100.00%	5,682	44,450
33	2038	33	44,450	5,460	222	5,682	100.00%	5,682	38,990
34	2038	34	38,990	5,487	195	5,682	100.00%	5,682	33,503
35	2039	35	33,503	5,514	168	5,682	100.00%	5,682	27,989
36	2039	36	27,989	5,542	140	5,682	100.00%	5,682	22,447
37	2040	37	22,447	5,570	112	5,682	100.00%	5,682	16,877
38	2040	38	16,877	5,598	84	5,682	100.00%	5,682	11,279
39	2041	39	11,279	5,626	56	5,682	100.00%	5,682	5,654
40	2041	40	5,654	5,654	28	5,682	100.00%	5,682	0
41	Totals			\$205,530	\$21,749	\$227,279			

ATTACHMENT E

Notes to "Schedule of Actual Revenues and Debt Coverage"

Amounts shown are based on information contained in the City's audited Comprehensive Annual Financial Report (CAFR) for the Fiscal Years 2018 and unaudited financial results for Fiscal Year 2019 (Attachments C and D).

Line (a) The City has historically implemented inflationary rate adjustments on an annual basis.

Lines (g) and (h) Amounts derived from Schedule of Prior and Parity Liens.

Schedule of Projected Revenues and Debt Coverage

Line No.	Application Reference	Description	Fiscal Year			
			2021	2022	2023	2024
	(a)	Operating Revenue				
1		Water Rates	\$1,132,917	\$1,443,005	\$1,469,987	\$1,496,869
2		Wastewater Rates	\$281,888	\$378,887	\$405,486	\$431,985
3		Other Operating Revenue	\$100,000	\$100,000	\$100,000	\$100,000
4	(b)	Interest Income	\$4,500	\$4,500	\$4,500	\$4,500
	(c)	Other Incomes or Revenues				
5		Water Connection Fees / Impact Fees	\$49,250	\$49,250	\$49,250	\$49,250
6		Sewer Connection Fees / Impact Fees	\$154,000	\$154,000	\$154,000	\$154,000
7		Transfers from General Fund	\$100,000	\$0	\$0	\$0
8	(d)	Total Revenues	\$1,822,555	\$2,129,641	\$2,183,223	\$2,236,604
		Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)				
9	(e)		\$1,637,202	\$1,719,062	\$1,805,015	\$1,895,266
10	(f)	Net Revenues (f = d - e)	\$185,353	\$410,579	\$378,208	\$341,338
11	(g)	Existing Debt Service on Non-SRF Projects (including coverage)	\$14,186	\$14,186	\$14,186	\$14,186
12	(h)	Existing SRF Loan Debt Service (including coverage)	\$158,319	\$158,319	\$158,319	\$158,308
13	(i)	Total Existing Debt Service (i = g + h)	\$172,505	\$172,505	\$172,505	\$172,495
14	(j)	Projected Debt Service on Non-SRF Future Projects (including coverage)	\$0	\$0	\$0	\$0
15	(k)	Projected SRF Loan Debt Service (including coverage)	\$0	\$13,069	\$13,069	\$13,069
16	(l)	Total Debt Service (Existing and Projected) (l = i + j + k)	\$172,505	\$185,574	\$185,574	\$185,563
17	(m)	Net Revenues After Debt Service (m = f - l)	\$12,848	\$225,006	\$192,634	\$155,775

ATTACHMENT F

Notes to "Schedule of Projected Revenues and Debt Coverage for Pledged Revenue"

The following revenue adjustments have been adopted by the City Commission and are reflected in the water and wastewater rate structures shown in the rate ordinances in Attachment A:

	Adopted Water Adjustment	Adopted Wastewater Adjustment
Effective July 26, 2019	25.00%	25.00%
Effective October 1, 2020	25.00%	25.00%
Effective October 1, 2021	25.00%	25.00%

Lines (a) through (c) User rate revenue projections based on customer growth projections contained in the most recent utility rate study and the adopted rate adjustments.

Revenues other than from monthly user rates were held constant for purposes of the financial forecast.

Line (e) Operating expenses were escalated from Fiscal Year 2020 budgeted levels at 5% per year. The City has historically budgeted very conservatively.

Lines (g) to (l) Amounts derived from "Schedule of Prior and Parity Liens" and reflect both existing debt obligations and this projected SRF loan.



Florida Department of Environmental Protection

REQUEST FOR INCLUSION ON THE CWSRF PRIORITY LIST

Clean Water State Revolving Fund Loan Program
3900 Commonwealth Blvd., MS 3505, Tallahassee, FL 32399-3000

Process to receive a State Revolving Fund (SRF) Loan. The Request for Inclusion (RFI) form, 62-503.900(1), lets us know that you are interested in obtaining a SRF loan. Each RFI will be assigned a project engineer to assist you throughout the SRF funding process. The information contained in the RFI is used to determine a priority score for your project; and the priority score is used to rank projects on the SRF priority list. Only projects ranked on the fundable portion of the priority list will receive consideration for a loan. Your project engineer will assist you in understanding all program requirements necessary before you are asked to submit a loan application, forms 62-503.900(2) or 62-503.900(3). Please note that project costs incurred before a SRF loan agreement is executed or an authorization to incur costs is provided are ineligible for reimbursement.

Project Number:

(Filled in by DEP)

Type of loan applying for: Planning Inflow/Infiltration Rehabilitation Design Construction

1. Applicant's Name and Address Project

Sponsor:

Contact Person:

(street address)

(city)

(county)

(state)

(zip code)

(telephone)

(ext.)

(FAX)

(email address)

Contact Person Address (if different):

(street address)

(city)

(state)

(zip code)

2. Name and Address of Applicant's Consultant (if any).

Firm:

Contact Person:

(street address)

(city)

(state)

(zip code)

(telephone)

(ext.)

(FAX)

(email address)

3. Certification by Authorized Representative: I certify that this form and attachments have been completed by me or at my direction and that the information presented herein is, to the best of my knowledge, accurate.

(email address)

(date)

(name, typed)

(title)

(signature)

4. Eligible Projects.

- a. Stormwater management facilities, such as detention/retention facilities, treatment facilities, etc. sponsored by a local government (eligible under Section 212 of the amended Clean Water Act).
- b. Wastewater management facilities, such as sewers, pump stations, treatment plants, reuse facilities, sludge facilities, etc. sponsored by a local government (eligible under Section 212 of the amended Clean Water Act).
- c. Nonpoint source pollution control best management practices for agriculture, silvaculture, on-site treatment and disposal, wetlands, mining, marinas, brownfields or groundwater protection sponsored by any entity (eligible under Section 319 or 320 of the amended Clean Water Act).

5. Project Information (Please attach).

Describe the project, its location, the scope, why it's needed and the environmental benefit.

Attach maps showing system boundaries, existing and proposed service area, and project area.

6. Estimated Costs (Clean Water Act Section 212, 319, and 320).

- a. Planning and/or SSES _____
- b. Design _____
- c. Special Studies _____
- d. *Eligible Land _____
- e. Construction, Equipment, Materials, Demolition and Related Procurement _____
- f. Construction Contingency (10% of Item e) _____
- g. Technical Services during Construction _____
- h. Sum of Items a. through g. _____

*Funding shall be limited to the fair market value of the acreage of land necessary for and integral to the treatment process, including the zone of discharge. If additional land is purchased, the eligible amount shall be the acreage of land necessary for treatment divided by the total area purchased times the purchase price.

7. Project Schedule.

(Month and Year)

- Submit the planning or SSES documentation _____
- Submit the design documents, obtain permits, and acquire sites (as necessary) _____
- Start activity (such as construction or non-structural best management practice) _____
- Complete activity (such as construction or non-structural best management practice) _____

8. Population

- Population served by the system _____
- Population to be served by the project _____

9. Project Priority

- a. Baseline Priority Categorization.

Identify the category score(s) and construction costs(s) for which the project qualifies. The baseline priority score (BPS) shall be determined by prorating each component.

Project Component	Priority Points	Component Construction Cost
1. Eliminate a documented acute or chronic public health hazard. Examples: Elimination of failing septic tanks or failing package plants or elimination of sanitary sewer overflows.	500 points	_____
2. Implement a project included in, or to be implemented as a direct result of, an adopted Basin Management Action Plan or a Reasonable Assurance Plan approved pursuant to section 403.067, F.S.	450 points	_____
3. Protect surface or ground water by reducing a documented source of pollution, pollution reductions necessary to meet regulatory requirements, or repairs by local governments or on-site system management entities, under section 319 of the Act, that correct septic tank failures in springsheds of first-magnitude springs.	400 points	_____
4. Address a compliance problem documented in an enforcement action where the Department has issued a notice of violation or entered into a consent order with the project sponsor.	375 points	_____
5. Meet the criteria for Innovative/Alternative; correct excessive inflow/infiltration, scheduled rehabilitation, replacement; repair described in an approved asset management plan; or reuse that replaces an existing or proposed demand on a water supply.	350 points	_____
6. Planning and design loans and rehabilitation, replacement or repair not included in an approved asset management plan.	340 points	_____
7. Projects that construct other reclaimed water systems or residuals reuse that do not meet the criteria of component 5. above.	300 points	_____
8. Ensure compliance with other enforceable standards or requirements.	200 points	_____
9. Timely submitted projects that otherwise meet the requirements of the Act.	100 points	_____

b. Restoration and Protection of Special Water Bodies.

In order to qualify for a base score multiplier, identify which of the water bodies listed below that the project will assist in restoring or protecting and reference the location in existing documentation where substantiating information may be found or attach other such substantiating information. If none are selected, the multiplier equals 1.0. If one or more are selected, the multiplier is 1.2.

A priority water body identified in an adopted Surface Water Improvement and Management (SWIM) Plan.

A water body classified as Outstanding Florida Waters.

A water body classified as Wild and Scenic Rivers.

A water body located in a priority watershed established under the Unified Watershed Assessment Program.

c. Projects that document any of the following shall have bonus points added to the priority score after the adjustment under paragraph (a) above, as indicated.

1. Elimination of Ocean Outfalls

15 points

2. Projects that demonstrate consistency with a Water Resource Management plan

15 points

Return the completed form to the State Revolving Fund Program, 3900 Commonwealth Blvd., MS 3505, Tallahassee, Florida, 32399-3000. The form may be scanned and emailed to SRF_Reporting@dep.state.fl.us or may be sent by FAX to (850) 245-2857.



VIA EMAIL glavenia@fruitlandpark.org

October 23, 2019

Gary LaVenía
City Manager
City of Fruitland Park
506 W. Berckman Street
Fruitland Park, Florida 34731

RE: PROPOSAL/AGREEMENT FOR URICK ROAD FORCE MAIN SRF FUNDING ASSISTANCE, FRUITLAND PARK, FLORIDA, LAKE COUNTY

Dear Mr. LaVenía:

Enclosed please find our proposal for civil engineering services necessary to complete the above-referenced project, as requested. Please be sure to initial Pages 6-10, sign Page 11, and complete Page 12 for billing purposes. Should you have any questions with regards to this matter, please feel free to contact our office.

Sincerely,

BOOTH, ERN, STRAUGHAN & HIOTT, INC.

Duane K. Booth, P.E.
Principal
duanebooth@besandh.com

DKB:am

Enclosure

ENGINEERS ♦ SURVEYORS ♦ LAND PLANNERS
902 North Sinclair Avenue ♦ Tavares, Florida 32778
Phone: 352.343.8481 ♦ Fax: 352.343.8495
E-Mail: Info@besandh.com ♦ www.besandh.com
Good...Better...*BESH!*

CIVIL ENGINEERING SERVICES AGREEMENT

OR

**URICK ROAD FORCE MAIN SRF FUNDING ASSISTANCE
FRUITLAND PARK, FLORIDA, LAKE COUNTY**

ENGINEER:

Booth, Ern, Straughan & Hiott, Inc.
902 N. Sinclair Avenue
Tavares, Florida 32778
(352) 343-8481 - Phone
(352) 343-8495 - Fax
duanebooth@besandh.com

CLIENT:

Gary LaVenía
City Manager
City of Fruitland Park
506 W. Berckman Street
Fruitland Park, Florida 34731
(352) 308-5579 – Cell
glavenia@fruitlandpark.org

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

CIVIL ENGINEERING SERVICES AGREEMENT

SCOPE OF SERVICES:

Booth, Ern, Straughan & Hiott, Inc., is pleased to submit this proposal for the assistance with obtaining Clean Water State Revolving Fund Loans for the design and construction of the Urick Road Force Main Extension.

SCOPE OF WORK:

TASK 001 FACILITY PLANNING DOCUMENT AND REQUEST FOR INCLUSION

BESH will prepare a Facility Planning Report to be submitted to the Florida Department of Environmental Protection as required by Section 62-503 F.A.C., for the Clean Water State Revolving Fund Loan Program. BESH will also assist the City with completion of the Request for Inclusion form. The Facility Planning Report will include the following sections, as required by the above Code:

1. **Executive Summary**
2. **Cost Comparison of Potential Alternatives**
3. **Environmental Effects**
Discussion of environmental benefits of project
4. **Selected Alternative**
Description of recommended facilities and detailed cost estimate
5. **Public Participation Process**
Participation in Public Meetings as required by Code
6. **Financial Feasibility**
Discussion of revenues for repayment and Capital Finance Plan (coordinated with City Finance Director)
7. **Schedule**
Development of proposed project schedule
8. **Adopting Resolution**
Preparation of technical support data for Attorney's use in preparing authorizing resolution

BESH shall also complete all portions of the application not pertaining to the financial aspects of the project for submittal to the FDEP, including the Request for Inclusion.

FEE: \$2,400.00

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

TASK II FINANCIAL ASSISTANCE

Provide assistance for the financial components of the Facility Planning Report, and loan application including identification of revenues to be dedicated to repaying the loan, existing and proposed user charge system, and a complete capital financing plan. Financial assistance services will be provided by PRMG as a subconsultant to BESH.

FEE: \$5,000.00 (Not to Exceed)

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

**HOURLY RATE SCHEDULE
(2019)**

Professional Services shall be charged at the following rate schedule:

ENGINEERING

PROFESSIONAL ENGINEER (PRINCIPAL)	\$180.00/HOUR
PROFESSIONAL ENGINEER	\$150.00/HOUR
PROJECT ENGINEER	\$120.00/HOUR
ENGINEER TECHNICIAN I	\$110.00/HOUR
ENGINEER TECHNICIAN II	\$85.00/HOUR
BUILDING INSPECTOR	\$75.00/HOUR
CONSTRUCTION ENGINEER	\$95.00/HOUR
EXPERT TESTIMONY PROFESSIONAL ENGINEER	\$300.00/HOUR

SURVEYING

PROFESSIONAL SURVEYOR (PRINCIPAL)	\$160.00/HOUR
PROFESSIONAL SURVEYOR	\$125.00/HOUR
4 MAN FIELD CREW	\$195.00/HOUR
3 MAN FIELD CREW	\$155.00/HOUR
2 MAN FIELD CREW	\$130.00/HOUR
SURVEY TECHNICIAN I	\$100.00/HOUR
SURVEY TECHNICIAN II	\$80.00/HOUR
EXPERT TESTIMONY PROFESSIONAL SURVEYOR	\$300.00/HOUR

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

All printing for this project shall be billed out at the following rate schedule, plus sales tax:
(Outside Copying Services will be billed at cost)

Engineering Bond Copies

Black & White

11 x 17.....\$1.25
24 x 36.....\$2.50

Color Copies

11 x 17.....\$2.00
24 x 36.....\$6.00

Black & White Copies

8 ½ x 11.....\$0.10
8 ½ x 14.....\$0.10
11 x 17.....\$0.20

Color Copies

8 ½ x 11.....\$0.25
8 ½ x 14.....\$0.25
11 x 17.....\$0.45

Other Printing Services

24 x 36 Mylar.....\$12.00
24 x 36 Photo Paper, Color..... \$36.00
24 x 36 Foam Board.....\$30.00

Other Services

Fax/Scan.....\$0.05/Page
Postage (Fed-Ex, Certified Mail, Etc.)...@ cost
Concrete Monuments..... \$11.00
Rebar..... \$2.00
Mileage (T/M Projects Only)..... \$0.59

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

TERMS AND CONDITIONS

I. GENERAL CONDITIONS

A. AGREEMENT:

These terms and conditions are attached to and made part of the proposal for services (the "Proposal for Services") by which Booth, Ern, Straughan & Hiott, Inc. ("BESH") has agreed to perform certain professional engineering and/or surveying services for and on behalf of City of Fruitland Park ("Client"). The Proposal for Services, these terms and conditions, the hourly rate schedule, and the executed authorization to proceed attached to these terms and conditions shall constitute a contract (hereinafter referred to as the "Agreement") for the provision of services by BESH to and on behalf of Client.

B. TERMINATION:

This Agreement may be terminated by either party by furnishing written notice to the other party at least thirty (30) days prior to the effective date of termination. In the event that this Agreement is terminated by either party, Client shall pay BESH for all services performed and expenses incurred through the date of termination.

C. DOCUMENTS:

ENGINEERING DOCUMENTS

All original drawings, computations, details, design calculations, and electronic media that result from engineering services performed by BESH pursuant to this Agreement are and at all times shall remain the property of BESH. Signed and sealed construction plans, pdf files and AutoCad files will be issued to the Client as needed for permitting, bidding and construction. In doing so, Client agrees that no additions, deletions, changes or revisions shall be made to any of said documents without the express written approval of BESH. If payment for services is not received in accordance with Section II.(C)(Payment) of this Agreement, BESH reserves the right not to release any documents until payment is made current.

SURVEYING DOCUMENTS

All original drawings, computations, details, design calculations, field notes, and electronic media that result from surveying services performed by BESH pursuant to this Agreement are and at all times shall remain the property of BESH. Signed and sealed surveys may be obtained for a period of time up to ninety (90) days after issuance of the survey, and certifications may be revised during that same period of time for a fee of \$50.00 for each revision. Upon payment in full for services completed, and within the same period of ninety (90) days, Client, at Client's expense, may obtain copies of any documents or reproducible copies of drawings. In doing so, Client agrees that no additions, deletions, changes or revisions shall be made to any of said documents without the express written approval of BESH. After ninety (90) days and within one hundred eighty (180) days following issuance of the survey, BESH will revise certifications and will visually inspect the subject property for the purpose of reissuing a signed and sealed survey, charging its then-current hourly rates for performing said services and reissuing the survey.

D. FEE RENEGOTIATION:

The Proposal for Services describes the specific services to be performed and tasks to be undertaken by BESH for and on behalf of Client, and states the fee (the contract price) for each

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

service and task. Except as otherwise provided in this Agreement, the contract prices quoted in the Proposal for Services shall remain in effect for a period of two (2) years from the date of execution of this Agreement. After the expiration of two (2) years from the date hereof, the contract prices stated in the Proposal for Services shall be renegotiated between BESH and Client with respect to all services and tasks that have not been completed by that date. The hourly rates set forth in the hourly rate schedule that is part of this Agreement shall apply to all **additional services** requested by Client outside the scope of the services and tasks described in the Proposal for Services. Said hourly rates are applicable through December 31st of the year in which this Agreement was executed, and are subject to renegotiation on January 1 of each year thereafter.

E. REGULATORY REQUIREMENTS:

The contract prices and hourly rates set forth in this Agreement have been quoted based on all federal, state and local regulations in effect as of the date that the authorization to proceed work is signed by the latter of BESH and Client. If any of said regulations change during the permitting and design phase of this project, BESH reserves the right to increase fees for services that may be affected by regulatory changes upon written notice to the Client.

F. PERMIT ACQUISITION

BESH cannot guarantee the acquisition of any or all of the permits and/or approvals that shall be required for Client's project. BESH agrees that it shall exercise its best efforts try to obtain all of the necessary permits and/or approvals. Nevertheless, Client shall be responsible for payment of all consulting fees due BESH regardless of agency/governmental actions, including without limitation the failure of one or more governmental agencies to give the necessary approval for the project.

II. COMPENSATION

A. ADDITIONAL SERVICES:

BESH shall be fully compensated by Client for all additional services performed by BESH, including, without limitation, the following:

1. Changes made at Client's request to the scope of services defined in this Agreement.
2. Revisions made necessary as a result of changes to local, state or federal governmental requirements after the date of this Agreement.
3. Redesign per Client after preliminary design has been submitted to the relevant approving agency.

Client must sign a separate authorization to proceed form (a "Change Order") for each change in scope of services requested by Client before BESH is obligated to perform the revised scope of services.

B. OUT-OF-POCKET EXPENSES:

In addition to the fee schedule set forth in the Proposal for Services and the hourly rates to be charge for all additional services performed by BESH, BESH shall be reimbursed for all out-of-pocket expenses incurred by BESH, including, without limitation: blueprints, copies, plots, aerials, express deliveries, specialized postage, overnight courier services (such as Federal Express and UPS) and travel outside of the Central Florida area (greater than 25 miles from

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

BESH's office located in Tavares, Florida). Printing and mileage expenses are set forth on the hourly rate schedule that is part of this Agreement. All other charges shall be billed to and paid by Client based on the actual costs incurred by BESH.

C. PAYMENT:

BESH shall submit invoices to Client on a semi-monthly (twice per month) basis. On each invoice, BESH will bill for its services in accordance with the hourly rate schedule included as part of this Agreement. The invoice also will identify the task or the tasks from the Proposal for Services on which BESH performed services during the billing period. If the Proposal for Services states a lump sum dollar figure for any particular task, the lump sum amount will represent a "not to exceed" figure for the task in question, and BESH will continue to bill by the hour for its services on that task until the "not to exceed" figure has been billed in full. Thereafter, unless the scope of services to be performed by BESH pursuant to said task has been changed and the compensation to be paid to BESH has been modified pursuant to Section II.A. of these Terms and Conditions, BESH will continue to perform its services under that task without additional charges for its services until BESH has performed all work required by that task. Client shall notify BESH in writing within ten (10) days from the date of the invoice if Client has any questions about the services performed or the charges for those services as reflected on the invoice. Client waives any and all challenges to the services performed and the charges for those services not raised within said ten (10) day timeframe. All invoices shall be due and payable in full within fourteen (14) days from the date of the invoice. All unpaid balances that remain unpaid after fourteen (14) days from the date of the invoice shall be subject to interest on the unpaid balance at the rate of 1.5% per month.

All outstanding invoices shall be paid in full by Client prior to plan submittal to any permitting agency, preparation of Final Plans for building purposes, Final Recording of Record Plat, and/or Final Certification of Completion to state and local agencies. BESH shall have no obligation under this Agreement to submit or prepare any of the foregoing materials unless and until Client complies with this requirement. In addition, in the event that any balance remains unpaid for at least 45 days from the date of the invoice which included the unpaid balance, BESH shall have the right to terminate any and all further work on the project until Client has paid said balance in full.

III. MISCELLANEOUS

A. FORCE MAJEURE:

BESH shall not be liable for any delays or failure in performance due to contingencies beyond BESH's reasonable control including, without limitation, acts of God, war, fire, explosion, flood, epidemic, severe weather, earthquake, rainstorm, riots, theft, accidents, strike, work stoppage, acts or regulations of a governmental entity, shortages of vehicles, fuel, power, labor or material, delays of other companies or contractors, or any other causes whatsoever whether similar or dissimilar to those previously enumerated. In the event of delay caused by any of the foregoing, BESH's time for performance shall be extended for such time as may be reasonably necessary to enable BESH to perform.

B. LIMITATION OF LIABILITY:

UNDER NO CIRCUMSTANCES SHALL BESH BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOST PROFITS, LIQUIDATED DAMAGES, DELAYS, LOSS OF PRODUCTIVITY, INEFFICIENCY, LOSS OF GOOD WILL, OR ANY OTHER DAMAGES WHICH ARE SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL. THE LIABILITY OF BESH TO CLIENT, FOR ANY CAUSE

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

OR COMBINATION OF CAUSES ARISING OUT OF OR RELATED TO THIS AGREEMENT, SHALL BE LIMITED TO THE TOTAL AMOUNT OF THE COMPENSATION PAID BY CLIENT TO BESH PURSUANT TO THIS AGREEMENT.

C. ENTIRE AGREEMENT:

This Agreement constitutes the entire agreement between BESH and Client and supersedes any and all prior or contemporaneous understandings, representations and agreements, oral or written. No amendment, modification or waiver hereof will be binding on BESH unless made in writing and duly executed by an authorized representative of BESH.

D. WAIVER:

The failure of BESH to enforce any provision of this Agreement or to exercise any right accruing through the default of the Client hereunder, shall not constitute a waiver of any other rights of BESH with respect to this Agreement.

E. COSTS AND ATTORNEY'S FEES:

In the event of any litigation to enforce the terms of this Agreement, BESH shall be entitled to recover court costs and reasonable attorney's fees for all proceedings, including at the trial court level, on appeal, and in connection with bankruptcy court proceedings. In the event that BESH retains the services of an attorney to collect from Client any sums due hereunder, BESH shall be entitled to recover from Client all fees and costs incurred with said attorney, whether suit is brought or not.

F. GOVERNING LAW; VENUE:

This Agreement shall be governed by and construed under the laws of the State of Florida. Venue for any proceeding based upon this Agreement shall lie exclusively in the state court of competent jurisdiction in Lake County, Florida.

G. SEVERABILITY:

If any provision of this Agreement is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired thereby but rather this Agreement shall be construed as if not containing the particular invalid or unenforceable provision or provisions and the rights and obligations of the parties shall be construed and enforced accordingly.

H. STATEMENT REGARDING DESIGN PROFESSIONALS (ABSENCE OF LIABILITY).

THIS AGREEMENT HAS BEEN ENTERED INTO BETWEEN CLIENT AND BESH. CLIENT ACKNOWLEDGES AND AGREES THAT THE INDIVIDUAL EMPLOYEES AND AGENTS OF BESH, INCLUDING WITHOUT LIMITATION THE DESIGN PROFESSIONALS WHO ARE EMPLOYEES OR AGENTS OF BESH, ARE NOT PARTIES TO THIS AGREEMENT. PURSUANT TO SECTION 558.0035, FLORIDA STATUTES,

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

THE INDIVIDUAL EMPLOYEES OR AGENTS OF BESH (INCLUDING WITHOUT LIMITATION ALL ENGINEERS, SURVEYORS, AND OTHER DESIGN PROFESSIONALS WHO ARE EMPLOYEES OR AGENTS OF BESH), SHALL NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF OR RELATED TO ANY WORK PERFORMED BY SAID EMPLOYEES OR AGENTS PURSUANT TO THIS AGREEMENT.

- I. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (352) 360 6790, ecoulson@fruitlandpark.org, 506 West Berckman Street, Fruitland Park, FL 34731.

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

AUTHORIZATION TO PROCEED


**PROPOSAL FOR CIVIL ENGINEERING SERVICES
AS DESCRIBED IN THE ATTACHED PROPOSAL**

To acknowledge your agreement with the terms and conditions set forth in this Agreement (consisting of the Proposal for Services, the Terms and Conditions, the Hourly Rate Schedule and this Authorization to Proceed), and to provide Booth, Ern, Straughan & Hiott, Inc. (BESH) with Client's authorization to proceed with the work described in the Agreement, please fill out and sign the Authorization to Proceed below and return it to our office. We will schedule the work upon receipt of the executed Authorization to Proceed. The contract prices, hourly rates, and costs for printing and similar expenses set forth in this Agreement shall be valid for ninety (90) days from the date of this proposal. If this Agreement is not accepted by Client within said period of ninety (90) days, BESH reserves the right to modify any and all of the contract prices, hourly rates and cost figures set forth herein.


