



FRUITLAND PARK CITY COMMISSION REGULAR MEETING AGENDA

December 13, 2018 (Second Revision 12.13.18. 3:30 p.m.)

City Hall Commission Chambers

506 W. Berckman Street

Fruitland Park, FL 34731

6:00 p.m.

- 1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE** (revised)
Invocation – Pastor Melvin Davison Sid Brøek, Heritage Community Church

Pledge of Allegiance – Interim Police Chief Erik Luce
- 2. ROLL CALL**
- 3. PRESENTATIONS – SPECIAL RECOGNITIONS**
 - (a) Raymond P. Lewis II** (city clerk)
 - (b) Rick Ranize** (city clerk)
- 4. CRA AGENDA**
As soon as practical at 6:15 p.m., recess to the Community Redevelopment Agency meeting.
- 5. CONSENT AGENDA**
Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s); and (3) Discuss each pulled item separately and vote.
 - (a) Approval of Minutes** (city clerk) (revised 2)
 - i. September 13, 2018 Regular Meeting**
 - ii. September 21, 2018 Special Meeting**
 - (b) November 6, 2018 General Election – Certified Official Results** (city clerk)
- 6. REGULAR AGENDA**
 - (a) Boards and Committees** (city clerk)
 - i. Resolution 2018-0712 - Planning and Zoning Board Chair and Vice Chair** (revised2)
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE PLANNING AND ZONING BOARD CHAIR AND

VICE-CHAIRMAN SELECTION FOR FISCAL YEAR
2018/2019; PROVIDING FOR AN EFFECTIVE DATE.

- ii. **Resolution 2018-0723 - Board of Trustees Firefighters Pension Trust Fund Reappointment** (revised 2)
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, REAPPOINTING A MEMBER TO THE CITY OF BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND AND PROVIDING FOR AN EFFECTIVE DATE.
- iii. **City Commission 2019 Workshops Discussion** (city clerk)
- (b) **Records Management – Social Media Test Management Quotes – FY 2018-19 Budget Discussion** (city clerk) (revised)
Discussion on the selection of the quotes and/or proposals for managing public records on the city’s social media pages and text messages on devices provided and used by the city from PageFreezer, Smarsh and ArchiveSocial.
- (c) **Fruitland Park Library Furniture Discussion** (city manager/library director) (revised 2)
Discussion on the new Fruitland Park library furniture.
- (d) **Resolution 2018-074 – Library Construction FY 2018-19 Budget Amendment** (city treasurer)
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018/2019 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE THE GENERAL FUND BUDGET BY \$683,986 AND INCREASE THE LIBRARY CONSTRUCTION FUND BUDGET BY \$659,786 AND EQUIPMENT BY \$24,200; PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.
- (e) **September 2018 Financial Report**
Consider the September 2017 financial report.
- (f) **Resolution 2018-076 CRA Sod and Irrigation Budget Amendment** (city treasurer/city manager/public works director)
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018/2019 FISCAL YEAR BUDGET TO TRANSFER FUNDS FROM REDEVELOPMENT CONTINGENCY TO REDEVELOPMENT IMPROVEMENTS: MUNICIPAL COMPLEX, RELOCATION OF UTILITIES ON CR 466A, AND COMMUNITY CENTER; AND PROVIDING FOR AN EFFECTIVE DATE.

- (g) **Resolution 2018-075 End of Year Budget Overages** (city treasurer)
(revised 2)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2017/2018 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE THE REVENUE IN THE GENERAL FUND BUDGET BY \$37,500 AND INCREASE GENERAL FUND LINE ITEM AMOUNTS BUDGETED TO COVER OVERAGES FOR THE END OF YEAR REVIEW; AND PROVIDING FOR AN EFFECTIVE DATE.

- (h) **Resolution 2018-067 Fire Assessment Program Annual Maintenance - FY 2019-20 - GSG Proposal** (city manager/city treasurer/city attorney)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA ACCEPTING THE FIRE GOVERNMENT SERVICES GROUP INC.'S FIRE ASSESSMENT PROGRAM ANNUAL MAINTENANCE SERVICES SCOPE OF SERVICES FROM GSG, INC., FOR FY 2019-20; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE. (Postponed from November 11, 2018 regular meeting.)

PUBLIC HEARING

- (i) **First Reading and Public Hearing Ordinance 2018-017 Solid Waste Increase** (city manager/city treasurer/city attorney)

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 98.12 TO INCREASE THE SOLID WASTE RATES EFFECTIVE AS OF JANUARY 1, 2019; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on January 10, 2019.)

- (j) **Second Reading and Public Hearing Ordinance 2018-022 Electric Franchise Agreement - Extension** (city manager/city attorney)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA; APPROVING AN AMENDMENT TO FRUITLAND PARK'S ELECTRIC FRANCHISE AGREEMENT WITH THE CITY OF LEESBURG, FLORIDA; EXTENDING THE TERM OF THE FRANCHISE; PROVIDING FOR CERTAIN TERMS AND CONDITIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR 1CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on November 8, 2018.)

- (k) **Resolution 2018-065 Variance – One-Way Drive Aisle – Carwash – Petitioner: IC International Car Wash** (city manager/community development director) (revised2)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING A VARIANCE TO THE LAND DEVELOPMENT REGULATIONS IN APPENDIX 4 TO ALLOW A 14' ONE-WAY DRIVE AISLE ADJACENT TO THE VACUUM STALLS IN PLACE OF A 24' DRIVE AISLE AND TO ALLOW A 18' ONE-WAY DRIVE AISLE ADJACENT TO THE CARWASH FOR A CARWASH FACILITY ON PROPERTY LOCATED AT CR 25A AND US HWY 27 IN THE CITY OF FRUITLAND PARK, FLORIDA, OWNED BY FRUITLAND PARK HOLDINGS, LLC, PROVIDING FOR AN EXPIRATION DATE, PROVIDING FOR SCRIVENER'S ERRORS, AND PROVIDING FOR AN EFFECTIVE DATE.

- (l) **Second Reading and Public Hearing - Ordinance 2018-019 Definitions and Interpretations – Commercial Parking** (city attorney/city manager/community development director) (revised)

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE DEFINITION OF COMMERCIAL PARKING IN CHAPTER 151 OF THE LAND DEVELOPMENT CODE; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR DIRECTIONS FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS, SEVERABILITY; AND AN EFFECTIVE DATE. (The first reading was held on October 11, 2018.)

QUASI-JUDICIAL PUBLIC HEARING

- (m) **Second Reading and Quasi-Judicial Public Hearing - Ordinance 2018-021 – Rezoning Petitioner: Larry Smith Trustee** (city attorney/city manager/community development director) (revised)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.75 ± ACRES OF THE PROPERTY FROM RESIDENTIAL PROFESSIONAL (RP) TO NEIGHBORHOOD COMMERCIAL (C-1) WITHIN THE CITY LIMITS OF FRUITLAND PARK; PROVIDING FOR CONDITIONS AND CONTINGENCIES; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on October 11, 2018.)

END OF QUASI-JUDICIAL PUBLIC HEARING

SUPPLEMENTAL AGENDA

- (n) Police Investigations Vehicle** (city manager/interim police chief)
Motion to consider the following quotes from Prestige Ford, AutoNation, and Bartow Ford for the police department vehicles:

7. OFFICERS' REPORTS

- (a) City Manager - Northwest Lake Park Grant Funding Discussion**
- (b) City Attorney**
 - i. Notice of Claim – James Hartson**
 - ii. Notice of Claim – Larry Odum**
 - iii. Creation of Committees**

8. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

9. COMMISSIONERS' COMMENTS

- (a) Commissioner Mobilian**
- (b) Commissioner DeGrave**
- (c) Commissioner Bell**
- (d) Vice Mayor Gunter, Jr.**

10. MAYOR'S COMMENTS

11. ADJOURNMENT

DATES TO REMEMBER

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

December 14, 2018, LCLC *Year-End Wrap-up*, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.

December 14, 2018 Movie on the Lawn Double Feature: *A Christmas Story* and *Chevy Chase Christmas Vacation* at 6:00 p.m.

December 15, 2018, *Sixth Annual Wreaths Across America Ceremony*, Shiloh Cemetery, Fruitland Park at noon.

December 13, 2018 Regular Agenda

December 24, 2018, Christmas Eve - City Hall Closed

December 25, 2018, Christmas Day - City Hall Closed

December 27, 2018, City Commission Regular – CANCELLED

January 1, 2019, New Year's Day – City Hall Closed

January 10, 2019, City Commission Meeting Regular at 6:00 p.m.

January 21, 2019, Dr. MLK Holiday – City Hall Closed

January 24, 2019, City Commission Meeting Regular at 6:00 p.m.

January 25-27, 2019, Institute for Elected Municipal Officials (Basic), Jacksonville Marriott, 4670 Salisbury Road, Jacksonville, Florida 32256 at 8:00 a.m.

February 9, 2019, *Love Week - 5k Love Run*, outside City Hall at 8:00 a.m.

February 11, 2019, Lake County Parks, Recreation and Trails, Conference Room, 2401 Woodlea Road, Tavares, Florida 32778 at 3:30 p.m.

February 14, 2019, City Commission Meeting Regular at 6:00 p.m.

February 20 and 21, 2019 *Lake Legislative Days* Doubletree Hotel, 101 South Adams Street, Tallahassee, Florida, 32301-7774 at 8:00 a.m.

February 27, 2019, Lake-Sumter Metropolitan Planning Organization (LS-MPO), Governing Board Meeting, MPO Office, Suite 217, 225 W. Guava Street Lady Lake, Florida 32159 at 2:00 p.m.

February 28, 2019, City Commission Meeting Regular at 6:00 p.m.

Any person requiring a special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.



AGENDA ITEM
NUMBER
3ab

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Special Recognition		
For the Meeting of:	December 13, 2018		
Submitted by:	City Clerk		
Date Submitted:	November 29, 2018		
Are Funds Required:		Yes	X No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:			
Description of Item:			
Recognizing the dedicated service and contributions to the City of Fruitland Park by the following former commissioners from 2014 to 2018:			
<ul style="list-style-type: none"> a. Ray Lewis b. Rick Ranize 			
Action to be Taken:			
Staff's Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor



AGENDA ITEM
NUMBER
4

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Community Redevelopment Agency Meeting		
For the Meeting of:	December 13, 2018		
Submitted by:	City Clerk		
Date Submitted:	November 29, 2018		
Are Funds Required:	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	CRA Agenda		
Description of Item:			
Action to be Taken: As soon as practical, recess to CRA.			
Staff's Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the special agenda: _____
Mayor

**FRUITLAND PARK CITY COMMISSION REGULAR
MEETING MINUTES
September 13, 2018**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, September 13, 2018 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Ray Lewis, and Rick Ranize.

Also Present: District 2 Commissioner Candidate John Mobilian; City Manager Gary La Venia; City Treasurer Jeannine Racine; Interim Police Chief Erik Luce, Executive Assistant Karen McKillips, Officers Brad Heidt, Sergeants David Brown and Jose Ortiz-Gonzalez, Police Department; Interim Fire Chief Donald Gilpin, Deputy Fire Chief Tim Yoder, Fire Department; Parks and Recreation Director Michelle Yoder; Public Works Director Dale Bogle, and City Clerk Esther B. Coulson.

Prior to the commencement of this evening's meeting, Mayor Cheshire announced that in order to accommodate the public and allow access, regular agenda items 5.(e), (h), (i) and (j) will be continued to the City of Fruitland Park City Commission's September 21, 2018 Special Meeting at 6:00 p.m. to be held at the Community United Methodist Church (CUMC), 309 College Avenue, Fruitland Park, Florida.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

After Mayor Cheshire called the meeting to order at 6:23 p.m., Pastor Aaron Hornsby, Eagles Nest Bible Baptist Church, gave the invocation and Interim Police Chief Luce led in the Pledge of Allegiance to the Flag.

2. ROLL CALL

At Mayor Cheshire's request, Ms. Coulson called the roll and a quorum was declared present.

Mayor Cheshire announced the decorum for the conduct of this evening's meeting.

**3. SPECIAL PRESENTATIONS - Florida Governor's Proclamation September 2018
*Intergenerational Month in Florida***

At this time, Mayor Cheshire recognized *September as Intergenerational Month in Florida*.

(a) September 22, 2018 National Centenarian Day Proclamations

i. Bessie Hoffman

On behalf of the city commission, Mayor Cheshire read into the record a proclamation recognizing Saturday, September 22, 2018 as *National Centenarian Day* in Fruitland Park. He congratulated Ms. Bessie Hoffman who has reached the age of over 101 years; expressed admiration of her life-time accomplishments, inspiration and endurance that she represents and wished her good health.

After acknowledging the presence of Mr. Joe Moseley her companion, Ms. Hoffman expressed her heartfelt appreciation for such honor; recognized the city's tremendous growth and thanked the city commission and the community for their continued love and support.

ii. Mary Asbury

On behalf of the city commission, Mayor Cheshire read into the record a proclamation recognizing Saturday, September 22, 2018 as *National Centenarian Day* in Fruitland Park and honored Ms. Mary Asbury for her long life and prosperity and wished her many more.

On Ms. Asbury's behalf, her daughters Meses. Mary Blevins and Sharon Klutz acknowledged the five generations present, including Ms. Asbury, at this evening's meeting and accepted the proclamation with much gratitude.

(b) September 9, 2018 National Grandparents Day Proclamation

On behalf of the city commission, Mayor Cheshire acknowledged the proclamation recognizing September 5, 2018 as *Grandparents Day*.

(c) September 6, 2018 National Read a Book Day Proclamation

On behalf of the city commission, Mayor Cheshire read into the record a proclamation recognizing September 6, 2018 as *National Read-a-Book Day* in Fruitland Park where the Fruitland Park Library staff read to the kindergarten and first grade classes at Fruitland Park Elementary School and further encouraged citizens to continue to read to their children, parents, and grandparents or volunteer in reading programs at the school and library.

FP Elementary School – NEHS Students

At Mayor Cheshire's request, the Fruitland Park Elementary School National Elementary Honor Society (NEHS) Students introduced themselves at this evening's meeting.

Having acknowledged the presence of Meses. Tammy Langley, Fruitland Park Elementary School Principal and Connie Bame, NEHS Coordinator, and on behalf of the city commission, Mayor Cheshire congratulated the students on their achievements.

(d) September 11, 2018 National Day of Service and Remembrance Proclamation

On behalf of the city commission, Mayor Cheshire read into the record a proclamation proclaiming the month of September 2018 as *Intergenerational Month* recognizing September 11 as *Patriot Day and National Day of Service and Remembrance*. He encouraged citizens to continue to take part in acts of charity, service and devotion in memory of those who paid the ultimate sacrifice for our country in the years that followed and carry forward the legacy by giving back.

The proclamation will be issued to Commander Nick Abling, John Gella Memorial Unit (FL American Legion Post) 219 Inc., at a future date.

By unanimous consent, Mayor Cheshire took the following items out of order on this evening's agenda.

(f) Waste Management Inc. – Proposed Parks and Recreation Community Center - Check Presentation

Mayor Cheshire recognized Vice Mayor Gunter who negotiated the donation towards new equipment for the proposed parks and recreation community center (currently the Fruitland Park Library property) and suggested that he accept, on behalf of the city commission, the check for \$100,000 from Waste Management Inc.

Mr. Doug McCoy, Waste Management Inc., expressed pleasure in providing the service to the city and recalled its commitment at the January 28, 2016 regular meeting to provide a donation, once the recreation community center is complete, for \$10,000. He acknowledged the presence of Ms. Amy Boyson and Mr. Jose Boscan, Waste Management Inc., at this evening's meeting.

On behalf of the city commission, Vice Mayor Gunter and Ms. Yoder accepted the donation with appreciation.

(e) Department of Elder Affairs and AARP Area Agency on Aging – Presentation

Ms. Tracey Aittama, Bureau of Elder Rights, Communities for a Lifetime (CFAL)s, gave a power-point presentation, recognizing the city as part of the initiative and identifying Lake County as the largest population in Florida with individuals over the age of 60. She gave a historical overview of CFAL and Affairs, American Association of Retired Persons (AARP) Liveable Communities on engaging various communities and addressed the goal to challenge all CFAL communities to learn more on what the network has to offer.

Mr. Jerome Williams, State of Florida Department of Elder Affairs, AARP Liveable Communities highlighted the power-point presentation on AARP's Network of Age-Friendly Communities which outlines the process involved. (Copies of these presentations are filed with the supplemental papers to the minutes of this meeting.)

Mr. Williams and Ms. Aittama referred to the letter of application and letter of intent to become a part of the AARP; addressed the ability to provide more information and recognized Dr. Kathy Black, University of South Florida, Sarasota-Manatee, Central Florida, who would provide assistance in accepting new communities through the survey application process.

4. CONSENT AGENDA

Approval of Minutes

On motion of Commissioner Bell, seconded by Vice Mayor Gunter and unanimously carried, the city commission approved the July 25, 2018 regular meeting minutes as submitted.

5. REGULAR AGENDA

(a) Canvassing of Returns - 2018 Primary Election Certification Results

Ms. Coulson reviewed the following official results from the August 28, 2018 Primary Election Certification:

On motion of Commissioner Bell seconded by Vice Mayor Gunter and unanimously carried, the city commission approved the following official canvassing board results for the August 28, 2018 primary election for Fruitland Park City Commissioner District 2:

Fred Collins	229 Votes
August J. Kellerman	64 Votes and
John Mobilian	270 Votes

(b) Resolution 2018-054 – City Treasurer Appointment

Ms. Geraci-Carver read into the record proposed Resolution 2018-054, the substance of which is as follows:

A RESOLUTION OF THE CITY OF FRUITLAND PARK,
APPOINTING A CITY TREASURER, PROVIDING FOR THE
TERM OF OFFICE; PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Ranize recalled the city commission's discussion at its September 14, 2017 regular meeting on the city officers' job evaluation sheets to be provided and recommended the implementation of same in the future.

In response, Mayor Cheshire suggested that for 2019 that the evaluation forms are provided to the city commission before considering the appointments.

A motion was made by Commissioner Bell and seconded by Commissioner Ranize that the city commission adopt Resolution 2018-054 as previously cited.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(c) Resolution 2018-055 – City Attorney Appointment

Ms. Geraci-Carver read into the record proposed Resolution 2018-055, the substance of which is as follows:

A RESOLUTION OF THE CITY OF FRUITLAND PARK,
APPOINTING A CITY ATTORNEY, PROVIDING FOR THE
TERM OF OFFICE; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Vice Mayor Gunter and seconded by Commissioner Bell that the city commission adopt Resolution 2018-055 as previously cited.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

(d) Resolution 2018-056 – City Clerk Appointment

Ms. Geraci-Carver read into the record proposed Resolution 2018-056, the substance of which is as follows:

A RESOLUTION OF THE CITY OF FRUITLAND PARK,
APPOINTING A CITY CLERK, PROVIDING FOR THE TERM
OF OFFICE; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Bell and seconded by Commissioner Lewis that the city commission adopt Resolution 2018-056 as previously cited.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously.

At Vice Mayor Gunter's request, and by unanimous consent, the city commission reconsidered Item (c) for discussion.

After discussion regarding Ms. Geraci-Carver's renewal of her legal contract, the city commission took no further action on the reconsidered item.

(e) Resolution 2018-033 Fruitland Park Library Furniture Deposit – FY 2017-18 Budget Amendment

After discussion and **on motion of Commissioner Ranize, seconded by Commissioner Lewis and unanimously carried, the city commission postponed its action on the following proposed Resolution 2018-033 to the September 27, 2018 meeting.**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY
OF FRUITLAND PARK, FLORIDA, AMENDING THE
2017/2018 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07
OF THE CITY CHARTER; TO INCREASE OR DECREASE
BUDGETED ITEMS PROVIDING FOR THE AMENDMENT OF
THE FISCAL YEAR 2017-2018 BUDGET; AND PROVIDING
FOR AN EFFECTIVE DATE. (Postponed from the
August 30, 2018 special meeting.)

(f) Resolution 2018-057 Utility Rate Study Agreement - BESH

Ms. Geraci-Carver read into the record proposed Resolution 2018-057, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING THE CIVIL ENGINEERING SERVICES PROPOSAL/AGREEMENT FOR UTILITY RATE STUDY BETWEEN BESH AND THE CITY OF FRUITLAND PARK RELATING TO WATER, WASTEWATER AND STORMWATER UTILITY RATE STUDIES AND PROJECT ADMINISTRATIVE SERVICES CONCERNING TO SAME; PROVIDING FOR AN EFFECTIVE DATE.

Mr. La Venia reviewed the proposal/agreement, a utility rate study for water, wastewater and stormwater and the proposed project fees for the economic portion: Wilden Financial Services at \$35,000 and GovRates at \$19,800; explained that staff is utilizing one of the firms for bids and relayed the recommendation from Booth, Ern Straughan & Hoitt Inc. (BESH) to select GovRates due to its experience with the satisfactory work conducted.

Commissioner Ranize questioned whether staff has conducted any research and communicated with the respective municipalities on their process for the subject project and their quality of work, experience and performance.

After discussion and in response to several inquiries posed by Commissioner Lewis on the advantages of selecting Gov.rates, Ms. Geraci-Carver outlined the respective municipalities contract where they work directly with staff to implement the financial portion and pay the consultants on the engineering operations and capital improvement. She noted the additional expenses anticipated from BESH and concurred with Mr. La Venia's suggestion to include a not-to-exceed \$27,000 (2,200 rate study and \$5,000 capital improvement) in BESH's portion on the capital and economic side or alternatively solicit same as request for proposals or request for qualifications to determine whether other companies could carry out the economic or rate study/

After Commissioner Lewis suggested that the subject civil engineering services be implemented immediately, Ms. Geraci-Carver and Mr. La Venia anticipated the completion to be by December 2018.

After Commissioner Lewis pointed out addressing Commissioner Ranize's concerns, Commissioner Ranize recalled the unsatisfactory work performed on the water and wastewater treatment plant by Wicks Engineering Services Inc., previously retained by the city, to which Mr. La Venia gave his assurance that staff will conduct reference checks with GovRate's work performance with the municipalities they previously worked with.

Following further discussion and **on motion of Commissioner Lewis, seconded by Vice Mayor Gunter and unanimously carried, the city commission postponed its action to adopt Resolution 2018-057 as previously cited to the next meeting for staff to report back with more information.**

PUBLIC HEARING

(g) First Reading and Public Hearing Ordinance 2018-020 Parking Violations - Traffic Rules, Title VII, Chapter 71

The city commission considered its action on Ordinance 2018-020, the substance of which is as follows:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING CHAPTERS 70 AND 71 OF THE CODE OF ORDINANCES RELATING TO TRAFFIC CONTROL AND TRAFFIC RULES WITHIN THE CITY OF FRUITLAND PARK; PROVIDING FOR CODIFICATION, SEVERABILITY AND CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE. (The second reading will be held on September 27, 2018.)

On motion of Commissioner Ranize, seconded by Commissioner Lewis and unanimously carried, the city commission continued its action on proposed Ordinance 2018-020 to a future meeting at staff's request.

(h) Resolution 2018-035 FY 2018-19 Adopted Fire Assessment Rates

The city commission considered its action on Resolution 2018-035, the substance of which is as follows:

A RESOLUTION OF THE CITY OF FRUITLAND PARK, FLORIDA, RELATING TO THE PROVISION OF FIRE SERVICES THROUGHOUT THE CITY OF FRUITLAND PARK; ESTABLISHING THE ASSESSMENT RATE FOR FIRE SERVICES ASSESSMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

On motion of Commissioner Ranize, seconded by Commissioner Lewis and unanimously carried, the city commission postponed its action on proposed Resolution 2018-035 as previously cited to the September 27, 2018 meeting.

(i) First Reading and Public Hearing Resolution 2018-052 – FY 2018-019 Tentative Millage

The city commission considered its action on Resolution 2018-052, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA, ADOPTING A TENTATIVE MILLAGE RATE OF 3.9863 LEVYING OF AD VALOREM TAXES FOR LAKE COUNTY FOR FISCAL YEAR 2018-2019; PROVIDING FOR AN EFFECTIVE DATE.

On motion of Commissioner Ranize, seconded by Vice Mayor Gunter and unanimously carried, the city commission continued its action on proposed Resolution 2018-052 as previously cited to the September 27, 2018 meeting.

(j) First Reading and Public Hearing Resolution 2018-053 – FY 2018-019 Tentative Budget

The city commission considered its action on Resolution 2018-052, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019; PROVIDING FOR AN EFFECTIVE DATE.

On motion of Commissioner Lewis, seconded by Commissioner Ranize and unanimously carried, the commission continued its action on proposed Resolution 2018-053 as previously cited to the September 27, 2018 meeting.

By unanimous consent, Mayor Cheshire opened the public hearings on Items 5.(i) and 5.(j) and there being no comments from the public, the public hearing was declared closed.

END OF PUBLIC HEARING

6. OFFICERS' REPORTS

(a) City Manager

Mr. La Venia relayed his recent contact with the City of Leesburg regarding the pool heater for Gardenia Park Swimming Pool and their remarks to him that there is no intention to sell same; however, they may reconsider.

(b) City Attorney

i. Notice of Claim – James Hartson

Ms. Geraci-Carver reported that there are no notices of claim for Mr. James Hartson.

ii. Notice of Claim – Larry Odum

Ms. Geraci-Carver reported that there are no notices of claim for Mr. Larry Odum.

iii. Electric Franchise Agreement – City of Leesburg

Ms. Geraci-Carver reported that the city's electric franchise agreement that was discussed before the city commission (at its July 25, 2018 special meeting) where some municipalities are enacting ordinances that require infill housing to install underground utilities; recognized that no language exists in the city's current agreement and noted the need to address same with the City of Leesburg who are required currently to install wire lines in the city.

Ms. Geraci-Carver noted that the city's purchase of the franchise system is supposed to take place in December 2018 and recognized that the agreement provided to Mr. La Venia was for an extension of an additional five-year period where the City of Leesburg is currently running wire lines in the City of Fruitland Park. She indicated that said issue will be presented before the city commission at a future meeting for consideration and agreed with Commissioner Bell's statements that it was a big concern .

iv. FRS

Ms. Geraci-Carver pointed out the September 11, 2018 telephone conversation she and Mr. La Venia had with Mr. Glenn Thomas -- Lewis Longman Walker, attorney who has been working with State of Florida Retirement System (FRS) – who plans to speak with FRS' Bureau Chief -- who is handling the case relating to former Police Chief Mike Fewless -- and communicate with the city's adjustors on September 18, 2018 on whether they would be able to provide coverage on the subject matter.

Mr. La Venia referred to his meetings during the week with Mr. Scott Hindman, Brown & Brown of Florida Inc., who spoke with the adjustor indicating that there is coverage and relayed Mr. Hindman's request for the city to directly communicate with the adjuster.

Ms. Geraci-Carver pointed out FRS' appeals process and the possibility of implementing a third-party contract previously addressed with Mr. Thomas who intends to explore same before the city commission makes a decision. She referred to documentation that Mr. Fewless recently provided to her that FRS previously approved for another jurisdiction and relayed Mr. Thomas' remarks that same was issued prior to the rule change which became more stringent with FRS.

Mayor Cheshire relayed Mr. Fewless' desire to be the city's police chief and addressed the possibility of him retaining a contract with an outside agency to continue work immediately. He conveyed his conversations with Mr. La Venia and Ms. Geraci-Carver recognizing his lack of income and addressed his wish to immediately resolve the subject issue recognizing that if the city is unable to do so, he would need to find another job. Mayor

Cheshire addressed the need to expedite and take care of the issue as best as possible in order that Mr. Fewless has direction.

Ms. Geraci-Carver explained how she has been in communications with Mr. Fewless where she has made him aware of the city's discussions with Mr. Thomas who is working on finding whether a third-party contract would be permissible before the city commission decides in that regard; his call to FRS' accounting department and the city's contact where he advised the city to acknowledge receipt of FRS' letters that monies are to be repaid which is being worked on and his plan to contact FRS' Bureau Chief and for the city to communicate with a particular person in FRS' accounting department.

Mayor Cheshire addressed concerns on different responses received from various individuals at FRS; acknowledged the mistakes made by both participants dealing with FRS and reiterated the need to settle the subject issue as soon as possible.

In response, Mr. La Venia indicated that after he spoke with someone at District 12 Florida State Senator Dennis K. Baxley's office earlier this day, they reached out to Mr. Fewless advising him to pursue FRS' appeals process.

Mayor Cheshire, in agreement, referred to the September 10, 2018 memorandum from the West Central Florida Police Chiefs Association regarding its support of Chief Mike Fewless; a copy of which is filed with the supplemental papers to the minutes of this meeting.

Mr. La Venia, in answering, relayed Mr. Thomas' advice for the city not to remit payment on bills received from FRS and that communication be made with FRS accounts department which he stated is staff's plan and verified conflicting information he recently received from FRS on the acceptance of Mr. Fewless' retirement.

Based on Commissioner Ranize' concerns raised at the August 30 special meeting, Commissioner Lewis gave his opinion on August 31, 2018 that Mr. Fewless would have to pay back funds to the FRS. He reported on his subsequent research online regarding available information related to seeking reemployment with participating employer with FRS which is discouraged and noted the consequences as a result. He believed that Mr. Fewless should never have applied for the city's police chief position or that the city should not have entertained the application. Commissioner Lewis expressed concerns that the city is jointly, is severable and liable for the August 15, 2018 letter from FRS that Mr. Fewless received and believed that Mr. Fewless' obligation is linked with and belongs to the city due to FRS' contract to which Ms. Geraci-Carver confirmed in the affirmative;

Commissioner Lewis voiced his agreement with Mayor Cheshire; however, he questioned the potential financial implications to the city.

