

**FRUITLAND PARK CITY COMMISSION  
REGULAR MEETING AGENDA**

**February 14, 2019 (Revised 1:30 p.m.)**

City Hall Commission Chambers  
506 W. Berckman Street  
Fruitland Park, FL 34731

**6:00 p.m.**

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation - TBD

Pledge of Allegiance – Interim Police Chief Erik Luce

**2. ROLL CALL**

**3. CRA AGENDA**

As soon as practical at 6:15 p.m., recess to the Community Redevelopment Agency meeting.

**4. CONSENT AGENDA**

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote.

**Approval of Minutes** (city clerk) (revised)

- (a) December 13, 2018 regular meeting
- (b) January 10, 2019 regular meeting, and
- (c) January 24, 2019 regular meeting

**5. REGULAR AGENDA**

- (a) **Resolution 2019-004 – PageFreezer® Subscription Agreement** (city clerk/city attorney) (revised)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING A SUBSCRIPTION AGREEMENT BETWEEN PAGEFREEZER AND THE CITY OF FRUITLAND PARK FOR USE OF WEBSITE AND SOCIAL MEDIA ARCHIVING SERVICES AND PROVIDING FOR AN EFFECTIVE DATE.

- (b) **Resolution 2019-008 – Fire Inspection and Vacant Property Registration – Designated Use of Funds** (city attorney/city manager/community development director)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, DESIGNATING USE OF FUNDS COLLECTED FOR FIRE INSPECTIONS AND VACANT PROPERTY REGISTRATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

- (c) **Resolution 2019-009 – Minor Lot Split and Unity of Title Fees** (city attorney/city manager/community development director)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING FEES FOR MINOR LOT SPLIT AND UNITY OF TITLE; AND PROVIDING FOR AN EFFECTIVE DATE.

- (d) **Resolution 2019-005 – Radios – FY 2018-19 Budget Amendment** (city treasurer/city attorney) (revised)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018/2019 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER BY \$24,641 TO TRANSFER FUNDS FROM THE OTHER GENERAL GOVERNMENT BUDGET TO POLICE, ROADS AND STREETS, AND BUILDING AND ZONING BUDGET IN THE GENERAL FUND; ~~PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2018-2019 BUDGET;~~ AND PROVIDING FOR AN EFFECTIVE DATE.

- (e) **Resolution 2019-006 – Paving - FY 2018-19 Budget Amendment** (city treasurer/city attorney) (revised)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018/2019 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER BY \$75,000, TO TRANSFER FUNDS FROM THE ROADS AND STREETS BUDGET TO THE ~~TRANSFER TO~~ PAVING FUND BUDGET IN THE GENERAL FUND; ~~PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2018-2019 BUDGET;~~ AND PROVIDING FOR AN EFFECTIVE DATE.

- (f) **Resolution 2019-007 Change Order No. 1 Library Furniture** (city manager/city attorney/city treasurer/Fruitland Park Library Director)

A RESOLUTION OF THE CITY COMMISSION OF FRUITLAND PARK, FLORIDA, APPROVING THE CITY OF FRUITLAND PARK LIBRARY – CHANGE ORDER NO. 1 FROM SIGNATURE CONSTRUCTION INC. IN THE AMOUNT OF \$55,000; PROVIDING FOR AN EFFECTIVE DATE.

- (g) **December 2018 Financial Report** (city treasurer)

- (h) **Fire Inspector Discussion** (city manager)

## 6. OFFICERS' REPORTS

- (a) **City Manager**  
**Fruitland Park Library Furniture** (revised)

- (b) **City Attorney –**
  - i. **Notice of Claim – James Hartson**

**ii. Notice of Claim – Michael Fewless**

**7. PUBLIC COMMENTS**

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

**8. COMMISSIONERS' COMMENTS**

**(a) Commissioner Mobilian**

**(b) Commissioner DeGrave**

**(c) Commissioner Bell**

**(d) Vice Mayor Gunter, Jr.**

**9. MAYOR'S COMMENTS**

**10. ADJOURNMENT**

**DATES TO REMEMBER** (revised)

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

February 19, 2019, City Commission Workshop at 6:00 p.m.

February 20 and 21, 2019 *Lake Legislative Days* Doubletree Hotel, 101 South Adams Street, Tallahassee, Florida, 32301-7774 at 8:00 a.m.

February 25, 2019, Lake County Arts and Cultural Alliance for Economic Prosperity, 20763 U.S. Highway 27, Groveland, FL 34736 at 3:00 p.m.

February 27, 2019, Lake-Sumter Metropolitan Planning Organization (LS-MPO), Governing Board Meeting, MPO Office, Suite 217, 225 W. Guava Street Lady Lake, Florida 32159 at 2:00 p.m.

February 28, 2019, City Commission Meeting Regular at 6:00 p.m.

March 8, 2019, *Lake County Water Authority*, LCLC, Lake Receptions , 4425 N Highway 19-A, Mount Dora, FL 32757 at 12:00 p.m.

March 8, 2019, Movie on the Lawn Double Feature: *Big Meets Bigger Rampage* and *Skyscraper* outside City Hall at 7:00 p.m.

March 14, 2019, City Commission Meeting Regular at 6:00 p.m.

March 25, 2019, Lake County Arts and Cultural Alliance, Agency for Economic Prosperity, 20763 U.S. Highway 27, Groveland, FL 34736 at 3:00 p.m.

March 28, 2019, City Commission Meeting Regular at 6:00 p.m.

March 30, 2019, Fruitland Park Day and BBQ Cook Off at 10:00 a.m.

April 8, 2019, Tourist Development Council, TBD at 3:00 p.m.

February 14, 2019 Regular Agenda

April 11, 2019, City Commission Meeting Regular at 6:00 p.m.

April 12, 2019, TBD LCLC, Lake Receptions , 4425 N Highway 19-A, Mount Dora, FL 32757 at 12:00 p.m.

April 25, 2019, City Commission Meeting Regular at 6:00 p.m.

April 24, 2019, Lake-Sumter Metropolitan Planning Organization (LS-MPO), Governing Board Meeting, MPO Office, Suite 217, 225 W. Guava Street Lady Lake, Florida 32159 at 2:00 p.m.

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

**PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.**

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Community Redevelopment Agency Meeting				
<b>For the Meeting of:</b>	February 14, 2019				
<b>Submitted by:</b>	City Clerk				
<b>Date Submitted:</b>	February 7, 2019				
<b>Are Funds Required:</b>			Yes	X	No
<b>Account Number:</b>	N/A				
<b>Amount Required:</b>	N/A				
<b>Balance Remaining:</b>	N/A				
<b>Attachments:</b>	CRA Agenda (forthcoming)				
<b>Description of Item:</b>					
<b>Action to be Taken: As soon as practical, recess to CRA.</b>					
<b>Staff's Recommendation:</b>					
<b>Additional Comments:</b>					

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the special agenda: \_\_\_\_\_  
Mayor

ORDINANCE NO. 95-001

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, FLORIDA, PERTAINING TO THE ESTABLISHMENT OF A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR THE ESTABLISHMENT AND ADMINISTRATION OF A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR THE DESIGNATION OF THE COMMUNITY REDEVELOPMENT TRUST FUND AS THE RECIPIENT OF FUNDS PURSUANT TO SECTION 163.387, FLORIDA STATUTES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fruitland Park has, by resolution, established a finding of blight; and,

WHEREAS, the City Commission desires to provide for the removal of such blighted areas and redevelop such areas, pursuant to the Community Redevelopment Act of 1969, hereafter referred to as the "CRA", as contained in Florida Statutes, Chapter 163, Part III; and,

WHEREAS, the City Commission has, by resolution, approved a Community Redevelopment Plan for the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, as follows:

SECTION 1. There is hereby established and created, in accordance with the provisions of Section 163.387, Florida Statutes, a Community Redevelopment Trust Fund, hereafter referred to as "the Fund".

SECTION 2. The monies allocated to and deposited into the Fund are hereby appropriated to the City of Fruitland Park Community Redevelopment Agency, hereafter referred to as "the Agency", to finance projects within the Community Redevelopment Project Area, hereafter referred to as "the Project". The Agency shall utilize the monies and the revenue paid into and earned by the Fund for all and every community development purpose delegated to it by the established Community Redevelopment Plan, hereafter referred to as "the Plan", and as further provided by law. The Fund is to exist for the duration of the Project programs or until legally terminated by ordinance. The monies shall be held by the City for and on behalf of the Agency and distributed to the Agency in accordance with a subsequent agreement to be established between the City and the Agency.

**SECTION 3.** There shall be paid into the Fund each year by all taxing authorities within the Project Area, except those authorities excluded by state law, the incremental increase in ad valorem taxes levied each year by the above-referenced taxing authorities over the amount of ad valorem taxes levied each year by the above-referenced taxing authorities over the amount of ad valorem taxes levied by the referenced taxing authorities in the base year, as established in Section 5 below.

**SECTION 4.** The tax roll used in connection with the taxation of such property for the base year shall be the Tax Roll of 1994 in Lake County. All deposits into the Fund shall begin with the incremental increases in ad valorem tax revenues received subsequent to November 1, 1995.

**SECTION 5.** The tax increment shall be determined and appropriated annually in an amount equal to the difference between:

a. the amount of ad valorem taxes levied each year by each taxing authority, exclusive of any amount from any debt service millage, on taxable real property contained within the geographic boundaries of the Community Redevelopment Area; and

b. the amount of ad valorem taxes which would have been produced by the rate upon which the tax is levied each year by or for each taxing authority, exclusive of any amount from any debt service millage, upon the total of the assessed value of the taxable real property in the Community Redevelopment Area, as shown upon the 1994 assessment roll used in connection with the taxation of such property by each taxing authority. If any conflict occurs between the provisions of this Ordinance and the provisions of Chapter 163, Part III, Florida Statutes, concerning tax increment financing, the statutory provisions shall control and apply to this Ordinance.

**SECTION 6.** Each taxing authority will annually appropriate to the Fund the aforestated sum at the beginning of their fiscal year. Payment of the sum shall be in accordance with state law.

**SECTION 7.** The Agency, with the approval of the City Commission, is directed to establish the Fund and to develop and promulgate rules, regulations and criteria whereby the Fund may be promptly and effectively administered, including the establishment and the maintenance of books and records and adoption of procedures whereby the Agency may, expeditiously and without undue delay, utilize the monies received for their allocated statutory purpose.

**SECTION 8.** The Agency shall accept full responsibility for the receipt, custody, disbursement, accountability, management and proper application of all monies paid into the fund subject to the provisions of Section 2 of this Ordinance.

SECTION 9. Any and all ordinances or parts of ordinances that are in conflict herewith are hereby repealed.

SECTION 10. If any part of this Ordinance is held to be invalid or unenforceable for any reason, such holding shall not affect the validity or enforceability of the remainder, which shall remain in full force and effect.

SECTION 11. This ordinance shall take effect immediately upon its final adoption.

PASSED AND ORDAINED this 16th day of March, 1995, by the City Commission of the City of Fruitland Park, Florida.

William R. White  
William R. White, Mayor  
City of Fruitland Park

Attest:

Linda S. Rodrick  
Linda S. Rodrick, City Clerk  
City of Fruitland Park

First Reading: March 2, 1995

Second Reading: March 16, 1995

Approved as to form:

Gary J. Cooney  
Gary J. Cooney  
City Attorney

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## CONSENT AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Draft Minutes		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Clerk		
<b>Date Submitted:</b>	February 1, 2019		
<b>Are Funds Required:</b>		Yes	X No
<b>Account Number:</b>	N/A		
<b>Amount Required:</b>	N/A		
<b>Balance Remaining:</b>	N/A		
<b>Attachments:</b>	Yes.		
<b>Description of Item:</b>			
<p>Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote.</p> <p style="margin-left: 40px;">a . December 13, 2018 regular meeting  b . January 10, 2019 regular meeting and  c . January 24, 2019 regular meeting</p>			
<b>Action to be Taken: Approval.</b>			
<b>Staff's Recommendation:</b> Approval, if there are no corrections or amendments.			
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the Regular agenda: \_\_\_\_\_  
Mayor

**FRUITLAND PARK CITY COMMISSION REGULAR  
DRAFT MEETING MINUTES  
December 13, 2018**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, December 13, 2018 at 6:00 p.m.

**Members Present:** Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick A. DeGrave, and John F. Mobilian.

**Also Present:** City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Interim Police Chief Erik Luce, Executive Assistant Karen McKillips, Police Department; Interim Fire Chief Donald Gilpin, Deputy Fire Chief Tim Yoder, Firefighter Brandon Clutter, Fire Department; Fruitland Park Library Director JoAnn Glendinning; Public Works Director Dale Bogle; Human Resources Director Diane Kolcun and City Clerk Esther B. Coulson.

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

After Mayor Cheshire called the meeting to order at 6:00 p.m., Pastor Sid Brock, Heritage Community Church, gave the invocation and Interim Police Chief Erik Luce led in the Pledge of Allegiance to the Flag.

**2. ROLL CALL**

At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was declared present.

Mayor Cheshire announced the decorum for the conduct of this evening's meeting.

**3. PRESENTATIONS – SPECIAL RECOGNITIONS**

**(a) Raymond P. Lewis II**

On behalf of the city commission, Mayor Cheshire presented a plaque to Mr. Raymond P. Lewis II in recognition as city commissioner from 2014 to 2018.

Mr. Lewis accepted the plaque with much appreciation.

**(b) Rick Ranize**

Mr. Rick Ranize was not present to receive the plaque which would be provided to him at a future date.

**4. CRA AGENDA**

**By unanimous consent, the city commission recessed its meeting at 6:05 p.m., to convene to the Community Redevelopment Agency and reconvened at 6:24 p.m.**

**By unanimous consent and upon Mayor Cheshire's suggestion, the city commission took the following items out of order on this evening's agenda.**

**(k) Resolution 2018-065 Variance – One-Way Drive Aisle – Carwash – Petitioner: IC International Car Wash**

Ms. Geraci-Carver read into the record the following proposed Resolution 2018-065, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING A VARIANCE TO THE LAND DEVELOPMENT REGULATIONS IN APPENDIX 4 TO ALLOW A 14' ONE-WAY DRIVE AISLE ADJACENT TO THE VACUUM STALLS IN PLACE OF A 24' DRIVE AISLE AND TO ALLOW A 18' ONE-WAY DRIVE AISLE ADJACENT TO THE CARWASH FOR A CARWASH FACILITY ON PROPERTY LOCATED AT CR 25A AND US HWY 27 IN THE CITY OF FRUITLAND PARK, FLORIDA, OWNED BY FRUITLAND PARK HOLDINGS, LLC, PROVIDING FOR AN EXPIRATION DATE, PROVIDING FOR SCRIVENER'S ERRORS, AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Greg Beliveau, LPG Urban and Regional Land Planners Inc. (retained by the city), described the proposed use and relayed the recommendations of approval by the Planning and Zoning (P&Z) Board.

**A motion was made by Commissioner Mobilian and seconded by Commissioner DeGrave that the city commission adopt Resolution 2018-065 as previously cited.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**By unanimous consent, Mayor Cheshire opened the public hearings.**

**(l) Second Reading and Public Hearing - Ordinance 2018-019 Definitions and Interpretations – Commercial Parking**

It now being the time advertised to hold a public hearing to consider proposed Ordinance 2018-019, after Ms. Geraci-Carver read into the record the following title, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE DEFINITION OF COMMERCIAL PARKING IN CHAPTER 151 OF THE LAND DEVELOPMENT CODE; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR DIRECTIONS FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS, SEVERABILITY; AND AN EFFECTIVE DATE. (The first reading was held on October 11, 2018.)

Mr. Beliveau reported on the proper notification procedures and cited the language change made since the first reading under subsection 151.020 definitions.

**A motion was made by Vice Mayor Gunter and seconded by Commissioner Bell that the city commission enact proposed Ordinance 2018-019 as previously cited to become effective as provided by law.**

Mr. Zack McCormick, attorney representing Ms. Sharon Pettus who reside in the subject location, gave reasons why he objects to the proposed subject change.

After Ms. Geraci-Carver outlined the proper publishing and noticing requirements on the subject issue which met the statutory criteria, Mr. McCormick, in rebutting, believed the change in the interpretation to the pre-existing rule did not allow commercial parking where his client, who intends to assert her right to due process, has been denied to same.

**By unanimous consent, Mayor Cheshire closed the public hearing.**

**Mayor Cheshire called for a roll call vote on the motion with the city commission members voting as follows:**

<b>Vice Mayor Gunter</b>	<b>Yes</b>
<b>Commissioner Bell</b>	<b>Yes</b>
<b>Commissioner DeGrave</b>	<b>Yes</b>
<b>Commissioner Mobilian</b>	<b>No</b>
<b>Mayor Cheshire</b>	<b>Yes</b>

**The motion was declared carried on the four to one (4-1) vote.**

### **QUASI-JUDICIAL PUBLIC HEARING**

**(m) Second Reading and Quasi-Judicial Public Hearing - Ordinance 2018-021 – Rezoning Petitioner: Larry Smith Trustee**

It now being the time advertised to hold a public hearing to consider proposed Ordinance 2018-021, after Ms. Geraci-Carver read into the record the following title, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.75 ± ACRES OF THE PROPERTY FROM RESIDENTIAL PROFESSIONAL (RP) TO NEIGHBORHOOD COMMERCIAL (C-1) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR

SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on October 11, 2018.)

Mr. Beliveau described the proposed use, relayed recommendations of approval from staff and the P&Z Board and reported on the results of the notification process received from the adjacent property owners.

After Ms. Geraci-Carver explained the quasi-judicial procedures, Mayor Cheshire, Vice Mayor Gutner and Commissioner Bell disclosed recent emails and petitions received from Ms. Pettus as ex-parte communications which were disseminated by Ms. Coulson to the entire city commission.

After discussion, Mr. Beliveau referred to the issues raised at the October 11, 2018 LPA meeting regarding staff's recommendations and addressed the intent to review the new site plan before it is considered by the city commission.

**A motion was made by Commissioner DeGrave and seconded by Vice Mayor Gunter that the city commission enact Ordinance 2018-021 as previously cited to become effective immediately as provided by law .**

Mr. McCormick, attorney representing Ms. Pettus, cited several reasons why he objected to the subject issue; relayed his disagreement with Mr. Beliveau's statements that there were no objections from surrounding property owners and pointed out the objections received from the first notice.

Mr. Carl Yauk, Villages of Fruitland Park resident, noted the adverse effects in the community when commercial to residential zoning designations and vice versa are changed and believed the city's redevelopment plan's goals and objectives for community development was to increase visual attractiveness for visitors.

In referencing Mr. McCormick's comments Mr. Larry Smith, Spa Kingdom Inc., identified the locations where chemicals are kept and not on his property and explained that he has been following all the state's regulatory requirements. He referred to the garbage stacked against his fence which he plans to deal with and addressed his intent to fulfill his promise in making further landscaping improvements to the perimeter of his property. Mr. Smith relayed the neighbor's harassments experienced by his employees and requested the city commission's support of the subject item.

**By unanimous consent, Mayor Cheshire closed the public hearings.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**END OF QUASI-JUDICIAL PUBLIC HEARING**

Upon Mayor Cheshire's suggestion and **by unanimous consent, the city commission took the following items out of order on this evening's agenda.**

**6. REGULAR AGENDA**

**(a) iii. City Commission 2019 Workshops Discussion  
- LDR**

In response to Mayor Cheshire's inquiry, Mr. Beliveau gave a report, since meeting with the community development department staff, on the zoning chapter from the Land Development Regulations which remains to be reviewed and recommended holding joint workshops in February 2019 -- with the P&Z Board and Ms. Geraci-Carver present -- on a brief overview and review the chapters with the most impact.

After discussion, Mr. La Venia suggested that Ms. Coulson provide dates to hold a joint workshop with the P&Z Board.

**5. CONSENT AGENDA**

**On motion of Vice Mayor Gunter, seconded by Commissioner Bell and unanimously carried, the city commission approved the following consent agenda items 5.(a)i. and 5.(b) and postponed item 5.(a) ii. to the next meeting:**

**(a) Approval of Minutes**

- i. September 13, 2018 Regular Meeting**
- ii. September 21, 2018 Special Meeting**

**(b) November 6, 2018 General Election Certified Election Official Results –  
Fruitland Park City Commissioner District 2:**

<b>Fred Collins</b>	<b>393 votes at 40.67%</b>
<b>John Mobilian</b>	<b>645 votes at 47.96%</b>

**6. REGULAR AGENDA**

**(a) Boards and Committees**

**i. Resolution 2018-072 - Planning and Zoning Board Chair and Vice Chair**

Ms. Geraci-Carver read into the record the following proposed Resolution 2018-072, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE PLANNING AND ZONING BOARD CHAIR AND VICE-CHAIRMAN SELECTION FOR FISCAL YEAR 2018-2019; PROVIDING FOR AN EFFECTIVE DATE.

After discussion, **a motion was made by Commissioner Bell and seconded by Vice Mayor Gunter that the city commission adopt the previously cited Resolution 2018-072** (with the selection of Ms. Connie Bame as Chair and Philip D. Purlee as Vice Chair).

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

After Mayor Cheshire encouraged the public to complete and submit their applications to serve on the P&Z Board due to a potential vacancy, Ms. Kelly requested the need for alternates.

Following some discussion, Mr. La Venia recommended that Ms. Geraci-Carver review the procedures as it relates to the creation of alternate members for the P&Z Board as it does not currently exist.

**ii. Resolution 2018-073 - Board of Trustees Firefighters Pension Trust Fund Reappointment**

Ms. Geraci-Carver read into the record the following proposed Resolution 2018-073, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE  
CITY OF FRUITLAND PARK, REAPPOINTING A  
MEMBER TO THE CITY OF BOARD OF TRUSTEES  
FIREFIGHTERS PENSION TRUST FUND AND  
PROVIDING FOR AN EFFECTIVE DATE.

**A motion was made by Commissioner DeGrave and seconded by Commissioner Bell that the city commission adopt Resolution 2018-073** (with the reappointment of Mr. T. Luttfiring, firefighter category).

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**iii. City Commission 2019 Workshops Discussion**

**- CRA**

After much discussion, the city commission, **by unanimous consent, agreed to hold a CRA workshop on Thursday, February 7, 2019 at 6:00 p.m.**

**- EDC**

Mr. La Venia referred to the city commission's discussion at its November 8, 2018 regular meeting on the need to review, at a workshop setting, retail strategy firms; pointed out previous conversations and proposals noting the ability to review establishing a city economic development council (EDC) and relayed the concept of inviting and

retaining such companies part-time noting potential growth opportunities within the city

In response, Mayor Cheshire suggested that Mr. La Venia provide the city commission with the companies' proposals.

The city commission discussed the need to conduct due diligence and pursue successful prospective firms; review and make comparisons of other local governments' concepts and identify the type of commercial development market, demographics, and potential site locations which would meet the criteria to which Mr. La Venia relayed his communications with the Lake County's EDC staff on the city's deficiencies and recommended meeting with them to review same.

Following further deliberations, and **by unanimous consent, the city commission agreed to hold a workshop regarding economic development on February 19, 2019 at 6:00 p.m.; directed staff to provide proposals relating to same and invite Ms. Erika L. Greene, Elevate Lake Economic Development, to attend.**

**(b) Records Management – Social Media Test Management Quotes – FY 2018-19 Budget Discussion**

Ms. Coulson reviewed the quotes and proposals for managing social media public records and text messages on devices provided and used by the city from PageFreezer®, Smarsh® and ArchiveSocial®.

In order to comply with the Florida Public Records law, Ms. Coulson referred to the \$5,000 earmarked in the FY 2018-19 budget to manage public records on the city's Facebook platform (including the fire department, police department and the Fruitland Park Library) and capture text messages on city-issued mobile devices. She gave a report, with the assistance received from Deputy City Clerk Dana Coleman, on comparative costs and services provided by the respective companies; recognized the comprehensive nature in managing public records and recommended the selection of PageFreezer as the lowest responsive and responsible bidder at an annual cost of \$1,450.

After discussion and **on motion of by Commissioner Bell and seconded by Commissioner DeGrave, the city approved the city clerk's recommendation and selected PageFreezer's proposal as previously cited.**

Ms. Coulson addressed the plan to formulate an agreement with a resolution for future consideration by the city commission and the need to establish the city's social media policy.



(c) **Fruitland Park Library Furniture Discussion**

Ms. Glendinning referred to the city commission's request at its November 8, 2018 regular meeting for more detailed information on the Fruitland Park Library furniture and pointed out her compilation of the service desk requests cost comparisons and Home-Art Corporation cabinet bid and noted the requirement of a change order for \$53,399. (Copies of the respective documents are filed with the supplemental papers to the minutes of this meeting.)

After discussion, Mr. La Venia recommended, in response to Mayor Cheshire's questions, the need for a change order for \$55,000.

Following further discussion, Mr. La Venia requested that Ms. Glendinning make arrangements for Mr. "Greg" Gregory L. Kimes, Home-Art Corporation, to calculate the items for comparison; recommended that the city commission authorize a change order to Signature Construction Inc.'s contract at this evening's meeting and suggested ratifying same at the next regular meeting.

After considerable discussion, **a motion was made by Commissioner DeGrave and seconded by Commissioner Bell that the city commission approve staff's recommendations accepting the service desk request for \$55,000 provided by the Fruitland Park Library Director to be ratified by a change order to Signature Construction Inc. (ITB 2017-001 New Public Library Facility Construction).** (A resolution ratifying the change order will be drafted for the city commission's consideration at a future meeting.)

Subsequent to extensive deliberations, **Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

(d) **Resolution 2018-074 – Library Construction FY 2018-19 Budget Amendment**

Ms. Geraci-Carver read into the record the following proposed Resolution 2018-074, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE FISCAL YEAR 2018-2019 BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE THE GENERAL FUND BUDGET BY \$683,986 AND INCREASE THE LIBRARY CONSTRUCTION FUND BUDGET BY \$659,786 AND EQUIPMENT BY \$24,200; PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

After discussion, **a motion was made by Commissioner DeGrave and seconded by Commissioner Mobilian that the city commission adopt Resolution 2018-074 as previously cited.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**(e) September 2018 Financial Report**

After discussion and **on motion of Commissioner Bell, seconded by Commissioner Mobilian and unanimously carried, the city commission approved the September 2018 financial report as submitted.**

**(f) Resolution 2018-076 CRA Sod and Irrigation Budget Amendment**

Ms. Geraci-Carver read into the record the following proposed Resolution 2018-076, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE FISCAL YEAR 2018-2019 BUDGET TO TRANSFER FUNDS FROM REDEVELOPMENT CONTINGENCY TO REDEVELOPMENT IMPROVEMENTS: MUNICIPAL COMPLEX, RELOCATION OF UTILITIES ON CR 466A, AND COMMUNITY CENTER; AND PROVIDING FOR AN EFFECTIVE DATE.

After much discussion, **a motion was made by Vice Mayor Gunter and seconded by Commissioner Mobilian that the city commission adopt Resolution 2018-076 as previously cited amending the 2018-2019 fiscal year budget for the community redevelopment agency funds of \$157,301 (\$50,000 for the community center to be readjusted to \$25,000 for the community center and \$25,000 for the possibility of grants).**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**(g) Resolution 2018-075 End of Year Budget Overages**

Ms. Geraci-Carver read into the record the following proposed Resolution 2018-075, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE FISCAL YEAR 2018-2019 BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE THE REVENUE IN THE GENERAL FUND BUDGET BY \$37,500 AND INCREASE GENERAL FUND LINE ITEM AMOUNTS BUDGETED TO COVER OVERAGES FOR THE END OF YEAR REVIEW; AND PROVIDING FOR AN EFFECTIVE DATE.

After discussion, **a motion was made by Commissioner DeGrave and seconded by Vice Mayor Gunter that the city commission adopt Resolution 2018-075 as previously cited.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**(h) Resolution 2018-067 Fire Assessment Program Annual Maintenance – FY 2019-20 – GSG Proposal**

Ms. Geraci-Carver read into the record the following proposed Resolution 2018-067, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA ACCEPTING THE FIRE GOVERNMENT SERVICES GROUP INC.'S FIRE ASSESSMENT PROGRAM ANNUAL MAINTENANCE SERVICES SCOPE OF SERVICES FROM GSG, INC., FOR FY 2019-20; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE. (Postponed from November 11, 2018 regular meeting.)

After discussion, **a motion was made by Commissioner Mobilian and seconded by Commissioner DeGrave that the city commission direct the city manager to meet with the Lake County Manager to discuss the possibility of the city transitioning the provision of its fire services to the county.**

Following further deliberations, Interim Fire Chief Gilpin gave a background and overview of the fire services advisory committee meetings and its recommendations in 2017 to the city commission and requested that the city commission hold a workshop to address the fire department's future.

After discussion, the city commission addressed the ability to review the economic development aspect as it relates to businesses; the fire rescue service calls, response times and the fire department's needs, future costs, source of capital expenses and the core time with the county's ambulance and emergency medical services.

Following further discussion, **Mayor Cheshire called for a roll call vote on the motion with the city commission members voting as follows:**

<b>Commissioner Mobilian</b>	<b>Yes</b>
<b>Commissioner DeGrave</b>	<b>Yes</b>
<b>Commissioner Bell</b>	<b>Yes</b>
<b>Vice Mayor Gunter</b>	<b>Yes</b>
<b>Mayor Cheshire</b>	<b>No</b>

**The motion was declared carried on the four to one (4-1) vote.**

After discussion, Mayor Cheshire concurred with Interim Fire Chief Gilpin's recommendation for the city commission to hold a workshop after receiving further information from the county.

**A motion was made by Commissioner DeGrave and seconded by Commissioner Bell that the city commission adopt Resolution 2018-067 as previously cited.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

### **PUBLIC HEARING**

- (i) **First Reading and Public Hearing Ordinance 2018-017 Solid Waste Increase**  
Ms. Geraci-Carver read into the record the following proposed Ordinance 2018-017, the substance of which is as follows:

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 98.12 TO INCREASE THE SOLID WASTE RATES EFFECTIVE AS OF JANUARY 1, 2019; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on January 10, 2019.)

After discussion, **a motion was made by Vice Mayor Gunter and seconded by Commissioner DeGrave that the city commission approve proposed Ordinance 2018-017 as previously cited.**

There being no comments from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

- (j) **Second Reading and Public Hearing Ordinance 2018-022 Electric Franchise Agreement - Extension**

It now being the time advertised to hold a public hearing to consider the enactment of proposed Ordinance 2018-022, Ms. Geraci-Carver read into the record the title, the substance of which is as follows following proposed Ordinance 2018-022, the substance of which is as follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA; APPROVING AN AMENDMENT TO FRUITLAND PARK'S ELECTRIC

FRANCHISE AGREEMENT WITH THE CITY OF LEESBURG, FLORIDA; EXTENDING THE TERM OF THE FRANCHISE; PROVIDING FOR CERTAIN TERMS AND CONDITIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on November 8, 2018.)

**A motion was made by Vice Mayor Gunter and seconded by Commissioner DeGrave that the city commission enact Ordinance 2018-022 as previously cited to become effective immediately as provided by law.**

Mr. Yauk referred to his remarks at the November 8, 2018 regular meeting recommending that the city in addition review other alternatives and explore proposals with available electrical providers within the five-year term.

Following extensive deliberations and **by unanimous consent, the city commission directed the city attorney to review the provisions under Section 3 of the October 10, 1983 Electric Franchise Agreement with the City of Leesburg . . . *the electrical distribution system shall be equal to those generally used throughout the City of Leesburg, and that under the provision of this franchise it will give to the City of Fruitland Park and its inhabitants the same favorable consideration extended to the inhabitants of the City of Leesburg under like conditions*** and report back to the city commission. Additionally, the city commission agreed that a committee be established to consider a feasibility study to review cost effective methods to implement an electrical distribution system for the City of Fruitland Park with the possibility of addressing the amendment of same with the City of Leesburg,

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

#### **SUPPLEMENTAL AGENDA**

**(n) Police Investigations Vehicle**

The city commission considered its action on the following quotes from Prestige Ford, AutoNation, and Bartow Ford for the police department vehicles.

Interim Police Chief Luce referred to the plan he presented to the city commission at its November 8, 2018 regular meeting regarding the detective vehicle purchase; referred to the price quotations and requested purchasing an investigators vehicle (2019 Ford Taurus) from Prestige Ford totaling \$20,850.

**After discussion and on motion of Commissioner Bell, seconded by Commissioner Mobilian and unanimously carried, the city commission approved staff's recommendation, as previously cited, to purchase the 2019 Ford Taurus for \$24,100.**

**7. OFFICERS' REPORTS**

**(a) City Manager - Northwest Lake Park Grant Funding Discussion**

Mr. La Venia referred to his August 14, 2018 memorandum to Mr. Bobby Bonilla, Lake County Office of Parks and Trails Director, regarding grant funding of eligible items for the Northwest Lake Community Park/Cales Park Multipurpose Soccer Field (Recreation) Complex and pointed out his December 5, 2018 memorandum on the anticipation of receiving available grant funds towards the park; copies of which are filed with the supplemental papers to the minutes of this meeting.

In response, Commissioner Bell reported on:

- the development of the 2005 Lake County Parks and Recreation Master Plan with recommendations to create various recreation planning areas throughout the county (including northwest lake located within the City of Fruitland Park);
- the requirements of the county's recreational competitive grant program;
- the \$150,000 (penny sales infrastructure tax) that was given to the city with the commitment to continue same and
- the next Parks and Trails Advisory Committee meeting to be held on February 11, 2019.

**(b) City Attorney**

**i. Notice of Claim – James Hartson**

Ms. Geraci-Carver explained that she has nothing to report on the Notice of Claim for James Hartson.

**ii. Notice of Claim – Larry Odum**

Ms. Geraci-Carver referred to the Notice of Claim for Larry Odum where the act he alleged occurred in 2006. She recognized that the statute of limitations has expired where the city would need to move to dismiss same and explained that although the matter would be removed from the list, she will continue to keep the city commission apprised of any movements.

**Additional Items**

**iii. Notice of Claim – Michael Fewless**

Ms. Geraci-Carver reported on the notice of claim received from Mr. Michael Fewless directed to the city and the State of Florida where she addressed her intent to keep the city informed on the developments.

**iv. ADA Website Compliance**

Ms. Geraci-Carver reported that Lake County was served with a website inaccessibility to the visually impaired lawsuit (Price v. Lake County on November 13, 2018) under the American with Disabilities Act (ADA) as the assistive screen reader software to access the website was not compatible. She addressed the need for the city to review its website to ensure that uploaded documents are accessible to people with disabilities.

In response, Ms. Coulson pointed out how she has made this evening's and the November 8, 2018 agenda packages on the website compliant with ADA's accessibility requirements and referred to the email she received earlier this day from Aha Consulting Inc., website design company retained by the city, regarding the city's Website Accessibility Upgrades ADA/Section 508/WCAG which is currently being worked on. (A copy of the email is filed with the supplemental papers to the minutes of this meeting.)

After Commissioner Bell pointed out the issue of the county not converting old documents on to its website, Ms. Geraci-Carver addressed the need for the city commission to review the need to transform or eliminate same and pointed out the conclusion from a similar lawsuit which was dismissed based on the ground of standing where the plaintiff never visited the location or the website.

**v. Creation of Committees**

Ms. Geraci-Carter referred to Mayor Cheshire's suggestion, at the November 8, 2018 regular meeting, on the city's requirements to create miscellaneous boards or form committees; pointed out the provisions under the city's charter (subsection 3.07, mayor) and addressed the procedures to adopt resolutions for committee appointment and membership.

**8. PUBLIC COMMENTS**

In response to Mr. Yauk's inquiry regarding the local or state government master plan for connecting trails in Florida and Mr. La Venia's reference to the Lake~Sumter Metropolitan Planning Organization's (LSMPO)'s 2008 Trails Master Plan, Commissioner Bell explained how the parks and trails finder can be accessed on the county's website and how, as a member of the Parks, Recreation and Trails Advisory Board, he has been advocated for same.

Mr. Yauk referred to the city commission's earlier discussions on this evening's agenda and suggested addressing the issue of the economic development program other than retail, to which Mr. La Venia acknowledged medical as a vital component to the area.