Retainer Amount: \$ _____

THIS PROPOSAL/AGREEMENT ACCEPTED THIS 18 DAY OF November, 2019.

Booth, Ern, Straughan & Hiott, Inc.

Signature 
By: Duane K. Booth, P.E.
Title: Principal

Client

Signature 
By: Gary F. Lavelle
Title: City Manager

PROJECT NAME: Urick Road Force Main SRF Funding Assistance, Fruitland Park, Florida, Lake County
CLIENT: City of Fruitland Park
DATE: October 23, 2019

CLIENT INFORMATION FORM

To assist Booth, Ern, Straughan & Hiott, Inc., to prepare the requested proposal, please complete the information below:

PRINT NAME & TITLE: _____

COMPANY NAME: _____

BILLING ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL: _____

DATE: _____

CLIENT REPRESENTATIVE: _____

IS CLIENT THE OWNER OF THE SUBJECT PROPERTY?: _____

YES: _____

NO: _____

(If no, Booth, Ern, Straughan & Hiott, Inc., reserves the right to require a retainer prior to commencing services.)

Is the property accessible? If gated/locked, who shall BESH contact to gain access to the property?

NAME AND PHONE NUMBER: _____

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: _____

RESOLUTION 2007-005

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING PAYMENTS ON THE CITY'S SRF LOAN FOR WASTEWATER FACILITIES BY USING WASTEWATER IMPACT FEES; AUTHORIZING AND APPROVING ALL FUTURE SUCH PAYMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park in 2005 found and determined that it was in the City's best interests to address the requirement for wastewater facilities in order to accommodate new development; and

WHEREAS, the City of Fruitland Park accordingly imposed Wastewater Capital Charges in order to ensure that development bears a proportionate share of the cost of wastewater facilities necessitated by development in the city and its service area; and

WHEREAS, the City of Fruitland Park obtained an State Revolving Fund Loan to fund certain wastewater facilities improvements; and

WHEREAS, the City of Fruitland Park adopted Ordinance 2005-028 which provided that the City Commission could authorize, by resolution, any application of some or all of the Wastewater Facilities Capital Charges to the payment of revenue bonds issued for wastewater facilities improvements; and


WHEREAS, the City of Fruitland Park hereby wishes to approve those payments on the SRF loan debt already made and authorize all future such payments.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA AS FOLLOWS:

Section 1. Pursuant to the provisions of Ordinance 2005-028, the City Commission hereby approves that payment of SRF debt service made in August, 2006 from City's wastewater capital charges and further authorizes all future such payments to be made.

Section 2. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park.

PASSED AND RESOLVED this 8th day of March, 2007 by the City Commission of the City of Fruitland Park, Florida.



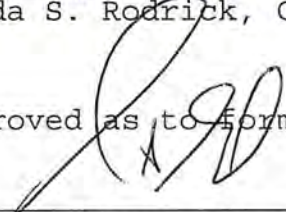
Christopher J. Bell, Mayor

ATTEST:



Linda S. Rodrick, CMC, City Clerk

Approved as to form and legality:



Scott Gerken, City Attorney

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6d**

ITEM TITLE: September 2019 End of Year Financial Report

For the Meeting of: December 12, 2019

Submitted by: City Treasurer

Date Submitted: November 15, 2019

Funds Required: N/A

Attachments: September 2019 End of Year Financial Report

Item Description: September 2019 EOY Financial Report.

The Financial Report shows revenues and expenses for all funds through September 30, 2019. The budget memo reflects the revenues and expenses for the general and utility Funds minus restricted revenues and expenses to reflect a more accurate financial picture. These final end of year numbers show the increase or decrease in last year's fund balances. The balance of the restricted funds in the memo and on the SBA Investments are as of September 30, 2019.

Action to be Taken: Approve September 2019 Financial Report

Staff's Recommendation: Approval

Additional Comments: None

City Manager Review: Yes

Mayor Authorization: Yes



CITY OF FRUITLAND PARK

MEMORANDUM

To: Honorable Mayor, Commission Members, City Manager, and City Clerk
 From: Jeannine Racine, Finance Director *JRR*
 Date: November 6, 2019
 Subject: Year-To-Date Budget Report
 For the period ending September 30, 2019

Attached is the September **Budget Report**, reflecting revenues and expenses through September 30, 2019. At the end of September, 100% of the fiscal year has lapsed. During the month of September, 426 invoices were processed totaling \$673,944. Out of the ordinary payments are: \$79,964 for Alpha International for 3 months (Jun, Jul, Aug), \$18,875 for flooring in the community center, \$85,129 sent to Edward Jones, the Pension investment fund.

<u>Revenue & Expense Summaries of the General Fund are as follows:</u>						
	Revenue	%	Expenditures	%	Rev - Exp	
General Fund	\$ 8,931,378	105%	\$ 7,323,495	86%	\$ 1,607,883	
Restricted Funds	\$ (931,582)	-11%	\$ (997,421)	-12%	\$ (65,839)	
Grand Total	\$ 7,999,796	94%	\$ 6,326,074	74%	\$ 1,673,722	
General Fund	Rev vs Exp		\$ 1,673,722			

<u>Revenue & Expense Summaries of the Utility Fund are as follows:</u>						
	Revenue	%	Expenditures	%	Rev - Exp	
Utility Fund	\$ 2,010,061	105%	\$ 1,698,596	88%	\$ 311,465	
Restricted Funds	\$ (358,949)	-19%	\$ (137,668)	-7%	\$ 221,281	
Grand Total	\$ 1,651,112	86%	\$ 1,560,928	81%	\$ 90,184	
Utility Fund	Rev vs Exp		\$ 90,184			

<u>Revenue & Expense Summaries of the City's various funds are as follows:</u>						
	Revenue	%	Expenditures	%	Rev - Exp	
General Fund	\$ 8,931,378	105%	\$ 7,323,495	86%	\$ 1,607,883	
Redevelopment	\$ 338,260	102%	\$ 212,634	64%	\$ 125,626	
Capital Projects	\$ 694,248	90%	\$ 775,472	101%	\$ (81,224)	
Utility Fund	\$ 2,010,061	105%	\$ 1,698,596	88%	\$ 311,465	
Recreation Fund	\$ 44,300	49%	\$ 52,887	58%	\$ (8,587)	
Grand Total	\$ 12,018,247		\$ 10,063,084		\$ 1,955,163	

**Change in Fund
Balance**

The General Fund revenues versus expenses (minus restricted) indicates an increase of approximately \$1,673,722. Revenues exceeded the budget by \$425,571. I have highlighted the revenues that exceeded their budget in the YTD Budget Report. Electric Franchise fees and taxes were significantly higher, as well as water utility tax. Our housing growth contributed to this increase. We also did not spend \$1,182,412 of our budget. This combination contributed to the large increase in our reserves. Our reserves at the end of FY2018 were \$818,088. Our reserves should be approximately \$2.483 million at the end of September.

The Utility Fund revenues versus expenses (minus restricted) indicates an increase of approximately \$90,184 after being negative most of the year. The retained earnings was -\$473,675 last year. I am not sure the Utility Fund Balance will end up in the positive this year because the auditors have not calculated depreciation expenses yet..

Revenues in water and sewer were higher than expected, again due to growth and rate increases. Water revenue started at \$60k a month and increased to \$77k a month in September. Sewer increased from \$13k a month to \$19k a month at the end of the year.

Utility revenue was \$79,233 higher than budgeted. The Public Works' Director worked hard to keep expenses down. There was \$651,733 left in the expense budget. At the end of the year, the Utility Loan from the General Fund is at -(\$491,094), \$393,455 less than the -(\$884,550) it owed the General Fund last year.

Balance of Restricted Funds at the end of **September**:

<u>General Fund</u>		<u>Utility Fund</u>	
Public Safety Fire	\$1,692,242	Sewer Impact	\$109,739
<u>Public Safety Police</u>	<u>\$808,234</u>	<u>Water Impact</u>	<u>\$713,461</u>
Public Safety Total	\$2,500,476	Total Restricted	\$823,200
Storm water	\$189,489		
Building	\$1,908,982		
Police Forfeiture	\$ 3,373		
Abandon Property	\$ 34,750		
Paving	\$125,000		
Cemetery	\$ 90,514	<u>Other Funds</u>	
Police Education	\$ 2,245	Redevelopment	\$150,554
Fire Fee Refunds	\$ 36,423	CIP	\$122,712
<u>Police Donations</u>	<u>\$ 2,706</u>	Recreation	-\$18,269
Total Restricted	\$4,893,959	Rec 5ks	\$ 2,757

Please see the attached YTD Budget Expense Report Summary for Expenses by Department, and the September Year to Date Budget Reports for the details.

We have \$6.264 million in SBOA investments. The SBA investment summary shows all restricted fund balances at the end of September 30, 2019. Please see the Investments attachment for details. The current debt reflected in the Utility Fund is -(\$491,094) which is a decrease of \$393,455 of the debt to the General Fund which was -(\$884,550) at the end of FY2018

We have \$8.840 million in various accounts (USB Bank, SBOA Investments, Certificate of Deposits and Edward Jones). Please see the Summary of Cash Accounts by Funds attachment for details.

Please see me if you have any questions or comments regarding this report.

- Attachments:
 Budget Summary – GF & Utility
 SBOA Investments Summary
 SBOA FY2019 UT Summary
 Cash Summary-All accounts
 Year to Date Budget Report

**CITY OF FRUITLAND PARK
 SEPTEMBER 2019
 YTD BUDGET REPORT SUMMARY - EXPENSES**

**SEPT
 100.0%**

	Original Budget	Tranfrs/ Adjstmnts	Revised Budget	YTD Expended	YTD Encumb	Available Budget	%	Includes P.O.s		Expend -Over Under	Used -Over Under	Expended	
								% Expended	% Used				
GENERAL FUND													
01511	LEGISLATIVE	66,737	576	67,313	65,758	1,555	97.7%	97.7%	2.3%	2.3%	Under		
01512	EXECUTIVE	343,612	2,021	345,633	319,881	25,752	92.5%	92.5%	7.5%	7.5%	Under		
01513	FINANCE	264,082	1,702	265,784	243,957	21,827	91.8%	91.8%	8.2%	8.2%	Under		FRS Penalty
01514	LEGAL COUNSEL	84,400		84,400	71,978	12,422	85.3%	85.3%	14.7%	14.7%	Under		
01519	OTHER GEN GOVT SERVICES	449,210	-19,337	429,873	357,608	72,265	83.2%	83.2%	16.8%	16.8%	Under		CRA Tax
01521	LAW ENFORCEMENT	2,152,092	69,209	2,221,301	1,972,892	248,409	88.8%	88.8%	11.2%	11.2%	Under		FRS Penalty
01522	FIRE CONTROL	797,733	8,369	806,102	779,998	26,105	96.8%	96.8%	3.2%	3.2%	Under		
01524	BUILDING & ZONING	652,368	750	653,118	641,070	12,048	98.2%	98.2%	1.8%	1.8%	Under		
01534	SOLID WASTE	506,888		506,888	513,606	-6,718	101.3%	101.3%	-1.3%	-1.3%	OVER		
01538	STORMWATER MANAGEMENT	122,775		122,775	11,688	111,087	9.5%	9.5%	90.5%	90.5%	Under		
01541	ROAD & STREET	474,624	-63,897	410,727	312,263	98,464	76.0%	76.0%	24.0%	24.0%	Under		
01571	LIBRARY	714,576	750,385	1,464,961	1,294,971	169,990	88.4%	88.4%	11.6%	11.6%	Under		Construction
01572	MUNICIPAL POOL	121,375	1,249	122,624	69,442	53,181	56.6%	56.6%	43.4%	43.4%	Under		
01573	PARKS/RECREATION MAINT	266,334	3,411	269,745	180,734	89,011	67.0%	67.0%	33.0%	33.0%	Under		
01574	RECREATION	259,724	-3,632	256,092	247,649	8,443	96.7%	96.7%	3.3%	3.3%	Under		
01581	TRANSFER TO RESERVE	460,000	18,571	478,571	240,000	238,571	50.1%	50.1%	49.9%	49.9%	Under		
FUND 001	TOTAL GENERAL FUND	7,736,530	769,378	8,505,908	7,323,495	0 1,182,413	86.1%	86.1%	13.9%	13.9%	Under		
									Expend				
		Original Budget	Tranfrs/ Adjstmnts	Revised Budget	YTD Expended	YTD Encumb	Available Budget	% Expended	% Used	-Over Under	Over Under	Expended	
UTILITY FUND													
40533	WATER	907,685	4,685	912,370	692,397	219,972	75.9%	75.9%	24.1%	24.1%	Under		
40535	SEWER	1,015,302	3,157	1,018,459	586,698	431,761	57.6%	57.6%	42.4%	42.4%	Under		
FUND 400	TOTAL UTILITY FUND	1,922,987	7,841	1,930,828	1,279,095	0 651,733	66.2%	66.2%	33.8%	33.8%	Under		

Florida State Board of Administration Investments

AS OF: September 30, 2019

<u>30-Sep-19</u>		Previous Balance	Deposits	Withdrawal	Audit Entry	SBA Interest	Due T/F	Ending Balance
General Fund-01000								
15100	Unrestricted	738,457.91	114,964.88	29,473.53		10,977.73	4,300.91	839,227.90
	Restricted							
15140	Cemetery	89,613.85	900.00					90,513.85
15122	Building Dept	2,022,148.93		113,166.88				1,908,982.05
15117	Police Impact	806,577.65	1,656.44					808,234.09
15118	Fire Impact	1,688,894.93	3,347.20					1,692,242.13
15110	Police Education (2nd \$)	2,047.29	197.89					2,245.18
15111	Police Drug Forfeiture	3,373.38						3,373.38
15119	Police Donation	4,504.26		1,798.00				2,706.26
15123	Library Donation	0.00	10,900.00					10,900.00
15124	Recreation Donation	0.00	10,000.00					10,000.00
15125	Stormwater	187,516.84	1,972.00					189,488.84
15130	Paving	125,000.00						125,000.00
15170	Abandoned Property	34,250.00	500.00					34,750.00
Redevelopment Trust Fund-20000								
15100	Redevelopment	177,846.34				337.33	-11,339.91	166,843.76
	Unrestricted							
General CIP/Infrastructure- 30000								
15112	Infrastructure	-60,248.24				-114.28	28,921.58	-31,440.94
	Unrestricted	0.00						0.00
Utility Fund - 40000								
15100	Unrestricted	-519,873.91		10,100.00		686.75	38,192.46	-491,094.70
	Restricted							
15107	SRF Debt Service	68,834.23						68,834.23
15115	Sewer Impact	103,578.98	6,160.00					109,738.98
15116	Water Impact	709,520.90	3,940.00					713,460.90
Fire Pension - 60000								
15103	Restricted	85,312.30					-59,746.54	25,565.76
Recreation Fund - 62000								
15104	Rec Funds	-18,478.07	250.50			-29.34	-328.50	-18,585.41
15131	5Ks	3,007.51		250.50				2,757.01
		0.00						0.00
Total Funds		6,251,885.08				11,858.19		6,263,743.27
Statement	Account 151321	6,251,885.08				11,858.19		6,263,743.27
	Unrealized Gain							
	Total Statements	6,251,885.08						6,263,743.27

UT FY2018	-884,550.00
UT FY2019	-491,094.70
	-393,455.30

0.00

History of State Board Administration of Investments for the Utility Fund only

Month	Due To/From	Ending Balance	
Sep-18	-256,577.01	-884,550.22	EPA Grant 500k plus 725k construction expenses
Oct-18	647,716.42	-237,177.66	Accrued 500K from EPA Grant back to FY2018
Nov-18	-365,624.78	-601,942.52	
Dec-19	5,968.94	-595,823.69	
Jan-19	23,308.40	-572,346.11	
Feb-19	-193,216.14	-765,314.67	Impact fees revenue moved to impact fees
Mar-19	179,271.87	-585,863.23	
Apr-19	61,107.86	-524,198.83	
May-19	-227,505.81	-751,001.40	
Jun-19	78,828.99	-778,791.85	Impact fees revenue moved to impact fees
Jul-19	42,161.10	-774,837.83	
Aug-19	149,108.96	-519,873.91	Sewer Impact Fees used to pay SRF
Sep-19	38,192.46	-491,094.70	
		-393,455.52	Debt has decreased to date

SUMMARY OF
CASH ACCOUNTS
BY FUNDS

AS OF: 30-Sep-2019

	SBOA Investments	USB	Citizens	CDs	Edward Jones	Total	Total Fund
General Fund	\$ 5,717,664	\$ 1,232,145	\$ -	\$ 200,000	Citizens	\$ 7,149,808	\$ 7,316,743 GF
Police/Fire Fee		\$ 36,423				\$ 36,423	
Payroll		\$ 130,512				\$ 130,512	
Redevelopment	\$ 166,844			\$ 100,000	Citizens	\$ 266,844	\$ 266,844 Redevp
Capital Projects	\$ (31,441)			\$ 100,000	Citizens	\$ 68,559	\$ 68,559 CIP
Utility Fund	\$ 400,939					\$ 400,939	\$ 569,010 Utility
Utility Fund		\$ 50				\$ 50	
Utility Deposit		\$ 168,020				\$ 168,020	
Municipal FF	\$ 25,566				\$ 609,587	\$ 635,153	\$ 635,153 FF Pension
Recreation	\$ (15,828)					\$ (15,828)	\$ (15,828) Rec
Total Funds	\$ 6,263,743	\$ 1,567,150	\$ -	\$ 400,000	\$ 609,587	\$ 8,840,480	\$ 8,840,480

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01001 GENERAL FUND REVENUES							
31 TAXES							
31110 AD VALOREM TAXES	-2,536,155	0	-2,536,155	-2,563,964.06	.00	27,809.06	101.1%
31120 DELINQUENT AD VALOREM TAX	-1,235	0	-1,235	-3,684.91	.00	2,449.91	298.4%
31230 LOCAL OPTION FUEL TAX	-94,685	0	-94,685	-109,544.35	.00	14,859.35	115.7%
31251 FIRE INS PREM TAX PENSION	-15,435	0	-15,435	-24,962.98	.00	9,527.98	161.7%
31310 ELECTRIC FRANCHISE FEE	-410,793	0	-410,793	-551,713.26	.00	140,920.26	134.3%
31340 GAS FRANCHISE FEE	-17,677	0	-17,677	-18,535.01	.00	858.01	104.9%
31390 GARBAGE FRANCHISE FEE	-102,000	0	-102,000	-109,090.63	.00	7,090.63	107.0%
31410 ELECTRIC UTILITY TAX	-540,000	0	-540,000	-652,127.99	.00	112,127.99	120.8%
31421 COMMUNICATIONS SERVICE TAX	-190,450	0	-190,450	-163,824.68	.00	-26,625.32	86.0%
31430 WATER UTILITY TAX	-143,992	0	-143,992	-201,120.51	.00	57,128.51	139.7%
31440 GAS UTILITY TAX	-20,184	0	-20,184	-20,438.96	.00	254.96	101.3%
31480 PROPANE UTILITY TAX	0	0	0	-486.61	.00	486.61	100.0%
TOTAL TAXES	-4,072,606	0	-4,072,606	-4,419,493.95	.00	346,887.95	108.5%
32 LICENSES & PERMITS							
32100 CITY BUSINESS RECEIPT TAX	-21,211	0	-21,211	-23,363.39	.00	2,152.39	110.1%
32110 DEL CITY OCCUPATIONAL LIC	-68	0	-68	-44.92	.00	-23.08	66.1%
32200 BUILDING PERMIT A	-250,000	0	-250,000	-577,097.15	.00	327,097.15	230.8%
32201 BUILDING PERMIT B	-5,000	0	-5,000	-89,541.54	.00	84,541.54	1790.8%
32902 CEMETERY PERMITS	-221	0	-221	-243.40	.00	22.40	110.1%
TOTAL LICENSES & PERMITS	-276,500	0	-276,500	-690,290.40	.00	413,790.40	249.7%
33 INTERGOVERN. REVENUE							
33110 DCA FEMA FEDERAL GRANT	0	0	0	-225,144.00	.00	225,144.00	100.0%
33410 GRANT DCA FEMA STATE	0	0	0	-3,075.00	.00	3,075.00	100.0%
33421 GRANT BYRNE/JAG	0	-5,492	-5,492	-5,492.00	.00	.00	100.0%
33475 GARDENIA PARK GRANT FRDAP	-50,000	0	-50,000	-98,651.00	.00	48,651.00	197.3%
33512 STATE REVENUE SHARING TAX	-200,962	0	-200,962	-220,553.04	.00	19,591.04	109.7%
33514 MOBILE HOME LICENSES	-11,930	0	-11,930	-11,327.10	.00	-602.90	94.9%

Addl Income

Restricted

Due in FY2018

Due in FY2018

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33515 ALCOHOLIC BEV LICENSE	-2,155	0	-2,155	-2,244.43	.00	89.43	104.1%
33518 LOCAL GOVT 1/2C SALES TAX	-445,000	0	-445,000	-460,250.91	.00	15,250.91	103.4%
33770 COUNTY LIBRARY APPROPRIAT	-75,656	0	-75,656	-72,225.00	.00	-3,431.00	95.5%
33773 LAKE CO SOCCER FLD REC GRANT	0	0	0	-50,000.00	.00	50,000.00	100.0%
33776 LAKE COUNTY LIBRARY GRANT	-141,513	-167,889	-309,402	-305,851.75	.00	-3,550.25	98.9%
33820 COUNTY BUSINESS TAX RECEIPT	-3,282	0	-3,282	-8,514.94	.00	5,232.94	259.4%
33830 COUNTY ONE CENT GAS TAX	-36,000	0	-36,000	-37,991.65	.00	1,991.65	105.5%
TOTAL INTERGOVERN. REVENUE	-966,498	-173,381	-1,139,879	-1,501,320.82	.00	361,441.82	131.7%
34 CHARGES FOR SERVICES							
33548 FDOT TRAFFIC SIGNAL MAINTENAN	-6,258	0	-6,258	-6,614.00	.00	356.00	105.7%
34120 ZONING FEES	-6,000	0	-6,000	-9,325.00	.00	3,325.00	155.4%
34122 ANNEXATION FEES	-200	0	-200	.00	.00	-200.00	.0%
34125 COMPREHENSIVE PLAN	-300	0	-300	-1.00	.00	-299.00	.3%
34131 SITE (PROPERTY) PLAN FEE	-500	0	-500	.00	.00	-500.00	.0%
34132 PLAN (STRUCTURE) REVIEW FEE	-8,032	0	-8,032	-5,912.46	.00	-2,119.54	73.6%
34140 COPYING / CERTIFICATION	-1,552	0	-1,552	-1,847.83	.00	295.83	119.1%
34220 FIRE INSPECTION FEES	-7,500	0	-7,500	-8,277.61	.00	777.61	110.4%
34222 FIRE ASSESSMENT FP	-479,722	0	-479,722	-572,584.62	.00	92,862.62	119.4%
34223 FIRE ASSESSMENT VILLAGE	-332,601	0	-332,601	-322,221.98	.00	-10,379.38	96.9%
34290 SCHOOL PUBLIC SAFETY-COUNTY	-40,000	0	-40,000	-40,000.00	.00	.00	100.0%
34335 OTHER REVENUES B+E Admin Fee	-15,000	0	-15,000	-29,600.44	.00	14,600.44	197.3%
34340 SOLID WASTE COLLECTION	-219,581	0	-219,581	-221,086.54	.00	1,505.54	100.7%
34341 SOLID WASTE DISPOSAL	-197,944	0	-197,944	-191,467.17	.00	-6,476.83	96.7%
34342 YARDWASTE COLLECTION	-32,376	0	-32,376	-35,350.15	.00	2,974.15	109.2%
34343 YARDWASTE DISPOSAL	-12,056	0	-12,056	-12,551.91	.00	495.91	104.1%
34344 RECYCLE	-44,931	0	-44,931	-47,363.70	.00	2,432.70	105.4%
34345 ADMIN FEE-GARBAGE BILLING	-58,423	0	-58,423	-61,629.41	.00	3,206.41	105.5%
34346 ADM. FEE-IMPACT FEE	-5,086	0	-5,086	-8,900.00	.00	3,814.00	175.0%
34391 STORMWATER FEE	-46,704	0	-46,704	-49,734.00	.00	3,030.00	106.5%
34393 REG ABANDONED PROPERTY	-4,250	0	-4,250	-1,750.00	.00	-2,500.00	41.2%
34712 LIBRARY FEE OUT/COUNTY	-347	0	-347	-840.00	.00	493.00	242.1%
34715 HOME TOWN CHRISTMAS PROCEEDS	0	0	0	-680.00	.00	680.00	100.0%
34717 FP DAY PROCEEDS	-2,141	0	-2,141	-2,611.00	.00	470.00	122.0%
34718 FRUITLAND PARK DAY SPONSOR	-90	0	-90	-600.00	.00	510.00	666.7%
34719 CONCESSIONS	-3,400	0	-3,400	-2,120.81	.00	-1,279.19	62.4%
34720 POOL FEES	-9,734	0	-9,734	-14,111.80	.00	4,377.80	145.0%
34725 POOL SWIM PROG/LESSONS	-5,160	0	-5,160	-3,629.00	.00	-1,531.00	70.3%
34755 RENT RECREATION FACILITY	-1,484	0	-1,484	-1,642.50	.00	158.50	110.7%
34900 LIEN SEARCH FEE	-4,818	0	-4,818	-6,665.00	.00	1,847.00	138.3%
TOTAL CHARGES FOR SERVICES	-1,546,190	0	-1,546,190	-1,659,117.93	.00	112,927.57	107.3%