With respect to Mayor Cheshire's statements relaying Mr. La Venia's conversations with Mr. Hindman, Commissioner Lewis disclosed his connection with him. He pointed out his August 31, 2018 text message to Ms. Geraci-Carver; recognized the city's current employment practices liability insurance policy, and relayed Ms. Geraci-Carver's instructions for Mr. La Venia to report the claim on the subject issue. Commissioner Lewis referred to his subsequent call to Mr. Hindman on the day in question who confirmed that the claim was reported -- thus, Commissioner Lewis apprised him of the situation -- and relayed the meeting held with the adjuster. Commissioner Lewis shared his experience and knowledge in the insurance industry where agents admit that they are not an attorney or an adjuster which he confirmed was disclosed to Mr. La Venia.

In recognizing the process, Commissioner Lewis voiced concerns on FRS' existing invoice which is due; the respective insurance policies (contingent liability and employment practices).

Responding to Mayor Cheshire's request, Mr. La Venia addressed his plan to communicate with the adjuster on September 14, 2018 at 2:00 p.m. to which Ms. Geraci-Carver confirmed her planned participation at that time by telephone conference.

7. PUBLIC COMMENTS

Mr. Vance Jochim, Lake County resident and owner of Fiscal Rangers.com; mentioned his frequent attendance at Lake County Commission and Lake County School Board meetings and addressed his plan to attend the city commission's September 21, 2018 special meeting. He praised the city commission for its decision earlier at this evening's meeting to continue items on the agenda to be considered at a larger venue to accommodate the public.

Mr. Jochim gave reasons why he recommended that the city commission consider conducting its meetings by video similar to other local governments in the county. He pointed out the power-point presentation made earlier under Item 3.(e) on this evening's agenda; requested that the city commission review how the older community of Fruitland Park connects with The Villages and suggested that a study be conducted on the utilization of Community Development Block Grants as a requirement.

8. COMMISSIONERS' COMMENTS

(a) Commissioner Ranize

i. Late Mr. Peter J. Hurtt

Commissioner Ranize referred to a couple of emails he received regarding Mr. Peter J. Hurtt's passing which he expressed his appreciation.

ii. Workers' Compensation

Commissioner Ranize relayed his relative's recent visit to him at work and expressed concerns that on Wednesday, September 6, 2018, he transported Mr. Noel *Pete* Pierre, Public Works Department employee, to an Orlando hospital or medical facility to undergo surgery.

On September 7, 2018, Commissioner Ranize reported that he visited city hall and met Mr. Pierre in the parking lot; relayed his unawareness that Mr. Pierre had workers' compensation which resulted in the surgical procedure for injuries sustained during work hours and anticipated that the city is taking care of said situation recognizing that he is a 30-year employee. Commissioner Ranize recalled that at the beginning of his tenure, he requested that he be informed of employees who are hurt or injured and expressed disappointment on hearing about same through his brother.

iii. FRS

In thanking Mayor Cheshire for his support of Mr. Fewless, Commissioner Ranize addressed his consensus, if the city commission intends to implement the third-party contract. He pointed out Mr. Fewless' telephone call to him earlier this day recognizing his lack of income and the litigation he has with the architect and contractor to move into his new home. Commissioner Ranize anticipated that the city commission expedite the issue as a matter of priority.

Commissioner Ranize distributed FRS Participation Resolution 2014-015 adopted on November 20, 2014. He pointed out his conversations earlier this day with Ms. Geraci-Carver where he agreed that anyone in the city ought to communicate with the right assigned personnel in FRS; immediately follow-up the conversation by email to the respective individual and provide the city commission with a copy. Commissioner Ranize cited Section 2 of Resolution 2014-015 . . . *all general employees . . . shall participate in FRS . . .* and quoted from the accompanying February 12, 2015 letter . . . *Each employee filling a full-time or part-time regularly established position shall be a compulsory member of the FRS . . .*

Commissioner Ranize questioned the issue of excluding part-time employees' entitlement with FRS and inquired about procedures by which Mr. Fewless entered the city's pension plan as well as International City/County Management Association's (ICMA's) retirement security with the belief that he was not required to participate with FRS.

In answering, Mr. La Venia explained the availability of both pension plans; addressed Mr. Fewless' participation with ICMA and conveyed his explanation that he was not required to enter back into FRS' system where

it was in order for him to use a different plan which was offered, to which Commissioner Ranize relayed Mr. Fewless' response from the telephone conversations he had indicating same to which he believes is an issue for the city to overcome and for Ms. Geraci-Carver to find out.

Commissioner Ranize distributed copies of budget amendments BT2018-019 adopted by Resolution 2018-029; BT2018-011 adopted by Resolution 2018-014, and BT2018-007 adopted by Resolution 2018-010 revealing transfer of funds relating to retirement.

Commissioner Ranize relayed the response to his inquiries at the August 30 special meeting on staff's knowledge of costs for the part-time retirement matter to have been June 2018 with the statement that it 'was a minimal amount'. He voiced his concurrence with his statements that appeared in the August 30, 2018 The Villages-News.com article entitled: *Future of Fruitland Park Police Chief Appears to be in Limo – "I don't care if its \$10"*. Commissioner Ranize addressed his unawareness of the issue when he received the August 31, 2018 email from Ms. Racine regarding FRS' Findings where the total cost of the retroactive payments for part-time personnel was \$33,758 of which \$27,091 was the amount the city had to recover.

Commissioner Ranize referred to pages 12, 16, 22 and 28 of the year-to-date April 30 budget report and the financial statements approved at the June 28, 2018 regular meeting showing the appropriated amount of \$216,088 in the revised budget for retirement covering 18 employees which excluded the six part-time employees.

After much discussion and in addition to Commissioner Ranize' earlier concerns that the budget transfer was never considered before the city commission, he expressed his frustration on not been given the requested information, received partial information or provided with false information.

Following further discussion, Commissioner Ranize distributed a copy of the charter highlighting subsections 3.08, prohibitions and 6.07 amendments after adoption and cited said language. (Copies of the respective documents are filed with the supplemental papers to the minutes of this meeting.)

In response to Commissioner Ranize' revelations of the deficit, mistake and response provided on the individuals involved, Mr. La Venia admitted to same.

Commissioner Ranize referred to the motion he proffered at the August 30, 2018 special meeting which died for a lack of a second.

A motion was made by Commissioner Ranize and seconded by Vice Mayor Gunter that the city commission approve to terminate the city manager.

Mayor Cheshire called for a roll call vote on the motion.

At Commissioner Lewis' request and **by unanimous consent, Mayor Cheshire granted discussion on the motion on the floor.**

After discussion and **upon Vice Mayor Gunter's request, Mayor Cheshire call the motion on the floor.**

Mayor Cheshire called for a roll call vote on the motion with the city commission members voting as follows:

Commissioner Lewis,	No
Commissioner Bell	No
Commissioner Ranize	Yes
Vice Mayor Gunter	No
Mayor Cheshire	No

The motion failed to carry on a four to one (4-1) vote.

(b) Commissioner Lewis - FRS

Commissioner Lewis in agreeing with Commissioner Ranize' statements described the research he conducted and recognized the budget amendment BT2018-017 adopted at the May 10, 2018 regular meeting where he was absent. Commissioner Lewis, in recognizing that funds were transferred, explained that at no time a significant budget adjustment was considered before the city commission, believed that the identification of the issue in question should not have been handled in that manner and voiced in frustration in that regard where he believed that it would not be resolved quickly enough for the needs of Mr. Fewless.

(c) Commissioner Bell

i. FRS

Based on his experience, Commissioner Bell predicted why he believed the FRS investigations would be a lengthy process.

ii. LCLC

Commissioner Bell announced that Lake County Sheriff Peyton C. Grinnell will be making a presentation at the September 14, 2018 Lake County League of Cities' Meeting which include school resource officers' program in the schools. He encouraged anyone who is interested to attend.

iii. Sponsors Night

Commissioner Bell emphasized the date of Sponsors' Night on October 3, 2018.

(d) Vice Mayor Gunter, Jr.

i. FRS

With respect to Mr. Fewless, Vice Mayor Gunter indicated that the city would need to wait and see the outcome.

ii. City Manager

In referencing Commissioner Bell's comments, Vice Mayor Gunter recognized Commissioner Bell and his tenure and noted the number of city managers who were employed by the city. He acknowledged Mr. La Venia as one of the best city managers and agreed that he as well as anyone else can improve

9. MAYOR'S COMMENTS

(a) FRS

Mayor Cheshire recalled the budget amendment relating to the FRS issue and addressed his method of preparation before considering same. He believed the onset of the FRS began with the individual who was the city treasurer at that time; the contract Mr. Fewless had and the former city attorney where he would expect - - apart from Mr. La Venia who does not utilize the retirement system – them to handle same; thus, there is culpability on both sides where some of the individuals involved are no longer employed by the city.

Mayor Cheshire addressed the need to deal with the FRS as it relates to the part-time employees; the need to inform Mr. Fewless on the intent to retain him under the third-party contract for consideration before the city commission and expressed his desire for him to be employed with the city.

**(b) Fruitland Park's Growth
Vice President – Florida Governor**

Mayor Cheshire referred to the September 6, 2018 dinner he had with the United States Vice President Mike Pence and Florida Governor Rick Scott; recalled Governor Scott's recognition of Fruitland Park known as *the Fastest Growing City in Florida* and relayed his response to Governor Scot in the contrary that the city was the *Fastest City in the Country* where as a result, Vice President Pence' gestured on his back with the statement 'good job guys'.

(c) Dates to Remember

Mayor Cheshire announced the following events:

- September 14, 2018, Lake County League of Cities (LCLC) Sheriff Peyton Grinnell, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.

- September 14, 2018, Movie on the Lawn, *Avengers – Infinity War*, City Hall Lawn at 7:00 p.m.
- September 21, 2018, City Commission Special Meeting, CUMC, 309 College Avenue, Fruitland Park, FL 34731 at 6:00 p.m.
After Mayor Cheshire later announced the special meeting, he agreed with Commissioner Ranize' request that staff make arrangements in advance for the police department electronic bill boards be situated on CR 466A close to the venue in order that the public be notified of the said meeting.
- September 25, 2018, Lake Emergency Medical Services Board Meeting, Lake County Administration Building, Board Chambers, 315 West Main Street, Tavares, Florida 32778 at 2:30 p.m.;
- September 26, 2018, Lake-Sumter Metropolitan Planning Organization (MPO) Governing Board Meeting, 225 West Guava Street, #217, Lady Lake, Florida 32159 at 2:00 p.m.;
- September 27, 2018, City Commission Regular Meeting at 6:00 p.m.
Earlier in the meeting, Commissioner Lewis inquired whether preparation for the subject meeting would be held on September 21, 2018 at CUMC.

In response to Mayor Cheshire's question on the continuation of same on making future meeting accommodations for larger audiences, Ms. Geraci-Carver recommended making audio, video and seating available in the city hall lobby and the overflow (conference room)

After Commissioner Lewis addressed his inability to attend the September 21, 2018 regular meeting due to a prior engagement, Ms. Geraci-Carver addressed the intent to verify with the Florida Department of Revenue whether the first reading of the proposed budget could be considered at that time without the full elected body present.

In response, Mayor Cheshire addressed the need to ensure that the public be alerted, besides the website and social media, if there are any meeting changes.

- October 3, 2018, Lake County League of Cities (LCLC) *Sponsor's Night*, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 6:00 p.m.
- October 12, 2018, LCLC *Fertilizer Ordinance Presentation*, Lake Receptions 4425 N Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.
- October 12, 2018, LCLC *Fertilizer Ordinance Presentation*, Lake Receptions 4425 Highway 19-A, Mount Dora, Florida 32757 at 12:00 p.m.

- October 12, 2018, Movie on the Lawn, *Hod*, City Hall Lawn at 7:00 p.m.
- October 20, 2018, Trick or Trot 5k Family Fun Run, Fruitland Park Elementary School, 304 West Fountain Street, Fruitland Park, Florida 34731 at 8:00 a.m.
- October 24, 2018, Lake-Sumter MPO Governing Board Meeting, 225 West Guava Street, #217, Lady Lake, Florida 32159 at 2:00 p.m.
- October 25, 2018, City Commission Regular Meeting at 6:00 p.m.
- October 31, 2018, Halloween at 6:00 p.m.

11. ADJOURNMENT

On motion made and seconded, the meeting adjourned at 8:53 p.m.

The minutes were approved at the December 8, 2018 regular meeting

Signed _____
Esther B. Coulson, City Clerk

Signed _____
Chris Cheshire, Mayor

****OFFICIAL****

**CERTIFICATE OF THE CITY OF FRUITLAND PARK CANVASSING BOARD
STATE OF FLORIDA**

We, the undersigned, Chris Cheshire, Mayor; John L. Gunter Jr., Vice Mayor; Commissioners Chris Bell, Patrick DeGrave, and Esther B. Coulson, City Clerk, constituting the City of Fruitland Park Canvassing Board (pursuant to Charter Section 8.04 and Code Chapter 34) met on the 13th day of December 2018 to publicly canvass the votes given for the seats and persons specified at the November 6, 2018 General Election. The total number of votes cast with percentages for the following were:

Fruitland Park City Commissioner District 2

Fred Collins	393	40.67%
John Mobilian	645	47.96%

We certify that the returns as previously cited, are on file in the Lake County Supervisors of Elections Office; pursuant to Section 102.112, Florida Statutes, that the Canvassing Board has reconciled the number of persons who voted with the number of ballots counted, and that the certification includes all valid votes cast in the election.

Chris Cheshire, Mayor

John L. Gunter Jr., Vice Mayor

Chris Bell, Commissioner

Patrick DeGrave, Commissioner

John Mobilian, Commissioner

Esther Coulson, City Clerk

***** Official Results *****
CERTIFICATE OF COUNTY CANVASSING BOARD
LAKE COUNTY

We, the undersigned, BRIAN WELKE, County Judge, D. ALAN HAYS, Supervisor of Elections, JENNIFER HILL, Alternate, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Eighteenth day of November, 2018 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Nonpartisan** held on the Sixth day of November, 2018 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For Fruitland Park Commissioner District 2, the whole number of votes cast was 1,038 of which

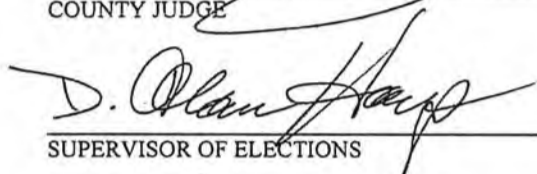
Fred Collins	received	393 votes
John Mobilian	received	645 votes

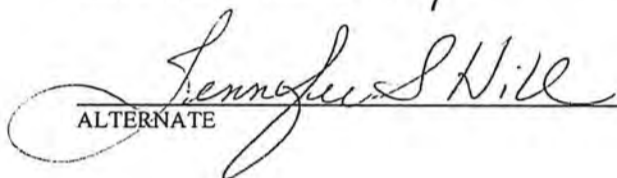
***** Official Results *****
CERTIFICATE OF COUNTY CANVASSING BOARD
LAKE COUNTY

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.




COUNTY JUDGE


SUPERVISOR OF ELECTIONS


ALTERNATE

**Fruitland Park Commissioner District 2
(With 1 out of 1 Precincts Counted)**

Votes Percent

Fred Collins	Nonpartisan	 37.86%	393	37.86 %
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John Mobilian	Nonpartisan	 62.14%	645	62.14 %
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AGENDA ITEM
NUMBER
6ai

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2018-072 – Planning and Zoning Board Chairman and Vice Chairman Selection			
For the Meeting of:	December 13, 2018			
Submitted by:	City Clerk			
Date Submitted:	December 4, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes (proposed resolution and P&Z Board draft minutes)			
Description of Item:	<p>Subsection 31.27(C) of the city code requires the Planning and Zoning (P&Z) Board to annually select a chairman and vice chairman at its regularly scheduled meeting in October. The P&Z Board met on November 15, 2018 and reappointed Ms. Connie Bame as its chair and Mr. Philip Purlee as vice chairman.</p>			
Action to be Taken:	Waive the rules and adopt Resolution 2018-072.			
Staff's Recommendation:	Approval.			
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____ Mayor



506 WEST BERCKMAN STREET
FRUITLAND PARK, FL 34731

PHONE: 352-360-6727
FAX: 352-360-6652

Board Members: Connie Bame, Chairwoman Colin Crews Daniel Dicus Philip Purlee Tom Bradley	Others: Greg Beliveau, LPG Tracy Kelley, CDD Kelly Turner, Administrative Assistant
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**AGENDA
PLANNING & ZONING BOARD
NOVEMBER 15, 2018
6:00PM**

- I. **INVOCATION:** Meeting called to order at 6:01PM. Board member Purlee led the invocation and Pledge of Allegiance.
- II. **ROLL CALL:** All members present with the exception of Tom Bradley. Present Greg Beliveau, LPG, Tracy Kelley, CDD and Kelly Turner, Administrative Assistant.
- III. **MINUTES FROM PREVIOUS MEETING:** Board member Dicus made motion to approve meeting minutes from September 20, 2018. Second by Board member Purlee. Approved 4-0.
- IV. **OLD BUSINESS:** None
- V. **NEW BUSINESS:**
 - A. **Re-appointment of Chair and Vice-Chair**
 - a. Annual re-appointment of Chair and Vice-Chair to the Planning & Zoning Board per City Land Development Regulations.

Board member Purlee made motion for Chairwoman Connie Bame to continue as Chair for the Planning and Zoning Board. Second by Board member Dicus. Approved 3-0.

Chairwoman Bame nominated Board member Purlee as Vice-Chair. Second by Board member Dicus. Approved 3-0.
 - B. **Resolution 2018-065 Granting a Variance to the Land Development Regulations**
 - a. A Resolution granting a Variance to the Land Development Regulations in Appendix 4 to allow a 14' one way drive aisle adjacent to the vacuum stalls in place of a 24' drive aisle and to allow an 18' one way drive aisle adjacent to the carwash in place of a 24' drive aisle for an approved carwash facility located at CR 25A and US HWY 27.

Greg Beliveau, LPG gave introduction to the Variance which was discussed during the September 20, 2018 Planning and Zoning meeting. The proposed Variance was not formally approved with the Site Plan application as the amended application was not submitted with the original Site Plan application. LPG Beliveau stated most jurisdictions allow the proposed aisle width and would not require a Variance.

Two notices were returned with one opposed. City Fire Department and City Engineer are satisfied with the proposed aisle width and LPG Beliveau recommends approval.

Board member Dicus made motion to approve Resolution 2018-065 granting a Variance to the Land Development Regulations. Second by Board member Crews. Approved 4-0.

BOARD MEMBERS' COMMENTS:

Board member Colin Crews announced his resignation has been given to the City. Crews stated he loves working with the Board but his difficulty hearing and his age is preventing him from giving the level of service he desires. Each Board member thanked him for his exemplary service and gave kind words for future endeavors.

ADJOURNMENT: Meeting adjourned at 6:15PM.



AGENDA ITEM
NUMBER
6aii

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2018-073 – Firefighters Pension Trust Fund Board Appointment			
For the Meeting of:	December 13, 2018			
Submitted by:	City Clerk			
Date Submitted:	December 4, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes (resolution and minutes attached)			
Description of Item:	<p>On December 3, 2018, the Firefighters Pension Trust Fund Board re-appointed Mr. Taylor Luttfing, fire-fighters appointed category, to serve for another two-years which will expire on December 31, 2020.</p>			
Action to be Taken:	Adopt Resolution 2018-073.			
Staff's Recommendation:	Approval.			
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____ Mayor

RESOLUTION 2018-073

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPOINTING A MEMBER TO THE BOARD OF TRUSTEES OF THE MUNICIPAL FIRE FIGHTERS PENSION TRUST FUND OF THE CITY OF FRUITLAND PARK; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park established a municipal fire fighters pension trust fund; and

WHEREAS, Mr. Taylor Luttfiring was appointed for a term of two years;

WHEREAS, Mr. Luttfiring will fill the firefighter-appointed category position;

WHEREAS, Mr. Luttfiring’s term will expire on December 31, 2018 and he wishes to serve another two-year term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

1. Mr. Taylor Luttfiring is hereby reappointed to serve another term of two years.
2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 13th day of December 2018, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park
Chris Cheshire , Mayor

Attest:
Esther B. Coulson, City Clerk

 Vice Mayor Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
 Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
 Commissioner DeGrave _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
 Commissioner Mobilian _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
 Mayor Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

**FRUITLAND PARK
BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND MINUTES
December 3, 2018**

A meeting of the City of Fruitland Park Board of Trustees Firefighters Pension Trust Fund was held in the City Commission Executive Room at 506 West Berckman Street, Florida, 34731 on Monday, December 3, 2018 at 6:00 p.m.

Members Present: Firefighter Kevin Ducharme (firefighter: fire department appointed), Chair (participated by telephonic conference)
Messrs. Charles “Chuck” Themm (residents: commission-appointed),
Edgar J. “Jerry” Elton (pension board: appointed), and
City Treasurer Jeannine Racine (alternate)

Members Absent: Firefighter Taylor Luttfiring (firefighter: fire department appointed), Vice Chair-Secretary,

Also Present: City Clerk Esther B. Coulson.

The chair called the meeting to order at 6:09 p.m.

1. Pledge of Allegiance

2. Roll Call

Ms. Coulson called the roll and a quorum was declared present.

Ms. Coulson announced that the chair called prior to this evening’s meeting on his ability to be present and acknowledged that his participation by telephone does not constitute a quorum.

On motion of Ms. Racine, seconded by Mr. Elton and unanimously carried, the board excused the chair’s absence in being present at this evening’s meeting and agreed that he participate by telephonic conference.

3. Approval of Minutes

On motion of Ms. Racine, seconded by Mr. Elton and unanimously carried, the board approved the October 22, 2018 meeting minutes as submitted.

4. Public Comments

There were no public comments at this time.

5. Fire Pension Board Appointments

i. Firefighter Appointed – Expires December 31, 2018

Ms. Coulson referred to the October 22, 2018 discussion at the last meeting and reported that Mr. Luttfiring has accepted to serve in the firefighter appointed position category for another term.

After discussion and **on motion of Ms. Racine, seconded by Mr. Elton and unanimously carried, the board accepted, as its rules of procedure, that members who miss three consecutive meetings, without receiving an excused absence, would be automatically removed.**

On motion of Mr. Elton, seconded by Mr. Themm and unanimously carried, the board approved the reappointment of Mr. Taylor Luttfriing to the firefighter-appointed position which will be expire on December 31, 2018.

ii. Residents: Commission Appointed – Vacant

Ms. Coulson explained that that the residents: commission appointment, left vacant by Mr. Steve Brooker, was addressed before the November 8, 2018 regular Fruitland Park City Commission and reported that she had advertised the position on the city's social media platform with the application posted on the city's website.

In response, Mr. Elton addressed his plan to relay same to individuals who are interested and forward same to Ms. Coulson.

6. City Treasurer's Reports

i. FYs Ending 2018, 2019, and 2020 Actuarial Valuation

Ms. Racine reported that the firefighters' retirement trust fund is 529 percent funded; indicated that the city no longer contributes to the pension as the board's contribution is more and gave reasons why she is not instituting same.

ii. Cash by Fund – October 31, 2018

Ms. Racine reported that the cash report as of October 31, 2018 shows approximately \$88,603 -- with almost \$81,000 in the SBOA Investment and \$474,118 in Edward Jones -- with a total pension of \$562,722.

6. Old Business

There was no old business to come before the board at this time.

7. New Business

There was no new business to come before the board at this time.

8. Board of Trustees' Comments

There were no board comments at this time.

9. Next Meeting Date

By unanimous consent, the board agreed to hold the next meeting at 6:00 p.m. on Monday, March 4, 2019.

10. Adjournment

There being no further business to come before the board at this time, the meeting adjourned at 6:19 p.m.

Submitted: _____
Esther B. Coulson, City Clerk

Chair



AGENDA ITEM
NUMBER
6a111

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	City Commission 2019 Workshop Discussion			
For the Meeting of:	December 13, 2018			
Submitted by:	City Clerk			
Date Submitted:	December 4, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:				
Description of Item:				
City Commission 2019 Proposed Workshops:				
<ul style="list-style-type: none"> - City of Fruitland Park Fire Rescue Services; - Land Development Regulations; - FY 2019-20 Budget 				
Action to be Taken: City commission discretion.				
Staff's Recommendation:				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____ Mayor



AGENDA ITEM NUMBER 6b

AGENDA ITEM SUMMARY SHEET (Revised)

ITEM TITLE:	Public Records - Social Media and Text Message Quotes			
For the Meeting of:	December 13, 2018			
Submitted by:	City Clerk			
Date Submitted:	November 29, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
<p>Description of Item: The following are quotes and/proposals for managing public records on the city's social media pages and text messages on devices provided and used by the city:</p> <ul style="list-style-type: none"> - PageFreezer (social media <u>and text messages</u> used by the Cities of Tampa, Coral Springs and Lake County) price forthcoming <u>\$1,450 (attached)</u>; - Smarsh (social media and <u>text messages</u> used by local governments) \$6,092 and - ArchiveSocial (subsidiary of Municode) (social media and text messages used by the Cities of Eustis, Mount Dora, Howey-in-The-Hills, Groveland and Lake County's Constitutional Offices Sheriff and Supervisors of Elections) \$2,388. <p>Accessing the city's records electronically has been laborious, the city's social media pages and electronic communications on city-issued devices have increased expeditiously and it has been a challenge to capture records maintained in various medium.</p>				
Action to be Taken: City commission discretion.				
Staff's Recommendation: To be provided at the city commission meeting.				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor



MEMDORANDUM

TO: The Honorable Mayor and City Commission

FROM: City Clerk Esther Coulson

COPY: City Manager Gary La Venia, City Treasurer Jeannine Racine and City Attorney Anita Geraci-Carver

DATE: December 6, 2018

SUBJECT: **PUBLIC RECORDS**

Chapter 119, Florida Statutes, outlines the policy and custodial requirements in making public records accessible for personal inspection and copying by any person and 1B—26.003 of the Florida Administrative Code sets rules for public records residing in electronic recordkeeping systems. In 2010, the city adopted Public Records Policy Resolution 2010-012 that addresses public records requests and below show records requests that were fulfilled by the city clerk:

Fiscal Years	Costs/Extensive	Pending*	Fulfilled	Average Turnaround
2018-19		2	33	Five Days
2017-18	\$1,291.14	30	271	Five Days
2016-17	\$ 64.69	11	68	Two Days

*Missing, fulfilling historical records, or readily available due to lack of response from the requester.

The placement of material on the city’s Facebook™ accounts (shown below) and text messages on city-issued devices are subject to applicable Florida laws:

- <https://www.facebook.com/CityofFruitlandPark/>;
- <https://www.facebook.com/FruitlandParkPoliceDepartment/>;
- <https://www.facebook.com/FruitlandParkFire/>, and
- <https://www.facebook.com/FruitlandParkLibrary>

Text Message and Social Media Archiving Services for PageFreezer™, Smarsh™ and ArchiveSocial™ are earmarked in the FY 2018-19 Budget for \$5,000:

At a later date, information will be submitted to the city commission on the implementation of the social media policy which was addressed at the August 28, 2014 regular meeting.

Enclosures



City of Fruitland Park FL - Social Media Archiving

Prepared For

City of Fruitland Park FL
Esther Coulson
506 W BERCKMAN ST
FRUITLAND PARK FL 34731
United States

Created By

Andy Lee
PageFreezer Software, Inc.
(888) 916 3999
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Company background

PageFreezer is a leading provider of website and social media archiving solutions to a wide range of industries including finance, legal, telecom, retail, utilities, government and post-secondary education with offices in Seattle, Vancouver and The Netherlands.

PageFreezer is a SaaS (Software-as-a-Service) application that enables organizations and corporations of all sizes to permanently preserve their website and social media content in evidentiary quality and then access those archives and replay them as if they were still live.

Our respected and satisfied clients include several hundreds of US government agencies including the **National Archives & Records Administration (NARA) and the Internal Revenue Agency (IRS)**.

In addition, PageFreezer works with many Fortune 500 companies and large corporations like: McDonalds Corporation, R.J. Reynolds, Verizon Wireless, Black Rock, Prudential, Humana and many others.

PageFreezer differentiates itself from other vendors as follows:

1. PageFreezer meets and exceeds the requirements for collecting website and social media data as outlined in State Open Records Acts and the Freedom of Information Act;
2. PageFreezer provides support for **14 social media networks** including: Facebook, Facebook Workplace, Twitter, LinkedIn, Google+, Instagram, Pinterest, Flickr, Tumblr, Vimeo, YouTube, Salesforce Chatter, Microsoft Yammer. More networks are being added on a regular basis;
3. PageFreezer is the only archiving provider capable of archiving NextDoor and Nixle;
4. PageFreezer also supports **website and blog archiving** on the same dashboard;
5. PageFreezer captures and displays **changes and deletions** for every post on your social media networks: posts, comments, likes, photos, videos etc.;
6. PageFreezer provides the best **live-replay** user-interface capabilities currently available and offers data exports in **PDF and WARC** including the metadata;
7. PageFreezer has integrated its social media archiving platform with a SHA-2 (256-bit) digital signature and an RFC3161 Time Stamp Authority using synchronized certified atomic clocks to create archives that comply with the Federal Rules of Evidence (rule 901) and can be used as **strong legal evidence**. Our platform is used by some of the largest law firms in the US for online evidence collection and reproduction in court;
8. PageFreezer plays well with other government vendors. We integrated our platform with government content management providers **Granicus, CivicPlus & ProudCity**;
9. PageFreezer is the only provider to offer an **integration with GovQA** to support quick handling of open records requests;
10. And finally, PageFreezer is listed on the GSA Schedule with contract number [47QTCA18DooD](#).