Mr. Ray Lewis, City of Fruitland resident, recognized the advent of commercial zoning adjacent to residential. In recognizing the existing problems with businesses on Dixie Avenue, he suggested incorporating fencing regulations (such as buffers or barriers for businesses) in the site plan agreement; that residential-professional zoning designation ought to be preserved on Berckman Street and that Neighborhood Commercial and General Commercial zoning designations be limited from Iona Avenue and not continue east on Berckman Street.

With respect to the electric franchise agreement with the City of Leesburg; Mr. Lewis pointed out its satisfactory operations during the aftermath of Hurricane Irma; reported on

the public's experience with the lack of performance from Duke Energy and believed the city ought to consider the other distribution network involved.

As a former city commissioner, Mr. Lewis referred to his views regarding the fire department and his support to retain its fire rescue services in-house; however, he questioned the costs of providing such services with the city's available revenues.

**9. COMMISSIONERS' COMMENTS**

**(a) Commissioner Mobilian**

Commissioner Mobilian gave a report on the December 5, 2018 LSMPO meeting he attended regarding the CR 466A roadway improvements recognizing July 2019 as the anticipated completion date and the indecision to finish the final phase. He reported, in response to Commissioner Bell's inquiry, the ranking of said project, Phase B (Poinsettia Avenue to Timbertop Road) to be priority number three on LSMPO's 2018 List of Priority Projects.

**(b) Commissioner DeGrave**

Commissioner DeGrave announced that he has nothing to report at this time.

**(c) Commissioner Bell**

Commissioner Bell announced that he has nothing to report at this time.

**(d) Vice Mayor Gunter, Jr.**

**i. Hometown Christmas**

Vice Mayor Gunter thanked Parks and Recreation Director Michele Yoder for the successful Hometown Christmas event held on December 7, 2018.

**ii. Lake County School Concurrency**

Vice Mayor Gunter gave a report from the Lake County School Concurrency meeting he attended earlier this day regarding the plan to remodel or construct Fruitland Park Elementary School earmarked in the FY 2020-2022 budget for approximately \$21.5 million; the school operating at 97 percent capacity and the consultant retained to review the school impact fees which is expected to increase as ongoing projects are overbudget.

After Vice Mayor Gunter relayed the request for Mr. John Carr, Lake County School District Operations Department, to appear before the city commission to provide an update on the schools at the first of the year, Mayor Cheshire agreed that he ought to be placed on the next agenda.

**10. MAYOR'S COMMENTS**

**Dates to Remember**

Mayor Cheshire recognized the following events:



- December 14, 2018, LCLC *Year-End Wrap-up*, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.;
- December 14, 2018 Movie on the Lawn Double Feature: *A Christmas Story* and *Chevy Chase Christmas Vacation* at 6:00 p.m.;
- December 15, 2018, *Sixth Annual Wreaths Across America Ceremony*, Shiloh Cemetery, Fruitland Park at 12:00 p.m. where Mayor Cheshire encouraged everyone to attend;
- December 24, 2018, Christmas Eve - city hall closed;
- December 25, 2018, Christmas Day - city hall closed;
- December 27, 2018, city commission regular meeting cancelled;
- January 1, 2019, New Year's Day – city hall closed;
- January 10, 2019, city commission regular meeting at 6:00 p.m.
- January 21, 2019, Dr. MLK Holiday – city hall closed.
- January 24, 2019, city commission regular meeting at 6:00 p.m.

Mayor Cheshire wished everyone a Happy holiday season.

**11. ADJOURNMENT**

**The meeting adjourned at 8:42 p.m.**

The minutes were approved at the February 14, 2019 regular meeting.

Signed \_\_\_\_\_  
Esther B. Coulson, City Clerk

Signed \_\_\_\_\_  
Chris Cheshire, Mayor

**FRUITLAND PARK CITY COMMISSION REGULAR  
DRAFT MEETING MINUTES  
January 10, 2019**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, January 10, 2019 at 6:00 p.m.

**Members Present:** Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick DeGrave and John Mobilian.

**Also Present:** City Manager Gary La Venia; City Attorney Anita Geraci-Carver, City Treasurer Jeannine Racine; Interim Police Chief Erik Luce, Police Department; Deputy Fire Chief Tim Yoder, Fire Department; Parks and Recreation Director Michelle Yoder; Public Works Director Dale Bogle, Human Resources Director Diane Kolcun, and City Clerk Esther B. Coulson.

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

After Mayor Cheshire called the meeting to order at 6:00 p.m., Pastor Melvin Davison, Heritage Community Church, gave the invocation, and Interim Police Chief Luce led in the Pledge of Allegiance to the flag.

**2. ROLL CALL**

At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was declared present.

**3. PRESENTATIONS**

**a. Special Recognition – Colin Crews Planning and Zoning Board**

Upon Mayor Cheshire's suggestion and by unanimous consent, due to the absence of Mr. Colin Crews, former Planning and Zoning Board member, the special recognition was postponed to later in the meeting until his arrival.

**b. Fruitland Park Elementary – Trick or Trot 5k**

As a result of the October 30, 2018 Trick or Trot 5k event, Ms. Yoder presented, on behalf of the city, a check totaling \$1,626.93; proceeds of which were divided between the parks and recreation department and Fruitland Park Elementary School.

Later in the meeting, Ms. Tammy Langley, Fruitland Park Elementary School Principal, recognized the partnership effort that has existed over the years and wholeheartedly thanked the city commission and the community for their continued support.

**c. Fruitland Park Elementary - Honorable Mention(s)**

Mayor Cheshire highlighted Fruitland Park Elementary School on achieving the following:

- i. **Five Star School Award** recipient for 2017-18 and 2016-17 by the State of Florida Department of Education who recognized Fruitland Park Elementary School for its commitment to incorporating family community members into the school and earning a “C” or above or school improvement rating of “maintaining” or “commendable” and
- ii. **2018-19 National *LifeChanger of the Year***  
In June 2018, The National Life Group Foundation recognized Exceptional Student Education (ASD Grade 3-5) Fruitland Park Elementary School Teacher Dr. “Chris” Christine Schram, who was nominated (by community member Jean Baptist Byrant) for the 2018-19 National *LifeChanger of the Year* by supporting and encouraging students to reach their goals.

Ms. Langley thanked the city commission for the recognition.

**4. CONSENT AGENDA**

**A motion was made by Commissioner Bell and seconded by Commissioner Mobilian that the city commission approve the following consent agenda items:**

- a. **September 21, 2018 special meeting minutes**
- b. **September 27, 2018 regular meeting minutes.**

After discussion, **Mayor Cheshire called for a vote on the motion and declared it carried unanimously.**

**5. REGULAR AGENDA**

**(a) Boards and Committees**

**i. Resolution 2019-001 - Planning and Zoning Board Appointment**

Ms. Geraci-Carver read into the record Resolution 2019-001, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE PLANNING AND ZONING BOARD CHAIR AND VICE-CHAIRMAN SELECTION FOR FISCAL YEAR 2018/2019; PROVIDING FOR AN EFFECTIVE DATE.

**A motion was made by Commissioner DeGrave, seconded by Commissioner Mobilian and unanimously carried, the city commission adopted Resolution 2019-001 as previously cited with the appointment of Mr. Fred Collins.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**ii. Resolution 2019-002 - Board of Trustees Firefighters Pension Trust Fund Appointment**

Ms. Geraci-Carver read into the record Resolution 2019-002, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, REAPPOINTING A MEMBER TO THE CITY OF BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND AND PROVIDING FOR AN EFFECTIVE DATE.

**A motion was made by Commissioner DeGrave, seconded by Commissioner Bell and unanimously carried, the city commission adopted Resolution 2019-002 as previously cited with the appointment of Mr. Marc Matthews Jr.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.**

**(b) Payment for CRA FY 2018-19 Tax**

**On motion of Commissioner DeGrave, seconded by Commissioner Bell and unanimously carried, the city commission approved the payment from the general fund to the redevelopment fund for the redevelopment taxes for FY 2018-19.**

**PUBLIC HEARING**

**By unanimous consent, Mayor Cheshire opened the public hearings.**

**(c) Second Reading and Public Hearing Ordinance 2018-017 Solid Waste Increase**

It now being the time advertised to hold a public hearing to consider the enactment of proposed Ordinance 2018-017, Ms. Geraci-Carver read into the record the following title, Mayor Cheshire called for interested parties to be heard:

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 98.12 TO INCREASE THE SOLID WASTE RATES EFFECTIVE AS OF JANUARY 1, 2019; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on December 13, 2018.)

After discussion and after Commissioner Mobilian referred to the agenda where the title reads "Section 96.12", Ms. Geraci-Carver recognized the subject

ordinance that she previously read as “Section 99.40” is correct (as shown in supporting documents).

Mayor Cheshire referred to the refuse collection fees under subsection 99.40(A)(4) and recommended that the city commission consider striking the words “:city clerk” and replace them with “city manager”.

After discussion, **a motion was made by Vice Mayor Gunter and seconded by Commissioner Bell that the city commission amending the language under subsection 99.40(A)(4) of Ordinance 2018-017 as previously cited striking the words “city clerk” and replace them with “city manager” and enact said ordinance to become effective immediately as provided by law.**

Mayor Cheshire called for interested parties to be heard.

There being no one from the public and **by unanimous consent, Mayor Cheshire closed the public hearing.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.** (The refuse collection rate adjustments were implemented on January 1, 2019.)

## 5. OFFICERS’ REPORTS

### (a) City Manager

#### i. Fire Inspector

After acknowledging the recent retirement of the city’s fire inspector, Mr. La Venia submitted proposals received from Florida Safety Systems LLC and Kerry Barnett Fire Safety Consulting LLC for inspection services for review by the city commission and indicated that same will be placed on the January 24, 2019 regular meeting for discussion. (Copies of the documents are filed with the supplemental papers to the minutes of this meeting.)

#### ii. Gardenia Park Phase III FRDAP Project No. A19161

Mr. La Venia pointed out the State of Florida Department of Environmental Protection’s agreement as a result of the application submitted for Gardenia Park Phase III Florida Recreation Development Assistance Program grant of \$50,000 for the skate park improvement project and addressed staff’s intent to proceed on same.

### (b) City Attorney

#### i. Notice of Claim – James Hartson

Ms. Geraci-Carver explained that she has no updates at this time.

**ii. City Commission Workshop**

With reference to the city commission's approval at its December 13, 2018 regular meeting to hold the February 19, 2019 city commission workshop, Ms. Geraci-Carver gave reasons for her inability to attend.

After discussion and **by unanimous consent, the city commission agreed to proceed holding the February 19, 2019 city commission workshop to discuss economic development matters without the city attorney's presence.**

**6. PUBLIC COMMENTS**

In referencing the events of September 11, 2001, Mr. Carl Yauk, The Villages of Fruitland Park resident, voiced concerns on the controversy of sporadic and diverse communications among various emergency response units; addressed the need for efficient and nationwide communication in that regard and questioned the city's status. He questioned how the city timely alerts residents of danger or emergencies within the community.

Mr. Yauk referred to the commercial property located on the southeast corner of CR 466A and Dixie Avenue intersection; indicated that the community development department could contact the property owner to make improvements and believed the matter ought to be placed on the city commission agenda identifying various locations within the city that need improvements and how the community could offer assistance.

Ms. Rita Ranize, City of Fruitland Park resident, questioned the reason why the transfer of fire rescue services to the county was before the city commission; recalled the public previously advocating against same and referred to the commission's prior approval to retain the city's fire department.

**7. COMMISSIONERS' COMMENTS**

**(a) Commissioner Mobilian**

Commissioner Mobilian stated that he has nothing to address at this time.

**(b) Commissioner DeGrave**

Commissioner De Grave stated that he has nothing to address at this time.

**(c) Commissioner Bell**

As a member of the Lake County Tourist Development Council, Commissioner Bell gave a report on the meeting he attended on January 7, 2019.

**(d) Vice Mayor Gunter, Jr.**

Vice Mayor Gunter extended appreciation to Ms. Yoder for her work regarding the December 7, 2018 annual hometown Christmas event.

**8. MAYOR'S COMMENTS**

**(a) Parliamentary Procedures and Minutes**

Mayor Cheshire explained that Ms. Coulson and himself have been working on the conduct of the city's business according to parliamentary procedures. He believed the meeting minutes ought to be action-based and suggested that those who are interested in the city commission's proceedings can access the recordings.

Mayor Cheshire referred to his announcement at the November 8, 2018 regular meeting on the decorum of city commission debate and the recent parliamentary procedures course. He pointed out his conversations earlier this evening with Ms. Geraci-Carver who will attempt to create a cheat sheet for debate and proper motions at the meetings and referred to Meeting Rules and Regulations, Parliamentary Rules Ordinance 7, Rule 22 for the legislative body, when in session, to enforce parliamentary rules.

**(b) Toys for Tots – Fruitland Park**

Mayor Cheshire referred to The United States Marine Corps Toys for Tots Program where the drop off was at the Phillips Buick GMC Service Center in Fruitland Park during December 2018; expressed his satisfaction with the police department's involvement and commended them for a job well done.

**(c) New Fruitland Park Library Furniture**

Mayor Cheshire referred to the city commission's approval at the December 13, 2018 regular meeting of the new Fruitland Park Library furniture from Home Art Corporation.

Mr. La Venia, in response, reported on the status of obtaining a list of additional furniture quotes which have been considerably reduced

**By unanimous consent and at Mayor Cheshire's suggestion, the city commission agreed to proceed and directed the city manager to provide more information at a future meeting.**

**(d) Dates to Remember**

Mayor Cheshire announced the following dates:

- January 11, 2019, *Keep Lake Beautiful and Organizational Meeting*, Lake County League of Cities (LCLC), Lake Receptions, 4425 N Highway 19-A, Mount Dora, FL 32757;
- January 21, 2019, Dr. MLK Holiday – city hall closed;
- January 24, 2019, city commission regular meeting at 6:00 p.m.;

- January 25-27, 2019, Institute for Elected Municipal Officials (Basic), Jacksonville Marriott, 4670 Salisbury Road, Jacksonville, Florida 32256 at 8:00 a.m.;
- February 7, 2019, City Commission Workshop to address the Community Redevelopment Agency at 6:00 p.m.;
- February 8, 2019, *Lake County Economic Development Update*, LCLC, Lake Receptions , 4425 N Highway 19-A, Mount Dora, Florida 32757;
- February 9, 2019, *Love Week - 5k Love Run*, outside city hall at 8:00 a.m.;
- February 11, 2019, Lake County Parks, Recreation and Trails, Conference Room, 2401 Woodlea Road, Tavares, Florida 32778 at 3:30 p.m.;
- February 14, 2019, city commission regular meeting at 6:00 p.m.

**9. ADJOURNMENT**

**There being no further business to come before the city commission, the meeting adjourned at 6:35 p.m.**

**The minutes were approved at the February 14, 2019 regular meeting.**

Signed \_\_\_\_\_  
Esther B. Coulson, City Clerk

Signed \_\_\_\_\_  
Chris Cheshire, Mayor



**FRUITLAND PARK CITY COMMISSION REGULAR  
DRAFT MEETING MINUTES  
January 24, 2019**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, January 24, 2019 at 6:00 p.m.

**Members Present:** Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick DeGrave and John Mobilian.

**Also Present:** City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Interim Police Chief Erik Luce, Executive Assistant Karen McKillips, Administrative Assistant Jeni Simiken, Sergeants Henry Rains, David Cox, Detective Brian Hilberer, Officers Robert Vachon, Paul Sandbakken, Ezequiel Martinez, Keith Flanary, and Jeremiah Ricketts, Police Department; Deputy Fire Chief Tim Yoder, Fire Department; Parks and Recreation Director Michelle Yoder; Public Works Director Dale Bogle; Human Resources Director Diane Kolcun, and City Clerk Esther B. Coulson.

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

**ACTION:** 6:00:00 PM Mayor Cheshire called the meeting to order, Interim Police Chief Luce, gave the invocation, and Vice Mayor Gunter led in the Pledge of Allegiance to the flag.

**2. ROLL CALL**

**ACTION:** 6:01:00 PM At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was declared present.

**3. PRESENTATIONS**

**a. Special Recognition – Colin Crews Planning and Zoning Board Former Member Absent**

**ACTION:** 6:01:11 PM **By unanimous consent, the city commission agreed with the mayor's suggestion for arrangements to be made for the plaque, recognizing Mr. Colin Crews' service as a former member of the Planning and Zoning Board, to collected by him.**

**b. Special Recognition – Swearing-in Police Officers**

Interim Police Chief introduced and administered the oath of office to Police Officers Tim Ross, John Simone and Frank Carroll.

**ACTION:** 6:01:31 PM No action was necessary.

**4. CONSENT AGENDA**

**a. October 11, 2018 special meeting minutes**

**b. November 8, 2018 regular meeting minutes**

**ACTION: 6:06:54 PM On motion of Commissioner Bell, seconded by Vice Mayor Gunter and unanimously carried, the city commission approved the consent agenda.** Mayor Cheshire introduced the form of the city commission's meeting minutes in-keeping with its parliamentary procedures

**ACTION: 6:07:18 PM A motion was made by Commissioner DeGrave and seconded by Commissioner Mobilian that the city commission accept the content of the minutes to be as a form of action only.**

**An amended motion was made by Vice Mayor Gutner and seconded by Commissioner DeGrave that the city commission accept the content of the minutes to be as a form of action only; waive the requirements under Florida Statutes 286.011(1) to retain recordings of official meetings permanently, instead of two anniversary years after adoption of the official minutes, to have a long-term historical value, either at city hall or the historical section at the Fruitland Park Library.**

After discussion, Mayor Cheshire called for a vote on the amended motion and declared it carried unanimously.

Mayor Cheshire called for a vote on the motion to accept the content of the minutes to be as a form of action only, as amended, and declared it carried unanimously.

**5. REGULAR AGENDA**

**(a) Resolution 2019-003 – Gardenia Park Phase III Grant Contract - FRDAP Project # A19161**

Ms. Geraci-Carver read into the record Resolution 2019-003, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING DEP AGREEMENT NO. A19161 BETWEEN THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE CITY OF FRUITLAND PARK, FLORIDA TO PROVIDE FINANCIAL ASSISTANCE FOR GARDENIA PARK, PHASE III; PROVIDING FOR AN EFFECTIVE DATE.

**ACTION: 6:14:00 PM After discussion, a motion was made by Commissioner Bell and seconded by Commissioner DeGrave that the city commission adopt Resolution 2019-003.**

**Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously carried.**

(b) **Fire Inspector Discussion**

Mr. La Venia referred to his memorandum dated January 22, 2019 regarding quotations for additional library furnishings; recommended that the city commission select the lowest vendor quotations as outlined or have the option to determine whether Lake County could implement same cost effectively.

**ACTION: 6:16:30 PM. By unanimous consent, the city commission accepted the city manager's request to postpone the fire inspector discussion to the February 14, 2019 regular meeting for more information.**

(c) **November 2018 Financial Report**

Ms. Racine reviewed the November 2018 financial report.

**ACTION: 6:17:49 PM. On motion of Vice Mayor Gunter, seconded by Commissioner Mobilian and unanimously carried, the city commission accepted the November 2018 financial report as submitted.**

6. **OFFICERS' REPORTS**

(a) **City Manager**

i. **Fruitland Park Library Furniture**

Mr. La Venia reviewed his memorandum dated January 22, 2019 regarding additional library furnishings.

**ACTION: 6:20:00 PM. On motion of Commissioner Mobilian, seconded by Commissioner Bell and unanimously carried, the city commission accepted the city manager's recommendation to approve the lowest responsible bidders and quotes totaling \$8,382.91 for the Fruitland Park Library furniture.**

ii. **Federal Employees**

Due to the possible direct impact to city residents who work for the federal government, Mr. La Venia requested that permission be granted, if the partial shutdown continues, to waive utilities interest fees and not interrupt the service until the federal government shutdown resumes.

**ACTION: 6:24:39 PM. By unanimous consent, the city commission accepted the city manager's request.**

c. **City Attorney –**

a. **Notice of Claim – James Hartson**

Ms. Geraci-Carver reported that there were no developments relating to James Hartson's notice of claim.

**ACTION: 6:25:19 PM. No action was necessary.**

**b. Notice of Claim – Michael Fewless**

Ms. Geraci-Carver gave a report on the transfer of Michael Fewless' notice of claim to the city's insurance company, Preferred Governmental Claim Services, who retained Mr. Glenn E. Thomas, Lewis, Longman & Walker, P.A. (he initially represented the city on the Florida Retirement System (FRS) and is aware of the subject issue) where he plans to communicate with Mr. Fewless' attorney. She additionally gave a report on the public records request received earlier this day from Mr. Fewless' attorney for documentation that Ms. Coulson is working on to provide copies of same.

ACTION: 6:25:26 PM. No action was necessary. .

**7. PUBLIC COMMENTS**

ACTION: 6:26:09 PM. There were no comments from the public.

**8. COMMISSIONERS' COMMENTS**

**(a) Commissioner Mobilian** No comment.

ACTION: 6:26:25 PM. No action was taken.

**(b) Commissioner DeGrave** No comment.

ACTION 6:26:39 PM. No action was taken.

**(c) Commissioner Bell** No comment.

ACTION: 6:26:42 PM. No action was taken.

**(d) Vice Mayor Gunter, Jr.** No comment.

ACTION: 6:26:48 PM. No comment.

**8. MAYOR'S COMMENTS**

**Dates to Remember**

Mayor Cheshire announced the following dates:

- January 25-27, 2019, Institute for Elected Municipal Officials (Basic), Jacksonville Marriott, 4670 Salisbury Road, Jacksonville, Florida 32256 at 8:00 a.m. to be attended by Commissioners DeGrave and Mobilian;
- February 7, 2019, City Commission Workshop to address the Community Redevelopment Agency at 6:00 p.m.;
- February 8, 2019, *Lake County Economic Development Update*, LCLC, Lake Receptions , 4425 N Highway 19-A, Mount Dora, Florida 32757;
- February 8, 2019, *Movie on the Lawn Up* outside city hall at 8:00 p.m.;
- February 9, 2019, *Love Week - 5k Love Run*, outside city hall at 8:00 a.m.;

- February 11, 2019, Lake County Parks, Recreation and Trails, Conference Room, 2401 Woodlea Road, Tavares, Florida 32778 at 3:30 p.m.  
Later in the meeting, Commissioner Bell announced a pending vacancy in the area of the city and recommended that anyone interested are to apply to serve;
- February 14, 2019, city commission regular meeting at 6:00 p.m.;
- February 19, 2019, city commission workshop at 6:00 p.m.;
- February 20 and 21, 2019 *Lake Legislative Days* Doubletree Hotel, 101 South Adams Street, Tallahassee, Florida, 32301-7774 at 8:00 a.m.  
Mayor Cheshire relayed his previous conversations with State Representative District 33 Brett Hage to advocate the completion of the CR 466A roadway improvement project; referred to proposed House Bill 2067 CR 466A Phase 3, an appropriations project request he is sponsoring and filed for the City of Fruitland Park to receive approximately \$7.85 million and addressed his desire for economic development to proceed. Mayor Cheshire extended his appreciation to Representative Hage on behalf of the city commission and
- February 28, 2019, city commission regular meeting at 6:00 p.m.

ACTION: 6:26:54 PM. For informational purposes.

**9. ADJOURNMENT**

**There being no further business to come before the city commission, the meeting adjourned at 6:29 p.m.**

**The minutes were approved at the February 14, 2019 regular meeting.**

Signed \_\_\_\_\_  
Esther B. Coulson, City Clerk

Signed \_\_\_\_\_  
Chris Cheshire, Mayor



**AGENDA ITEM  
NUMBER  
5a**

**AGENDA ITEM SUMMARY SHEET**  
**Revised**

<b>ITEM TITLE:</b>	Resolution 2019-004 PageFreezer® Social Media Archiving			
<b>For the Meeting of:</b>	February 14, 2019			
<b>Submitted by:</b>	City Clerk/City Attorney			
<b>Date Submitted:</b>	November 29, 2018			
<b>Are Funds Required:</b>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
<b>Account Number:</b>	N/A			
<b>Amount Required:</b>	N/A			
<b>Balance Remaining:</b>	N/A			
<b>Attachments:</b>	Yes with resolution and revised agreement			
<b>Description of Item:</b>	Approved at the December 13, 2018 regular meeting.			
<b>Action to be Taken:</b>	Adopt Resolution 2019-004			
<b>Staff's Recommendation:</b>	Approval			
<b>Additional Comments:</b>				

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the Regular agenda: \_\_\_\_\_  
Mayor

**RESOLUTION 2019-004**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING PAGEFREEZER SUBSCRIPTION AGREEMENT BETWEEN PAGEFREEZER SOFTWARE, INC. AND THE CITY OF FRUITLAND PARK, FLORIDA TO PROVIDE WEBSITE AND SOCIAL MEDIA ARCHIVING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Fruitland utilizes PageFreezer Services and desires to add use of website and social media archiving services; and

**WHEREAS**, the parties desire to set forth the terms and conditions of its agreement; and

**WHEREAS**, the City Commission of the City of Fruitland Park, Florida desires to enter into the PageFreezer Subscription Agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. PageFreezer Subscription Agreement between the PageFreezer Software, Inc. and the City of Fruitland Park, **a copy of which is attached hereto**, is approved.

Section 2. The Commission authorizes the Mayor to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14<sup>th</sup> day of February 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL            CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA

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CHRIS CHESHIRE, MAYOR

ATTEST:

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ESTHER COULSON, CITY CLERK

Mayor Cheshire \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Vice Chairman Gunter \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner DeGrave \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner Mobilian \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner Bell \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)

Approved as to form:

---

Anita Geraci-Carver, City Attorney





# City of Fruitland Park FL - Social Media Archiving

**Prepared For**

City of Fruitland Park FL  
Esther Coulson  
506 W BERCKMAN ST  
FRUITLAND PARK FL 34731  
United States

**Created By**

Andy Lee  
PageFreezer Software, Inc.  
(888) 916 3999  
andy@pagefreezer.com  
<http://www.pagefreezer.com>

# Company background

PageFreezer is a leading provider of website and social media archiving solutions to a wide range of industries including finance, legal, telecom, retail, utilities, government and post-secondary education with offices in Seattle, Vancouver and The Netherlands.

PageFreezer is a SaaS (Software-as-a-Service) application that enables organizations and corporations of all sizes to permanently preserve their website and social media content in evidentiary quality and then access those archives and replay them as if they were still live.

Our respected and satisfied clients include several hundreds of US government agencies including the **National Archives & Records Administration (NARA) and the Internal Revenue Agency (IRS)**.

In addition, PageFreezer works with many Fortune 500 companies and large corporations like: McDonalds Corporation, R.J. Reynolds, Verizon Wireless, Black Rock, Prudential, Humana and many others.

PageFreezer differentiates itself from other vendors as follows:

1. PageFreezer meets and exceeds the requirements for collecting website and social media data as outlined in State Open Records Acts and the Freedom of Information Act;
2. PageFreezer provides support for **14 social media networks** including: Facebook, Facebook Workplace, Twitter, LinkedIn, Google+, Instagram, Pinterest, Flickr, Tumblr, Vimeo, YouTube, Salesforce Chatter, Microsoft Yammer. More networks are being added on a regular basis;
3. PageFreezer is the only archiving provider capable of archiving NextDoor and Nixle;
4. PageFreezer also supports **website and blog archiving** on the same dashboard;
5. PageFreezer captures and displays **changes and deletions** for every post on your social media networks: posts, comments, likes, photos, videos etc.;
6. PageFreezer provides the best **live-replay** user-interface capabilities currently available and offers data exports in **PDF and WARC** including the metadata;
7. PageFreezer has integrated its social media archiving platform with a SHA-2 (256-bit) digital signature and an RFC3161 Time Stamp Authority using synchronized certified atomic clocks to create archives that comply with the Federal Rules of Evidence (rule 901) and can be used as **strong legal evidence**. Our platform is used by some of the largest law firms in the US for online evidence collection and reproduction in court;
8. PageFreezer plays well with other government vendors. We integrated our platform with government content management providers **Granicus, CivicPlus & ProudCity**;
9. PageFreezer is the only provider to offer an **integration with GovQA** to support quick handling of open records requests;
10. And finally, PageFreezer is listed on the GSA Schedule with contract number [47QTCA18DooD](#).

PageFreezer prides itself on ensuring the best possible customer experience and some of our customer reviews can be found here:

**Testimonials:** <https://www.pagefreezer.com/testimonials/>

**Product reviews:** <https://www.g2crowd.com/products/pagefreezer/reviews>

# PageFreezer Order Form

Dec 06, 2018  
Quote: 426653871

Sales person: AndyLee  
Email: andy@pagefreezer.com

Name	Price	QTY	Subtotal
<b>PageFreezer Public Records Compliance for Social Media</b> Social Media Archiving for up to 5 social media accounts. Add-on accounts may be obtained at \$15/month each.  Unlimited Records. Unlimited Storage.  Includes continuous account monitoring and archiving at the API (Application Programming Interface) level and replay of archives on PageFreezer.com. Open Record compliant. 1 administrative accounts are included with the PageFreezer account. API access/capture to/from Facebook, Twitter, LinkedIn, Instagram, YouTube, Google+, Pinterest.	\$100.00	12	\$1,200.00
<b>Set-up and configuration</b> Set up and configure the website and social media accounts for archiving; set up user account access including user names and passwords; initial troubleshooting and quality assurance; administrative setup for capture engine; test captures; capture optimization; QA cycle - internal; QA cycle - with client;	\$250.00	1	\$250.00
<b>Helpdesk Standard</b> Weekdays, 9am-5pm PST, excl. holidays, email, phone, web support, online ticket system, knowledge base, user documentation.	\$0.00	1	\$0.00

**Set-up: \$ 250**  
**Recurring: \$ 1200 Annual**

## Terms & Conditions

This is a quotation on the goods named, subject to the following conditions:

- i) All prices in USD and excluding sales tax
- ii) PageFreezer Subscription Agreement
- iii) Payment per year up-front

iv) **Recurring annually until cancellation**

v) Cloud data storage in our SSAE16 (SOC 1 & SOC 2) compliant datacenter in Seattle, WA.

vi) PageFreezer shall not delete any city data without authorization in writing from the city



# Product Overview

## Automated Social Media Archiving

PageFreezer provides automated archiving on an on-going basis of the following social media networks: Facebook, Facebook Workplace, Twitter, LinkedIn, Google+, Instagram, Pinterest, Flickr, Tumblr, Vimeo, YouTube, Chatter, Yammer, Nixle and Nextdoor.



PageFreezer archives the data using the API's provided by these social media networks. All data and metadata that is available via the API is collected including text, photos, links, metadata, and public comments.

The first time when PageFreezer archives your social media messages, the complete available history is collected. After the history is archived, PageFreezer will continue archiving all new content as it is generated in **real-time** (if the social media network offers a real-time option in their API) or on a scheduled basis based on query limitations of the API.

**For Facebook, Twitter, Instagram and YouTube, data (posts, comments, reply, changes) are collected in real-time.**

# User-friendly Dashboard

PageFreezer offers an easy-to-use and well-design web dashboard. The dashboard allows users to full-text search all archived data, view metrics, browse archives in the same look-and-feel as the original social media network, provide powerful export capabilities in different file formats and offers complete support for the open records request workflow.

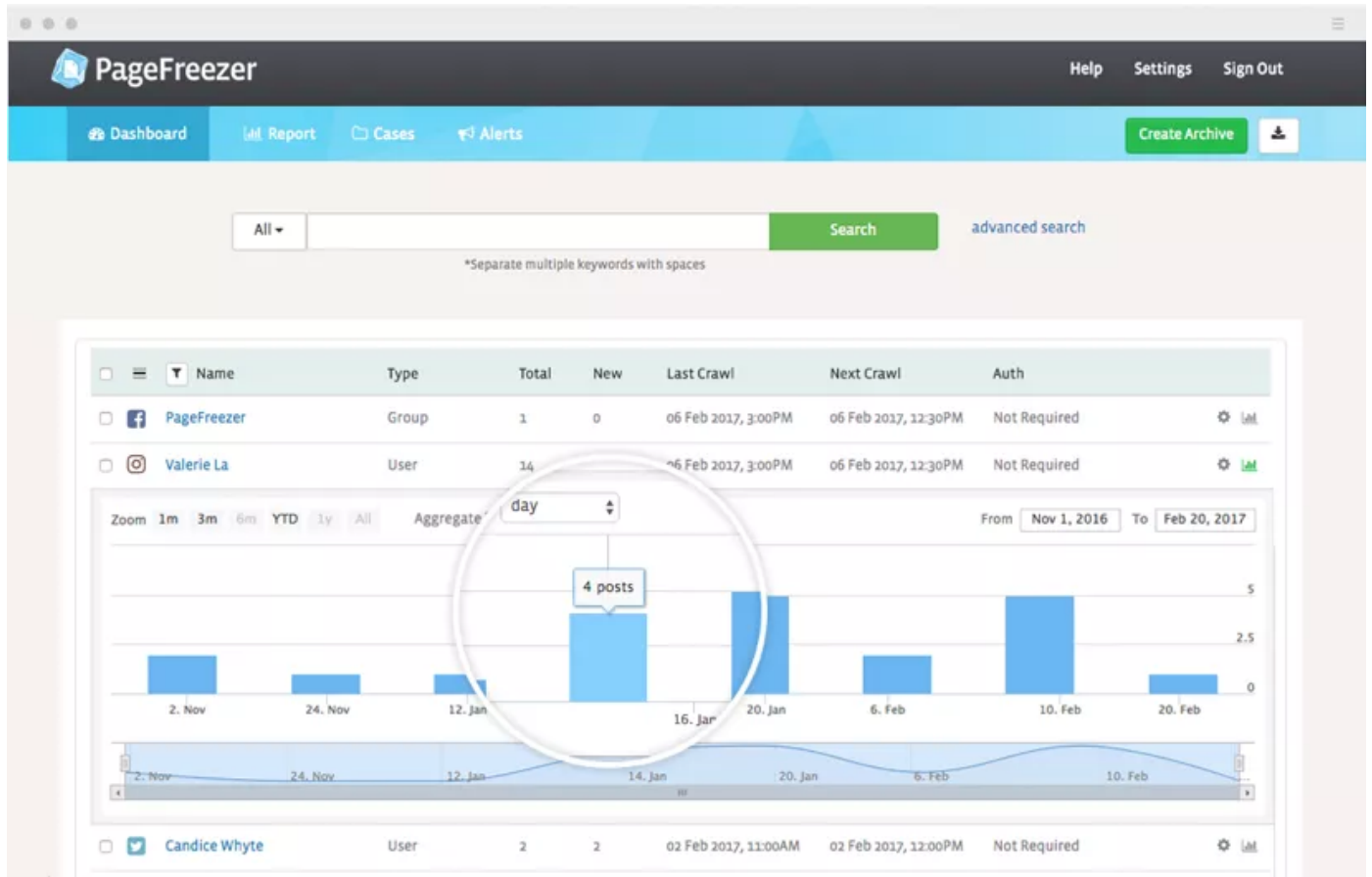


Figure: PageFreezer Dashboard

The screenshot shows the Twitter profile for PageFreezer (@PageFreezer). The profile header includes the name 'PageFreezer', the bio 'Automatically Archive Your Web & Social Media Content.', and statistics: 1754 tweets, 2588 following, and 2564 followers. The profile bio states: 'Meet data authenticity & integrity standards for #Compliance, #OpenRecordsLaws and #eDiscovery with #Website & #SocialMedia archiving in one platform. Vancouver. http://www.pagefreezer.com. Joined May 2010.' The main content area displays three tweets, each with its original text and a timestamp. The first tweet is from 20/03/2017, 9:01 PM, about archiving for #FCA Social Media #Compliance. The second tweet is from 20/03/2017, 2:01 PM, about a Q&A with Jason Wenk. The third tweet is from 19/03/2017, 11:08 PM, about 10 #Companies That Totally Rock #Customer Service. On the right side, there is a metadata panel with tabs for 'Metadata' and 'History'. The 'Metadata' tab is active, showing fields for 'Published' (20 March 2017, 9:01PM), 'Last Edited' (21 March 2017, 7:30AM), 'Post Type' (Tweet), and 'Post ID'. A 'Timeline' button is visible at the bottom right of the metadata panel.