Due in
FY2018

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
35 FINES & FORFEITURES							
35110 TRAFFIC COURT FINES & FORFEIT	-12,403	0	-12,403	-24,721.48	.00	12,318.48	199.3%
35130 POLICE EDUCATION FUND 2ND \$	-1,593	0	-1,593	-2,758.69	.00	1,165.69	173.2%
35200 LIBRARY FINES	-2,400	0	-2,400	-2,073.32	.00	-326.68	86.4%
35410 VIOLATIONS OF LOCAL ORDIN	0	0	0	-2,459.08	.00	2,459.08	100.0%
35900 FINES & FORFEITURES-COUNTY	-112	0	-112	-160.83	.00	48.83	143.6%
TOTAL FINES & FORFEITURES	-16,508	0	-16,508	-32,173.40	.00	15,665.40	194.9%
36 MISC. REVENUE							
36120 INTEREST EARNED	-40,000	0	-40,000	-131,956.20	.00	91,956.20	329.9%
36132 INTEREST ON AD VALOREM	-284	0	-284	-128.38	.00	-155.62	45.2%
36201 STATE LIBRARY ERATE REFUND	-16,905	0	-16,905	-14,400.00	.00	-2,505.00	85.2%
36210 RENT/LEASE PROCEEDS	0	0	0	-687.00	.00	687.00	100.0%
36322 POLICE IMPACT FEE	-31,058	0	-31,058	-47,500.57	.00	16,442.57	152.9%
36323 FIRE IMPACT FEE	-50,208	0	-50,208	-76,788.25	.00	26,580.25	152.9%
36410 CEMETERY LOT SALES	-12,072	0	-12,072	-5,679.23	.00	-6,392.77	47.0%
36441 SALE OF SURPLUS EQUIPMENT	0	0	0	-1,249.57	.00	1,249.57	100.0%
36602 PD DONATIONS	0	0	0	-6,129.41	.00	6,129.41	100.0%
36604 LIBRARY (NEW) DONATIONS	0	0	0	-10,900.00	.00	10,900.00	100.0%
36605 LIBRARY GRANT STATE	-50,000	-150,000	-200,000	-200,000.00	.00	.00	100.0%
36940 REIMBURSEMENT FOR SERVICE	-1,711	0	-1,711	.00	.00	-1,711.00	.0%
36942 RESTITUTION	-82	0	-82	-.01	.00	-81.99	.0%
36943 REIMB MAILING SURROUNDING PRO	0	0	0	-462.40	.00	462.40	100.0%
36944 COST OF CONVICTION - PD	-4,518	0	-4,518	-5,186.21	.00	668.21	114.8%
36946 REIMBURSEMENT MISC B&Z	-7,000	0	-7,000	-1,248.40	.00	-5,751.60	17.8%
36947 REIMB PLANNING FEES	-849	0	-849	-13,930.32	.00	13,081.32	1640.8%
36948 REIMB ENGINEERING FEES	-18,150	0	-18,150	-4,847.50	.00	-13,302.50	26.7%
36990 MISC REVENUE	-5,626	0	-5,626	-11,004.82	.00	5,378.82	195.6%
36991 MISC REVENUE - PD	-805	0	-805	-1,052.22	.00	247.22	130.7%
36993 FUEL TAX REFUNDS	-4,403	0	-4,403	-5,974.85	.00	1,571.85	135.7%
TOTAL MISC. REVENUE	-243,671	-150,000	-393,671	-539,125.34	.00	145,454.34	136.9%

SBA Interest
Restricted

38 NON REVENUES

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
38006 XFER IN IMPACT FEES	-107,342	-111,073	-218,415	.00	.00	-218,414.50	.0%
38009 XFER IN STORMWATER FBAL	-28,336	-285,024	-313,360	.00	.00	-313,360.00	.0%
38012 XFER IN BUILDING (PERMIT FEES	-438,922	0	-438,922	.00	.00	-438,922.00	.0%
38150 XFER IN REDEVELOPMENT	-38,794	0	-38,794	-38,794.32	.00	.02	100.0%
38250 XFER IN RECREATION FUND	-21,062	0	-21,062	-21,062.00	.00	.00	100.0%
38300 XFER IN CAPITAL PROJECT	0	-30,000	-30,000	-30,000.00	.00	.00	100.0%
TOTAL NON REVENUES	-634,456	-426,097	-1,060,553	-89,856.32	.00	-970,696.48	8.5%
TOTAL GENERAL FUND REVENUES	-7,756,429	-749,478	-8,505,907	-8,931,378.16	.00	425,471.00	105.0%

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01511 LEGISLATIVE</u>							
<u>10 PERSONAL SERVICES</u>							
10130 STIPENDS-COMMISSION	31,800	0	31,800	31,800.00	.00	.00	100.0%
10131 STIPENDS-P&Z	4,020	0	4,020	3,955.00	.00	65.00	98.4%
10210 FICA	2,742	0	2,742	2,718.14	.00	23.86	99.1%
10233 LIFE INSURANCE	1,080	0	1,080	910.06	.00	169.94	84.3%
10240 WORKERS COMPENSATION	78	18	96	57.56	.00	38.06	60.2%
TOTAL PERSONAL SERVICES	39,720	18	39,738	39,440.76	.00	296.86	99.3%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	5,725	0	5,725	2,350.00	.00	3,375.00	41.0%
30400 TRAVEL/PER DIEM	5,000	0	5,000	6,144.50	.00	-1,144.50	122.9%
30410 COMMUNICATIONS	2,244	0	2,244	2,958.79	.00	-714.79	131.9%
30420 POSTAGE	50	0	50	.00	.00	50.00	.0%
30450 INSURANCE	2,988	559	3,547	3,547.11	.00	-.34	100.0%
30463 EQUIPMENT REPAIRS/MAINT	200	0	200	.00	.00	200.00	.0%
30470 PRINTING & COPYING	200	0	200	.00	.00	200.00	.0%
30490 MISC EXPENSE	3,000	0	3,000	2,853.46	.00	146.54	95.1%
30510 OFFICE SUPPLIES	300	0	300	340.74	.00	-40.74	113.6%
30511 RECORDING TAPES	20	0	20	.00	.00	20.00	.0%
30520 SUPPLIES	3,710	0	3,710	2,288.79	.00	1,421.21	61.7%
30542 TRAINING & EDUCATION	2,600	0	2,600	4,009.00	.00	-1,409.00	154.2%
30544 MEMBERSHIPS	980	0	980	1,824.90	.00	-844.90	186.2%
TOTAL OPERATING EXPENSES	27,017	559	27,576	26,317.29	.00	1,258.48	95.4%
TOTAL LEGISLATIVE	66,737	576	67,313	65,758.05	.00	1,555.34	97.7%

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01512 EXECUTIVE</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	123,788	44,300	168,088	181,947.97	.00	-13,860.10	108.2%
10111 BONUS	2,077	0	2,077	1,601.52	.00	475.48	77.1%
10120 WAGES	84,710	-42,800	41,910	23,543.26	.00	18,366.84	56.2%
10121 BONUS	978	0	978	458.40	.00	519.60	46.9%
10140 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
10158 VEHICLE ALLOWANCE	6,000	0	6,000	6,000.00	.00	.00	100.0%
10210 FICA	17,716	-1,500	16,216	15,428.66	.00	787.72	95.1%
10220 RETIREMENT	16,034	0	16,034	15,206.34	.00	827.25	94.8%
10230 HOSPITALIZATION	25,089	0	25,089	18,161.36	.00	6,927.76	72.4%
10233 LIFE INSURANCE	378	0	378	352.15	.00	25.85	93.2%
10236 DENTAL INSURANCE	783	0	783	745.60	.00	37.28	95.2%
10240 WORKERS COMPENSATION	447	101	548	331.92	.00	216.07	60.6%
TOTAL PERSONAL SERVICES	279,000	101	279,101	263,777.18	.00	15,323.75	94.5%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	22,900	0	22,900	16,590.81	.00	6,309.19	72.4%
30400 TRAVEL/PER DIEM	9,000	0	9,000	9,386.31	.00	-386.31	104.3%
30410 COMMUNICATIONS	1,104	0	1,104	1,201.52	.00	-97.52	108.8%
30420 POSTAGE	3,500	0	3,500	948.18	.00	2,551.82	27.1%
30450 INSURANCE	10,268	1,920	12,188	12,189.34	.00	-1.19	100.0%
30463 EQUIPMENT REPAIRS/MAINT	100	0	100	320.98	.00	-220.98	321.0%
30470 PRINTING & COPYING	3,000	0	3,000	.00	.00	3,000.00	.0%
30510 OFFICE SUPPLIES	1,500	0	1,500	3,697.22	.00	-2,197.22	246.5%
30520 SUPPLIES	0	0	0	136.72	.00	-136.72	100.0%
30540 PROFESSIONAL BOOKS	5,350	-1,000	4,350	327.36	.00	4,022.64	7.5%
30541 SUBSCRIPTIONS	300	0	300	1,162.63	.00	-862.63	387.5%
30542 TRAINING & EDUCATION	5,775	1,000	6,775	7,804.81	.00	-1,029.81	115.2%
30544 MEMBERSHIPS	1,815	0	1,815	2,338.00	.00	-523.00	128.8%
TOTAL OPERATING EXPENSES	64,612	1,920	66,532	56,103.88	.00	10,428.27	84.3%
TOTAL EXECUTIVE	343,612	2,021	345,633	319,881.06	.00	25,752.02	92.5%

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01513 FINANCE DEPARTMENT</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	120,146	-19,047	101,099	101,359.20	.00	-260.41	100.3%
10111 BONUS	1,387	0	1,387	1,386.24	.00	.76	99.9%
10120 WAGES	36,592	17,067	53,659	52,461.00	.00	1,198.19	97.8%
10121 BONUS	422	0	422	422.16	.00	-.16	100.0%
10140 OVERTIME	4,000	-1,668	2,332	653.83	.00	1,678.17	28.0%
10210 FICA	13,271	144	13,415	11,540.02	.00	1,874.98	86.0%
10220 RETIREMENT	13,277	3,504	16,781	16,730.65	.00	50.35	99.7%
10230 HOSPITALIZATION	21,505	0	21,505	17,171.41	.00	4,333.55	79.8%
10233 LIFE INSURANCE	324	0	324	257.40	.00	66.60	79.4%
10236 DENTAL INSURANCE	671	0	671	559.20	.00	111.84	83.3%
10240 WORKERS COMPENSATION	341	77	418	253.26	.00	164.79	60.6%
TOTAL PERSONAL SERVICES	211,936	77	212,013	202,794.37	.00	9,218.66	95.7%
<u>30 OPERATING EXPENSES</u>							
30320 AUDIT FEES	14,900	0	14,900	14,250.00	.00	650.00	95.6%
30400 TRAVEL/PER DIEM	6,720	0	6,720	4,122.76	.00	2,597.24	61.4%
30410 COMMUNICATIONS	480	0	480	.00	.00	480.00	.0%
30420 POSTAGE	1,200	0	1,200	1,396.10	.00	-196.10	116.3%
30450 INSURANCE	8,688	1,625	10,313	10,313.69	.00	-1.00	100.0%
30463 EQUIPMENT REPAIRS/MAINT	750	0	750	.00	.00	750.00	.0%
30465 SERVICE CONTRACTS	6,100	0	6,100	4,905.95	.00	1,194.05	80.4%
30470 PRINTING & COPYING	1,985	0	1,985	897.70	.00	1,087.30	45.2%
30490 MISC EXPENSE	813	0	813	435.00	.00	378.00	53.5%
30510 OFFICE SUPPLIES	4,100	0	4,100	3,357.08	.00	742.92	81.9%
30520 SUPPLIES	500	0	500	.00	.00	500.00	.0%
30540 PROFESSIONAL BOOKS	160	0	160	.00	.00	160.00	.0%
30542 TRAINING & EDUCATION	1,940	0	1,940	1,289.00	.00	651.00	66.4%
30544 MEMBERSHIPS	265	0	265	195.00	.00	70.00	73.6%
30545 TUITION REIMBURSEMENT	500	0	500	.00	.00	500.00	.0%
TOTAL OPERATING EXPENSES	49,101	1,625	50,726	41,162.28	.00	9,563.41	81.1%
<u>90 NON-OPERATING</u>							

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT THRU

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FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
90990 CONTINGENCY FUND	3,045	0	3,045	.00	.00	3,045.35	.0%
TOTAL NON-OPERATING	3,045	0	3,045	.00	.00	3,045.35	.0%
TOTAL FINANCE DEPARTMENT	264,082	1,702	265,784	243,956.65	.00	21,827.42	91.8%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01514 LEGAL COUNSEL</u>							
<u>30 OPERATING EXPENSES</u>							
30310 LEGAL FEES	72,000	0	72,000	63,711.42	.00	8,288.58	88.5%
30492 LEGAL ADVERTISING	11,500	0	11,500	7,270.97	.00	4,229.03	63.2%
30497 RECORDING/FILING FEES	900	0	900	995.61	.00	-95.61	110.6%
TOTAL OPERATING EXPENSES	84,400	0	84,400	71,978.00	.00	12,422.00	85.3%
TOTAL LEGAL COUNSEL	84,400	0	84,400	71,978.00	.00	12,422.00	85.3%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01519 OTHER GEN GOVT SERVICES</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	0	0	0	6,552.00	.00	-6,552.00	100.0%
10210 FICA	0	0	0	486.23	.00	-486.23	100.0%
10220 RETIREMENT	0	0	0	554.97	.00	-554.97	100.0%
10250 UNEMPLOYMENT COMPENSATION	6,000	0	6,000	825.00	.00	5,175.00	13.8%
TOTAL PERSONAL SERVICES	6,000	0	6,000	8,418.20	.00	-2,418.20	140.3%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	8,490	0	8,490	4,090.00	.00	4,400.00	48.2%
30340 CONTRACTUAL SERVICES	95,265	0	95,265	68,184.92	.00	27,079.58	71.6%
30344 BANK FEES/SERVICE CHARGES	600	0	600	309.52	.00	290.48	51.6%
30410 COMMUNICATIONS	17,680	0	17,680	15,113.90	.00	2,566.10	85.5%
30420 POSTAGE	50	0	50	.00	.00	50.00	.0%
30430 ELECTRIC	26,400	0	26,400	20,866.71	.00	5,533.29	79.0%
30431 WATER	12,000	0	12,000	13,397.72	.00	-1,397.72	111.6%
30440 RENTAL OF EQUIPMENT	3,660	0	3,660	3,875.12	.00	-215.12	105.9%
30450 INSURANCE	28,364	5,304	33,668	33,671.42	.00	-3.25	100.0%
30462 VEHICLE REPAIRS/MAINT	0	0	0	18.92	.00	-18.92	100.0%
30463 EQUIPMENT REPAIRS/MAINT	1,224	-1,224	0	85.39	.00	-85.39	100.0%
30464 FACILITIES REPAIRS/MAINT	45,000	0	45,000	19,380.74	.00	25,619.26	43.1%
30465 SERVICE CONTRACTS	0	1,224	1,224	830.62	.00	393.38	67.9%
30470 PRINTING & COPYING	500	0	500	1,867.87	.00	-1,367.87	373.6%
30480 ADVERTISING	1,800	0	1,800	4,920.20	.00	-3,120.20	273.3%
30481 GOODWILL	18,700	0	18,700	14,261.08	.00	4,438.92	76.3%
30491 REDEVELOPMENT TAXES	137,178	0	137,178	134,239.00	.00	2,938.61	97.9%
30510 OFFICE SUPPLIES	2,800	0	2,800	3,310.16	.00	-510.16	118.2%
30520 SUPPLIES	13,000	0	13,000	10,546.40	.00	2,453.60	81.1%
30521 UNIFORMS	0	0	0	104.90	.00	-104.90	100.0%
30522 FUEL	500	0	500	114.90	.00	385.10	23.0%
TOTAL OPERATING EXPENSES	413,210	5,304	418,514	349,189.49	.00	69,324.79	83.4%

60 CAPITAL OUTLAY

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
60640 EQUIPMENT PURCHASES	30,000	-24,641	5,359	.00	.00	5,359.00	.0%	
TOTAL CAPITAL OUTLAY	30,000	-24,641	5,359	.00	.00	5,359.00	.0%	
TOTAL OTHER GEN GOVT SERVICES	449,210	-19,337	429,873	357,607.69	.00	72,265.59	83.2%	