PageFreezer prides itself on ensuring the best possible customer experience and some of our customer reviews can be found here:

Testimonials: <https://www.pagefreezer.com/testimonials/>

Product reviews: <https://www.g2crowd.com/products/pagefreezer/reviews>

PageFreezer Order Form

Dec 06, 2018

Quote: 426653871

Sales person: AndyLee

Email: andy@pagefreezer.com

Name	Price	QTY	Subtotal
PageFreezer Public Records Compliance for Social Media Social Media Archiving for up to 5 social media accounts. Add-on accounts may be obtained at \$15/month each. Unlimited Records. Unlimited Storage. Includes continuous account monitoring and archiving at the API (Application Programming Interface) level and replay of archives on PageFreezer.com. Open Record compliant. 1 administrative accounts are included with the PageFreezer account. API access/capture to/from Facebook, Twitter, LinkedIn, Instagram, YouTube, Google+, Pinterest.	\$100.00	12	\$1,200.00
Set-up and configuration Set up and configure the website and social media accounts for archiving; set up user account access including user names and passwords; initial troubleshooting and quality assurance; administrative setup for capture engine; test captures; capture optimization; QA cycle - internal; QA cycle - with client;	\$250.00	1	\$250.00
Helpdesk Standard Weekdays, 9am-5pm PST, excl. holidays, email, phone, web support, online ticket system, knowledge base, user documentation.	\$0.00	1	\$0.00

Set-up: \$ 250
Recurring: \$ 1200 Annual

Terms & Conditions

This is a quotation on the goods named, subject to the following conditions:

- i) All prices in USD and excluding sales tax
- ii) PageFreezer Subscription Agreement
- iii) Payment per year up-front

iv) **Recurring annually until cancellation**

v) Cloud data storage in our SSAE16 (SOC 1 & SOC 2) compliant datacenter in Seattle, WA.



Contract #47QTCA18D00DD

User-friendly Dashboard

PageFreezer offers an easy-to-use and well-design web dashboard. The dashboard allows users to full-text search all archived data, view metrics, browse archives in the same look-and-feel as the original social media network, provide powerful export capabilities in different file formats and offers complete support for the open records request workflow.

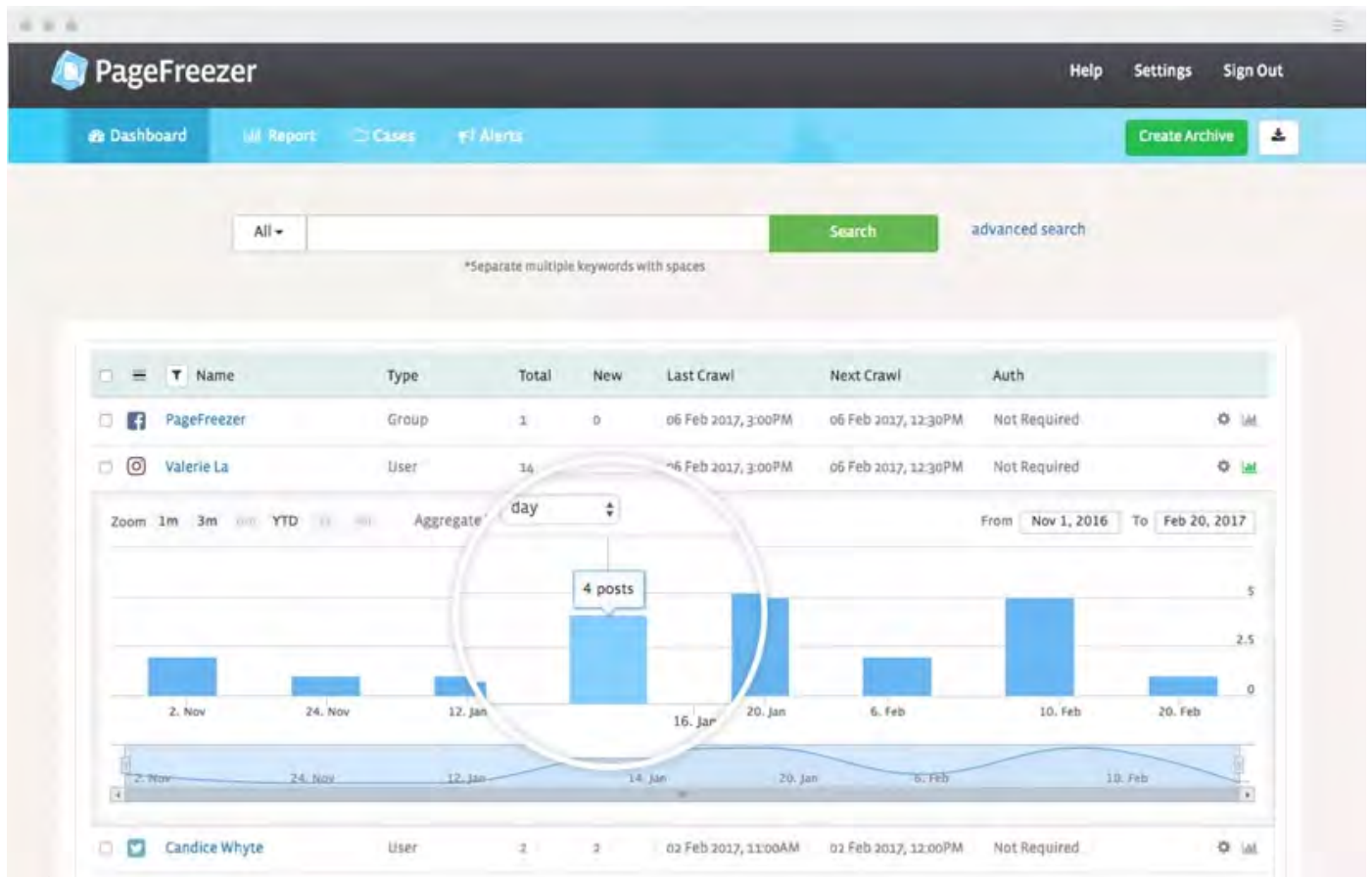


Figure: PageFreezer Dashboard

The screenshot displays the PageFreezer social media archive interface. At the top, there is a navigation bar with the PageFreezer logo and a search bar. Below this, the profile header for PageFreezer (@PageFreezer) is shown, including the profile picture, name, and bio. The bio states: "Meet data authenticity & integrity standards for #Compliance, #OpenRecordsLaws and #eDiscovery with #Website & #SocialMedia archiving in one platform." The location is listed as Vancouver and the website as http://www.pagefreezer.com. The profile was joined in May 2010. The statistics show 1754 tweets, 2589 following, and 2564 followers. The main content area displays a list of tweets. Each tweet includes the PageFreezer profile picture, the text of the tweet, and the time it was tweeted. The tweets are:

- Tweet 1: "Archiving for #FCA Social Media #Compliance" (20/03/2017, 9:01 PM)
- Tweet 2: "Q&A With Jason Wenk - CEO, Retirement #Wealth Advisors" (20/03/2017, 2:01 PM)
- Tweet 3: "10 #Companies That Totally Rock #Customer Service on #SocialMedia" (21/03/2017, 7:30 AM)

 To the right of the tweets, a metadata panel is visible, showing details for the selected tweet. The metadata includes:

- Metadata: History
- Published: 20 March 2017, 9:01 PM
- Last Edited: 21 March 2017, 7:30 AM
- Post Type: Tweet
- Post ID: [Redacted]

 A "Timeline" button is located at the bottom right of the metadata panel.

Figure: Social media archives are presented in their original look-and-feel

Next to each social media message, the interface displays the metadata for that message and the history of changes.



Figure: Metadata and history is displayed next to each message

PageFreezer displays all message types, images, comments and comments-on-comments in the same way as they appear on the original social media network.

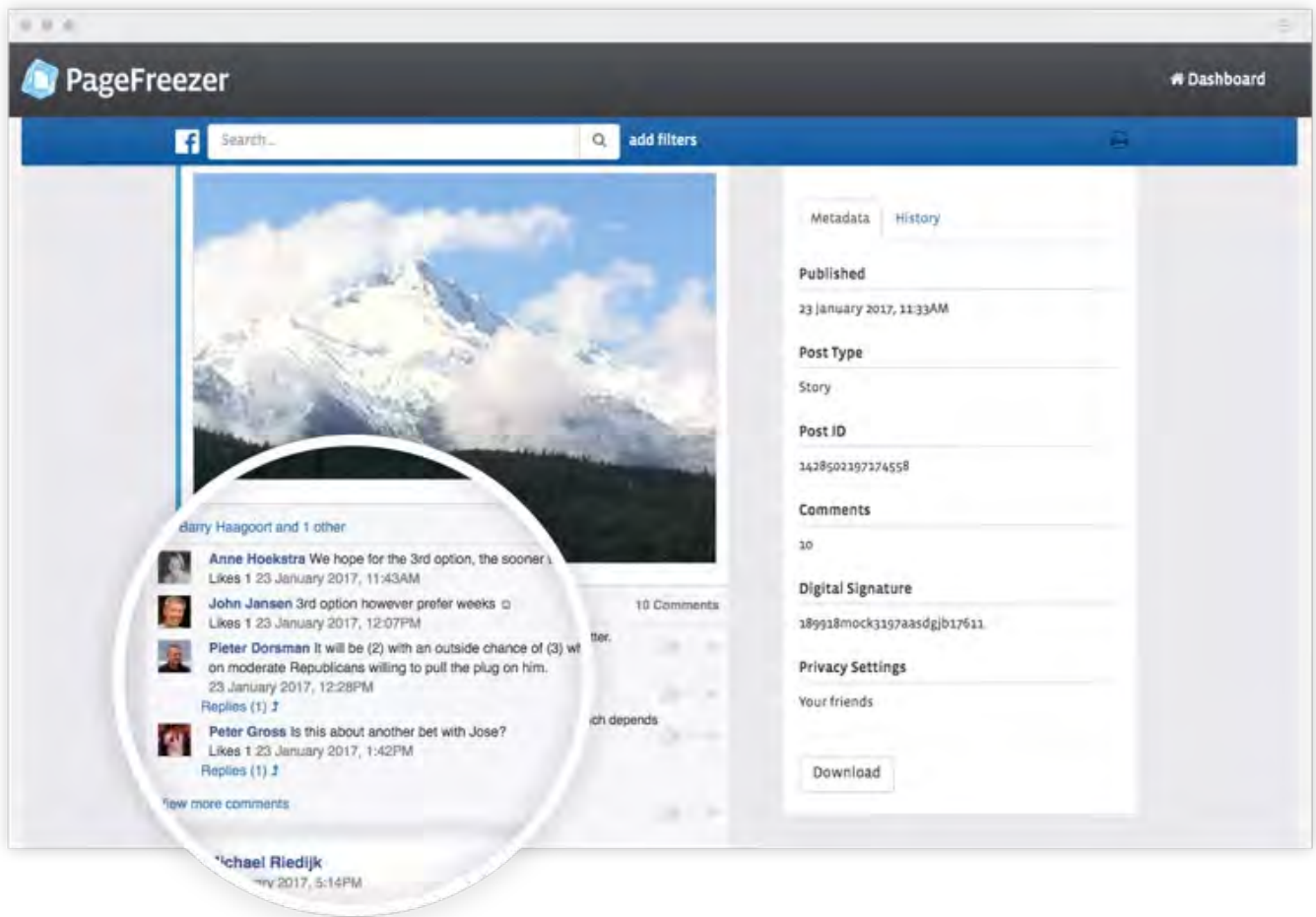


Figure: View comments and comments-on-comment

User, group and role management

To manage the archives within the organization, PageFreezer offers an advanced user management system. The system allows you to define:

- Users
- User Groups
- Roles
- Access Rights per archive

This system allows you to configure which user group can see or manage a particular archive, which is very useful for organizations with a large user base and/or different departments.

The screenshot displays the 'Access' tab of a configuration interface. It features two columns: 'Group' and 'Access'. The 'Group' column has a dropdown menu with 'Dev' and 'Intern' selected, and a list of options including 'Dev', 'Hr', 'Designer', and 'Intern'. The 'Access' column has a dropdown menu with 'admin' and 'public' selected, and a list of options including 'Super User', 'Admin', 'Public', and 'Legal Case'. To the right of the 'Access' column, there are two red 'Remove' buttons, one next to the 'public' dropdown and one next to the '- Select Role -' dropdown.

Figure: Role based access rights for each archive

Track changes and deletions

Besides archiving new content, PageFreezer tracks changes and deleted messages. Deleted messages are clearly indicated in the user interface.

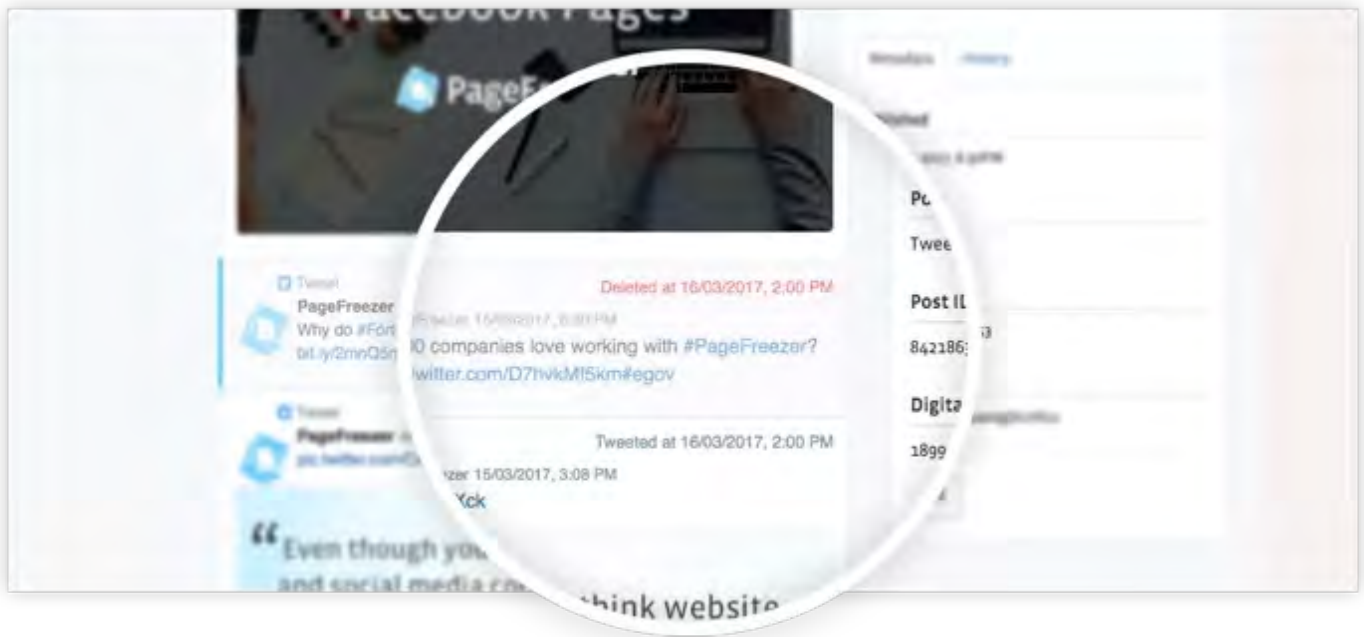


Figure: Deleted content is highlighted in red with deletion date & time

As social media messages can be changed and have multiple versions over time, PageFreezer has a user-friendly way to access the different versions. Every message or comment that has multiple versions are indicated with a blue icon showing the number of versions. In the example below, the post has multiple versions with changes.

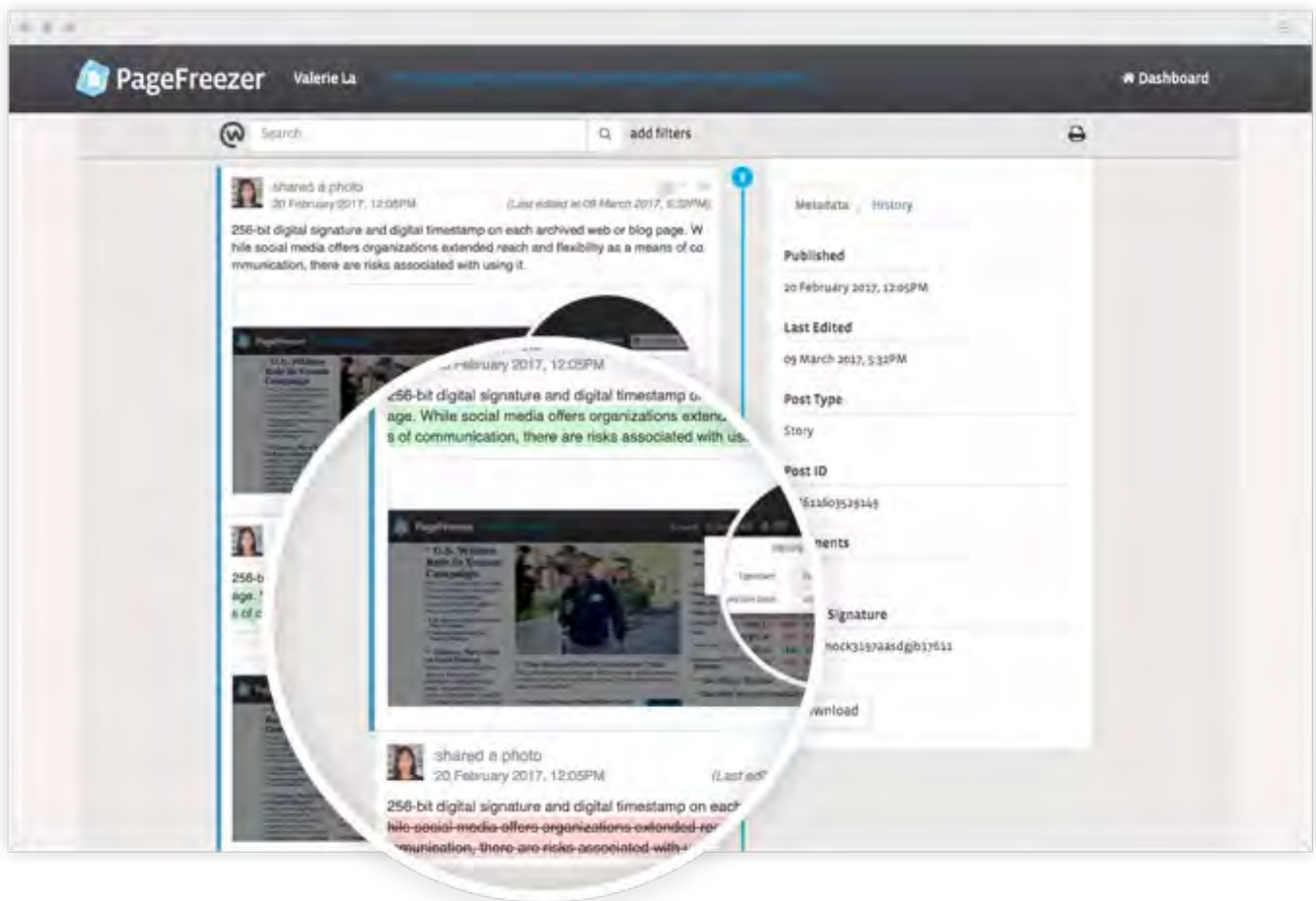


Figure: Versions can be expanded and text changes are highlighted

When the user clicks on the blue version icon, the complete version history is expanded and each version can be viewed. Text changes are highlighted in red (removed) and green (added), so it is imminent which text changed when.

Advanced Search

PageFreezer comes with an integrated powerful full-text search engine which allows you to quickly find archived pages. This greatly expedites e-discovery or web-analytics processes, ultimately saving time and money. You can narrow your search by:

- Keywords
- Phrases
- Boolean operators
- Social media networks
- Social media accounts
- Date range

What's the point of archiving thousands of websites if you can't relocate specific pages when they're needed? With our robust Search functionality, you can feel confident about finding that one particular archive -- no more digging or guessing.

The dashboard provides a simple Google-like search box that searches across all social media archives.

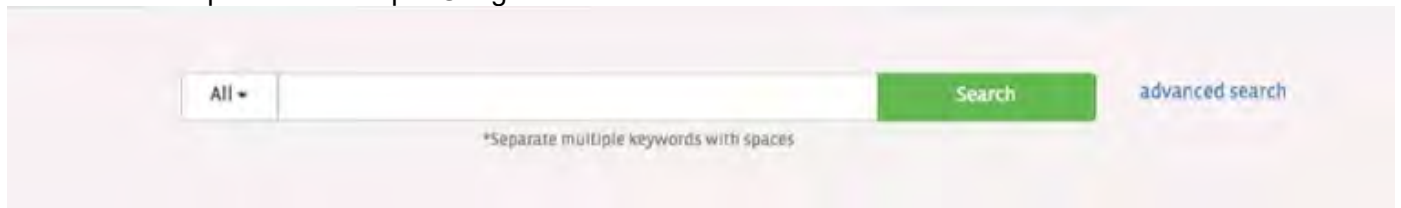


Figure: Google-like search box to search in all social media and web archives

After typing in the search query, the result page displays all social media messages. From here the search results can be further optimized by using the filter options on the left side of the screen.

The results can be sorted by date or relevance. Searches can be filtered by social media network, by social media account, by date range and even whether a post was changed, deleted or flagged.

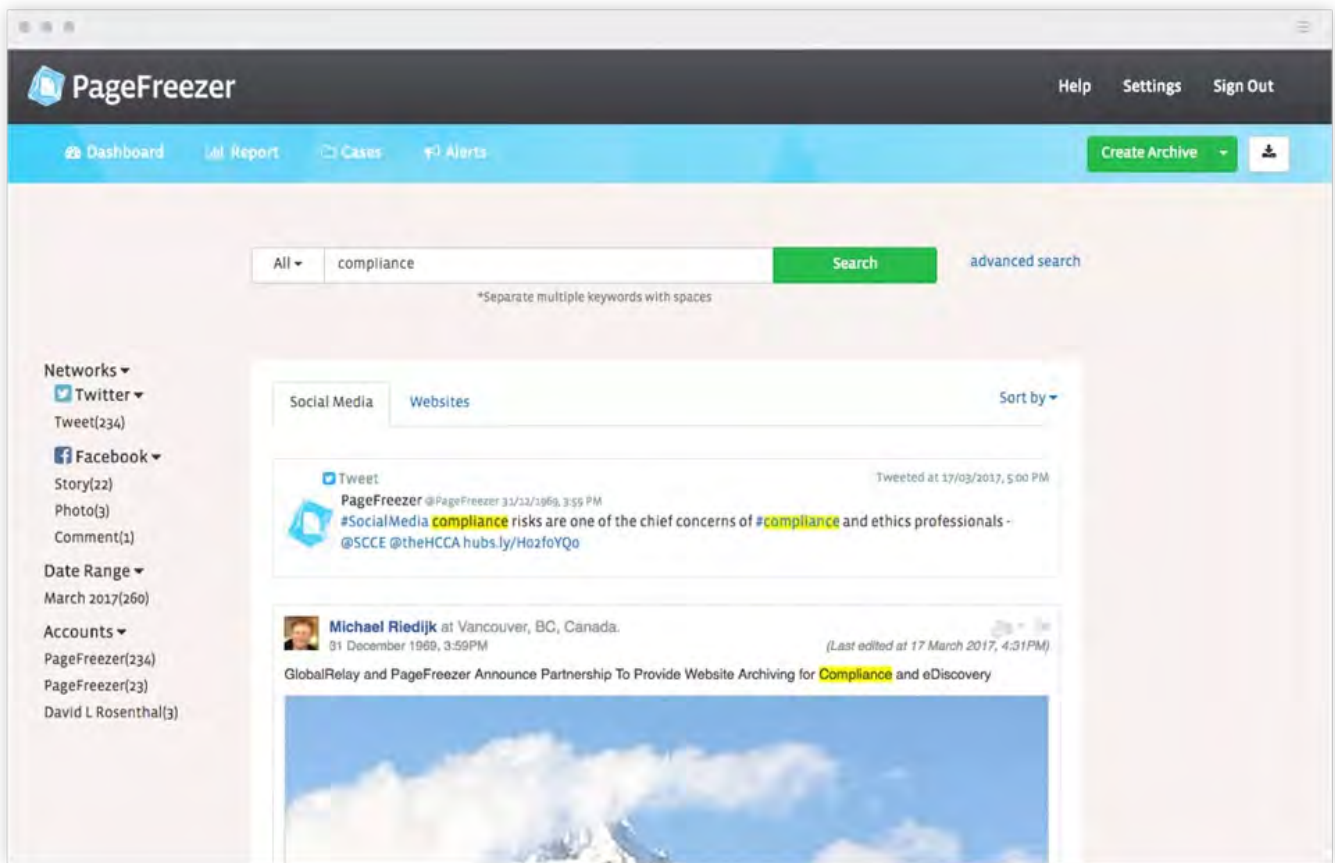


Figure: Search result page with keyword highlights and filters

Data Export

Your archived social media can be exported promptly upon your request from the web interface. We offer export in PDF and WARC (an ISO standard file format for preservation of web records)

Both single social media accounts, selections of messages in social media accounts, open records cases or the complete archive can be exported. The PDF export includes the messages, the complete conversation thread including metadata.

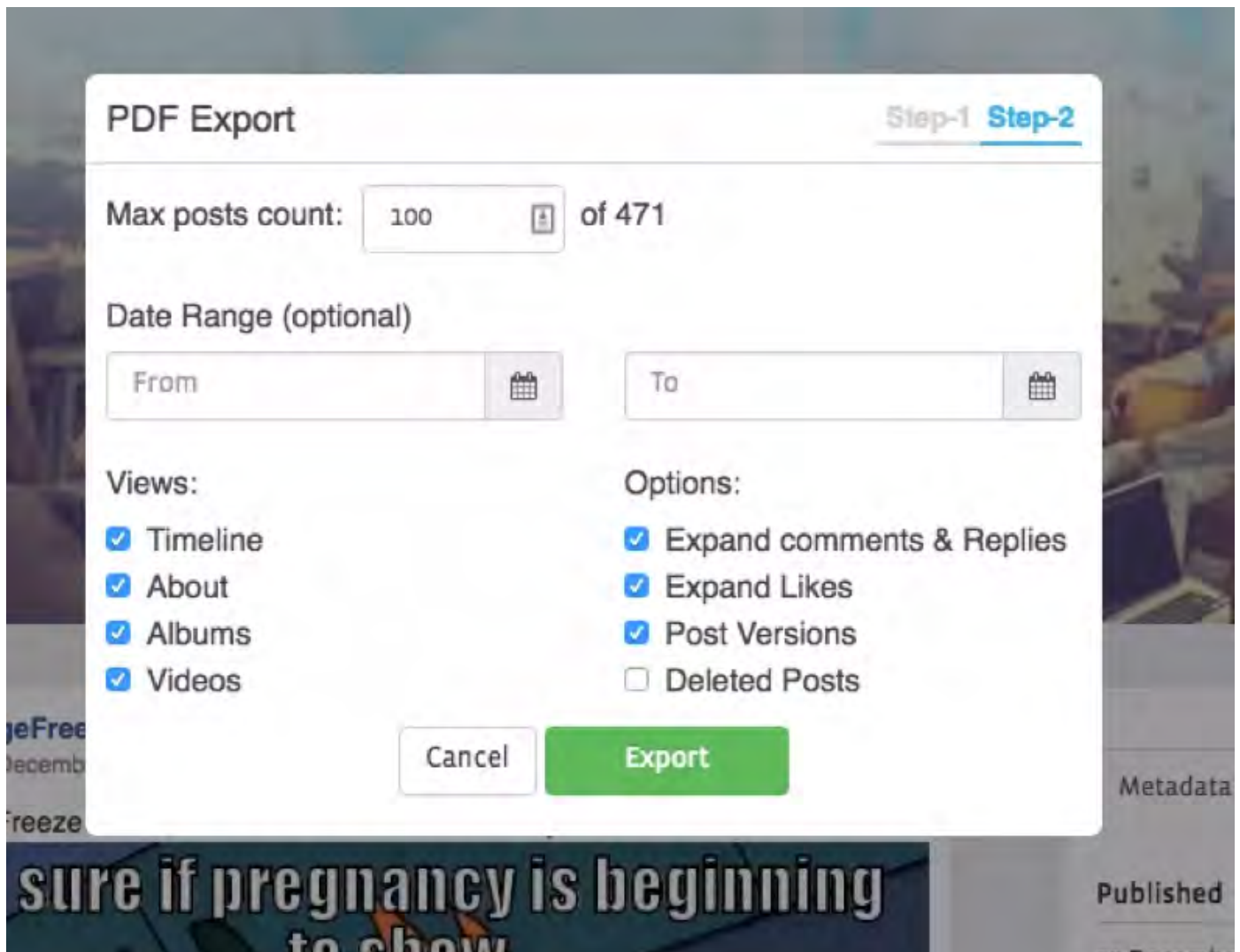


Figure: export social media records in PDF from the dashboard

Open Records Request Management

PageFreezer not only archives your social media data, but also streamlines the management of open records request. In PageFreezer, users can create “cases” in which they can collect social media records.

While browsing or searching, each social media message can be added to one or more cases. When all records are selected, the case can be printed or exported to PDF. The PDF includes the social media messages including metadata and/or the conversation thread.