**Figure: Social media archives are presented in their original look-and-feel**

Next to each social media message, the interface displays the metadata for that message and the history of changes.





**Figure: Metadata and history is displayed next to each message**

PageFreezer displays all message types, images, comments and comments-on-comments in the same way as they appear on the original social media network.

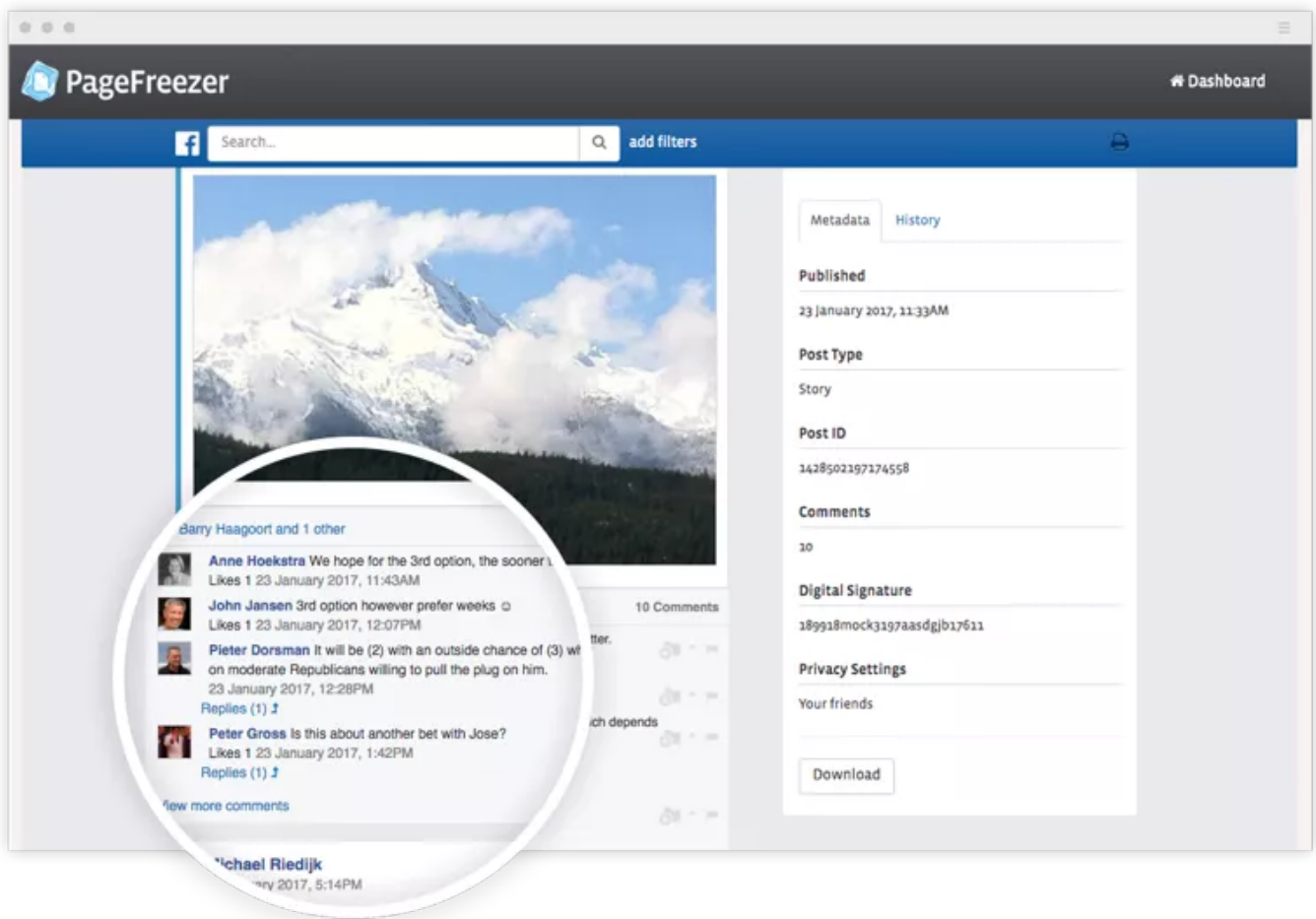


Figure: View comments and comments-on-comment

# User, group and role management

To manage the archives within the organization, PageFreezer offers an advanced user management system. The system allows you to define:

- Users
- User Groups
- Roles
- Access Rights per archive

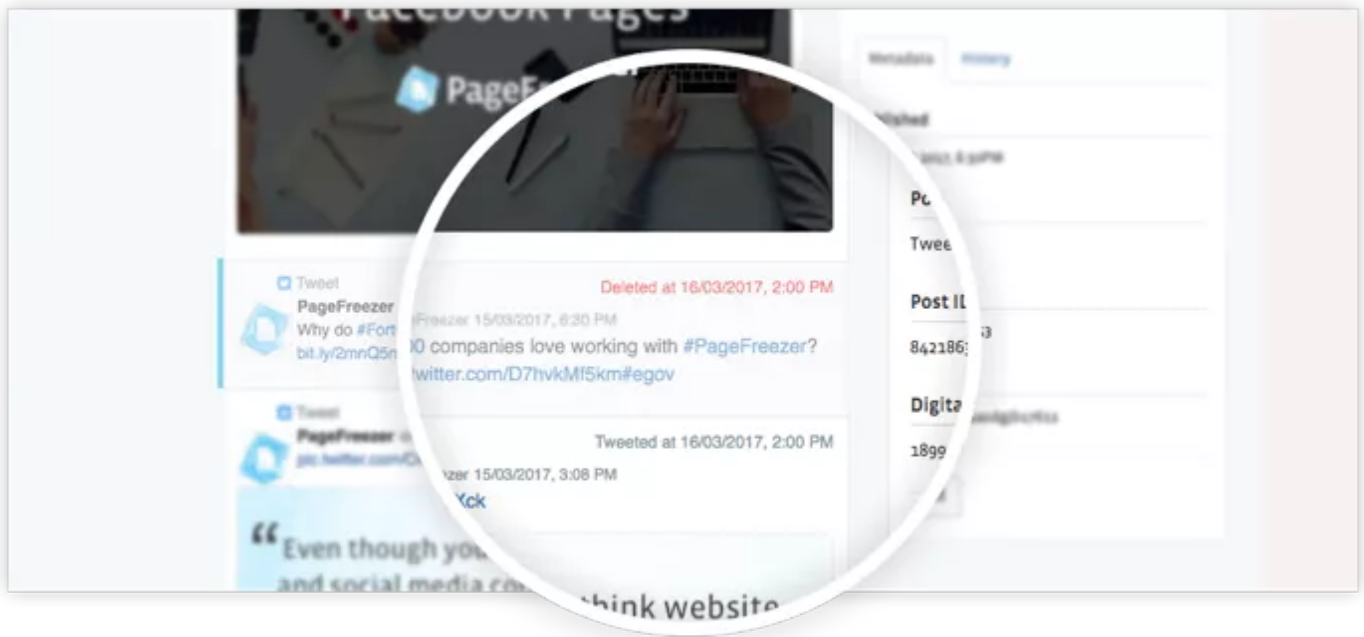
This system allows you to configure which user group can see or manage a particular archive, which is very useful for organizations with a large user base and/or different departments.

The screenshot displays the 'Access' tab of a configuration interface. It features two columns: 'Group' and 'Access'. The 'Group' column has three dropdown menus with the following options: 'Dev', 'Intern', and '- Select Group -'. Below these is a list of group names: 'Dev', 'Hr', 'Designer', and 'Intern'. The 'Access' column has three dropdown menus with the following options: 'admin', 'public', and '- Select Role -'. Below these is a list of roles: 'Super User', 'Admin', 'Public', and 'Legal Case'. To the right of the 'public' and '- Select Role -' dropdowns are red minus signs followed by the text 'Remove'.

Figure: Role based access rights for each archive

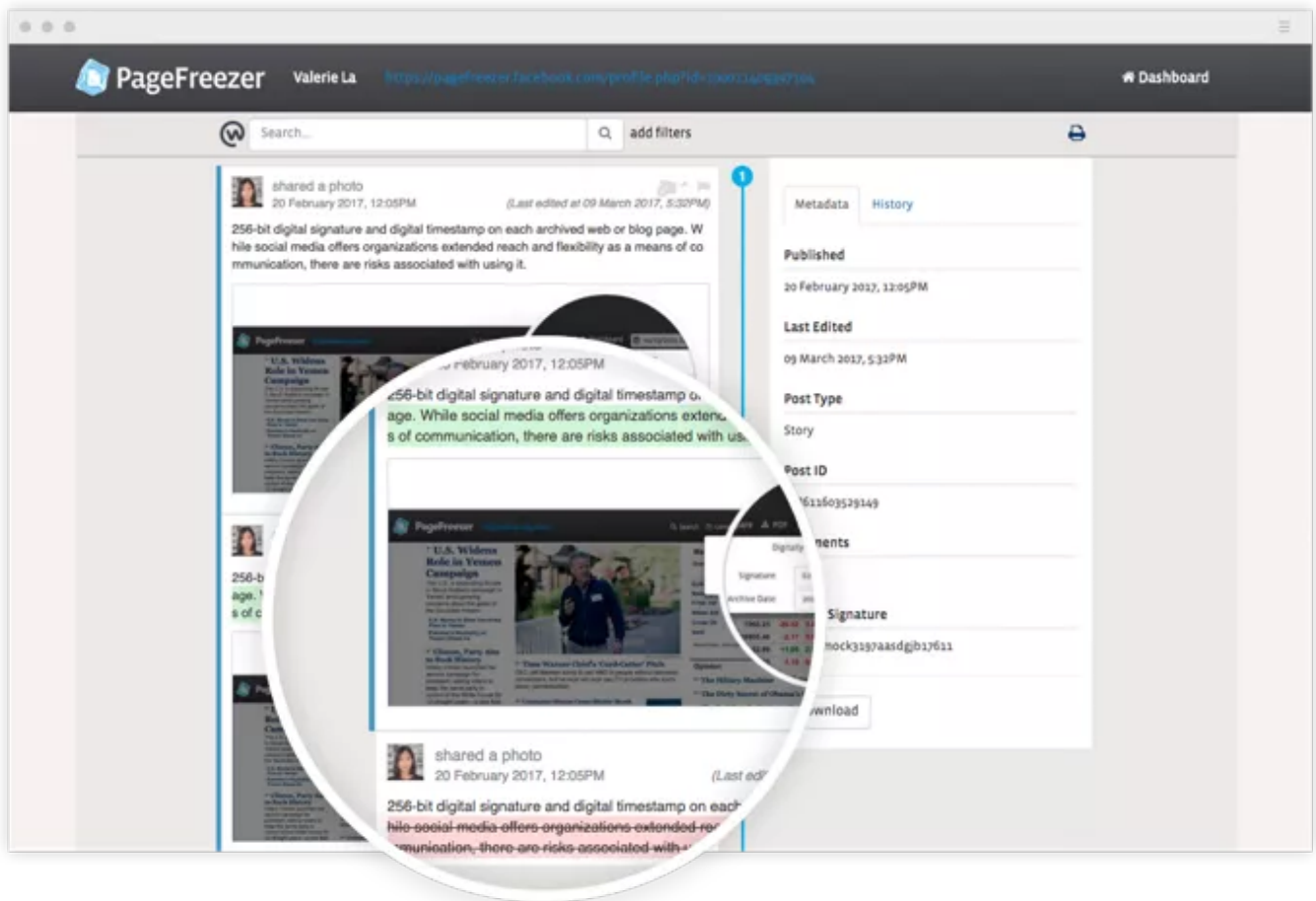
## Track changes and deletions

Besides archiving new content, PageFreezer tracks changes and deleted messages. Deleted messages are clearly indicated in the user interface.



**Figure: Deleted content is highlighted in red with deletion date & time**

As social media messages can be changed and have multiple versions over time, PageFreezer has a user-friendly way to access the different versions. Every message or comment that has multiple versions are indicated with a blue icon showing the number of versions. In the example below, the post has multiple versions with changes.



**Figure: Versions can be expanded and text changes are highlighted**

When the user clicks on the blue version icon, the complete version history is expanded and each version can be viewed. Text changes are highlighted in red (removed) and green (added), so it is imminent which text changed when.

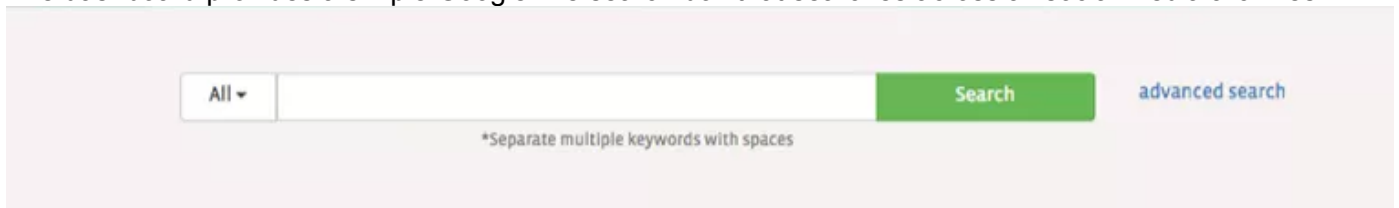
# Advanced Search

PageFreezer comes with an integrated powerful full-text search engine which allows you to quickly find archived pages. This greatly expedites e-discovery or web-analytics processes, ultimately saving time and money. You can narrow your search by:

- Keywords
- Phrases
- Boolean operators
- Social media networks
- Social media accounts
- Date range

What's the point of archiving thousands of websites if you can't relocate specific pages when they're needed? With our robust Search functionality, you can feel confident about finding that one particular archive -- no more digging or guessing.

The dashboard provides a simple Google-like search box that searches across all social media archives.



**Figure: Google-like search box to search in all social media and web archives**

After typing in the search query, the result page displays all social media messages. From here the search results can be further optimized by using the filter options on the left side of the screen.

The results can be sorted by date or relevance. Searches can be filtered by social media network, by social media account, by date range and even whether a post was changed, deleted or flagged.

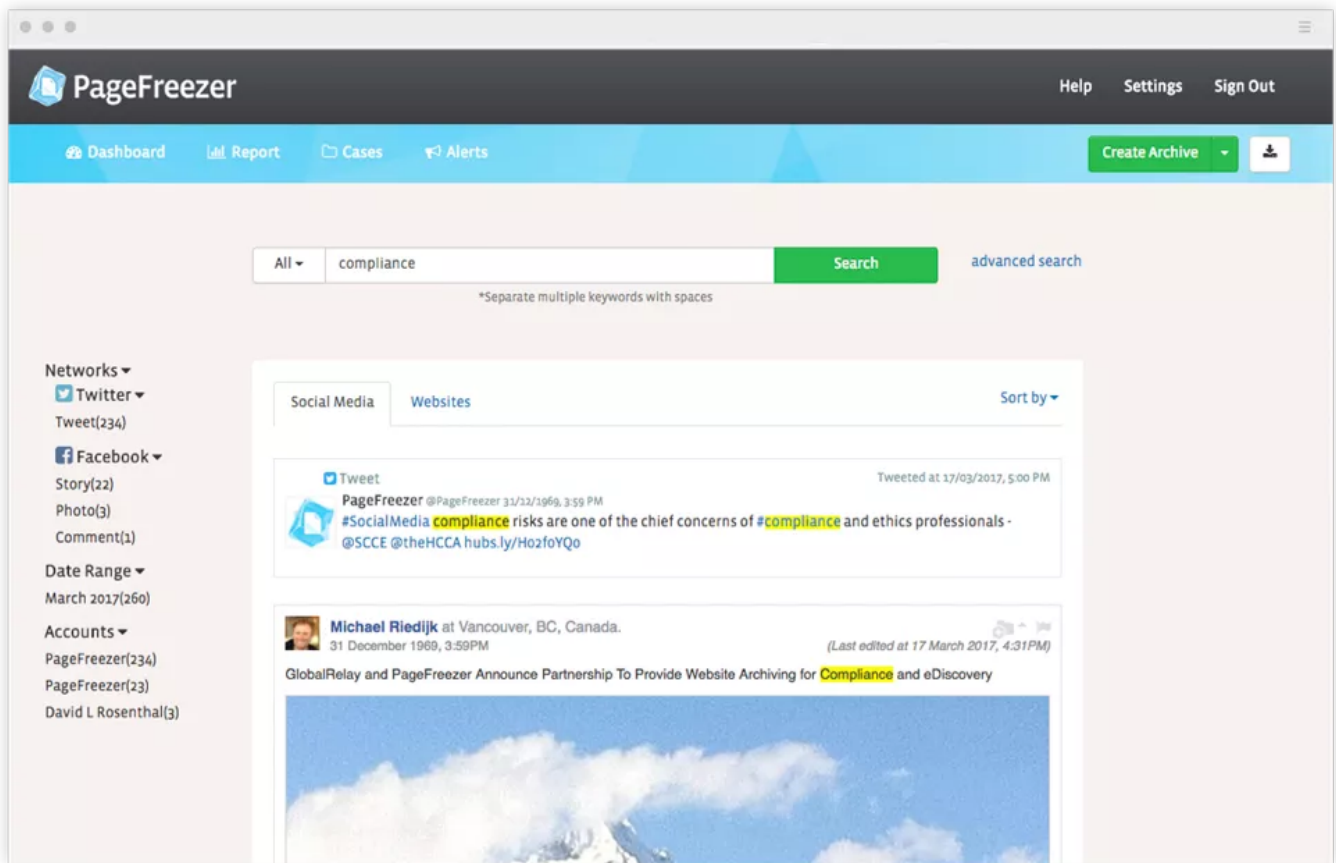


Figure: Search result page with keyword highlights and filters

# Data Export

Your archived social media can be exported promptly upon your request from the web interface. We offer export in PDF and [WARC](#) (an ISO standard file format for preservation of web records)

Both single social media accounts, selections of messages in social media accounts, open records cases or the complete archive can be exported. The PDF export includes the messages, the complete conversation thread including metadata.

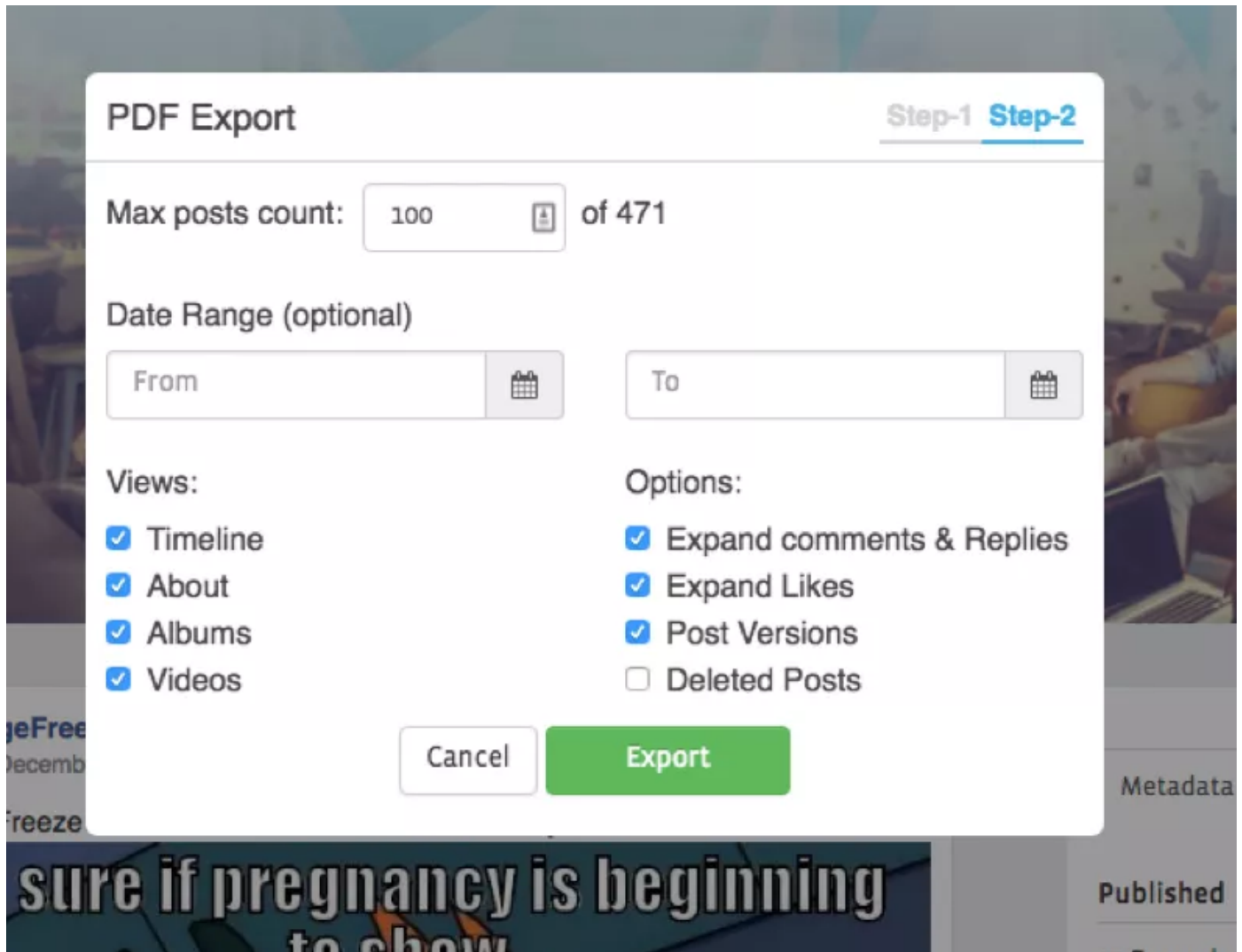


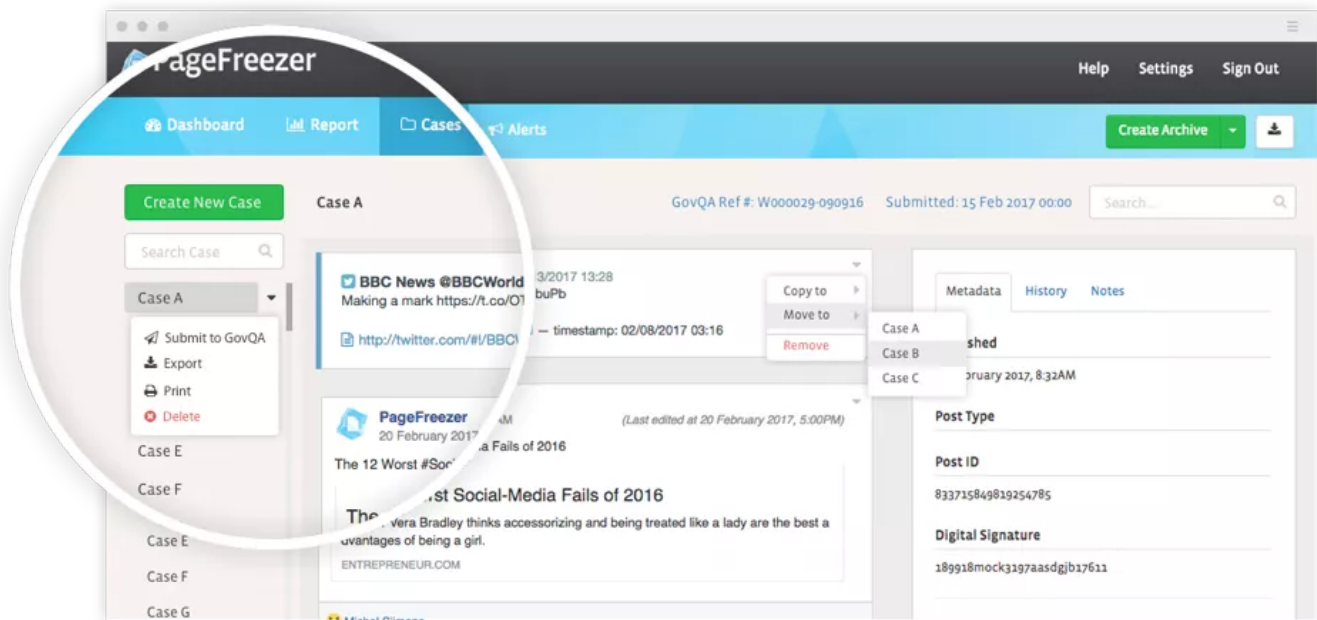
Figure: export social media records in PDF from the dashboard



# Open Records Request Management

PageFreezer not only archives your social media data, but also streamlines the management of open records request. In PageFreezer, users can create “cases” in which they can collect social media records.

While browsing or searching, each social media message can be added to one or more cases. When all records are selected, the case can be printed or exported to PDF. The PDF includes the social media messages including metadata and/or the conversation thread.



**Figure: Cases containing selected social media records**

In addition to downloading the PDF file, PageFreezer now has a deep integration with GovQA's records management workflow application.

After a case is created in PageFreezer, the user can attach the case to a GovQA open records request. The PDF with all data and metadata is now automatically added to the GovQA system to further process the workflow.

## Keyword Alerts

To monitor that the activity on your social media accounts complies with your social media policy, PageFreezer offers the ability to create keyword alerts.

Users can configure which social media accounts to track, which keywords will trigger an alert and who to send it to. As soon as one of the keywords is used in a post or comment, an email alert is sent to the recipients.

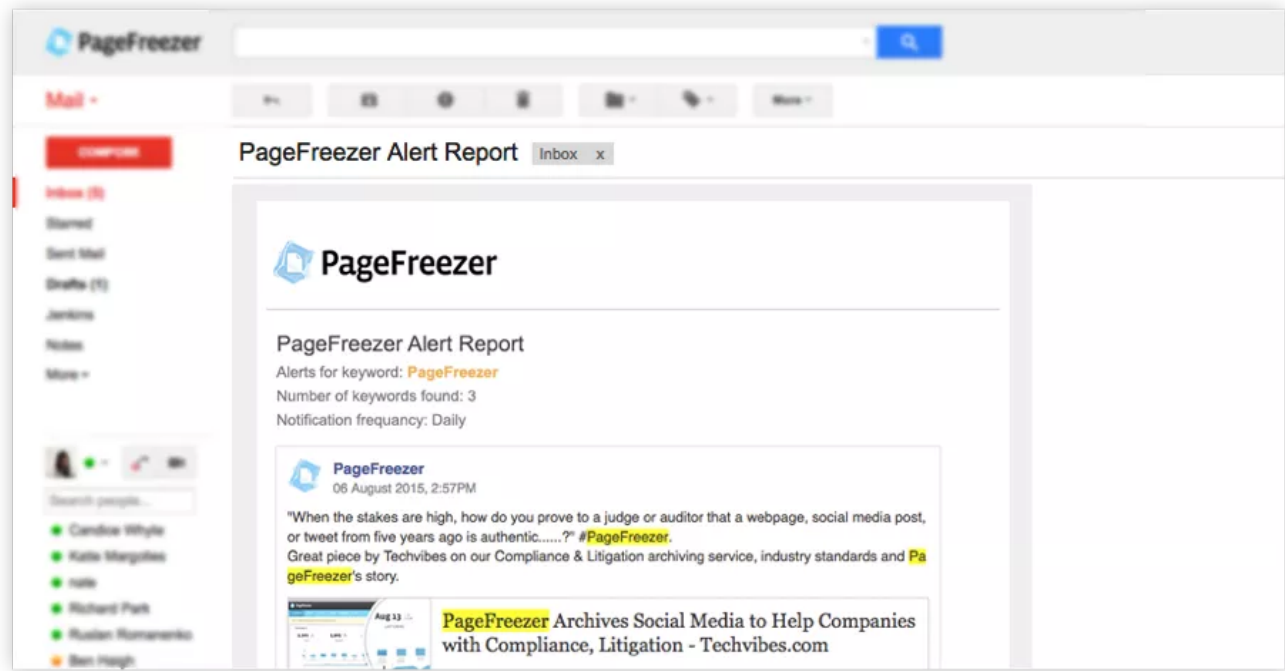


Figure : Email alerts are sent out when certain keywords are used on your social media accounts

# Public Portal (Optional)

Recent research by the University of London estimates the costs of FOIA requests to be **\$685.00 per request** to US government agencies.

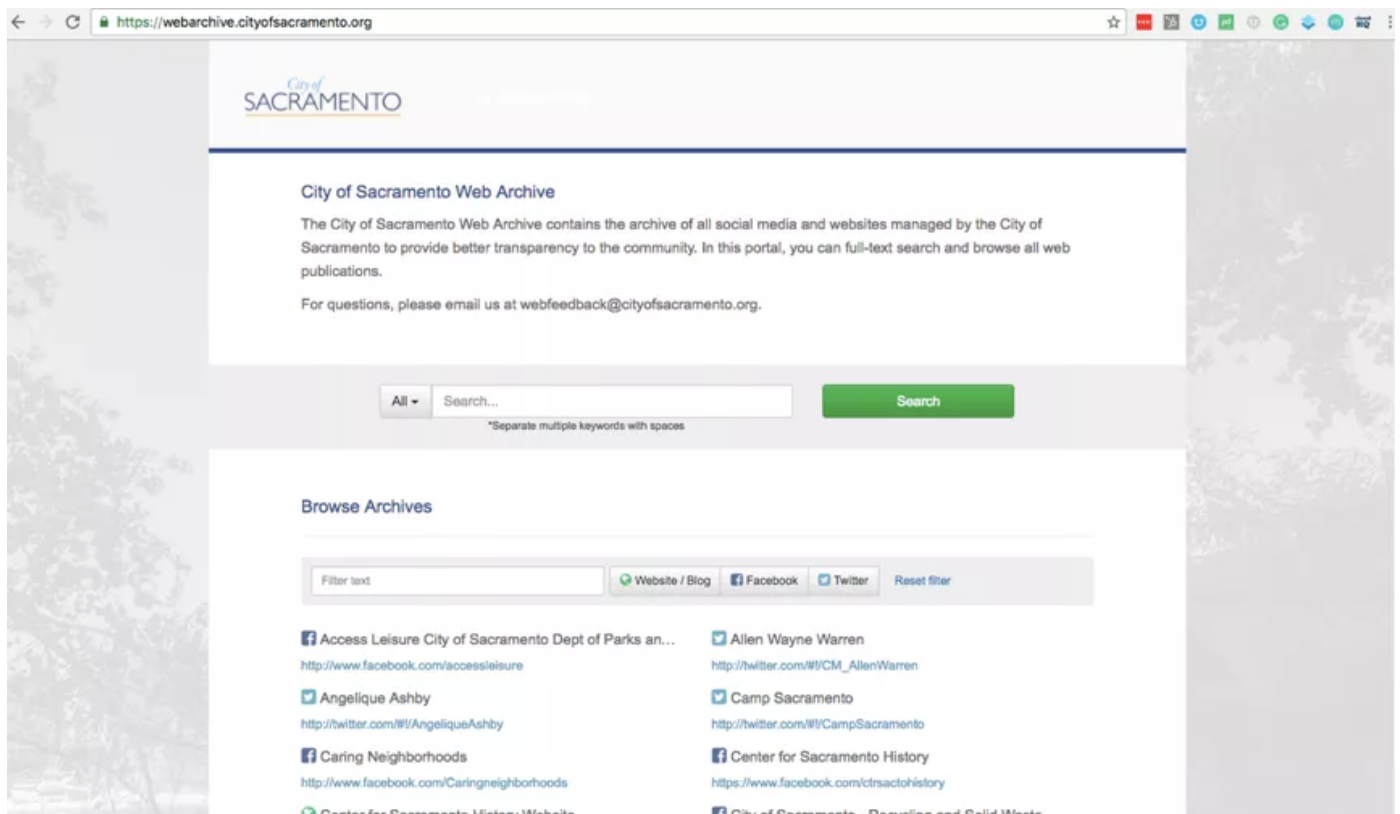
PageFreezer can help providing better transparency while also cutting the costs of public records request by making your social media archives available on a public self-service web portal.

The bespoke Public Portal makes it really easy for government agencies to share their social media archives with the public 24x7 through full-text search and browsing. The public portal can be configured with a custom domain like <https://webarchive.youragency.gov>

The Public Portal includes the following features:

- Customizable Portal page: change background images, color, text, logo, style and fonts
- Share all or a selection of your website and social media archives
- Filter and browse the archives
- Full text search archives
- Download archived pages in PDF
- Visually compare different versions of archived pages

One of the first customers to go live with the PageFreezer Public Portal was the city of Sacramento. The portal can be viewed on: <https://webarchive.cityofsacramento.org/>



**Figure: Example of a Public Portal to share social media archives with the public**



# Digital Signatures & Timestamps

While it's nice to know your organization is in line with the Open Records legislation, bear in mind that the risk of litigation against your agency is a pressing issue that must be addressed.

Many agencies mistakenly believe that being in compliance with records retention laws automatically means their records won't be challenged in court.

The Federal Rules of Evidence (rule 901) require proof that the electronic evidence has not been altered, misrepresented, or tampered with. Courts are increasingly critical of the validity of digital evidence.

**For digital records to be accepted in court, you must be able to prove their authenticity and integrity.** Data authenticity verifies that the presented web content was indeed from your website and was online at a specified date. Data integrity verifies that the presented web content is an exact representation of the original and has not been changed over time.

If you can't prove the verifiability of your digital evidence, it will likely be thrown out as in the pivotal case of Vinhee vs. American Express, in which Vinhee (who was filing bankruptcy while owing over \$40,000 to AMEX) won his case without legal representation and without even attending the trial. AMEX lost because the company rested its case on its own internal computer records, which could not be proven authentic to the satisfaction of the court.

This was a trend-setting verdict for the emerging issue of electronic evidence in court. Subsequent cases have upheld the same standards and continue to place the burden of proof on the submitter of the digital files.

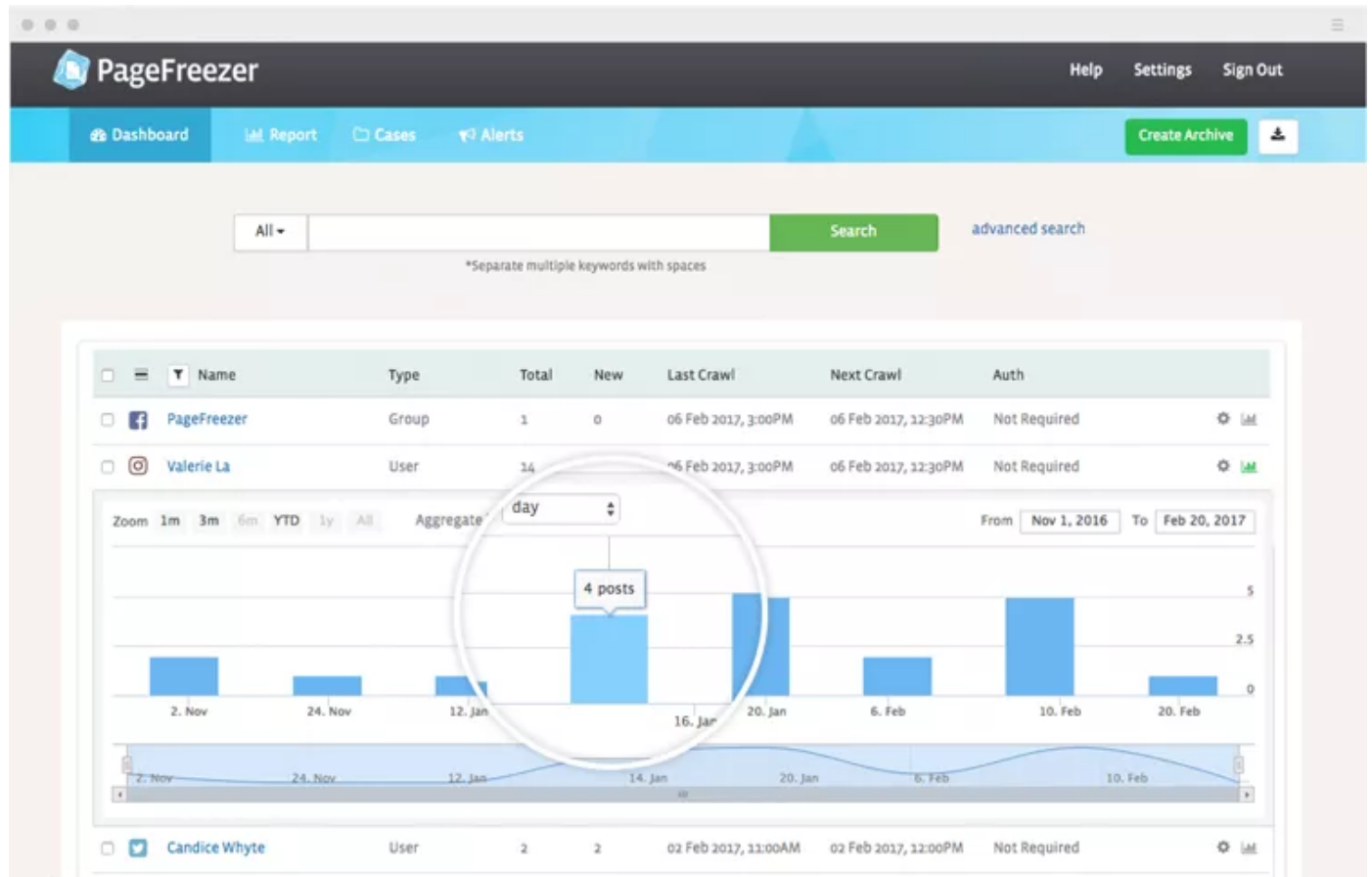
According to Judge Christopher Klein (in his comments on the Vinhee case), the key issue is that "the record is what it purports to be." **PageFreezer meets the standards for digital evidence and facilitates the legal hold process** by:

- **Stamping each archived page with an RFC 3136 compliant Time Stamp Authority** securely synchronized with the certified atomic clocks of a Stratum-1 Time Server. This non-refutable time that cannot be altered without detection provides evidence of the time of capture.
- **Stamping each archived page with a 256-bit strong digital signature**, ensuring data integrity and authenticity. This proves the pages have not been altered over time.
- **Recording the Chain of Custody for each archived page** by keeping logs of every transaction on our servers, from the first request we send to your web server to capture a page, till the moment it is securely stored on our fault-tolerant data cloud.
- **Providing prompt export of the archived files**, in PDF or native format (HTML, CSS, etc), including the digital timestamps/signatures in legal hold cases

PageFreezer is built on a Public Key Infrastructure which complies with requirements outlined in the "Electronic Signatures in Global National Commerce Act" and the "Uniform Electronic Transactions Act." You can rest assured that your web archives will stand up as admissible evidence in court.