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01521 LAW ENFORCEMENT</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	154,512	-66,700	87,812	73,924.80	.00	13,886.96	84.2%
10111 BONUS	1,783	0	1,783	812.88	.00	969.95	45.6%
10120 WAGES	811,415	0	811,415	809,339.57	.00	2,075.17	99.7%
10121 BONUS	9,212	0	9,212	7,479.40	.00	1,732.60	81.2%
10122 SCHOOL CROSSING WAGES	28,766	0	28,766	26,792.50	.00	1,973.34	93.1%
10135 RESERVE OTHER WAGES	30,000	0	30,000	3,246.74	.00	26,753.26	10.8%
10140 OVERTIME	40,000	0	40,000	34,408.53	.00	5,591.47	86.0%
10150 INCENTIVE PAY	29,520	0	29,520	16,245.63	.00	13,274.37	55.0%
10151 HOLIDAY PAY	54,084	0	54,084	44,317.32	.00	9,766.68	81.9%
10155 UNIFORM ALLOWANCE	10,250	0	10,250	9,750.00	.00	500.00	95.1%
10210 FICA	108,382	-9,820	98,562	74,646.52	.00	23,915.48	75.7%
10220 RETIREMENT	265,703	66,700	332,403	315,087.17	.00	17,315.83	94.8%
10230 HOSPITALIZATION	154,119	0	154,119	121,617.35	.00	32,501.53	78.9%
10233 LIFE INSURANCE	2,322	0	2,322	2,088.00	.00	234.00	89.9%
10236 DENTAL INSURANCE	4,809	0	4,809	4,100.80	.00	708.32	85.3%
10240 WORKERS COMPENSATION	43,479	19,643	63,122	32,287.34	.00	30,834.68	51.2%
TOTAL PERSONAL SERVICES	1,748,355	9,823	1,758,178	1,576,144.55	.00	182,033.64	89.6%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	10,100	0	10,100	6,089.78	.00	4,010.22	60.3%
30340 CONTRACTUAL SERVICES	33,550	-2,550	31,000	30,671.99	.00	328.01	98.9%
30400 TRAVEL/PER DIEM	8,000	0	8,000	5,043.55	.00	2,956.45	63.0%
30410 COMMUNICATIONS	25,175	0	25,175	17,555.52	.00	7,619.48	69.7%
30420 POSTAGE	450	0	450	113.28	.00	336.72	25.2%
30440 RENTAL OF EQUIPMENT	1,620	0	1,620	1,412.16	.00	207.84	87.2%
30443 LEASE PAYMENT	100	0	100	.00	.00	100.00	.0%
30450 INSURANCE	69,484	12,994	82,478	82,485.71	.00	-7.95	100.0%
30461 RADIO REPAIRS/MAINT	10,040	0	10,040	5,868.66	.00	4,171.34	58.5%
30462 VEHICLE REPAIRS/MAINT	20,000	2,500	22,500	21,383.34	.00	1,116.66	95.0%
30463 EQUIPMENT REPAIRS/MAINT	12,460	-2,500	9,960	6,298.69	.00	3,661.31	63.2%
30464 FACILITIES REPAIRS/MAINT	500	0	500	190.00	.00	310.00	38.0%
30465 SERVICE CONTRACTS	900	0	900	356.92	.00	543.08	39.7%
30470 PRINTING & COPYING	3,000	0	3,000	238.87	.00	2,761.13	8.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30482 DONATIONS EXPENSE	0	0	0	4,648.00	.00	-4,648.00	100.0%
30510 OFFICE SUPPLIES	3,000	0	3,000	704.27	.00	2,295.73	23.5%
30520 SUPPLIES	6,900	2,550	9,450	9,097.75	.00	352.25	96.3%
30521 UNIFORMS	15,400	0	15,400	12,388.73	.00	3,011.27	80.4%
30522 FUEL	59,000	0	59,000	57,426.35	.00	1,573.65	97.3%
30524 PROMOTIONAL	3,500	0	3,500	2,669.39	.00	830.61	76.3%
30540 PROFESSIONAL BOOKS	700	0	700	705.90	.00	-5.90	100.8%
30542 TRAINING & EDUCATION	0	19,900	19,900	2,077.00	.00	17,823.00	10.4%
30543 2ND DOLLAR TNG/POLICE ED FUND	1,593	0	1,593	817.88	.00	775.12	51.3%
30544 MEMBERSHIPS	465	0	465	434.00	.00	31.00	93.3%
30545 TUITION REIMBURSEMENT	11,600	0	11,600	1,207.30	.00	10,392.70	10.4%
TOTAL OPERATING EXPENSES	297,537	32,894	330,431	269,885.04	.00	60,545.72	81.7%
<u>60 CAPITAL OUTLAY</u>							
60640 EQUIPMENT PURCHASES	9,700	21,000	30,700	26,799.56	.00	3,900.44	87.3%
60643 EQUIP PURCH NONREPAIRABLE	1,000	0	1,000	.00	.00	1,000.00	.0%
60648 EQUIPMENT PURCHASE GRANT	0	5,492	5,492	5,970.00	.00	-478.00	108.7%
60649 EQUIPMENT - VEHICLES	95,000	0	95,000	94,093.05	.00	906.95	99.0%
TOTAL CAPITAL OUTLAY	105,700	26,492	132,192	126,862.61	.00	5,329.39	96.0%
<u>90 NON-OPERATING</u>							
90990 CONTINGENCY FUND	500	0	500	.00	.00	500.00	.0%
TOTAL NON-OPERATING	500	0	500	.00	.00	500.00	.0%
TOTAL LAW ENFORCEMENT	2,152,092	69,209	2,221,301	1,972,892.20	.00	248,408.75	88.8%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01522 FIRE CONTROL</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	192,720	0	192,720	185,341.04	.00	7,378.96	96.2%
10121 BONUS	1,200	0	1,200	1,800.00	.00	-600.00	150.0%
10132 STIPENDS- FIREFIGHTERS	42,945	0	42,945	20,752.50	.00	22,192.22	48.3%
10210 FICA	18,123	0	18,123	15,866.84	.00	2,256.16	87.6%
10220 RETIREMENT	2,151	0	2,151	1,014.23	.00	1,136.77	47.2%
10225 STATE FF RETIREMENT CONTRIB	15,435	0	15,435	24,962.98	.00	-9,527.98	161.7%
10233 LIFE INSURANCE	1,296	0	1,296	.00	.00	1,296.00	.0%
10240 WORKERS COMPENSATION	11,633	2,628	14,261	8,638.79	.00	5,622.40	60.6%
TOTAL PERSONAL SERVICES	285,503	2,628	288,131	258,376.38	.00	29,754.53	89.7%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	5,644	0	5,644	1,345.00	.00	4,298.75	23.8%
30340 CONTRACTUAL SERVICES	5,735	10,000	15,735	5,563.31	.00	10,171.69	35.4%
30345 CONTRACTUAL VILLAGES	330,280	0	330,280	334,307.46	.00	-4,027.86	101.2%
30400 TRAVEL/PER DIEM	260	-260	0	.00	.00	.00	.0%
30410 COMMUNICATIONS	13,392	0	13,392	7,914.81	.00	5,477.19	59.1%
30420 POSTAGE	263	-140	123	123.54	.00	-.50	100.4%
30430 ELECTRIC	9,891	0	9,891	7,591.26	.00	2,299.74	76.7%
30431 WATER	1,386	0	1,386	890.29	.00	495.71	64.2%
30440 RENTAL OF EQUIPMENT	1,700	-1,700	0	.00	.00	.00	.0%
30450 INSURANCE	30,700	8,704	39,404	39,403.52	.00	.00	100.0%
30461 RADIO REPAIRS/MAINT	7,510	0	7,510	3,676.43	.00	3,833.77	49.0%
30462 VEHICLE REPAIRS/MAINT	16,000	5,242	21,242	21,490.26	.00	-248.06	101.2%
30463 EQUIPMENT REPAIRS/MAINT	10,390	0	10,390	8,581.79	.00	1,808.21	82.6%
30464 FACILITIES REPAIRS/MAINT	3,150	-1,625	1,525	2,159.41	.00	-634.38	141.6%
30465 SERVICE CONTRACTS	210	0	210	.00	.00	210.00	.0%
30481 GOODWILL	310	-310	0	.00	.00	.00	.0%
30490 MISC EXPENSE	600	-20	580	641.55	.00	-61.86	110.7%
30510 OFFICE SUPPLIES	896	-703	193	192.62	.00	.00	100.0%
30520 SUPPLIES	10,100	416	10,516	10,669.47	.00	-153.51	101.5%
30521 UNIFORMS	8,575	1,209	9,784	9,663.01	.00	120.72	98.8%
30522 FUEL	9,560	0	9,560	7,877.43	.00	1,682.57	82.4%
30524 PROMOTIONAL	1,200	-625	575	575.36	.00	.00	100.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30526 PROTECTIVE CLOTHING	11,764	0	11,764	8,332.48	.00	3,431.52	70.8%
30540 PROFESSIONAL BOOKS	1,000	-542	458	458.13	.00	.00	100.0%
30541 SUBSCRIPTIONS	130	-47	83	83.25	.00	.00	100.0%
30542 TRAINING & EDUCATION	11,000	-3,657	7,343	6,367.19	.00	975.43	86.7%
30544 MEMBERSHIPS	585	-200	385	384.88	.00	.00	100.0%
TOTAL OPERATING EXPENSES	492,231	15,741	507,972	478,292.45	.00	29,679.13	94.2%
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60 CAPITAL OUTLAY							
60640 EQUIPMENT PURCHASES	10,000	-10,000	0	9,240.72	.00	-9,240.72	100.0%
60649 EQUIPMENT - VEHICLES	10,000	0	10,000	34,088.00	.00	-24,088.00	340.9%
TOTAL CAPITAL OUTLAY	20,000	-10,000	10,000	43,328.72	.00	-33,328.72	433.3%
TOTAL FIRE CONTROL	797,733	8,369	806,102	779,997.55	.00	26,104.94	96.8%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01524 BUILDING & ZONING</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	53,560	0	53,560	54,066.25	.00	-506.25	100.9%
10111 BONUS	618	0	618	618.00	.00	.00	100.0%
10120 WAGES	104,208	0	104,208	103,338.80	.00	869.57	99.2%
10121 BONUS	1,226	0	1,226	955.84	.00	270.56	77.9%
10210 FICA	15,460	0	15,460	11,670.27	.00	3,789.28	75.5%
10220 RETIREMENT	13,203	0	13,203	13,090.67	.00	112.79	99.1%
10230 HOSPITALIZATION	28,673	0	28,673	28,673.28	.00	.00	100.0%
10233 LIFE INSURANCE	432	0	432	432.00	.00	.00	100.0%
10236 DENTAL INSURANCE	895	0	895	894.72	.00	.00	100.0%
10240 WORKERS COMPENSATION	340	77	417	252.30	.00	164.51	60.5%
TOTAL PERSONAL SERVICES	218,616	77	218,693	213,992.13	.00	4,700.46	97.9%
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	67,400	0	67,400	18,897.88	.00	48,502.12	28.0%
30312 PLANNING FEES	120,000	-51,000	69,000	46,913.42	.00	22,086.58	68.0%
30340 CONTRACTUAL SERVICES	196,172	50,000	246,172	344,590.19	.00	-98,418.19	140.0%
30400 TRAVEL/PER DIEM	1,500	0	1,500	822.69	.00	677.31	54.8%
30410 COMMUNICATIONS	2,410	0	2,410	1,083.60	.00	1,326.24	45.0%
30420 POSTAGE	13,500	0	13,500	2,497.98	.00	11,002.02	18.5%
30450 INSURANCE	2,420	453	2,873	2,872.83	.00	-.28	100.0%
30462 VEHICLE REPAIRS/MAINT	0	500	500	56.77	.00	443.23	11.4%
30463 EQUIPMENT REPAIRS/MAINT	5,000	-5,000	0	.00	.00	.00	.0%
30465 SERVICE CONTRACTS	0	5,000	5,000	1,637.93	.00	3,362.07	32.8%
30470 PRINTING & COPYING	3,000	0	3,000	90.00	.00	2,910.00	3.0%
30497 RECORDING/FILING FEES	0	1,000	1,000	848.89	.00	151.11	84.9%
30510 OFFICE SUPPLIES	5,000	-1,097	3,903	2,595.27	.00	1,307.73	66.5%
30520 SUPPLIES	500	-170	330	456.12	.00	-126.12	138.2%
30522 FUEL	0	767	767	342.96	.00	424.04	44.7%
30540 PROFESSIONAL BOOKS	3,000	0	3,000	1,495.00	.00	1,505.00	49.8%
30542 TRAINING & EDUCATION	1,600	-200	1,400	983.00	.00	417.00	70.2%
30544 MEMBERSHIPS	250	200	450	335.00	.00	115.00	74.4%
TOTAL OPERATING EXPENSES	421,752	453	422,204	426,519.53	.00	-4,315.14	101.0%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01524 BUILDING & ZONING							
60630 IMPROVEMENTS	12,000	0	12,000	337.29	.00	11,662.71	2.8%
60640 EQUIPMENT PURCHASES	0	221	221	221.00	.00	.00	100.0%
TOTAL CAPITAL OUTLAY	12,000	221	12,221	558.29	.00	11,662.71	4.6%
TOTAL BUILDING & ZONING	652,368	750	653,118	641,069.95	.00	12,048.03	98.2%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01534 SOLID WASTE</u>							
<u>30 OPERATING EXPENSES</u>							
30434 SOLID WASTE COLLECTION	219,581	0	219,581	226,870.39	.00	-7,289.39	103.3%
30435 SOLID WASTE DISPOSAL	197,944	0	197,944	191,467.17	.00	6,476.83	96.7%
30436 YARDWASTE COLLECTION	32,376	0	32,376	35,350.15	.00	-2,974.15	109.2%
30437 YARDWASTE DISPOSAL	12,056	0	12,056	12,551.91	.00	-495.91	104.1%
30438 RECYCLE	44,931	0	44,931	47,366.70	.00	-2,435.70	105.4%
TOTAL OPERATING EXPENSES	506,888	0	506,888	513,606.32	.00	-6,718.32	101.3%
TOTAL SOLID WASTE	506,888	0	506,888	513,606.32	.00	-6,718.32	101.3%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01538 STORMWATER MANAGEMENT</u>							
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	2,500	0	2,500	.00	.00	2,500.00	.0%
30312 PLANNING FEES	500	0	500	.00	.00	500.00	.0%
30340 CONTRACTUAL SERVICES	7,500	0	7,500	9,000.00	.00	-1,500.00	120.0%
30400 TRAVEL/PER DIEM	250	0	250	.00	.00	250.00	.0%
30467 SYSTEM REPAIRS	10,000	0	10,000	2,688.00	.00	7,312.00	26.9%
30470 PRINTING & COPYING	200	0	200	.00	.00	200.00	.0%
30480 ADVERTISING	200	0	200	.00	.00	200.00	.0%
30510 OFFICE SUPPLIES	200	0	200	.00	.00	200.00	.0%
30520 SUPPLIES	500	0	500	.00	.00	500.00	.0%
30542 TRAINING & EDUCATION	500	0	500	.00	.00	500.00	.0%
30544 MEMBERSHIPS	425	0	425	.00	.00	425.00	.0%
TOTAL OPERATING EXPENSES	22,775	0	22,775	11,688.00	.00	11,087.00	51.3%
<u>60 CAPITAL OUTLAY</u>							
60630 IMPROVEMENTS	100,000	0	100,000	.00	.00	100,000.00	.0%
TOTAL CAPITAL OUTLAY	100,000	0	100,000	.00	.00	100,000.00	.0%
TOTAL STORMWATER MANAGEMENT	122,775	0	122,775	11,688.00	.00	111,087.00	9.5%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01541 ROAD & STREET FACILITIES</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	34,247	780	35,027	35,138.92	.00	-112.42	100.3%
10111 BONUS	395	0	395	395.16	.00	-.16	100.0%
10120 WAGES	76,859	-4,352	72,507	55,649.28	.00	16,857.72	76.8%
10121 BONUS	887	-50	837	197.76	.00	639.24	23.6%
10140 OVERTIME	6,000	0	6,000	2,249.56	.00	3,750.44	37.5%
10210 FICA	9,661	-301	9,360	7,021.82	.00	2,338.18	75.0%
10220 RETIREMENT	7,895	-321	7,574	5,068.58	.00	2,505.42	66.9%
10230 HOSPITALIZATION	17,921	0	17,921	14,934.00	.00	2,986.80	83.3%
10233 LIFE INSURANCE	270	0	270	261.00	.00	9.00	96.7%
10236 DENTAL INSURANCE	559	0	559	466.00	.00	93.20	83.3%
10240 WORKERS COMPENSATION	10,998	2,149	13,147	8,166.79	.00	4,979.94	62.1%
TOTAL PERSONAL SERVICES	165,692	-2,095	163,596	129,548.87	.00	34,047.36	79.2%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	10,000	0	10,000	4,571.15	.00	5,428.85	45.7%
30400 TRAVEL/PER DIEM	950	0	950	75.08	.00	874.92	7.9%
30410 COMMUNICATIONS	2,736	0	2,736	1,800.07	.00	935.93	65.8%
30420 POSTAGE	10	0	10	8.56	.00	1.44	85.6%
30430 ELECTRIC	86,004	0	86,004	69,535.48	.00	16,468.52	80.9%
30431 WATER	960	0	960	903.80	.00	56.20	94.1%
30440 RENTAL OF EQUIPMENT	500	0	500	883.39	.00	-383.39	176.7%
30450 INSURANCE	27,800	5,199	32,999	33,001.88	.00	-3.18	100.0%
30460 REPAIRS	39,250	0	39,250	29,768.26	.00	9,481.74	75.8%
30461 RADIO REPAIRS/MAINT	4,000	0	4,000	2,675.00	.00	1,325.00	66.9%
30462 VEHICLE REPAIRS/MAINT	5,000	0	5,000	3,994.00	.00	1,006.00	79.9%
30463 EQUIPMENT REPAIRS/MAINT	3,500	0	3,500	1,511.43	.00	1,988.57	43.2%
30464 FACILITIES REPAIRS/MAINT	11,672	0	11,672	5,759.99	.00	5,912.01	49.3%
30490 MISC EXPENSE	2,500	0	2,500	848.00	.00	1,652.00	33.9%
30510 OFFICE SUPPLIES	1,500	0	1,500	1,467.81	.00	32.19	97.9%
30520 SUPPLIES	11,000	4,580	15,580	13,147.21	.00	2,432.79	84.4%
30521 UNIFORMS	1,800	0	1,800	1,378.87	.00	421.13	76.6%
30522 FUEL	6,500	0	6,500	3,085.47	.00	3,414.53	47.5%
30542 TRAINING & EDUCATION	1,000	0	1,000	.00	.00	1,000.00	.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30544 MEMBERSHIPS	650	0	650	.00	.00	650.00	.0%
TOTAL OPERATING EXPENSES	217,332	9,779	227,111	174,415.45	.00	52,695.25	76.8%
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60 CAPITAL OUTLAY							
60631 STREETS & ROAD RESURFACING	91,600	-75,000	16,600	4,883.35	.00	11,716.65	29.4%
60640 EQUIPMENT PURCHASES	0	3,420	3,420	3,415.37	.00	4.63	99.9%
TOTAL CAPITAL OUTLAY	91,600	-71,580	20,020	8,298.72	.00	11,721.28	41.5%
TOTAL ROAD & STREET FACILITIES	474,624	-63,897	410,727	312,263.04	.00	98,463.89	76.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01571 LIBRARY</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	50,368	2,610	52,978	52,777.60	.00	200.40	99.6%
10111 BONUS	581	0	581	581.28	.00	-.28	100.0%
10120 WAGES	169,778	-2,763	167,015	136,825.31	.00	30,189.69	81.9%
10121 BONUS	2,049	0	2,049	1,082.32	.00	966.68	52.8%
10140 OVERTIME	1,000	0	1,000	313.37	.00	686.63	31.3%
10210 FICA	18,304	-36	18,268	14,302.31	.00	3,965.69	78.3%
10220 RETIREMENT	15,494	-98	15,396	12,887.17	.00	2,508.83	83.7%
10230 HOSPITALIZATION	28,673	-17,323	11,350	8,106.28	.00	3,244.00	71.4%
10233 LIFE INSURANCE	432	-45	387	234.00	.00	153.00	60.5%
10236 DENTAL INSURANCE	895	-93	802	260.96	.00	540.76	32.6%
10240 WORKERS COMPENSATION	471	106	577	350.17	.00	227.24	60.6%
TOTAL PERSONAL SERVICES	288,045	-17,642	270,403	227,720.77	.00	42,682.64	84.2%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	18,588	0	18,588	16,034.47	.00	2,553.53	86.3%
30400 TRAVEL/PER DIEM	1,150	0	1,150	378.62	.00	771.38	32.9%
30410 COMMUNICATIONS	21,780	0	21,780	21,355.37	.00	424.63	98.1%
30420 POSTAGE	700	0	700	281.94	.00	418.06	40.3%
30430 ELECTRIC	11,520	0	11,520	17,085.70	.00	-5,565.70	148.3%
30431 WATER	2,376	0	2,376	6,720.08	.00	-4,344.08	282.8%
30450 INSURANCE	6,912	1,293	8,205	8,205.35	.00	-.78	100.0%
30464 FACILITIES REPAIRS/MAINT	3,560	0	3,560	7,149.44	.00	-3,589.44	200.8%
30465 SERVICE CONTRACTS	1,344	0	1,344	863.89	.00	480.11	64.3%
30483 PROGRAMS	1,900	0	1,900	1,685.29	.00	214.71	88.7%
30510 OFFICE SUPPLIES	8,500	0	8,500	7,618.93	.00	881.07	89.6%
30520 SUPPLIES	6,850	0	6,850	6,985.11	.00	-135.11	102.0%
30524 PROMOTIONAL	1,750	2,000	3,750	3,921.67	.00	-171.67	104.6%
30541 SUBSCRIPTIONS	2,000	0	2,000	2,415.43	.00	-415.43	120.8%
30542 TRAINING & EDUCATION	2,145	-2,000	145	.00	.00	145.00	.0%
30544 MEMBERSHIPS	345	0	345	272.00	.00	73.00	78.8%
30545 TUITION REIMBURSEMENT	500	0	500	.00	.00	500.00	.0%
TOTAL OPERATING EXPENSES	91,920	1,293	93,213	100,973.29	.00	-7,760.72	108.3%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01571 LIBRARY							
60640 EQUIPMENT PURCHASES	0	41,948	41,948	35,428.67	.00	6,519.33	84.5%
60647 EQUIPMENT-DONATIONS	0	0	0	-100.00	.00	100.00	100.0%
60660 LIBRARY BOOKS	73,000	-20,000	53,000	29,280.20	.00	23,719.80	55.2%
60663 LIBRARY CONSTRUCTION	258,111	744,786	1,002,897	898,035.96	.00	104,860.54	89.5%
60664 LIBRARY DVDS	3,500	0	3,500	3,631.92	.00	-131.92	103.8%
TOTAL CAPITAL OUTLAY	334,611	766,734	1,101,345	966,276.75	.00	135,067.75	87.7%
TOTAL LIBRARY	714,576	750,385	1,464,960	1,294,970.81	.00	169,989.67	88.4%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01572 MUNICIPAL POOL</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	44,642	0	44,642	24,127.98	.00	20,514.02	54.0%
10140 OVERTIME	500	0	500	24.75	.00	475.25	5.0%
10210 FICA	3,453	0	3,453	1,847.88	.00	1,605.12	53.5%
10240 WORKERS COMPENSATION	1,842	416	2,258	1,368.02	.00	890.13	60.6%
TOTAL PERSONAL SERVICES	50,437	416	50,853	27,368.63	.00	23,484.52	53.8%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	1,700	0	1,700	699.20	.00	1,000.80	41.1%
30400 TRAVEL/PER DIEM	2,100	0	2,100	.00	.00	2,100.00	.0%
30410 COMMUNICATIONS	2,388	0	2,388	2,336.87	.00	51.13	97.9%
30420 POSTAGE	25	0	25	10.00	.00	15.00	40.0%
30430 ELECTRIC	7,200	0	7,200	7,751.09	.00	-551.09	107.7%
30431 WATER	6,420	0	6,420	3,902.51	.00	2,517.49	60.8%
30440 RENTAL OF EQUIPMENT	1,020	0	1,020	.00	.00	1,020.00	.0%
30450 INSURANCE	4,452	833	5,285	5,285.06	.00	-.52	100.0%
30463 EQUIPMENT REPAIRS/MAINT	550	0	550	72.95	.00	477.05	13.3%
30464 FACILITIES REPAIRS/MAINT	5,700	1,583	7,283	7,456.69	.00	-173.78	102.4%
30470 PRINTING & COPYING	200	0	200	.00	.00	200.00	.0%
30480 ADVERTISING	800	0	800	675.00	.00	125.00	84.4%
30499 LICENSE/PERMITS	275	75	350	350.00	.00	.00	100.0%
30510 OFFICE SUPPLIES	300	0	300	.00	.00	300.00	.0%
30520 SUPPLIES	3,500	3,000	6,500	3,151.17	.00	3,348.83	48.5%
30521 UNIFORMS	1,408	0	1,408	1,123.63	.00	284.37	79.8%
30529 POOL CHEMICALS	13,000	-4,658	8,342	4,562.85	.00	3,779.24	54.7%
30530 POOL CONCESSION	2,500	0	2,500	1,328.49	.00	1,171.51	53.1%
30542 TRAINING & EDUCATION	3,600	0	3,600	2,209.40	.00	1,390.60	61.4%
30544 MEMBERSHIPS	600	0	600	100.00	.00	500.00	16.7%
TOTAL OPERATING EXPENSES	57,738	833	58,571	41,014.91	.00	17,555.63	70.0%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60640 EQUIPMENT PURCHASES	13,200	0	13,200	1,058.93	.00	12,141.07	8.0%
TOTAL CAPITAL OUTLAY	13,200	0	13,200	1,058.93	.00	12,141.07	8.0%
TOTAL MUNICIPAL POOL	121,375	1,249	122,624	69,442.47	.00	53,181.22	56.6%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01573 PARKS/RECREATION MAINTENANCE</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	70,871	0	70,871	67,906.87	.00	2,964.13	95.8%
10121 BONUS	818	0	818	817.92	.00	.08	100.0%
10140 OVERTIME	3,000	0	3,000	1,579.78	.00	1,420.22	52.7%
10210 FICA	6,076	261	6,337	5,570.19	.00	766.81	87.9%
10220 RETIREMENT	4,740	257	4,997	4,547.62	.00	449.38	91.0%
10230 HOSPITALIZATION	14,337	0	14,337	14,079.88	.00	256.76	98.2%
10233 LIFE INSURANCE	216	0	216	216.00	.00	.00	100.0%
10236 DENTAL INSURANCE	447	0	447	447.36	.00	.00	100.0%
10240 WORKERS COMPENSATION	3,047	816	3,863	2,263.10	.00	1,600.30	58.6%
TOTAL PERSONAL SERVICES	103,552	1,334	104,886	97,428.72	.00	7,457.68	92.9%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	22,300	2,700	25,000	15,312.41	.00	9,687.59	61.2%
30410 COMMUNICATIONS	36	0	36	218.75	.00	-182.75	607.6%
30430 ELECTRIC	13,920	0	13,920	5,872.75	.00	8,047.25	42.2%
30431 WATER	4,000	0	4,000	4,565.90	.00	-565.90	114.1%
30440 RENTAL OF EQUIPMENT	1,000	0	1,000	1,134.00	.00	-134.00	113.4%
30450 INSURANCE	14,560	2,723	17,283	17,284.43	.00	-1.66	100.0%
30462 VEHICLE REPAIRS/MAINT	6,000	0	6,000	5,466.93	.00	533.07	91.1%
30463 EQUIPMENT REPAIRS/MAINT	7,450	0	7,450	5,164.97	.00	2,285.03	69.3%
30464 FACILITIES REPAIRS/MAINT	19,500	-2,700	16,800	3,222.77	.00	13,577.23	19.2%
30510 OFFICE SUPPLIES	500	0	500	572.65	.00	-72.65	114.5%
30520 SUPPLIES	9,000	3,120	12,120	10,854.31	.00	1,265.69	89.6%
30521 UNIFORMS	2,016	0	2,016	1,574.65	.00	441.35	78.1%
30522 FUEL	6,000	0	6,000	5,646.73	.00	353.27	94.1%
53901 CEMETERY COSTS	0	0	0	2,506.76	.00	-2,506.76	100.0%
TOTAL OPERATING EXPENSES	106,282	5,843	112,125	79,398.01	.00	32,726.76	70.8%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60637 GARDENIA PARK	50,000	0	50,000	.00	.00	50,000.00	.0%
60640 EQUIPMENT PURCHASES	6,500	-3,766	2,734	3,907.25	.00	-1,173.25	142.9%
TOTAL CAPITAL OUTLAY	56,500	-3,766	52,734	3,907.25	.00	48,826.75	7.4%
TOTAL PARKS/RECREATION MAINTENANCE	266,334	3,411	269,745	180,733.98	.00	89,011.19	67.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01574 RECREATION</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	50,368	0	50,368	50,377.60	.00	-9.78	100.0%
10111 BONUS	581	0	581	581.28	.00	-.11	100.0%
10120 WAGES	37,907	-13,500	24,407	24,544.88	.00	-137.79	100.6%
10121 BONUS	300	0	300	467.56	.00	-167.56	155.9%
10159 PHONE ALLOWANCE	180	0	180	105.00	.00	75.00	58.3%
10210 FICA	7,378	-1,900	5,478	5,434.54	.00	43.70	99.2%
10220 RETIREMENT	7,292	-1,200	6,092	6,054.17	.00	37.34	99.4%
10230 HOSPITALIZATION	7,168	0	7,168	7,168.32	.00	.00	100.0%
10233 LIFE INSURANCE	108	0	108	108.00	.00	.00	100.0%
10236 DENTAL INSURANCE	224	0	224	223.68	.00	.00	100.0%
10240 WORKERS COMPENSATION	3,637	-678	2,959	2,700.50	.00	258.17	91.3%
TOTAL PERSONAL SERVICES	115,143	-17,278	97,865	97,765.53	.00	98.97	99.9%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	31,025	-4,300	26,725	25,765.54	.00	959.46	96.4%
30400 TRAVEL/PER DIEM	6,500	-4,500	2,000	1,154.71	.00	845.27	57.7%
30410 COMMUNICATIONS	3,960	0	3,960	3,925.91	.00	34.09	99.1%
30420 POSTAGE	300	0	300	14.60	.00	285.40	4.9%
30430 ELECTRIC	1,200	0	1,200	2,120.97	.00	-920.97	176.7%
30431 WATER	420	0	420	1,008.59	.00	-588.59	240.1%
30450 INSURANCE	2,920	546	3,466	3,466.38	.00	-.33	100.0%
30462 VEHICLE REPAIRS/MAINT	500	0	500	41.00	.00	459.00	8.2%
30463 EQUIPMENT REPAIRS/MAINT	3,850	0	3,850	.00	.00	3,850.00	.0%
30464 FACILITIES REPAIRS/MAINT	1,000	0	1,000	2,039.51	.00	-1,039.51	204.0%
30470 PRINTING & COPYING	2,000	0	2,000	.00	.00	2,000.00	.0%
30480 ADVERTISING	7,500	0	7,500	5,051.44	.00	2,448.56	67.4%
30510 OFFICE SUPPLIES	900	2,600	3,500	1,259.23	.00	2,240.77	36.0%
30519 SUPPLIES SENIOR SOCIAL	4,800	0	4,800	5,194.06	.00	-394.06	108.2%
30520 SUPPLIES	6,700	5,000	11,700	13,060.73	.00	-1,360.73	111.6%
30522 FUEL	800	0	800	241.43	.00	558.57	30.2%
30542 TRAINING & EDUCATION	2,800	0	2,800	425.00	.00	2,375.00	15.2%
30544 MEMBERSHIPS	906	0	906	535.00	.00	370.75	59.1%
TOTAL OPERATING EXPENSES	78,081	-654	77,427	65,304.10	.00	12,122.68	84.3%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>60 CAPITAL OUTLAY</u>							
60630 IMPROVEMENTS	60,000	-8,028	51,972	55,751.42	.00	-3,779.42	107.3%
60632 SOCCER FIELD	0	28,828	28,828	28,828.00	.00	.00	100.0%
60640 EQUIPMENT PURCHASES	6,500	-6,500	0	.00	.00	.00	.0%
TOTAL CAPITAL OUTLAY	66,500	14,300	80,800	84,579.42	.00	-3,779.42	104.7%
TOTAL RECREATION	259,724	-3,632	256,091	247,649.05	.00	8,442.23	96.7%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01581 INTERFUND TRANSFERS</u>							
<u>90 NON-OPERATING</u>							
90914 XFER TO UTILITY	240,000	7,841	247,841	240,000.00	.00	7,841.21	96.8%
90920 TRANSFER TO RESERVE	220,000	-64,270	155,730	.00	.00	155,730.00	.0%
90921 TRANSFER TO PAVING FUND	0	75,000	75,000	.00	.00	75,000.00	.0%
TOTAL NON-OPERATING	460,000	18,571	478,571	240,000.00	.00	238,571.21	50.1%
TOTAL INTERFUND TRANSFERS	460,000	18,571	478,571	240,000.00	.00	238,571.21	50.1%
TOTAL GENERAL FUND	-19,900	19,900	0	-1,607,883.34	.00	1,607,883.18	%
TOTAL REVENUES	-7,756,429	-749,478	-8,505,907	-8,931,378.16	.00	425,471.00	
TOTAL EXPENSES	7,736,529	769,378	8,505,907	7,323,494.82	.00	1,182,412.18	

1,607,883
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ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20001 REDEVELOPMENT FUND REVENU</u>							
<u>33 INTERGOVERN. REVENUE</u>							
33901 CITY OF FRUITLAND PARK	-137,178	0	-137,178	-134,239.00	.00	-2,938.61	97.9%
33902 LAKE COUNTY COMMISSION	-168,211	0	-168,211	-167,637.00	.00	-573.82	99.7%
33903 LAKE CO WATER AUTHORITY	-8,789	0	-8,789	-16,808.20	.00	8,019.30	191.2%
33904 LAKE CO AMBULANCE DISTRICT	-15,214	0	-15,214	-15,163.00	.00	-50.91	99.7%
TOTAL INTERGOVERN. REVENUE	-329,391	0	-329,391	-333,847.20	.00	4,455.96	101.4%
<u>36 MISC. REVENUE</u>							
36110 INTEREST INCOME	-1,274	0	-1,274	-4,412.35	.00	3,138.35	346.3%
TOTAL MISC. REVENUE	-1,274	0	-1,274	-4,412.35	.00	3,138.35	346.3%
TOTAL REDEVELOPMENT FUND REVENU	-330,665	0	-330,665	-338,259.55	.00	7,594.31	102.3%

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ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20511 COMMUNITY REDEVELOPMENT</u>							
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	2,000	0	2,000	.00	.00	2,000.00	.0%
30313 PROFESSIONAL FEES	2,000	0	2,000	620.00	.00	1,380.00	31.0%
30316 GRANT PROGRAM	0	25,000	25,000	1,767.96	.00	23,232.04	7.1%
30479 ABATEMENT	5,000	0	5,000	.00	.00	5,000.00	.0%
30490 MISC EXPENSE	5,000	0	5,000	.00	.00	5,000.00	.0%
30544 MEMBERSHIPS	570	0	570	175.00	.00	395.00	30.7%
TOTAL OPERATING EXPENSES	14,570	25,000	39,570	2,562.96	.00	37,007.04	6.5%
<u>60 CAPITAL OUTLAY</u>							
60624 MUNICIPAL COMPLEX IMPROVEMTS	0	50,400	50,400	42,143.71	.00	8,256.29	83.6%
60631 STREETS & ROAD RESURFACING	120,000	0	120,000	115,536.00	.00	4,464.00	96.3%
60636 COMMUNITY CENTER IMPROVEMTS	0	25,000	25,000	.00	.00	25,000.00	.0%
60655 SYSTEM IMPROVEMENTS	0	49,600	49,600	13,596.98	.00	36,003.02	27.4%
TOTAL CAPITAL OUTLAY	120,000	125,000	245,000	171,276.69	.00	73,723.31	69.9%
<u>90 NON-OPERATING</u>							
90990 CONTINGENCY FUND	157,301	-150,000	7,301	.00	.00	7,301.00	.0%
TOTAL NON-OPERATING	157,301	-150,000	7,301	.00	.00	7,301.00	.0%
TOTAL COMMUNITY REDEVELOPMENT	291,871	0	291,871	173,839.65	.00	118,031.35	59.6%

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ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20581 INTERFUND TRANSFER</u>							
<u>90 NON-OPERATING</u>							
90916 XFER TO GENERAL FUND	38,794	0	38,794	38,794.32	.00	-.02	100.0%
TOTAL NON-OPERATING	38,794	0	38,794	38,794.32	.00	-.02	100.0%
TOTAL INTERFUND TRANSFER	38,794	0	38,794	38,794.32	.00	-.02	100.0%
TOTAL REDEVELOPMENT TRUST FUND	0	0	0	-125,625.58	.00	125,625.64	%
TOTAL REVENUES	-330,665	0	-330,665	-338,259.55	.00	7,594.31	
TOTAL EXPENSES	330,665	0	330,665	212,633.97	.00	118,031.33	

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30001 CAPITAL PROJECTS REVENUES</u>							
<u>31 TAXES</u>							
31260 DISCRETIONALLY SALES SURTAX	-766,174	0	-766,174	-690,942.51	.00	-75,231.49	90.2%
TOTAL TAXES	-766,174	0	-766,174	-690,942.51	.00	-75,231.49	90.2%
<u>36 MISC. REVENUE</u>							
36120 INTEREST EARNED	-3,240	0	-3,240	-3,305.87	.00	65.87	102.0%
TOTAL MISC. REVENUE	-3,240	0	-3,240	-3,305.87	.00	65.87	102.0%
TOTAL CAPITAL PROJECTS REVENUES	-769,414	0	-769,414	-694,248.38	.00	-75,165.62	90.2%

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30521 LAW ENFORCEMENT CAP PROJ</u>							
<u>60 CAPITAL OUTLAY</u>							
60649 EQUIPMENT - VEHICLES	67,080	0	67,080	67,080.00	.00	.00	100.0%
TOTAL CAPITAL OUTLAY	67,080	0	67,080	67,080.00	.00	.00	100.0%
TOTAL LAW ENFORCEMENT CAP PROJ	67,080	0	67,080	67,080.00	.00	.00	100.0%