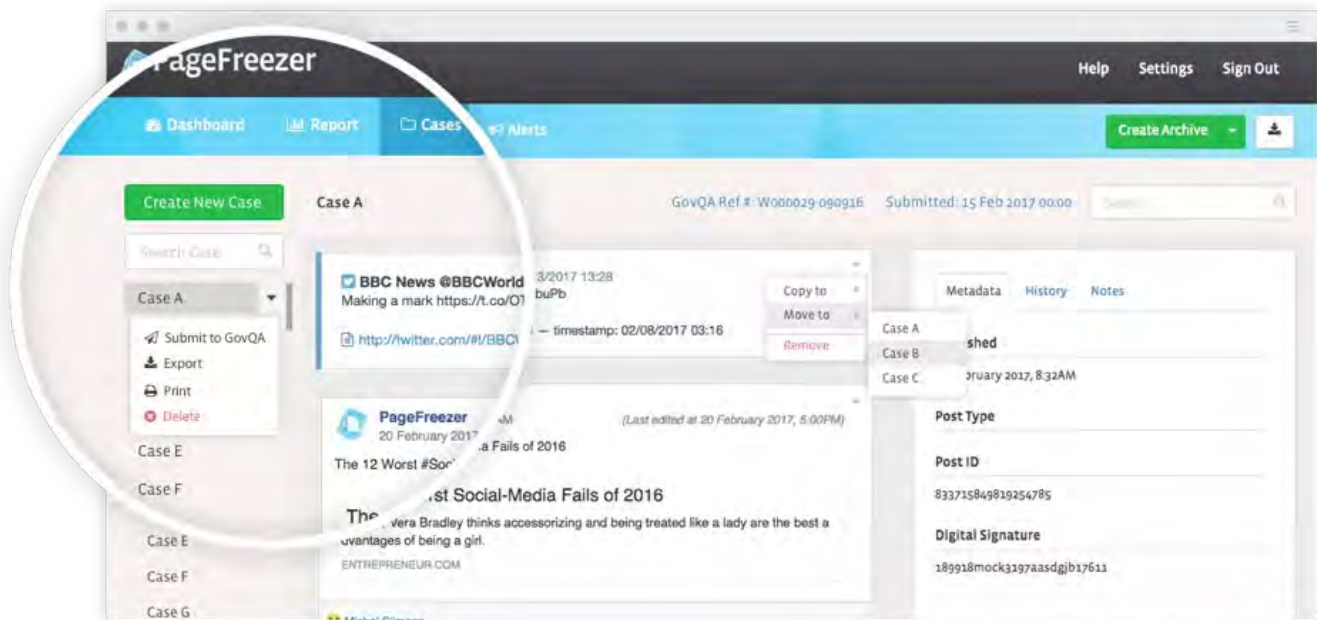


Figure: Cases containing selected social media records

In addition to downloading the PDF file, PageFreezer now has a deep integration with GovQA's records management workflow application.

After a case is created in PageFreezer, the user can attach the case to a GovQA open records request. The PDF with all data and metadata is now automatically added to the GovQA system to further process the workflow.

Keyword Alerts

To monitor that the activity on your social media accounts complies with your social media policy, PageFreezer offers the ability to create keyword alerts.

Users can configure which social media accounts to track, which keywords will trigger an alert and who to send it to. As soon as one of the keywords is used in a post or comment, an email alert is sent to the recipients.

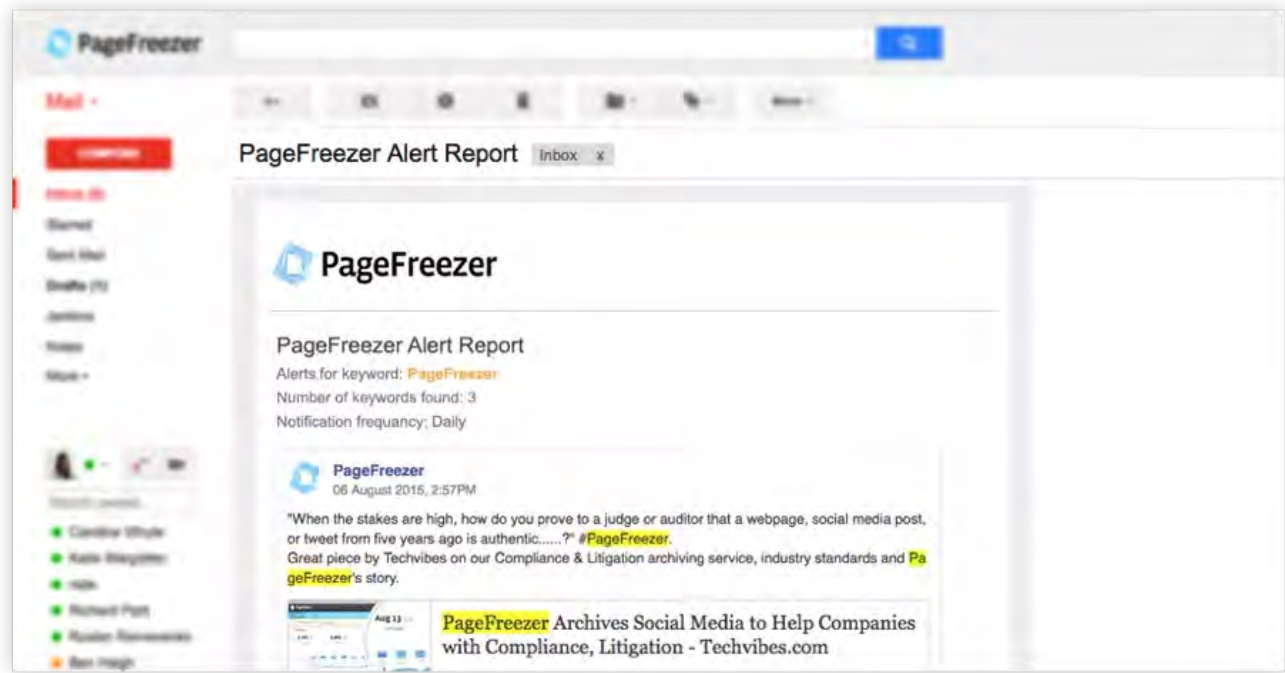


Figure : Email alerts are sent out when certain keywords are used on your social media accounts

Public Portal (Optional)

Recent research by the University of London estimates the costs of FOIA requests to be **\$685.00 per request** to US government agencies.

PageFreezer can help providing better transparency while also cutting the costs of public records request by making your social media archives available on a public self-service web portal.

The bespoke Public Portal makes it really easy for government agencies to share their social media archives with the public 24x7 through full-text search and browsing. The public portal can be configured with a custom domain like <https://webarchive.youragency.gov>

The Public Portal includes the following features:

- Customizable Portal page: change background images, color, text, logo, style and fonts
- Share all or a selection of your website and social media archives
- Filter and browse the archives
- Full text search archives
- Download archived pages in PDF
- Visually compare different versions of archived pages

One of the first customers to go live with the PageFreezer Public Portal was the city of Sacramento. The portal can be viewed on: <https://webarchive.cityofsacramento.org/>

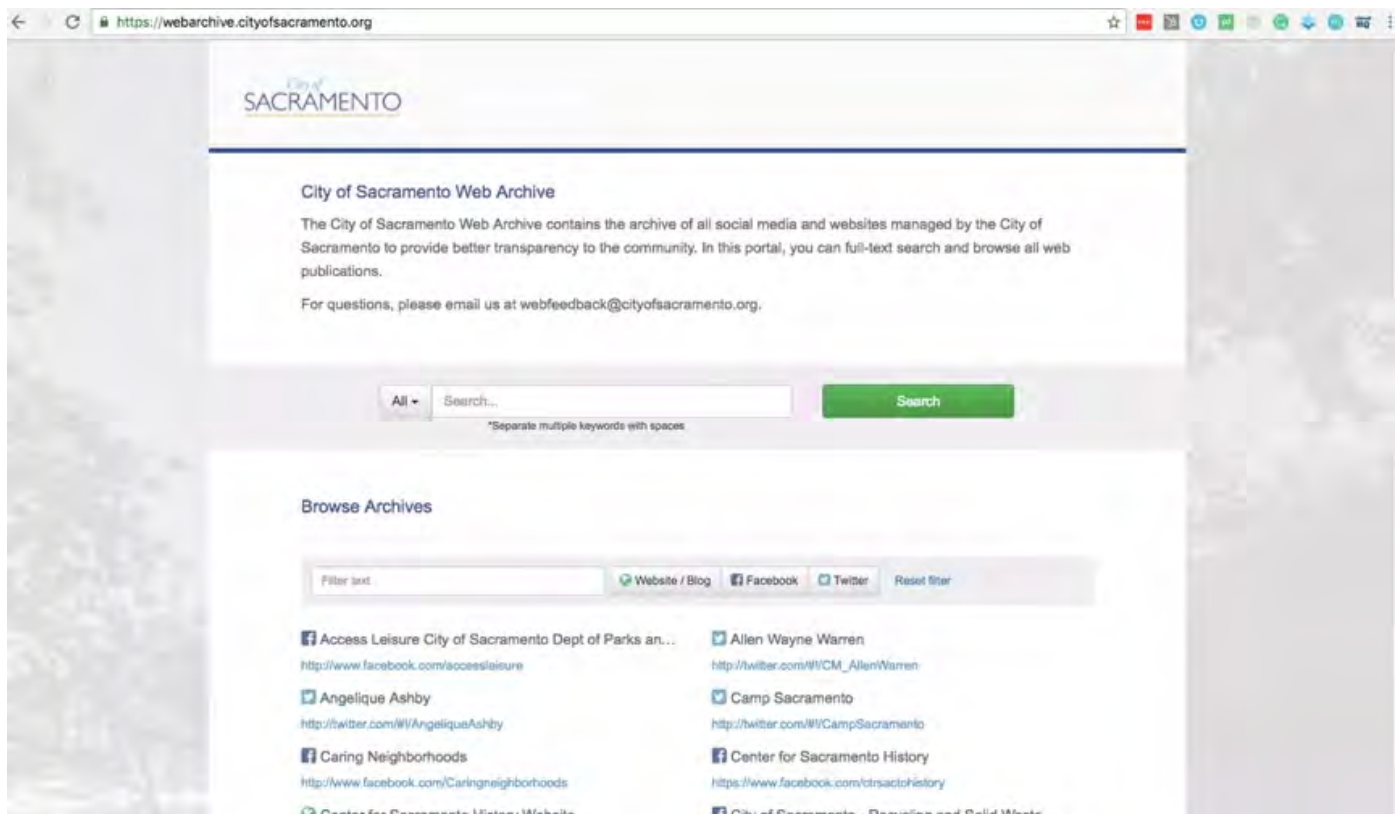


Figure: Example of a Public Portal to share social media archives with the public

Digital Signatures & Timestamps

While it's nice to know your organization is in line with the Open Records legislation, bear in mind that the risk of litigation against your agency is a pressing issue that must be addressed.

Many agencies mistakenly believe that being in compliance with records retention laws automatically means their records won't be challenged in court.

The Federal Rules of Evidence (rule 901) require proof that the electronic evidence has not been altered, misrepresented, or tampered with. Courts are increasingly critical of the validity of digital evidence.

For digital records to be accepted in court, you must be able to prove their authenticity and integrity. Data authenticity verifies that the presented web content was indeed from your website and was online at a specified date. Data integrity verifies that the presented web content is an exact representation of the original and has not been changed over time.

If you can't prove the verifiability of your digital evidence, it will likely be thrown out as in the pivotal case of Vinhee vs. American Express, in which Vinhee (who was filing bankruptcy while owing over \$40,000 to AMEX) won his case without legal representation and without even attending the trial. AMEX lost because the company rested its case on its own internal computer records, which could not be proven authentic to the satisfaction of the court.

This was a trend-setting verdict for the emerging issue of electronic evidence in court. Subsequent cases have upheld the same standards and continue to place the burden of proof on the submitter of the digital files.

According to Judge Christopher Klein (in his comments on the Vinhee case), the key issue is that "the record is what it purports to be." **PageFreezer meets the standards for digital evidence and facilitates the legal hold process** by:

- **Stamping each archived page with an RFC 3136 compliant Time Stamp Authority** securely synchronized with the certified atomic clocks of a Stratum-1 Time Server. This non-refutable time that cannot be altered without detection provides evidence of the time of capture.
- **Stamping each archived page with a 256-bit strong digital signature**, ensuring data integrity and authenticity. This proves the pages have not been altered over time.
- **Recording the Chain of Custody for each archived page** by keeping logs of every transaction on our servers, from the first request we send to your web server to capture a page, till the moment it is securely stored on our fault-tolerant data cloud.
- **Providing prompt export of the archived files**, in PDF or native format (HTML, CSS, etc), including the digital timestamps/signatures in legal hold cases

PageFreezer is built on a Public Key Infrastructure which complies with requirements outlined in the "Electronic Signatures in Global National Commerce Act" and the "Uniform Electronic Transactions Act." You can rest assured that your web archives will stand up as admissible evidence in court.

Analytics Reporting

The PageFreezer Dashboard provides metrics for each social media account that is being archived. For each social media account, a detailed breakdown of the social interaction per account is displayed in a graph.

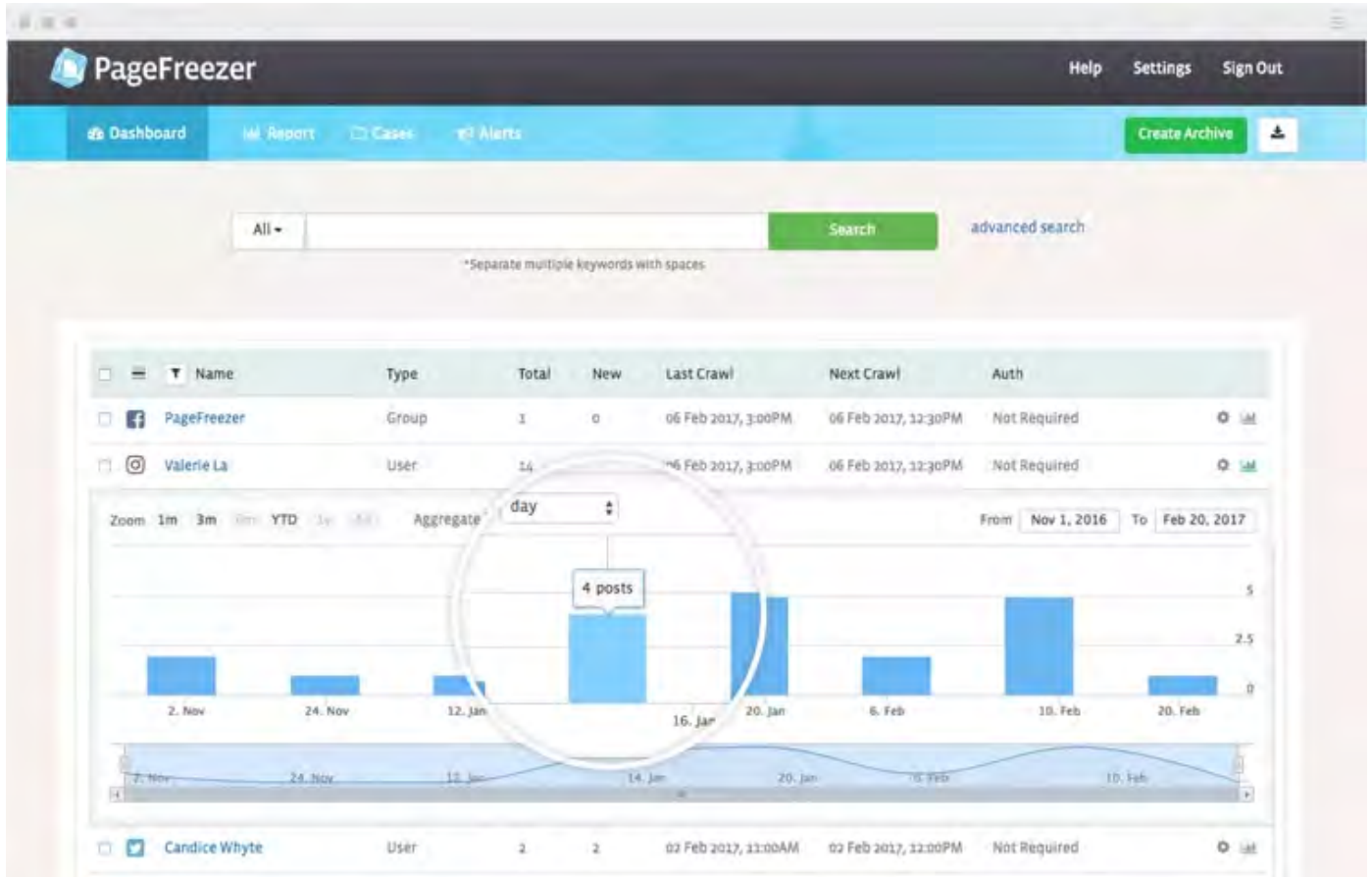


Figure: Each account has a graph with metrics about social conversation

Custom views can be created for each social media account using a combination of keywords, date range and filters. The result can be exported in PDF or spreadsheet format.

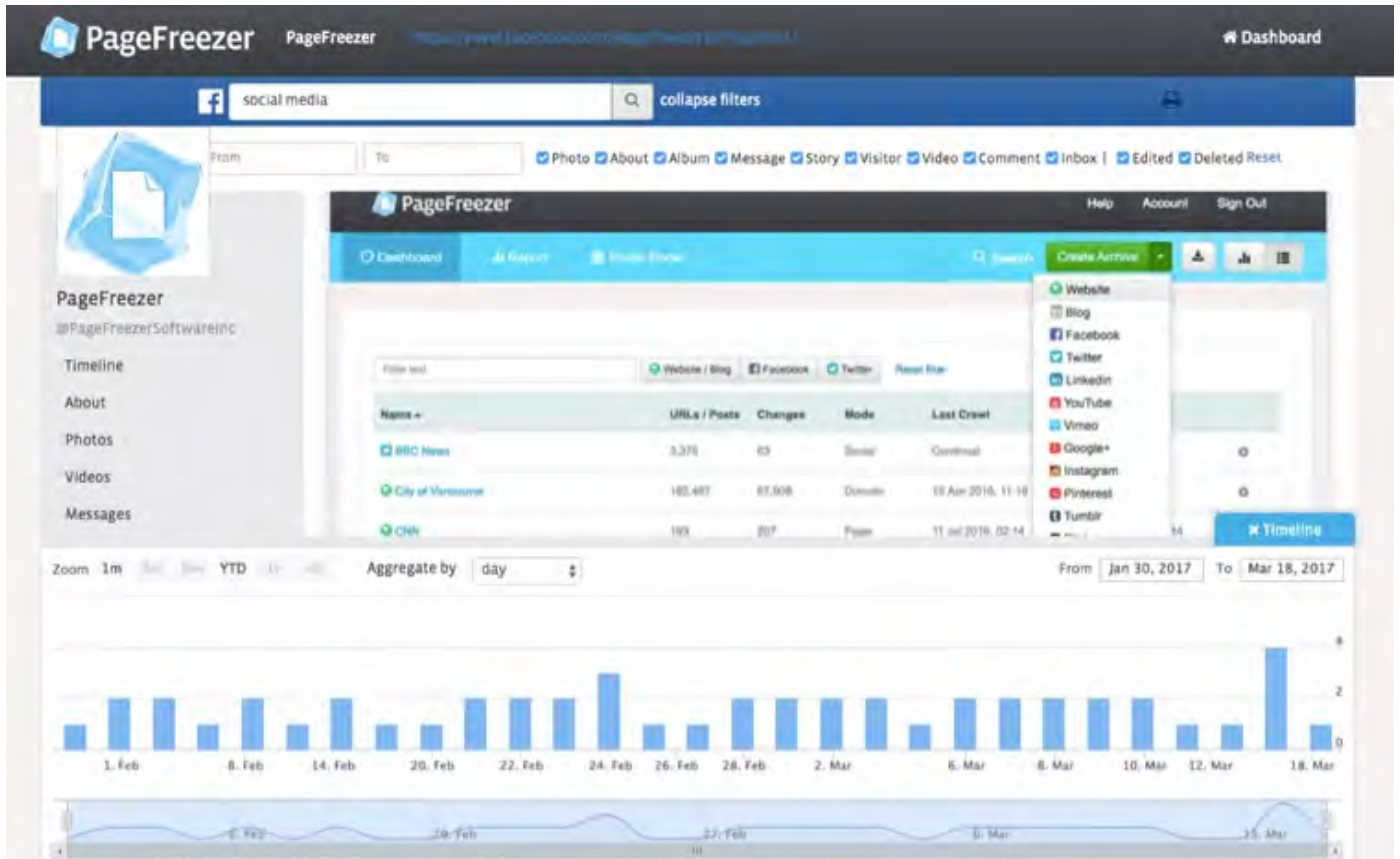


Figure: Custom reports based on keywords, date range and filters

Long Term Preservation

Comprehensive archiving of your websites is of vital importance in case of investigation or litigation. We understand that you are trusting PageFreezer to handle your archives responsibly.

That's why we store your archives on a fault-tolerant data cloud at our SOC 1 and SOC 2 compliant datacenter in Seattle with multiple secure data nodes.

During your subscription, we will not change or destroy any of your archived content except in connection with migrating the data to another storage device.

Even in that case, we take precautions to ensure that a copy of the data is placed on the storage device to which the archive is being migrated.

Your archives are safe with us.

Legal Hold

Should you need to produce any of your social media records as legal evidence, PageFreezer supports Legal Holds. Each post, comment or reply can be flagged after which the archived record automatically is placed "on hold). A legal hold request is given priority "Major" in our SLA.

To support your team with legal holds, users can flag social media records that are important and add them to a case. Cases can be exported in PDF including metadata and the conversation thread with the same look and feel as the original social media network for use by your counsel.

PageFreezer can provide (notarized) affidavits if needed to further strengthen your case.

Data collected by PageFreezer have been successfully used by some of the largest US law firms and Fortune-500 companies in high-stake cases.

Deployment & Support

Deploying PageFreezer is a straight forward process and consists of the following steps:

1. **Introduction:** in the first kick-off meeting, you will be introduced to your dedicated Customer Success Manager (Ira Dixon) who will act as your point of contact and to your dedicated technical support engineer (Richard Park). They will guide you through the set-up process and provide on-going support to you.
2. **Setup:** provide use with the list of social media networks to be captured and the email addresses of the managers/administrators. The manager will receive an email to connect their social media network with PageFreezer with a single click and the rest goes automatically. If you don't have the email addresses for all managers, you can connect them yourself.
3. **Demonstration/orientation:** the PageFreezer Support team is available to provide demonstration to any decision makers or managers that would like to be updated with the project.
4. **Training:** PageFreezer will provide online training for all administrators and users covering the latest features. In addition, new team members can attend weekly free group training sessions each Thursday at 10am PST.
5. **Set-up of Public Access Portal:** the PageFreezer Support team can guide you in the deployment of the Public Access portal to open up archives to the public.
6. **Customer Support:** after the initial set-up, support will be given through our helpdesk process. PageFreezer offers support via phone and email between 8am and 5am PST and a webportal with documentation, FAQ's and instruction videos. Our support team currently has a response time of 6 hours.

This review and improvement cycle would take 2 weeks. Additional time can be made to accommodate training schedules of your agency.

PageFreezer has a dedicated and skilled software development team of 15 engineers who are constantly improving and expanding the capabilities of the product. Software updates are coming out every 2-3 weeks that contain bug fixes, new features and other improvements. PageFreezer is maintaining support for existing social media networks and adding new networks on a regular basis.

We really enjoy speaking with our customers about their use-cases and how to improve the product. Many of the ideas like the Public Portal or the integration with GovQA are the results of customer requests. We're looking forward to not only work with your as a customer but also hear your ideas how we can make your life easier.

PageFreezer Subscription Agreement

THIS SUBSCRIPTION AGREEMENT (“AGREEMENT”) GOVERNS YOUR PURCHASE AND ONGOING USE OF PAGEFREEZER SERVICES.

BY ACCEPTING THIS AGREEMENT AND BY EXECUTING AN ORDER FORM THAT REFERENCES THIS AGREEMENT, YOU AGREE TO THE TERMS OF THIS AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THESE TERMS AND CONDITIONS, IN WHICH CASE THE TERMS “YOU” OR “YOUR” SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICES.

This Agreement was last updated on June 5th, 2018. It is effective between You and Us as of the date of You are accepting this Agreement.

1 DEFINITIONS

“Affiliate” means any entity which directly or indirectly controls, is controlled by, or is under common control with the subject entity. “Control,” for purposes of this definition, means direct or indirect ownership or control of more than 50% of the voting interests of the subject entity.

“Malicious Code” means internet or computer viruses, trojan horses, worms, salamis, back doors, logic bombs, time bombs, cancelbots, malwares, trapdoors, or any other harmful or malicious software codes, computer instructions, programming routines, or computer routines that may damage, vandalize, subvert, disrupt, disable, detrimentally interfere with, surreptitiously intercept, shut down or expropriate computer systems including its security data, user data or personal information.

“PageFreezer Services” means the web site and social media archiving services described in the User Guide.

“Order Form” means the ordering documents for purchases hereunder, including addenda thereto, that are entered into between You and Us from time to time. Order Forms shall be deemed incorporated herein by reference.

“Purchased Services” means Services that You or Your Affiliates purchase under an Order Form.

“Services” means the online, Web-based archival platform and customer support provided by Us for Your web sites and social media accounts via <http://www.PageFreezer.com> and/or other designated websites, the features and technical limitations of which are described in the User Guide.

“User Guide” means the online user guide for the Services, accessible via <http://support.PageFreezer.com>, as updated from time to time. You acknowledge that You have had the opportunity to review the User Guide. The User Guide shall not alter, modify or amend this Agreement in any way. In the case of a conflict between the language of this Agreement and the language of the User Guide, the language found in this Agreement shall prevail.

“Web Sites” means world wide web sites which are registered to You or Your affiliates and which have been registered by You to use the Services and, for whom subscriptions to a Service have been purchased.

“Social Media” means social media network accounts, pages or profiles which are registered to You or Your affiliates and which have been registered by You to use the Services and, for whom subscriptions to a Service have been purchased

“Sitemap” means a sitemap.xml listing all links and modification dates in your website, which is published on your website and maintained by You according to the specifications outlined on <https://www.sitemaps.org/index.html>

“We,” “Us” or “Our” means PageFreezer Software, Inc., a Canadian corporation, the company described in Article 11 (Who You Are Contracting With, Notices, Governing Law and Jurisdiction).

“You” or “Your” means the company or other legal entity for which you are accepting this Agreement, and Affiliates of that company or entity.

“Your Data” means all electronic data or information archived for You by the Purchased Services.

2 PURCHASED SERVICES

2.1 Provision of Purchased Services.

We shall make the Purchased Services available to You pursuant to this Agreement and the relevant Order Forms during a subscription term. You agree that Your purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any oral or written public comments made by Us regarding future functionality or features.

2.2 Subscriptions.

Unless otherwise specified in the applicable Order Form, (i) Services are purchased as subscriptions, additional subscriptions may be added during the subscription term at the same pricing as that for the pre-existing subscriptions, prorated for the remainder of the subscription term in effect at the time the additional subscriptions are added, and (ii) the added subscriptions shall terminate on the same date as the pre-existing subscriptions. Subscriptions may be reassigned to a new Web Site or social media accounts replacing a former Web Site which no longer requires ongoing use of the Services.

3 USE OF THE SERVICES

3.1 Our Responsibilities.

We shall make the Purchased Services available on a daily basis for each Web Site, except for: planned downtime (of which We shall give at least 8 hour’s notice via the Purchased Services. We will provide the Purchased Services only in accordance with applicable laws and government regulations.

3.2 PageFreezer Services.

If the Order Form indicates You have purchased the PageFreezer Services, We shall archive and time stamp the Web Site or Web Sites, or portions thereof, indicated in the Order Form at the frequency specified on the Order Form. As more fully described in the User Guide, the PageFreezer Services store and back-up the archived data at Our datacenter. During the period of Your subscription We will not override, change or destroy any archived copy except in connection with migrating the archive to another storage device and, then, only after a copy has been placed on the storage device to which the archive is being migrated.

3.3 Litigation Hold.

If you wish to place a litigation hold on some or all of Your data archived by Us, You shall send an email to support@pagefreezer.com identifying the pages and dates You would like Us to hold or give Us notice using the web form made available to You for that purpose on Our website. Within one (1) business day after receipt of Your request, We will confirm to You that we have received Your request by sending an email to the address We have on file for You. Within two (2) business days after Our receipt of Your request, We will flag those pages and dates so that they are identified as not to be deleted and confirm to You by email that this has been done. Within three (3) business days after the receipt of Your request, We will export

the pages and dates identified by You from the archives stored on Our servers (the cost of this Service is price per gigabyte of the data exported). We will export the data in a printable format and/or its native format including the digital signatures and timestamps. We may change the process for implementing a litigation hold by updating the User Guide. Please consult the User Guide for any changes to these procedures.

3.4 Your Responsibilities.

You shall (i) be responsible for making each Web Site or Social Media available for archiving by Us, (ii) be solely responsible for the accuracy, quality, integrity and legality of Your Data and of the means by which You acquired Your Data, use commercially reasonable efforts to prevent unauthorized access to or use of the Services, and notify Us promptly of any such unauthorized access or use, (iii) ensure that all Your Web Site pages or Social Media accessed by our Services are accessible from Internet without restrictions and that Our software and Services are granted access to all of Your Web Sites or Social Media, (vi) ensure that your Sitemap is updated at least once per day containing an accurate list of all web pages URLs in your Web Site, (v) specify Your Web Sites or Social Media to be within the scope of Our Services, ensure that Your Web Sites or Social Media and each individual page within the scope of Our Services are accessible to Our software and Services and resolve any network problems, server overload or availability problems, or any other technical issues that may affect the accessibility and availability of Your Web Sites or Social Media, (vi) arrange for any export of data from the archives stored on Our server that You wish to obtain , (vii) use the Services only in accordance with the User Guide and applicable laws and government regulations, (viii) request an export of Your data from Our servers after the termination of this Agreement within the time period specified in Section 10.5 (Return of Your Data) (there is a fee for the data export which will cover the courier costs for the disks to be shipped to You), and (ix) be responsible for verifying and ensuring that under applicable law the data generated by Our Services are admissible in court proceedings or any other legal proceedings that You may wish to utilize the data. You shall not store anything on Your Web Sites or Social Media that You register for Services that We cannot lawfully copy.