# Analytics Reporting

The PageFreezer Dashboard provides metrics for each social media account that is being archived. For each social media account, a detailed breakdown of the social interaction per account is displayed in a graph.



**Figure: Each account has a graph with metrics about social conversation**

Custom views can be created for each social media account using a combination of keywords, date range and filters. The result can be exported in PDF or spreadsheet format.

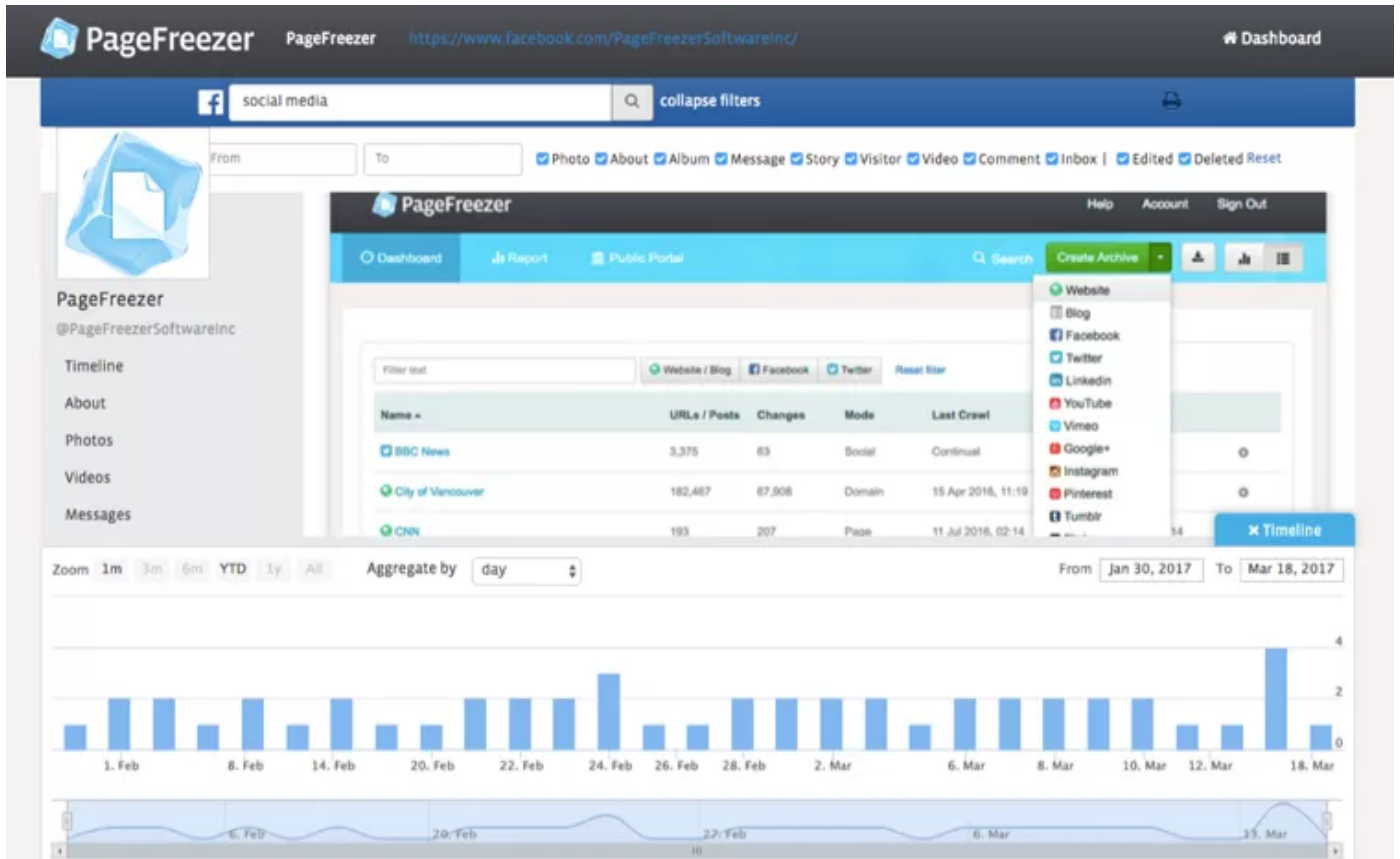


Figure: Custom reports based on keywords, date range and filters

# Long Term Preservation

Comprehensive archiving of your websites is of vital importance in case of investigation or litigation. We understand that you are trusting PageFreezer to handle your archives responsibly.

That's why we store your archives on a fault-tolerant data cloud at our SOC 1 and SOC 2 compliant datacenter in Seattle with multiple secure data nodes.

During your subscription, we will not change or destroy any of your archived content except in connection with migrating the data to another storage device.

Even in that case, we take precautions to ensure that a copy of the data is placed on the storage device to which the archive is being migrated.

Your archives are safe with us.

## Legal Hold

Should you need to produce any of your social media records as legal evidence, PageFreezer supports Legal Holds. Each post, comment or reply can be flagged after which the archived record automatically is placed "on hold). A legal hold request is given priority "Major" in our SLA.

To support your team with legal holds, users can flag social media records that are important and add them to a case. Cases can be exported in PDF including metadata and the conversation thread with the same look and feel as the original social media network for use by your counsel.

PageFreezer can provide (notarized) affidavits if needed to further strengthen your case.

Data collected by PageFreezer have been successfully used by some of the largest US law firms and Fortune-500 companies in high-stake cases.



# Deployment & Support

Deploying PageFreezer is a straight forward process and consists of the following steps:

1. **Introduction:** in the first kick-off meeting, you will be introduced to your dedicated Customer Success Manager (Ira Dixon) who will act as your point of contact and to your dedicated technical support engineer (Richard Park). They will guide you through the set-up process and provide on-going support to you.
2. **Setup:** provide use with the list of social media networks to be captured and the email addresses of the managers/administrators. The manager will receive an email to connect their social media network with PageFreezer with a single click and the rest goes automatically. If you don't have the email addresses for all managers, you can connect them yourself.
3. **Demonstration/orientation:** the PageFreezer Support team is available to provide demonstration to any decision makers or managers that would like to be updated with the project.
4. **Training:** PageFreezer will provide online training for all administrators and users covering the latest features. In addition, new team members can attend weekly free group training sessions each Thursday at 10am PST.
5. **Set-up of Public Access Portal:** the PageFreezer Support team can guide you in the deployment of the Public Access portal to open up archives to the public.
6. **Customer Support:** after the initial set-up, support will be given through our helpdesk process. PageFreezer offers support via phone and email between 8am and 5am PST and a webportal with documentation, FAQ's and instruction videos. Our support team currently has a response time of 6 hours.

This review and improvement cycle would take 2 weeks. Additional time can be made to accommodate training schedules of your agency.

PageFreezer has a dedicated and skilled software development team of 15 engineers who are constantly improving and expanding the capabilities of the product. Software updates are coming out every 2-3 weeks that contain bug fixes, new features and other improvements. PageFreezer is maintaining support for existing social media networks and adding new networks on a regular basis.

We really enjoy speaking with our customers about their use-cases and how to improve the product. Many of the ideas like the Public Portal or the integration with GovQA are the results of customer requests. We're looking forward to not only work with your as a customer but also hear your ideas how we can make your life easier.

## PageFreezer Subscription Agreement

THIS SUBSCRIPTION AGREEMENT (“AGREEMENT”) GOVERNS YOUR PURCHASE AND ONGOING USE OF PAGEFREEZER SERVICES.

BY ACCEPTING THIS AGREEMENT AND BY EXECUTING AN ORDER FORM THAT REFERENCES THIS AGREEMENT, YOU AGREE TO THE TERMS OF THIS AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THESE TERMS AND CONDITIONS, IN WHICH CASE THE TERMS “YOU” OR “YOUR” SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICES.

This Agreement was last updated on June 5th, 2018. It is effective between You and Us as of the date of You are accepting this Agreement.

### 1 DEFINITIONS

“Affiliate” means any entity which directly or indirectly controls, is controlled by, or is under common control with the subject entity. “Control,” for purposes of this definition, means direct or indirect ownership or control of more than 50% of the voting interests of the subject entity.

“Malicious Code” means internet or computer viruses, trojan horses, worms, salamis, back doors, logic bombs, time bombs, cancelbots, malwares, trapdoors, or any other harmful or malicious software codes, computer instructions, programming routines, or computer routines that may damage, vandalize, subvert, disrupt, disable, detrimentally interfere with, surreptitiously intercept, shut down or expropriate computer systems including its security data, user data or personal information.

“PageFreezer Services” means the web site and social media archiving services described in the User Guide.

“Order Form” means the ordering documents for purchases hereunder, including addenda thereto, that are entered into between You and Us from time to time. Order Forms shall be deemed incorporated herein by reference.

“Purchased Services” means Services that You or Your Affiliates purchase under an Order Form.

“Services” means the online, Web-based archival platform and customer support provided by Us for Your web sites and social media accounts via <http://www.PageFreezer.com> and/or other designated websites, the features and technical limitations of which are described in the User Guide.

“User Guide” means the online user guide for the Services, accessible via <http://support.PageFreezer.com>, as updated from time to time. You acknowledge that You have had the opportunity to review the User Guide. The User Guide shall not alter, modify or amend this Agreement in any way. In the case of a conflict between the language of this Agreement and the language of the User Guide, the language found in this Agreement shall prevail.

“Web Sites” means world wide web sites which are registered to You or Your affiliates and which have been registered by You to use the Services and, for whom subscriptions to a Service have been purchased.

“Social Media” means social media network accounts, pages or profiles which are registered to You or Your affiliates and which have been registered by You to use the Services and, for whom subscriptions to a Service have been purchased

“Sitemap” means a sitemap.xml listing all links and modification dates in your website, which is published on your website and maintained by You according to the specifications outlined on <https://www.sitemaps.org/index.html>

“We,” “Us” or “Our” means PageFreezer Software, Inc., a Canadian corporation, the company described in Article 11 (Who You Are Contracting With, Notices, Governing Law and Jurisdiction).

“You” or “Your” means the company or other legal entity for which you are accepting this Agreement, and Affiliates of that company or entity.

“Your Data” means all electronic data or information archived for You by the Purchased Services.

## **2 PURCHASED SERVICES**

### **2.1 Provision of Purchased Services.**

We shall make the Purchased Services available to You pursuant to this Agreement and the relevant Order Forms during a subscription term. You agree that Your purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any oral or written public comments made by Us regarding future functionality or features.

### **2.2 Subscriptions.**

Unless otherwise specified in the applicable Order Form, (i) Services are purchased as subscriptions, additional subscriptions may be added during the subscription term at the same pricing as that for the pre-existing subscriptions, prorated for the remainder of the subscription term in effect at the time the additional subscriptions are added, and (ii) the added subscriptions shall terminate on the same date as the pre-existing subscriptions. Subscriptions may be reassigned to a new Web Site or social media accounts replacing a former Web Site which no longer requires ongoing use of the Services.

## **3 USE OF THE SERVICES**

### **3.1 Our Responsibilities.**

We shall make the Purchased Services available on a daily basis for each Web Site, except for: planned downtime (of which We shall give at least 8 hour’s notice via the Purchased Services. We will provide the Purchased Services only in accordance with applicable laws and government regulations.

### **3.2 PageFreezer Services.**

If the Order Form indicates You have purchased the PageFreezer Services, We shall archive and time stamp the Web Site or Web Sites, or portions thereof, indicated in the Order Form at the frequency specified on the Order Form. As more fully described in the User Guide, the PageFreezer Services store and back-up the archived data at Our datacenter. During the period of Your subscription We will not override, change or destroy any archived copy except in connection with migrating the archive to another storage device and, then, only after a copy has been placed on the storage device to which the archive is being migrated.

### **3.3 Litigation Hold.**

If you wish to place a litigation hold on some or all of Your data archived by Us, You shall send an email to support@pagefreezer.com identifying the pages and dates You would like Us to hold or give Us notice using the web form made available to You for that purpose on Our website. Within one (1) business day after receipt of Your request, We will confirm to You that we have received Your request by sending an email to the address We have on file for You. Within two (2) business days after Our receipt of Your request, We will flag those pages and dates so that they are identified as not to be deleted and confirm to You by email that this has been done. Within three (3) business days after the receipt of Your request, We will export

the pages and dates identified by You from the archives stored on Our servers (the cost of this Service is price per gigabyte of the data exported). We will export the data in a printable format and/or its native format including the digital signatures and timestamps. We may change the process for implementing a litigation hold by updating the User Guide. Please consult the User Guide for any changes to these procedures. PageFreezer shall not delete any city data without authorization in writing from the city.

### **3.4 Your Responsibilities.**

You shall (i) be responsible for making each Web Site or Social Media available for archiving by Us, (ii) be solely responsible for the accuracy, quality, integrity and legality of Your Data and of the means by which You acquired Your Data, use commercially reasonable efforts to prevent unauthorized access to or use of the Services, and notify Us promptly of any such unauthorized access or use, (iii) ensure that all Your Web Site pages or Social Media accessed by our Services are accessible from Internet without restrictions and that Our software and Services are granted access to all of Your Web Sites or Social Media, (vi) ensure that your Sitemap is updated at least once per day containing an accurate list of all web pages URLs in your Web Site, (v) specify Your Web Sites or Social Media to be within the scope of Our Services, ensure that Your Web Sites or Social Media and each individual page within the scope of Our Services are accessible to Our software and Services and resolve any network problems, server overload or availability problems, or any other technical issues that may affect the accessibility and availability of Your Web Sites or Social Media, (vi) arrange for any export of data from the archives stored on Our server that You wish to obtain , (vii) use the Services only in accordance with the User Guide and applicable laws and government regulations, (viii) request an export of Your data from Our servers after the termination of this Agreement within the time period specified in Section 10.5 (Return of Your Data) (there is a fee for the data export which will cover the courier costs for the disks to be shipped to You), and (ix) be responsible for verifying and ensuring that under applicable law the data generated by Our Services are admissible in court proceedings or any other legal proceedings that You may wish to utilize the data. You shall not store anything on Your Web Sites or Social Media that You register for Services that We cannot lawfully copy.

### **3.5 Usage Limitations.**

Services may be subject to other limitations, such as, for example, limits on disk storage space and on the number of calls You are permitted to make against Our application programming interface. Any such limitations are specified in this Agreement and in the User Guide. The Services provide real-time information to enable You to monitor Your compliance with such limitations.

## **4 FEES AND PAYMENT FOR PURCHASED SERVICES**

### **4.1 Fees.**

You shall pay all fees specified in all Order Forms hereunder. Except as otherwise specified herein or in an Order Form, (i) fees are quoted and payable in United States dollars (ii) fees are based on Services purchased and not actual usage, (iii) payment obligations are non-cancelable and fees paid are non-refundable, and (iv) the number of Web Sites or Social Media subscriptions purchased cannot be decreased during the relevant subscription term stated on the Order Form. Subscription fees are based on monthly periods that begin on the subscription start date and each monthly anniversary thereof; therefore, fees for subscriptions added in the middle of a monthly period will be charged for that full monthly period and the monthly periods remaining in the subscription term.

### **4.2 Invoicing and Payment.**

We will invoice You in advance and otherwise in accordance with the relevant Order Form. Unless otherwise stated in the Order Form, invoiced charges are due net 30 days from the invoice. You are responsible for maintaining complete and accurate billing and contact information in the Services.

### **4.3 Overdue Charges.**

If any charges are not received from You by the due date, and after We have provided You with a written notice of such payment default and allowed You ten (10) business days to cure such default, then at Our discretion, (a) such charges may accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, from the date such payment was due until the date paid, and/or (b) We may condition future subscription renewals and Order Forms on payment terms shorter than those specified in Section 4.2 (Invoicing and Payment).

#### **4.4 Suspension of Service and Acceleration.**

If any amount owing by You under this or any other agreement for Our services is 30 or more days overdue, and after We have provided you with a written notice of such payment default and allowed you ten (10) business days to cure such default, We may, without limiting Our other rights and remedies, accelerate Your unpaid fee obligations under such agreements so that all such obligations become immediately due and payable, and suspend Our services to You until such amounts are paid in full.

#### **4.5 Payment Disputes**

We shall not exercise Our rights under Section 4.3 (Overdue Charges) or 4.4 (Suspension of Service and Acceleration) if the applicable charges are under reasonable and good-faith dispute and You are cooperating diligently to resolve the dispute.

#### **4.6 Taxes.**

Unless otherwise stated, Our fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). You are responsible for paying all Taxes associated with Your purchases hereunder. If We have the legal obligation to pay or collect Taxes for which You are responsible under this paragraph, the appropriate amount shall be invoiced to and paid by You, unless You provide Us with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, We are solely responsible for taxes assessable against it based on Our income, property and employees.

### **5 PROPRIETARY RIGHTS**

#### **5.1 Reservation of Rights.**

Subject to the limited rights expressly granted hereunder, We reserve all rights, title and interest in and to the Services, including all related intellectual property rights. No rights are granted to You hereunder other than as expressly set forth herein.

#### **5.2 Restrictions.**

You shall not (i) permit any third party to access the Services except as permitted herein or in an Order Form, create derivative works based on the Services, (ii) copy, frame or mirror any part or content of the Services, other than copying or framing on Your own intranets or otherwise for Your own internal business purposes, (iii) reverse engineer the Services, or (iv) access the Services in order to (a) build a competitive product or service, or (b) copy any features, functions or graphics of the Services.

#### **5.3 Ownership of Your Data.**

As between Us and You, You exclusively own all rights, title and interest in and to all of Your Data.

#### **5.4 Suggestions.**

We shall have a royalty-free, worldwide, transferable, sublicenseable, irrevocable, perpetual license to use or incorporate into the Services any suggestions, enhancement requests, recommendations or other feedback provided by You, relating to the operation of the Services.

## **6 CONFIDENTIALITY**

### **6.1 Definition of Confidential Information.**

As used herein, "Confidential Information" means all confidential information disclosed by a party ("Disclosing Party") to the other party ("Receiving Party"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Your Confidential Information shall include Your Data and Your Intellectual Property; Our Confidential Information shall include the Services; and Confidential Information of each party shall include the terms and conditions of this Agreement and all Order Forms, as well as business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such party. However, Confidential Information (other than Your Data) of either party shall not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.

### **6.2 Protection of Confidential Information.**

Except as otherwise permitted in writing by the Disclosing Party, (i) the Receiving Party shall use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (ii) the Receiving Party shall limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein.

### **6.3 Protection of Your Data.**

Without limiting the above, We shall maintain no less than industry standard administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Your Data. We shall not (a) modify Your Data, (b) disclose Your Data except as compelled by law in accordance with Section 6.4 (Compelled Disclosure) or as expressly permitted in writing by You, or (c) access Your Data except to provide the Services or prevent or address service or technical problems, or at Your request in connection with customer support matters.

### **6.4 Compelled Disclosure.**

The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information.

## **7 WARRANTIES AND DISCLAIMERS**

### **7.1 Our Warranties.**

We represent, warrant and covenant that the Services (and any parts and materials thereof) will (i) be delivered by competent personnel in a professional and workmanlike manner, according to prevailing industry standards; (ii) be of good material and workmanship; (iii) be fit and sufficient for the purpose(s) for which they were purchased; (iv) be performed in compliance with the requirements of all applicable laws and regulations; (v) not and do not infringe or misappropriate any United States or foreign patent, trademark, trade secret, copyright or any other proprietary, intellectual property, industrial property, or contract right held by any third party; (vi) will comply with all applicable foreign, federal, state or local statutes, laws and regulations

governing advertising, data collection, privacy, security and other business practices; (vii) will not otherwise expose either party to criminal or civil liability, and (viii) materially conform with the specifications (if any) set forth in the description of the Services and be consistent with any samples of Services provided.

We represent, warrant, and covenant to You that: (i) Our performance under this Agreement shall at all times conform to prevailing professional and ethical standards; (ii) due care and commercially reasonable efforts shall be utilized by Us in the performance of this Agreement; and (iii) We are under no obligation or restriction that would conflict with Our providing the Services.

For any breach of either such warranty, Your exclusive remedy shall be as provided in Section 10.3 (Termination for Cause) and Section 10.4 (Refund or Payment upon Termination) below.

## **7.2 Your Warranties.**

You warrant that You own the Web Site and Social Media that You register for Services. By registering Your Web Sites or Social Media for Services, You warrant that You have the right to, and hereby grant, Us permission to access Your Web Sites or Social Media with Services, including, but not limited to, archiving Your Web Site, sub-sites, Web Site pages and/or Social Media.

## **7.3 Mutual Warranties.**

Each party represents and warrants that (i) it has the legal power to enter into this Agreement, and (ii) will not intentionally transmit to the other party any Malicious Code. Each party will utilize reasonable efforts to detect and remove Malicious Code from any materials subject to this Agreement by using virus scanning or other similar tools and techniques.

## **7.4 Disclaimer.**

EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

## **8 MUTUAL INDEMNIFICATION**

### **8.1 Indemnification by Us.**

We shall defend You against any claim, demand, suit, or proceeding ("Claim") made or brought against You by a third party alleging that the use of the Services as permitted hereunder infringes or misappropriates the intellectual property rights of a third party, and shall indemnify You for any damages finally awarded against, and for reasonable attorney's fees incurred by, You in connection with any such Claim; provided, that You (a) promptly give Us written notice of the Claim; (b) give Us sole control of the defense and settlement of the Claim (provided that We may not settle any Claim unless the settlement unconditionally releases You of all liability); and (c) provide to Us all reasonable assistance, at Our expense.

### **8.2 Indemnification by You.**

You shall defend Us against any Claim made or brought against Us by a third party alleging that Your Data, or Your use of the Services in violation of this Agreement, infringes or misappropriates the intellectual property rights of a third party or violates applicable law, and shall indemnify Us for any damages finally awarded against, and for reasonable attorney's fees incurred by, Us in connection with any such Claim; provided, that We (a) promptly give You written notice of the Claim; (b) give You sole control of the defense and settlement of the Claim (provided that You may not settle any Claim unless the settlement unconditionally releases Us of all liability); and (c) provide to You all reasonable assistance, at Your expense.

## **9 LIMITATION OF LIABILITY**

### **9.1 Limitation of Liability.**

IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY YOU HEREUNDER OR, WITH RESPECT TO ANY SINGLE INCIDENT, THE GREATER OF \$100,000 OR THE AMOUNT PAID BY YOU HEREUNDER IN THE 12

MONTHS PRECEDING THE INCIDENT. THE FOREGOING SHALL NOT LIMIT YOUR PAYMENT OBLIGATIONS UNDER ARTICLE 4 (FEES AND PAYMENT FOR PURCHASED SERVICES).

### **9.2 Exclusion of Consequential and Related Damages.**

IN NO EVENT SHALL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY LOST PROFITS OR REVENUES OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER OR PUNITIVE DAMAGES HOWEVER CAUSED, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, AND WHETHER OR NOT THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE FOREGOING DISCLAIMER SHALL NOT APPLY TO THE EXTENT PROHIBITED BY APPLICABLE LAW.

### **9.3 Additional Limits on Our Liability.**

We are not responsible for: (i) Your Web Site or any of Your Web Site pages or Social Media data being excluded from Our Services due to the access limits placed by You on Your Web Site, sub-site, page, Social Media and/or Your Data, (ii) Your Web Site, any sub-site, page, Social Media and/or Your Data excluded from Our Services due to not being specified by You as being in scope of Our Services, (iii) Your Web Site, any sub-site, page, Social Media and/or Your Data excluded from Our Services due to Internet or Your network problems, Your server overload, availability, and/or accessibility problems, or due to any other technical problems that may affect availability and/or accessibility of Your Web Site, any sub-site, page, Social Media and/or Your Data, (iv) any negative effect on You by Our Web Site being offline from time to time for maintenance, (v) loss of Your Data after the termination of this Agreement when You had failed to request an export of Your Data from Our systems within the data hold period specified in Section 10.5 (Return of Your Data), and (vi) refusal for any court, law enforcement agency, or dispute resolution venue to accept or recognize for any purpose the data generated by Our Services.

## **10 TERM AND TERMINATION**

### **10.1 Term of Agreement.**

This Agreement commences on the date You accept it and continues until all Your Services subscriptions granted in accordance with this Agreement have expired or been terminated.

### **10.2 Term of Purchased Subscriptions.**

Services subscriptions purchased by You commence on the start date specified in the applicable Order Form and continue for the subscription term specified therein. Except as otherwise specified in the applicable Order Form, all subscriptions shall automatically renew for additional periods equal to the expiring subscription term or one year (whichever is shorter), unless either party gives the other notice of non-renewal at least 30 days before the end of the relevant subscription term. The per-unit pricing during any such renewal term shall be the same as that during the prior term unless We have given You written notice of a pricing increase at least 30 days before the end of such prior term, in which case the pricing increase shall be effective upon renewal and thereafter. Any such pricing increase shall not exceed 10% over the pricing for the relevant Services in the immediately prior subscription term, unless the pricing in such prior term was designated in the relevant Order Form as promotional or one-time.

### **10.3 Termination for Cause.**



A party may terminate this Agreement for cause: (i) upon 30 days written notice to the other party of a material breach if such breach remains uncured at the expiration of such period, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.

**10.4 Refund or Payment upon Termination.**

Upon any termination, We shall refund You any prepaid fees covering the remainder of the term of all subscriptions after the effective date of termination. Upon any termination for cause by Us, You shall pay any unpaid fees covering the remainder of the term of all Order Forms after the effective date of termination. In no event shall any termination relieve You of the obligation to pay any fees payable to Us for the period prior to the effective date of termination.

**10.5 Return of Your Data.**

Upon request by You made within 30 days after the effective date of termination of a Purchased Services subscription and upon payment to Us of the applicable data export fees, We will make available to You for download a file of Your Data in the native file formats along with attachments in their native formats. The data export fee at the end of the Term of this Agreement or in the event of Termination is \$500.00 for the first 200GB (200 GigaBytes) and then \$50.00 for every 10GB thereafter. At the end of the 30-day period, We shall have no obligation to maintain or provide any of Your Data and we may, unless legally prohibited and at our own discretion when permitted, delete all of Your Data in Our systems without notice or confirmation. If You elect to purge Your Data and require confirmation or destruction on, or before, a specific date, We will destroy the Data and provide You with a Certificate of Destruction for a one-time fee of \$300.00.

**10.6 Surviving Provisions.**

Articles 4 (Fees and Payment for Purchased Services), 5 (Proprietary Rights), 6 (Confidentiality), 8 (Mutual Indemnification), 9 (Limitation of Liability), 11 (Who You Are Contracting With, Notices, Governing Law and Jurisdiction) and 12 (General Provisions) and Sections 7.4 (Disclaimer), 10.4 (Refund or Payment upon Termination), 10.5 (Return of Your Data) shall survive any termination or expiration of this Agreement.

**11 WHO YOU ARE CONTRACTING WITH, NOTICES, GOVERNING LAW AND JURISDICTION**

**11.1 General.**

Who You are contracting with under this Agreement, who You should direct notices to under this Agreement, what law will apply in any lawsuit arising out of or in connection with this Agreement, and which courts can adjudicate any such lawsuit, depend on where You are domiciled.

If You are domiciled in:	You are contracting with:	Notices should be addressed to:	The governing law is:	The courts having exclusive jurisdiction are:
In North America	PageFreezer Software, Inc.	PageFreezer Software, Inc.	Florida Law	Florida State

**11.2 Manner of Giving Notice.**

Except as otherwise specified in this Agreement, all notices, permissions and approvals hereunder shall be in writing and shall be deemed to have been given upon: (i) personal delivery, (ii) the second business day after mailing, (iii) the second business day after sending by confirmed facsimile, or (iv) the first business day after sending by email (provided email shall not be

sufficient for notices of termination or an indemnifiable claim). Notices to You shall be addressed to the system administrator designated by You for Your relevant Services account, and in the case of billing-related notices, to the relevant billing contact designated by You.

### **11.3 Agreement to Governing Law and Venue.**

Each party agrees to the applicable governing law above without regard to choice or conflicts of law rules, and to the exclusive jurisdiction of the applicable courts above.

### **11.4 Waiver of Jury Trial.**

Each party hereby waives any right to jury trial in connection with any action or litigation in any way arising out of or related to this Agreement.

## **12 GENERAL PROVISIONS**

### **12.1 Export Compliance.**

Each party shall comply with the export laws and regulations of the United States and other applicable jurisdictions in providing and using the Services. Without limiting the foregoing, each party represents that it is not named on any U.S. government list of persons or entities prohibited from receiving exports.

### **12.2 Relationship of the Parties.**

This Agreement will not be construed as creating a partnership, joint venture, or agency relationship or as granting a franchise. The parties are performing their obligations under these Terms as independent contractors. At no time will either Party have any right, power or authority to create any obligation or responsibility on behalf of the other party.

### **12.3 No Third-Party Beneficiaries.**

There are no third-party beneficiaries to this Agreement.

### **12.4 Waiver and Cumulative Remedies.**

No failure or delay by either party in exercising any right under this Agreement shall constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.

### **12.5 Severability.**

If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision shall be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement shall remain in effect.

### **12.6 Assignment.**

Neither party may assign this Agreement or the rights granted hereunder without the prior written consent of the other, except that a party may assign this Agreement to any successor to the business of the party by merger, consolidation, or sale of assets or to any corporation controlling, controlled by, or under common control with the party..

### **12.7 Entire Agreement; Modification.**

This Agreement shall constitute the entire Agreement between the parties hereto and supersedes all prior agreements and/or representations between the parties relating to the subject matter hereof. The parties acknowledge and agree that they have not relied upon any representations not set forth herein in entering into this Agreement. Both parties have had the opportunity to have this Agreement reviewed by competent counsel. Any change, modification or amendment to this Agreement must be in writing and signed by both parties in order to be effective. No terms, provisions, or conditions of any other document will have any effect on the obligations of the parties under or otherwise modify this Agreement. To the extent, if any, the terms of this Agreement conflict with any Order Form or any other of Our documental, the terms contained herein shall be controlling and any additional terms presented in any of Our documents shall be null and void. To the extent, if any, the terms Sections 1 through 12 of this Agreement conflict with any language contained in any exhibit of other document incorporated herein, the terms contained in Sections 1 through 12 shall prevail. In the case of a conflict in language between this Agreement and any other agreement or other document between the parties, the language of this Agreement shall prevail.

**12.8 Pre-Printed Terms or Conditions.**

In no event shall the pre-printed terms or conditions in any Order Form or other document, or any other similar document, be considered an amendment or modification whether such terms conflict or not, with this Agreement, even if such documents are signed by representative of both parties. For further clarity, such terms shall be inapplicable and of no effect in their entirety.

**12.9 Change In Document.**

By signing and delivering this Agreement and/or any schedule, exhibit, amendment, or addendum thereto, each party will be deemed to represent to the other that the signing party has not made any changes to such document from the draft(s) most recently provided to the other party by the signing party, or vice versa, unless the signing party has expressly called such changes to the other party's attention in writing (e.g., by "redlining" the document or by a comment memo or email).

**12.10 Force Majeure.**

No delay or default in performance of any obligation by either party shall constitute a breach of this Agreement to the extent such default or delay is caused, directly or indirectly, by an event beyond the reasonable control of the party unable to perform, including fire, flood, earthquake, elements of nature, acts of war, terrorism, riots, civil disorders, rebellions or revolutions, failure of the Internet or strikes, lockouts or labor difficulties ("Force Majeure Event"). The party affected by an event of Force Majeure Event, upon giving prompt notice to the other party, shall be excused from performance hereunder on a day to day basis to the extent of such prevention, restriction, or interference (and the other party shall likewise be excused from performance of its obligations on a day to day basis to the extent that such obligations relate to the performance so prevented, restricted, or interfered with); provided that the party so affected shall use commercially reasonable efforts to avoid or remove such cause of non-performance and to minimize the consequences thereof and both parties shall resume performance hereunder forthwith upon removal of such cause. However, if the period of nonperformance exceeds ten (10) business days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been affected may, by giving written notice, terminate this Agreement without cause and may be subject to refunds for pre-paid, unused Services.

**In WITNESS WHEREOF, I have signed this agreement effective as of the day and year upon completion of signing**

City of Fruitland Park:

PageFreezer Software Inc.:

Name: \_\_\_\_\_

Name:  \_\_\_\_\_

Title: \_\_\_\_\_

Title: Chief Revenue Officer

Date: \_\_\_\_\_

Date: February 12, 2019

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ADDENDUM TO AGREEMENT**

**This Addendum is added to the agreement between PageFreezer and the City of Fruitland Park,**

**"IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (352) 360 6790, [ecoulson@fruitlandpark.org](mailto:ecoulson@fruitlandpark.org), 506 West Berckman Street, Fruitland Park, FL 34731."**

**By signing, you agree that you have read, understood and will comply with all terms, conditions and statements listed. This Agreement must be approved by an authorized officer.**

**City of Fruitland Park**

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Title: Mayor

**PageFreezer**

Date: Jan 23, 2019 \_\_\_\_\_

Signature \_\_\_\_\_ 

Title: CEO

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Resolution 2019-008 Designated Funds Use – Fire Inspection and Vacant Property Registration		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Attorney/City Manager/Community Development Director		
<b>Date Submitted:</b>	January 29, 2019		
<b>Are Funds Required:</b>		Yes	<input checked="" type="checkbox"/> No
<b>Account Number:</b>	N/A		
<b>Amount Required:</b>	N/A		
<b>Balance Remaining:</b>	N/A		
<b>Attachments:</b>	Yes. Proposed Resolution.		
<b>Description of Item:</b>			
<b>Action to be Taken:</b>	Adopt Resolution 2018-008		
<b>Staff's Recommendation:</b>	Approval		
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the Regular agenda: \_\_\_\_\_  
Mayor

**RESOLUTION 2019-008**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, DESIGNATING USE OF FUNDS COLLECTED FOR FIRE INSPECTIONS AND VACANT PROPERTY REGISTRATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City is authorized pursuant to Chapter 166, Florida Statutes to enact and enforce regulatory measures enacted under its police power, and to impose fees to cover the costs associated therewith; and

**WHEREAS**, the City Commission enforces fire safety codes within its jurisdiction and imposes an inspection fee for fire safety code inspections; and

**WHEREAS**, the City Commission requires registration and maintenance of vacant and abandoned properties, and imposes an annual registration fee; and

**WHEREAS**, the City Commission of the City of Fruitland Park, Florida, desires to ensure compliance with law and that funds received for these purposes are allocated to cover the costs of such inspections and registrations as these are the purposes for which they are collected.