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30522 FIRE DEPT CAPITAL PROJECT</u>							
<u>60 CAPITAL OUTLAY</u>							
60640 EQUIPMENT PURCHASES	35,720	0	35,720	31,299.04	.00	4,420.96	87.6%
TOTAL CAPITAL OUTLAY	35,720	0	35,720	31,299.04	.00	4,420.96	87.6%
TOTAL FIRE DEPT CAPITAL PROJECT	35,720	0	35,720	31,299.04	.00	4,420.96	87.6%

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30571 LIBRARY CAPITAL PROJECTS</u>							
<u>60 CAPITAL OUTLAY</u>							
60640 EQUIPMENT PURCHASES	263,650	-30,000	233,650	245,985.22	.00	-12,335.22	105.3%
60663 LIBRARY CONSTRUCTION	0	0	0	-320.00	.00	320.00	100.0%
TOTAL CAPITAL OUTLAY	263,650	-30,000	233,650	245,665.22	.00	-12,015.22	105.1%
TOTAL LIBRARY CAPITAL PROJECTS	263,650	-30,000	233,650	245,665.22	.00	-12,015.22	105.1%

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30572 RECREATION CAP PROJECTS</u>							
<u>60 CAPITAL OUTLAY</u>							
60632 SOCCER FIELD	12,500	31,900	44,400	42,900.23	.00	1,499.77	96.6%
60640 EQUIPMENT PURCHASES	12,500	-12,500	0	.00	.00	.00	.0%
TOTAL CAPITAL OUTLAY	25,000	19,400	44,400	42,900.23	.00	1,499.77	96.6%
TOTAL RECREATION CAP PROJECTS	25,000	19,400	44,400	42,900.23	.00	1,499.77	96.6%

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30581 INTERFUND TRANSFERS</u>							
<u>90 NON-OPERATING</u>							
90914 XFER TO UTILITY	358,528	0	358,528	358,527.14	.00	.74	100.0%
90916 XFER TO GENERAL FUND	0	30,000	30,000	30,000.00	.00	.00	100.0%
90920 TRANSFER TO RESERVE	19,436	-19,400	36	.00	.00	36.00	.0%
TOTAL NON-OPERATING	377,964	10,600	388,564	388,527.14	.00	36.74	100.0%
TOTAL INTERFUND TRANSFERS	377,964	10,600	388,564	388,527.14	.00	36.74	100.0%
TOTAL CAPITAL PROJECTS FUND	0	0	0	81,223.25	.00	-81,223.37	%
TOTAL REVENUES	-769,414	0	-769,414	-694,248.38	.00	-75,165.62	
TOTAL EXPENSES	769,414	0	769,414	775,471.63	.00	-6,057.75	

Used Fund Balance
-81K

FY2018 Fund Bal = 204K

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
400 UTILITY FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
40001 WATER UTILITY REVENUES							
34 CHARGES FOR SERVICES							
34321 BULK WATER SALES	-44,817	0	-44,817	-53,391.02	.00	8,574.02	119.1%
34331 SALE OF WATER	-661,608	0	-661,608	-687,093.73	.00	25,485.73	103.9%
34332 INSTALLATION OF METERS	-30,600	0	-30,600	-54,722.00	.00	24,122.00	178.8%
34333 BACKFLOW INSTALLATION	-4,165	0	-4,165	-7,604.10	.00	3,439.10	182.6%
34334 WATER LINE INSTALLATION	-513	0	-513	.00	.00	-513.00	.0%
34335 OTHER REVENUES	-61,421	0	-61,421	-66,565.65	.00	5,144.65	108.4%
34360 COLLECT BAD DEBT	0	0	0	-140.00	.00	140.00	100.0%
TOTAL CHARGES FOR SERVICES	-803,124	0	-803,124	-869,516.50	.00	66,392.50	108.3%
36 MISC. REVENUE							
36120 INTEREST EARNED	-23,234	0	-23,234	-4,508.74	.00	-18,725.26	19.4%
36320 WATER IMPACT FEE	-45,260	0	-45,260	-111,541.40	.00	66,281.40	246.4%
TOTAL MISC. REVENUE	-68,494	0	-68,494	-116,050.14	.00	47,556.14	169.4%
38 NON REVENUES							
38004 XFER IN RETAINED EARNING	-122,288	0	-122,288	.00	.00	-122,288.21	.0%
38100 XFER IN GENERAL FUND	0	-7,841	-7,841	.00	.00	-7,841.21	.0%
38300 XFER IN CAPITAL PROJECT	0	0	0	-14,186.27	.00	14,186.27	100.0%
TOTAL NON REVENUES	-122,288	-7,841	-130,129	-14,186.27	.00	-115,943.15	10.9%
TOTAL WATER UTILITY REVENUES	-993,906	-7,841	-1,001,747	-999,752.91	.00	-1,994.51	99.8%

Restricted

FOR 2019 13

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40301 SEWER UTILTIY REVENUES</u>							
<u>34 CHARGES FOR SERVICES</u>							
34334 WATER LINE INSTALLATION	-2,000	0	-2,000	.00	.00	-2,000.00	.0%
34339 SEWER DECOMMISSION	-2,200	0	-2,200	-700.00	.00	-1,500.00	31.8%
34351 SEWER UTILITY REVENUE	-145,437	0	-145,437	-177,259.86	.00	31,822.86	121.9%
34352 ELECTRIC CONNECTION SEWER	-3,000	0	-3,000	-600.00	.00	-2,400.00	20.0%
TOTAL CHARGES FOR SERVICES	-152,637	0	-152,637	-178,559.86	.00	25,922.86	117.0%
<u>36 MISC. REVENUE</u>							
36321 SEWER IMPACT FEE	-40,247	0	-40,247	-247,407.44	.00	207,160.44	614.7% <i>Restricted</i>
TOTAL MISC. REVENUE	-40,247	0	-40,247	-247,407.44	.00	207,160.44	614.7%
<u>38 NON REVENUES</u>							
38006 XFER IN IMPACT FEES	-137,669	0	-137,669	.00	.00	-137,669.00	.0%
38100 XFER IN GENERAL FUND	-240,000	0	-240,000	-240,000.00	.00	.00	100.0%
38300 XFER IN CAPITAL PROJECT	-358,528	0	-358,528	-344,340.87	.00	-14,187.01	96.0%
TOTAL NON REVENUES	-736,197	0	-736,197	-584,340.87	.00	-151,856.01	79.4%
TOTAL SEWER UTILTIY REVENUES	-929,081	0	-929,081	-1,010,308.17	.00	81,227.29	108.7%

*LLSWR
Loans*

108.7%

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
400 UTILITY FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USED
<u>40533 WATER UTILITY SERVICES</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	90,485	779	91,264	90,686.04	.00	577.46	99.4%
10111 BONUS	1,693	-593	1,100	1,044.12	.00	55.88	94.9%
10120 WAGES	212,458	-6,176	206,282	187,707.22	.00	18,574.78	91.0%
10121 BONUS	2,246	-246	2,000	1,721.68	.00	278.32	86.1%
10140 OVERTIME	10,000	0	10,000	9,448.08	.00	551.92	94.5%
10210 FICA	25,931	-339	25,592	21,560.66	.00	4,031.34	84.2%
10220 RETIREMENT	19,092	1,277	20,369	14,365.98	.00	6,003.02	70.5%
10221 VACATION BENEFITS	0	0	0	-746.67	.00	746.67	100.0%
10230 HOSPITALIZATION	50,178	0	50,178	32,419.60	.00	17,758.64	64.6%
10233 LIFE INSURANCE	756	0	756	649.11	.00	106.89	85.9%
10236 DENTAL INSURANCE	1,566	0	1,566	838.80	.00	726.96	53.6%
10240 WORKERS COMPENSATION	9,905	1,994	11,899	7,355.21	.00	4,543.58	61.8%
TOTAL PERSONAL SERVICES	424,310	-3,304	421,005	367,049.83	.00	53,955.46	87.2%
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	2,500	0	2,500	.00	.00	2,500.00	.0%
30315 CONSUMPTIVE USE PERMIT	10,000	0	10,000	4,326.35	.00	5,673.65	43.3%
30320 AUDIT FEES	7,450	0	7,450	7,125.00	.00	325.00	95.6%
30340 CONTRACTUAL SERVICES	136,655	0	136,655	78,496.73	.00	58,157.77	57.4%
30344 BANK FEES/SERVICE CHARGES	3,500	0	3,500	3,617.57	.00	-117.57	103.4%
30400 TRAVEL/PER DIEM	500	0	500	35.00	.00	465.00	7.0%
30410 COMMUNICATIONS	9,480	0	9,480	11,093.71	.00	-1,613.71	117.0%
30420 POSTAGE	11,314	0	11,314	11,301.35	.00	12.65	99.9%
30430 ELECTRIC	50,400	0	50,400	49,617.74	.00	782.26	98.4%
30440 RENTAL OF EQUIPMENT	500	0	500	.00	.00	500.00	.0%
30450 INSURANCE	13,084	2,447	15,531	16,399.24	.00	-868.48	105.6%
30460 REPAIRS	25,681	0	25,681	19,842.81	.00	5,838.19	77.3%
30462 VEHICLE REPAIRS/MAINT	4,500	3,955	8,455	5,426.22	.00	3,028.78	64.2%
30463 EQUIPMENT REPAIRS/MAINT	6,000	0	6,000	1,953.35	.00	4,046.65	32.6%
30464 FACILITIES REPAIRS/MAINT	12,500	0	12,500	9,347.21	.00	3,152.79	74.8%
30466 FIRE HYDRANT REPLACEMENT	7,500	0	7,500	4,777.81	.00	2,722.19	63.7%
30470 PRINTING & COPYING	500	0	500	617.77	.00	-117.77	123.6%
30480 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30510 OFFICE SUPPLIES	1,000	0	1,000	446.37	.00	553.63	44.6%
30520 SUPPLIES	138,000	5,542	143,542	87,076.94	.00	56,465.06	60.7%
30521 UNIFORMS	3,375	0	3,375	3,010.75	.00	364.01	89.2%
30522 FUEL	9,000	0	9,000	8,759.85	.00	240.15	97.3%
30542 TRAINING & EDUCATION	2,000	0	2,000	369.00	.00	1,631.00	18.5%
30544 MEMBERSHIPS	2,000	0	2,000	931.00	.00	1,069.00	46.6%
TOTAL OPERATING EXPENSES	458,438	11,944	470,382	324,571.77	.00	145,810.25	69.0%
60 CAPITAL OUTLAY							
60640 EQUIPMENT PURCHASES	0	0	0	775.88	.00	-775.88	100.0%
TOTAL CAPITAL OUTLAY	0	0	0	775.88	.00	-775.88	100.0%
70 DEBT SERVICE							
70743 FDOT HWY CONSTRUCTION LOAN	14,187	0	14,187	.00	.00	14,187.00	.0%
TOTAL DEBT SERVICE	14,187	0	14,187	.00	.00	14,187.00	.0%
90 NON-OPERATING							
90940 CONTINGENCY FUND	10,000	-3,955	6,045	.00	.00	6,045.00	.0%
90991 BAD DEBT EXPENSE	750	0	750	.00	.00	750.00	.0%
TOTAL NON-OPERATING	10,750	-3,955	6,795	.00	.00	6,795.00	.0%
TOTAL WATER UTILITY SERVICES	907,685	4,685	912,369	692,397.48	.00	219,971.83	75.9%

*Moved to
reduce
loan
balance*

*Loan Pmt
14,187*

FOR 2019 13

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40535 SEWER UTILITY SERVICES</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	69,628	0	69,628	73,065.37	.00	-3,437.37	104.9%
10121 BONUS	803	0	803	502.80	.00	300.20	62.6%
10140 OVERTIME	3,000	5,000	8,000	6,909.05	.00	1,090.95	86.4%
10210 FICA	6,076	0	6,076	5,485.48	.00	590.52	90.3%
10220 RETIREMENT	6,000	0	6,000	6,569.20	.00	-569.20	109.5%
10221 VACATION BENEFITS	0	0	0	2,175.03	.00	-2,175.03	100.0%
10230 HOSPITALIZATION	14,337	0	14,337	12,820.89	.00	1,515.75	89.4%
10233 LIFE INSURANCE	216	0	216	216.00	.00	.00	100.0%
10236 DENTAL INSURANCE	447	0	447	223.68	.00	223.68	50.0%
10240 WORKERS COMPENSATION	2,922	660	3,582	2,170.04	.00	1,412.12	60.6%
TOTAL PERSONAL SERVICES	103,429	5,660	109,089	110,137.54	.00	-1,048.38	101.0%
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
30320 AUDIT FEES	7,450	0	7,450	7,125.00	.00	325.00	95.6%
30340 CONTRACTUAL SERVICES	37,000	-5,000	32,000	8,181.46	.00	23,818.54	25.6%
30347 CONTRACTUAL LADY LAKE	240,000	0	240,000	296,801.93	.00	-56,801.93	123.7% OVER
30400 TRAVEL/PER DIEM	500	0	500	.00	.00	500.00	.0%
30420 POSTAGE	50	0	50	1.10	.00	48.90	2.2%
30430 ELECTRIC	20,040	0	20,040	23,216.71	.00	-3,176.71	115.9%
30431 WATER	5,100	0	5,100	1,097.13	.00	4,002.87	21.5%
30440 RENTAL OF EQUIPMENT	500	0	500	.00	.00	500.00	.0%
30450 INSURANCE	13,350	2,497	15,847	16,019.04	.00	-172.54	101.1%
30462 VEHICLE REPAIRS/MAINT	5,000	0	5,000	1,741.98	.00	3,258.02	34.8%
30463 EQUIPMENT REPAIRS/MAINT	1,000	0	1,000	1,174.01	.00	-174.01	117.4%
30464 FACILITIES REPAIRS/MAINT	2,000	0	2,000	198.45	.00	1,801.55	9.9%
30467 SYSTEM REPAIRS	28,674	0	28,674	25,239.47	.00	3,434.53	88.0%
30510 OFFICE SUPPLIES	1,000	0	1,000	473.98	.00	526.02	47.4%
30520 SUPPLIES	9,000	0	9,000	1,563.74	.00	7,436.26	17.4%
30521 UNIFORMS	2,000	0	2,000	1,143.40	.00	856.60	57.2%
30522 FUEL	4,000	0	4,000	3,977.58	.00	22.42	99.4%
30542 TRAINING & EDUCATION	2,200	0	2,200	.00	.00	2,200.00	.0%
TOTAL OPERATING EXPENSES	379,864	-2,504	377,361	387,954.98	.00	-10,594.48	102.8%

FOR 2019 13

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60 CAPITAL OUTLAY							
60640 EQUIPMENT PURCHASES	40,000	0	40,000	29,434.26	.00	10,565.74	73.6%
60655 SYSTEM IMPROVEMENTS	0	0	0	782.00	.00	-782.00	100.0%
TOTAL CAPITAL OUTLAY	40,000	0	40,000	30,216.26	.00	9,783.74	75.5%
70 DEBT SERVICE							
70740 DEBT SERVICE LOAN PRINC SRF	114,205	0	114,205	.00	.00	114,204.64	.0%
70741 INTEREST SEWER SRF LOAN #1	3,320	0	3,320	3,319.91	.00	.00	100.0%
70742 INTEREST SEWER SRF LOAN #2	20,144	0	20,144	20,143.91	.00	.00	100.0%
70744 INTEREST SEWER BB&T BANK LOAN	53,231	0	53,231	34,925.15	.00	18,306.00	65.6%
70745 DEBT SERV LOAN PRINC BB&T	291,110	0	291,110	.00	.00	291,109.72	.0%
TOTAL DEBT SERVICE	482,009	0	482,009	58,388.97	.00	423,620.36	12.1%
90 NON-OPERATING							
90940 CONTINGENCY FUND	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL NON-OPERATING	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL SEWER UTILITY SERVICES	1,015,302	3,157	1,018,459	586,697.75	.00	431,761.24	57.6%
TOTAL UTILITY FUND	0	0	0	-730,965.85	.00	730,965.85	100.0%
TOTAL REVENUES	-1,922,987	-7,841	-1,930,828	-2,010,061.08	.00	79,232.78	Add'l Rev
TOTAL EXPENSES	1,922,987	7,841	1,930,828	1,279,095.23	.00	651,733.07	Not Spent

Loan Pmts
405,314

PAID
MOVED
TO
REDUCE
LOAN BAL

Depreciation
FY2018
Wtr 140K
Swr 110K
250K

FY2018 FUND BAL = - 473,675

Depreciation expense not
included until audit.

FOR 2019 13

JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
600 FIRE PENSION FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<u>60001 FIRE PENSION REVENUES</u>							
<u>36 MISC. REVENUE</u>							
36110 INTEREST INCOME	-2,920	0	-2,920	-2,546.58	.00	-373.42	87.2%
36120 INTEREST EARNED	-7,600	0	-7,600	-6,806.89	.00	-793.11	89.6%
36130 CHANGE IN FAIR MARKET VALUE	0	0	0	-33,432.95	.00	33,432.95	100.0%
36140 GAIN/LOSS ON SALE OF INVESTMT	0	0	0	9,969.96	.00	-9,969.96	100.0%
TOTAL MISC. REVENUE	-10,520	0	-10,520	-32,816.46	.00	22,296.46	311.9%
<u>38 NON REVENUES</u>							
38500 PARTICIPANTS CONTRIBUTION	-2,207	0	-2,207	-989.39	.00	-1,217.61	44.8%
38501 CITY CONTRIBUTION	-2,207	0	-2,207	-989.39	.00	-1,217.61	44.8%
38510 STATE INS CONTRIBUTION	-15,435	0	-15,435	-24,962.98	.00	9,527.98	161.7%
TOTAL NON REVENUES	-19,849	0	-19,849	-26,941.76	.00	7,092.76	135.7%
TOTAL FIRE PENSION REVENUES	-30,369	0	-30,369	-59,758.22	.00	29,389.22	196.8%

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
600 FIRE PENSION FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USED	
<u>60522 FIRE PENSION TRUST FUND</u>								
<u>30 OPERATING EXPENSES</u>								
30490 MISC EXPENSE	26,169	0	26,169	.00	.00	26,169.00	.0%	
30494 RETIREMENT REFUNDS	3,000	0	3,000	679.13	.00	2,320.87	22.6%	
30496 RETIREMENT BENEFITS	1,200	0	1,200	6,656.04	.00	-5,456.04	554.7%	
TOTAL OPERATING EXPENSES	30,369	0	30,369	7,335.17	.00	23,033.83	24.2%	
TOTAL FIRE PENSION TRUST FUND	30,369	0	30,369	7,335.17	.00	23,033.83	24.2%	
TOTAL FIRE PENSION FUND	0	0	0	-52,423.05	.00	52,423.05	100.0%	
TOTAL REVENUES	-30,369	0	-30,369	-59,758.22	.00	29,389.22		
TOTAL EXPENSES	30,369	0	30,369	7,335.17	.00	23,033.83		

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JOURNAL DETAIL 2019 1 TO 2019 13

ACCOUNTS FOR: 620 RECREATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>62001 RECREATION REVENUE</u>							
<u>34 CHARGES FOR SERVICES</u>							
34722 SOFTBALL PROGRAM	-23,600	0	-23,600	-20,070.00	.00	-3,530.00	85.0%
34724 GIRLS SOFTBALL	-3,800	0	-3,800	.00	.00	-3,800.00	.0%
34726 T-BALL	-3,800	0	-3,800	-1,500.00	.00	-2,300.00	39.5%
34728 SOCCER	-3,800	0	-3,800	-9,760.00	.00	5,960.00	256.8%
34729 SWIM TEAM	-2,000	0	-2,000	.00	.00	-2,000.00	.0%
34731 ZUMBA	-3,800	0	-3,800	.00	.00	-3,800.00	.0%
34732 BASKETBALL	-3,800	0	-3,800	-30.00	.00	-3,770.00	.8%
34733 TRICK OR TROT 5K	-10,000	0	-10,000	-4,955.30	.00	-5,044.70	49.6%
34736 LACROSSE	-3,800	0	-3,800	.00	.00	-3,800.00	.0%
34737 VOLLEYBALL	-3,800	0	-3,800	-1,030.00	.00	-2,770.00	27.1%
34738 KICKBALL	-3,800	0	-3,800	-150.00	.00	-3,650.00	3.9%
34739 SUMMER CAMP	-10,000	0	-10,000	.00	.00	-10,000.00	.0%
34740 LOVE RUN 5K	-10,000	0	-10,000	-3,948.00	.00	-6,052.00	39.5%
34750 FLAG FOOTBALL	-3,800	0	-3,800	-2,850.00	.00	-950.00	75.0%
34790 RECREATION SIGN	0	0	0	-250.00	.00	250.00	100.0%
TOTAL CHARGES FOR SERVICES	-89,800	0	-89,800	-44,543.30	.00	-45,256.70	49.6%
<u>36 MISC. REVENUE</u>							
36110 INTEREST INCOME	-241	0	-241	243.12	.00	-484.12	-100.9%
36990 MISC REVENUE	-1,253	0	-1,253	.00	.00	-1,253.00	.0%
TOTAL MISC. REVENUE	-1,494	0	-1,494	243.12	.00	-1,737.12	-16.3%
TOTAL RECREATION REVENUE	-91,294	0	-91,294	-44,300.18	.00	-46,993.82	48.5%

SHORT

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ACCOUNTS FOR: 620 RECREATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>62579 RECREATION FUND</u>							
<u>30 OPERATING EXPENSES</u>							
30343 SUMMER CAMP	10,000	0	10,000	.00	.00	10,000.00	.0%
30348 BASEBALL	3,800	0	3,800	.00	.00	3,800.00	.0%
30351 SOFTBALL PROGRAM	20,632	0	20,632	16,960.36	.00	3,671.64	82.2%
30353 TRICK OR TROT 5K	10,000	0	10,000	3,907.31	.00	6,092.69	39.1%
30355 KICKBALL	0	1,100	1,100	.00	.00	1,100.00	.0%
30360 SOCCER PROGRAM	2,700	0	2,700	3,908.47	.00	-1,208.47	144.8%
30361 FLAG FOOTBALL	0	0	0	1,835.51	.00	-1,835.51	100.0%
30362 VOLLEYBALL	3,800	0	3,800	289.11	.00	3,510.89	7.6%
30363 T-BALL	3,800	0	3,800	916.58	.00	2,883.42	24.1%
30364 BASKETBALL	0	3,800	3,800	544.74	.00	3,255.26	14.3%
30380 LOVE RUN 5 K	10,000	0	10,000	3,462.72	.00	6,537.28	34.6%
30470 PRINTING & COPYING	100	0	100	.00	.00	100.00	.0%
30490 MISC EXPENSE	500	0	500	.00	.00	500.00	.0%
TOTAL OPERATING EXPENSES	65,332	4,900	70,232	31,824.80	.00	38,407.20	45.3%
<u>90 NON-OPERATING</u>							
90916 XFER TO GENERAL FUND	21,062	0	21,062	21,062.00	.00	.00	100.0%
TOTAL NON-OPERATING	21,062	0	21,062	21,062.00	.00	.00	100.0%
TOTAL RECREATION FUND	86,394	4,900	91,294	52,886.80	.00	38,407.20	57.9%
TOTAL RECREATION FUND	-4,900	4,900	0	8,586.62	.00	-8,586.62	100.0%
TOTAL REVENUES	-91,294	0	-91,294	-44,300.18	.00	-46,993.82	
TOTAL EXPENSES	86,394	4,900	91,294	52,886.80	.00	38,407.20	

FY 2018 FUND BAL

- 9,374

- 8,587

FY 2019 FUND BAL - 17,960

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-24,800	24,800	0	-2,427,087.95	.00	2,427,087.73	%

** END OF REPORT - Generated by Jeannine Racine **

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6e**

ITEM TITLE: Resolution 2019-061 Building and Zoning Fee Schedule

For the Meeting of: December 12, 2019
Submitted by: City Attorney/City Manager/Community Development

Date Submitted: December 3, 2019

Funds Required: No

Attachments: Yes, Proposed Resolution 2019-061

Item Description: Resolution 2019-061 adopting a building and zoning fee schedule and repealing all fees in conflict.

Action to be Taken: Adopt Resolution 2019-061

Staff's Recommendation: Approval.

Additional Comments: N/A

City Manager Review: Yes

Mayor Authorization: Yes

RESOLUTION 2019-061

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING A FEE SCHEDULE FOR BUILDING AND ZONING FEES; REPEALING ALL FEES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City is authorized pursuant to Chapter 166, Florida Statutes and Sec. 99.30 of the City of Fruitland Park Code of Ordinances to impose fees to cover the costs associated with regulation of an activity or property use; and

WHEREAS, the City Commission desires to recover expenses incurred to regulate an activity or property use; and

WHEREAS, the City previously adopted an administrative fee for single-family residence building permits utilizing a private provider for plan review and inspections and desires to include an administrative fee for commercial building permits utilizing a private provider for plan review and inspections; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida, has determined the fees set forth herein are proper regulatory fees and the fees do not exceed the cost of the regulatory activity.

THEREFORE, BE IT RESOLVED by the City Commission of the City of Fruitland Park, Florida, as follows:

1. The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.
2. The City Commission hereby adopts the following:

Administrative Fee – Private Provider	\$1,646.30 per new SFR permit (<u>only</u>)
<u>Administrative Fee – Private Provider</u>	<u>49.86% all other permits residential</u>
	<u>OR commercial</u>
3. Any fees in conflict herewith are hereby repealed.
4. This resolution shall be effective immediately upon adoption.

PASSED AND RESOLVED this ____ day of _____, 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR

ATTEST:

ESTHER COULSON, CITY CLERK

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner DeGrave	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Mobilian	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form:

Anita Geraci-Carver, City Attorney

EXHIBIT A

BUILDING AND ZONING FEE SCHEDULE

The permits for which the city shall charge a fee and the amount of the fee for each permit are as follows:

BUILDING PERMITS

COMMERCIAL FEES

Commercial Building New	\$50 plus \$5.75 per \$1,000 value
Commercial Building Add/Remodel	\$50 plus \$7 per \$1,000 value
Commercial Demolition	\$300

Commercial Plan Review Half of the Building Permit Fees, Minimum \$100

Commercial Plan Re-review	\$100 plus \$1.25 per \$1000 value
Commercial Electric	\$75 plus .70 per \$1,000 value
Commercial HVAC	\$75 plus .70 per \$1,000 value
Commercial Plumbing	\$75 plus .70 per \$1,000 value
Commercial Gas	\$75 plus .70 per \$1,000 value

Irrigation to be charged as plumbing permit

RESIDENTIAL FEES

Residential Building New	\$40 plus \$4.10 per \$1,000 value
Residential Building Add/Remodel	\$40 plus \$6 per \$1,000 value
Residential Demolition	\$150

Residential Plan Review half of the building permit, minimum

	\$40
Residential Plan Re-review	\$40 plus .40* \$1,000 job value
Residential Electric	\$40 plus .70 per \$1,000 value
Residential Plumbing	\$40 plus .70 per \$1,000 value
Residential HVAC	\$40 plus .70 per \$1,000 value
Residential Gas	\$40 plus .70 per \$1,000 value

Irrigation to be charged as plumbing permit

OTHER FEES

To Be Charged at the Discretion of the Building Official

Residential Pool	\$300
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Residential Pool Gas	\$360
Residential Pool Gas/Solar	\$375
Residential Pool Solar	\$360
Building Accessory	\$40
Building Accessory Plan Review	\$40
Reinspection Fee	\$50
Extra Inspection Fee*	\$40

VALUE OF PERMITS IS BASED ON THE LATEST EDITION OF THE ICC VALUATION TABLES AS PUBLISHED BY THE INTERNATIONAL CODE OF COUNCIL

*TO BE CHARGED AT THE DISCRETION OF THE BUILDING OFFICIAL WHEN THE MINIMUM FEES COLLECTED WILL NOT COVER THE COST ASSOCIATED WITH PROVIDING THE SERVICE LEVEL NECESSARY.