3.5 Usage Limitations.

Services may be subject to other limitations, such as, for example, limits on disk storage space and on the number of calls You are permitted to make against Our application programming interface. Any such limitations are specified in this Agreement and in the User Guide. The Services provide real-time information to enable You to monitor Your compliance with such limitations.

4 FEES AND PAYMENT FOR PURCHASED SERVICES

4.1 Fees.

You shall pay all fees specified in all Order Forms hereunder. Except as otherwise specified herein or in an Order Form, (i) fees are quoted and payable in United States dollars (ii) fees are based on Services purchased and not actual usage, (iii) payment obligations are non-cancelable and fees paid are non-refundable, and (iv) the number of Web Sites or Social Media subscriptions purchased cannot be decreased during the relevant subscription term stated on the Order Form. Subscription fees are based on monthly periods that begin on the subscription start date and each monthly anniversary thereof; therefore, fees for subscriptions added in the middle of a monthly period will be charged for that full monthly period and the monthly periods remaining in the subscription term.

4.2 Invoicing and Payment.

We will invoice You in advance and otherwise in accordance with the relevant Order Form. Unless otherwise stated in the Order Form, invoiced charges are due net 30 days from the invoice. You are responsible for maintaining complete and accurate billing and contact information in the Services.

4.3 Overdue Charges.

If any charges are not received from You by the due date, and after We have provided You with a written notice of such payment default and allowed You ten (10) business days to cure such default, then at Our discretion, (a) such charges may accrue late

interest at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, from the date such payment was due until the date paid, and/or (b) We may condition future subscription renewals and Order Forms on payment terms shorter than those specified in Section 4.2 (Invoicing and Payment).

4.4 Suspension of Service and Acceleration.

If any amount owing by You under this or any other agreement for Our services is 30 or more days overdue, and after We have provided you with a written notice of such payment default and allowed you ten (10) business days to cure such default, We may, without limiting Our other rights and remedies, accelerate Your unpaid fee obligations under such agreements so that all such obligations become immediately due and payable, and suspend Our services to You until such amounts are paid in full.

4.5 Payment Disputes

We shall not exercise Our rights under Section 4.3 (Overdue Charges) or 4.4 (Suspension of Service and Acceleration) if the applicable charges are under reasonable and good-faith dispute and You are cooperating diligently to resolve the dispute.

4.6 Taxes.

Unless otherwise stated, Our fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). You are responsible for paying all Taxes associated with Your purchases hereunder. If We have the legal obligation to pay or collect Taxes for which You are responsible under this paragraph, the appropriate amount shall be invoiced to and paid by You, unless You provide Us with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, We are solely responsible for taxes assessable against it based on Our income, property and employees.

5 PROPRIETARY RIGHTS

5.1 Reservation of Rights.

Subject to the limited rights expressly granted hereunder, We reserve all rights, title and interest in and to the Services, including all related intellectual property rights. No rights are granted to You hereunder other than as expressly set forth herein.

5.2 Restrictions.

You shall not (i) permit any third party to access the Services except as permitted herein or in an Order Form, create derivative works based on the Services, (ii) copy, frame or mirror any part or content of the Services, other than copying or framing on Your own intranets or otherwise for Your own internal business purposes, (iii) reverse engineer the Services, or (iv) access the Services in order to (a) build a competitive product or service, or (b) copy any features, functions or graphics of the Services.

5.3 Ownership of Your Data.

As between Us and You, You exclusively own all rights, title and interest in and to all of Your Data.

5.4 Suggestions.

We shall have a royalty-free, worldwide, transferable, sublicenseable, irrevocable, perpetual license to use or incorporate into the Services any suggestions, enhancement requests, recommendations or other feedback provided by You, relating to the operation of the Services.

6 CONFIDENTIALITY

6.1 Definition of Confidential Information.

As used herein, "Confidential Information" means all confidential information disclosed by a party ("Disclosing Party") to the other party ("Receiving Party"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Your Confidential Information shall include Your Data and Your Intellectual Property; Our Confidential Information shall include the Services; and Confidential Information of each party shall include the terms and conditions of this Agreement and all Order Forms, as well as business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such party. However, Confidential Information (other than Your Data) of either party shall not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.

6.2 Protection of Confidential Information.

Except as otherwise permitted in writing by the Disclosing Party, (i) the Receiving Party shall use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (ii) the Receiving Party shall limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein.

6.3 Protection of Your Data.

Without limiting the above, We shall maintain no less than industry standard administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Your Data. We shall not (a) modify Your Data, (b) disclose Your Data except as compelled by law in accordance with Section 6.4 (Compelled Disclosure) or as expressly permitted in writing by You, or (c) access Your Data except to provide the Services or prevent or address service or technical problems, or at Your request in connection with customer support matters.

6.4 Compelled Disclosure.

The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information.

7 WARRANTIES AND DISCLAIMERS

7.1 Our Warranties.

We represent, warrant and covenant that the Services (and any parts and materials thereof) will (i) be delivered by competent personnel in a professional and workmanlike manner, according to prevailing industry standards; (ii) be of good material and workmanship; (iii) be fit and sufficient for the purpose(s) for which they were purchased; (iv) be performed in compliance with the requirements of all applicable laws and regulations; (v) not and do not infringe or misappropriate any United States or foreign patent, trademark, trade secret, copyright or any other proprietary, intellectual property, industrial property, or contract right held by any third party; (vi) will comply with all applicable foreign, federal, state or local statutes, laws and regulations governing advertising, data collection, privacy, security and other business practices; (vii) will not otherwise expose either party

to criminal or civil liability, and (viii) materially conform with the specifications (if any) set forth in the description of the Services and be consistent with any samples of Services provided.

We represent, warrant, and covenant to You that: (i) Our performance under this Agreement shall at all times conform to prevailing professional and ethical standards; (ii) due care and commercially reasonable efforts shall be utilized by Us in the performance of this Agreement; and (iii) We are under no obligation or restriction that would conflict with Our providing the Services.

For any breach of either such warranty, Your exclusive remedy shall be as provided in Section 10.3 (Termination for Cause) and Section 10.4 (Refund or Payment upon Termination) below.

7.2 Your Warranties.

You warrant that You own the Web Site and Social Media that You register for Services. By registering Your Web Sites or Social Media for Services, You warrant that You have the right to, and hereby grant, Us permission to access Your Web Sites or Social Media with Services, including, but not limited to, archiving Your Web Site, sub-sites, Web Site pages and/or Social Media.

7.3 Mutual Warranties.

Each party represents and warrants that (i) it has the legal power to enter into this Agreement, and (ii) will not intentionally transmit to the other party any Malicious Code. Each party will utilize reasonable efforts to detect and remove Malicious Code from any materials subject to this Agreement by using virus scanning or other similar tools and techniques.

7.4 Disclaimer.

EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

8 MUTUAL INDEMNIFICATION

8.1 Indemnification by Us.

We shall defend You against any claim, demand, suit, or proceeding ("Claim") made or brought against You by a third party alleging that the use of the Services as permitted hereunder infringes or misappropriates the intellectual property rights of a third party, and shall indemnify You for any damages finally awarded against, and for reasonable attorney's fees incurred by, You in connection with any such Claim; provided, that You (a) promptly give Us written notice of the Claim; (b) give Us sole control of the defense and settlement of the Claim (provided that We may not settle any Claim unless the settlement unconditionally releases You of all liability); and (c) provide to Us all reasonable assistance, at Our expense.

8.2 Indemnification by You.

You shall defend Us against any Claim made or brought against Us by a third party alleging that Your Data, or Your use of the Services in violation of this Agreement, infringes or misappropriates the intellectual property rights of a third party or violates applicable law, and shall indemnify Us for any damages finally awarded against, and for reasonable attorney's fees incurred by, Us in connection with any such Claim; provided, that We (a) promptly give You written notice of the Claim; (b) give You sole control of the defense and settlement of the Claim (provided that You may not settle any Claim unless the settlement unconditionally releases Us of all liability); and (c) provide to You all reasonable assistance, at Your expense.

9 LIMITATION OF LIABILITY

9.1 Limitation of Liability.

IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY YOU HEREUNDER OR, WITH RESPECT TO ANY SINGLE INCIDENT, THE GREATER OF \$100,000 OR THE AMOUNT PAID BY YOU HEREUNDER IN THE 12

MONTHS PRECEDING THE INCIDENT. THE FOREGOING SHALL NOT LIMIT YOUR PAYMENT OBLIGATIONS UNDER ARTICLE 4 (FEES AND PAYMENT FOR PURCHASED SERVICES).

9.2 Exclusion of Consequential and Related Damages.

IN NO EVENT SHALL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY LOST PROFITS OR REVENUES OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER OR PUNITIVE DAMAGES HOWEVER CAUSED, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, AND WHETHER OR NOT THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE FOREGOING DISCLAIMER SHALL NOT APPLY TO THE EXTENT PROHIBITED BY APPLICABLE LAW.

9.3 Additional Limits on Our Liability.

We are not responsible for: (i) Your Web Site or any of Your Web Site pages or Social Media data being excluded from Our Services due to the access limits placed by You on Your Web Site, sub-site, page, Social Media and/or Your Data, (ii) Your Web Site, any sub-site, page, Social Media and/or Your Data excluded from Our Services due to not being specified by You as being in scope of Our Services, (iii) Your Web Site, any sub-site, page, Social Media and/or Your Data excluded from Our Services due to Internet or Your network problems, Your server overload, availability, and/or accessibility problems, or due to any other technical problems that may affect availability and/or accessibility of Your Web Site, any sub-site, page, Social Media and/or Your Data, (iv) any negative effect on You by Our Web Site being offline from time to time for maintenance, (v) loss of Your Data after the termination of this Agreement when You had failed to request an export of Your Data from Our systems within the data hold period specified in Section 10.5 (Return of Your Data), and (vi) refusal for any court, law enforcement agency, or dispute resolution venue to accept or recognize for any purpose the data generated by Our Services.

10 TERM AND TERMINATION

10.1 Term of Agreement.

This Agreement commences on the date You accept it and continues until all Your Services subscriptions granted in accordance with this Agreement have expired or been terminated.

10.2 Term of Purchased Subscriptions.

Services subscriptions purchased by You commence on the start date specified in the applicable Order Form and continue for the subscription term specified therein. Except as otherwise specified in the applicable Order Form, all subscriptions shall automatically renew for additional periods equal to the expiring subscription term or one year (whichever is shorter), unless either party gives the other notice of non-renewal at least 30 days before the end of the relevant subscription term. The per-unit pricing during any such renewal term shall be the same as that during the prior term unless We have given You written notice of a pricing increase at least 30 days before the end of such prior term, in which case the pricing increase shall be effective upon renewal and thereafter. Any such pricing increase shall not exceed 10% over the pricing for the relevant Services in the immediately prior subscription term, unless the pricing in such prior term was designated in the relevant Order Form as promotional or one-time.

10.3 Termination for Cause.

A party may terminate this Agreement for cause: (i) upon 30 days written notice to the other party of a material breach if such breach remains uncured at the expiration of such period, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.

10.4 Refund or Payment upon Termination.

Upon any termination, We shall refund You any prepaid fees covering the remainder of the term of all subscriptions after the effective date of termination. Upon any termination for cause by Us, You shall pay any unpaid fees covering the remainder of the term of all Order Forms after the effective date of termination. In no event shall any termination relieve You of the obligation to pay any fees payable to Us for the period prior to the effective date of termination.

10.5 Return of Your Data.

Upon request by You made within 30 days after the effective date of termination of a Purchased Services subscription and upon payment to Us of the applicable data export fees, We will make available to You for download a file of Your Data in the native file formats along with attachments in their native formats. The data export fee at the end of the Term of this Agreement or in the event of Termination is \$500.00 for the first 200GB (200 GigaBytes) and then \$50.00 for every 10GB thereafter. At the end of the 30-day period, We shall have no obligation to maintain or provide any of Your Data and we may, unless legally prohibited and at our own discretion when permitted, delete all of Your Data in Our systems without notice or confirmation. If You elect to purge Your Data and require confirmation or destruction on, or before, a specific date, We will destroy the Data and provide You with a Certificate of Destruction for a one-time fee of \$300.00.

10.6 Surviving Provisions.

Articles 4 (Fees and Payment for Purchased Services), 5 (Proprietary Rights), 6 (Confidentiality), 8 (Mutual Indemnification), 9 (Limitation of Liability), 11 (Who You Are Contracting With, Notices, Governing Law and Jurisdiction) and 12 (General Provisions) and Sections 7.4 (Disclaimer), 10.4 (Refund or Payment upon Termination), 10.5 (Return of Your Data) shall survive any termination or expiration of this Agreement.

11 WHO YOU ARE CONTRACTING WITH, NOTICES, GOVERNING LAW AND JURISDICTION

11.1 General.

Who You are contracting with under this Agreement, who You should direct notices to under this Agreement, what law will apply in any lawsuit arising out of or in connection with this Agreement, and which courts can adjudicate any such lawsuit, depend on where You are domiciled.

If You are domiciled in:	You are contracting with:	Notices should be addressed to:	The governing law is:	The courts having exclusive jurisdiction are:
In North America	PageFreezer Software, Inc.	PageFreezer Software, Inc.	Florida Law	Florida State

11.2 Manner of Giving Notice.

Except as otherwise specified in this Agreement, all notices, permissions and approvals hereunder shall be in writing and shall be deemed to have been given upon: (i) personal delivery, (ii) the second business day after mailing, (iii) the second business day after sending by confirmed facsimile, or (iv) the first business day after sending by email (provided email shall not be sufficient for notices of termination or an indemnifiable claim). Notices to You shall be addressed to the system administrator

designated by You for Your relevant Services account, and in the case of billing-related notices, to the relevant billing contact designated by You.

11.3 Agreement to Governing Law and Venue.

Each party agrees to the applicable governing law above without regard to choice or conflicts of law rules, and to the exclusive jurisdiction of the applicable courts above.

11.4 Waiver of Jury Trial.

Each party hereby waives any right to jury trial in connection with any action or litigation in any way arising out of or related to this Agreement.

12 GENERAL PROVISIONS

12.1 Export Compliance.

Each party shall comply with the export laws and regulations of the United States and other applicable jurisdictions in providing and using the Services. Without limiting the foregoing, each party represents that it is not named on any U.S. government list of persons or entities prohibited from receiving exports.

12.2 Relationship of the Parties.

This Agreement will not be construed as creating a partnership, joint venture, or agency relationship or as granting a franchise. The parties are performing their obligations under these Terms as independent contractors. At no time will either Party have any right, power or authority to create any obligation or responsibility on behalf of the other party.

12.3 No Third-Party Beneficiaries.

There are no third-party beneficiaries to this Agreement.

12.4 Waiver and Cumulative Remedies.

No failure or delay by either party in exercising any right under this Agreement shall constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.

12.5 Severability.

If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision shall be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement shall remain in effect.

12.6 Assignment.

Neither party may assign this Agreement or the rights granted hereunder without the prior written consent of the other, except that a party may assign this Agreement to any successor to the business of the party by merger, consolidation, or sale of assets or to any corporation controlling, controlled by, or under common control with the party..

12.7 Entire Agreement; Modification.

This Agreement shall constitute the entire Agreement between the parties hereto and supersedes all prior agreements and/or representations between the parties relating to the subject matter hereof. The parties acknowledge and agree that they have not relied upon any representations not set forth herein in entering into this Agreement. Both parties have had the opportunity to have this Agreement reviewed by competent counsel. Any change, modification or amendment to this Agreement must be in writing and signed by both parties in order to be effective. No terms, provisions, or conditions of any other document will have any effect on the obligations of the parties under or otherwise modify this Agreement. To the extent, if any, the terms of this Agreement conflict with any Order Form or any other of Our documental, the terms contained herein shall be controlling and any additional terms presented in any of Our documents shall be null and void. To the extent, if any, the terms Sections 1 through 12 of this Agreement conflict with any language contained in any exhibit of other document incorporated herein, the terms contained in Sections 1 through 12 shall prevail. In the case of a conflict in language between this Agreement and any other agreement or other document between the parties, the language of this Agreement shall prevail.

12.8 Pre-Printed Terms or Conditions.

In no event shall the pre-printed terms or conditions in any Order Form or other document, or any other similar document, be considered an amendment or modification whether such terms conflict or not, with this Agreement, even if such documents are signed by representative of both parties. For further clarity, such terms shall be inapplicable and of no effect in their entirety.

12.9 Change In Document.

By signing and delivering this Agreement and/or any schedule, exhibit, amendment, or addendum thereto, each party will be deemed to represent to the other that the signing party has not made any changes to such document from the draft(s) most recently provided to the other party by the signing party, or vice versa, unless the signing party has expressly called such changes to the other party's attention in writing (e.g., by "redlining" the document or by a comment memo or email).

12.10 Force Majeure.

No delay or default in performance of any obligation by either party shall constitute a breach of this Agreement to the extent such default or delay is caused, directly or indirectly, by an event beyond the reasonable control of the party unable to perform, including fire, flood, earthquake, elements of nature, acts of war, terrorism, riots, civil disorders, rebellions or revolutions, failure of the Internet or strikes, lockouts or labor difficulties ("Force Majeure Event"). The party affected by an event of Force Majeure Event, upon giving prompt notice to the other party, shall be excused from performance hereunder on a day to day basis to the extent of such prevention, restriction, or interference (and the other party shall likewise be excused from performance of its obligations on a day to day basis to the extent that such obligations relate to the performance so prevented, restricted, or interfered with); provided that the party so affected shall use commercially reasonable efforts to avoid or remove such cause of non-performance and to minimize the consequences thereof and both parties shall resume performance hereunder forthwith upon removal of such cause. However, if the period of nonperformance exceeds ten (10) business days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been affected may, by giving written notice, terminate this Agreement without cause and may be subject to refunds for pre-paid, unused Services.

In WITNESS WHEREOF, I have signed this agreement effective as of the day and year upon completion of signing.

Name: _____

Date: _____

Title: _____

Esther Coulson

From: Salil Verma <salil@pagefreezer.com>
Sent: Thursday, September 27, 2018 2:48 PM
To: Esther Coulson
Subject: Re: Open Records Requests

Hi Esther,

I just wanted to follow up in case you missed my last email about social media compliance with Florida Open Records laws.

Our compliance team compiled a list of electronic record fines & penalties below. Please review and forward to your team - it's an eye opener:

Social Media & Websites - Risks of Non Compliance Examples

Unless specifically stated otherwise, those fines do not include legal support fees, which can easily reach 5-6 figures. The PageFreezer service acts as a form of insurance against record infractions such as these, which can arise from content being captured in improper format, a lack of metadata for record authenticity, or the absence of the record entirely (ie - edited or deleted social media content).

Are you able to carve out a few minutes in the coming days to discuss?

Thanks,
Salil



Salil Verma,
Sales Development Representative

salil@pagefreezer.com
office +1 604 336 6006 ext.128
www.pagefreezer.com



Take advantage of our free online training sessions every Thursday morning at 10:00am PST. Sign up now at:
<https://pagefreezer.com/events/freepftraining/>

CONFIDENTIAL: This message is intended only for the use of the individual(s), company, organization or agency to whom or to which it is addressed. The message may contain information that is privileged, confidential and may be exempt from disclosure of any kind under applicable law. If you have received this message and you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. Furthermore, the use of any personal or confidential information found herein may violate privacy laws and other applicable laws in your jurisdiction and beyond. If you have received this communication in error, please notify PageFreezer immediately by email at legal@pagefreezer.com.

If you'd like me to stop sending you emails, please [click here](#)

On Wed, Sep 12, 2018 at 11:47 am, Salil Verma wrote:

Hi Esther,

I hope you are well.

The City of Tampa and the City of Coral Sorings are currently our clients and use us to archive their website and social media to ensure compliance with open records laws. I have been tasked with reaching out to Fruitland Park to make sure we're giving you the same opportunity.

Can we arrange a call to discuss everything further?

Kind regards

Salil

Salil Verma,
Sales Development Representative

salil@pagefreezer.com
office +1 604 336 6006 ext.128
www.pagefreezer.com

Take advantage of our free online training sessions every Thursday morning at 10:00am PST. Sign up now at:

<https://pagefreezer.com/events/freepftraining/>

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If you'd like me to stop sending you emails, please [click here](#)

Esther Coulson

From: Salil Verma <salil@pagefreezer.com>
Sent: Wednesday, May 16, 2018 12:10 PM
To: Esther Coulson
Subject: Lake County is our Client

Hi Esther,

I hope you are well.

Lake County is currently our client and uses us to archive their website and social media to ensure compliance with [Florida Open Records Laws](#). I have been tasked with reaching out to nearby agencies who we currently don't work with to make sure we're giving you the same opportunity.

Can we arrange a call to discuss everything further?

Kind regards

Sal

--



SAL VERMA
SALES DEVELOPMENT
REPRESENTATIVE

salil@pagefreezer.com
office +1 604 336 6006#128
www.pagefreezer.com

#500 - 311
Water Street
Vancouver, BC
V6B 1B8
Canada





Client Information

Company	Name	City of Fruitland Park, FL		
	Address	506 WEST BERCKMAN STREET	City	Fruitland Park
	State	FL	Zip	34731
Primary Contact <i>(Authorized User)</i>	Name	Dana Coleman	Title	Deputy City Clerk
	Phone	352-901-6019	Email	dcoleman@fruitlandpark.org
Technical Contact <i>(if different)</i>	Name		Title	
	Phone		Email	
Billing Contact	Name	Dana Coleman	Title	Deputy City Clerk
	Phone	352-901-6019	Email	dcoleman@fruitlandpark.org
	Address	506 W Berckman St	City	Fruitland Park
	State	FL	Zip	34731-3239
Quote Date	09/04/2018 14:07:54		Quote Expiration	10/04/2018
Smarsh Sales Executive	Riley Lambert		Term of Agreement	12 Months
Activation Date	Upon Grant of Access to Service		Import Billing	In Arrears
			Setup Fee Billing	Upon Contract Execution

Services and Fees

	Rate per Quantity	Minimum Quantity	Minimum
Setup Fee - Starter	\$500.00	1	\$500.00
Archiving Platform Core Platform - Starter Package Monthly	\$75.00	1	\$75.00
Archiving Platform Content Usage - Verizon Monthly	\$9.00	41	\$369.00
Archiving Platform Content Usage - Social Bundle Monthly	\$7.50	3	\$22.50
Recurring Subtotal			\$466.50
One-Time Subtotal			\$ 500.00

Notes

Terms & Conditions

The Services are subject to the Smarsh Service Agreement-General Terms located here: www.smarsh.com/legal/GeneralTerms. The Services purchased by Client are also subject to the following Service Specific Terms: Smarsh.com/legal/Archive and the applicable service level agreement available at: www.smarsh.com/legal/ArchiveSLA. The terms applicable to mobile archiving are available at www.smarsh.com/legal/MobileArchiving. For AT&T Mobility subscribers, your signature represents your acceptance of the AT&T Wireless Terms and Conditions at www.smarsh.com/legal/ATT as they apply to AT&T messages that are archived by Smarsh. For Verizon subscribers, your signature represents your acceptance of the Verizon Terms and Conditions at www.smarsh.com/legal/verizon as they apply to Verizon messages that are archived by Smarsh. To capture or archive text messages generated by a Verizon mobile account, each employee or contractor will be required to accept a request to archive sent by Verizon directly to the employee or contractor device. If the employee or contractor does not accept or respond to such request, Verizon will not release text messages from that device to Smarsh. For Rogers Communications Canada Inc subscribers, your signature represents your acknowledgement of the Rogers Wireless consent requirements available at www.Smarsh.com/legal/Rogers. Smarsh Service Agreement-General Terms and the Service Specific Terms are, collectively, the "Agreement" and are incorporated in this Order Form by reference. Service Descriptions are available at www.smarsh.com/legal. Following execution of the Order Form, Smarsh will provide Client with access to the applicable Service ("Activation Date").

Platform Fees are the Fees charged for access to the Smarsh Archiving Platform ("**Platform Fees**"). Content Usage Fees are the Fees that are charged on a per-Unit basis or bundled basis ("**Content Usage Fees**"). Added Functionality Fees are those Fees charged for feature add-ons ("**Added Functionality Fees**"). Professional Services Fees are the fees for hourly, monthly or flat rate professional services ("**Professional Service Fees**"). The Platform Fees, the Content Usage Fees and the Added Functionality Fees are "**Recurring Fees**" and are invoiced on a monthly or annual basis, as specified in the Order Form. Client agrees that the sum of the Recurring Fees are Client's minimum commitment during the Term of the Agreement. Smarsh will invoice Client for any usage over the minimum commitment. If not priced above, import fees are \$10 per gigabyte and import conversion fees are \$3 per gigabyte. All Services auto-renew pursuant to the terms of the Agreement.

Smarsh self-certifies to the EU-U.S.Privacy-Shield. We provide information about our GDPR compliance at www.smarsh.com/legal/GDPR, and a list of Smarsh sub-processors is available at www.smarsh.com/legal/subprocessors.By

Name: _____ Title: _____ Date: _____

ATTACHMENT 1
Modifications to Smarsh Service Agreement

This attachment modifies the Smarsh Service Agreement between Smarsh, Inc. and the City of Fruitland Park, FL ("Agreement"). The amendments that follow are effective upon the date that the Client first signs an Order Form referencing this attachment.

The parties agree to the following amendments to the Agreement:

- 1) **Section 1.8** – Add the following to the end of that paragraph:

"With regard to data retained by Smarsh, Smarsh shall abide by the applicable provisions of Florida's public records laws."

- 2) **Section 2.7** – Add the following to the beginning of the first sentence:

"To the extent permitted by Section 768.28, Florida Statutes, and without in any manner waiving its rights to sovereign immunity or increasing the limits of liability thereunder,"

- 3) **Section 3.1** – make the following changes:

- In the sentence beginning "Fees are due and payable" change "thirty (30)" to "forty-five (45)", and insert the following at the end of that sentence:

"in accordance with Section 218.74, Florida Statutes (the "Prompt Payment Act")"

- Delete the sentence beginning "Smarsh may charge a late fee" and replace it with:

"In accordance with Section 218.74, Florida Statutes (the "Prompt Payment Act"), beginning 30 days after the payment due date, Smarsh may charge a late fee of 1% per month on any unpaid Fees."

- Add the following to the penultimate sentence after "Initial Term":

"provided that the increased Fees will only become effective upon the commencement of the next Renewal Term following Smarsh's notice to Client of the Fee increase."

- 4) **Section 3.3** – Delete the second sentence and replace it with:

A.

B. "Smarsh acknowledges that Client is tax-exempt."

C.

- 5) **Section 4.2** - Add the following to the last sentence:

D.

E. "(iii) pursuant to a Florida public records request, provided that the Client gives notice to Smarsh in a reasonable amount of time to allow Smarsh the opportunity to seek a protective order preventing such disclosure."

F.

- 6) **Section 6.1** - The second sentence is deleted and replaced with the following:

"The Initial Term may be renewed for additional, successive 12-month terms (each a "Renewal Term") subject to the availability of Client funds."

- 7) **Section 8.2** – in the sentence beginning “Smarsh’s aggregate liability” replace “Smarsh’s” with “Each party’s”.

- 8) **Section 10.4** – make the following changes:

- "Delaware" is replaced with "Florida"
- "Multnomah County, in the State of Oregon" is replaced with " County, in the State of Florida"

- 9) **Section 10.7** – Add the following after “This Agreement”:

“(including all Order Forms and attachments thereto)”

- 1) **Section 10.8** - The entire section is deleted and replaced with:

“Smarsh shall obtain Client’s prior written consent (a) before disclosing that Client is a customer of Smarsh and (b) for any use of Client's name in marketing materials, press releases, blog posts, case studies, or white papers.”

- 2) **Section 10.12** - The entire section is deleted and replaced with:

“No modification, amendment, or alteration of the terms and conditions of this Agreement will be effective unless agreed to and executed in writing by both parties.”

- 3) Add new section:

10.13 Public Records. To the extent required by the Florida Public Records Act, Chapter 119, Florida Statutes, Smarsh shall maintain and allow access to (via Client) public records made or received in conjunction with the Agreement. The Agreement may be terminated for cause by the Agency for Smarsh’s refusal to allow access (via Client) to public records.

All other terms of the Agreement remain unchanged.

Esther Coulson

From: Dana Coleman
Sent: Monday, August 20, 2018 10:58 AM
To: Esther Coulson
Subject: FW: Please Review - Proposal for Text-Message & Social Media Archiving Services
Attachments: Gov Clients-FL.pdf; Open Records Policy Building.docx; 4 Ways to Reduce Challenges with Automation.pdf

Esther,

Per your request.

Wishing you a beautiful and blessed day!!!

Dana M. Coleman, Deputy City Clerk
City of Fruitland Park
506 W. Berckman Street
Fruitland Park, Florida 34731
(352)901-6019 Direct / (352)360-6686 Fax / (352)205-2517 Cell

“Great works are performed not by strength but by perseverance”
--Samuel Johnson

Under Florida law, Cf. s. 668..6076, F.S., e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to the City of Fruitland Park. Instead contact the city by telephone or in writing

From: Riley Lambert <RLambert@smarsh.com>
Sent: Monday, August 20, 2018 10:52 AM
To: Dana Coleman <dcoleman@fruitlandpark.org>
Cc: Esther Coulson <ecoulson@fruitlandpark.org>
Subject: Please Review - Proposal for Text-Message & Social Media Archiving Services

Hi Dana,

Thank you again for taking the time to chat with me about text-message and social media archiving this morning! Below you'll find an informal proposal for the archiving of 41 Verizon/City issued devices + 3 social media accounts as well as notation to how we've arrived at cost. I've also included some references (attached) and good demo resources if you need help setting open records policy or you'd like to see the platform in action. I'll plan on reaching out to you at the end of the week/beginning of next week if I don't hear from you, but do not hesitate to reach out to me before then if you have any questions.