**THEREFORE, BE IT RESOLVED** by the City Commission of the City of Fruitland Park, Florida, as follows:

1. The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.
2. The City Commission hereby declares the following:
  - (a) Funds received by the City of Fruitland Park as payment for fire inspections shall be dedicated to Fire Inspections in the City of Fruitland Park budget.
  - (b) Funds received by the City of Fruitland Park as payment of the registration fee for Abandoned Residential Property shall be dedicated to Code Enforcement in the City of Fruitland Park budget.
3. This resolution shall be effective immediately upon adoption.

**PASSED AND RESOLVED** this 14<sup>th</sup> day of February 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA

\_\_\_\_\_  
CHRIS CHESHIRE, MAYOR

ATTEST:

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ESTHER COULSON, CITY CLERK

Mayor Cheshire	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Vice Mayor Gunter	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner Bell	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner DeGrave	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner Mobilian	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)

Approved as to form:

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Anita Geraci-Carver, City Attorney



## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Resolution 2019-009 Minor Lot Split and Unity of Title Fees Adoption		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Attorney/City Manager/Community Development Director		
<b>Date Submitted:</b>	January 29, 2019		
<b>Are Funds Required:</b>		Yes	<input checked="" type="checkbox"/> No
<b>Account Number:</b>	N/A		
<b>Amount Required:</b>	N/A		
<b>Balance Remaining:</b>	N/A		
<b>Attachments:</b>	Yes. Proposed Resolution.		
<b>Description of Item:</b>			
<b>Action to be Taken:</b>	Adopt Resolution 2018-009		
<b>Staff's Recommendation:</b>	Approval		
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the Regular agenda: \_\_\_\_\_  
Mayor

**RESOLUTION 2019-009**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING FEES FOR MINOR LOT SPLIT AND UNITY OF TITLE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City is authorized pursuant to Chapter 166, Florida Statutes and Sec. 99.30 of the City of Fruitland Park Code of Ordinances to impose fees to cover the costs associated with regulation of an activity or property use; and

**WHEREAS**, the City Commission desires to recover expenses incurred to regulate an activity or property use; and

**WHEREAS**, the City Commission of the City of Fruitland Park, Florida, has determined the fees set forth herein are proper regulatory fees and the fees do not exceed the cost of the regulatory activity.

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Fruitland Park, Florida, as follows:

1. The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.
2. The City Commission hereby adopts the following fees which shall be added to the existing Fee Schedule:
  - Minor Lot Split pre-application \$100.00
  - Minor Lot Split final application \$100.00
  - Unity of Title, per application \$100.00
3. This resolution shall be effective immediately upon adoption.

PASSED AND RESOLVED this 14<sup>th</sup> day of February 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF  
FRUITLAND PARK, FLORIDA

\_\_\_\_\_  
CHRIS CHESHIRE, MAYOR

ATTEST:

---

ESTHER COULSON, CITY CLERK

Mayor Cheshire	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Vice Mayor Gunter	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner Bell	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner DeGrave	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner Mobilian	____(Yes), ____ (No), ____ (Abstained), ____ (Absent)

Approved as to form:

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Anita Geraci-Carver, City Attorney

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Resolution 2019-005 Budget Amendment BT2019-010 Radio Budget		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Treasurer		
<b>Date Submitted:</b>	February 4, 2019		
<b>Are Funds Required:</b>		X	Yes
			No
<b>Account Number:</b>	See Attached		
<b>Amount Required:</b>	See Attached		
<b>Balance Remaining:</b>	See Attached		
<b>Attachments:</b>	Yes		
<b>Description of Item:</b> Budget Amendment BT2019-010 transfers the radio budget from other general government to the departments that purchased the new radios but did not budget for them.			
<b>Action to be Taken:</b> Adopt Resolution 2019-005			
<b>Staff's Recommendation:</b> Approval			
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the  Regular  Consent agenda: \_\_\_\_\_  
Mayor

**RESOLUTION 2019-005**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018-2019 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER BY \$24,641 TO TRANSFER FUNDS FROM THE OTHER GENERAL GOVERNMENT BUDGET TO POLICE, ROADS AND STREETS, AND BUILDING AND ZONING BUDGET IN THE GENERAL FUND; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Fiscal Year 2018-2019 budget of the City of Fruitland Park was adopted on September 27, 2018; and

**WHEREAS**, funds budgeted are required to be moved to different department for the purchase of new radios; and

**WHEREAS**, the City Commission desires to amend the 2018-2019 Fiscal Year budget to move the budget to the correct department.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:**

Section 1. The budget adopted on September 27, 2018; is amended as set forth in Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14th day of February, 2019, by the City Commission of the City of Fruitland Park, Florida.

---

City of Fruitland Park  
Chris Cheshire, Mayor

Attest:

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Esther B. Coulson  
City Clerk

Mayor Cheshire \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Vice Mayor Gunter \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner DeGrave \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner Mobilian \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner Bell \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)

Approved as to form and legality:

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Anita Geraci-Carver  
City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2019-010

To: CITY MANAGER

Date: 31-Jan-2019

Prepared by: FINANCE
Department Head

Approved: City Manager

REVENUES:

Table with 3 columns: Object name & #, Amount, Inc/Dec. Multiple rows for revenue entries.

EXPENDITURES:

Table with 3 columns: Object name & #, Amount, Inc/Dec. Includes entries like 01519-60640 OGG EQUIPMENT, 01521-60640 POLICE EQUIPMENT, etc.

Explanation: MOVE BUDGET FOR RADIO PURCHASES FROM OGG TO DEPARTMENTS THAT HAD TO PURCHASE NEW RADIOS BUT DID NOT BUDGET FOR IT. CM & CT PUT \$30,000 IN OGG TO INSURE WE HAD THE FUNDS TO PAY FOR THE RADIOS. WE DID NOT KNOW THE DEPT'S BREAKDOWN AT BUDGET TIME.

Approved by Commission: 2/14/2019
Date

City Clerk

City Finance Director

Mayor

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	Resolution 2019-006 Budget Amendment BT2019-011 Paving Budget		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Treasurer		
<b>Date Submitted:</b>	February 4, 2019		
<b>Are Funds Required:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Account Number:</b>	See Attached		
<b>Amount Required:</b>	See Attached		
<b>Balance Remaining:</b>	See Attached		
<b>Attachments:</b>	Yes		
<b>Description of Item:</b> Budget Amendment BT2019-010 moves the money budgeted for the paving fund from Road Resurface to Transfer to Paving Fund. This is an administrative budget amendment only.			
<b>Action to be Taken:</b> Adopt Resolution 2019-006			
<b>Staff's Recommendation:</b> Approval.			
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the  Regular  Consent agenda: \_\_\_\_\_  
Mayor



**RESOLUTION 2019-006**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018-2019 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER BY \$75,000, TO TRANSFER FUNDS FROM THE ROADS AND STREETS BUDGET TO THE PAVING FUND BUDGET IN THE GENERAL FUND; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Fiscal Year 2018-2019 budget of the City of Fruitland Park was adopted on September 27, 2018; and

**WHEREAS**, funds budgeted are required to be moved to the paving fund; and

**WHEREAS**, the City Commission desires to amend the 2018-2019 Fiscal Year budget to move the budget to the correct account.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:**

Section 1. The budget adopted on September 27, 2018; is amended as set forth in Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 14th day of February, 2019, by the City Commission of the City of Fruitland Park, Florida.

---

City of Fruitland Park  
Chris Cheshire, Mayor

Attest:

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Esther B. Coulson  
City Clerk

Mayor Cheshire \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Vice Mayor Gunter \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner DeGrave \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner Mobilian \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)  
Commissioner Bell \_\_\_\_\_ (Yes), \_\_\_\_\_ (No), \_\_\_\_\_ (Abstained), \_\_\_\_\_ (Absent)

Approved as to form and legality:

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Anita Geraci-Carver  
City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2019-011

To: CITY MANAGER

Date: 31-Jan-2019

Prepared by: Finance Department Head

Approved: City Manager

REVENUES:

Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec

EXPENDITURES:

Object name & #	01541-60631 ROAD RESURFACINE	Amount: 75,000	Inc/Dec
Object name & #	01581-90921 TRANSFER TO PAVING FUND	Amount: 75,000	Inc/Dec
Object name & #		Amount:	Inc/Dec
Object name & #		Amount:	Inc/Dec
Object name & #		Amount:	Inc/Dec
Object name & #		Amount:	Inc/Dec

Explanation: ADIMINISTRATIVE BUDGET AMENDMENT - MOVE BUDGETED PAVING FUND MONEY TO THE CORRECT ACCOUNT.

Approved by Commission: 2/14/2019 Date

City Clerk

City Finance Director

Mayor

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Resolution 2019-007 Signature Construction Inc. Change Order 1		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Manager/City Attorney		
<b>Date Submitted:</b>	February 5, 2019		
<b>Are Funds Required:</b>		X	Yes
			No
<b>Account Number:</b>			
<b>Amount Required:</b>			
<b>Balance Remaining:</b>			
<b>Attachments:</b>	Yes		
<b>Description of Item:</b>	<p>At the December 13, 2018 regular meeting, the city commission accepted the service desk request for \$55,00 (Home Art Corporation Inc.), change order to Signature Construction Inc's (ITB 2017-001 New Public Library Facility Construction.)</p>		
<b>Action to be Taken:</b>	Adopt Resolution 2019-007		
<b>Staff's Recommendation:</b>	Approval		
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the  Regular  Consent agenda: \_\_\_\_\_  
Mayor

**RESOLUTION 2019-007**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING CITY OF FRUITLAND PARK LIBRARY - CHANGE ORDER NO. 1 FROM SIGNATURE CONSTRUCTION INC. IN THE AMOUNT OF \$55,000.00; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Fruitland entered into a contract with Signature Construction, Inc. for construction of the new library; and

**WHEREAS**, it is necessary to amend the contract to provide for an increase in the contract amount for furniture Signature Construction, Inc. is furnishing as improvements to the library.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The City of Fruitland Park Library - Change Order No. 1 dated January 11, 2018 in the amount of \$55,000.00, **a copy of which is attached hereto**, is approved.

Section 2. This resolution shall be effective immediately upon adoption.

PASSED AND RESOLVED this \_\_\_\_ day of \_\_\_\_\_, 2019, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF  
FRUITLAND PARK, FLORIDA

\_\_\_\_\_  
CHRIS CHESHIRE, MAYOR

ATTEST:

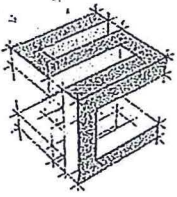
\_\_\_\_\_  
ESTHER COULSON, CITY CLERK

Mayor Cheshire \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Vice Mayor Gunter \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Commissioner Bell \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Commissioner DeGrave \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)  
Commissioner Mobilian \_\_\_\_\_(Yes), \_\_\_\_\_(No), \_\_\_\_\_(Abstained), \_\_\_\_\_(Absent)

Approved as to form:

---

Anita Geraci-Carver, City Attorney



**SIGNATURE  
CONSTRUCTION INC.**  
COMMERCIAL AND RESIDENTIAL

January 03, 2019

City of Fruitland Park  
506 West Berckman Street  
Fruitland Park, FL 34731

**RE: Fruitland Park Library Furniture Millwork**

**INVOICE**

For deposit on account as draw #1, as described on the "Service Desk Requests" by Library Director, and approved by the City Commission for furniture millwork in the new public City Library.

**General Construction:**

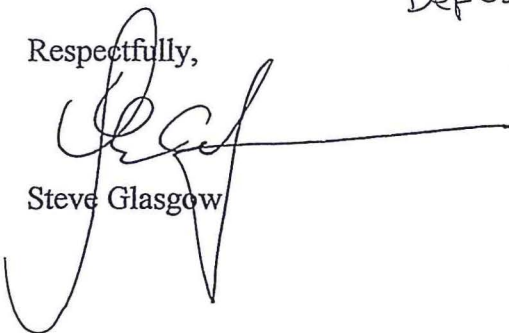
Initial Deposit: \$	26,699.50	P 100%	\$	26,699.50
<del>Draw #2 (Install): \$</del>	<del>21,359.60</del>	0%	\$	-
Final (Punch): \$	5,339.90	0%	\$	-
Project Total \$	53,399.00			

Less Previous Payments \$ -

**TOTAL AMOUNT NOW DUE \$ 26,699.50**

C = Completed    P = Processing    Balance To Finish 50%    \$ (26,699.50)

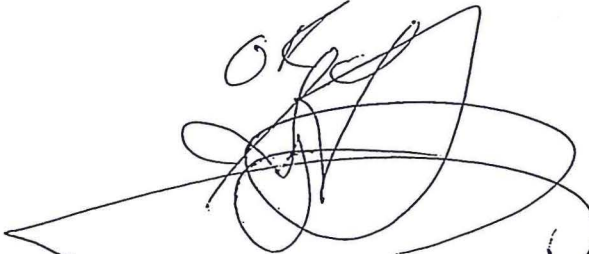
Respectfully,



Steve Glasgow

Deposit - Service Desks  
30571-60630

1/4/2019



# Service Desk Requests

By Library Director

Cash Register Counter Laminate Top & Cabinet	\$789.00
Circulation Table/Computer Laminate Top & Cabinet	\$878.00
Circulation Work Island Solid Surface Top & Wood Cabinet	\$3,961.00
Circulation Desk Solid Surface Top & Wood Cabinet	\$19,404.00
IT Service Desk Laminate Top & Cabinet	\$4,976.00
Children's Desk Laminate Top & Cabinet	\$5,282.00
Children's Gaming Console Laminate Top & Cabinet	\$880.00
Teen's Gaming Console Laminate Top & Cabinet	\$880.00
Reference Desk Solid Surface Top & Wood Cabinet	\$7,591.00
Podium (2) Laminate Top & Cabinet	\$2,676.00 (total)
	<b>\$47,317.00</b>
Signature 10% @ \$4,732.00	<b>\$52,049.00</b>
Electrical for Service Desks	<b>\$1,350</b>
Signature 10% @ \$135.00	<b>\$53,399.00</b>



## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	December 2018 Financial Report		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Treasurer		
<b>Date Submitted:</b>	February 5, 2019		
<b>Are Funds Required:</b>		Yes	<input checked="" type="checkbox"/> No
<b>Account Number:</b>	N/A		
<b>Amount Required:</b>	N/A		
<b>Balance Remaining:</b>	N/A		
<b>Attachments:</b>	Yes		
<b>Description of Item:</b> December 2018 Financial Report. The financial report shows revenues and expenses for all funds through December 31, 2018. The budget memorandum reflects the revenues and expenses for the general and utility funds minus restricted revenue and expenses to reflect a more accurate financial picture. The balance of the restricted funds in the memo are as of December 31, 2018.			
<b>Action to be Taken:</b> Approve the December 2018 financial report.			
<b>Staff's Recommendation:</b> Approval			
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the  Regular  Consent agenda: \_\_\_\_\_  
Mayor

**CITY OF FRUITLAND PARK  
MEMORANDUM**

To: Honorable Mayor, Commission Members, City Manager, and City Clerk  
 From: Jeannine Racine, Finance Director *JRR*  
 Date: February 5, 2019  
 Subject: Year-To-Date Budget Report  
 For the period ending December 31, 2018

Attached is the December **Budget Report**, reflecting revenues and expenses through December 31, 2018. At the end of December, 25% of the fiscal year has lapsed. During the month of December, 293 invoices were processed totaling \$613,227. This included payments for Library construction for \$44,001, 3 months of payments to Alpha International for \$157,015, 2 months of health insurance payments for \$54,126, and purchase of a PD vehicle for \$20,850.

Revenue & Expense Summaries of the General Fund are as follows:						
	Revenue	%	Expenditures	%	Rev - Exp	
General Fund	\$ 4,267,083	50%	\$ 2,211,349	26%	\$ 2,055,734	
Restricted Funds	\$ (355,370)	-4%	\$ (82,241)	-1%	\$ 273,129	
Grand Total	\$ 3,911,713	46%	\$ 2,129,108	25%	\$ 1,782,605	
General Fund		Rev vs Exp	\$ 1,782,605			

Revenue & Expense Summaries of the Utility Fund are as follows:						
	Revenue	%	Expenditures	%	Rev - Exp	
Utility Fund	\$ 412,490	21%	\$ 403,308	21%	\$ 9,183	
Restricted Funds	\$ (156,521)	-5%	\$ -	0%	\$ 90,098	
Grand Total	\$ 255,969	17%	\$ 403,308	21%	\$ (80,916)	
Utility Fund		Rev vs Exp	\$ (147,339)			

Revenue & Expense Summaries of the City's various funds are as follows:						
	Revenue	%	Expenditures	%	Rev - Exp	
General Fund	\$ 4,267,083	50%	\$ 2,211,349	26%	\$ 2,055,734	
<b>Redevelopment</b>	\$ 199,608	60%	\$ 26,971	8%	\$ 172,637	
<b>Capital Projects</b>	\$ 120,126	16%	\$ -	0%	\$ 120,126	
Utility Fund	\$ 412,490	21%	\$ 403,308	21%	\$ 9,183	
<b>Recreation Fund</b>	\$ 8,388	9%	\$ 13,077	14%	\$ (4,689)	
Grand Total	\$ 5,007,695		\$ 2,654,705		\$ 2,352,990	

The General Fund revenues versus expenses (minus restricted) indicates a decrease of approximately \$1,782,605 in unrestricted reserves at this point in time.

The Utility Fund revenues versus expenses (minus restricted) indicates a decrease of approximately (147,339) in retained earnings.

Balance of Restricted Funds at the end of **December**:

<b><u>General Fund</u></b>		<b><u>Utility Fund</u></b>	
Public Safety Fire	\$1,710,436	Sewer Line Construction	\$ 0
<u>Public Safety Police</u>	<u>\$912,167</u>	Sewer Impact	\$109,863
<b>Public Safety Total</b>	<b>\$2,622,604</b>	<u>Water Impact</u>	<u>\$648,578</u>
Storm water	\$343,037	Total Restricted	\$ 758,441
Building	\$2,169,605		
Police Forfeiture	\$ 3,373	<b><u>Other Funds</u></b>	
Paving/Resurfacing	\$ 50,000	Redevelopment	\$197,566
Cemetery	\$ 86,369	CIP	\$300,933
Police Education	\$ 658	Recreation	-\$ 4,862
Fire Fee Refunds	\$ 70,510	Rec 5k	\$ 1,397
<u>Police Donations</u>	<u>\$ 1,484</u>		
Total Restricted	\$5,347,640		

Please see the attached YTD Budget Expense Report Summary for Expenses by Department and the December Year to Date Budget Reports for the details.

We have \$4.516 million in SBOA investments. The SBA investment summary shows all restricted fund balances at the end of September 2018. Please see the Investments attachment for details.

We have \$9.468 million in various accounts (USB Bank, SBOA Investments, Certificate of Deposits and Edward Jones). Please see the Summary of Cash Accounts by Funds attachment for details.

. Please see me if you have any questions or comments regarding this report.

Attachments:  
 Budget Summary – GF & Utility  
 SBOA Investments Summary  
 Cash Summary-All accounts  
 Year to Date Budget – December 2018

**CITY OF FRUITLAND PARK**  
**DECEMBER 2018**  
**YTD BUDGET REPORT SUMMARY - EXPENSES**

**DECEMBER**  
**25.0%**

		Original	Tranfrs/	Revised	YTD	YTD	Available	%	%	Expend	Used	
		Budget	Adjstmnts	Budget	Expended	Encumb	Budget	Expended	Used	-Over	-Over	Expended
<b>GENERAL FUND</b>												
01511	LEGISLATIVE	66,737		66,737	14,929		51,808	22.4%	22.4%	2.6%	2.6%	Under
01512	EXECUTIVE	343,612		343,612	76,686		266,926	22.3%	22.3%	2.7%	2.7%	Under
01513	FINANCE	264,082		264,082	64,698	11,900	187,484	24.5%	29.0%	0.5%	-4.0%	Under
01514	LEGAL COUNSEL	84,400		84,400	15,794		68,606	18.7%	18.7%	6.3%	6.3%	Under
01519	OTHER GEN GOVT SERVICES	449,210		449,210	52,192	33,330	363,688	11.6%	19.0%	13.4%	6.0%	Under
01521	LAW ENFORCEMENT	2,152,092	25,392	2,177,484	588,944	55,900	1,532,640	27.0%	29.6%	-2.0%	-4.6%	OVER
01522	FIRE CONTROL	797,733		797,733	150,443	252,796	394,494	18.9%	50.5%	6.1%	-25.5%	Under
01524	BUILDING & ZONING	652,368		652,368	226,666		425,702	34.7%	34.7%	-9.7%	-9.7%	OVER
01534	SOLID WASTE	506,888		506,888	85,020		421,868	16.8%	16.8%	8.2%	8.2%	Under
01538	STORMWATER MANAGEMENT	122,775		122,775	0		122,775	0.0%	0.0%	25.0%	25.0%	Under
01541	ROAD & STREET	474,624		474,624	67,555		407,069	14.2%	14.2%	10.8%	10.8%	Under
01571	LIBRARY	714,576	748,986	1,463,562	793,743	211,541	458,277	54.2%	68.7%	-29.2%	-43.7%	OVER
01572	MUNICIPAL POOL	121,375		121,375	6,012		115,363	5.0%	5.0%	20.0%	20.0%	Under
01573	PARKS/RECREATION MAINT	266,334		266,334	33,132		233,203	12.4%	12.4%	12.6%	12.6%	Under
01574	RECREATION	259,724	-5,000	254,724	35,535	18,000	201,189	14.0%	21.0%	11.0%	4.0%	Under
01581	TRANSFER TO RESERVE	460,000		460,000	0		460,000	0.0%	0.0%	25.0%	25.0%	Under
FUND 001	TOTAL GENERAL FUND	7,736,530	769,378	8,505,908	2,211,349	583,467	5,711,092	26.0%	32.9%	-1.0%	-7.9%	OVER

		Original	Tranfrs/	Revised	YTD	YTD	Available	%	%	Expend	Over	
		Budget	Adjstmnts	Budget	Expended	Encumb	Budget	Expended	Used	-Over	Under	Expended
<b>UTILITY FUND</b>												
40533	WATER	907,685		907,685	164,232	5,950	737,503	18.1%	18.7%	6.9%	6.3%	Under
40535	SEWER	1,015,302		1,015,302	239,076	5,950	770,276	23.5%	24.1%	1.5%	0.9%	Under
40581	INTERFUND TRANSFERS TO GF	0		0	0		0	0.0%	0.0%	25.0%	25.0%	Under
FUND 400	TOTAL UTILITY FUND	1,922,987	0	1,922,987	403,308	11,900	1,507,779	21.0%	21.6%	4.0%	3.4%	Under

Florida State Board of Administration Investments

AS OF: December 31, 2018

<u>31-Dec-18</u>		Previous Balance	Deposits	Withdrawal	Audit Entry	SBA Interest	Due T/F	Ending Balance
<b>General Fund-01000</b>								
15100	<b>Unrestricted</b>	49,198.37				9,373.64	-247,402.87	-188,830.86
	<b>Restricted</b>							
15140	Cemetery	87,341.38						87,341.38
15122	Building Dept (-750,000)	1,187,909.31						1,187,909.31
15117	Police Impact	915,684.07						915,684.07
15118	Fire Impact	1,677,161.38						1,677,161.38
15110	Police Education (2nd \$)	503.54						503.54
15111	Police Drug Forfeiture	3,373.38						3,373.38
15113	Police Automation	0.00						0.00
15119	Police Donation	1,224.85						1,224.85
15125	Stormwater	330,802.84						330,802.84
15130	Paving	50,000.00						50,000.00
<b>Redevelopment Trust Fund-20000</b>								
15100	Redevelopment	-81,969.69				-180.19	181,215.43	99,065.55
	<b>Unrestricted</b>	-750.00						-750.00
<b>General CIP/Infrastructure- 30000</b>								
15112	Infrastructure	133,493.67				290.79	67,147.46	200,931.92
	<b>Unrestricted</b>	0.00						0.00
<b>Utility Fund - 40000</b>								
15100	<b>Unrestricted</b>	-601,942.52				149.89	5,968.94	-595,823.69
	<b>Restricted</b>							
15107	SRF Debt Service	68,834.23						68,834.23
15115	Sewer Impact	0.00						0.00
15116	Water Impact	601,919.50						601,919.50
15135	Sewer Lines Construction Loan	0.00						0.00
<b>Fire Pension - 60000</b>								
15103	Restricted	88,689.08				193.20	344.63	89,226.91
<b>Recreation Fund - 62000</b>								
15104	<b>Rec Funds</b>	-6,777.09				-12.10	-7,273.59	-14,062.78
15131	5Ks	1,224.00						1,224.00
		0.00						0.00
<b>Total Funds</b>		<b>4,505,920.30</b>		0.00		9,815.23	0.00	<b>4,515,735.53</b>
<b>Statement</b>								
Account 151321		4,505,920.30				9,815.23	0.00	4,515,735.53
Unrealized Gain								
Total Statements		<b>4,505,920.30</b>					<b>0.00</b>	<b>4,515,735.53</b>

0.00

SUMMARY OF  
CASH ACCOUNTS  
BY FUNDS

AS OF: 31-Dec-2018

	SBOA Investments	USB	Citizens	CDs	Edward Jones	Total	Total Fund
<b>General Fund</b>	\$ 4,065,170	\$ 3,851,789	\$ -	\$ 200,000	Citizens	\$ 8,116,959	<b>\$ 8,191,582 GF</b>
Police/Fire Fee		\$ 70,511				\$ 70,511	
Payroll		\$ 4,112				\$ 4,112	
<b>Redevelopment</b>	\$ 98,316			\$ 100,000	Citizens	\$ 198,316	<b>\$ 198,316 Redevp</b>
<b>Capital Projects</b>	\$ 200,932			\$ 100,000	Citizens	\$ 300,932	<b>\$ 300,932 CIP</b>
<b>Utility Fund</b>	\$ 74,930					\$ 74,930	<b>\$ 233,486 Utility</b>
						\$ -	
Utility Deposit		\$ 158,556				\$ 158,556	
<b>Municipal FF</b>	\$ 89,227				\$ 467,165	\$ 556,392	<b>\$ 556,392 FF Pension</b>
<b>Recreation</b>	\$ (12,839)					\$ (12,839)	<b>\$ (12,839) Rec</b>
<b>Total Funds</b>	<b>\$ 4,515,736</b>	<b>\$ 4,084,968</b>	<b>\$ -</b>	<b>\$ 400,000</b>		<b>\$ 9,467,868</b>	<b>\$ 9,467,868</b>

DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
-----							
01001 GENERAL FUND REVENUES							
-----							
31 TAXES							
-----							
31110 AD VALOREM TAXES	-2,536,155	.00	-2,536,155.00	-2,203,289.02	.00	-332,865.98	86.9%
31120 DELINQUENT AD VALOREM TAX	-1,235	.00	-1,235.00	-567.50	.00	-667.50	46.0%
31230 LOCAL OPTION FUEL TAX	-94,685	.00	-94,685.00	-12,704.94	.00	-81,980.06	13.4%
31251 FIRE INS PREM TAX PENSION	-15,435	.00	-15,435.00	.00	.00	-15,435.00	.0%
31310 ELECTRIC FRANCHISE FEE	-410,793	.00	-410,793.00	-92,486.01	.00	-318,306.99	22.5%
31340 GAS FRANCHISE FEE	-17,677	.00	-17,677.00	-2,410.65	.00	-15,266.35	13.6%
31390 GARBAGE FRANCHISE FEE	-102,000	.00	-102,000.00	-25,709.73	.00	-76,290.27	25.2%
31410 ELECTRIC UTILITY TAX	-540,000	.00	-540,000.00	-115,549.80	.00	-424,450.20	21.4%
31421 COMMUNICATIONS SERVICE TAX	-190,450	.00	-190,450.00	-41,030.11	.00	-149,419.89	21.5%
31430 WATER UTILITY TAX	-143,992	.00	-143,992.00	-39,647.44	.00	-104,344.56	27.5%
31440 GAS UTILITY TAX	-20,184	.00	-20,184.00	-2,794.12	.00	-17,389.88	13.8%
31480 PROPANE UTILITY TAX	0	.00	.00	-118.60	.00	118.60	100.0%
TOTAL TAXES	-4,072,606	.00	-4,072,606.00	-2,536,307.92	.00	-1,536,298.08	62.3%
-----							
32 LICENSES & PERMITS							
-----							
32100 CITY BUSINESS RECEIPT TAX	-21,211	.00	-21,211.00	-23,002.09	.00	1,791.09	108.4%
32110 DEL CITY OCCUPATIONAL LIC	-68	.00	-68.00	.00	.00	-68.00	.0%
32200 BUILDING PERMIT A	-250,000	.00	-250,000.00	-245,602.22	.00	-4,397.78	98.2%
32201 BUILDING PERMIT B	-5,000	.00	-5,000.00	-34,133.26	.00	29,133.26	682.7%
32902 CEMETERY PERMITS	-221	.00	-221.00	.00	.00	-221.00	.0%
TOTAL LICENSES & PERMITS	-276,500	.00	-276,500.00	-302,737.57	.00	26,237.57	109.5%
-----							
33 INTERGOVERN. REVENUE							
-----							
33110 DCA FEMA FEDERAL GRANT	0	.00	.00	-206,694.00	.00	206,694.00	100.0%
33421 GRANT BYRNE/JAG	0	-5,492.00	-5,492.00	.00	.00	-5,492.00	.0%
33475 GARDENIA PARK GRANT FRDAP	-50,000	.00	-50,000.00	.00	.00	-50,000.00	.0%
33512 STATE REVENUE SHARING TAX	-200,962	.00	-200,962.00	-49,212.21	.00	-151,749.79	24.5%
33514 MOBILE HOME LICENSES	-11,930	.00	-11,930.00	-5,036.12	.00	-6,893.88	42.2%
33515 ALCOHOLIC BEV LICENSE	-2,155	.00	-2,155.00	-1,510.27	.00	-644.73	70.1%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33518 LOCAL GOVT 1/2C SALES TAX	-445,000	.00	-445,000.00	-72,249.75	.00	-372,750.25	16.2%
33770 COUNTY LIBRARY APPROPRIAT	-75,656	.00	-75,656.00	-24,075.00	.00	-51,581.00	31.8%
33776 LAKE COUNTY LIBRARY GRANT	-141,513	-317,889.00	-459,402.00	.00	.00	-459,402.00	.0%
33820 COUNTY BUSINESS TAX RECEIP	-3,282	.00	-3,282.00	-675.15	.00	-2,606.85	20.6%
33830 COUNTY ONE CENT GAS TAX	-36,000	.00	-36,000.00	-6,219.12	.00	-29,780.88	17.3%
TOTAL INTERGOVERN. REVENUE	-966,498	-323,381.00	-1,289,879.00	-365,671.62	.00	-924,207.38	28.3%

34 CHARGES FOR SERVICES

33548 FDOT TRAFFIC SIGNAL MAINTEN	-6,258	.00	-6,258.00	.00	.00	-6,258.00	.0%
34120 ZONING FEES	-6,000	.00	-6,000.00	-3,400.00	.00	-2,600.00	56.7%
34122 ANNEXATION FEES	-200	.00	-200.00	.00	.00	-200.00	.0%
34125 COMPREHENSIVE PLAN	-300	.00	-300.00	.00	.00	-300.00	.0%
34131 SITE (PROPERTY) PLAN FEE	-500	.00	-500.00	.00	.00	-500.00	.0%
34132 PLAN (STRUCTURE) REVIEW FE	-8,032	.00	-8,032.00	-5,812.46	.00	-2,219.54	72.4%
34140 COPYING / CERTIFICATION	-1,552	.00	-1,552.00	-428.30	.00	-1,123.70	27.6%
34220 FIRE INSPECTION FEES	-7,500	.00	-7,500.00	-8,175.45	.00	675.45	109.0%
34222 FIRE ASSESSMENT FP	-479,722	.00	-479,722.00	-446,341.66	.00	-33,380.34	93.0%
34223 FIRE ASSESSMENT VILLAGE	-332,601	.00	-332,601.36	-294,948.66	.00	-37,652.70	88.7%
34290 SCHOOL PUBLIC SAFETY-COUNT	-40,000	.00	-40,000.00	-20,000.00	.00	-20,000.00	50.0%
34335 OTHER REVENUES	-15,000	.00	-15,000.00	-7,500.02	.00	-7,499.98	50.0%
34340 SOLID WASTE COLLECTION	-219,581	.00	-219,581.00	-54,239.30	.00	-165,341.70	24.7%
34341 SOLID WASTE DISPOSAL	-197,944	.00	-197,944.00	-48,122.20	.00	-149,821.80	24.3%
34342 YARDWASTE COLLECTION	-32,376	.00	-32,376.00	-8,564.60	.00	-23,811.40	26.5%
34343 YARDWASTE DISPOSAL	-12,056	.00	-12,056.00	-3,101.74	.00	-8,954.26	25.7%
34344 RECYCLE	-44,931	.00	-44,931.00	-11,481.19	.00	-33,449.81	25.6%
34345 ADMIN FEE-GARBAGE BILLING	-58,423	.00	-58,423.00	-15,206.33	.00	-43,216.67	26.0%
34346 ADM. FEE-IMPACT FEE	-5,086	.00	-5,086.00	-2,800.00	.00	-2,286.00	55.1%
34391 STORMWATER FEE	-46,704	.00	-46,704.00	-12,230.00	.00	-34,474.00	26.2%
34393 REG ABANDONED PROPERTY	-4,250	.00	-4,250.00	-250.00	.00	-4,000.00	5.9%
34712 LIBRARY FEE OUT/COUNTY	-347	.00	-347.00	-140.00	.00	-207.00	40.3%
34715 HOME TOWN CHRISTMAS PROCEE	0	.00	.00	-460.00	.00	460.00	100.0%
34717 FP DAY PROCEEDS	-2,141	.00	-2,141.00	-120.00	.00	-2,021.00	5.6%
34718 FRUITLAND PARK DAY SPONSOR	-90	.00	-90.00	-20.00	.00	-70.00	22.2%
34719 CONCESSIONS	-3,400	.00	-3,400.00	-6.25	.00	-3,393.75	.2%
34720 POOL FEES	-9,734	.00	-9,734.00	-509.00	.00	-9,225.00	5.2%
34725 POOL SWIM PROG/LESSONS	-5,160	.00	-5,160.00	-28.00	.00	-5,132.00	.5%
34755 RENT RECREATION FACILITY	-1,484	.00	-1,484.00	-110.00	.00	-1,374.00	7.4%
34900 LIEN SEARCH FEE	-4,818	.00	-4,818.00	-1,250.00	.00	-3,568.00	25.9%
TOTAL CHARGES FOR SERVICES	-1,546,190	.00	-1,546,190.36	-945,245.16	.00	-600,945.20	61.1%