ADMINISTRATIVE Administrative

Fee	15% of permit fees, minimum \$7.50
Administrative Fee – Private Provider	\$1,646.30 per new SFR permit (only)
Administrative Fee – Private Provider	49.86 % all other permits residential OR commercial
Application Fee Commercial	\$50
Application Fee Residential	\$25
Driveway Commercial	\$50
Driveway Residential	\$25
Fence Permit Commercial	\$100
Fence Permit Residential	\$50
State Surcharge DBPR	Per Florida Statute
State Surcharge DCA	Per Florida Statute
Special Events Fee	\$100
Zoning Clearance Commercial	\$50
Zoning Clearance Residential	\$25

FLOODPLAIN DEVELOPMENT

Permit Application Review*	\$80.00
Determination Letter*	\$30.00

* For any review requiring more than one review, or engineering or consulting review will be billed at actual cost and shall be in addition to the fees stated above.

Any person failing to obtain any of the above listed building permits, if required or if necessitated by the project, prior to commencement of construction shall be charged double the charge shown above for each required permit which the person failed to timely obtain.

PLANNING AND ZONING

Comprehensive plan amendment procedure

- (a) Application fee, per application 300.00
- (b) Advertising and mailingActual Cost
- (c) Consultant chargesActual Cost

Annexations

- (a) Application fee, per application 200.00
Fee may be waived by city commission if annexation is requested by city.
- (b) Advertising and mailingActual Cost
- (c) Consultant chargesActual Cost

Zoning/rezoning procedure

- (a) Application fee, per application 115.00
- (b) Advertising and mailingActual Cost
- (c) Consultant chargesActual Cost

Special exception and conditional uses

- (a) Application fee, per application 200.00
- (b) Advertising and mailingActual Cost
- (c) Consultant chargesActual Cost

PUD/public facilities district review procedure

- (a) Application fee, per application 300.00
- (b) Advertising and mailingActual Cost
- (c) Consultant chargesActual Cost

Subdivision procedure fees

- (a) Application/preliminary plat approval, plus \$5.00 per lot per application
.....150.00
- (b) Advertising and mailingActual Cost

- (c) Final plat approval, plus \$1.00 per lot per plat..... 100.00
- (d) Subdivision on-site inspection fee, plus \$1.00 per lot per application
.....100.00
- (e) Consultant chargesActual Cost

Variance procedure fees

- (a) Application fee, per application100.00
- (b) Advertising and mailingActual Cost
- (c) Consultant chargesActual Cost

Vacation procedure

- (a) Application fee, per application100.00
- (b) Advertising and mailingActual Cost
- (c) Consultant chargesActual Cost

Clearing permit

Application fee, per application25.00

Tree removal permit

Application fee, per application25.00

Sign permits

- (a) Individual commercial, office or industrial uses, per sign..... 10.00
- (b) Shopping centers/Multitenant complexes, per sign..... 10.00
- (c) Houses of worship, per site 10.00
- (d) Multifamily development, per sign..... 10.00
- (e) Off-site advertising, per sign.....50.00
- (f) Subdivisions, per sign..... 10.00
- (g) Temporary freestand and portable signs, per sign..... 10.00
- (h) Temporary banners/exterior wall signs, per sign10.00
- (i) Temporary real estate signsNo Charge
- (j) Temporary construction real estate signs, per sign..... 10.00
- (k) Political campaign signsNo Charge
- (l) Miscellaneous temporaryNo Charge
- (m) Miscellaneous signs, per sign..... 10.00

Sign permit fees (annual renewal)

- (a) Off site advertising up to 32 square feet, per sign..... 25.00
- (b) Off site advertising more than 32 square feet50.00

Site plans

- (a) Major (plus \$4.00 per each 100 square feet of covered floor area in excess of 5,000 square feet)250.00
- (b) Minor100.00
- (c) Consultant chargesActual Cost

Construction plans

Consultant chargesActual Cost

Concurrency review

Consultant chargesActual Cost

Inspections

Consultant chargesActual Cost

Depending upon the nature of the development order requested, more than one fee may apply and be charged (e.g., an annexation fee plus a comprehensive plan amendment fee). In addition, fees other than those listed above may be charged to cover the cost of engineering and planning review necessitated by the application (e.g., DRI review fees, site inspection fees). Those additional fees shall be established between the city and the engineer and planner from time to time and charged to the applicant, based upon the fee schedule established. The actual cost of the consultant charges listed above shall be established from time to time by agreement between the city and the city's consultants. A list of the fees established shall be maintained by the city's building department.

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6f**

ITEM TITLE: Resolution 2019-069 Library (Gardenia)
Café Agreement

For the Meeting of: December 12, 2019

Submitted by: City Treasurer/City Attorney

Date Submitted: December 6, 2019

Funds Required: No

Attachments: Proposed resolution and agreement

Item Description: Resolution 2019-069 agreement with Vito Serrone for operating a café within the library.

Action to be Taken: Adopt Resolution 2019-069

Staff's Recommendation: Approval

Additional Comments: None

City Manager Review: Yes

Mayor Authorization: Yes

RESOLUTION 2019-069

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING THE LEASE AGREEMENT BETWEEN VITO SERRONE AND THE CITY OF FRUITLAND PARK FOR OPERATING A CAFÉ WITHIN THE FRUITLAND PARK LIBRARY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park, Florida, a municipal corporation organized and existing under the laws of the State of Florida (hereafter the “CITY”) desires to enter into an agreement with Vito Serrone to allow him to lease the café portion of the library under certain conditions thereby providing a service to City residents and staff and library patrons; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida finds the agreement is beneficial to the City and its residents; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida desires to adopt the Lease Agreement between the City and Vito Serrone.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Lease Agreement between Vito Serrone, and the City of Fruitland Park (the “Agreement”), a copy of which is attached hereto, is approved.

Section 2. The Commission authorizes the Mayor to execute the agreement.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 12th day of December, 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA

Chris Cheshire, Mayor

ATTEST:

ESTHER COULSON, CITY CLERK

Mayor Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Vice Mayor Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilian _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

LEASE AGREEMENT

Between
City of Fruitland Park
And
Vito Serrone

THIS LEASE AGREEMENT (the "Agreement") is entered into by and between the **City of Fruitland Park**, a Florida municipal corporation, ("City"), 506 W. Berckman Street, Fruitland Park, FL 34731, and **Vito Serrone** ("Tenant") c/o New York Deli, Diner & Bakery, having an address of 3325 U S. Hwy 441/27, Fruitland Park, FL 34731.

RECITALS

WHEREAS, the City of Fruitland Park, with local, State and County funds constructed a new library that includes space for a café.

WHEREAS, the City desires to lease the café area to Tenant for the purpose of Tenant operating a café available for library patrons and library staff as well as others.

NOW, THEREFORE, in consideration of the premises and covenants contained herein, and for other valuable consideration (the receipt and sufficiency of which are hereby acknowledged) City and Tenant (collectively, the "Parties") agree to the following terms and conditions:

1. Term and Rent

- 1.1 **Term of Lease.** The premises are leased for a term to commence December 13, 2019 and end on November 30, 2020, or on such earlier date as the Agreement may terminate as hereinafter provided (the "Lease Term"). Tenant shall give written notice to City of its desire to extend the term of the Agreement, in one year increments, no later than 120 days prior to the end of the term. The term of this Agreement may be extended with consent of the City Commission on terms mutually agreeable to the parties in the form of a written amendment.
- 1.2 **Rent Commencement Date.** Payment of rent shall be as follows:
- 1.3 **Rent.**
 - 1.3.1 No later than the 5th of the month following the preceding month, Tenant shall provide the Library Director the monthly sales report and pay, as additional rent, ten (10%) percent of net sales or \$200.00, whichever is greater, to the Friends of the Fruitland Park Library monthly. The monthly sales report shall include the gross receipts. The first payment shall be due on or before January 5, 2020 and the last payment shall be due on or before the 5th day of December, 2020. If sales tax is applicable, Tenant shall remit to City.
 - 1.3.2 The City shall have the right to review Tenant's records to audit and verify any amounts claimed by the City to be due under this

paragraph 1.3.1. The City shall have the right of audit, and Tenant shall have the obligations, insofar as they pertain to amounts claimed to be due hereunder.

- 1.4 **Late Payment.** In the event Tenant fails to pay any rent due Friends of the Fruitland Park Library within five days of the due date, Tenant shall pay as additional rent a late fee of \$100.00 commencing on the sixth day rent is past due from the applicable due date until rent and the late fees are paid in full.
- 1.5 **Payment Location.** Tenant shall pay Friends of the Fruitland Park Library by delivering payment payable to Friends of the Fruitland Park Library and delivered to Library Director, 604 W. Berckman Street, Fruitland Park, Florida 34731. Tenant shall pay City any other sum that Tenant is obligated to pay under this Lease payable to City of Fruitland Park and delivered to 506 W. Berckman Street, Fruitland Park, FL 34731.
- 1.6 **Dishonored Checks.** If Tenant's payment(s) is not honored by the issuing financial institution, Tenant agrees to pay as additional rent a dishonored check fee penalty of ONE HUNDRED DOLLARS (\$100.00) and all payments thereafter due shall only be paid in the form of a money order or cashier's check.
- 1.7 **Duty to Surrender.** At the expiration or earlier termination of the term, Tenant shall surrender to City possession of the Café as hereafter described. Tenant shall leave the surrendered Cafe and any of Tenant's improvements, as herein defined, in good and broom-clean condition, fair wear and tear accepted. All property that Tenant is required to surrender shall become City's property at termination of the Agreement. Tenant is permitted to remove all personal property, including equipment purchased by Tenant, furniture, and trade fixtures, provided that any damage to the Cafe shall be repaired by Tenant and provided that any items not removed shall be conclusively presumed abandoned and shall become the property of City if said property is not removed within fifteen (15) days of expiration or earlier termination of the term.
- 1.8 **Termination for Convenience:** The City shall have the right to terminate this Lease at its own convenience for any reason by giving thirty (30) days prior written notice of termination to Tenant.

2. Permitted Use and Responsibilities

- 2.1 Tenant shall occupy and use the Café as a cafe and for the purpose of providing food and non-alcoholic beverages Monday through Friday. Opening and closing times will be determined by the City in consultation with Tenant. The café space utilized contains approximately 515 square feet. This cafe operation is intended for the City of Fruitland Park Library, located at 604 W. Berckman Street, Fruitland Park, Florida. The space is designed to attract customers who want a place to relax and enjoy coffee, tea, soft drinks or a snack. The name of the café will be the Gardenia Café.
- 2.2 Tenant will be permitted to use the portion of the City of Fruitland Park Library (the "Library") **described/depicted in Appendix A.** Only Tenant, employees, and patrons shall occupy the Café.

- 2.3 Except for City holidays: See **Exhibit A attached hereto and incorporated** herein, Tenant agrees to provide coffee and beverages which shall be moderately priced. Prepackaged food may also be offered. Only small appliance preparation (hot plate, slow cooker, panini/sandwich press), coffee brewing, and re-heating on site is permitted. Tenant should prepare all foods requiring a deep fryer, grill and/or commercial exhaust off-site. Foods available for purchase shall require minimal warming and/or preparation on premises. Tenant shall provide all labor, materials, and supplies necessary.
- 2.4 Tenant will keep a current list of prices for food and beverage items on file with the Library. Customers may take their purchases inside the library.
- 2.5 Tenant will be given an opportunity to cater to groups using the library's community meeting spaces. Catering services shall also be provided for on-site activities, as requested, after normal operating hours.
- 2.6 Tenant shall not use or allow the use of the Café in any manner that constitutes waste, that constitutes a nuisance, that violates any applicable law, ordinance, or governmental regulation that materially increases the fire hazard, or that overloads the floor. There shall be no living quarters within the Café.
- 2.7 Tenant shall insure that all employees under Tenant's jurisdiction are dressed in proper attire (no sheer clothing, clothing or hats with offensive language or graphic depictions, etc.). Use of offensive or foul language or gestures is strictly prohibited. Tenant's employees shall show respect for all customers.
- 2.8 Tenant is expected to properly train all employees engaged in work under this agreement regarding the safe handling and operation of concession stand equipment as well as any applicable safety issues. Compliance with all federal and state standards and regulations is mandatory. Worker violations of these standards and fines are the responsibility of the vendor.
- 2.9 Tenant and its employees and agents shall follow all applicable library regulations while on library property, including the no tobacco products, no weapons and drug-free policies. No work shall interfere with the library activities or environment unless permission is given by the Library Director.
- 2.10 Tenant shall at its own cost and expense, obtain any and all licenses and permits necessary for such use. Tenant must meet all required sanitation and safety standards including compliance with applicable health codes and shall obtain all required certifications and licenses. Certifications and Licenses must be displayed in the exclusive use area and copies must be furnished to the City prior to the Effective Date of this Lease. Tenant shall comply with all governmental laws, ordinances, and regulations applicable to its use of the Premises, and shall promptly comply with all governmental orders and directives for the correction, prevention and abatement of nuisances in or upon, or connected with the Cafe.

3. Marketing and Promotion.

Tenant shall be responsible for marketing services provided under this award; however, no such effort will be permitted without prior specific written authority from the City. City reserves the right of prior approval of any and all signs, posters or advertisements placed on Library premises. City may provide advertising space in the display cases.

4. Maintenance.

The City is responsible for maintenance and repairs to the building and Tenant is responsible for maintenance and repairs to all equipment and furnishings it installs. Tenant must maintain the space in a clean, safe and functional condition. A joint inspection will be made by the City and Tenant upon execution of this Lease. The inspection shall be documented and signed by the Tenant and the City. A similar inspection shall be made at lease termination or at any time during the Lease Term. Tenant shall be responsible for any damages caused by its negligence, loss, or wear beyond normal usage.

5. Changes.

No changes, alterations, improvements, or additions to the café shall be made without the written consent of City first being obtained.

6. Janitorial Duties.

Tenant shall supply all cleaning equipment and all cleaning supplies necessary for the café, and maintain the café in a clean manner. Tenant shall immediately clean up spills. Tenant shall use appropriate cleaner for work done: USDA approved cleaners when cleaning around food service areas and disinfectants and all-purpose cleaners when sterilizing and cleaning objects away from the food service area. Garbage must be taken out every night to the dumpster provided by the library system. No garbage shall be left in the café overnight. Garbage containers must be lined with plastic liners. Liners must be replaced daily or more often if necessary. If odor becomes obvious or the library receives complaints, containers will be required to be washed out more often. Tenant must break down all cardboard boxes. Tenant must not leave any paper, boxes, etc. on the ground or outside the building. All boxes must be removed by the end of the day.

7. Health and Safety Inspection Reports.

Tenant must forward copies of all health and safety inspection reports rendered on any area of service provided under this Contract to the Library Director within eight (8) business hours of receipt from the inspecting official or agency.

8. Emergency Closings.

Tenant shall immediately advise the Library Director of emergency closings. Any decisions to close the Library due to an emergency or inclement weather during the Library's operation hours, will be made by the City. A decision by the City to close the Library will be communicated by the City to the media.

9. Monthly Sales Reports Record Retention and Audit:

Audit: All records, reports and documents relating to this Contract shall be maintained by Tenant for a period of ten (10) years following Final Payment (the "Audit Period"). Such

records, reports and documents shall be subject to review and audit by City and the City's consultants or auditors at mutually convenient times.

10. Independent Contractor.

The relationship of Tenant to the City is that of an independent contractor and in accordance therewith. City covenants and agrees to conduct itself consistent with such status and that neither its employees, officers or agents will claim to be an officer, employee or agent of the Library or the City or make any claim, demand or application to or for any rights or privileges applicable to any officer or employee of the same, including to but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit.

11. Common Areas

- 11.1 Common Areas shall mean the areas of the library designated by City, in its sole discretion, as Common Areas and include, but are not limited to the following areas: designated parking areas; driveways; access and egress roads; sidewalks; landscaped and planted areas; emergency corridors; meeting rooms; public restrooms; and general circulation space.
- 11.2 City shall be responsible for operating, managing, equipping, lighting, heating, cooling, repairing and maintaining Common Areas in such manner as City, in its sole discretion periodically shall determine, and shall pay all costs and expenses associated with such operating, managing, equipping, lighting, heating, cooling, repairing and maintaining of the Common Areas.
- 11.3 Tenant shall be responsible for the installation and financial obligation of any required telephone and/or internet service to support their business operation. Public Wi-Fi at the library is available for use at no cost.

12. Building Security.

Tenant shall ensure that all of its employees and agents who will be in the Library (hereafter referred to as "employees") shall comply with the security requirements set forth below. Tenant shall ensure compliance with these requirements before any employee is permitted within the Library:

- 12.1 Each employee who has access to the building shall complete and submit to the City a personal information form, which shall be updated upon request of the City. Each individual shall also have his/her photograph taken. These photographs shall be used for identification purposes, including the making of photo- identification passes. Security clearances and photo-identification passes will normally be issued within forty-eight hours by the City.
- 12.2 Photo-identification passes shall be kept in the custody of Tenant. It will be the responsibility of Tenant to issue the appropriate photo-identification passes to each employee each day when the employee enters the Library and to collect the pass when each employee leaves. Photo-identification

passes shall be worn at chest level on the outermost garment of the employee and must be displayed at all times when within the Library and after normal business hours.

- 12.3 All passes shall be of a form selected by the City and shall contain at a minimum the photograph of the individual employee, date of issue, date of contract expiration and name of employee. Tenant shall return each pass to the Library Director when an individual's employment is terminated and shall return all passes to the City at the expiration of the Lease. Tenant shall also return any damaged passes. Tenant shall notify the City when any passes are lost, stolen or destroyed.
- 12.4 Based upon the personal information submitted and such other information as it deems proper, City shall, based upon its sole judgment and discretion, issue security clearances to Tenant's employees authorizing them to enter and work in the Library after normal business hours. Neither Tenant nor any employee shall have any right to be issued a pass or any right to damages because a pass is not issued or if a pass is rescinded. Security clearances may be rescinded at any time by City in its sole discretion based upon information obtained or the conduct of the employee. All such determinations, whether for the issuance or rescission of a security clearance, shall be made in the sole discretion of City. If City finds that any employee should not be issued a security clearance or that his/her clearance should be rescinded, the City will notify Tenant within 24 hours and that employee shall not be allowed to enter the building thereafter.

13. Liability.

- 13.1. Tenant shall be responsible for all claims by reason of occupation or use of the Café except such damages as shall arise from City's negligence. Tenant shall be liable for, and shall hold City harmless in connection with, damage to the Café and Library and property or injury or death of persons if due to negligence or intentional acts on the part of Tenant or anyone in its control or employ or use of the Café and/or Library.
- 13.2 City, its employees and its patrons, and each of them, shall not be liable for any damage to the personal property of Tenant in or upon the Café sustained by Tenant or other persons, caused by fire, wind, water damage or any kind, or due to the air conditioning, heating or other appliances used in connection therewith becoming out of repair or in defective conditions, or arising from the bursting or leaking of water pipes. City shall not be liable for any acts of negligence by any other person.

14. Insurance. Tenant shall not do or permit anything to be done by its employees or agents on the Library premises, including the café that will result in an increase of any insurance carried by City. Tenant shall supply City all pertinent information requested.

Tenant shall provide liability insurance protecting City from any type of liability at Tenant's expense as set forth herein, and furnish City a copy of the policies or contracts of insurance and duplicate payment receipt upon execution of this Lease and within 5 days of each policy renewal thereof. Tenant agrees that all personal property brought into the Café shall be at the risk of Tenant or the person owning such property, and that City shall not be liable for theft thereof or any damage thereto occasioned from any person. Tenant shall maintain hazard insurance providing replacement coverage, payable to City, for damages to or destruction of the Library based on replacement value of the library. Tenant shall cause all insurance policies required by the terms of this Lease to provide for fifteen (15) days' written notice to City by each insurance company of any cancellation of insurance and City shall be named as an additional insured on all of Tenant's insurance policies required herein. In the event that Tenant fails to maintain insurance as required herein, in addition to its right to declare a default, City shall have the right to maintain insurance in which case any premiums paid shall be payable by Tenant as additional rent. The parties shall fully cooperate in making claims and furnishing information to the insurer or the insurers, and in obtaining settlement and payments from the insurer or insurers.

a) Commercial General Liability Coverage:

Limits of Insurance:

Each Occurrence Limit	\$1,000,000.00
Fire Damage Limit	\$ 100,000.00 (Any One Fire)
Medical Expense Limit	\$ 5,000.00 (Any One Person)
Personal and Advertising Injury Limit Organization)	\$1,000,000.00 (Any One Person or
General Aggregate Limit	\$2,000,000.00
Products/Completed Operations Aggregate Limit	\$1,000,000.00

b) Automobile Insurance Policy: Limits of \$300,000.00 for any vehicle owned by Tenant for operation relating to the Café.

c) No insurance will be acceptable unless written by a company licensed by the State of Florida and authorized to do business in Florida.

d) Worker's Compensation. Tenant agrees to comply with the worker's compensation laws of the State of Florida and shall provide the City the necessary Certificate of insurance.

15. Construction liens. Tenant shall not do or allow anything to be done whereby the land and Library may be encumbered by any construction or mechanic's lien.

16. Indemnification. Tenant shall indemnify City against all liabilities, expenses and losses incurred by the City arising out of or related to the café' or Tenant's use or occupancy thereof, to include but not being limited to (a) failure by Tenant, or its agents, to perform any provision, term, covenant or agreement required to be performed by the Tenant under this Agreement; (b) any occurrence, injury or personal or property damage which shall happen in or about the café

and library resulting from the condition, maintenance, construction on or of the operation of the café; (c) failure to comply with any requirements of any governmental authority or insurance company insuring the café or its contents; (d) any security agreement, conditional bill of sale or chattel mortgage or mechanic's lien connected with Tenant. Such indemnification shall include reasonable attorney's fees for all proceedings, trials and appeals.

17. Destruction of Premises. In the event the library, café, or any part thereof, shall at any time be destroyed or so damaged by fire or hurricane or other elements as to make the library or café unfit for occupancy or use by Tenant, as determined by City, then and in that event, City shall have the option (a) to terminate this Lease; or (b) to repair and rebuild from proceeds available from the insurance. In the event City repairs and rebuilds, the same shall be done and completed within a reasonable time, during which time there shall be an abatement of rent. If the library or café shall be partially damaged, and the whole is not rendered unfit for occupancy, City may, upon receipt of the proceeds of insurance, repair the same, and the rent shall be abated proportionately as to that portion of the café rendered untenable and only so long as that portion of the café is rendered untenable.

18. City's Remedies Upon Default.

18.1 **Default.** The occurrence of one or more of the following is an event of default by TENANT:

(i) TENANT fails to pay rent or make any other payment required by this Lease when due and the failure continues for three (3) days after City gives TENANT written notice thereof.

(ii) TENANT fails to perform and comply with any obligation imposed upon TENANT by this Lease, other than the obligation to pay money, and the failure continues for fifteen (15) days after City gives TENANT written notice thereof, or, if the failure cannot be cured within fifteen (15) days even with the exercise of all reasonable and diligent effort, TENANT fails to commence all reasonable curative action within five (5) days after City gives TENANT written notice thereof and diligently and continuously to prosecute the curative action to completion.

(iii) Proceedings under the Bankruptcy Act for bankruptcy or corporate reorganization or arrangement have been filed by or against TENANT, and if filed against TENANT have not been dismissed within sixty (60) days after the filing.

(iv) TENANT makes an assignment of TENANT'S property for the benefit of creditors.

(v) A receiver, conservator, or similar officer is appointed by a court of competent jurisdiction to take charge of all or a substantial part of TENANT'S

property and within thirty (30) days after appointment the officer is not discharged and possession of the property is not restored to TENANT.

(vi) TENANT'S interest in the café or under this Lease is the subject of taking or levy under execution, attachment, or other process of law and the action is not cancelled and discharged within thirty (30) days after its occurrence.

(vii) TENANT abandons the café.

18.2 **Remedies.** If any such event of default occurs and exists, City may immediately or at any time thereafter do one or more of the following, in addition to or in connection with any other remedy allowed by law:

(i) Reenter and repossess the café by summary legal proceedings or otherwise; and remove any property therein and store the same elsewhere at TENANT'S expense, without relieving TENANT from any liability or obligation;

(ii) Relet the café or any part thereof for TENANT'S account, but without obligation to do so and without relieving TENANT from any liability or obligation. Any amount received by City from such reletting will apply first to all reasonable costs and expenses incurred by City in reletting (including without limitation broker's commissions, advertising expense, and cleaning and remodeling expense);

(iii) Bring an action then or thereafter against TENANT to recover the amount of any payment owing by TENANT to City as the same is due, becomes due, or accumulates;

(iv) Terminate this Lease by giving TENANT written notice thereof, without relieving TENANT from any liability or obligation for payments theretofore becoming due.

18.3 **Cumulative Remedies.** City's remedies set forth in this Lease are cumulative and not in limitation to any remedies given by law.

19. Attorney's Fees. In the case of the failure of either party hereto to perform and comply with any of the covenants and conditions hereof within the time herein specified, and the said rent, or damages for the breach of any covenant or condition, is enforced or collected by suit or through any attorney at law, whether suit be brought or not, the party so failing to perform and comply hereby agrees to pay to the other party hereto a reasonable sum of money for attorneys' fees, together with the costs, charges, and expenses of such collection or other enforcement of rights in any suit, or otherwise. The prevailing party in such litigation shall be entitled to attorneys' fees and costs.

20. Notice.

All Notices required by the terms of this Lease shall be in writing. For purposes of this Paragraph, "writing" shall include U.S. mail, courier, and facsimile transmissions and electronic mail, provided that reasonable care is used to ensure that the Notice is received by its intended recipient.

- 20.1 **Notice to TENANT:** Written Notice may be served on TENANT by mail, courier, facsimile transmission or electronic mail to TENANT'S business address as stated on page 1 of this Lease.
- 20.2 **Notice to City:** Written Notice may be served on the City by mail, courier, facsimile transmission or electronic mail to the City Manager, with a copy to the Finance Director/Treasurer, at the business address as stated on page 1 of this Lease.

21. Dispute Resolution.

- 21.1 The City and TENANT acknowledge that issues may arise between the parties during the term of this agreement. It is the intent of the parties that any such issues or disagreements should be identified as quickly as possible and resolved using informal and escalating formal alternative dispute resolution processes identified below.
- 21.2 To that end, any dispute that arises should be communicated as soon as either party becomes aware of an issue. If TENANT identifies an issue or the City identified an issue, the issue should be discussed by the Library Director of the City and Vito Serrone, and if possible, resolved at this level.
- 21.3 If the disagreement cannot be resolved at the initial level, the City Manager of the City and Vito Serrone shall meet and discuss and attempt to resolve the issue. Should they be unsuccessful in resolving the issues, the parties are free to pursue any legal remedies available.