Demo Resources:

- The link to register for our weekly "Watch-It-Work" demo held every Wednesday @ 2pm EST:
<https://www.smarsh.com/watch-it-work/>.

- A 1-minute clip of a records request being performed on the Smarsh platform: <https://smarsh.wistia.com/medias/o3k0l7shqs> .
- A “Key considerations when establishing a **Text-Message Policy**” webinar recording in case your text-policy needs some tuning: <http://www.smarsh.com/webinars/5-considerations-sms-and-government>.

Proposal

Product	Quantity	List Price Per Unit	Discount	Proposed Price	Monthly Cost
Starter Platform	1	\$75.00	0%	\$75.00	\$75.00
Verizon Archiving	41	\$10.00	10%	\$9.00	\$369.00
Social Media Archiving	3	\$10.00	25%	\$7.50	\$22.50
Total:					\$466.50
					<u>One-Time Fee</u>
One-Time Set-Up Fee		\$500.00	0%	\$500.00	\$500.00

Proposal:

- At 44 licenses you receive a volume discount of 10%(text) and 25%(social) bringing the per license costs down to \$9/mo and \$7.50/mo respectively. One of the things I like about this structure is that you are essentially getting 3 social media accounts archived for under \$22.50/mo. If you were to look elsewhere, you might be looking at over \$100/mo for a stand alone social media archiving solution.
- The one-time set-up fee is costed once up-front to cover the IT lift to get you to a go-live point: provisioning archiving to the phones, building the archive, etc...
- The Starter Platform is the archive itself. This is where you will be able to login, perform searches, set retention policies, and export the data. We do not charge for storage, searches, exports, or on a per records basis.

Thanks,

RILEY LAMBERT – Account Executive, Government
Direct: 470-377-7090

SMARSH - The Comprehensive Archiving Solution™
Visit: www.gov.smarsh.com or Call: 1-866-SMARSH-1

Attend our weekly live demo
Sign up at: [Watch It Work!](#)

Esther Coulson

From: Advantage <advantage@smarsh.com>
Sent: Thursday, September 27, 2018 2:28 PM
To: Esther Coulson
Subject: [Newsletter] Public Record News and Best Practices - September 2018

September current events and best practices around public records management

Email not displaying correctly?
[View it in your browser.](#)



Smarsh and Actiance Complete Merger, Combine Forces to Redefine Archiving Under the Smarsh Brand

businesswire.com

In 2017, K1 Investment Management announced the acquisition of Actiance, a pioneer in communications compliance, archiving and analytics, for the purpose of combining with Smarsh → [Read More](#)

Lawsuit Against City of Portland Challenges the High Cost of Public Records

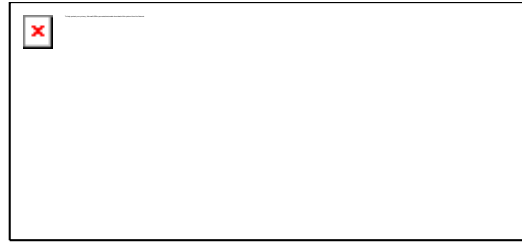
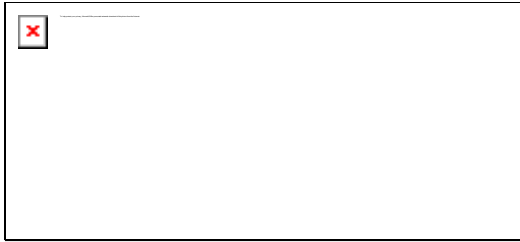
wweek.com

Alan Kessler formally requested records related to the emails for Wendy Chung, a member of the Historic Landmarks Commission. At issue for Kessler is whether it was appropriate for Chung to vote on → [Read More](#)

Lawsuit alleges Sarasota city manager broke public records law

heraldtribune.com

A lawsuit filed Thursday against Sarasota City Manager Tom Barwin and the city alleges that the top administrator's frequent failure to produce city-related discussions from his private Gmail account → [Read More](#)



Video: Email Public Record
Request in < 1 Minute

Video: Social Media Public Record
Request in < 1 Minute

 [Watch Now](#)

 [Watch Now](#)

Court: Agencies can be fined for violations of open-records law

santafenewmexican.com

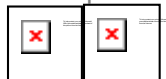
The state Court of Appeals says government agencies can face fines of up to \$100 a day for unreasonably withholding documents under New Mexico's open-records law. → [Read More](#)

AG: UNM deliberately concealed records, messages

santafenewmexican.com

A revealing 32-page report released Thursday by the New Mexico Attorney General's Office outlines numerous instances in which the University of New Mexico was negligent with transparency laws and sharing information with the public through state open-records laws. → [Read More](#)

Thank you for reading. Send questions and comments [here](#)



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Smarsh
851 SW 6th Ave
Suite 800
Portland, OR 97204

unsubscribe





ArchiveSocial
 PO Box 3330
 Durham, NC 27702 US
 (888) 558-6032
 invoicing@archivesocial.com
 http://archivesocial.com

QUOTE

ADDRESS

City of Fruitland Park, FL

QUOTE # 4134

DATE 09/05/2018

ACTIVITY	QTY	RATE	AMOUNT
Archive - Economy - 199 One month of ArchiveSocial Economy package. Archiving of up to 1000 new records per month and 10 social media accounts.	12	199.00	2,388.00

Formal Quote for 1 year of ArchiveSocial Service (Economy)

TOTAL

\$2,388.00

*All quotes and invoices are issued in USD

Accepted By

Accepted Date

Esther Coulson

From: Daniel Whitacre <daniel.whitacre@archivesocial.com>
Sent: Tuesday, August 7, 2018 9:23 AM
To: Karen A. McKillips
Cc: Esther Coulson; Michelle Yoder; Michael A. Fewless
Subject: Recap: ArchiveSocial product demo + ease of purchase
Attachments: Solution Overview.pdf

Karen,

It was a pleasure speaking with you yesterday. I know we covered a lot of information, so I wanted to recap our discussion for you and Esther, Michelle, and Chief Fewless. Like you requested, I have cc'ed them on this email.

Recap

We agreed that the city could be at risk by not having a solution in place, and would benefit immediately from a social media archive. Specifically, we discussed:

- The way you are using social media to share and receive important information with the public {IProspectSpecificExamples} including, public safety notifications, clarifications on local events, and responses to citizen concerns.
- The fact that this type of social media usage generates public records according to the [Florida Public Records Law](#) and the additional [guidance released by the Florida Attorney General's office on digital records](#).
- The reality that you cannot rely on social networks such as Facebook to maintain your records, especially when it comes to deleted, hidden, and edited content from your citizens.

We also reviewed how ArchiveSocial will bring the city into compliance with the Florida Public Records Law requirements. I also shared why ArchiveSocial is recognized as the Industry Standard in Government, and demonstrated how our solution stands alone in terms of addressing your requirements. Specifically:

- Our 100% specialization in social media ensures that we provide the highest level of social media compliance available, even as social networks make unannounced changes and introduce new features (such as live video)
- ArchiveSocial provides several unique capabilities that are critical for responding to records requests for social media, including:
 - Automatic detection & tagging of edits, deletions, and hidden content across all social networking platforms
 - The ability to generate a ready-to-go response in PDF that fully reconstructs and recombines individual search results back to their original social media conversations
- As the only archiving solution focused almost entirely on public agencies, ArchiveSocial has an unmatched track record in terms of protecting agencies in real-world public information requests and legal situations. As I mentioned, agencies including the Lake County Sheriff's Office, Howey-In-The-Hills, and Eustis already rely on our solution. I strongly encourage you to speak with any of our customers.
- Finally, I've attached a few additional resources that I thought you would find helpful based on our conversation:
- Our solution overview, which covers our scope of service.

Ease of purchase:

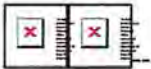
Based on our discussion, I indicated that your agency would likely fall into our Economy Plan which is \$199 per month with an annual subscription. Some key points about getting ArchiveSocial in place:

- Agencies find that purchasing ArchiveSocial is substantially easier than other IT purchases given our low price point. We also do not require contracts and can prorate invoicing to ensure that it is a discretionary spend.
- Our [pricing model](#) gives you a single, fixed price with absolutely no hidden or additional fees. It provides your agency with the flexibility to arrange and grow your social media as needed within your usage tier. We understand that there will be temporary spikes (especially during crisis situations and controversies!) and never charge overages.
- On average, our customers are up and running with their entire presence being archived in less than 20 minutes. We can truly deliver an "instant win" when it comes to compliance and protecting your agency on social media.

Next step:

You indicated that your next step is to speak with Ester, Michelle, and Chief Fewless about getting ArchiveSocial in place. I have sent a calendar invite for 8/13 at 2:00 PM for us to follow up on that conversation. Please do not hesitate to contact me if you have any questions in the meantime.

Thank you for your time today. I look forward to speaking with you again soon!



Daniel Whitacre
Account Executive
Office: 919.200.6116
Web: archivesocial.com



AGENDA ITEM NUMBER 6C

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Fruitland Park Library Furniture Discussion		
For the Meeting of:	December 13, 2018		
Submitted by:	City Manager/Library Director		
Date Submitted:	December 7, 2018		
Are Funds Required:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Account Number:			
Amount Required:			
Balance Remaining:			
Attachments:	Yes		
Description of Item: At the November 8, 2018 regular meeting, the city commission requested more information on the installation and purchase of the Fruitland Park Library furniture.			
Action to be Taken:			
Staff's Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

Dale Bogle

From: steve signaturebuild.net <steve@signaturebuild.net>
Sent: Thursday, December 6, 2018 3:57 PM
To: Dale Bogle
Subject: FP Library Millwork Quote (Jo-Ann)
Attachments: FP LIBRARY COST SUMMARY.XLSX

Dale,

As discussed, please see attached for the quote you requested regarding the furniture millwork portion that Home Art quoted.

There are three options, and the solid surface is quoted using level 1 granite as a basis, anything higher would be additional.

That said, to give you an example, what Jo-Ann picked out in the Library now is level 1, so I think it works. Let me know if you need anything else, thanks.

Respectfully Submitted,

Steve Glasgow
Project Manager
Signature Construction
(352) 787-8168 office
(352) 430-5603 cell



**SIGNATURE
CONSTRUCTION INC.**
COMMERCIAL AND RESIDENTIAL

HOME ART CORPORATION CABINET BID
FRUITLAND PARK LIBRARY
CABINET IDENTIFICATION

11/24/2018

	LAMINATE CABS. LAMINATE TOPS	LAMINATE CABS LEVEL#1 SOLID SURFACE TOPS	WOOD CABS.LEVEL#1 SOLID SURFACE TOPS
CASH REGISTER CABINET	\$ 789.00	\$ 1,461.00	\$ 2,133.00
CIRCULATION TABLE	\$ 878.00	\$ 1,550.00	\$ 1,637.00
CIRCULATION ISLAND	\$ 1,701.00	\$ 2,483.00	\$ 3,961.00
CIRCULATION DESK	\$ 11,868.00	\$ 16,651.00	\$ 19,404.00
I. T. DESK	\$ 4,976.00	\$ 6,765.00	\$ 8,052.00
CHILDRENS DESK	\$ 5,282.00	\$ 6,814.00	\$ 8,007.00
CHILDRENS GAMING CONSOLE	\$ 880.00	\$ 1,008.00	\$ 1,474.00
TEENS GAMING CONSOLE	\$ 880.00	\$ 1,008.00	\$ 1,474.00
REFERENCE DESK	\$ 4,548.00	\$ 6,354.00	\$ 7,591.00
PODIUM (QUANTITY OF 2)	\$ 1,338.00	N/A	N/A
TOTAL PRICE	\$ 33,140.00	\$ 44,094.00	\$ 53,733.00



AGENDA ITEM NUMBER 6d

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2018-074 and Budget Amendment BT2019-04 Library Construction FY2019 Budget		
For the Meeting of:	December 13, 2018		
Submitted by:	City Treasurer		
Date Submitted:	December 3, 2018		
Are Funds Required:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Account Number:	See Attached		
Amount Required:	See Attached		
Balance Remaining:	See Attached		
Attachments:	Yes		
Description of Item:	Budget Amendment BT2019-004 Library construction for the new Library, will correct the amount budgeted for FY 2018-19. Ten percent of the existing FY 2018 budget was carried over to FY 2019. The actual budget balance remaining was higher than what was carried over to FY 2019. The current budget carried over to FY 2019 for LIBCO is 141,513 and LIBST is 90,677 which totals \$232,190. This budget amendment will increase the General Fund FY 2019 budget by \$683,986 leaving a balance of \$891,977 for library construction and \$24,200 for computers. Most of the site work was completed in October.		
Action to be Taken:	Adopt Resolution 2018-074		
Staff's Recommendation:	Approve Budget Amendment BT2019-004 and Resolution 2018-074		
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

RESOLUTION 2018-074

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018/2019 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE THE GENERAL FUND BUDGET BY \$683,986 AND INCREASE THE LIBRARY CONSTRUCTION FUND BUDGET BY \$659,786 AND EQUIPMENT BY \$24,200; PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2018-2019 budget of the City of Fruitland Park was adopted on September 27, 2018; and

WHEREAS, additional funds are available for the new Library; and

WHEREAS, the City Commission desires to amend the 2018-2019 Fiscal Year budget to increase the funds to be utilized for library construction in the amount of \$659,786, and library equipment to be utilized for new computers in the amount of \$24,200.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The budget adopted on September 27, 2018; is amended as set forth in Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 13th day of December, 2018, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park
Mayor

Attest:

Esther B. Coulson
City Clerk

Vice Mayor Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilian _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Mayor Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver
City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2019-004

To: CITY MANAGER

Date: 3-Dec-2018

Prepared by: Department Head

Approved: City Manager

REVENUES:

Object name & #	01001-33776 Library Lake County Grant (Construction)	Amount:	143,689	Inc/Dec
Object name & #	01001-33776 Library Lake County Grant (Computers)	Amount:	24,200	Inc/Dec
Object name & #	01001-33776 Library State Grant (Construction)	Amount:	150,000	Inc/Dec
Object name & #	01001-38009 Transfer from Stormwater (Library)	Amount:	94,918	Inc/Dec
Object name & #	01001-38009 Transfer from Stormwater (Berckman)	Amount:	104,000	Inc/Dec
Object name & #	01001-38006 Transfer from Public Safety Impact Fees	Amount:	111,073	Inc/Dec
Object name & #	01001-38006 Transfer from Stormwater (City Hall,Public Safety)	Amount:	56,106	Inc/Dec

EXPENDITURES:

Object name & #	01571-60663-LIBCO Library Construction	Amount:	143,689	Inc/Dec
Object name & #	01571-60640-LIBCO Library Equipment (Computers)	Amount:	24,200	Inc/Dec
Object name & #	01571-60663-LIBST Library Construction	Amount:	150,000	Inc/Dec
Object name & #	01571-60663-LIBST Library Construction	Amount:	94,918	Inc/Dec
Object name & #	01571-60663-LIBST Library Construction	Amount:	104,000	Inc/Dec
Object name & #	01571-60663-LIBST Library Construction	Amount:	111,073	Inc/Dec
Object name & #	01571-60663-LIBST Library Construction	Amount:	56,106	Inc/Dec

Explanation: To correct amount budgeted with actuals for FY2019 pertaining to Library Construction

Approved by Commission: Date

City Clerk

City Finance Director

Mayor

Correction Library Construction Budget FY2019 to Actuals

		Carried over 10% FY2018 Budget to FY2019	Balance of Funds actually left over	Increase FY2019 Budget by:
Revenue				
01001-33776	Library Lake County Grant (Library Construction)	141,513.00	285,202.00	143,689.00
01001-33776	Library Lake County Grant (Computers)	0.00	24,200.00	24,200.00
01001-36605	Library State Grant	50,000.00	200,000.00	150,000.00
01001-38009	Transfer in from Stormwater (Library)	28,336.00	123,254.00	94,918.00
01001-38009	Transfer in from Stormwater (Berckman)	0.00	104,000.00	104,000.00
01001-38006	Transfer in from Public Safety Impact Fees	12,341.50	123,415.00	111,073.00
01001-38009	Transfer in from Stormwater (City Hall, Public Safety)	0.00	56,106.00	56,106.00
		232,190.50	916,177.00	683,986.00

01571-60663-LIBCO	Library Construction			143,689.00
01571-60640-LIBCO	Library Equipment			24,200.00
01571-60663-LIBST	Library Construction			150,000.00
01571-60663-LIBST	Library Construction			94,918.00
01571-60663-LIBST	Library Construction			104,000.00
01571-60663-LIBST	Library Construction			111,073.00
01571-60663-LIBST	Library Construction			56,106.00
				683,986.00



AGENDA ITEM
NUMBER
6e

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	September 2018 Unaudited Financial Report			
For the Meeting of:	December 13, 2018			
Submitted by:	City Treasurer			
Date Submitted:	November 26, 2018			
Are Funds Required:	<input type="checkbox"/>	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> X	<input type="checkbox"/> No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Item:	September 2018 unaudited financial report. The financial report shows revenues and expenses for all funds through September 30, 2018. The budget memo reflects the revenues and expenses for the general and utility funds minus restricted revenue and expenses to reflect a more accurate financial picture. The balance of all restricted funds as of September 30, 2018 are included. I anticipate the general fund reserves to increase by \$500,000 at the end of FY2018. We were fortunate to receive 2 FEMA payments and most grant payments. We also exceeded revenues in several areas which I have highlighted in yellow in the report.			
Action to be Taken:	Accept the September 2018 Financial Report			
Staff's Recommendation:	Accept September 2018 Financial Report			
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor



CITY OF FRUITLAND PARK

MEMORANDUM

To: Honorable Mayor, Commission Members, City Manager, and City Clerk
 From: Jeannine Racine, Finance Director *JRR*
 Date: November 26, 2018
 Subject: Year-To-Date Budget Report
 For the period ending September 30, 2018

Attached is the unaudited September **Budget Report**, reflecting revenues and expenses through September 30, 2018. At the end of September, 100% of the fiscal year has lapsed. During the month of September, 401 invoices were processed totaling \$926,524. This included payments for Library construction totaling \$503,801.

<u>Revenue & Expense Summaries of the General Fund are as follows:</u>						
	Revenue	%		Expenditures	%	Rev - Exp
General Fund	\$ 8,570,007	91%		\$ 7,990,710	84%	\$ 579,297
Restricted Funds	\$ (878,960)	-9%		\$ (802,860)	-8%	\$ 76,100
Grand Total	\$ 7,691,047	81%		\$ 7,187,850	76%	\$ 503,197
General Fund		Rev vs Exp		\$ 503,197		

<u>Revenue & Expense Summaries of the Utility Fund are as follows:</u>						
	Revenue	%		Expenditures	%	Rev - Exp
Utility Fund	\$ 1,746,732	49%		\$ 3,606,069	101%	\$ (1,859,337)
Restricted Funds	\$ (600,642)	-17%		\$ (2,355,270)	-66%	\$ (1,754,628)
Grand Total	\$ 1,146,090	32%		\$ 1,250,799	35%	\$ (104,709)
Utility Fund		Rev vs Exp		\$ (104,709)		

<u>Revenue & Expense Summaries of the City's various funds are as follows:</u>						
	Revenue	%		Expenditures	%	Rev - Exp
General Fund	\$ 8,570,007	91%		\$ 7,990,710	84%	\$ 579,297
Redevelopment	\$ 240,399	59%		\$ 341,967	83%	\$ (101,568)
Capital Projects	\$ 430,024	48%		\$ 844,606	94%	\$ (414,581)
Utility Fund	\$ 1,746,732	49%		\$ 3,606,069	101%	\$ (1,859,337)
Recreation Fund	\$ 40,821	50%		\$ 50,774	62%	\$ (9,954)
Grand Total	\$ 11,027,983			\$ 12,834,126		\$ (1,806,143)

Change in Fund Balance

Potential unaudited fund balances at year end:
 General Fund \$976,519, an increase of \$503,197
 Redevelopment Fund \$24,929, a decrease of \$101,568
 CIP/Infrastructure Sales Surtax Fund \$180,807, a decrease of \$414,581
 Utility Fund \$215,061, a decrease of \$104,709
 Recreation Fund –(\$9,373), a decrease of \$9,954

The General Fund reserves have increased due to several revenues coming in higher than expected. The following revenues exceeded what we expected by the amount below:

Electric Franchise Fee	\$122,748
Electric Utility Tax	\$123,236
Water Utility Tax	\$ 85,336
½ Cent Sales Tax	\$ 29,193

We also received two FEMA payments which was totally unexpected this early for \$170,096. So thankfully we should not end up as short of reserves as we were at the end of FY2017. We had approximately one month of expenses in reserves at the end of FY2017 (\$471,117). We have made great progress in general fund reserves this year. As a municipality we are supposed to have a minimum of 90 days of expenses in reserves. Our annual expenses minus restricted expenses and minus grant expenses, leaves us our operating expenses which is \$4,974,666, or \$414,555 per month. We should have at least \$1,243,666 in reserves to equal 3 months of expenses. As you know it is recommended that municipalities in Florida have 4 – 6 months of reserves due to weather (hurricanes and tornadoes).

Balance of Restricted Funds at the end of **September**:

<u>General Fund</u>		<u>Utility Fund</u>	
Public Safety Fire	\$1,677,161	Sewer Line Construction	\$ 0
<u>Public Safety Police</u>	<u>\$915,684</u>	Sewer Impact	\$ 0
Public Safety Total	\$2,592,845	<u>Water Impact</u>	<u>\$601,920</u>
Storm water	\$330,803	Total Restricted	\$ 601,920
Building	\$1,937,909		
Police Forfeiture	\$ 3,373	<u>Other Funds</u>	
Paving/Resurfacing	\$ 50,000	Recreation	-\$ 9,373)
Cemetery	\$ 87,341	Rec 5k	\$ 1,224
Police Education	\$ 504		
Fire Fee Refunds	\$ 70,510		
<u>Police Donations</u>	<u>\$ 1,225</u>		
Total Restricted	\$5,074,511		

Please see the attached YTD Budget Expense Report Summary for Expenses by Department and the September Year to Date Budget Reports for the details.

We have \$4.988 million in SBOA investments. The SBA investment summary shows all restricted fund balances at the end of September 2018. The funds included the Sewer Construction Loan received in January 2016 but this has been depleted to zero. Please see the Investments attachment for details.

We have \$6.355 million in various accounts (USB Bank, SBOA Investments, Certificate of Deposits and Edward Jones). Please see the Summary of Cash Accounts by Funds attachment for details.

There were two departments over budget this year, Legal and Solid Waste. We had an excess of revenue to cover the expenses. I will submit a Final Year End Budget Amendment to cover these two overages. Please see me if you have any questions or comments regarding this report.

Attachments:
 Budget Summary – GF & Utility
 SBOA Investments Summary
 Cash Summary-All accounts
 Year to Date Budget – September 2018

CITY OF FRUITLAND PARK
SEPTEMBER 2018
YTD BUDGET REPORT SUMMARY - EXPENSES

SEPTEMBER
100.0%

		Original	Tranfrs/ Adjstmnts	Revised	YTD	YTD	Available	%	%	Expend	Used	
		Budget		Budget	Expended	Encumb	Budget	Expended	Used	-Over	-Over	Expended
GENERAL FUND												
01511	LEGISLATIVE	66,639	-1,829	64,810	55,780		9,030	86.1%	86.1%	13.9%	13.9%	Under
01512	EXECUTIVE	358,040	-9,887	348,153	337,270		10,883	96.9%	96.9%	3.1%	3.1%	Under
01513	FINANCE	304,988	-7,040	297,948	250,859		47,089	84.2%	84.2%	15.8%	15.8%	Under
01514	LEGAL COUNSEL	82,400	42,809	125,209	143,801		-18,592	114.8%	114.8%	-14.8%	-14.8%	OVER
01519	OTHER GEN GOVT SERVICES	323,287	-8,596	314,691	294,638		20,053	93.6%	93.6%	6.4%	6.4%	Under
01521	LAW ENFORCEMENT	1,895,438	-35,215	1,860,223	1,817,576		42,647	97.7%	97.7%	2.3%	2.3%	Under
01522	FIRE CONTROL	637,015	86,982	723,997	680,563		43,434	94.0%	94.0%	6.0%	6.0%	Under
01524	BUILDING & ZONING	724,570	19,598	744,168	668,745		75,423	89.9%	89.9%	10.1%	10.1%	Under
01534	SOLID WASTE	492,600	-13,097	479,503	496,922		-17,419	103.6%	103.6%	-3.6%	-3.6%	OVER
01538	STORMWATER MANAGEMENT	122,475	-3,256	119,219	7,500		111,719	6.3%	6.3%	93.7%	93.7%	Under
01541	ROAD & STREET	397,769	361,778	759,547	632,873		126,674	83.3%	83.3%	16.7%	16.7%	Under
01571	LIBRARY	1,551,383	1,238,813	2,790,197	1,961,459		828,737	70.3%	70.3%	29.7%	29.7%	Under
01572	MUNICIPAL POOL	104,417	-4,096	100,321	63,162		37,159	63.0%	63.0%	37.0%	37.0%	Under
01573	PARKS/RECREATION MAINT	233,942	96,319	330,261	313,589		16,672	95.0%	95.0%	5.0%	5.0%	Under
01574	RECREATION	186,728	97,798	284,526	265,972		18,554	93.5%	93.5%	6.5%	6.5%	Under
01581	TRANSFER TO RESERVE	153,639	-27,230	126,409	0		126,409	0.0%	0.0%	100.0%	100.0%	Under
FUND 001	TOTAL GENERAL FUND	7,635,330	1,833,851	9,469,182	7,990,710	0	1,478,472	84.4%	84.4%	15.6%	15.6%	Under

Claim Settlements

		Original	Tranfrs/ Adjstmnts	Revised	YTD	YTD	Available	%	%	Expend	Over	
		Budget		Budget	Expended	Encumb	Budget	Expended	Used	-Over	Under	Expended
UTILITY FUND												
40533	WATER	1,002,365	6,757	1,009,122	690,321		318,801	68.4%	68.4%	31.6%	31.6%	Under
40535	SEWER	2,656,066	-142,427	2,513,639	302,682		2,210,957	12.0%	12.0%	88.0%	88.0%	Under
40581	INTERFUND TRANSFERS TO GF	60,000		60,000	60,000		0	100.0%	100.0%	0.0%	0.0%	Under
FUND 400	TOTAL UTILITY FUND	3,718,431	-135,670	3,582,761	1,053,003	0	2,529,758	29.4%	29.4%	70.6%	70.6%	Under

Florida State Board of Administration Investments

AS OF: September 30, 2018

<u>30-Sep-18</u>		Previous Balance	Deposits	Withdrawal	Audit Entry	SBA Interest	Due T/F	Ending Balance
General Fund-01000								
15100	Unrestricted	686,852.77	153,259.93	92,084.63		11,997.69	25,274.51	785,300.27
	Restricted							
	EOY							
15140	Cemetery	84,041.38	3,300.00					87,341.38
15122	Building Dept (-750,000)	1,203,165.08	48,175.67	63,431.44				1,187,909.31
15117	Police Impact	904,088.99	11,595.08					915,684.07
15118	Fire Impact	1,658,417.06	18,744.32					1,677,161.38
15110	Police Education (2nd \$)	321.87	331.10	149.43				503.54
15111	Police Drug Forfeiture	3,373.38						3,373.38
15113	Police Automation	0.00						0.00
15119	Police Donation	1,025.85	199.00					1,224.85
15125	Stormwater	322,396.84	8,406.00					330,802.84
15130	Paving	50,000.00						50,000.00
		90,751.17						
Redevelopment Trust Fund-20000								
15100	Redevelopment	45,674.19		1,945.03		109.69	750.00	44,588.85
	Unrestricted	-750.00						-750.00
	EOY							
General CIP/Infrastructure- 30000								
15112	Infrastructure	121,354.89		87,031.53		296.31	-0.61	34,619.06
	Unrestricted	0.00						0.00
	EOY							
Utility Fund - 40000								
15100	Unrestricted	-840,326.74	225,386.61	12,588.30		-444.78	-256,577.01	-884,550.22
	Restricted							
15107	SRF Debt Service	68,834.23						68,834.23
15115	Sewer Impact	0.00						0.00
15116	Water Impact	589,331.20	12,588.30					601,919.50
15135	Sewer Lines Construction Loan	-4,231.11	500,000.00	725,386.61		-10.33	229,628.05	0.00
Fire Pension - 60000								
15103	Restricted	88,067.72				215.03	925.32	89,208.07
Recreation Fund - 62000								
15104	Rec Funds	-6,149.74		702.50		-15.28	-0.26	-6,867.78
	EOY							
15131	5Ks	-109.46	1,333.46					1,224.00
		0.00						0.00
Total Funds		4,975,378.40				12,148.33	0.00	4,987,526.73
Statement								
Account 151321		4,975,378.40				12,148.33		4,987,526.73
Unrealized Gain								
Total Statements		4,975,378.40					0.00	4,987,526.73

0.00

SUMMARY OF
CASH ACCOUNTS
BY FUNDS

AS OF: 30-Sep-2018

	SBOA Investments	USB	Citizens	CDs	Edward Jones	Total	Total Fund
General Fund	\$ 5,039,301	\$ 245,496	\$ -	\$ 200,000	Citizens	\$ 5,484,797	\$ 5,559,682 GF
Police/Fire Fee		\$ 70,510				\$ 70,510	
Payroll		\$ 4,375				\$ 4,375	
Redevelopment	\$ 43,839			\$ 100,000	Citizens	\$ 143,839	\$ 143,839 Redevp
Capital Projects	\$ 34,619			\$ 100,000	Citizens	\$ 134,619	\$ 134,619 CIP
Utility Fund	\$ (213,796)					\$ (213,796)	\$ (59,781) Utility
Utility Deposit		\$ 154,016				\$ 154,016	
Municipal FF	\$ 89,208				\$ 493,019	\$ 582,227	\$ 582,227 FF Pension
Recreation	\$ (5,644)					\$ (5,644)	\$ (5,644) Rec
Total Funds	\$ 4,987,527	\$ 474,397	\$ -	\$ 400,000		\$ 6,354,943	\$ 6,354,943