35 FINES & FORFEITURES



FOR 2019 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROX	ADJUSTMTS	BUDGET			BUDGET	USED
-----							
01001 GENERAL FUND REVENUES							
35110 TRAFFIC COURT FINES & FORF	-12,403	.00	-12,403.00	-2,410.25	.00	-9,992.75	19.4%
35130 POLICE EDUCATION FUND 2ND	-1,593	.00	-1,593.00	-403.17	.00	-1,189.83	25.3%
35200 LIBRARY FINES	-2,400	.00	-2,400.00	-474.70	.00	-1,925.30	19.8%
35900 FINES & FORFEITURES-COUNTY	-112	.00	-112.00	-14.00	.00	-98.00	12.5%
TOTAL FINES & FORFEITURES	-16,508	.00	-16,508.00	-3,302.12	.00	-13,205.88	20.0%
36 MISC. REVENUE							
-----							
36120 INTEREST EARNED	-40,000	.00	-40,000.00	-26,975.08	.00	-13,024.92	67.4%
36132 INTEREST ON AD VALOREM	-284	.00	-284.00	.00	.00	-284.00	.0%
36201 STATE LIBRARY ERATE REFUND	-16,905	.00	-16,905.00	.00	.00	-16,905.00	.0%
36322 POLICE IMPACT FEE	-31,058	.00	-31,058.00	-20,169.31	.00	-10,888.69	64.9%
36323 FIRE IMPACT FEE	-50,208	.00	-50,208.00	-32,605.21	.00	-17,602.79	64.9%
36410 CEMETERY LOT SALES	-12,072	.00	-12,072.00	-369.23	.00	-11,702.77	3.1%
36602 PD DONATIONS	0	.00	.00	-2,429.41	.00	2,429.41	100.0%
36604 LIBRARY (NEW) DONATIONS	0	.00	.00	-500.00	.00	500.00	100.0%
36605 LIBRARY GRANT STATE	-50,000	.00	-50,000.00	.00	<i>Requested</i>	-50,000.00	.0%
36940 REIMBURSEMENT FOR SERVICE	-1,711	.00	-1,711.00	.00	.00	-1,711.00	.0%
36942 RESTITUTION	-82	.00	-82.00	.00	.00	-82.00	.0%
36944 COST OF CONVICTION - PD	-4,518	.00	-4,518.00	-696.78	.00	-3,821.22	15.4%
36946 REIMBURSEMENT MISC B&Z	-7,000	.00	-7,000.00	-341.58	.00	-6,658.42	4.9%
36947 REIMB PLANNING FEES	-849	.00	-849.00	-1,493.74	.00	644.74	175.9%
36948 REIMB ENGINEERING FEES	-18,150	.00	-18,150.00	-700.00	.00	-17,450.00	3.9%
36990 MISC REVENUE	-5,626	.00	-5,626.00	-10,689.48	.00	5,063.48	190.0%
36991 MISC REVENUE - PD	-805	.00	-805.00	-87.00	.00	-718.00	10.8%
36993 FUEL TAX REFUNDS	-4,403	.00	-4,403.00	-1,797.64	.00	-2,605.36	40.8%
TOTAL MISC. REVENUE	-243,671	.00	-243,671.00	-98,854.46	.00	-144,816.54	40.6%
38 NON REVENUES							
-----							
38006 XFER IN IMPACT FEES	-107,342	-111,073.00	-218,414.50	.00	.00	-218,414.50	.0%
38009 XFER IN STORMWATER FBAL	-28,336	-285,024.00	-313,360.00	.00	.00	-313,360.00	.0%
38012 XFER IN BUILDING (PERMIT F	-438,922	.00	-438,922.00	.00	.00	-438,922.00	.0%
38150 XFER IN REDEVELOPMENT	-38,794	.00	-38,794.30	-9,698.58	.00	-29,095.72	25.0%
38250 XFER IN RECREATION FUND	-21,062	.00	-21,062.00	-5,265.50	.00	-15,796.50	25.0%
38300 XFER IN CAPITAL PROJECT	0	-30,000.00	-30,000.00	.00	.00	-30,000.00	.0%
TOTAL NON REVENUES	-634,456	-426,097.00	-1,060,552.80	-14,964.08	.00	-1,045,588.72	1.4%
TOTAL GENERAL FUND REVENUES	-7,756,429	-749,478.00	-8,505,907.16	-4,267,082.93	.00	-4,238,824.23	50.2%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01511 LEGISLATIVE							
-----							
10 PERSONAL SERVICES							
-----							
10130 STIPENDS-COMMISSION	31,800	.00	31,800.00	7,950.00	.00	23,850.00	25.0%
10131 STIPENDS-P&Z	4,020	.00	4,020.00	940.00	.00	3,080.00	23.4%
10210 FICA	2,742	.00	2,742.00	680.11	.00	2,061.89	24.8%
10233 LIFE INSURANCE	1,080	.00	1,080.00	298.84	.00	781.16	27.7%
10240 WORKERS COMPENSATION	78	.00	78.00	46.66	.00	31.34	59.8% OK
TOTAL PERSONAL SERVICES	39,720	.00	39,720.00	9,915.61	.00	29,804.39	25.0%
-----							
30 OPERATING EXPENSES							
-----							
30340 CONTRACTUAL SERVICES	5,725	.00	5,725.00	250.00	.00	5,475.00	4.4%
30400 TRAVEL/PER DIEM	5,000	.00	5,000.00	104.00	.00	4,896.00	2.1%
30410 COMMUNICATIONS	2,244	.00	2,244.00	541.05	.00	1,702.95	24.1%
30420 POSTAGE	50	.00	50.00	.00	.00	50.00	.0%
30450 INSURANCE	2,988	.00	2,988.00	724.39	.00	2,263.61	24.2%
30463 EQUIPMENT REPAIRS/MAINT	200	.00	200.00	.00	.00	200.00	.0%
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%
30490 MISC EXPENSE	3,000	.00	3,000.00	250.00	.00	2,750.00	8.3%
30510 OFFICE SUPPLIES	300	.00	300.00	275.46	.00	24.54	91.8%
30511 RECORDING TAPES	20	.00	20.00	.00	.00	20.00	.0%
30520 SUPPLIES	3,710	.00	3,710.00	907.65	.00	2,802.35	24.5%
30542 TRAINING & EDUCATION	2,600	.00	2,600.00	450.00	.00	2,150.00	17.3%
30544 MEMBERSHIPS	980	.00	980.00	1,511.19	.00	-531.19	154.2%
TOTAL OPERATING EXPENSES	27,017	.00	27,017.00	5,013.74	.00	22,003.26	18.6%
TOTAL LEGISLATIVE	66,737	.00	66,737.00	14,929.35	.00	51,807.65	22.4%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01512 EXECUTIVE							
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10 PERSONAL SERVICES							
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10110 SALARY	123,788	.00	123,787.87	38,216.58	.00	85,571.29	30.9%
10111 BONUS	2,077	.00	2,077.00	1,601.52	.00	475.48	77.1%
10120 WAGES	84,710	.00	84,710.10	9,567.66	.00	75,142.44	11.3%
10121 BONUS	978	.00	978.00	458.40	.00	519.60	46.9%
10140 OVERTIME	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
10158 VEHICLE ALLOWANCE	6,000	.00	6,000.00	1,500.00	.00	4,500.00	25.0%
10210 FICA	17,716	.00	17,716.38	3,656.07	.00	14,060.31	20.6%
10220 RETIREMENT	16,034	.00	16,033.59	3,523.85	.00	12,509.74	22.0%
10230 HOSPITALIZATION	25,089	.00	25,089.12	8,944.12	.00	16,145.00	35.6%
10233 LIFE INSURANCE	378	.00	378.00	126.00	.00	252.00	33.3%
10236 DENTAL INSURANCE	783	.00	782.88	260.96	.00	521.92	33.3%
10240 WORKERS COMPENSATION	447	.00	447.00	267.36	.00	179.64	59.8% <i>OK</i>
TOTAL PERSONAL SERVICES	279,000	.00	278,999.94	68,122.52	.00	210,877.42	24.4%
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30 OPERATING EXPENSES							
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30340 CONTRACTUAL SERVICES	22,900	.00	22,900.00	2,080.00	.00	20,820.00	9.1%
30400 TRAVEL/PER DIEM	9,000	.00	9,000.00	446.40	.00	8,553.60	5.0%
30410 COMMUNICATIONS	1,104	.00	1,104.00	297.05	.00	806.95	26.9%
30420 POSTAGE	3,500	.00	3,500.00	323.11	.00	3,176.89	9.2%
30450 INSURANCE	10,268	.00	10,268.00	2,489.29	.00	7,778.71	24.2%
30463 EQUIPMENT REPAIRS/MAINT	100	.00	100.00	.00	.00	100.00	.0%
30470 PRINTING & COPYING	3,000	.00	3,000.00	.00	.00	3,000.00	.0%
30510 OFFICE SUPPLIES	1,500	.00	1,500.00	1,493.80	.00	6.20	99.6%
30520 SUPPLIES	0	.00	.00	28.38	.00	-28.38	100.0%
30540 PROFESSIONAL BOOKS	5,350	.00	5,350.00	207.31	.00	5,142.69	3.9%
30541 SUBSCRIPTIONS	300	.00	300.00	156.00	.00	144.00	52.0%
30542 TRAINING & EDUCATION	5,775	.00	5,775.00	335.00	.00	5,440.00	5.8%
30544 MEMBERSHIPS	1,815	.00	1,815.00	706.95	.00	1,108.05	39.0%
TOTAL OPERATING EXPENSES	64,612	.00	64,612.00	8,563.29	.00	56,048.71	13.3%
TOTAL EXECUTIVE	343,612	.00	343,611.94	76,685.81	.00	266,926.13	22.3%

DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
-----							
01513 FINANCE DEPARTMENT							
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10 PERSONAL SERVICES							
-----							
10110 SALARY	120,146	.00	120,145.79	22,188.00	.00	97,957.79	18.5%
10111 BONUS	1,387	.00	1,387.00	1,386.24	.00	.76	99.9%
10120 WAGES	36,592	.00	36,592.19	13,980.00	.00	22,612.19	38.2%
10121 BONUS	422	.00	422.00	422.16	.00	-.16	100.0%
10140 OVERTIME	4,000	.00	4,000.00	.00	.00	4,000.00	.0%
10210 FICA	13,271	.00	13,271.00	2,815.22	.00	10,455.78	21.2%
10220 RETIREMENT	13,277	.00	13,277.00	6,869.14	.00	6,407.86	51.7%
10230 HOSPITALIZATION	21,505	.00	21,504.96	7,749.40	.00	13,755.56	36.0%
10233 LIFE INSURANCE	324	.00	324.00	108.00	.00	216.00	33.3%
10236 DENTAL INSURANCE	671	.00	671.04	223.68	.00	447.36	33.3%
10240 WORKERS COMPENSATION	341	.00	341.00	203.96	.00	137.04	59.8% <i>ok</i>
TOTAL PERSONAL SERVICES	211,936	.00	211,935.98	55,945.80	.00	155,990.18	26.4%
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30 OPERATING EXPENSES							
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30320 AUDIT FEES	14,900	.00	14,900.00	3,000.00	11,900.00	.00	100.0% <i>OK</i>
30400 TRAVEL/PER DIEM	6,720	.00	6,720.00	1,169.70	.00	5,550.30	17.4%
30410 COMMUNICATIONS	480	.00	480.00	.00	.00	480.00	.0%
30420 POSTAGE	1,200	.00	1,200.00	332.22	.00	867.78	27.7%
30450 INSURANCE	8,688	.00	8,688.00	2,106.25	.00	6,581.75	24.2%
30463 EQUIPMENT REPAIRS/MAINT	750	.00	750.00	.00	.00	750.00	.0%
30465 SERVICE CONTRACTS	6,100	.00	6,100.00	1,715.95	.00	4,384.05	28.1%
30470 PRINTING & COPYING	1,985	.00	1,985.00	.00	.00	1,985.00	.0%
30490 MISC EXPENSE	813	.00	813.00	.00	.00	813.00	.0%
30510 OFFICE SUPPLIES	4,100	.00	4,100.00	427.78	.00	3,672.22	10.4%
30520 SUPPLIES	500	.00	500.00	.00	.00	500.00	.0%
30540 PROFESSIONAL BOOKS	160	.00	160.00	.00	.00	160.00	.0%
30542 TRAINING & EDUCATION	1,940	.00	1,940.00	.00	.00	1,940.00	.0%
30544 MEMBERSHIPS	265	.00	265.00	.00	.00	265.00	.0%
30545 TUITION REIMBURSEMENT	500	.00	500.00	.00	.00	500.00	.0%
TOTAL OPERATING EXPENSES	49,101	.00	49,101.00	8,751.90	11,900.00	28,449.10	42.1%
-----							
90 NON-OPERATING							
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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

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FOR 2019 03

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
90990	CONTINGENCY FUND	3,045	.00	3,045.35	NO CONTINGENCY FOR .00	.00	3,045.35	.0%
	TOTAL NON-OPERATING	3,045	.00	3,045.35	.00	.00	3,045.35	.0%
	TOTAL FINANCE DEPARTMENT	264,082	.00	264,082.33	64,697.70	11,900.00	187,484.63	29.0%

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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

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FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01514 LEGAL COUNSEL							
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30 OPERATING EXPENSES							
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30310 LEGAL FEES	72,000	.00	72,000.00	13,114.30	.00	58,885.70	18.2%
30492 LEGAL ADVERTISING	11,500	.00	11,500.00	1,481.92	.00	10,018.08	12.9%
30497 RECORDING/FILING FEES	900	.00	900.00	1,197.50	.00	-297.50	133.1%
TOTAL OPERATING EXPENSES	84,400	.00	84,400.00	15,793.72	.00	68,606.28	18.7%
TOTAL LEGAL COUNSEL	84,400	.00	84,400.00	15,793.72	.00	68,606.28	18.7%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01519 OTHER GEN GOVT SERVICES							
-----							
10 PERSONAL SERVICES							
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10250 UNEMPLOYMENT COMPENSATION	6,000	.00	6,000.00	.00	.00	6,000.00	.0%
TOTAL PERSONAL SERVICES	6,000	.00	6,000.00	.00	.00	6,000.00	.0%
30 OPERATING EXPENSES							
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30313 PROFESSIONAL FEES	8,490	.00	8,490.00	410.00	.00	8,080.00	4.8%
30340 CONTRACTUAL SERVICES	95,265	.00	95,264.50	19,788.84	33,329.50	42,146.16	55.8%
30344 BANK FEES/SERVICE CHARGES	600	.00	600.00	75.00	.00	525.00	12.5%
30410 COMMUNICATIONS	17,680	.00	17,680.00	3,844.38	.00	13,835.62	21.7%
30420 POSTAGE	50	.00	50.00	.00	.00	50.00	.0%
30430 ELECTRIC	26,400	.00	26,400.00	3,967.87	.00	22,432.13	15.0%
30431 WATER	12,000	.00	12,000.00	1,674.37	.00	10,325.63	14.0%
30440 RENTAL OF EQUIPMENT	3,660	.00	3,660.00	985.91	.00	2,674.09	26.9%
30450 INSURANCE	28,364	.00	28,364.00	6,876.34	.00	21,487.66	24.2%
30463 EQUIPMENT REPAIRS/MAINT	1,224	.00	1,224.00	435.48	.00	788.52	35.6%
30464 FACILITIES REPAIRS/MAINT	45,000	.00	45,000.00	1,743.64	.00	43,256.36	3.9%
30470 PRINTING & COPYING	500	.00	500.00	.00	.00	500.00	.0%
30480 ADVERTISING	1,800	.00	1,800.00	330.86	.00	1,469.14	18.4%
30481 GOODWILL	18,700	.00	18,700.00	10,266.31	.00	8,433.69	54.9%
30491 REDEVELOPMENT TAXES	137,178	.00	137,177.61	.00	.00	137,177.61	.0%
30510 OFFICE SUPPLIES	2,800	.00	2,800.00	978.32	.00	1,821.68	34.9%
30520 SUPPLIES	13,000	.00	13,000.00	720.30	.00	12,279.70	5.5%
30522 FUEL	500	.00	500.00	94.85	.00	405.15	19.0%
TOTAL OPERATING EXPENSES	413,210	.00	413,210.11	52,192.47	33,329.50	327,688.14	20.7%
60 CAPITAL OUTLAY							
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60640 EQUIPMENT PURCHASES	30,000	.00	30,000.00	.00	.00	30,000.00	.0%
TOTAL CAPITAL OUTLAY	30,000	.00	30,000.00	.00	.00	30,000.00	.0%
TOTAL OTHER GEN GOVT SERVICES	449,210	.00	449,210.11	52,192.47	33,329.50	363,688.14	19.0%

FOR 2019 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMNTS	BUDGET			BUDGET	USED
-----							
01521 LAW ENFORCEMENT							
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10 PERSONAL SERVICES							
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10110 SALARY	154,512	.00	154,511.76	16,257.60	.00	138,254.16	10.5%
10111 BONUS	1,783	.00	1,782.83	812.88	.00	969.95	45.6%
10120 WAGES	811,415	.00	811,414.74	180,622.48	.00	630,792.26	22.3%
10121 BONUS	9,212	.00	9,212.00	7,479.40	.00	1,732.60	81.2%
10122 SCHOOL CROSSING WAGES	28,766	.00	28,765.84	7,901.10	.00	20,864.74	27.5%
10135 RESERVE OTHER WAGES	30,000	.00	30,000.00	1,938.76	.00	28,061.24	6.5%
10140 OVERTIME	40,000	.00	40,000.00	10,635.15	.00	29,364.85	26.6%
10150 INCENTIVE PAY	29,520	.00	29,520.00	4,084.48	.00	25,435.52	13.8%
10151 HOLIDAY PAY	54,084	.00	54,084.00	12,658.32	.00	41,425.68	23.4%
10155 UNIFORM ALLOWANCE	10,250	.00	10,250.00	2,500.00	.00	7,750.00	24.4%
10210 FICA	108,382	.00	108,382.00	17,889.88	.00	90,492.12	16.5%
10220 RETIREMENT	265,703	.00	265,703.00	123,937.50	.00	141,765.50	46.6%
10230 HOSPITALIZATION	154,119	.00	154,118.88	41,177.92	.00	112,940.96	26.7%
10233 LIFE INSURANCE	2,322	.00	2,322.00	648.00	.00	1,674.00	27.9%
10236 DENTAL INSURANCE	4,809	.00	4,809.12	1,267.52	.00	3,541.60	26.4%
10240 WORKERS COMPENSATION	43,479	.00	43,479.00	26,005.70	.00	17,473.30	59.8%
TOTAL PERSONAL SERVICES	1,748,355	.00	1,748,355.17	455,816.69	.00	1,292,538.48	26.1%
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30 OPERATING EXPENSES							
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30313 PROFESSIONAL FEES	10,100	.00	10,100.00	1,690.38	.00	8,409.62	16.7%
30340 CONTRACTUAL SERVICES	33,550	.00	33,550.00	20,191.99	.00	13,358.01	60.2%
30400 TRAVEL/PER DIEM	8,000	.00	8,000.00	682.12	.00	7,317.88	8.5%
30410 COMMUNICATIONS	25,175	.00	25,175.00	4,526.94	.00	20,648.06	18.0%
30420 POSTAGE	450	.00	450.00	10.18	.00	439.82	2.3%
30440 RENTAL OF EQUIPMENT	1,620	.00	1,620.00	235.36	.00	1,384.64	14.5%
30443 LEASE PAYMENT	100	.00	100.00	.00	.00	100.00	.0%
30450 INSURANCE	69,484	.00	69,484.00	16,845.14	.00	52,638.86	24.2%
30461 RADIO REPAIRS/MAINT	10,040	.00	10,040.00	5,856.00	.00	4,184.00	58.3%
30462 VEHICLE REPAIRS/MAINT	20,000	.00	20,000.00	9,519.96	.00	10,480.04	47.6%
30463 EQUIPMENT REPAIRS/MAINT	12,460	.00	12,460.00	1,943.82	.00	10,516.18	15.6%
30464 FACILITIES REPAIRS/MAINT	500	.00	500.00	.00	.00	500.00	.0%
30465 SERVICE CONTRACTS	900	.00	900.00	111.81	.00	788.19	12.4%
30470 PRINTING & COPYING	3,000	.00	3,000.00	.00	.00	3,000.00	.0%

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FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30482 PD DONATIONS EXPENSE	0	.00	.00	2,170.00	.00	-2,170.00	100.0%
30510 OFFICE SUPPLIES	3,000	.00	3,000.00	477.02	.00	2,522.98	15.9%
30520 SUPPLIES	6,900	.00	6,900.00	568.58	.00	6,331.42	8.2%
30521 UNIFORMS	15,400	.00	15,400.00	806.77	.00	14,593.23	5.2%
30522 FUEL	59,000	.00	59,000.00	10,483.21	.00	48,516.79	17.8%
30524 PROMOTIONAL	3,500	.00	3,500.00	166.50	.00	3,333.50	4.8%
30540 PROFESSIONAL BOOKS	700	.00	700.00	.00	.00	700.00	.0%
30542 TRAINING & EDUCATION	0	19,900.00	19,900.00	.00	.00	19,900.00	.0%
30543 2ND DOLLAR TNG/POLICE ED F	1,593	.00	1,593.00	248.90	.00	1,344.10	15.6%
30544 MEMBERSHIPS	465	.00	465.00	315.00	.00	150.00	67.7%
30545 TUITION REIMBURSEMENT	11,600	.00	11,600.00	.00	.00	11,600.00	.0%
TOTAL OPERATING EXPENSES	297,537	19,900.00	317,437.00	76,849.68	.00	240,587.32	24.2%
60 CAPITAL OUTLAY							
60640 EQUIPMENT PURCHASES	9,700	.00	9,700.00	20,997.68	.00	-11,297.68	216.5%
60643 EQUIP PURCH NONREPAIRABLE	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
60648 EQUIPMENT PURCHASE GRANT	0	5,492.00	5,492.00	.00	.00	5,492.00	.0%
60649 EQUIPMENT - VEHICLES	95,000	.00	95,000.00	35,280.00	55,900.00	3,820.00	96.0%
TOTAL CAPITAL OUTLAY	105,700	5,492.00	111,192.00	56,277.68	55,900.00	-985.68	100.9%
90 NON-OPERATING							
90990 CONTINGENCY FUND	500	.00	500.00	.00	.00	500.00	.0%
TOTAL NON-OPERATING	500	.00	500.00	.00	.00	500.00	.0%
TOTAL LAW ENFORCEMENT	2,152,092	25,392.00	2,177,484.17	588,944.05	55,900.00	1,532,640.12	29.6%

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FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01522 FIRE CONTROL							
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10 PERSONAL SERVICES							
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10120 WAGES	192,720	.00	192,720.00	40,826.34	.00	151,893.66	21.2%
10121 BONUS	1,200	.00	1,200.00	1,800.00	.00	-600.00	150.0%
10132 STIPENDS- FIREFIGHTERS	42,945	.00	42,944.72	2,937.56	.00	40,007.16	6.8%
10210 FICA	18,123	.00	18,123.00	3,485.60	.00	14,637.40	19.2%
10220 RETIREMENT	2,151	.00	2,151.00	146.88	.00	2,004.12	6.8%
10225 STATE FF RETIREMENT CONTRI	15,435	.00	15,435.00	.00	.00	15,435.00	.0%
10233 LIFE INSURANCE	1,296	.00	1,296.00	.00	.00	1,296.00	.0%
10240 WORKERS COMPENSATION	11,633	.00	11,633.00	6,957.93	.00	4,675.07	59.8%
TOTAL PERSONAL SERVICES	285,503	.00	285,502.72	56,154.31	.00	229,348.41	19.7%
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30 OPERATING EXPENSES							
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30313 PROFESSIONAL FEES	5,644	.00	5,643.75	.00	.00	5,643.75	.0%
30340 CONTRACTUAL SERVICES	5,735	.00	5,735.00	669.62	.00	5,065.38	11.7%
30345 CONTRACTUAL VILLAGES	330,280	.00	330,279.60	55,717.86	250,730.70	23,831.04	92.8%
30400 TRAVEL/PER DIEM	260	.00	260.00	.00	.00	260.00	.0%
30410 COMMUNICATIONS	13,392	.00	13,392.00	3,252.04	.00	10,139.96	24.3%
30420 POSTAGE	263	.00	263.00	.00	.00	263.00	.0%
30430 ELECTRIC	9,891	.00	9,891.00	1,415.20	.00	8,475.80	14.3%
30431 WATER	1,386	.00	1,386.00	135.82	.00	1,250.18	9.8%
30440 RENTAL OF EQUIPMENT	1,700	.00	1,700.00	.00	.00	1,700.00	.0%
30450 INSURANCE	30,700	.00	30,700.00	10,230.66	.00	20,469.34	33.3%
30461 RADIO REPAIRS/MAINT	7,510	.00	7,510.20	3,060.50	.00	4,449.70	40.8%
30462 VEHICLE REPAIRS/MAINT	16,000	.00	16,000.00	5,974.48	.00	10,025.52	37.3%
30463 EQUIPMENT REPAIRS/MAINT	10,390	.00	10,390.00	444.62	.00	9,945.38	4.3%
30464 FACILITIES REPAIRS/MAINT	3,150	.00	3,150.00	246.45	.00	2,903.55	7.8%
30465 SERVICE CONTRACTS	210	.00	210.00	.00	.00	210.00	.0%
30481 GOODWILL	310	.00	310.00	.00	.00	310.00	.0%
30490 MISC EXPENSE	600	.00	600.00	.00	.00	600.00	.0%
30510 OFFICE SUPPLIES	896	.00	896.00	40.70	.00	855.30	4.5%
30520 SUPPLIES	10,100	.00	10,100.00	54.85	1,055.00	8,990.15	11.0%
30521 UNIFORMS	8,575	.00	8,575.00	1,936.17	1,010.67	5,628.16	34.4%
30522 FUEL	9,560	.00	9,560.00	1,448.41	.00	8,111.59	15.2%
30524 PROMOTIONAL	1,200	.00	1,200.00	375.36	.00	824.64	31.3%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30526 PROTECTIVE CLOTHING	11,764	.00	11,764.00	.00	.00	11,764.00	.0%
30540 PROFESSIONAL BOOKS	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30541 SUBSCRIPTIONS	130	.00	130.00	.00	.00	130.00	.0%
30542 TRAINING & EDUCATION	11,000	.00	11,000.00	.00	.00	11,000.00	.0%
30544 MEMBERSHIPS	585	.00	585.00	45.00	.00	540.00	7.7%
TOTAL OPERATING EXPENSES	492,231	.00	492,230.55	85,047.74	252,796.37	154,386.44	68.6%
60 CAPITAL OUTLAY							
60640 EQUIPMENT PURCHASES	10,000	.00	10,000.00	9,240.72	.00	759.28	92.4% <i>OK</i>
60649 EQUIPMENT - VEHICLES	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
TOTAL CAPITAL OUTLAY	20,000	.00	20,000.00	9,240.72	.00	10,759.28	46.2%
TOTAL FIRE CONTROL	797,733	.00	797,733.27	<u>150,442.77</u>	252,796.37	394,494.13	<u>50.5%</u>

*Radios*

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01524 BUILDING & ZONING							
-----							
10 PERSONAL SERVICES							
-----							
10110 SALARY	53,560	.00	53,560.00	12,360.00	.00	41,200.00	23.1%
10111 BONUS	618	.00	618.00	618.00	.00	.00	100.0%
10120 WAGES	104,208	.00	104,208.37	23,373.73	.00	80,834.64	22.4%
10121 BONUS	1,226	.00	1,226.40	955.84	.00	270.56	77.9%
10210 FICA	15,460	.00	15,459.55	2,756.42	.00	12,703.13	17.8%
10220 RETIREMENT	13,203	.00	13,203.46	2,951.67	.00	10,251.79	22.4%
10230 HOSPITALIZATION	28,673	.00	28,673.28	9,557.76	.00	19,115.52	33.3%
10233 LIFE INSURANCE	432	.00	432.00	144.00	.00	288.00	33.3%
10236 DENTAL INSURANCE	895	.00	894.72	298.24	.00	596.48	33.3%
10240 WORKERS COMPENSATION	340	.00	340.00	203.36	.00	136.64	59.8%
TOTAL PERSONAL SERVICES	218,616	.00	218,615.78	53,219.02	.00	165,396.76	24.3%
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30 OPERATING EXPENSES							
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30311 ENGINEERING FEES	67,400	.00	67,400.00	1,910.00	.00	65,490.00	2.8%
30312 PLANNING FEES	120,000	.00	120,000.00	6,989.98	.00	113,010.02	5.8%
30340 CONTRACTUAL SERVICES	196,172	.00	196,172.00	161,018.34	.00	35,153.66	82.1%
30400 TRAVEL/PER DIEM	1,500	.00	1,500.00	60.45	.00	1,439.55	4.0%
30410 COMMUNICATIONS	2,410	.00	2,409.84	139.44	.00	2,270.40	5.8%
30420 POSTAGE	13,500	.00	13,500.00	734.06	.00	12,765.94	5.4%
30450 INSURANCE	2,420	.00	2,420.00	586.69	.00	1,833.31	24.2%
30463 EQUIPMENT REPAIRS/MAINT	5,000	.00	5,000.00	980.39	.00	4,019.61	19.6%
30470 PRINTING & COPYING	3,000	.00	3,000.00	.00	.00	3,000.00	.0%
30510 OFFICE SUPPLIES	5,000	.00	5,000.00	85.16	.00	4,914.84	1.7%
30520 SUPPLIES	500	.00	500.00	129.46	.00	370.54	25.9%
30540 PROFESSIONAL BOOKS	3,000	.00	3,000.00	.00	.00	3,000.00	.0%
30542 TRAINING & EDUCATION	1,600	.00	1,600.00	.00	.00	1,600.00	.0%
30544 MEMBERSHIPS	250	.00	250.00	255.00	.00	-5.00	102.0%
TOTAL OPERATING EXPENSES	421,752	.00	421,751.84	172,888.97	.00	248,862.87	41.0%
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60 CAPITAL OUTLAY							
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DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60630 IMPROVEMENTS	12,000	.00	12,000.00	337.29	.00	11,662.71	2.8%
60640 EQUIPMENT PURCHASES	0	.00	.00	221.00	.00	-221.00	100.0%
TOTAL CAPITAL OUTLAY	12,000	.00	12,000.00	558.29	.00	11,441.71	4.7%
TOTAL BUILDING & ZONING	652,368	.00	652,367.62	226,666.28	.00	425,701.34	34.7%

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FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01534 SOLID WASTE							
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30 OPERATING EXPENSES							
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30434 SOLID WASTE COLLECTION	219,581	.00	219,581.00	37,696.82	.00	181,884.18	17.2%
30435 SOLID WASTE DISPOSAL	197,944	.00	197,944.00	31,938.86	.00	166,005.14	16.1%
30436 YARDWASTE COLLECTION	32,376	.00	32,376.00	5,692.04	.00	26,683.96	17.6%
30437 YARDWASTE DISPOSAL	12,056	.00	12,056.00	2,061.41	.00	9,994.59	17.1%
30438 RECYCLE	44,931	.00	44,931.00	7,630.41	.00	37,300.59	17.0%
TOTAL OPERATING EXPENSES	506,888	.00	506,888.00	85,019.54	.00	421,868.46	16.8%
TOTAL SOLID WASTE	506,888	.00	506,888.00	85,019.54	.00	421,868.46	16.8%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01538 STORMWATER MANAGEMENT	-----						
30 OPERATING EXPENSES	-----						
30311 ENGINEERING FEES	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30312 PLANNING FEES	500	.00	500.00	.00	.00	500.00	.0%
30340 CONTRACTUAL SERVICES	7,500	.00	7,500.00	.00	.00	7,500.00	.0%
30400 TRAVEL/PER DIEM	250	.00	250.00	.00	.00	250.00	.0%
30467 SYSTEM REPAIRS	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%
30480 ADVERTISING	200	.00	200.00	.00	.00	200.00	.0%
30510 OFFICE SUPPLIES	200	.00	200.00	.00	.00	200.00	.0%
30520 SUPPLIES	500	.00	500.00	.00	.00	500.00	.0%
30542 TRAINING & EDUCATION	500	.00	500.00	.00	.00	500.00	.0%
30544 MEMBERSHIPS	425	.00	425.00	.00	.00	425.00	.0%
TOTAL OPERATING EXPENSES	22,775	.00	22,775.00	.00	.00	22,775.00	.0%
60 CAPITAL OUTLAY	-----						
60630 IMPROVEMENTS	100,000	.00	100,000.00	.00	.00	100,000.00	.0%
TOTAL CAPITAL OUTLAY	100,000	.00	100,000.00	.00	.00	100,000.00	.0%
TOTAL STORMWATER MANAGEMENT	122,775	.00	122,775.00	.00	.00	122,775.00	.0%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01541 ROAD & STREET FACILITIES							
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10 PERSONAL SERVICES							
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10110 SALARY	34,247	.00	34,246.50	8,034.92	.00	26,211.58	23.5%
10111 BONUS	395	.00	395.00	395.16	.00	-.16	100.0%
10120 WAGES	76,859	.00	76,859.00	13,540.38	.00	63,318.62	17.6%
10121 BONUS	887	.00	887.00	197.76	.00	689.24	22.3%
10140 OVERTIME	6,000	.00	6,000.00	355.97	.00	5,644.03	5.9%
10210 FICA	9,661	.00	9,661.00	1,693.80	.00	7,967.20	17.5%
10220 RETIREMENT	7,895	.00	7,895.00	1,131.46	.00	6,763.54	14.3%
10230 HOSPITALIZATION	17,921	.00	17,920.80	5,973.60	.00	11,947.20	33.3%
10233 LIFE INSURANCE	270	.00	270.00	180.00	.00	90.00	66.7%
10236 DENTAL INSURANCE	559	.00	559.20	298.24	.00	260.96	53.3%
10240 WORKERS COMPENSATION	10,998	.00	10,998.00	6,578.13	.00	4,419.87	59.8%
TOTAL PERSONAL SERVICES	165,692	.00	165,691.50	38,379.42	.00	127,312.08	23.2%
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30 OPERATING EXPENSES							
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30340 CONTRACTUAL SERVICES	10,000	.00	10,000.00	2,736.20	.00	7,263.80	27.4%
30400 TRAVEL/PER DIEM	950	.00	950.00	62.08	.00	887.92	6.5%
30410 COMMUNICATIONS	2,736	.00	2,736.00	290.07	.00	2,445.93	10.6%
30420 POSTAGE	10	.00	10.00	7.41	.00	2.59	74.1%
30430 ELECTRIC	86,004	.00	86,004.00	11,337.63	.00	74,666.37	13.2%
30431 WATER	960	.00	960.00	147.16	.00	812.84	15.3%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	208.75	.00	291.25	41.8%
30450 INSURANCE	27,800	.00	27,800.00	6,739.61	.00	21,060.39	24.2%
30460 REPAIRS	39,250	.00	39,250.00	330.84	.00	38,919.16	.8%
30461 RADIO REPAIRS/MAINT	4,000	.00	4,000.00	1,872.00	.00	2,128.00	46.8%
30462 VEHICLE REPAIRS/MAINT	5,000	.00	5,000.00	241.70	.00	4,758.30	4.8%
30463 EQUIPMENT REPAIRS/MAINT	3,500	.00	3,500.00	147.71	.00	3,352.29	4.2%
30464 FACILITIES REPAIRS/MAINT	11,672	.00	11,672.00	125.52	.00	11,546.48	1.1%
30490 MISC EXPENSE	2,500	.00	2,500.00	28.00	.00	2,472.00	1.1%
30510 OFFICE SUPPLIES	1,500	.00	1,500.00	.00	.00	1,500.00	.0%
30520 SUPPLIES	11,000	.00	11,000.00	234.06	.00	10,765.94	2.1%
30521 UNIFORMS	1,800	.00	1,800.00	205.33	.00	1,594.67	11.4%
30522 FUEL	6,500	.00	6,500.00	139.06	.00	6,360.94	2.1%
30542 TRAINING & EDUCATION	1,000	.00	1,000.00	.00	.00	1,000.00	.0%

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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 19  
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FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30544 MEMBERSHIPS	650	.00	650.00	.00	.00	650.00	.0%
TOTAL OPERATING EXPENSES	217,332	.00	217,332.00	24,853.13	.00	192,478.87	11.4%
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60 CAPITAL OUTLAY							
60631 STREETS & ROAD RESURFACING	91,600	.00	91,600.00	906.88	.00	90,693.12	1.0%
60640 EQUIPMENT PURCHASES	0	.00	.00	3,415.37	<i>Radios</i>	-3,415.37	100.0%
TOTAL CAPITAL OUTLAY	91,600	.00	91,600.00	4,322.25	.00	87,277.75	4.7%
TOTAL ROAD & STREET FACILITIES	474,624	.00	474,623.50	<u>67,554.80</u>	.00	407,068.70	<u>14.2%</u>