22. General Provisions.

22.1 Amendment. This Agreement may be amended or modified, but only by a written instrument executed by the Parties.

22.2 Construction. This Agreement has been reached through mutual negotiation and shall be deemed to have been constructed by both parties and shall not be construed in favor of one party over the other by reason of drafting.

22.3 Invalidity. If one or more of the provisions of this Agreement are determined to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other provision of this Agreement.

22.4 Florida Law and Venue. This Agreement shall be construed and interpreted under the laws of the State of Florida. Venue for any legal action arising out of this Agreement shall be in Lake County, Florida.

22.5 Performance. The failure of any party to require performance of any provision hereof shall not affect the right to require such performance at any time thereafter.

22.6 Relationships. Nothing in this Agreement shall be construed as creating an employer/employee or agency relationship between City and the TENANT. Neither City nor TENANT shall have authority to enter into any contract binding upon the other, or to create any obligation upon the other, in the absence of a written authorization signed by the other party.

22.7 Waiver. A waiver of a breach of any provision of this Agreement shall only be affected if such waiver is expressed in writing and signed by the waiving party. No waiver of a breach of any provision of this Agreement by either Party shall constitute a continuing waiver, nor shall the same be deemed to be a waiver of any subsequent breach.

22.8 Execution. This Agreement may be executed in counterparts, and each counterpart whether original, photocopy, or facsimile copy, or any amalgamation thereof shall be deemed to be a binding original of this Agreement.

22.9 Prevailing Party. If either party resorts to litigation to remedy a breach of this Agreement by the other party the prevailing party in the litigation, in addition to any other remedies available under this Agreement or by law, may collect its reasonable attorney fees and other costs and expenses of litigation including costs and fees incurred for appeal.

22.10 Nondiscrimination. TENANT will not discriminate in its employment practices or its treatment of employees or students on the basis of race, color, religion, sex, age, marital status, or national origin nor will TENANT discriminate against any qualified individual with a disability. TENANT recognizes that sexual harassment constitutes discrimination on the basis of sex.

23. Assignment; Sublease. TENANT may not assign its rights under this Lease or sublease all or any part of the Premises during the Lease Term.

24. Public Records.

All electronic files, audio and/or video recordings, and all papers pertaining to any activity performed by the provider for or on behalf of the City shall be the property of the City and will be turned over to the City upon request. In accordance with Florida "Public Records" law, Chapter 119, Florida Statutes, each file and all papers pertaining to any activities performed for or on behalf of the City are public records available for inspection by any person even if the file or paper resides in the CONTRACTOR'S office or facility.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT,

CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 352-360-6790, ecoulson@fruitlandpark.org, 506 West Berckman Street, Fruitland Park, FL 34731.

25. Radon Disclosure. RADON IS A NATURALLY OCCURRING RADIOACTIVE GAS THAT, WHEN IT HAS ACCUMULATED IN A BUILDING IN SUFFICIENT QUANTITIES MAY PRESENT HEALTH RISKS TO PERSONS WHO ARE EXPOSED TO IT OVER TIME. LEVELS OF RADON THAT EXCEED FEDERAL OR STATE GUIDELINES HAVE BEEN FOUND IN BUILDINGS IN FLORIDA. ADDITIONAL INFORMATION REGARDING RADON AND RADON TESTING MAY BE OBTAINED FROM YOUR COUNTY PUBLIC HEALTH UNIT.

26. Entire Agreement. This Lease contains the entire agreement of the parties and no representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. No failure of the City to exercise any power given the City hereunder, or to insist upon strict compliance by TENANT of any obligation hereunder and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of the City's right to demand exact compliance with the terms hereof.

Signature Page to follow

IN WITNESS WHEREOF, the Parties have caused this Lease Agreement to be executed, and agree to be bound by its terms and conditions.

City of Fruitland Park

WITNESSES:

Mayor Chris Cheshire

Signature of Witness #1

Date: _____

Print Name of Witness #1

Attest to:

Signature of Witness #2

Esther Coulson, City Clerk

Print Name of Witness #2

TENANT

WITNESSES AS TO ALL BELOW:

Vito Serrone

Signature of Witness #1

Date _____

Print Name of Witness #1

Signature of Witness #2

Date _____

Print Name of Witness #2

EXHIBIT A

Tuesday, December 24, 2019 – Christmas Eve
Wednesday, December 25, 2019 - Christmas Day
Wednesday, January 1, 2020 – New Year’s Day
Monday, January 20, 2020 – Martin Luther King
Monday, May 25, 2020 – Memorial Day
Friday, July 3, 2020 Independence Day Observed
Monday, September 7, 2020 – Labor Day
Wednesday, November 11, 2020-Veterans Day
Thursday & Friday, November 26 & 27, 2020 Thanksgiving Day & day after

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: **6g**

ITEM TITLE: Resolution 2019-066 Granting Minor Subdivision -
Petitioner Michael S. Bailey

For the Meeting of: December 12, 2019

Submitted by: City Attorney/City Manager/Community Development
Department Director

Date Submitted: November 27, 2019

Funds Required: No.

Attachments: Yes. Proposed Resolution 2019-066.

Item Description: Resolution 2019-066 granting minor subdivision approval of
property located at 500 W Mirror Lake Drive, owned by
Michael S. Bailey

Action to be Taken: Approve Resolution 2019-066

Staff's Recommendation: Approval

Additional Comments: None

City Manager Review: Yes

Mayor Authorization: Yes

RESOLUTION 2019-066

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING MINOR SUBDIVISION APPROVAL OF PROPERTY LOCATED AT 500 WEST MIRROR LAKE DRIVE, IN THE CITY OF FRUITLAND PARK, OWNED BY MICHAEL S. BAILEY; PROVIDING FOR A NOTICE TO BE RECORDED IN THE PUBLIC RECORDS OF LAKE COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the applicant has petitioned for the division of the Property (hereinafter described), into four separate lots, Lots 1 – 4 (Lot 1A and 1B comprise one lot); and

WHEREAS, the subject property is located adjacent to West Mirror Lake Drive and Mulberry Street, has a future land use designation of single-family medium density (SFMD) and is zoned R-2; and

WHEREAS, the Planning and Zoning and the City Commission have considered the application in accordance with Sec. 157.050(b)(4) of the City of Fruitland Park Land Development Code;

WHEREAS, the Planning and Zoning recommended approval of the minor subdivision;

WHEREAS, the City Commission finds that the minor subdivision is in compliance with the City's land development regulations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Granting of Minor Subdivision Approval.

Approval of the minor subdivision of property for the real property described below and depicted in the **attached Exhibit A** is **GRANTED**.

LEGAL DESCRIPTION: FRUITLAND PARK: Begin 87 feet North of the Southwest Corner of Lot 1, in Block 37, in the town of Fruitland Park, Florida, according to the Plat, thereof recorded in Plat Book 3, Page 8, Public Records of Lake County, Florida, run North to the Northwest Corner of Lot 1, thence Easterly to the Northeast Corner of Lot 1, Southerly along the East line of Lot 1, to the Southeast Corner thereof, thence Westerly to a point 164.92 feet East of the Southwest Corner of Lot 1, thence North 57.01 feet, thence West 162.17 feet to the Point of Beginning.

Section 2. Recording of Notice.

The Community Development Director is directed to record a certified copy of the Notice of Subdivision of Property, a copy of which is attached hereto, in the public records of Lake County, Florida, and provide a copy to the Lake County Property Appraiser.

Section 3. Effective Date.

This resolution shall become effective immediately upon its passage.

PASSED AND RESOLVED this ____ day of _____, 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR

ATTEST:

ESTHER COULSON, CITY CLERK

Mayor Cheshire	____(Yes),	____(No),	____(Abstained),	____(Absent)
Vice Mayor Gunter	____(Yes),	____(No),	____(Abstained),	____(Absent)
Commissioner Bell	____(Yes),	____(No),	____(Abstained),	____(Absent)
Commissioner DeGrave	____(Yes),	____(No),	____(Abstained),	____(Absent)
Commissioner Mobilian	____(Yes),	____(No),	____(Abstained),	____(Absent)

Approved as to form:

Anita Geraci-Carver, City Attorney

Record and return to:
City of Fruitland Park
Community Development Department
506 W Berckman St.
Fruitland Park, FL 34731

NOTICE OF SUBDIVISION OF PROPERTY

Owner(s): Michael S. Bailey

The City of Fruitland Park, a municipal corporation of the State of Florida, hereby grants subdivision approval for a minor subdivision pursuant to Sec. 157.050 of the City Land Development Code. The property described below shall be known as the **Parent Parcel**

LEGAL DESCRIPTION: FRUITLAND PARK: Begin 87 feet North of the Southwest Corner of Lot 1, in Block 37, in the town of Fruitland Park, Florida, according to the Plat, thereof recorded in Plat Book 3, Page 8, Public Records of Lake County, Florida, run North to the Northwest Corner of Lot 1, thence Easterly to the Northeast Corner of Lot 1, Southerly along the East line of Lot 1, to the Southeast Corner thereof, thence Westerly to a point 164.92 feet East of the Southwest Corner of Lot 1, thence North 57.01 feet, thence West 162.17 feet to the Point of Beginning.

is hereby subdivided to be

Lot 1 (Lot 1A and Lot 1B):

All that part or parcel of land situated in The Town of Fruitland Park, Lake County, Florida, described as follows:

Commence at the southwest corner of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3, Page 8, and the East Right of Line of Willard Avenue; thence North $00^{\circ} 14' 15''$ East 87.00 feet to the Point of Beginning; thence continuing along the East Right of Line of Willard Avenue North $00^{\circ} 14' 15''$ East 117.00 feet to the Northwest Corner of said Lot 1 and South Right of Way of Mulberry Street ; thence along the South Right of Way Line of Mulberry Street North $88^{\circ} 55' 34''$ East 308.09 feet to a point on said South Right of Way Line to Point of Beginning; thence continuing along said South Right of Way Line North $89^{\circ} 55' 34''$ East 126.22 feet to point on the South Right of Way Line of Mulberry Street and West Right of Line of West Mirror Lake Drive; thence South along the West Right of Way Line of West Mirror Lake Drive on a curve concave to the Southeast having a Radius of 944.86 feet an arc distance of 131.84 feet; a chord bearing of South $02^{\circ} 41' 27''$ East and a chord distance of 131.73 feet to a point on the West Right of Way Line West Mirror Lake Road and the South Line of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3, Page 8; Thence along the said South Line of Lot 1 South $79^{\circ} 39' 17''$ West 135.21 feet to a point on said south line of Lot 1; thence North $00^{\circ} 14' 15''$ East 153.50 feet to the Point of Beginning.

AND

All that part or parcel of land situated in The Town of Fruitland Park, Lake County, Florida, described as follows:

Commence at the southwest corner of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3, Page 8, and the East Right of Line of Willard Avenue; thence North $00^{\circ} 14'15''$ East 87.00 feet to the Point of Beginning; thence continuing along the East Right of Line of Willard Avenue North $00^{\circ} 14'15''$ East 117.00 feet to the Northwest Corner of said Lot 1 and South Right of Way of Mulberry Street ; thence along the South Right of Way Line of Mulberry Street North $88^{\circ} 55'34''$ East 434.30 feet to a point on said South Right of Way Line to and West Right of Line of West Mirror Lake Drive; thence continuing North $88^{\circ} 55'34''$ East 60.05 feet to the West Right of Way Line of West Mirror Lake Drive and the North Right of Way Line of Mulberry Street Extended The Point of Beginning; thence continuing along the South Right of way Line of Mulberry Street Extension North $88^{\circ} 55'34''$ East 180 feet more or less to Mirror Lake; thence Southerly along Mirror Lake 151 feet more or less to the South Line of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3 Page 8; thence along the South Line of said Lot 1 South $79^{\circ} 39'17''$ West 79.0 feet more or less to the Easterly Right of Way Line of West Mirror Lake Drive; thence North along the East Right of way Line of West Mirror Lake Drive on a curve concave to the Northwest having a Radius of 884.86 feet an arc distance of 122.13 feet; a chord bearing of North $02^{\circ} 29'09''$ West and a chord distance of 122.03 feet to a point on said West Right of Line of West Mirror Lake Drive and South Right of Way of Mulberry Street The Point of Beginning.

Lot 2:

All that part or parcel of land situated in The Town of Fruitland Park, Lake County, Florida, described as follows:

Commence at the southwest corner of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3, Page 8, and the East Right of Line of Willard Avenue; thence North $00^{\circ} 14'15''$ East 87.00 feet to the Point of Beginning; thence continuing along the East Right of Line of Willard Avenue North $00^{\circ} 14'15''$ East 117.00 feet to the Northwest Corner of said Lot 1 and South Right of Way of Mulberry Street ; thence along the South Right of Way Line of Mulberry Street North $88^{\circ} 55'34''$ East 208.06 feet to the Point of Beginning; thence continuing along the said South Right of Way North $88^{\circ} 55'34''$ East 100.03 feet to a point on said South Right of Way Line; thence South $00^{\circ} 14'15''$ West 153.50 feet to a point on the South Line of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3, Page 8; thence along the South Line of said Lot 1 South $79^{\circ} 39'17''$ West 101.73 feet to a point on said Lot 1; thence North $00^{\circ} 14'15''$ East 169.90 feet to the Point of Beginning.

AND

Lot 3:

All that part or parcel of land situated in The Town of Fruitland Park, Lake County, Florida, described as follows:

Commence at the southwest corner of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3, Page 8, and the East Right of Line of Willard Avenue; thence North $00^{\circ} 14'15''$ East

87.00 feet to the Point of Beginning; thence continuing along the East Right of Line of Willard Avenue North 00° 14'15" East 117.00 feet to the Northwest Corner of said Lot 1 and South Right of Way of Mulberry Street ; thence along the South Right of Way Line of Mulberry Street North 88° 55'34" East 108.03 feet to the Point of Beginning. Thence continuing along said South Right of Way Line North 88° 55'34" East 100.03 feet to a point on said south right of Way Line; thence South 00° 14'15" West 169.90 feet to a point on South Line of Lot , Block 37, Plan of Fruitland Park, Plat Book 3, Page 8; thence along the South Line of said Lot 1 South 79° 39'17" West 46.68 feet to a point on said lot 1; thence North 00° 17'33" East 57.01 feet to a point; thence North 89° 52'08" West 54.17 feet to a point; thence North 00° 14'15" East 119.27 feet to the Point of Beginning.

AND

Lot 4:

All that part or parcel of land situated in The Town of Fruitland Park, Lake County, Florida, described as follows:

Commence at the southwest corner of Lot 1, Block 37, Plan of Fruitland Park, Plat Book 3, Page 8, and the East Right of Line of Willard Avenue; thence North 00° 14'15" East 87.00 feet to the Point of Beginning; thence continuing along the East Right of Line of Willard Avenue North 00° 14'15" East 117.00 feet to the Northwest Corner of said Lot 1 and South Right of Way of Mulberry Street ; thence along the South Right of Way Line of Mulberry Street North 88° 55'34 East 108.03 feet to a point of the said South Right of Way Line; thence South 00° 14'15" West 119.27 feet; thence North 88° 52'08": West to the Point of Beginning.

which is also depicted in **Exhibit "A" attached hereto.**

CITY OF FRUITLAND PARK, FLORIDA

Chris Cheshire, Mayor

State of Florida
County of Lake

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by Chris Cheshire, Mayor of the City of Fruitland Park, who is personally known to me and who did not take an oath.

Notary Public

ATTEST:

Esther Coulson, City Clerk

Approved as to Form:

Anita Geraci-Carver
City Attorney

Site Location



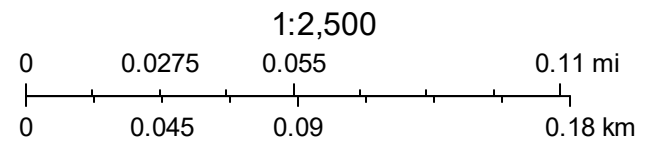
October 11, 2019

pointLayer

- Override 1

polygonLayer

- Override 1
- County Boundary
- Street Names
- Local Streets
- Property Name
- Tax Parcels
- Surrounding Counties



Lake BCC



August 13, 2019

pointLayer



Override 1

polygonLayer



Override 1

Fire Stations



County



City



City Volunteer



BC 20

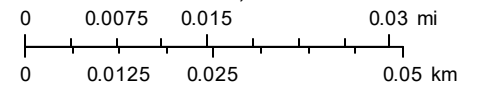


BC 90



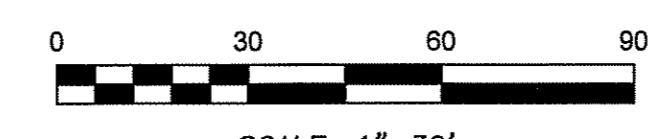
Hydrants

1:1,000



Lake BCC

GENERAL LEGEND			
■	FOUND CONCRETE MONUMENT (NUMBER NOTED IF AVAILABLE)	BM	BENCH MARK
●	FOUND IRON PIN (NUMBER NOTED IF AVAILABLE)	C/B	CONCRETE BLOCK
○	FOUND IRON PIPE (NUMBER NOTED IF AVAILABLE)	CM	CONCRETE MONUMENT
△	NAIL OR NAIL AND TAB (NUMBER NOTED IF AVAILABLE)	FND	FOUND
□	SET IRON PIN (1/2" PLS 4447)	IP	IRON PIPE
○	SET CONCRETE MONUMENT (4" x 4" PLS #4447)	IR	IRON ROD/PIN
○	GUY WIRE ANCHORS	LS	REGISTERED LAND SURVEYOR NUMBER
○	LIGHT POLE	LS	LICENSED BUSINESS NUMBER
○	POWER POLE	MEA	MEASURED
○	POWER/LIGHT POLE	()	DESCRIBED BEARING OR DISTANCE
○	POWER/LIGHT/TRANSFORMER POLE	()	RIGHT-OF-WAY
○	ROAD INSTRUCTION SIGN	PRM	PERMANENT REFERENCE MONUMENT
○	WATER VALVE	PCP	PERMANENT CONTROL POINT
○	FIRE HYDRANT	PT	POINT OF TANGENCY
○	POWER CONNECTION BOX	PC	POINT OF CURVATURE
○	TELEPHONE BOX	PCC	POINT ON CURVE
○	CABLE BOX/MARKER SIGN	PL	PLAT
○	STORM SEWER MAN HOLE	N/T	NAIL AND TAB
○	OVERHEAD POWER LINE	POB	POINT OF BEGINNING
○	SANITARY SEWER MAN HOLE	PB	PLAT BOOK
○	CENTER LINE	PG	PAGE
○	WIRE FENCE LINE	ORB	OFFICIAL RECORDS BOOK
○	CHAIN LINK FENCE LINE	○	WELL
○	WATER METER (d = DOUBLE)	○	SPOT ELEVATION
○	STORM DRAIN	○	BENCH MARK LOCATION (WHEN APPROPRIATE)
		○	GAS METER/MARKER POST
		○	GAS VALVE
		○	MITERED END SECTION
		○	MAIL BOX



SCALE: 1"=30'
John L. Gunter, Jr. & Kathleen A.

ORB 978, Page 1582

Alternate Key # 2924853.

MULBERRY STREET EXTENSION

Platted Right of Way Unknown Per Plat Book 3, Page 8

Found 5/8" Iron Rod No ID
Non Radial
N 88°55'34" E
Found Witness Corner 1/2" Iron Rod # 7945
184.0 ±
Edge of Water

14055.3 Sq. Feet more or less
0.3 Acres

LOT 1B

(VACANT)

Arg. Length 122.13'
Radius 884.56'
Delta 7.54° 28'
Bearing N 02° 03.09" W
Chord 122.03'
Found Witness Corner # 4
Round Concrete Monument
Closure Line S 28° 44.58" W 128.86 (Measured)

MIRROR LAKE

Edge of Water
38.76'
S 79°39'17" W 79.0' ±
Non Radial

Found 4" Round Concrete Monument # 1571
Marsha M. Houck
ORB 4342, Page 1933

Alternate Key # 1249040.

LEGAL DESCRIPTION:

FRUITLAND PARK: Begin 87 feet North of the Southwest Corner of Lot 1, in Block 37 in the town of Fruitland Park, Florida, according to the Plat, thereof recorded in Plat Book 3, Page 8, Public Records of Lake County, Florida, run North to the Northwest Corner of Lot 1, thence Easterly to the Northeast Corner of Lot 1, Southerly along the East Line of Lot 1, to the Southeast Corner thereof, thence Westerly to a point 164.92 feet East of the Southwest Corner of Lot 1, thence North 57.01 feet, thence West 162.17 feet to the Point of Beginning.

Zoning

Single Family Lake Front
Residential R-2

ORB = Official Records Book

SURVEYOR'S NOTES:

- DESCRIPTION AND INSTRUCTIONS FOR THIS SURVEY WERE FURNISHED BY CLIENT.
- BEARINGS BASED ON THE SOUTH LINE OF LOT 1 BLOCK 37, PLAN OF FRUITLAND PARK, PLAT BOOK 3, PAGE 8, AS BEING S 79°39'17" W (ASSUMED BEARING)
- THIS PROPERTY IS SUBJECT TO ALL EASEMENTS, RIGHT-OF-WAY AND RESTRICTIONS OF RECORD.
- THIS COMPANY IS NOT RESPONSIBLE FOR FACTS THAT WOULD BE DISCLOSED BY AN ACCURATE TITLE POLICY. THIS PROPERTY WAS NOT ABSTRACTED FOR TITLE BY THIS COMPANY.
- ANY COPIES OF THIS SURVEY NOT SIGNED AND SEALED WITH EMBOSSED SURVEYOR'S SEAL BEARING THE NAME AND REGISTRATION NUMBER OF THE SURVEYOR IN RESPONSIBLE CHARGE ARE INVALID. THIS PLAT HAS BEEN PRODUCED FOR THE PURPOSES AND USES OF THE CLIENT NAMED HEREON. ANY REPRODUCTION, TOTAL OR IN PART, BY ANY METHOD, WITHOUT THE EXPRESS CONSENT AND APPROVAL OF THE CLIENT AND/OR THE SURVEYOR WHOSE NAME AND REGISTRATION NUMBER APPEARS HEREON IS STRICTLY FORBIDDEN.

Northwest Corner of Lot 1, Block 37
1/2" Iron Rod & Cap LB 7945
Fence Corner 0.2' S, 0.8' E

WILLARD AVENUE

60.00' Right of Way (Open Public Road)
Asphalt Pavement

LOT 4

(VACANT)

N 00°14'15" E 117.00'
204' (Per Plat)
Easterly Right of Way Line 117.00'

LOT 3

(VACANT)

S 00°14'15" W 119.27'
S 00°14'15" W 169.90'

LOT 2

(VACANT)

S 00°14'15" W 169.90'

LOT 1A

(VACANT)

N 00°14'15" E 153.50'

LOT 1B

(VACANT)

Arg. Length 131.84'
Radius 944.86'
Delta 09° 41.27" E
Bearing S 09° 41.27" E
Chord 31.73'

BLOCK 37

16169.8 Sq. Feet more or less
0.4 Acres

18309.2 Sq. Feet more or less
0.4 Acres

434.30' (Measured)
N 88°55'34" E
Edge of Pavement
Non Radial
Asphalt Pavement
South Right of Way Line (Per Plat)
N 88°55'34" E 100.03'
Found 5/8" Iron Rod No ID
126.22'

60.05'
WEST MIRROR LAKE DRIVE
60.00' Right of Way (Open Public Road)
Asphalt Pavement

60.11'

S 79°39'17" W 135.21'
Found 5/8" Iron Rod No ID

283.62' (Measured)
S 79°39'17" W 101.73'
Non Radial

Marsha M. Houck
ORB 4342, Page 1933

Alternate Key # 1249040

N 89°52'08" W 162.17'
(Deed West 162.17')
Samuel E. Hodges Jr.
ORD 947, Page 1733

Alternate Key # 1639646

N 00°17'33" E 57.01'
North 57.01' Deed
N 00°17'33" E 57.01'

N 79°43'16" E 164.89' (Measured)
N 79°43'16" E 148.84'
Deed 164.92'

Alternate Key # 3871950
Found 1/2" Iron Rod & Cap LB 707

POINT OF COMMENCEMENT
Southwest Corner of Lot 1, Block 37
Found 4" Round Concrete Monument
No. ID

Marsha M. Houck
ORB 4342, Page 1933

REVISION	NO.	BY	DATE

EDWARD B. PETULLA, P.L.S.
PROFESSIONAL LAND SURVEYOR
No. 4447
Date 08/07/19

NOTE: 1) Reproductions of this search not valid unless embossed with seal and certification limited to person or persons named herein.
2) There are no easements or encroachments visible on the ground other than shown herein.

MINOR SUBDIVISION

FRUITLAND PARK LOT 1 BLOCK 37

Cynthia J. and Michael S. Bailey

FRUITLAND PARK, FLORIDA

PETULLA SURVEYING, INC. & ASSOCIATES
PROFESSIONAL LAND SURVEYORS
DEVELOPMENT

EDWARD B. PETULLA, P.L.S.
101 WEBER AVENUE
LEESBURG, FL 34748
(352) 516-0731
FAX (352) 315-0600

08/11/2019
CITY OF FRUITLAND PARK DEPARTMENT

PROJECT NUMBER: _____
DRAWING FILE NUMBER: _____

SHEET 1

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 6h**

ITEM TITLE: First Reading and Public Hearing - Ordinance
2019-015 Purchasing Threshold Change

For the Meeting of: December 12, 2019
Submitted by: City Manager/City Attorney/City Treasurer
Date Submitted: December 3, 2019
Funds Required: No
Attachments: Purchasing Policy Revised

Item Description: Ordinance 2019-015 Purchasing Threshold
Changes. The following changes are being made to the city's purchase policy:

- the threshold for City Manager approval for purchases has been changed from \$4,000 to \$10,000;
- the competitive bid threshold has been changed from \$4,000 to \$10,000;
- purchase orders are required for purchases over \$2,500 not to exceed \$10,000 with three bids attached;
- purchase orders used to be required for any purchase over \$500 not to exceed \$4,000, and
- fixed assets have been changed from \$500 to \$1,000.

Action to be Taken: Approve Ordinance 2019-015 Purchasing
Threshold Change and Purchasing Policy Revision.

Staff's Recommendation: Approve Ordinance 2019-015 Purchasing
Threshold Change and Purchasing Policy Revision

Additional Comments: The second reading will be held on
January 9, 2020.