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01001 GENERAL FUND REVENUES							
31 TAXES							
31110 AD VALOREM TAXES	-1,864,073	.00	-1,864,073.00	-1,884,202.70	.00	20,129.70	101.1%
31120 DELINQUENT AD VALOREM TAX	-838	.00	-838.00	-618.39	.00	-219.61	73.8%
31230 LOCAL OPTION FUEL TAX	-90,050	.00	-90,050.00	-89,104.36	.00	-945.64	98.9%
31251 FIRE INS PREM TAX PENSION	-16,900	.00	-16,900.00	-13,910.69	.00	-2,989.31	82.3%
31310 ELECTRIC FRANCHISE FEE	-410,169	-6,862.00	-417,031.00	-539,779.20	.00	122,748.20	129.4%
31340 GAS FRANCHISE FEE	-19,368	.00	-19,368.00	-18,699.74	.00	-668.26	96.5%
31390 GARBAGE FRANCHISE FEE	-72,000	.00	-72,000.00	-94,656.45	.00	22,656.45	131.5%
31410 ELECTRIC UTILITY TAX	-482,832	.00	-482,832.00	-606,068.31	.00	123,236.31	125.5%
31421 COMMUNICATIONS SERVICE TAX	-210,238	10,000.00	-200,238.00	-208,665.65	.00	8,427.65	104.2%
31430 WATER UTILITY TAX	-61,440	-68,000.00	-129,440.00	-214,776.66	.00	85,336.66	165.9%
31440 GAS UTILITY TAX	-20,149	.00	-20,149.00	-20,534.68	.00	385.68	101.9%
31480 PROPANE UTILITY TAX	0	.00	.00	-780.92	.00	780.92	100.0%
TOTAL TAXES	-3,248,057	-64,862.00	-3,312,919.00	-3,691,797.75	.00	378,878.75	111.4%
32 LICENSES & PERMITS							
32100 CITY BUSINESS RECEIPT TAX	-23,157	.00	-23,157.00	-21,542.98	.00	-1,614.02	93.0%
32110 DEL CITY OCCUPATIONAL LIC	-41	.00	-41.00	-38.28	.00	-2.72	93.4%
32200 BUILDING PERMIT A	-639,000	168,000.00	-471,000.00	-586,143.94	.00	115,143.94	124.4%
32201 BUILDING PERMIT B	-11,669	5,000.00	-6,669.00	-53,522.28	.00	46,853.28	802.6%
32305 CLEARING/TREE REMOVAL PERM	0	.00	.00	-948.88	.00	948.88	100.0%
32902 CEMETERY PERMITS	-220	.00	-220.00	-45.00	.00	-175.00	20.5%
TOTAL LICENSES & PERMITS	-674,087	173,000.00	-501,087.00	-662,241.36	.00	161,154.36	132.2%
33 INTERGOVERN. REVENUE							
33110 DCA FEMA FEDERAL GRANT	0	.00	.00	-170,096.13	.00	170,096.13	100.0%
33439 GRANT-FLORIDA FOREST SERVI	0	-2,511.00	-2,511.00	-2,511.00	.00	.00	100.0%
33475 GARDENIA PARK GRANT FRDAP	0	-100,000.00	-100,000.00	.00	.00	-100,000.00	.0%
33512 STATE REVENUE SHARING TAX	-124,585	.00	-124,585.00	-143,657.99	.00	19,072.99	115.3%
33514 MOBILE HOME LICENSES	-11,617	.00	-11,617.00	-11,708.28	.00	91.28	100.8%

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33515 ALCOHOLIC BEV LICENSE	-1,863	.00	-1,863.00	-2,391.27	.00	528.27	128.4%
33518 LOCAL GOVT 1/2C SALES TAX	-250,633	.00	-250,633.00	-279,826.79	.00	29,193.79	111.6%
33770 COUNTY LIBRARY APPROPRIAT	-72,123	.00	-72,123.00	-72,112.00	.00	-11.00	100.0%
33773 LAKE CO SOCCER FLD REC GRA	0	-100,000.00	-100,000.00	-100,000.00	.00	.00	100.0%
33776 LAKE COUNTY LIBRARY GRANT	-793,139	-502,030.00	-1,295,169.00	-1,001,764.67	.00	-293,404.33	77.3%
33820 COUNTY BUSINESS TAX RECEIP	-5,483	2,500.00	-2,983.00	-7,391.87	.00	4,408.87	247.8%
33830 COUNTY ONE CENT GAS TAX	-36,753	.00	-36,753.00	-37,619.78	.00	866.78	102.4%
TOTAL INTERGOVERN. REVENUE	-1,296,196	-702,041.00	-1,998,237.00	-1,829,079.78	.00	-169,157.22	91.5%
34 CHARGES FOR SERVICES							
33548 FDOT TRAFFIC SIGNAL MAINTEN	-6,080	.00	-6,080.00	-6,432.00	.00	352.00	105.8%
34120 ZONING FEES	-13,000	.00	-13,000.00	-9,380.00	.00	-3,620.00	72.2%
34122 ANNEXATION FEES	-267	.00	-267.00	-200.00	.00	-67.00	74.9%
34125 COMPREHENSIVE PLAN	-367	.00	-367.00	.00	.00	-367.00	.0%
34127 PUD REVIEW	0	.00	.00	-300.00	.00	300.00	100.0%
34130 LAND DEVPMPT PROCEDURE	0	.00	.00	-1,250.00	.00	1,250.00	100.0%
34131 SITE (PROPERTY) PLAN FEE	-1,280	.00	-1,280.00	-2,400.00	.00	1,120.00	187.5%
34132 PLAN (STRUCTURE) REVIEW FE	-8,163	.00	-8,163.00	-8,414.10	.00	251.10	103.1%
34140 COPYING / CERTIFICATION	-1,743	.00	-1,743.00	-1,901.20	.00	158.20	109.1%
34220 FIRE INSPECTION FEES	-8,241	.00	-8,241.00	-7,774.28	.00	-466.72	94.3%
34222 FIRE ASSESSMENT FP	-606,900	202,143.00	-404,757.00	-424,680.06	.00	19,923.06	104.9%
34223 FIRE ASSESSMENT VILLAGE	0	-205,143.00	-205,143.00	-211,264.92	.00	6,121.92	103.0%
34335 OTHER REVENUES	-18,644	-10,000.00	-28,644.00	-30,538.14	.00	1,894.14	106.6%
34340 SOLID WASTE COLLECTION	-216,000	.00	-216,000.00	-215,804.94	.00	-195.06	99.9%
34341 SOLID WASTE DISPOSAL	-192,000	.00	-192,000.00	-194,573.90	.00	2,573.90	101.3%
34342 YARDWASTE COLLECTION	-31,200	.00	-31,200.00	-33,265.38	.00	2,065.38	106.6%
34343 YARDWASTE DISPOSAL	-11,400	.00	-11,400.00	-12,095.41	.00	695.41	106.1%
34344 RECYCLE	-42,000	.00	-42,000.00	-44,550.03	.00	2,550.03	106.1%
34345 ADMIN FEE-GARBAGE BILLING	-55,200	.00	-55,200.00	-59,114.66	.00	3,914.66	107.1%
34346 ADM. FEE-IMPACT FEE	-3,440	.00	-3,440.00	-5,900.00	.00	2,460.00	171.5%
34391 STORMWATER FEE	-45,600	.00	-45,600.00	-48,044.00	.00	2,444.00	105.4%
34393 REG ABANDONED PROPERTY	-5,841	.00	-5,841.00	-3,750.00	.00	-2,091.00	64.2%
34712 LIBRARY FEE OUT/COUNTY	-125	.00	-125.00	-470.00	.00	345.00	376.0%
34715 HOME TOWN CHRISTMAS PROCEE	0	.00	.00	-20.00	.00	20.00	100.0%
34717 FP DAY PROCEEDS	-1,828	.00	-1,828.00	-2,182.00	.00	354.00	119.4%
34718 FRUITLAND PARK DAY SPONSOR	0	.00	.00	-20.00	.00	20.00	100.0%
34719 CONCESSIONS	-2,326	.00	-2,326.00	-2,852.39	.00	526.39	122.6%
34720 POOL FEES	-8,929	.00	-8,929.00	-13,828.68	.00	4,899.68	154.9%
34721 RECREATION FEES	-5	.00	-5.00	-134.50	.00	129.50	2690.0%
34725 POOL SWIM PROG/LESSONS	-4,847	.00	-4,847.00	-6,565.00	.00	1,718.00	135.4%

FOR 2018 13		JOURNAL DETAIL 2017 1 TO 2017 13					
ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34755 RENT RECREATION FACILITY	-1,099	.00	-1,099.00	-1,240.00	.00	141.00	112.8%
34900 LIEN SEARCH FEE	-3,536	.00	-3,536.00	-5,760.00	.00	2,224.00	162.9%
TOTAL CHARGES FOR SERVICES	-1,290,061	-13,000.00	-1,303,061.00	-1,354,705.59	.00	51,644.59	104.0%
35 FINES & FORFEITURES							
35110 TRAFFIC COURT FINES & FORF	-13,065	.00	-13,065.00	-15,219.54	.00	2,154.54	116.5%
35130 POLICE EDUCATION FUND 2ND	-1,393	.00	-1,393.00	-2,197.70	.00	804.70	157.8%
35200 LIBRARY FINES	-2,267	.00	-2,267.00	-2,269.73	.00	2.73	100.1%
35900 FINES & FORFEITURES-COUNTY	-1,049	1,000.00	-49.00	-56.00	.00	7.00	114.3%
TOTAL FINES & FORFEITURES	-17,774	1,000.00	-16,774.00	-19,742.97	.00	2,968.97	117.7%
36 MISC. REVENUE							
36120 INTEREST EARNED	-4,967	-50,000.00	-54,967.00	-86,496.30	.00	31,529.30	157.4%
36132 INTEREST ON AD VALOREM	-2,643	.00	-2,643.00	-2,511.54	.00	-131.46	95.0%
36201 STATE LIBRARY ERATE REFUND	-10,691	.00	-10,691.00	-15,642.00	.00	4,951.00	146.3%
36322 POLICE IMPACT FEE	-102,828	58,000.00	-44,828.00	-48,717.28	.00	3,889.28	108.7%
36323 FIRE IMPACT FEE	-142,626	71,000.00	-71,626.00	-78,755.15	.00	7,129.15	110.0%
36410 CEMETERY LOT SALES	-17,615	.00	-17,615.00	-4,745.00	.00	-12,870.00	26.9%
36441 SALE OF SURPLUS EQUIPMENT	-1,575	-1,017.00	-2,592.00	-1,314.74	.00	-1,277.26	50.7%
36442 INSURANCE CLAIM PROCEEDS	0	-23,456.00	-23,456.00	-27,944.97	.00	4,488.97	119.1%
36602 PD DONATIONS	0	-6,800.00	-6,800.00	-6,835.00	.00	35.00	100.5%
36604 LIBRARY (NEW) DONATIONS	0	.00	.00	-30.00	.00	30.00	100.0%
36605 LIBRARY GRANT STATE	-400,000	-100,000.00	-500,000.00	-300,000.00	.00	-200,000.00	60.0%
36940 REIMBURSEMENT FOR SERVICE	0	.00	.00	-325.00	.00	325.00	100.0%
36942 RESTITUTION	-209	.00	-209.00	-250.22	.00	41.22	119.7%
36943 REIMB MAILING SURROUNDING	0	.00	.00	-697.33	.00	697.33	100.0%
36944 COST OF CONVICTION - PD	-4,195	.00	-4,195.00	-4,443.21	.00	248.21	105.9%
36946 REIMBURSEMENT MISC B&Z	-34,177	30,000.00	-4,177.00	-29,346.99	.00	25,169.99	702.6%
36947 REIMB PLANNING FEES	-6,335	.00	-6,335.00	-12,441.43	.00	6,106.43	196.4%
36948 REIMB ENGINEERING FEES	-53,417	40,000.00	-13,417.00	-4,795.00	.00	-8,622.00	35.7%
36990 MISC REVENUE	-3,690	3,000.00	-690.00	-7,375.54	.00	6,685.54	1068.9%
36991 MISC REVENUE - PD	-1,131	-370.00	-1,501.00	-489.35	.00	-1,011.65	32.6%
36993 FUEL TAX REFUNDS	-3,342	.00	-3,342.00	-4,077.40	.00	735.40	122.0%
TOTAL MISC. REVENUE	-789,441	20,357.00	-769,084.00	-637,233.45	.00	-131,850.55	82.9%
38 NON REVENUES							

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
38001	XFER IN FUND BALANCE	0	-355,000.00	-355,000.00	.00	.00	-355,000.00	.0%
38006	XFER IN IMPACT FEES	-90,000	-123,415.00	-213,415.00	.00	.00	-213,415.00	.0%
38009	XFER IN STORMWATER FBAL	-100,000	-320,360.00	-420,360.00	.00	.00	-420,360.00	.0%
38012	XFER IN BUILDING (PERMIT F	0	-190,650.00	-190,650.00	.00	.00	-190,650.00	.0%
38150	XFER IN REDEVELOPMENT	-37,470	.00	-37,470.00	-37,471.00	.00	1.00	100.0%
38200	XFER IN WATER DEPT	-60,000	.00	-60,000.00	-60,000.00	.00	.00	100.0%
38250	XFER IN RECREATION FUND	-32,245	.00	-32,245.00	-18,855.00	.00	-13,390.00	58.5%
38300	XFER IN CAPITAL PROJECT	0	-258,880.00	-258,880.00	-258,880.00	.00	.00	100.0%
TOTAL NON REVENUES		-319,715	-1,248,305.00	-1,568,020.00	-375,206.00	.00	-1,192,814.00	23.9%
TOTAL GENERAL FUND REVENUES		-7,635,331	-1,833,851.00	-9,469,182.00	-8,570,006.90	.00	-899,175.10	90.5%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01511 LEGISLATIVE</u>							
<u>10 PERSONAL SERVICES</u>							
10130 STIPENDS-COMMISSION	31,800	.00	31,800.00	31,800.00	.00	.00	100.0%
10131 STIPENDS-P&Z	4,020	.00	4,020.00	4,020.00	.00	.00	100.0%
10210 FICA	2,742	.00	2,742.00	2,740.32	.00	1.68	99.9%
10233 LIFE INSURANCE	991	.00	991.20	1,004.52	.00	-13.32	101.3%
10240 WORKERS COMPENSATION	102	-58.00	44.00	43.08	.00	.92	97.9%
TOTAL PERSONAL SERVICES	39,655	-58.00	39,597.20	39,607.92	.00	-10.72	100.0%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	5,725	-1,000.00	4,725.00	3,838.40	.00	886.60	81.2%
30400 TRAVEL/PER DIEM	5,000	.00	5,000.00	4,250.45	.00	749.55	85.0%
30410 COMMUNICATIONS	2,244	.00	2,244.00	2,164.20	.00	79.80	96.4%
30420 POSTAGE	50	.00	50.00	.00	.00	50.00	.0%
30450 INSURANCE	2,955	.00	2,955.00	2,975.68	.00	-20.68	100.7%
30463 EQUIPMENT REPAIRS/MAINT	200	.00	200.00	.00	.00	200.00	.0%
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%
30490 MISC EXPENSE	3,000	-771.00	2,229.00	.00	.00	2,229.00	.0%
30510 OFFICE SUPPLIES	300	.00	300.00	455.35	.00	-155.35	151.8%
30511 RECORDING TAPES	20	.00	20.00	.00	.00	20.00	.0%
30520 SUPPLIES	3,710	.00	3,710.00	.00	.00	3,710.00	.0%
30542 TRAINING & EDUCATION	2,600	.00	2,600.00	1,283.00	.00	1,317.00	49.3%
30544 MEMBERSHIPS	980	.00	980.00	1,204.59	.00	-224.59	122.9%
TOTAL OPERATING EXPENSES	26,984	-1,771.00	25,213.00	16,171.67	.00	9,041.33	64.1%
TOTAL LEGISLATIVE	66,639	-1,829.00	64,810.20	55,779.59	.00	9,030.61	86.1%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01512 EXECUTIVE</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	120,178	52,000.00	172,177.93	171,045.56	.00	1,132.37	99.3%
10111 BONUS	2,017	.00	2,017.00	1,936.80	.00	80.20	96.0%
10120 WAGES	103,341	-59,000.00	44,341.20	44,089.01	.00	252.19	99.4%
10121 BONUS	1,192	.00	1,192.00	308.96	.00	883.04	25.9%
10140 OVERTIME	1,000	-900.00	100.00	.00	.00	100.00	.0%
10158 VEHICLE ALLOWANCE	6,000	.00	6,000.00	6,000.00	.00	.00	100.0%
10210 FICA	18,707	.00	18,706.70	15,674.21	.00	3,032.49	83.8%
10220 RETIREMENT	13,804	.00	13,803.50	14,302.36	.00	-498.86	103.6%
10230 HOSPITALIZATION	30,111	.00	30,110.50	24,132.40	.00	5,978.10	80.1%
10233 LIFE INSURANCE	347	.00	346.92	342.01	.00	4.91	98.6%
10236 DENTAL INSURANCE	784	.00	784.00	689.68	.00	94.32	88.0%
10240 WORKERS COMPENSATION	655	-377.00	278.00	276.61	.00	1.39	99.5%
TOTAL PERSONAL SERVICES	298,135	-8,277.00	289,857.75	278,797.60	.00	11,060.15	96.2%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	14,700	5,200.00	19,900.00	22,114.40	.00	-2,214.40	111.1%
30400 TRAVEL/PER DIEM	3,000	1,000.00	4,000.00	3,823.75	.00	176.25	95.6%
30410 COMMUNICATIONS	1,104	.00	1,104.00	1,062.38	.00	41.62	96.2%
30420 POSTAGE	500	200.00	700.00	896.88	.00	-196.88	128.1%
30450 INSURANCE	9,996	.00	9,996.00	10,065.88	.00	-69.88	100.7%
30463 EQUIPMENT REPAIRS/MAINT	75	.00	75.00	36.53	.00	38.47	48.7%
30470 PRINTING & COPYING	2,900	-1,034.00	1,866.00	37.76	.00	1,828.24	2.0%
30510 OFFICE SUPPLIES	1,500	1,500.00	3,000.00	2,835.25	.00	164.75	94.5%
30540 PROFESSIONAL BOOKS	20,350	-9,510.00	10,840.00	10,935.05	.00	-95.05	100.9%
30541 SUBSCRIPTIONS	215	.00	215.00	319.18	.00	-104.18	148.5%
30542 TRAINING & EDUCATION	3,900	.00	3,900.00	3,617.38	.00	282.62	92.8%
30544 MEMBERSHIPS	1,665	.00	1,665.00	1,688.00	.00	-23.00	101.4%
TOTAL OPERATING EXPENSES	59,905	-2,644.00	57,261.00	57,432.44	.00	-171.44	100.3%
<u>60 CAPITAL OUTLAY</u>							

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

THRU 9/30/2018 (UNAUDITED)

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JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60640 EQUIPMENT PURCHASES	0	1,034.00	1,034.00	1,039.99	.00	-5.99	100.6%
TOTAL CAPITAL OUTLAY	0	1,034.00	1,034.00	1,039.99	.00	-5.99	100.6%
TOTAL EXECUTIVE	358,040	-9,887.00	348,152.75	337,270.03	.00	10,882.72	96.9%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01513 FINANCE DEPARTMENT</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	116,646	-1,326.00	115,319.77	115,320.00	.00	-.23	100.0%
10111 BONUS	1,346	.00	1,346.00	1,345.92	.00	.08	100.0%
10120 WAGES	35,521	232.00	35,752.99	35,752.79	.00	.20	100.0%
10121 BONUS	410	-232.00	178.00	136.64	.00	41.36	76.8%
10140 OVERTIME	4,000	-4,000.00	.00	.00	.00	.00	.0%
10210 FICA	12,870	-1,386.00	11,484.00	11,483.08	.00	.92	100.0%
10220 RETIREMENT	10,323	18,349.00	28,672.00	31,525.02	.00	-2,853.02	110.0%
10230 HOSPITALIZATION	25,809	-1,984.00	23,825.00	23,824.96	.00	.04	100.0%
10233 LIFE INSURANCE	297	.00	297.36	297.21	.00	.15	99.9%
10236 DENTAL INSURANCE	672	-56.00	616.00	615.12	.00	.88	99.9%
10240 WORKERS COMPENSATION	454	-260.00	194.00	191.73	.00	2.27	98.8%
TOTAL PERSONAL SERVICES	208,348	9,337.00	217,685.12	220,492.47	.00	-2,807.35	101.3%
<u>30 OPERATING EXPENSES</u>							
30320 AUDIT FEES	13,250	-1,500.00	11,750.00	11,750.00	.00	.00	100.0%
30400 TRAVEL/PER DIEM	5,070	-3,881.00	1,189.00	1,352.80	.00	-163.80	113.8%
30410 COMMUNICATIONS	480	-480.00	.00	.00	.00	.00	.0%
30420 POSTAGE	1,200	.00	1,200.00	1,203.34	.00	-3.34	100.3%
30450 INSURANCE	8,627	.00	8,627.00	8,687.32	.00	-60.32	100.7%
30463 EQUIPMENT REPAIRS/MAINT	750	-749.00	1.00	.09	.00	.91	9.0%
30465 SERVICE CONTRACTS	6,000	-4,284.00	1,716.00	1,715.95	.00	.05	100.0%
30470 PRINTING & COPYING	1,985	-350.00	1,635.00	1,817.29	.00	-182.29	111.1%
30490 MISC EXPENSE	813	-813.00	.00	.00	.00	.00	.0%
30510 OFFICE SUPPLIES	4,100	-1,660.00	2,440.00	2,439.06	.00	.94	100.0%
30520 SUPPLIES	2,000	-1,210.00	790.00	789.98	.00	.02	100.0%
30540 PROFESSIONAL BOOKS	160	-160.00	.00	.00	.00	.00	.0%
30542 TRAINING & EDUCATION	1,940	-1,290.00	650.00	400.00	.00	250.00	61.5%
30544 MEMBERSHIPS	265	.00	265.00	211.00	.00	54.00	79.6%
TOTAL OPERATING EXPENSES	46,640	-16,377.00	30,263.00	30,366.83	.00	-103.83	100.3%
<u>90 NON-OPERATING</u>							

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
90990 CONTINGENCY FUND	50,000	.00	50,000.00	.00	.00	50,000.00	.0%
TOTAL NON-OPERATING	50,000	.00	50,000.00	.00	.00	50,000.00	.0%
TOTAL FINANCE DEPARTMENT	304,988	-7,040.00	297,948.12	250,859.30	.00	47,088.82	84.2%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01514 LEGAL COUNSEL</u>							
<u>30 OPERATING EXPENSES</u>							
30310 LEGAL FEES	72,000	-2,191.00	69,809.00	84,230.47	.00	-14,421.47	120.7%
30492 LEGAL ADVERTISING	10,000	.00	10,000.00	14,049.12	.00	-4,049.12	140.5%
30497 RECORDING/FILING FEES	400	.00	400.00	521.77	.00	-121.77	130.4%
30498 INS RPR/CLAIM/SETTLEMT	0	45,000.00	45,000.00	45,000.00	.00	.00	100.0%
TOTAL OPERATING EXPENSES	82,400	42,809.00	125,209.00	143,801.36	.00	-18,592.36	114.8%
TOTAL LEGAL COUNSEL	82,400	42,809.00	125,209.00	143,801.36	.00	-18,592.36	114.8%
						+ 20,000	