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01571 LIBRARY							
-----							
10 PERSONAL SERVICES							
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10110 SALARY	50,368	.00	50,368.00	12,025.60	.00	38,342.40	23.9%
10111 BONUS	581	.00	581.00	581.28	.00	-.28	100.0%
10120 WAGES	169,778	.00	169,778.00	25,687.64	.00	144,090.36	15.1%
10121 BONUS	2,049	.00	2,049.00	1,082.32	.00	966.68	52.8%
10140 OVERTIME	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
10210 FICA	18,304	.00	18,304.00	2,946.91	.00	15,357.09	16.1%
10220 RETIREMENT	15,494	.00	15,494.00	2,461.93	.00	13,032.07	15.9%
10230 HOSPITALIZATION	28,673	.00	28,673.28	2,970.52	.00	25,702.76	10.4%
10233 LIFE INSURANCE	432	.00	432.00	72.00	.00	360.00	16.7%
10236 DENTAL INSURANCE	895	.00	894.72	74.56	.00	820.16	8.3%
10240 WORKERS COMPENSATION	471	.00	471.00	281.71	.00	189.29	59.8%
TOTAL PERSONAL SERVICES	288,045	.00	288,045.00	48,184.47	.00	239,860.53	16.7%
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30 OPERATING EXPENSES							
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30340 CONTRACTUAL SERVICES	18,588	.00	18,588.00	.00	.00	18,588.00	.0%
30400 TRAVEL/PER DIEM	1,150	.00	1,150.00	378.62	.00	771.38	32.9%
30410 COMMUNICATIONS	21,780	.00	21,780.00	5,366.79	.00	16,413.21	24.6%
30420 POSTAGE	700	.00	700.00	38.73	.00	661.27	5.5%
30430 ELECTRIC	11,520	.00	11,520.00	1,586.49	.00	9,933.51	13.8%
30431 WATER	2,376	.00	2,376.00	982.28	.00	1,393.72	41.3%
30450 INSURANCE	6,912	.00	6,912.00	1,675.69	.00	5,236.31	24.2%
30464 FACILITIES REPAIRS/MAINT	3,560	.00	3,560.00	343.10	.00	3,216.90	9.6%
30465 SERVICE CONTRACTS	1,344	.00	1,344.00	270.87	.00	1,073.13	20.2%
30483 PROGRAMS	1,900	.00	1,900.00	134.95	.00	1,765.05	7.1%
30510 OFFICE SUPPLIES	8,500	.00	8,500.00	299.70	.00	8,200.30	3.5%
30520 SUPPLIES	6,850	.00	6,850.00	5,579.98	.00	1,270.02	81.5%
30524 PROMOTIONAL	1,750	.00	1,750.00	.00	.00	1,750.00	.0%
30541 SUBSCRIPTIONS	2,000	.00	2,000.00	793.84	.00	1,206.16	39.7%
30542 TRAINING & EDUCATION	2,145	.00	2,145.00	.00	.00	2,145.00	.0%
30544 MEMBERSHIPS	345	.00	345.00	.00	.00	345.00	.0%
30545 TUITION REIMBURSEMENT	500	.00	500.00	.00	.00	500.00	.0%
TOTAL OPERATING EXPENSES	91,920	.00	91,920.00	17,451.04	.00	74,468.96	19.0%
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60 CAPITAL OUTLAY							
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DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01571 LIBRARY							
60640 EQUIPMENT PURCHASES	0	24,200.00	24,200.00	.00	.00	24,200.00	.0%
60647 EQUIPMENT-DONATIONS	0	.00	.00	-100.00	.00	100.00	100.0%
60660 LIBRARY BOOKS	73,000	-20,000.00	53,000.00	4,503.85	984.87	47,511.28	10.4%
60663 LIBRARY CONSTRUCTION	258,111	744,786.00	1,002,896.50	722,914.54	210,556.31	69,425.65	93.1%
60664 LIBRARY DVDS	3,500	.00	3,500.00	789.50	.00	2,710.50	22.6%
TOTAL CAPITAL OUTLAY	334,611	748,986.00	1,083,596.50	728,107.89	211,541.18	143,947.43	86.7%
TOTAL LIBRARY	714,576	748,986.00	1,463,561.50	793,743.40	211,541.18	458,276.92	68.7%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01572 MUNICIPAL POOL							
-----							
10 PERSONAL SERVICES							
-----							
10120 WAGES	44,642	.00	44,642.00	152.67	.00	44,489.33	.3%
10140 OVERTIME	500	.00	500.00	.00	.00	500.00	.0%
10210 FICA	3,453	.00	3,453.00	11.67	.00	3,441.33	.3%
10240 WORKERS COMPENSATION	1,842	.00	1,842.00	1,101.74	.00	740.26	59.8%
TOTAL PERSONAL SERVICES	50,437	.00	50,437.00	1,266.08	.00	49,170.92	2.5%
30 OPERATING EXPENSES							
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30340 CONTRACTUAL SERVICES	1,700	.00	1,700.00	229.20	.00	1,470.80	13.5%
30400 TRAVEL/PER DIEM	2,100	.00	2,100.00	.00	.00	2,100.00	.0%
30410 COMMUNICATIONS	2,388	.00	2,388.00	515.87	.00	1,872.13	21.6%
30420 POSTAGE	25	.00	25.00	10.00	.00	15.00	40.0%
30430 ELECTRIC	7,200	.00	7,200.00	1,171.22	.00	6,028.78	16.3%
30431 WATER	6,420	.00	6,420.00	604.07	.00	5,815.93	9.4%
30440 RENTAL OF EQUIPMENT	1,020	.00	1,020.00	.00	.00	1,020.00	.0%
30450 INSURANCE	4,452	.00	4,452.00	1,079.31	.00	3,372.69	24.2%
30463 EQUIPMENT REPAIRS/MAINT	550	.00	550.00	.00	.00	550.00	.0%
30464 FACILITIES REPAIRS/MAINT	5,700	.00	5,700.00	.00	.00	5,700.00	.0%
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%
30480 ADVERTISING	800	.00	800.00	.00	.00	800.00	.0%
30499 LICENSE/PERMITS	275	.00	275.00	.00	.00	275.00	.0%
30510 OFFICE SUPPLIES	300	.00	300.00	.00	.00	300.00	.0%
30520 SUPPLIES	3,500	.00	3,500.00	23.89	.00	3,476.11	.7%
30521 UNIFORMS	1,408	.00	1,408.00	.00	.00	1,408.00	.0%
30529 POOL CHEMICALS	13,000	.00	13,000.00	1,112.74	.00	11,887.26	8.6%
30530 POOL CONCESSION	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30542 TRAINING & EDUCATION	3,600	.00	3,600.00	.00	.00	3,600.00	.0%
30544 MEMBERSHIPS	600	.00	600.00	.00	.00	600.00	.0%
TOTAL OPERATING EXPENSES	57,738	.00	57,738.00	4,746.30	.00	52,991.70	8.2%
60 CAPITAL OUTLAY							
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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 23  
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FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60640 EQUIPMENT PURCHASES	13,200	.00	13,200.00	.00	.00	13,200.00	.0%
TOTAL CAPITAL OUTLAY	13,200	.00	13,200.00	.00	.00	13,200.00	.0%
TOTAL MUNICIPAL POOL	121,375	.00	121,375.00	6,012.38	.00	115,362.62	5.0%

DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01573 PARKS/RECREATION MAINTENANCE							
-----							
10 PERSONAL SERVICES							
-----							
10120 WAGES	70,871	.00	70,871.00	11,201.24	.00	59,669.76	15.8%
10121 BONUS	818	.00	818.00	817.92	.00	.08	100.0%
10140 OVERTIME	3,000	.00	3,000.00	409.98	.00	2,590.02	13.7%
10210 FICA	6,076	.00	6,076.00	945.29	.00	5,130.71	15.6%
10220 RETIREMENT	4,740	.00	4,740.00	821.17	.00	3,918.83	17.3%
10230 HOSPITALIZATION	14,337	.00	14,336.64	6,837.85	.00	7,498.79	47.7%
10233 LIFE INSURANCE	216	.00	216.00	72.00	.00	144.00	33.3%
10236 DENTAL INSURANCE	447	.00	447.36	149.12	.00	298.24	33.3%
10240 WORKERS COMPENSATION	3,047	.00	3,047.00	1,822.48	.00	1,224.52	59.8%
TOTAL PERSONAL SERVICES	103,552	.00	103,552.00	23,077.05	.00	80,474.95	22.3%
-----							
30 OPERATING EXPENSES							
-----							
30340 CONTRACTUAL SERVICES	22,300	.00	22,300.00	1,155.00	.00	21,145.00	5.2%
30410 COMMUNICATIONS	36	.00	36.00	1.65	.00	34.35	4.6%
30430 ELECTRIC	13,920	.00	13,920.00	821.82	.00	13,098.18	5.9%
30431 WATER	4,000	.00	4,000.00	499.72	.00	3,500.28	12.5%
30440 RENTAL OF EQUIPMENT	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30450 INSURANCE	14,560	.00	14,560.00	3,529.81	.00	11,030.19	24.2%
30462 VEHICLE REPAIRS/MAINT	6,000	.00	6,000.00	193.25	.00	5,806.75	3.2%
30463 EQUIPMENT REPAIRS/MAINT	7,450	.00	7,450.00	285.51	.00	7,164.49	3.8%
30464 FACILITIES REPAIRS/MAINT	19,500	.00	19,500.00	263.39	.00	19,236.61	1.4%
30510 OFFICE SUPPLIES	500	.00	500.00	.00	.00	500.00	.0%
30520 SUPPLIES	9,000	.00	9,000.00	654.12	.00	8,345.88	7.3%
30521 UNIFORMS	2,016	.00	2,016.00	287.23	.00	1,728.77	14.2%
30522 FUEL	6,000	.00	6,000.00	1,515.37	.00	4,484.63	25.3%
53901 CEMETERY COSTS	0	.00	.00	847.58	.00	-847.58	100.0%
TOTAL OPERATING EXPENSES	106,282	.00	106,282.00	10,054.45	.00	96,227.55	9.5%
-----							
60 CAPITAL OUTLAY							
-----							

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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 25  
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FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60637 GARDENIA PARK	50,000	.00	50,000.00	.00	.00	50,000.00	.0%
60640 EQUIPMENT PURCHASES	6,500	.00	6,500.00	.00	.00	6,500.00	.0%
TOTAL CAPITAL OUTLAY	56,500	.00	56,500.00	.00	.00	56,500.00	.0%
TOTAL PARKS/RECREATION MAINTEN	266,334	.00	266,334.00	33,131.50	.00	233,202.50	12.4%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01574 RECREATION							
-----							
10 PERSONAL SERVICES							
-----							
10110 SALARY	50,368	.00	50,367.82	11,625.60	.00	38,742.22	23.1%
10111 BONUS	581	.00	581.17	581.28	.00	-.11	100.0%
10120 WAGES	37,907	.00	37,907.09	5,237.75	.00	32,669.34	13.8%
10121 BONUS	300	.00	300.00	467.56	.00	-167.56	155.9%
10159 PHONE ALLOWANCE	180	.00	180.00	.00	.00	180.00	.0%
10210 FICA	7,378	.00	7,378.24	1,290.30	.00	6,087.94	17.5%
10220 RETIREMENT	7,292	.00	7,291.51	1,349.29	.00	5,942.22	18.5%
10230 HOSPITALIZATION	7,168	.00	7,168.32	2,389.44	.00	4,778.88	33.3%
10233 LIFE INSURANCE	108	.00	108.00	36.00	.00	72.00	33.3%
10236 DENTAL INSURANCE	224	.00	223.68	74.56	.00	149.12	33.3%
10240 WORKERS COMPENSATION	3,637	.00	3,637.00	2,175.36	.00	1,461.64	59.8%
TOTAL PERSONAL SERVICES	115,143	.00	115,142.83	25,227.14	.00	89,915.69	21.9%
-----							
30 OPERATING EXPENSES							
-----							
30340 CONTRACTUAL SERVICES	31,025	.00	31,025.00	3,333.00	.00	27,692.00	10.7%
30400 TRAVEL/PER DIEM	6,500	.00	6,499.98	.00	.00	6,499.98	.0%
30410 COMMUNICATIONS	3,960	.00	3,960.00	1,681.65	.00	2,278.35	42.5%
30420 POSTAGE	300	.00	300.00	.47	.00	299.53	.2%
30430 ELECTRIC	1,200	.00	1,200.00	168.04	.00	1,031.96	14.0%
30431 WATER	420	.00	420.00	69.75	.00	350.25	16.6%
30450 INSURANCE	2,920	.00	2,920.00	707.90	.00	2,212.10	24.2%
30462 VEHICLE REPAIRS/MAINT	500	.00	500.00	.00	.00	500.00	.0%
30463 EQUIPMENT REPAIRS/MAINT	3,850	.00	3,850.00	.00	.00	3,850.00	.0%
30464 FACILITIES REPAIRS/MAINT	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30470 PRINTING & COPYING	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
30480 ADVERTISING	7,500	.00	7,500.00	1,430.94	.00	6,069.06	19.1%
30510 OFFICE SUPPLIES	900	.00	900.00	42.76	.00	857.24	4.8%
30519 SUPPLIES SENIOR SOCIAL	4,800	.00	4,800.00	796.17	.00	4,003.83	16.6%
30520 SUPPLIES	6,700	.00	6,700.00	1,930.92	.00	4,769.08	28.8%
30522 FUEL	800	.00	800.00	21.35	.00	778.65	2.7%
30542 TRAINING & EDUCATION	2,800	.00	2,800.00	.00	.00	2,800.00	.0%
30544 MEMBERSHIPS	906	.00	905.75	125.00	.00	780.75	13.8%
TOTAL OPERATING EXPENSES	78,081	.00	78,080.73	10,307.95	.00	67,772.78	13.2%



FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
60 CAPITAL OUTLAY	-----						
60630 IMPROVEMENTS	60,000	-5,000.00	55,000.00	.00	.00	55,000.00	.0%
60632 SOCCER FIELD	0	.00	.00	.00	18,000.00	-18,000.00	100.0%
60640 EQUIPMENT PURCHASES	6,500	.00	6,500.00	.00	.00	6,500.00	.0%
TOTAL CAPITAL OUTLAY	66,500	-5,000.00	61,500.00	.00	18,000.00	43,500.00	29.3%
TOTAL RECREATION	259,724	-5,000.00	254,723.56	35,535.09	18,000.00	201,188.47	21.0%

FOR 2019 03

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
01581 INTERFUND TRANSFERS							
-----							
90 NON-OPERATING							
-----							
90914 XFER TO UTILITY	240,000	.00	240,000.00	.00	.00	240,000.00	.0%
90920 TRANSFER TO RESERVE	220,000	.00	220,000.00	.00	.00	220,000.00	.0%
TOTAL NON-OPERATING	460,000	.00	460,000.00	.00	.00	460,000.00	.0%
TOTAL INTERFUND TRANSFERS	460,000	.00	460,000.00	.00	.00	460,000.00	.0%
TOTAL GENERAL FUND	-19,900	19,900.00	-.16	-2,055,734.07	583,467.05	1,472,266.86	%
TOTAL REVENUES	-7,756,429	-749,478.00	-8,505,907.16	-4,267,082.93	.00	-4,238,824.23	
TOTAL EXPENSES	7,736,529	769,378.00	8,505,907.00	2,211,348.86	583,467.05	5,711,091.09	

FOR 2019 03

ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
20001 REDEVELOPMENT FUND REVENU							
-----							
33 INTERGOVERN. REVENUE							
-----							
33901 CITY OF FRUITLAND PARK	-137,178	.00	-137,177.61	.00	.00	-137,177.61	.0%
33902 LAKE COUNTY COMMISSION	-168,211	.00	-168,210.82	-182,800.00	.00	14,589.18	108.7%
33903 LAKE CO WATER AUTHORITY	-8,789	.00	-8,788.90	-16,808.20	.00	8,019.30	191.2%
33904 LAKE CO AMBULANCE DISTRICT	-15,214	.00	-15,213.91	.00	.00	-15,213.91	.0%
TOTAL INTERGOVERN. REVENUE	-329,391	.00	-329,391.24	-199,608.20	.00	-129,783.04	60.6%
36 MISC. REVENUE							
-----							
36110 INTEREST INCOME	-1,274	.00	-1,274.00	.69	.00	-1,274.69	-.1%
TOTAL MISC. REVENUE	-1,274	.00	-1,274.00	.69	.00	-1,274.69	-.1%
TOTAL REDEVELOPMENT FUND REVEN	-330,665	.00	-330,665.24	-199,607.51	.00	-131,057.73	60.4%

FOR 2019 03

ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
20511 COMMUNITY REDEVELOPMENT							
-----							
30 OPERATING EXPENSES							
-----							
30311 ENGINEERING FEES	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
30313 PROFESSIONAL FEES	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
30316 GRANT PROGRAM	0	25,000.00	25,000.00	.00	.00	25,000.00	.0%
30479 ABATEMENT	5,000	.00	5,000.00	.00	.00	5,000.00	.0%
30490 MISC EXPENSE	5,000	.00	5,000.00	.00	.00	5,000.00	.0%
30544 MEMBERSHIPS	570	.00	570.00	175.00	.00	395.00	30.7%
TOTAL OPERATING EXPENSES	14,570	25,000.00	39,570.00	175.00	.00	39,395.00	.4%
-----							
60 CAPITAL OUTLAY							
-----							
60624 MUNICIPAL COMPLEX IMPROVEM	0	50,400.00	50,400.00	3,900.00	.00	46,500.00	7.7%
60631 STREETS & ROAD RESURFACING	120,000	.00	120,000.00	.00	.00	120,000.00	.0%
60636 COMMUNITY CENTER IMPROVEMT	0	25,000.00	25,000.00	.00	.00	25,000.00	.0%
60655 SYSTEM IMPROVEMENTS	0	49,600.00	49,600.00	13,196.98	400.00	36,003.02	27.4%
TOTAL CAPITAL OUTLAY	120,000	125,000.00	245,000.00	17,096.98	400.00	227,503.02	7.1%
-----							
90 NON-OPERATING							
-----							
90990 CONTINGENCY FUND	157,301	-150,000.00	7,301.00	.00	.00	7,301.00	.0%
TOTAL NON-OPERATING	157,301	-150,000.00	7,301.00	.00	.00	7,301.00	.0%
TOTAL COMMUNITY REDEVELOPMENT	291,871	.00	291,871.00	17,271.98	400.00	274,199.02	6.1%

01/18/2019 11:17  
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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 31  
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FOR 2019 03

ACCOUNTS FOR: 200	REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----								
20581	INTERFUND TRANSFER							
-----								
90	NON-OPERATING							
-----								
90916	XFER TO GENERAL FUND	38,794	.00	38,794.30	9,698.58	.00	29,095.72	25.0%
	TOTAL NON-OPERATING	38,794	.00	38,794.30	9,698.58	.00	29,095.72	25.0%
	TOTAL INTERFUND TRANSFER	38,794	.00	38,794.30	9,698.58	.00	29,095.72	25.0%
	TOTAL REDEVELOPMENT TRUST FUND	0	.00	.06	-172,636.95	400.00	172,237.01	%
	TOTAL REVENUES	-330,665	.00	-330,665.24	-199,607.51	.00	-131,057.73	
	TOTAL EXPENSES	330,665	.00	330,665.30	26,970.56	400.00	303,294.74	

DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
30001 CAPITAL PROJECTS REVENUES							
-----							
31 TAXES							
-----							
31260 DISCRETIONALLY SALES SURTAX	-766,174	.00	-766,174.00	-119,318.90	.00	-646,855.10	15.6%
TOTAL TAXES	-766,174	.00	-766,174.00	-119,318.90	.00	-646,855.10	15.6%
-----							
36 MISC. REVENUE							
-----							
36120 INTEREST EARNED	-3,240	.00	-3,240.00	-806.84	.00	-2,433.16	24.9%
TOTAL MISC. REVENUE	-3,240	.00	-3,240.00	-806.84	.00	-2,433.16	24.9%
TOTAL CAPITAL PROJECTS REVENUE	-769,414	.00	-769,414.00	-120,125.74	.00	-649,288.26	15.6%

01/18/2019 11:17  
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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 33  
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FOR 2019 03

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
30521 LAW ENFORCEMENT CAP PROJ							
-----							
60 CAPITAL OUTLAY							
-----							
60649 EQUIPMENT - VEHICLES	67,080	.00	67,080.00	.00	.00	67,080.00	.0%
TOTAL CAPITAL OUTLAY	67,080	.00	67,080.00	.00	.00	67,080.00	.0%
TOTAL LAW ENFORCEMENT CAP PROJ	67,080	.00	67,080.00	.00	.00	67,080.00	.0%

01/18/2019 11:17  
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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 34  
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FOR 2019 03

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
30522 FIRE DEPT CAPITAL PROJECT							
-----							
60 CAPITAL OUTLAY							
-----							
60640 EQUIPMENT PURCHASES	35,720	.00	35,720.00	.00	.00	35,720.00	.0%
TOTAL CAPITAL OUTLAY	35,720	.00	35,720.00	.00	.00	35,720.00	.0%
TOTAL FIRE DEPT CAPITAL PROJEC	35,720	.00	35,720.00	.00	.00	35,720.00	.0%



01/18/2019 11:17  
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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 35  
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FOR 2019 03

ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----								
30571 LIBRARY CAPITAL PROJECTS								
-----								
60 CAPITAL OUTLAY								
-----								
60640	EQUIPMENT PURCHASES	263,650	-30,000.00	233,650.00	.00	2,842.54	230,807.46	1.2%
	TOTAL CAPITAL OUTLAY	263,650	-30,000.00	233,650.00	.00	2,842.54	230,807.46	1.2%
	TOTAL LIBRARY CAPITAL PROJECTS	263,650	-30,000.00	233,650.00	.00	2,842.54	230,807.46	1.2%

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CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

DECEMBER 31, 2018

P 36  
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FOR 2019 03

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
30572 RECREATION CAP PROJECTS							
-----							
60 CAPITAL OUTLAY							
-----							
60632 SOCCER FIELD	12,500	.00	12,500.00	.00	.00	12,500.00	.0%
60640 EQUIPMENT PURCHASES	12,500	.00	12,500.00	.00	.00	12,500.00	.0%
TOTAL CAPITAL OUTLAY	25,000	.00	25,000.00	.00	.00	25,000.00	.0%
TOTAL RECREATION CAP PROJECTS	25,000	.00	25,000.00	.00	.00	25,000.00	.0%

FOR 2019 03

ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
30581 INTERFUND TRANSFERS							
-----							
90 NON-OPERATING							
-----							
90914 XFER TO UTILITY	358,528	.00	358,527.88	.00	.00	358,527.88	.0%
90916 XFER TO GENERAL FUND	0	30,000.00	30,000.00	.00	.00	30,000.00	.0%
90920 TRANSFER TO RESERVE	19,436	.00	19,436.00	.00	.00	19,436.00	.0%
TOTAL NON-OPERATING	377,964	30,000.00	407,963.88	.00	.00	407,963.88	.0%
TOTAL INTERFUND TRANSFERS	377,964	30,000.00	407,963.88	.00	.00	407,963.88	.0%
TOTAL CAPITAL PROJECTS FUND	0	.00	-.12	-120,125.74	2,842.54	117,283.08	%
TOTAL REVENUES	-769,414	.00	-769,414.00	-120,125.74	.00	-649,288.26	
TOTAL EXPENSES	769,414	.00	769,413.88	.00	2,842.54	766,571.34	

FOR 2019 03

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
40001 WATER UTILITY REVENUES							
-----							
34 CHARGES FOR SERVICES							
-----							
34321 BULK WATER SALES	-44,817	.00	-44,817.00	-12,160.63	.00	-32,656.37	27.1%
34331 SALE OF WATER	-661,608	.00	-661,608.00	-167,012.24	.00	-494,595.76	25.2%
34332 INSTALLATION OF METERS	-30,600	.00	-30,600.00	-15,600.00	.00	-15,000.00	51.0%
34333 BACKFLOW INSTALLATION	-4,165	.00	-4,165.00	-2,196.74	.00	-1,968.26	52.7%
34334 WATER LINE INSTALLATION	-513	.00	-513.00	.00	.00	-513.00	.0%
34335 OTHER REVENUES	-61,421	.00	-61,421.00	-17,584.27	.00	-43,836.73	28.6%
TOTAL CHARGES FOR SERVICES	-803,124	.00	-803,124.00	-214,553.88	.00	-588,570.12	26.7%
-----							
36 MISC. REVENUE							
-----							
36120 INTEREST EARNED	-23,234	.00	-23,234.00	-762.61	.00	-22,471.39	3.3%
36320 WATER IMPACT FEE	-45,260	.00	-45,260.00	<u>-46,895.85</u>	.00	1,635.85	103.6%
TOTAL MISC. REVENUE	-68,494	.00	-68,494.00	-47,658.46	.00	-20,835.54	69.6%
-----							
38 NON REVENUES							
-----							
38004 XFER IN RETAINED EARNING	-122,288	.00	-122,288.21	.00	.00	-122,288.21	.0%
TOTAL NON REVENUES	-122,288	.00	-122,288.21	.00	.00	-122,288.21	.0%
TOTAL WATER UTILITY REVENUES	-993,906	.00	-993,906.21	-262,212.34	.00	-731,693.87	26.4%

FOR 2019 03

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
40301 SEWER UTILTIY REVENUES							
-----							
34 CHARGES FOR SERVICES							
-----							
34334 WATER LINE INSTALLATION	-2,000	.00	-2,000.00	.00	.00	-2,000.00	.0%
34339 SEWER DECOMMISSION	-2,200	.00	-2,200.00	-700.00	.00	-1,500.00	31.8%
34351 SEWER UTILITY REVENUE	-145,437	.00	-145,437.00	-39,114.50	.00	-106,322.50	26.9%
34352 ELECTRIC CONNECTION SEWER	-3,000	.00	-3,000.00	-600.00	.00	-2,400.00	20.0%
TOTAL CHARGES FOR SERVICES	-152,637	.00	-152,637.00	-40,414.50	.00	-112,222.50	26.5%
36 MISC. REVENUE							
-----							
36321 SEWER IMPACT FEE	-40,247	.00	-40,247.00	-109,863.60	.00	69,616.60	273.0%
TOTAL MISC. REVENUE	-40,247	.00	-40,247.00	-109,863.60	.00	69,616.60	273.0%
38 NON REVENUES							
-----							
38006 XFER IN IMPACT FEES	-137,669	.00	-137,669.00	.00	.00	-137,669.00	.0%
38100 XFER IN GENERAL FUND	-240,000	.00	-240,000.00	.00	.00	-240,000.00	.0%
38300 XFER IN CAPITAL PROJECT	-358,528	.00	-358,527.88	.00	.00	-358,527.88	.0%
TOTAL NON REVENUES	-736,197	.00	-736,196.88	.00	.00	-736,196.88	.0%
TOTAL SEWER UTILTIY REVENUES	-929,081	.00	-929,080.88	-150,278.10	.00	-778,802.78	16.2%

*-Loan Pmt  
-4 SWK  
-Loan Pmts*

DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
40533 WATER UTILITY SERVICES							
-----							
10 PERSONAL SERVICES							
-----							
10110 SALARY	90,485	.00	90,484.50	20,750.68	.00	69,733.82	22.9%
10111 BONUS	1,693	.00	1,693.00	1,044.12	.00	648.88	61.7%
10120 WAGES	212,458	.00	212,458.00	40,514.37	.00	171,943.63	19.1%
10121 BONUS	2,246	.00	2,246.00	1,721.68	.00	524.32	76.7%
10140 OVERTIME	10,000	.00	10,000.00	2,035.95	.00	7,964.05	20.4%
10210 FICA	25,931	.00	25,931.00	4,977.24	.00	20,953.76	19.2%
10220 RETIREMENT	19,092	.00	19,092.00	3,069.11	.00	16,022.89	16.1%
10230 HOSPITALIZATION	50,178	.00	50,178.24	11,752.48	.00	38,425.76	23.4%
10233 LIFE INSURANCE	756	.00	756.00	162.00	.00	594.00	21.4%
10236 DENTAL INSURANCE	1,566	.00	1,565.76	260.96	.00	1,304.80	16.7%
10240 WORKERS COMPENSATION	9,905	.00	9,905.00	5,924.39	.00	3,980.61	59.8%
TOTAL PERSONAL SERVICES	424,310	.00	424,309.50	92,212.98	.00	332,096.52	21.7%
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30 OPERATING EXPENSES							
-----							
30311 ENGINEERING FEES	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30315 CONSUMPTIVE USE PERMIT	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
30320 AUDIT FEES	7,450	.00	7,450.00	1,500.00	5,950.00	.00	100.0%
30340 CONTRACTUAL SERVICES	136,655	.00	136,654.50	24,730.60	.00	111,923.90	18.1%
30344 BANK FEES/SERVICE CHARGES	3,500	.00	3,500.00	1,787.66	.00	1,712.34	51.1%
30400 TRAVEL/PER DIEM	500	.00	500.00	.00	.00	500.00	.0%
30410 COMMUNICATIONS	9,480	.00	9,480.00	2,404.72	.00	7,075.28	25.4%
30420 POSTAGE	11,314	.00	11,314.00	1,870.70	.00	9,443.30	16.5%
30430 ELECTRIC	50,400	.00	50,400.00	8,711.12	.00	41,688.88	17.3%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	.00	.00	500.00	.0%
30450 INSURANCE	13,084	.00	13,084.00	3,171.98	.00	9,912.02	24.2%
30460 REPAIRS	25,681	.00	25,681.00	7,206.07	.00	18,474.93	28.1%
30462 VEHICLE REPAIRS/MAINT	4,500	.00	4,500.00	490.24	.00	4,009.76	10.9%
30463 EQUIPMENT REPAIRS/MAINT	6,000	.00	6,000.00	52.45	.00	5,947.55	.9%
30464 FACILITIES REPAIRS/MAINT	12,500	.00	12,500.00	107.38	.00	12,392.62	.9%
30466 FIRE HYDRANT REPLACEMENT	7,500	.00	7,500.00	.00	.00	7,500.00	.0%
30470 PRINTING & COPYING	500	.00	500.00	.00	.00	500.00	.0%
30480 ADVERTISING	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30510 OFFICE SUPPLIES	1,000	.00	1,000.00	198.97	.00	801.03	19.9%

FOR 2019 03

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30520 SUPPLIES	138,000	.00	138,000.00	16,528.38	.00	121,471.62	12.0%
30521 UNIFORMS	3,375	.00	3,374.76	463.99	.00	2,910.77	13.7%
30522 FUEL	9,000	.00	9,000.00	1,849.28	.00	7,150.72	20.5%
30542 TRAINING & EDUCATION	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
30544 MEMBERSHIPS	2,000	.00	2,000.00	931.00	.00	1,069.00	46.6%
TOTAL OPERATING EXPENSES	458,438	.00	458,438.26	72,004.54	5,950.00	380,483.72	17.0%
60 CAPITAL OUTLAY							
60640 EQUIPMENT PURCHASES	0	.00	.00	14.24	.00	-14.24	100.0%
TOTAL CAPITAL OUTLAY	0	.00	.00	14.24	.00	-14.24	100.0%
70 DEBT SERVICE							
70743 FDOT HWY CONSTRUCTION LOAN	14,187	.00	14,187.00	.00	.00	14,187.00	.0%
TOTAL DEBT SERVICE	14,187	.00	14,187.00	.00	.00	14,187.00	.0%
90 NON-OPERATING							
90940 CONTINGENCY FUND	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
90991 BAD DEBT EXPENSE	750	.00	750.00	.00	.00	750.00	.0%
TOTAL NON-OPERATING	10,750	.00	10,750.00	.00	.00	10,750.00	.0%
TOTAL WATER UTILITY SERVICES	907,685	.00	907,684.76	164,231.76	5,950.00	737,503.00	18.7%

FOR 2019 03

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
40535 SEWER UTILITY SERVICES							
-----							
10 PERSONAL SERVICES							
-----							
10120 WAGES	69,628	.00	69,628.00	16,842.22	.00	52,785.78	24.2%
10121 BONUS	803	.00	803.00	502.80	.00	300.20	62.6%
10140 OVERTIME	3,000	.00	3,000.00	2,242.41	.00	757.59	74.7%
10210 FICA	6,076	.00	6,076.00	1,354.09	.00	4,721.91	22.3%
10220 RETIREMENT	6,000	.00	6,000.00	1,576.39	.00	4,423.61	26.3%
10230 HOSPITALIZATION	14,337	.00	14,336.64	2,389.44	.00	11,947.20	16.7%
10233 LIFE INSURANCE	216	.00	216.00	36.00	.00	180.00	16.7%
10236 DENTAL INSURANCE	447	.00	447.36	.00	.00	447.36	.0%
10240 WORKERS COMPENSATION	2,922	.00	2,922.00	1,747.72	.00	1,174.28	59.8%
TOTAL PERSONAL SERVICES	103,429	.00	103,429.00	26,691.07	.00	76,737.93	25.8%
-----							
30 OPERATING EXPENSES							
-----							
30311 ENGINEERING FEES	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30320 AUDIT FEES	7,450	.00	7,450.00	1,500.00	5,950.00	.00	100.0%
30340 CONTRACTUAL SERVICES	37,000	.00	37,000.00	1,597.00	.00	35,403.00	4.3%
30347 CONTRACTUAL LADY LAKE	240,000	.00	240,000.00	20,117.85	.00	219,882.15	8.4%
30400 TRAVEL/PER DIEM	500	.00	500.00	.00	.00	500.00	.0%
30420 POSTAGE	50	.00	50.00	1.10	.00	48.90	2.2%
30430 ELECTRIC	20,040	.00	20,040.00	3,396.28	.00	16,643.72	16.9%
30431 WATER	5,100	.00	5,100.00	236.95	.00	4,863.05	4.6%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	.00	.00	500.00	.0%
30450 INSURANCE	13,350	.00	13,350.00	3,407.44	.00	9,942.56	25.5%
30462 VEHICLE REPAIRS/MAINT	5,000	.00	5,000.00	190.24	.00	4,809.76	3.8%
30463 EQUIPMENT REPAIRS/MAINT	1,000	.00	1,000.00	154.22	.00	845.78	15.4%
30464 FACILITIES REPAIRS/MAINT	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
30467 SYSTEM REPAIRS	28,674	.00	28,674.00	2,941.25	.00	25,732.75	10.3%
30510 OFFICE SUPPLIES	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30520 SUPPLIES	9,000	.00	9,000.00	488.98	.00	8,511.02	5.4%
30521 UNIFORMS	2,000	.00	2,000.00	152.97	.00	1,847.03	7.6%
30522 FUEL	4,000	.00	4,000.00	1,159.55	.00	2,840.45	29.0%
30542 TRAINING & EDUCATION	2,200	.00	2,200.00	.00	.00	2,200.00	.0%
TOTAL OPERATING EXPENSES	379,864	.00	379,864.00	35,343.83	5,950.00	338,570.17	10.9%
-----							
60 CAPITAL OUTLAY							
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DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
40535 SEWER UTILITY SERVICES							
60640 EQUIPMENT PURCHASES	40,000	.00	40,000.00	4,088.84	.00	35,911.16	10.2%
60655 SYSTEM IMPROVEMENTS	0	.00	.00	782.00	.00	-782.00	100.0%
TOTAL CAPITAL OUTLAY	40,000	.00	40,000.00	4,870.84	.00	35,129.16	12.2%
-----							
70 DEBT SERVICE							
70740 DEBT SERVICE LOAN PRINC SR	114,205	.00	114,204.64	.00	.00	114,204.64	.0%
70741 INTEREST SEWER SRF LOAN #1	3,320	.00	3,319.91	.00	.00	3,319.91	.0%
70742 INTEREST SEWER SRF LOAN #2	20,144	.00	20,143.91	.00	.00	20,143.91	.0%
70744 INTEREST SEWER BB&T BANK L	53,231	.00	53,231.15	27,458.52	.00	25,772.63	51.6% <i>OK</i>
70745 DEBT SERV LOAN PRINC BB&T	291,110	.00	291,109.72	144,711.92	.00	146,397.80	49.7% <i>OK</i>
TOTAL DEBT SERVICE	482,009	.00	482,009.33	172,170.44	.00	309,838.89	35.7%
-----							
90 NON-OPERATING							
90940 CONTINGENCY FUND	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
TOTAL NON-OPERATING	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
TOTAL SEWER UTILITY SERVICES	1,015,302	.00	1,015,302.33	239,076.18	5,950.00	770,276.15	24.1%
TOTAL UTILITY FUND	0	.00	.00	-9,182.50	11,900.00	-2,717.50	100.0%
TOTAL REVENUES	-1,922,987	.00	-1,922,987.09	-412,490.44	.00	-1,510,496.65	
TOTAL EXPENSES	1,922,987	.00	1,922,987.09	403,307.94	11,900.00	1,507,779.15	