City Manager Review: Yes

Mayor Authorization: Yes

ORDINANCE 2019-015

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING PROVISIONS IN CHAPTER 33 OF THE CODE OF ORDINANCES INCREASING THE THRESHOLD AMOUNTS SET FORTH IN THE CITY'S PURCHASING AND BIDDING POLICY; PROVIDING FOR CODIFICATION, SEVERABILITY AND CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission adopted a bidding and purchasing policy in Ch. 33 of the Code of Ordinances; and

WHEREAS, the City Commission finds it prudent to increase the threshold amount for City Manager approved purchases as well as that requiring competitive bids; and

WHEREAS, the City of Fruitland Park has advertised as required by law for a public hearing prior to adoption of this Ordinance; and

WHEREAS, the City Commission of the City of Fruitland Park, Lake County, Florida hereby finds and declares that the adoption of this ordinance is necessary, appropriate, and in the public interest of the citizens of this community.

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the City of Fruitland Park, Lake County, Florida, as follows:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. City manager authority. Section 33.17, in Chapter 33 of the Code of Ordinances of the City of Fruitland Park, Florida, is hereby amended to read as follows:

Sec. 33.17. - City manager authorized to make certain expenditures.

The city manager shall have exclusive power and responsibility to make purchases of all supplies, apparatus, equipment, materials, and other tangible personal property for public purposes for the city where the amount of the expenditure for any purpose does not exceed the sum of \$10,000.00 ~~4,000.00~~.

Section 3. Competitive bidding. Section 33.18, in Chapter 33 of the Code of Ordinances of the City of Fruitland Park, Florida, is hereby amended to read as follows:

Sec. 33.18. - When competitive bidding required.

Where the amount of expenditure for any purchase or contract for the purchase of tangible personal property exceeds the sum of \$10,000.00~~4,000.00~~, the city manager shall invite competitive bids thereon by legal advertisement in any local newspaper. Bids received pursuant to the advertisement shall be opened on the date and at the time set for receiving the bids by the city manager or the city manager's designee. Advertisements shall be published once at least 20 days prior to the deadline date for

receiving bids. A recommendation for bid award will be presented to the city commission, and the city commission shall award the contract. The contract shall be awarded to the lowest responsible bidder; however, the city commission may reject any and all bids received.

Section 4. Sell or exchange of goods. Section 33.97, in Chapter 33 of the Code of Ordinances of the City of Fruitland Park, Florida, is hereby amended to read as follows:

Sec. 33.19. - Selling or exchanging municipal equipment, supplies, or the like.

The city manager may sell or exchange any municipal supplies, materials, or equipment without competitive bidding if the supplies, materials, or equipment have a value of less than \$1,000.00. No supplies, materials, or equipment shall be sold without receiving competitive bids therefor if the value thereof exceeds the sum of \$1,000.00. However, if the city manager shall certify in writing to the city commission that, in his opinion, the fair market value of the item or lot (to be disposed of in one unit) is less than \$1,000.00, the same may be sold by the city manager without competitive bidding. A resolution adopted by the City Commission declaring the equipment, supplies, and materials as surplus property shall be required prior to disposal.

Section 5. Purchases from competitive bidding by state or local governments. Section 33.21, in Chapter 33 of the Code of Ordinances of the City of Fruitland Park, Florida, is hereby amended to read as follows:

Sec. 33.21. - Purchases through state or other local government.

This subchapter shall not require bidding when the purchase of tangible personal property exceeds a purchase price of ~~\$10,000.00~~ 4,000.00 if the purchase is authorized by the city commission ~~and~~ is made through any other competitive bidding process, including, but not limited to, the purchasing system available to municipalities by the state and purchases made by other governmental entities, ~~and~~ or the item of tangible personal property to be purchased is on the list supplied by the state as being available through its system or directly from the vendor shown on that list.

Section 6. Inclusion in Code. It is the intent of the Commissioners that the provisions of this Ordinance shall become and be made a part of the City of Fruitland Park Code and that the sections of this Ordinance may be renumbered or relettered and the word "ordinance" may be changed to "section", "article", or such other appropriate word "or phrase in order to accomplish such intentions.

Section 7. Severability. If any section, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holding or invalidity shall not affect the remaining portions of this Ordinance; and it shall be construed to have been the Commissioner's intent to pass this Ordinance without such unconstitutional, nvalid or inoperative part therein; and the remainder of this Ordinance, after the exclusion of such part or parts shall be deemed and held to be valid, as if such parts had not been included herein.

Section 8. Conflicts. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 9. Effective Date. This ordinance shall become effective upon final adoption.

PASSED and ORDAINED this _____ day of _____, 2020, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR

ATTEST:

ESTHER COULSON, CITY CLERK

Mayor Cheshire	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Vice Mayor Gunter	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilian	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form:

Anita Geraci-Carver, City Attorney

First Reading:

Second Reading:

COMPETITIVE BIDDING

Sec. 33.15. - City manager as purchasing agent.

The city manager is appointed as purchasing agent for all purchases by the city and all purchases shall be approved by him before they are made.

(Ord. 286, passed 9-10-81; Am. Ord. 85-010, passed 11-14-85)

Sec. 33.16. - Purchasing manual.

The purchasing agent shall prepare a purchasing manual establishing the procedures and requirements for all purchases of tangible personal property by the city consistent with this subchapter.

(Ord. 286, passed 9-10-81; Am. Ord. 85-010, passed 11-14-85)

Sec. 33.17. - City manager authorized to make certain expenditures.

The city manager shall have exclusive power and responsibility to make purchases of all supplies, apparatus, equipment, materials, and other tangible personal property for public purposes for the city where the amount of the expenditure for any purpose does not exceed the sum of \$10,000.00 ~~4,000.00~~.

(Ord. 286, passed 9-10-81; Am. Ord. 85-010, passed 11-14-85; Am. Ord. 2002-006, passed 5-23-02)

Sec. 33.18. - When competitive bidding required.

Where the amount of expenditure for any purchase or contract for the purchase of tangible personal property exceeds the sum of \$10,000.00 ~~4,000.00~~, the city manager shall invite competitive bids thereon by legal advertisement in any local newspaper. Bids received pursuant to the advertisement shall be opened on the date and at the time set for receiving the bids by the city manager or the city manager's designee. Advertisements shall be published once at least 20 days prior to the deadline date for receiving bids. A recommendation for bid award will be presented to the city commission, and the city commission shall award the contract. The contract shall be awarded to the lowest responsible bidder; however, the city commission may reject any and all bids received.

(Ord. 286, passed 9-10-81; Am. Ord. 85-010, passed 11-14-85; Am. Ord. 2002-006, passed 5-23-02)

Sec. 33.19. - Selling or exchanging municipal equipment, supplies, or the like.

The city manager may sell or exchange any municipal supplies, materials, or equipment without competitive bidding if the supplies, materials, or equipment have a value of less than \$1,000.00. No supplies, materials, or equipment shall be sold without receiving competitive bids therefor if the value thereof exceeds the sum of \$1,000.00. However, if the city manager shall certify in writing to the city commission that, in his opinion, the fair market value of the item or lot (to be disposed of in one unit) is less than \$1,000.00, the same may be sold by the city manager without competitive bidding. A resolution adopted by the City Commission declaring the equipment, supplies, and materials as surplus property shall be required prior to disposal.

(Ord. 286, passed 9-10-81; Am. Ord. 85-010, passed 11-14-85)

Sec. 33.20. - Emergency purchases.

In the event that an emergency arises that would require the purchase of tangible personal property having a purchase price exceeding \$4,000.00, the city manager may purchase the property after receiving authority from the mayor or, in the mayor's absence, the vice mayor. An emergency is defined as an event that requires the replacement or acquisition of tangible personal property when the health or welfare of the people of the city is threatened or when the normal operations of the city's services are seriously disrupted.

(Ord. 286, passed 9-10-81; Am. Ord. 85-010, passed 11-14-85; Am. Ord. 2002-006, passed 5-23-02)

Sec. 33.21. - Purchases through state or other local government.

This subchapter shall not require bidding when the purchase of tangible personal property exceeds a purchase price of \$10,000.00 ~~4,000.00~~ if the purchase is authorized by the city commission and is made through any other competitive bidding process, including, but not limited to, the purchasing system available to municipalities by the state and purchases made by other governmental entities, and or the item of tangible personal property to be purchased is on the list supplied by the state as being available through its system or directly from the vendor shown on that list.

(Ord. 85-010, passed 11-14-85; Am. Ord. 2002-006, passed 5-23-02; Am. Ord. 2011-002, § 1, passed 2-10-11)

Sec. 33.22. - Local preference.

- (A) In awarding any purchase or contract by competitive bidding, the city commission may give a preference in an amount not to exceed three percent of the bid price to local persons, firms, or corporations.
- (B) For purposes of this section, local persons, firms or corporations shall be defined as those whose principal place of business is located either within 25 miles of the municipal boundaries of the City of Fruitland Park, Lake County, Florida or within Lake County, Florida.
- (C) Should more than one bidder for a particular purchase or contract satisfy the definition of local person, firm, or corporation provided in subsection (b) of this § 33.22, then the city commission may give a greater preference (not to exceed three percent of the bid price) to the bidder whose principal place of business is closest to (or within) the municipal boundaries of the City of Fruitland Park.

(Ord. 2009-013, passed 9-24-09)



PURCHASING POLICY

Gary La Venia, City Manager
Revised December 13, 2019

Sec. 33.15 sets forth procedures for the purchasing of tangible personal property.

The city manager shall have exclusive power and responsibility to make purchases of all supplies, apparatus, equipment, materials, and other tangible personal property for public use for the city where the amount of the expenditure for any purpose does not exceed the sum of \$10,000.

All department heads are responsible to ensure that the following procedures for purchasing are strictly adhered to:

PART A PROCEDURE FOR ROUTINE PURCHASES (does not exceed \$10,000 and not including purchases under \$2,500).

1. Department prepares requisition with proper account number, cost, item description, recommend attach quotes from three (3) vendors for individual items of \$2,500 and not exceeding \$10,000, and aggregate purchases over \$5,000, and the selected vendor (signed by department head). Department head forwards to accounts payable office prior to 12:00 p.m. (noon), Tuesday of each week. Purchase orders are processed every Tuesday.
2. Deputy treasurer certifies availability of unencumbered funds. Once certified, accounts payable proceeds with purchase order.
3. Rejected: Returns to department head who must then cancel or request transfer of funds.
4. Accounts payable prepares purchase order and forwards to city manager for signature.
5. City manager signs purchase order and forwards to accounts payable.
6. Accounts payable makes three (3) copies of approved purchase order for the following distribution:
 - i. Forwards copy to requisitioning department;
 - ii. Files one (1) copy in pending purchase order file for attachment to invoice, and
 - iii. Files one (1) copy in master purchase order file (notebook binder)
7. Upon receipt of goods or services by the department, department head indicates received on invoice and signs as "approval for payment" acknowledging the purchase is complete. The invoice is the forwarded to accounts payable.
8. On receipt of invoice, the accounts payable office matches invoice to purchase order and requisition and prepares invoice on an automated system (MUNIS®). The accounts payable warrant is forwarded to the

city manager on Thursday of each week for approval of payments and for signature. Checks are distributed on the Friday of each week.

PART B - PROCEDURES FOR BLANKET PURCHASE ORDERS (Frequent individual purchases under \$2,500, aggregate \$5,000 per month)

1. Same as routine purchases except department head prepares requisition at the beginning of the year to total dollar amount of goods or services, signs and forwards to accounts payable.
2. Department head is sent copy of purchase order.
3. Department makes purchases during month against assigned purchase order number.
4. Department accumulates invoices or pickup tickets as purchases are made. At the end of month, department head signs "approved for payment" and sends to accounts payable with account numbers to be charged against purchase order number.

PART C - EMERGENCY PURCHASES (During Non-Business Hours Not to Exceed \$2,500).

1. Department head makes purchase.
2. At the opening of the next business day, department will follow routine purchase procedures.

PART D - PURCHASES THROUGH STATE or OTHER GOVERNMENTAL BIDS

1. Not exceeding \$10,000 – Sealed bidding shall not be required when the purchase of tangible personal property does not exceed \$10,000 if the purchase is authorized by the city manager. It is recommended that three (3) quotes from local vendors accompany the request to purchase.
2. Over \$10,000 – Sealed bidding shall not be required when the purchase of tangible personal property exceeds a purchase price of \$10,000 if the purchase is authorized by the city commission and is made through any other competitive bidding process, including, but not limited to, the purchasing system available to municipalities by the state and purchases made by other governmental entities, or the item of tangible personal property to be purchased is on the list supplied by the state as being available through its system or directly from the vendor shown on that list. Competitive bids shall be solicited for performance of construction projects, professional and consulting services, and the acquisition of city property.

PART E - ROUTINE PURCHASES NOT EXCEEDING \$10,000

1. Not exceeding \$10,000 - The city manager is authorized to purchase all goods, materials and services, however, that funds for such purchases have been approved and budgeted in the current budget.
2. Over \$10,000 – Purchase of all goods, materials, and services in excess of ten thousand dollars (\$10,000) shall be made by sealed competitive bid **and** only upon the approval of the city commission.

The requirements of the subsection are not intended to apply to routine operating expenses such as salaries, utilities, supplies, etc. for which budget appropriations have been made. However, expenditures for capital improvements, even though budgeted, shall be governed by the requirements contained herein.

PART F - . PROCEDURE FOR BIDS:

1. Department head requesting purchase develops bid specifications.
2. Department head requesting purchase fills out purchase requisition, attaches bid specifications and forwards to accounts payable.
3. Deputy city treasurer certifies availability of unencumbered funds and forwards to city manager's office.
4. City manager accepts or rejects requisitions. If accepted and it is a budgeted item, the city manager or designee advertises for bids. If the request is for a non-budgeted item, proposal for purchase is presented to city commission for approval to advertise for bids. Upon approval of advertisement for bids, city manager or designee advertises for bids.
5. Bid opening shall be attended by the city manager (or his designee), city clerk, and requisitioning department head. At the designated time and date, bids will be opened in public and read out loud. The city clerk shall tabulate the bids.
6. The city manager shall submit bid tabulation and recommendation to city commission for approval. Upon acceptance, the original requisition shall be forwarded to the city manager for signature.
7. From this point, routine purchase procedures will be followed.

PART G - PREPARATION AND PUBLIC NOTICE OF BIDS:

1. Bid invitations must state:
 - i. Supplies, material or equipment to be purchased.

- ii. Time, date and place during which bids will be received by the city and opened.
 - iii. Required bid deposit (by certified check, bond, or cash) to accompany bid (if any).
 - iv. Required insurance coverage.
 - v. Statement that City reserves the right to accept or reject any/or all bids.
2. Notice of Bids:
- i. Notice of bids shall be published at least once with the first publication appearing at least twenty (20) days prior to the date for receiving bids.
 - ii. Notice shall state all items in subsection 1.i. "bid invitations" above.
 - iii. Copy of bid invitation may be mailed to interested vendors.

PART H - EMERGENCY PROCEDURES EXCEEDING \$10,000

In case of accident, disaster, or other circumstances creating public emergency, the city manager, after receiving authority from the mayor, or in the mayor's absence the vice mayor, may award contracts and make purchases for the purpose of meeting such emergency but he shall file promptly with the city commission a certificate showing such emergency and the necessity for such action, together with an itemized account of the expenditure.

PART I - CAPITAL FIXED ASSETS INVENTORY:

For those local governments subject to Chapter 274, Florida Statutes, and Department of Financial Rules (DFS) Rules, tangible personal property with a value or cost of \$1,000 or more and a projected useful life of one year is required to be recorded for inventory purposes. Upon purchase of equipment of \$1,000 or more, department heads will fill out a fixed asset form, attach a copy of the invoice and forward it to the Deputy Treasurer to be added to our equipment inventory.

PART J - LOCAL PREFERENCE

In awarding any purchase or contract by competitive bidding, the city commission may give a preference in an amount not to exceed three percent (3%) of the bid price to local persons, firms, or corporations.

For purposed of this section, local persons, firms or corporations shall be defined as those whose principal place of business is located either within twenty-five (25) miles of the municipal boundaries of the City of Fruitland Park, Lake County, Florida or within Lake County, Florida.

Should more than one bidder for a particular purchase or contract satisfy the definition of local person, firm, or corporation, then the city commission may give a greater preference as provided in Sec. 33.22 of the Code of Ordinances to the bidder whose principal place of business is closest to the municipal boundaries.

PART K - UNAUTHORIZED PURCHASES

Employees purchasing items without appropriate authorization shall be solely and personally responsible for the payment of such items.

The City has the authority to refuse payment on any items invoiced by vendors over \$2,500 without showing proof of order by purchase order number.

PART L - PETTY CASH

Petty cash is used to purchase occasional needed items of a minor nature where the unit cost does not exceed \$ 100. A paid receipt, signed by the purchaser and with the appropriate account number identified, shall be taken to the finance department for reimbursement.

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 7a i-iii**

ITEM TITLE: City Manager's Report
For the Meeting of: December 12, 2019
Submitted by: City Manager
Date Submitted: November 26, 2019
Funds Required: No
Account Number: N/A
Amount Required: N/A
Balance Remaining: N/A
Attachments: Lake County Trails Masterplan

Item Description: City Manager's Reports:

- i. Economic Development Status Update
- ii. Lake County Trails Masterplan Discussion
- iii. Alcohol Policy Discussion

Action to be Taken: City Commission Discretion

Staff's Recommendation:

Additional Comments:

City Manager Review: Yes

Mayor Authorization: Yes



LAKE
COUNTY
FLORIDA

*Real Florida.
Real Close.*

LAKE COUNTY TRAILS

MASTER PLAN

OFFICE OF PARKS & TRAILS



MULTI-USE

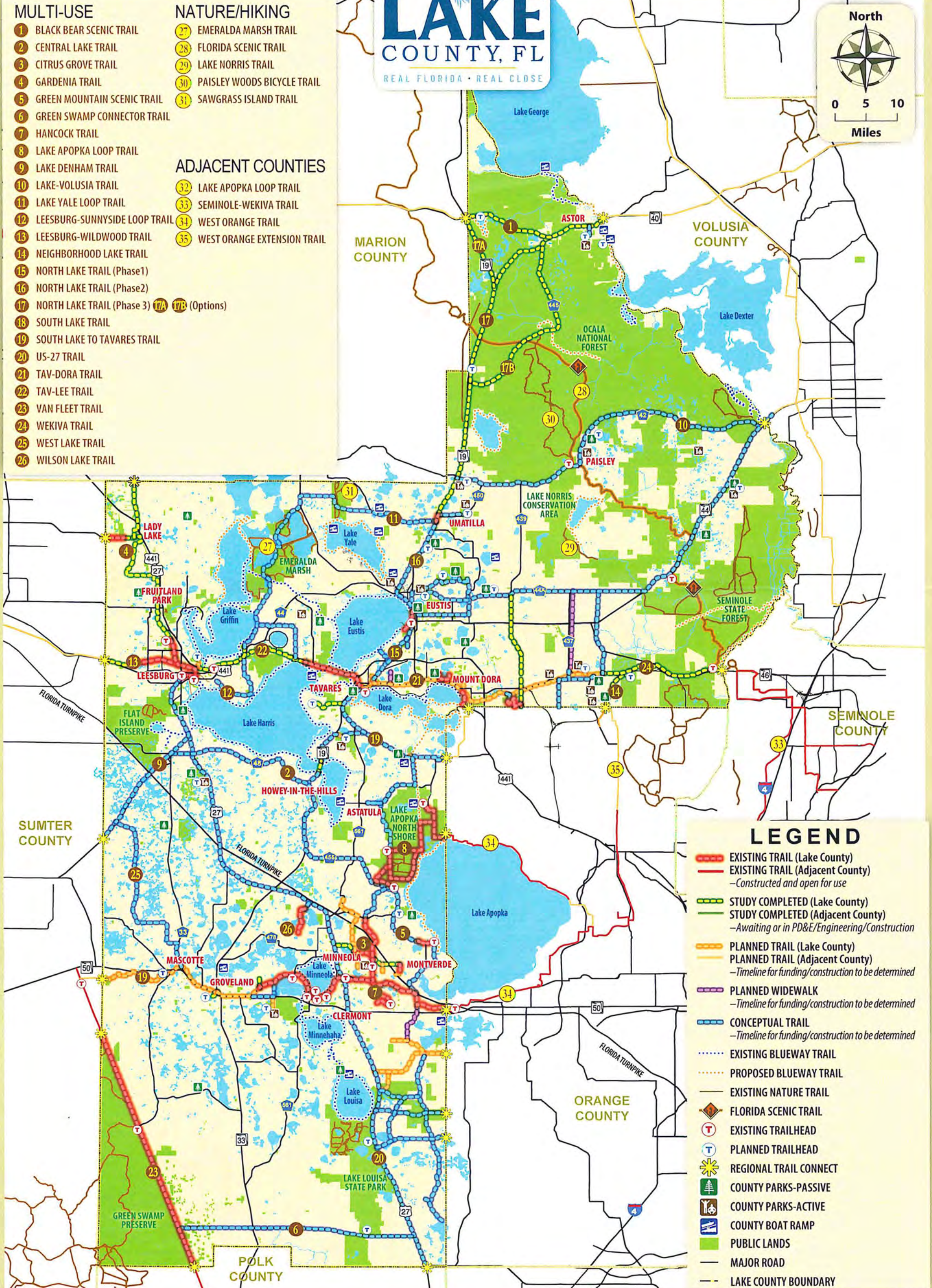
- 1 BLACK BEAR SCENIC TRAIL
- 2 CENTRAL LAKE TRAIL
- 3 CITRUS GROVE TRAIL
- 4 GARDENIA TRAIL
- 5 GREEN MOUNTAIN SCENIC TRAIL
- 6 GREEN SWAMP CONNECTOR TRAIL
- 7 HANCOCK TRAIL
- 8 LAKE APOPKA LOOP TRAIL
- 9 LAKE DENHAM TRAIL
- 10 LAKE VOLUSIA TRAIL
- 11 LAKE YALE LOOP TRAIL
- 12 LEESBURG-SUNNYSIDE LOOP TRAIL
- 13 LEESBURG-WILDWOOD TRAIL
- 14 NEIGHBORHOOD LAKE TRAIL
- 15 NORTH LAKE TRAIL (Phase 1)
- 16 NORTH LAKE TRAIL (Phase 2)
- 17 NORTH LAKE TRAIL (Phase 3) 17A 17B (Options)
- 18 SOUTH LAKE TRAIL
- 19 SOUTH LAKE TO TAVARES TRAIL
- 20 US-27 TRAIL
- 21 TAV-DORA TRAIL
- 22 TAV-LEE TRAIL
- 23 VAN FLEET TRAIL
- 24 WEKIVA TRAIL
- 25 WEST LAKE TRAIL
- 26 WILSON LAKE TRAIL

NATURE/HIKING

- 27 EMERALDA MARSH TRAIL
- 28 FLORIDA SCENIC TRAIL
- 29 LAKE NORRIS TRAIL
- 30 PAISLEY WOODS BICYCLE TRAIL
- 31 SAWGRASS ISLAND TRAIL

ADJACENT COUNTIES

- 32 LAKE APOPKA LOOP TRAIL
- 33 SEMINOLE-WEKIVA TRAIL
- 34 WEST ORANGE TRAIL
- 35 WEST ORANGE EXTENSION TRAIL



LEGEND

- EXISTING TRAIL (Lake County)
- EXISTING TRAIL (Adjacent County) - Constructed and open for use
- STUDY COMPLETED (Lake County)
- STUDY COMPLETED (Adjacent County) - Awaiting or in PD&E/Engineering/Construction
- PLANNED TRAIL (Lake County)
- PLANNED TRAIL (Adjacent County) - Timeline for funding/construction to be determined
- PLANNED WIDEWALK - Timeline for funding/construction to be determined
- CONCEPTUAL TRAIL - Timeline for funding/construction to be determined
- EXISTING BLUEWAY TRAIL
- PROPOSED BLUEWAY TRAIL
- EXISTING NATURE TRAIL
- FLORIDA SCENIC TRAIL
- EXISTING TRAILHEAD
- PLANNED TRAILHEAD
- REGIONAL TRAIL CONNECT
- COUNTY PARKS-PASSIVE
- COUNTY PARKS-ACTIVE
- COUNTY BOAT RAMP
- PUBLIC LANDS
- MAJOR ROAD
- LAKE COUNTY BOUNDARY

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 7b**

ITEM TITLE:	CITY ATTORNEY REPORT
For the Meeting of:	December 12, 2019
Submitted by:	City Attorney
Date Submitted:	December 6, 2019
Funds Required:	None
Attachments:	None
Item Description:	City Attorney Report

Notice of Claim: James Hartson: No developments to report. The civil allegation complained of allegedly would have occurred April 16, 2016.

City of Fruitland Park v. T.D. Burke: Update will be provided at meeting.

Action to be Taken: N/A

Staff's Recommendation: N/A

Additional Comments:

City Manager Review:

Mayor Authorization:

**CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 8**

ITEM TITLE: Public Comments
For the Meeting of: December 12, 2019
Submitted by: City Attorney
Date Submitted: **November 1, 2019**
Funds Required: None
Account Number: N/A
Amount Required: N/A
Balance Remaining: N/A
Attachments: Yes, Resolution 2013-023, Public Participation Policy

Item Description: This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the city commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the city commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

Action to be Taken: **None**

Staff's Recommendation: N/A

Additional Comments:

City Manager Review:

Mayor Authorization:

RESOLUTION 2013 -023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A PUBLIC PARTICIPATION POLICY WITH REGARD TO MEETINGS OF CITY BOARDS AND COMMISSIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission wishes to adopt a public participation policy for meetings of the City's boards and commissions; and

WHEREAS, the City Commission accordingly desires to pass this Resolution 2013-023 to do so.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AS FOLLOWS:

Section 1. The following Public Participation Policy shall apply to meetings of City boards or commissions as provided herein.

Sec. 1. Citizen's Rights

(a) Definition. For the purposes of this section, "board or commission" means a board or commission of the City of Fruitland Park.

(b) Right to be Heard: Members of the public shall be given a reasonable opportunity to be heard on a proposition before a City board or commission except as provided for below. Public input shall be limited to three (3) minutes. This right does not apply to:

1. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the board or commission to act;
2. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
3. A meeting that is exempt from §286.011; or
4. A meeting during which the Commission is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

Sec. 2. Suspension and Amendment of these Rules

(a) Suspension of these Rules: Any provision of these rules not governed by the City Charter or City Code may be temporarily suspended by a vote of a majority of the Commission.

(b) Amendment of these Rules: These rules may be amended or new rules adopted by resolution.

- (c) Effect of Variance from Rules: The failure to follow this Public Participation Policy shall not be grounds for invalidating any otherwise lawful act of the City's boards or commissions.

Section 2. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

Section 3. This Resolution shall become effective immediately upon passage.

RESOLVED this 26 day of September, 2013, by the City Commission of the City of Fruitland Park, Florida.



Christopher J. Bell, Mayor

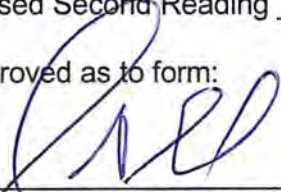
ATTEST:


MARIE AZZOLINO, Acting City Clerk

Passed First Reading 9/26/2013

Passed Second Reading N/A

Approved as to form:


SCOTT A. GERKEN, City Attorney