*LCSWR  
BESH*

*OK*

*24.1%*

FOR 2019 03

ACCOUNTS FOR: 600 FIRE PENSION FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
60001 FIRE PENSION REVENUES							
-----							
36 MISC. REVENUE							
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36110 INTEREST INCOME	-2,920	.00	-2,920.00	-620.13	.00	-2,299.87	21.2%
36120 INTEREST EARNED	-7,600	.00	-7,600.00	2,536.41	.00	-10,136.41	-33.4%
36130 CHANGE IN FAIR MARKET VALU	0	.00	.00	13,372.58	.00	-13,372.58	100.0%
36140 GAIN/LOSS ON SALE OF INVES	0	.00	.00	10,531.64	.00	-10,531.64	100.0%
TOTAL MISC. REVENUE	-10,520	.00	-10,520.00	25,820.50	.00	-36,340.50	-245.4%
38 NON REVENUES							
-----							
38500 PARTICIPANTS CONTRIBUTION	-2,207	.00	-2,207.00	-218.18	.00	-1,988.82	9.9%
38501 CITY CONTRIBUTION	-2,207	.00	-2,207.00	-218.18	.00	-1,988.82	9.9%
38510 STATE INS CONTRIBUTION	-15,435	.00	-15,435.00	.00	.00	-15,435.00	.0%
TOTAL NON REVENUES	-19,849	.00	-19,849.00	-436.36	.00	-19,412.64	2.2%
TOTAL FIRE PENSION REVENUES	-30,369	.00	-30,369.00	25,384.14	.00	-55,753.14	-83.6%

01/18/2019 11:17  
808spark

CITY OF FRUITLAND PARK  
YEAR TO DATE BUDGET -25% LAPSED

P 45  
glytdbud

DECEMBER 31, 2018

FOR 2019 03

ACCOUNTS FOR: 600 FIRE PENSION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
60522 FIRE PENSION TRUST FUND							
-----							
30 OPERATING EXPENSES							
-----							
30490 MISC EXPENSE	26,169	.00	26,169.00	.00	.00	26,169.00	.0%
30494 RETIREMENT REFUNDS	3,000	.00	3,000.00	.00	.00	3,000.00	.0%
30496 RETIREMENT BENEFITS	1,200	.00	1,200.00	275.19	.00	924.81	22.9%
TOTAL OPERATING EXPENSES	30,369	.00	30,369.00	275.19	.00	30,093.81	.9%
TOTAL FIRE PENSION TRUST FUND	30,369	.00	30,369.00	275.19	.00	30,093.81	.9%
TOTAL FIRE PENSION FUND	0	.00	.00	25,659.33	.00	-25,659.33	100.0%
TOTAL REVENUES	-30,369	.00	-30,369.00	25,384.14	.00	-55,753.14	
TOTAL EXPENSES	30,369	.00	30,369.00	275.19	.00	30,093.81	

FOR 2019 03

ACCOUNTS FOR: 620 RECREATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
62001 RECREATION REVENUE							
-----							
34 CHARGES FOR SERVICES							
-----							
34722 ADULT SOFTBALL LEAGUE	-23,600	.00	-23,600.00	-2,680.00	.00	-20,920.00	11.4%
34724 GIRLS SOFTBALL	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34726 T-BALL	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34728 SOCCER	-3,800	.00	-3,800.00	-30.00	.00	-3,770.00	.8%
34729 SWIM TEAM	-2,000	.00	-2,000.00	.00	.00	-2,000.00	.0%
34731 ZUMBA	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34732 BASKETBALL	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34733 TRICK OR TROT 5K	-10,000	.00	-10,000.00	-4,955.30	.00	-5,044.70	49.6%
34736 LACROSSE	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34737 VOLLEYBALL	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34738 KICKBALL	-3,800	.00	-3,800.00	-150.00	.00	-3,650.00	3.9%
34739 SUMMER CAMP	-10,000	.00	-10,000.00	.00	.00	-10,000.00	.0%
34740 LOVE RUN 5K	-10,000	.00	-10,000.00	.00	.00	-10,000.00	.0%
34750 FLAG FOOTBALL	-3,800	.00	-3,800.00	-600.00	.00	-3,200.00	15.8%
TOTAL CHARGES FOR SERVICES	-89,800	.00	-89,800.00	-8,415.30	.00	-81,384.70	9.4%
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36 MISC. REVENUE							
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36110 INTEREST INCOME	-241	.00	-241.00	27.02	.00	-268.02	-11.2%
36990 MISC REVENUE	-1,253	.00	-1,253.00	.00	.00	-1,253.00	.0%
TOTAL MISC. REVENUE	-1,494	.00	-1,494.00	27.02	.00	-1,521.02	-1.8%
TOTAL RECREATION REVENUE	-91,294	.00	-91,294.00	-8,388.28	.00	-82,905.72	9.2%

FOR 2019 03

ACCOUNTS FOR: 620 RECREATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
62579 RECREATION FUND	-----						
30 OPERATING EXPENSES							
-----							
30343 SUMMER CAMP	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
30348 BASEBALL	3,800	.00	3,800.00	.00	.00	3,800.00	.0%
30351 SOFTBALL PROGRAM	20,632	.00	20,632.00	1,552.00	.00	19,080.00	7.5%
30353 TRICK OR TROT 5K	10,000	.00	10,000.00	3,581.56	.00	6,418.44	35.8%
30355 KICKBALL	0	1,100.00	1,100.00	.00	.00	1,100.00	.0%
30360 SOCCER PROGRAM	2,700	.00	2,700.00	1,178.89	.00	1,521.11	43.7%
30362 VOLLEYBALL	3,800	.00	3,800.00	.00	.00	3,800.00	.0%
30363 T-BALL	3,800	.00	3,800.00	299.33	.00	3,500.67	7.9%
30364 BASKETBALL	0	3,800.00	3,800.00	.00	.00	3,800.00	.0%
30380 LOVE RUN 5 K	10,000	.00	10,000.00	1,200.00	.00	8,800.00	12.0%
30470 PRINTING & COPYING	100	.00	100.00	.00	.00	100.00	.0%
30490 MISC EXPENSE	500	.00	500.00	.00	.00	500.00	.0%
TOTAL OPERATING EXPENSES	65,332	4,900.00	70,232.00	7,811.78	.00	62,420.22	11.1%
90 NON-OPERATING							
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90916 XFER TO GENERAL FUND	21,062	.00	21,062.00	5,265.50	.00	15,796.50	25.0%
TOTAL NON-OPERATING	21,062	.00	21,062.00	5,265.50	.00	15,796.50	25.0%
TOTAL RECREATION FUND	86,394	4,900.00	91,294.00	13,077.28	.00	78,216.72	14.3%
TOTAL RECREATION FUND	-4,900	4,900.00	.00	4,689.00	.00	-4,689.00	100.0%
TOTAL REVENUES	-91,294	.00	-91,294.00	-8,388.28	.00	-82,905.72	
TOTAL EXPENSES	86,394	4,900.00	91,294.00	13,077.28	.00	78,216.72	

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	City Manager		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Manager/City Attorney		
<b>Date Submitted:</b>	February 8, 2019		
<b>Are Funds Required:</b>	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
<b>Account Number:</b>			
<b>Amount Required:</b>			
<b>Balance Remaining:</b>			
<b>Attachments:</b>	Yes		
<b>Description of Item:</b>	Fruitland Park Library furniture		
<b>Action to be Taken:</b>			
<b>Staff's Recommendation:</b>			
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the  Regular  Consent agenda: \_\_\_\_\_  
Mayor



506 W. Berckman Street  
Fruitland Park, Florida 34731

Tel. (352) 360-6727  
Fax. (352) 360-6686

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To: Mayor  
Commissioners

From: Gary LaVenia   
City Manger

Date: Monday, February 11, 2019

Re: Additional quotes/Library Furnishings/Widow Treatments

For your review attached find two sets of quote:

1. Quote # 1 - Interior Widow Shutters, information attached, (three (3) quotes). I concur with the librarians desire to go with the local vendor (Joys Blinds & Draperies) the quote is slightly higher than the lowest bid.
2. Quote # 2 - Adult Computer Tables which will be located in the main lobby. Jo-Ann has supplied (4) four quotes. Home Art (Signature Construction) is substantially lower. I would recommend the selection of Home Art.
3. Quote # 3 - Built-In Wood Shelving to be located in the Florida room for special collections, three (3) quotes. I recommend utilizing Home Art as they are doing the built-ins currently being constructed.

The money is budgeted in the CIP. The balance in the library furnishings account is \$146,000, that takes into account all recent purchases. With the approval of the proposed purchase of these three (3) items there will be approximately \$123,000 still remaining in the furniture purchase line item.

Jo-Ann is working diligently to secure the pricing for the remainder of the furnishings which includes freestanding shelving, seating and additional ancillary items for the facility. I have expressed to her that it is my intention to submit said as a complete package at a forthcoming meeting.



## MEMORANDUM

To: Gary LaVenía, City Manager  
From: Jo-Ann Glendinning, Library Director  
Date: February 7, 2019  
Subject: New Library Window Shutters

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At your request, I contacted 3 businesses to obtain quotes for the new Fruitland Park Library's window coverings. The first phase would take care of the windows on the east side of the building to include all of the café windows and the Hillcrest Community room. A total of 13 windows. The Palm Villa windows and the Children's windows will be in phase 2.

The coverings will be Plantation Shutters in white with a 3 ½ louver.

- Joy's Blinds & Draperies (Fruitland Park) - \$3,978.00
- Dress Up Your Window (Leesburg) - \$3,770.00
- Blinds 4 Less (Lady Lake) - \$3,978.00

It is requested that Joy's Blinds & Draperies be selected for this project. His professionalism, extended courtesy and local business preference makes this company a perfect choice.

CC: Mayor Christopher Cheshire  
Commissioners  
City Clerk  
Finance Director  
File



Joy's Blinds & Draperies  
 3199 US Hwy 441/27  
 Fruitland Park, FL 34731

# Invoice

Date	Invoice #
2/7/19	25275

Bill To
City of Fruitland Park 604 W. Berckman St Fruitland Park, FL 34731

Customer Contact	Customer Alt. Phone

Quantity	Item Code	Description	Price Each	Amount
1	Shutter	7 shutters installed in Gardenia Cafe 6 shutters installed in Hillcrest room Color: Pure White; tilt bar; L Frame Sales Tax	3,970.00	3,970.00
			7.00%	0.00
Telephone			<b>Total</b> \$3,970.00	
email address			<b>Deposit</b> \$0.00	
Fax			<b>Balance Due</b> \$3,970.00	
352-748-9099	office.team@joysblinds.com	352-748-9098		

## Glendinning, Jo-Ann

---

**From:** Craig and Barney Saunders <DressUpYourWindow@outlook.com>  
**Sent:** Monday, January 28, 2019 12:37 PM  
**To:** Glendinning, Jo-Ann  
**Subject:** Shutter Quote

Good Afternoon Joanne

Each shutter was relatively the same size.

Cotton White, 3-1/2" Louvers, Deluxe L frame inside mount, with a Clearview tilt  
\*\*Includes installation and 25 year warranty\*\*

\$362.5 per shutter

All 13 total \$4,712.5

As discussed I want to be aggressive -20%

Discounted sub total = \$3,770

Tax = \$263.90

Final total = \$4,033.90

Thank you for the opportunity

Craig Saunders  
Dress Up Your Window  
352-431-3181

Sent from [Mail](#) for Windows 10

Jglendinning@mylakelibrary.org  
 CITY OF FRUITLAND PARK, LIBRARY

14941



CUSTOMER'S NAME Jo-Ann Glendinning  
 ADDRESS 604 West. Berckman St.  
 CITY Fruitland Park ST FL ZIP 34731  
 PHONE NUMBER 352-360-6561 COUNTY LAKE  
 DATE ORDERED \_\_\_\_\_ INSTALL BLINDS 3-4 WEEKS  
 TOTAL # OF BLINDS \_\_\_\_\_ BLIND REMOVAL NO

109 W. LAKE VIEW STREET  
 LADY LAKE, FL 32159  
 352-753-5003  
 800-631-5003



ECLIPSE SHUTTERS by Vinylbilt

HunterDouglas window fashions

NORMAN SHUTTERS

ROOM	IB	OB	PRODUCT	PATTERN / COLOR	WIDTH	LENGTH	CONTROLS	CV / TILT	MEMO	TOTAL
KITCHEN	X		BRICKWORK	P2LR	34 1/4	59 1/4	—	CV	3 1/2 Louvers	360-
LIB-ADM	X		ECLIPSE	P2LR	34 3/8	59 1/4	—	—	COTTON-WHITE	360-
CINCINNATI	X		SHUTTERS	P2LR	34 3/8	59 1/4	—	—	color	360-
BOOKSTORE	X		CAPE SIDE LL	P2LR	34 5/8	59 1/4	—	—		360-
	X		SIDE LL	P2LR	34 5/8	59 1/4	—	—		360-
	X		FR 1	P2LR	34 5/8	59 1/4	—	—		360-
	X		FR 2	P2LR	34 7/8	59 3/8	—	—		360-
			All FRAMES 4 SIDED L							#2520-
			NO TUV TRAILS							-15%
			BACK COLLECTOR (CV)							#2142-
HILLCREST ROOM	X		FRONT 1	P2LR	34 1/2	59 1/4	—	CV		360-
	X		2	P2LR	34 1/2	59 1/4	—	—		360-
	X		3	P2LR	34 1/2	59 1/4	—	—		360-
	X		SOE 1	P2LR	34 5/8	59 1/4	—	—		360-
	X		2	P2LR	34 1/2	59 1/4	—	—		360-
	X		3	P2LR	34 1/2	59 1/4	—	—		360-
			All FRAMES 4 SIDED L							2160-
			NO TUV TRAIL							-15%
			BACK COLLECTOR (CV)							#1836-

ALL BLINDS ARE CUSTOM MADE;  
 THEREFORE, ONCE ORDER HAS  
 BEEN PLACED - NO REFUNDS

SUBTOTAL \_\_\_\_\_  
 TAX \_\_\_\_\_  
 TOTAL \_\_\_\_\_  
 DEPOSIT \_\_\_\_\_  
 BALANCE DUE \_\_\_\_\_

\$319.78

CUSTOMER SIGNATURE \_\_\_\_\_

SPECIAL INSTRUCTIONS/COMMENTS:

2

# Fruitland Park Library

## Adult Computer Tables

### Main Gallery

Item	Home Art	Library Interiors	The Library Store	Brodart
16 Computer Work Stations In 2 sections each section is 36"Dx10'Wx30"H	<b>\$3,728.00</b> Delivery and installation included 10% Signature <b>\$4,100.80</b>	<b>\$15,936.00</b>	\$11,656.40 \$599.92 shipping <b>\$12,256.32</b> without installation	<b>\$22,264.00</b> without shipping and installation



100% Satisfaction Guaranteed

Item # or Keywords

About Us Contact Us 800.548.7204



ONLINE LIVE CHAT

Shipping Quote

Quantity Quote

Express Order



My Cart 8 Items \$11,656.40

- Supplies Furniture Audio Visual Books & Media New Products Clearance Today's Deals Log in Virtual Room Designer My Rewards Request Catalogs Bids & Contracts

My Shopping Cart

Print

Have a Bid Number or Sale catalog? Just enter the Catalog Code, as shown on the back cover of your sale catalog, or your Bid Number below. For your browsing convenience, accurate prices will be shown in the product charts on this site. Discounted prices will then be transported to your cart.

Please Note: You must be Logged In before entering your Bid/Contract code and the discounts cannot be used with any other promotional or sale offer.

Catalog Code: [input] Submit

Bid or Coupon/Promo Code: [input] Apply

ABOUT SSL CERTIFICATES

Table with columns: Remove, Product, Unit Price, Qty, Total Price. Item: Russwood@ Elite™ Study Carrel - Double-Face Starter, Qty: 8, Total Price: \$11,656.40

Update Cart

\* If you have changed the quantity of any of your items, please make sure to update the cart before checking out.

Total: \$11,656.40

Calculate Shipping Costs

Hide Details

Select Country: United States, Select State: Florida, Enter City (City Required): Fruitland Park, Enter Zip: 34731

Estimate Shipping

Cart Total: \$11,656.40, Shipping Cost: \$599.92, Tax: \$0.00

Total Cost: \$12256.32

Note: If you are Tax Exempt please indicate this in the Order Comments field on the Shipping page during checkout. Taxes will be removed during processing.

If you have a Gift Certificate, please enter the certificate number during checkout and the amount will be applied to your order.

International orders please call our Customer Service Department at 800-548-7204 for shipping charges

Continue Shopping

Please log in if you'd like to save your cart in a wishlist or email.

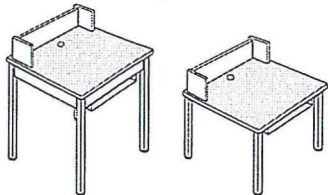
Checkout

# Quorum 94T Collection

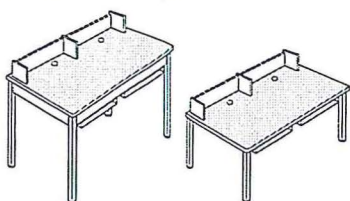
BRODART

## Computer Tables

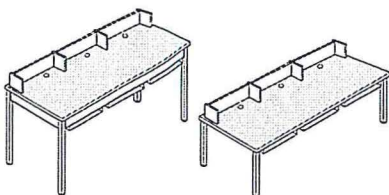
Standing with Apron	Sitting without Apron	Oak Catalog No.	Maple Catalog No.	Description	H x W x D	Wt. (lbs.)	Oak Price	Maple Price
<b>One Position Computer Table with 10"H Privacy Panel and Shelf</b>		94T-663-S02	94T-663-S02 MAP	Sitting Height	27-1/2" x 36" x 36"	90	\$1,802	\$1,964
		94T-663-S06	94T-663-S06 MAP	Standing Height	39" x 36" x 36"	95	\$1,802	\$1,964



<b>Two Position Computer Table with 10"H Privacy Panel and Shelf</b>		94T-662-S02	94T-662-S02 MAP	Sitting Height	27-1/2" x 72" x 36"	160	\$2,444	\$2,664
		94T-662-S06	94T-662-S06 MAP	Standing Height	39" x 72" x 36"	160	\$2,444	\$2,664

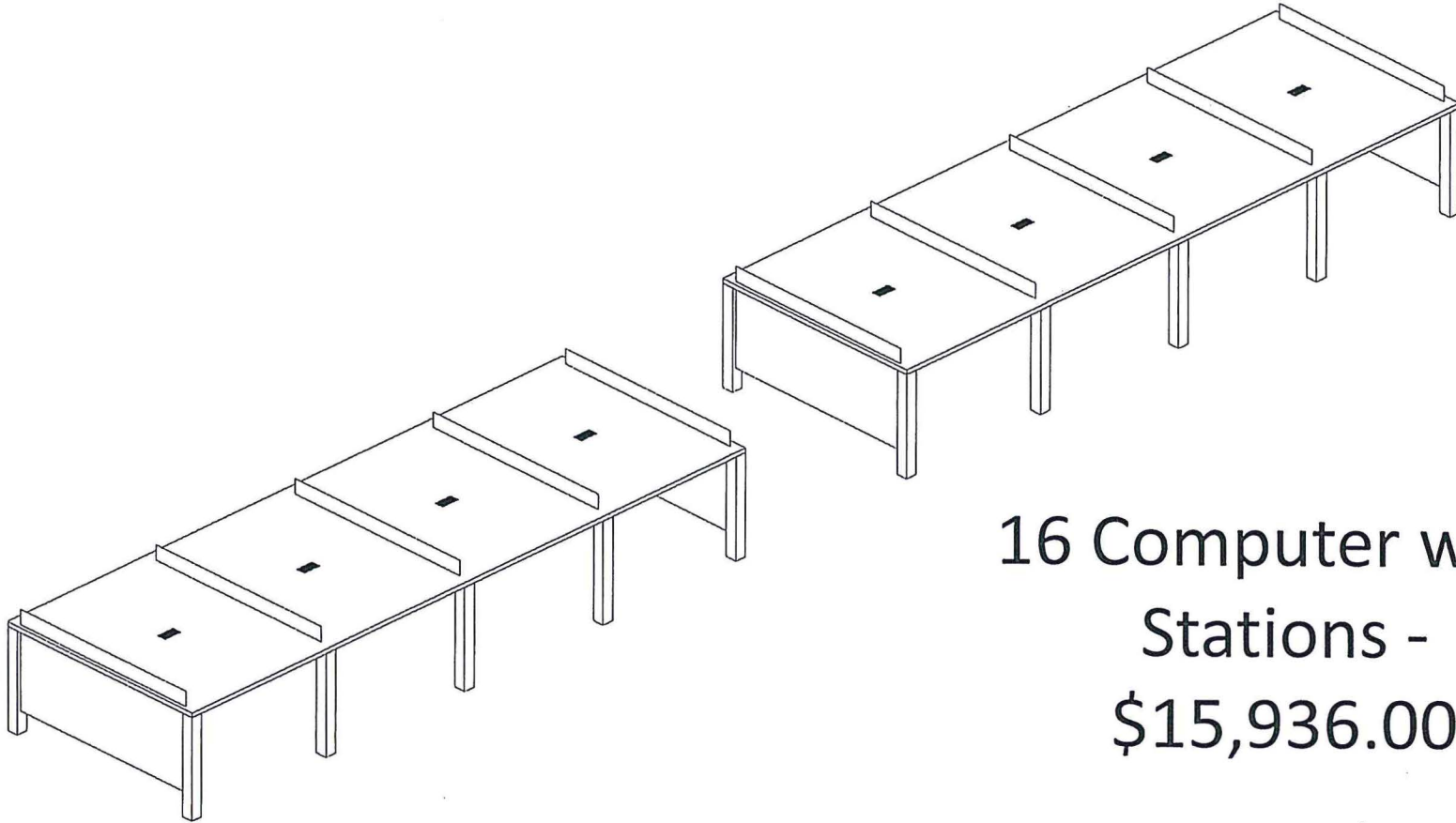


<b>Three Position Computer Table with 10"H Privacy Panel and Shelf</b>		94T-664-S02	94T-664-S02 MAP	Sitting Height	27-1/2" x 90" x 36"	190	\$3,305	\$3,602
		94T-664-S06	94T-664-S06 MAP	Standing Height	39" x 90" x 36"	200	\$3,305	\$3,602



Please specify Wood Finish (Table 1) and High-Pressure Laminate (Table 2). Details can be found on page GEN 4.

# Computer Services



16 Computer work  
Stations -  
\$15,936.00

16 Adult Stations

*Library Interiors*

#3

## Fruitland Park Library

Built -In Wood Shelving

Florida Room & Special Collections

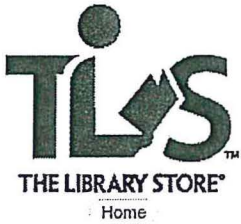
Item	Home Art	The Library Store	Brodart
Wooden Book Cases 2 at approx. 10 feet wide each for the Florida Room	Custom solid wood construction built for each area.	Not built-in. Single units placed side- by-side.  Not exact sizing	Not built-in. Single units placed side-by- side.  Not exact sizing
Wooden Book Case 1 at approx. 18 feet wide for Special Collections	\$13,962.00 total for all 3 areas.  Signature 10% \$1,396.20  Delivery & installation included	14 units at \$1,011.95 each plus shipping of \$850.56  Installation not included	First unit \$1,513.00 then \$1147.00 each for the additional 13.  Shipping & installation not included

**\$15,358.20**

**\$15,017.86**

**\$16,424.00**





100% Satisfaction Guaranteed

Item # or Keywords

About Us Contact Us 800.548.7204



ONLINE LIVE CHAT

Shipping Quote

Quantity Quote

Express Order

My Cart 14 Items \$14,167.30

- Supplies Furniture Audio Visual Books & Media New Products Clearance Todays Deals Log in Virtual Room Designer My Rewards Request Catalogs Bids & Contracts

My Shopping Cart

Print

Have a Bid Number or Sale catalog? Just enter the Catalog Code, as shown on the back cover of your sale catalog, or your Bid Number below. For your browsing convenience, accurate prices will be shown in the product charts on this site. Discounted prices will then be transported to your cart.

Please Note: You must be Logged In before entering your Bid/Contract code and the discounts cannot be used with any other promotional or sale offer.

Catalog Code: [input] Submit

Bid or Coupon/Promo Code: [input] Apply

ABOUT SSL CERTIFICATES

Table with columns: Remove, Product, Unit Price, Qty, Total Price. Item: Russwood® Stately™ Wood Library Shelving - 82"H x 12"D Single-Face Starter. Price: \$1,011.95. Qty: 14. Total: \$14,167.30.

Update Cart

\* If you have changed the quantity of any of your items, please make sure to update the cart before checking out.

Total: \$14,167.30

Calculate Shipping Costs

Hide Details

Select Country: United States, Select State: Florida, Enter City (City Required): Fruitland Park, Enter Zip: 34731

Estimate Shipping

Cart Total: \$14,167.30, Shipping Cost: \$850.56, Tax: \$0.00, Total Cost: \$15017.86

Note: If you are Tax Exempt please indicate this in the Order Comments field on the Shipping page during checkout. Taxes will be removed during processing.


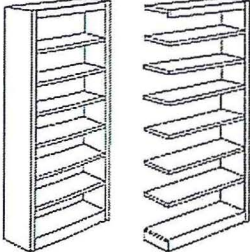
If you have a Gift Certificate, please enter the certificate number during checkout and the amount will be applied to your order.

International orders please call our Customer Service Department at 800-548-7204 for shipping charges

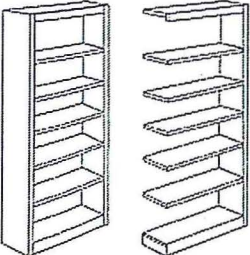
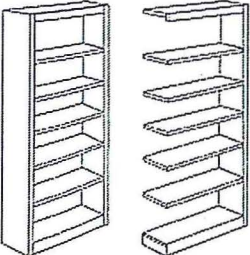
Continue Shopping

Please log in if you'd like to save your cart in a wishlist or email.

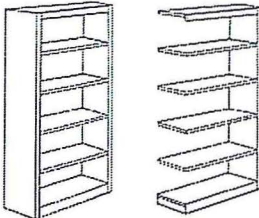
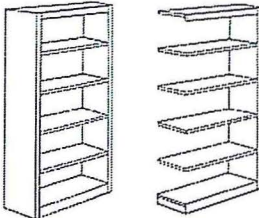
Checkout

Oak Catalog No.	Maple Catalog No.	Description	H x W x D	Wt. (lbs.)	Oak Price	Maple Price	
<b>5 Adjustable Shelves, 1 Fixed Shelf and 1 Base Shelf</b>							
S1-960-S00	1S-960-S00	S/F Starter	90" x 37-3/16" x 10"	103	\$1,462	\$1,535	
S2-960-S00	2S-960-S00	S/F Adder	90" x 36-3/16" x 10"	90	\$1,113	\$1,169	
S1-967-S00	1S-967-S00	S/F Starter	90" x 37-3/16" x 12"	122	\$1,577	\$1,656	
S2-967-S00	2S-967-S00	S/F Adder	90" x 36-3/16" x 12"	102	\$1,199	\$1,259	
S1-673-S00	1S-673-S00	S/F Starter	90" x 37-3/16" x 16"	127	\$1,755	\$1,843	
S2-673-S00	2S-673-S00	S/F Adder	90" x 36-3/16" x 16"	107	\$1,376	\$1,445	

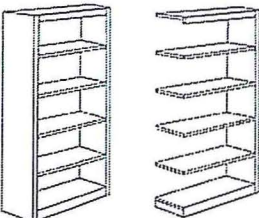
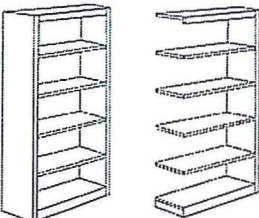
90"H Wood Shelves

Oak Catalog No.	Maple Catalog No.	Description	H x W x D	Wt. (lbs.)	Oak Price	Maple Price	
<b>4 Adjustable Shelves, 1 Fixed Shelf and 1 Base Shelf</b>							
S1-976-S00	1S-976-S00	S/F Starter	82" x 37-3/16" x 10"	93	\$1,333	\$1,401	
S2-976-S00	2S-976-S00	S/F Adder	82" x 36-3/16" x 10"	80	\$1,011	\$1,061	
S1-977-S00	1S-977-S00	S/F Starter	82" x 37-3/16" x 12"	112	\$1,440	\$1,513	
S2-977-S00	2S-977-S00	S/F Adder	82" x 36-3/16" x 12"	92	\$1,092	\$1,147	
S1-679-S00	1S-679-S00	S/F Starter	82" x 37-3/16" x 16"	117	\$1,602	\$1,682	
S2-679-S00	2S-679-S00	S/F Adder	82" x 36-3/16" x 16"	97	\$1,254	\$1,317	

82"H Wood Shelves

Oak Catalog No.	Maple Catalog No.	Description	H x W x D	Wt. (lbs.)	Oak Price	Maple Price	
<b>4 Adjustable Shelves and 1 Base Shelf</b>							
S1-861-S00	1S-861-S00	S/F Starter	72" x 37-3/16" x 10"	88	\$1,215	\$1,276	
S2-861-S00	2S-861-S00	S/F Adder	72" x 36-3/16" x 10"	75	\$919	\$965	
S1-863-S00	1S-863-S00	S/F Starter	72" x 37-3/16" x 12"	102	\$1,316	\$1,382	
S2-863-S00	2S-863-S00	S/F Adder	72" x 36-3/16" x 12"	87	\$994	\$1,044	
S1-675-S00	1S-675-S00	S/F Starter	72" x 37-3/16" x 16"	107	\$1,439	\$1,511	
S2-675-S00	2S-675-S00	S/F Adder	72" x 36-3/16" x 16"	92	\$1,139	\$1,196	

72"H Wood Shelves

Oak Catalog No.	Maple Catalog No.	Description	H x W x D	Wt. (lbs.)	Oak Price	Maple Price	
<b>4 Adjustable Shelves and 1 Base Shelf</b>							
S1-979-S00	1S-979-S00	S/F Starter	60-1/2" x 37-3/16" x 10"	75	\$1,098	\$1,153	
S2-979-S00	2S-979-S00	S/F Adder	60-1/2" x 36-3/16" x 10"	65	\$829	\$871	
S1-988-S00	1S-988-S00	S/F Starter	60-1/2" x 37-3/16" x 12"	96	\$1,189	\$1,249	
S2-988-S00	2S-988-S00	S/F Adder	60-1/2" x 36-3/16" x 12"	81	\$899	\$945	
S1-678-S00	1S-678-S00	S/F Starter	60-1/2" x 37-3/16" x 16"	101	\$1,307	\$1,372	
S2-678-S00	2S-678-S00	S/F Adder	60-1/2" x 36-3/16" x 16"	86	\$1,023	\$1,074	

60-1/2"H Wood Shelves

Please specify Wood Finish (Table 1). Details can be found on page GEN 4.

For details regarding Clip & Strip Shelving, Sub Tops or Individual HPL Tops, please reference the Modifications & Up Charges Section located on page MOD 8.

Note: Shelving Backs and Partitions are sold separately and are located in the Shelving Accessories Section on pages CLA 40 and CLA 41.

TOTAL \$6,424  
Does not include SFA

## **AGENDA ITEM SUMMARY SHEET**

<b>ITEM TITLE:</b>	City Attorney Report		
<b>For the Meeting of:</b>	February 14, 2019		
<b>Submitted by:</b>	City Attorney		
<b>Date Submitted:</b>	February 6, 2019		
<b>Are Funds Required:</b>		Yes	<input checked="" type="checkbox"/> No
<b>Account Number:</b>			
<b>Amount Required:</b>			
<b>Balance Remaining:</b>			
<b>Attachments:</b>			
<b>Description of Item:</b>	<p>Please find below items to report to the City Commission.</p> <p><b>Notice of Claim – James Hartson:</b> No developments to report. The civil allegation complained of allegedly would have occurred April 16, 2016.</p> <p><b>Notice of Claim – Michael Fewless:</b> Administrative Law Judge G.W. Chisenhall has issued Supoenas to the following persons to provide testimony on February 14, 2019 (the day of the Commission meeting): Sue Parker, Mayor Cheshire, Jeannine Racine, Diane Kolcun, Gary La Venia and the person at the City with the most knowledge concerning Mr. Fewless’ hiring, application, retirement processing, placement on City retirement plan and circumstances concerning his resignation. Subpoenas were served on February 6, 2019.</p>		
<b>Action to be Taken:</b>			
<b>Staff’s Recommendation:</b>			
<b>Additional Comments:</b>			

Reviewed by: \_\_\_\_\_

Authorized to be placed on the Regular Consent agenda: \_\_\_\_\_

Mayor

## AGENDA ITEM SUMMARY SHEET

<b>ITEM TITLE:</b>	Public Comments				
<b>For the Meeting of:</b>	February 14, 2019				
<b>Submitted by:</b>	City Clerk				
<b>Date Submitted:</b>	February 1, 2019				
<b>Are Funds Required:</b>			Yes	X	Nof
<b>Account Number:</b>	N/A				
<b>Amount Required:</b>	N/A				
<b>Balance Remaining:</b>	N/A				
<b>Attachments:</b>	Yes				
<b>Description of Item:</b>	<p>This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.</p> <p>Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.</p>				
<b>Action to be Taken:</b>	None.				
<b>Staff's Recommendation:</b>					
<b>Additional Comments:</b>					

Reviewed by: \_\_\_\_\_  
City Manager

Authorized to be placed on the agenda: \_\_\_\_\_  
Mayor

**RESOLUTION 2013 -023**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A PUBLIC PARTICIPATION POLICY WITH REGARD TO MEETINGS OF CITY BOARDS AND COMMISSIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission wishes to adopt a public participation policy for meetings of the City's boards and commissions; and

**WHEREAS**, the City Commission accordingly desires to pass this Resolution 2013-023 to do so.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AS FOLLOWS:**

**Section 1.** The following Public Participation Policy shall apply to meetings of City boards or commissions as provided herein.

Sec. 1.        Citizen's Rights

(a)        Definition.        For the purposes of this section, "board or commission" means a board or commission of the City of Fruitland Park.

(b)        Right to be Heard:        Members of the public shall be given a reasonable opportunity to be heard on a proposition before a City board or commission except as provided for below. Public input shall be limited to three (3) minutes. This right does not apply to:

1.        An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the board or commission to act;
2.        An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
3.        A meeting that is exempt from §286.011; or
4.        A meeting during which the Commission is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

Sec. 2.        Suspension and Amendment of these Rules

(a)        Suspension of these Rules:        Any provision of these rules not governed by the City Charter or City Code may be temporarily suspended by a vote of a majority of the Commission.

(b)        Amendment of these Rules:        These rules may be amended or new rules adopted by resolution.

- (c) Effect of Variance from Rules: The failure to follow this Public Participation Policy shall not be grounds for invalidating any otherwise lawful act of the City's boards or commissions.

**Section 2.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

**Section 3.** This Resolution shall become effective immediately upon passage.

**RESOLVED** this 26 day of September, 2013, by the City Commission of the City of Fruitland Park, Florida.



Christopher J. Bell, Mayor

ATTEST:

  
MARIE AZZOLINO, Acting City Clerk

Passed First Reading 9/26/2013

Passed Second Reading N/A

Approved as to form:

  
SCOTT A. GERKEN, City Attorney