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01519 OTHER GEN GOVT SERVICES</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	24,980	-24,000.00	980.38	276.00	.00	704.38	28.2%
10121 BONUS	288	.00	288.00	.00	.00	288.00	.0%
10140 OVERTIME	500	.00	500.00	.00	.00	500.00	.0%
10210 FICA	2,125	-2,103.00	22.00	21.11	.00	.89	96.0%
10220 RETIREMENT	2,018	-2,000.00	18.00	.00	.00	18.00	.0%
10230 HOSPITALIZATION	8,603	-7,886.00	717.00	695.83	.00	21.17	97.0%
10233 LIFE INSURANCE	99	-90.00	9.12	9.00	.00	.12	98.7%
10236 DENTAL INSURANCE	224	-205.00	19.00	18.64	.00	.36	98.1%
10240 WORKERS COMPENSATION	1,502	-1,183.00	319.00	160.66	.00	158.34	50.4%
10250 UNEMPLOYMENT COMPENSATION	6,000	5,000.00	11,000.00	3,072.00	.00	7,928.00	27.9%
TOTAL PERSONAL SERVICES	46,340	-32,467.00	13,872.50	4,253.24	.00	9,619.26	30.7%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	6,450	.00	6,450.00	8,500.13	.00	-2,050.13	131.8%
30340 CONTRACTUAL SERVICES	12,000	30,000.00	42,000.00	46,909.03	.00	-4,909.03	111.7%
30344 BANK FEES/SERVICE CHARGES	600	.00	600.00	69.80	.00	530.20	11.6%
30410 COMMUNICATIONS	17,680	.00	17,680.00	14,665.67	.00	3,014.33	83.0%
30420 POSTAGE	50	.00	50.00	.00	.00	50.00	.0%
30430 ELECTRIC	26,400	-3,000.00	23,400.00	21,313.38	.00	2,086.62	91.1%
30431 WATER	8,160	.00	8,160.00	9,518.16	.00	-1,358.16	116.6%
30440 RENTAL OF EQUIPMENT	3,660	.00	3,660.00	4,242.84	.00	-582.84	115.9%
30450 INSURANCE	28,165	.00	28,165.00	28,361.92	.00	-196.92	100.7%
30462 VEHICLE REPAIRS/MAINT	1,000	-1,000.00	.00	.00	.00	.00	.0%
30463 EQUIPMENT REPAIRS/MAINT	1,224	.00	1,224.00	839.76	.00	384.24	68.6%
30464 FACILITIES REPAIRS/MAINT	45,000	-5,229.00	39,771.00	20,175.49	.00	19,595.51	50.7%
30470 PRINTING & COPYING	500	.00	500.00	613.99	.00	-113.99	122.8%
30480 ADVERTISING	1,800	.00	1,800.00	2,567.15	.00	-767.15	142.6%
30481 GOODWILL	13,200	2,100.00	15,300.00	18,667.95	.00	-3,367.95	122.0%
30491 REDEVELOPMENT TAXES	96,713	.00	96,713.34	96,745.00	.00	-31.66	100.0%
30510 OFFICE SUPPLIES	2,800	.00	2,800.00	3,998.24	.00	-1,198.24	142.8%
30520 SUPPLIES	10,500	1,545.00	12,045.00	13,073.33	.00	-1,028.33	108.5%
30521 UNIFORMS	545	-545.00	.00	.00	.00	.00	.0%
30522 FUEL	500	.00	500.00	122.46	.00	377.54	24.5%
TOTAL OPERATING EXPENSES	276,947	23,871.00	300,818.34	290,384.30	.00	10,434.04	96.5%
TOTAL OTHER GEN GOVT SERVICES	323,287	-8,596.00	314,690.84	294,637.54	.00	20,053.30	93.6%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01521 LAW ENFORCEMENT</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	147,999	.00	147,999.00	147,665.94	.00	333.06	99.8%
10111 BONUS	1,708	.00	1,707.68	1,707.60	.00	.08	100.0%
10120 WAGES	691,509	13,104.00	704,613.48	701,353.95	.00	3,259.53	99.5%
10121 BONUS	8,072	.00	8,072.00	6,101.13	.00	1,970.87	75.6%
10122 SCHOOL CROSSING WAGES	27,938	.00	27,938.40	27,131.18	.00	807.22	97.1%
10135 RESERVE OTHER WAGES	30,000	-18,000.00	12,000.00	10,608.95	.00	1,391.05	88.4%
10140 OVERTIME	35,000	5,000.00	40,000.00	41,207.30	.00	-1,207.30	103.0%
10150 INCENTIVE PAY	25,920	-10,000.00	15,920.00	14,406.39	.00	1,513.61	90.5%
10151 HOLIDAY PAY	46,154	-3,680.00	42,474.33	40,956.21	.00	1,518.12	96.4%
10155 UNIFORM ALLOWANCE	9,000	125.00	9,125.00	9,625.00	.00	-500.00	105.5%
10210 FICA	94,816	-1,485.00	93,331.00	72,605.37	.00	20,725.63	77.8%
10220 RETIREMENT	216,088	8,541.00	224,629.00	230,327.30	.00	-5,698.30	102.5%
10230 HOSPITALIZATION	163,457	-19,482.00	143,975.00	142,522.72	.00	1,452.28	99.0%
10233 LIFE INSURANCE	1,883	33.00	1,916.28	1,971.00	.00	-54.72	102.9%
10236 DENTAL INSURANCE	4,256	75.00	4,331.00	3,910.59	.00	420.41	90.3%
10240 WORKERS COMPENSATION	50,159	-27,863.00	22,296.00	21,655.33	.00	640.67	97.1%
TOTAL PERSONAL SERVICES	1,553,960	-53,632.00	1,500,328.17	1,473,755.96	.00	26,572.21	98.2%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	9,200	.00	9,200.00	5,227.11	.00	3,972.89	56.8%
30340 CONTRACTUAL SERVICES	14,800	1,000.00	15,800.00	17,709.48	.00	-1,909.48	112.1%
30400 TRAVEL/PER DIEM	13,600	-2,000.00	11,600.00	4,608.22	.00	6,991.78	39.7%
30410 COMMUNICATIONS	17,771	.00	17,771.00	15,667.91	.00	2,103.09	88.2%
30420 POSTAGE	450	.00	450.00	291.86	.00	158.14	64.9%
30440 RENTAL OF EQUIPMENT	1,620	.00	1,620.00	1,435.70	.00	184.30	88.6%
30443 LEASE PAYMENT	100	.00	100.00	.00	.00	100.00	.0%
30450 INSURANCE	66,022	.00	66,022.00	66,483.64	.00	-461.64	100.7%
30461 RADIO REPAIRS/MAINT	8,040	.00	8,040.00	5,765.74	.00	2,274.26	71.7%
30462 VEHICLE REPAIRS/MAINT	17,500	2,000.00	19,500.00	21,143.94	.00	-1,643.94	108.4%
30463 EQUIPMENT REPAIRS/MAINT	9,960	-2,000.00	7,960.00	4,609.22	.00	3,350.78	57.9%
30464 FACILITIES REPAIRS/MAINT	500	.00	500.00	36.06	.00	463.94	7.2%
30465 SERVICE CONTRACTS	900	.00	900.00	633.66	.00	266.34	70.4%
30470 PRINTING & COPYING	1,500	.00	1,500.00	1,045.54	.00	454.46	69.7%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30482 PD DONATIONS EXPENSE	0	6,800.00	6,800.00	6,636.00	.00	164.00	97.6%
30510 OFFICE SUPPLIES	3,000	.00	3,000.00	2,158.84	.00	841.16	72.0%
30520 SUPPLIES	6,900	.00	6,900.00	7,684.44	.00	-784.44	111.4%
30521 UNIFORMS	13,000	-536.00	12,464.00	11,369.39	.00	1,094.61	91.2%
30522 FUEL	50,000	11,000.00	61,000.00	63,138.01	.00	-2,138.01	103.5%
30524 PROMOTIONAL	3,500	.00	3,500.00	3,079.45	.00	420.55	88.0%
30540 PROFESSIONAL BOOKS	700	.00	700.00	511.69	.00	188.31	73.1%
30542 TRAINING & EDUCATION	0	6,600.00	6,600.00	6,509.72	.00	90.28	98.6%
30543 2ND DOLLAR TNG/POLICE ED F	6,800	-5,800.00	1,000.00	1,694.16	.00	-694.16	169.4%
30544 MEMBERSHIPS	515	50.00	565.00	572.75	.00	-7.75	101.4%
30545 TUITION REIMBURSEMENT	0	6,850.00	6,850.00	6,764.34	.00	85.66	98.7%
TOTAL OPERATING EXPENSES	246,378	23,964.00	270,342.00	254,776.87	.00	15,565.13	94.2%
<u>60 CAPITAL OUTLAY</u>							
60640 EQUIPMENT PURCHASES	3,600	-2,197.00	1,403.00	1,402.99	.00	.01	100.0%
60643 EQUIP PURCH NONREPAIRABLE	1,000	-1,000.00	.00	.00	.00	.00	.0%
60649 EQUIPMENT - VEHICLES	90,000	-2,350.00	87,650.00	87,600.44	.00	49.56	99.9%
TOTAL CAPITAL OUTLAY	94,600	-5,547.00	89,053.00	89,003.43	.00	49.57	99.9%
<u>90 NON-OPERATING</u>							
90990 CONTINGENCY FUND	500	.00	500.00	40.00	.00	460.00	8.0%
TOTAL NON-OPERATING	500	.00	500.00	40.00	.00	460.00	8.0%
TOTAL LAW ENFORCEMENT	1,895,438	-35,215.00	1,860,223.17	1,817,576.26	.00	42,646.91	97.7%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01522 FIRE CONTROL</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	131,400	47,000.00	178,400.00	182,111.92	.00	-3,711.92	102.1%
10121 BONUS	2,500	.00	2,500.00	1,700.00	.00	800.00	68.0%
10132 STIPENDS- FIREFIGHTERS	87,901	-64,156.00	23,745.24	21,587.17	.00	2,158.07	90.9%
10210 FICA	16,973	.00	16,973.00	15,712.53	.00	1,260.47	92.6%
10220 RETIREMENT	4,396	.00	4,396.00	1,079.35	.00	3,316.65	24.6%
10225 STATE FF RETIREMENT CONTRI	16,901	.00	16,901.00	13,910.69	.00	2,990.31	82.3%
10233 LIFE INSURANCE	2,478	.00	2,478.00	-4.51	.00	2,482.51	-.2%
10240 WORKERS COMPENSATION	13,260	-7,660.00	5,600.00	5,599.59	.00	.41	100.0%
TOTAL PERSONAL SERVICES	275,809	-24,816.00	250,993.24	241,696.74	.00	9,296.50	96.3%
<u>30 OPERATING EXPENSES</u>							
30313 PROFESSIONAL FEES	5,644	.00	5,643.75	1,495.00	.00	4,148.75	26.5%
30340 CONTRACTUAL SERVICES	5,060	.00	5,060.00	4,512.16	.00	547.84	89.2%
30345 CONTRACTUAL VILLAGES	201,771	103,500.00	305,271.00	303,551.46	.00	1,719.54	99.4%
30400 TRAVEL/PER DIEM	260	.00	260.00	178.20	.00	81.80	68.5%
30410 COMMUNICATIONS	6,534	2,194.00	8,728.00	8,032.03	.00	695.97	92.0%
30420 POSTAGE	263	.00	262.50	235.07	.00	27.43	89.6%
30430 ELECTRIC	9,891	.00	9,891.00	7,774.90	.00	2,116.10	78.6%
30431 WATER	1,386	.00	1,386.00	909.11	.00	476.89	65.6%
30440 RENTAL OF EQUIPMENT	1,700	-1,682.00	18.00	.00	.00	18.00	.0%
30450 INSURANCE	27,307	4,996.00	32,303.00	32,302.92	.00	.08	100.0%
30461 RADIO REPAIRS/MAINT	17,510	.00	17,510.20	5,738.00	.00	11,772.20	32.8%
30462 VEHICLE REPAIRS/MAINT	22,000	2,403.00	24,403.00	14,970.81	.00	9,432.19	61.3%
30463 EQUIPMENT REPAIRS/MAINT	10,390	-2,403.00	7,987.00	4,842.58	.00	3,144.42	60.6%
30464 FACILITIES REPAIRS/MAINT	3,150	.00	3,150.00	2,262.84	.00	887.16	71.8%
30465 SERVICE CONTRACTS	210	.00	210.00	68.34	.00	141.66	32.5%
30481 GOODWILL	210	3.00	213.00	213.35	.00	-.35	100.2%
30490 MISC EXPENSE	210	.00	210.00	31.57	.00	178.43	15.0%
30510 OFFICE SUPPLIES	4,000	1,285.00	5,285.00	5,229.86	.00	55.14	99.0%
30520 SUPPLIES	3,800	.00	3,800.00	7,752.32	.00	-3,952.32	204.0%
30521 UNIFORMS	7,825	.00	7,825.00	12,174.07	.00	-4,349.07	155.6%
30522 FUEL	9,650	.00	9,650.00	7,154.95	.00	2,495.05	74.1%
30524 PROMOTIONAL	1,300	.00	1,300.00	824.77	.00	475.23	63.4%

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30526	PROTECTIVE CLOTHING	8,920	8,667.00	17,587.00	17,586.69	.00	.31	100.0%
30540	PROFESSIONAL BOOKS	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30541	SUBSCRIPTIONS	130	.00	130.00	45.00	.00	85.00	34.6%
30542	TRAINING & EDUCATION	10,500	-7,165.00	3,335.00	700.00	.00	2,635.00	21.0%
30544	MEMBERSHIPS	585	.00	585.00	280.00	.00	305.00	47.9%
	TOTAL OPERATING EXPENSES	361,205	111,798.00	473,003.45	438,866.00	.00	34,137.45	92.8%
	TOTAL FIRE CONTROL	637,015	86,982.00	723,996.69	680,562.74	.00	43,433.95	94.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01524 BUILDING & ZONING</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	69,757	.00	69,756.54	55,493.97	.00	14,262.57	79.6%
10111 BONUS	805	.00	805.00	804.96	.00	.04	100.0%
10120 WAGES	95,726	.00	95,726.15	100,026.76	.00	-4,300.61	104.5%
10121 BONUS	882	.00	882.05	1,067.40	.00	-185.35	121.0%
10140 OVERTIME	0	.00	.00	1,014.73	.00	-1,014.73	100.0%
10159 PHONE ALLOWANCE	612	.00	612.00	204.00	.00	408.00	33.3%
10210 FICA	13,425	.00	13,425.38	11,825.56	.00	1,599.82	88.1%
10220 RETIREMENT	8,325	2,224.00	10,549.43	12,305.92	.00	-1,756.49	116.7%
10230 HOSPITALIZATION	25,809	.00	25,809.00	26,138.61	.00	-329.61	101.3%
10233 LIFE INSURANCE	297	.00	297.36	333.00	.00	-35.64	112.0%
10236 DENTAL INSURANCE	672	.00	672.00	689.68	.00	-17.68	102.6%
10240 WORKERS COMPENSATION	480	-276.00	204.00	202.70	.00	1.30	99.4%
TOTAL PERSONAL SERVICES	216,791	1,948.00	218,738.91	210,107.29	.00	8,631.62	96.1%
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	12,000	15,000.00	27,000.00	23,492.50	.00	3,507.50	87.0%
30312 PLANNING FEES	30,000	.00	30,000.00	65,697.20	.00	-35,697.20	219.0%
30340 CONTRACTUAL SERVICES	408,847	.00	408,846.80	324,227.43	.00	84,619.37	79.3%
30400 TRAVEL/PER DIEM	800	.00	800.00	582.50	.00	217.50	72.8%
30410 COMMUNICATIONS	0	400.00	400.00	576.73	.00	-176.73	144.2%
30420 POSTAGE	3,000	.00	3,000.00	2,991.10	.00	8.90	99.7%
30450 INSURANCE	2,402	.00	2,402.00	2,418.80	.00	-16.80	100.7%
30463 EQUIPMENT REPAIRS/MAINT	4,380	1,250.00	5,630.00	6,375.54	.00	-745.54	113.2%
30470 PRINTING & COPYING	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30510 OFFICE SUPPLIES	1,200	1,000.00	2,200.00	3,263.99	.00	-1,063.99	148.4%
30520 SUPPLIES	500	.00	500.00	143.19	.00	356.81	28.6%
30522 FUEL	0	.00	.00	117.72	.00	-117.72	100.0%
30540 PROFESSIONAL BOOKS	2,500	.00	2,500.00	195.50	.00	2,304.50	7.8%
30542 TRAINING & EDUCATION	2,000	.00	2,000.00	445.00	.00	1,555.00	22.3%
30544 MEMBERSHIPS	650	.00	650.00	742.00	.00	-92.00	114.2%
TOTAL OPERATING EXPENSES	470,779	17,650.00	488,428.80	431,269.20	.00	57,159.60	88.3%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60630 IMPROVEMENTS	12,000	.00	12,000.00	8,122.70	.00	3,877.30	67.7%
60640 EQUIPMENT PURCHASES	25,000	.00	25,000.00	19,246.03	.00	5,753.97	77.0%
TOTAL CAPITAL OUTLAY	37,000	.00	37,000.00	27,368.73	.00	9,631.27	74.0%
TOTAL BUILDING & ZONING	724,570	19,598.00	744,167.71	668,745.22	.00	75,422.49	89.9%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01534 SOLID WASTE</u>							
<u>30 OPERATING EXPENSES</u>							
30434 SOLID WASTE COLLECTION	216,000	.00	216,000.00	212,437.47	.00	3,562.53	98.4%
30435 SOLID WASTE DISPOSAL	192,000	.00	192,000.00	194,573.90	.00	-2,573.90	101.3%
30436 YARDWASTE COLLECTION	31,200	.00	31,200.00	33,265.38	.00	-2,065.38	106.6%
30437 YARDWASTE DISPOSAL	11,400	.00	11,400.00	12,095.41	.00	-695.41	106.1%
30438 RECYCLE	42,000	-13,097.00	28,903.00	44,550.03	.00	-15,647.03	154.1%
TOTAL OPERATING EXPENSES	492,600	-13,097.00	479,503.00	496,922.19	.00	-17,419.19	103.6%
TOTAL SOLID WASTE	492,600	-13,097.00	479,503.00	496,922.19	.00	-17,419.19	103.6%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01538 STORMWATER MANAGEMENT</u>							
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30312 PLANNING FEES	500	.00	500.00	.00	.00	500.00	.0%
30340 CONTRACTUAL SERVICES	7,500	.00	7,500.00	7,500.00	.00	.00	100.0%
30400 TRAVEL/PER DIEM	250	.00	250.00	.00	.00	250.00	.0%
30467 SYSTEM REPAIRS	10,000	-3,256.00	6,744.00	.00	.00	6,744.00	.0%
30470 PRINTING & COPYING	200	.00	200.00	.00	.00	200.00	.0%
30480 ADVERTISING	200	.00	200.00	.00	.00	200.00	.0%
30510 OFFICE SUPPLIES	100	.00	100.00	.00	.00	100.00	.0%
30520 SUPPLIES	300	.00	300.00	.00	.00	300.00	.0%
30542 TRAINING & EDUCATION	500	.00	500.00	.00	.00	500.00	.0%
30544 MEMBERSHIPS	425	.00	425.00	.00	.00	425.00	.0%
TOTAL OPERATING EXPENSES	22,475	-3,256.00	19,219.00	7,500.00	.00	11,719.00	39.0%
<u>60 CAPITAL OUTLAY</u>							
60630 IMPROVEMENTS	100,000	.00	100,000.00	.00	.00	100,000.00	.0%
TOTAL CAPITAL OUTLAY	100,000	.00	100,000.00	.00	.00	100,000.00	.0%
TOTAL STORMWATER MANAGEMENT	122,475	-3,256.00	119,219.00	7,500.00	.00	111,719.00	6.3%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01541 ROAD & STREET FACILITIES							
10 PERSONAL SERVICES							
10110 SALARY	33,244	.00	33,243.50	32,263.36	.00	980.14	97.1%
10111 BONUS	384	.00	383.50	383.64	.00	-.14	100.0%
10120 WAGES	68,518	.00	68,518.00	49,542.88	.00	18,975.12	72.3%
10121 BONUS	791	.00	791.00	460.80	.00	330.20	58.3%
10140 OVERTIME	4,000	.00	4,000.00	1,153.44	.00	2,846.56	28.8%
10210 FICA	8,628	.00	8,628.00	6,320.15	.00	2,307.85	73.3%
10220 RETIREMENT	5,846	.00	5,846.00	3,960.11	.00	1,885.89	67.7%
10230 HOSPITALIZATION	21,508	.00	21,507.50	7,253.89	.00	14,253.61	33.7%
10233 LIFE INSURANCE	248	.00	247.80	263.70	.00	-15.90	106.4%
10236 DENTAL INSURANCE	560	.00	560.00	335.52	.00	224.48	59.9%
10240 WORKERS COMPENSATION	12,322	-7,119.00	5,203.00	5,203.47	.00	-.47	100.0%
TOTAL PERSONAL SERVICES	156,047	-7,119.00	148,928.30	107,140.96	.00	41,787.34	71.9%
30 OPERATING EXPENSES							
30340 CONTRACTUAL SERVICES	10,000	355,000.00	365,000.00	367,185.40	.00	-2,185.40	100.6%
30400 TRAVEL/PER DIEM	350	.00	350.00	.00	.00	350.00	.0%
30410 COMMUNICATIONS	2,736	.00	2,736.00	1,260.83	.00	1,475.17	46.1%
30420 POSTAGE	10	.00	10.00	20.60	.00	-10.60	206.0%
30430 ELECTRIC	86,004	.00	86,004.00	70,377.42	.00	15,626.58	81.8%
30431 WATER	900	.00	900.00	918.64	.00	-18.64	102.1%
30440 RENTAL OF EQUIPMENT	500	-500.00	.00	.00	.00	.00	.0%
30450 INSURANCE	27,600	.00	27,600.00	27,793.00	.00	-193.00	100.7%
30460 REPAIRS	8,000	.00	8,000.00	27,275.69	.00	-19,275.69	340.9%
30461 RADIO REPAIRS/MAINT	2,000	.00	2,000.00	1,585.50	.00	414.50	79.3%
30462 VEHICLE REPAIRS/MAINT	4,000	-1,000.00	3,000.00	2,125.14	.00	874.86	70.8%
30463 EQUIPMENT REPAIRS/MAINT	2,500	-576.00	1,924.00	1,998.24	.00	-74.24	103.9%
30464 FACILITIES REPAIRS/MAINT	11,672	-2,000.00	9,672.00	3,665.84	.00	6,006.16	37.9%
30490 MISC EXPENSE	2,500	-1,000.00	1,500.00	406.45	.00	1,093.55	27.1%
30498 INS RPR/CLAIM/SETTLEMT	0	23,456.00	23,456.00	1,061.82	.00	22,394.18	4.5%
30510 OFFICE SUPPLIES	1,000	.00	1,000.00	478.33	.00	521.67	47.8%
30520 SUPPLIES	8,000	1,017.00	9,017.00	8,201.12	.00	815.88	91.0%
30521 UNIFORMS	1,300	-500.00	800.00	688.00	.00	112.00	86.0%
30522 FUEL	5,500	.00	5,500.00	5,638.86	.00	-138.86	102.5%

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30542	TRAINING & EDUCATION	400	.00	400.00	.00	.00	400.00	.0%
30544	MEMBERSHIPS	150	.00	150.00	.00	.00	150.00	.0%
	TOTAL OPERATING EXPENSES	175,122	373,897.00	549,019.00	520,680.88	.00	28,338.12	94.8%
60 CAPITAL OUTLAY								
60631	STREETS & ROAD RESURFACING	66,600	-5,000.00	61,600.00	5,022.12	.00	56,577.88	8.2%
60640	EQUIPMENT PURCHASES	0	.00	.00	28.65	.00	-28.65	100.0%
	TOTAL CAPITAL OUTLAY	66,600	-5,000.00	61,600.00	5,050.77	.00	56,549.23	8.2%
	TOTAL ROAD & STREET FACILITIES	397,769	361,778.00	759,547.30	632,872.61	.00	126,674.69	83.3%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01571 LIBRARY</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	48,911	.00	48,911.00	48,900.80	.00	10.20	100.0%
10111 BONUS	564	.00	564.00	564.24	.00	-.24	100.0%
10120 WAGES	121,785	7,072.00	128,857.00	117,528.67	.00	11,328.33	91.2%
10121 BONUS	1,478	.00	1,478.00	1,062.96	.00	415.04	71.9%
10140 OVERTIME	1,000	.00	1,000.00	198.59	.00	801.41	19.9%
10210 FICA	13,679	554.00	14,233.00	12,606.98	.00	1,626.02	88.6%
10220 RETIREMENT	5,075	14,729.00	19,804.00	25,829.91	.00	-6,025.91	130.4%
10230 HOSPITALIZATION	25,809	-8,603.00	17,206.00	12,607.27	.00	4,598.73	73.3%
10233 LIFE INSURANCE	297	.00	297.36	279.00	.00	18.36	93.8%
10236 DENTAL INSURANCE	672	.00	672.00	329.87	.00	342.13	49.1%
10240 WORKERS COMPENSATION	500	-285.00	215.00	211.14	.00	3.86	98.2%
TOTAL PERSONAL SERVICES	219,770	13,467.00	233,237.36	220,119.43	.00	13,117.93	94.4%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	13,700	-1,000.00	12,700.00	12,388.65	.00	311.35	97.5%
30400 TRAVEL/PER DIEM	966	-126.00	840.00	573.49	.00	266.51	68.3%
30410 COMMUNICATIONS	30,608	-5,780.00	24,828.40	24,006.51	.00	821.89	96.7%
30420 POSTAGE	700	.00	700.00	192.99	.00	507.01	27.6%
30430 ELECTRIC	11,520	-1,000.00	10,520.00	10,291.43	.00	228.57	97.8%
30431 WATER	2,004	.00	2,004.00	3,216.83	.00	-1,212.83	160.5%
30450 INSURANCE	6,861	.00	6,861.00	6,908.96	.00	-47.96	100.7%
30464 FACILITIES REPAIRS/MAINT	3,510	-2,700.00	810.00	1,445.03	.00	-635.03	178.4%
30465 SERVICE CONTRACTS	840	80.00	920.00	651.00	.00	269.00	70.8%
30483 PROGRAMS	1,900	-1,000.00	900.00	1,652.79	.00	-752.79	183.6%
30510 OFFICE SUPPLIES	7,500	-2,000.00	5,500.00	4,097.48	.00	1,402.52	74.5%
30520 SUPPLIES	5,050	17,285.00	22,335.00	9,935.47	.00	12,399.53	44.5%
30524 PROMOTIONAL	1,750	1,000.00	2,750.00	4,459.80	.00	-1,709.80	162.2%
30541 SUBSCRIPTIONS	1,500	476.00	1,976.00	1,962.53	.00	13.47	99.3%
30542 TRAINING & EDUCATION	995	.00	995.00	1,092.94	.00	-97.94	109.8%
30544 MEMBERSHIPS	270	.00	270.00	279.00	.00	-9.00	103.3%
TOTAL OPERATING EXPENSES	89,674	5,235.00	94,909.40	83,154.90	.00	11,754.50	87.6%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60660 LIBRARY BOOKS	46,000	-21,000.00	25,000.00	26,259.32	.00	-1,259.32	105.0%
60663 LIBRARY CONSTRUCTION	1,193,138	1,239,111.00	2,432,249.40	1,626,822.53	.00	805,426.87	66.9%
60664 LIBRARY DVDS	2,800	2,000.00	4,800.00	5,102.92	.00	-302.92	106.3%
TOTAL CAPITAL OUTLAY	1,241,938	1,220,111.00	2,462,049.40	1,658,184.77	.00	803,864.63	67.3%
TOTAL LIBRARY	1,551,383	1,238,813.00	2,790,196.16	1,961,459.10	.00	828,737.06	70.3%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01572 MUNICIPAL POOL</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	42,811	.00	42,811.00	20,783.41	.00	22,027.59	48.5%
10140 OVERTIME	500	.00	500.00	.00	.00	500.00	.0%
10210 FICA	3,313	.00	3,313.00	1,590.06	.00	1,722.94	48.0%
10240 WORKERS COMPENSATION	2,286	-1,320.00	966.00	965.36	.00	.64	99.9%
TOTAL PERSONAL SERVICES	48,910	-1,320.00	47,590.00	23,338.83	.00	24,251.17	49.0%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	1,396	.00	1,396.00	649.20	.00	746.80	46.5%
30400 TRAVEL/PER DIEM	2,100	.00	2,100.00	630.00	.00	1,470.00	30.0%
30410 COMMUNICATIONS	2,388	.00	2,388.00	2,139.13	.00	248.87	89.6%
30420 POSTAGE	25	.00	25.00	.00	.00	25.00	.0%
30430 ELECTRIC	7,020	.00	7,020.00	6,771.15	.00	248.85	96.5%
30431 WATER	3,504	.00	3,504.00	4,661.53	.00	-1,157.53	133.0%
30440 RENTAL OF EQUIPMENT	1,020	.00	1,020.00	.00	.00	1,020.00	.0%
30450 INSURANCE	4,421	.00	4,421.00	4,451.92	.00	-30.92	100.7%
30463 EQUIPMENT REPAIRS/MAINT	550	.00	550.00	432.97	.00	117.03	78.7%
30464 FACILITIES REPAIRS/MAINT	5,700	-2,776.00	2,924.00	343.00	.00	2,581.00	11.7%
30470 PRINTING & COPYING	200	.00	200.00	62.48	.00	137.52	31.2%
30480 ADVERTISING	800	.00	800.00	650.00	.00	150.00	81.3%
30499 LICENSE/PERMITS	275	.00	275.00	350.00	.00	-75.00	127.3%
30510 OFFICE SUPPLIES	300	.00	300.00	161.52	.00	138.48	53.8%
30520 SUPPLIES	3,500	.00	3,500.00	1,388.06	.00	2,111.94	39.7%
30521 UNIFORMS	1,408	.00	1,408.00	1,838.11	.00	-430.11	130.5%
30529 POOL CHEMICALS	5,500	.00	5,500.00	4,813.77	.00	686.23	87.5%
30530 POOL CONCESSION	2,000	.00	2,000.00	1,837.35	.00	162.65	91.9%
30542 TRAINING & EDUCATION	2,300	.00	2,300.00	1,566.00	.00	734.00	68.1%
30544 MEMBERSHIPS	100	.00	100.00	200.00	.00	-100.00	200.0%
TOTAL OPERATING EXPENSES	44,507	-2,776.00	41,731.00	32,946.19	.00	8,784.81	78.9%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60640 EQUIPMENT PURCHASES	11,000	.00	11,000.00	6,877.44	.00	4,122.56	62.5%
TOTAL CAPITAL OUTLAY	11,000	.00	11,000.00	6,877.44	.00	4,122.56	62.5%
TOTAL MUNICIPAL POOL	104,417	-4,096.00	100,321.00	63,162.46	.00	37,158.54	63.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01573 PARKS/RECREATION MAINTENANCE</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	68,797	.00	68,797.00	60,435.47	.00	8,361.53	87.8%
10121 BONUS	794	.00	794.00	793.92	.00	.08	100.0%
10140 OVERTIME	2,000	.00	2,000.00	1,780.31	.00	219.69	89.0%
10210 FICA	5,815	.00	5,815.00	4,831.19	.00	983.81	83.1%
10220 RETIREMENT	4,423	.00	4,423.00	4,009.07	.00	413.93	90.6%
10230 HOSPITALIZATION	17,206	.00	17,206.00	16,191.82	.00	1,014.18	94.1%
10233 LIFE INSURANCE	198	.00	198.24	252.00	.00	-53.76	127.1%
10236 DENTAL INSURANCE	448	.00	448.00	521.92	.00	-73.92	116.5%
10240 WORKERS COMPENSATION	3,780	-2,181.00	1,599.00	1,596.26	.00	2.74	99.8%
TOTAL PERSONAL SERVICES	103,461	-2,181.00	101,280.24	90,411.96	.00	10,868.28	89.3%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	12,300	-1,100.00	11,200.00	10,822.72	.00	377.28	96.6%
30410 COMMUNICATIONS	36	.00	36.00	7.17	.00	28.83	19.9%
30430 ELECTRIC	12,420	.00	12,420.00	5,387.01	.00	7,032.99	43.4%
30431 WATER	2,820	.00	2,820.00	2,945.97	.00	-125.97	104.5%
30440 RENTAL OF EQUIPMENT	1,000	-900.00	100.00	56.00	.00	44.00	56.0%
30450 INSURANCE	14,455	.00	14,455.00	14,556.08	.00	-101.08	100.7%
30462 VEHICLE REPAIRS/MAINT	6,000	-1,000.00	5,000.00	4,866.18	.00	133.82	97.3%
30463 EQUIPMENT REPAIRS/MAINT	6,450	-1,500.00	4,950.00	4,035.81	.00	914.19	81.5%
30464 FACILITIES REPAIRS/MAINT	4,500	-1,000.00	3,500.00	1,626.43	.00	1,873.57	46.5%
30510 OFFICE SUPPLIES	500	.00	500.00	637.73	.00	-137.73	127.5%
30520 SUPPLIES	7,000	4,000.00	11,000.00	12,005.43	.00	-1,005.43	109.1%
30521 UNIFORMS	1,500	.00	1,500.00	1,158.34	.00	341.66	77.2%
30522 FUEL	5,000	.00	5,000.00	5,337.26	.00	-337.26	106.7%
53901 CEMETERY COSTS	0	.00	.00	684.02	.00	-684.02	100.0%
TOTAL OPERATING EXPENSES	73,981	-1,500.00	72,481.00	64,126.15	.00	8,354.85	88.5%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60637	GARDENIA PARK	0	100,000.00	100,000.00	101,952.21	.00	-1,952.21	102.0%
60640	EQUIPMENT PURCHASES	56,500	.00	56,500.00	57,098.90	.00	-598.90	101.1%
	TOTAL CAPITAL OUTLAY	56,500	100,000.00	156,500.00	159,051.11	.00	-2,551.11	101.6%
	TOTAL PARKS/RECREATION MAINTEN	233,942	96,319.00	330,261.24	313,589.22	.00	16,672.02	95.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01574 RECREATION</u>							
<u>10 PERSONAL SERVICES</u>							
10110 SALARY	48,911	.00	48,910.99	48,900.80	.00	10.19	100.0%
10111 BONUS	565	.00	565.00	564.24	.00	.76	99.9%
10120 WAGES	32,227	820.00	33,047.05	24,586.54	.00	8,460.51	74.4%
10121 BONUS	300	.00	300.00	268.52	.00	31.48	89.5%
10210 FICA	6,570	.00	6,569.53	5,317.13	.00	1,252.40	80.9%
10220 RETIREMENT	3,874	5,263.00	9,136.75	11,372.81	.00	-2,236.06	124.5%
10230 HOSPITALIZATION	8,603	.00	8,603.00	8,350.05	.00	252.95	97.1%
10233 LIFE INSURANCE	99	.00	99.12	108.00	.00	-8.88	109.0%
10236 DENTAL INSURANCE	224	.00	224.00	223.68	.00	.32	99.9%
10240 WORKERS COMPENSATION	4,329	-2,500.00	1,829.00	1,818.63	.00	10.37	99.4%
TOTAL PERSONAL SERVICES	105,701	3,583.00	109,284.44	101,510.40	.00	7,774.04	92.9%
<u>30 OPERATING EXPENSES</u>							
30340 CONTRACTUAL SERVICES	31,025	.00	31,025.00	20,234.83	.00	10,790.17	65.2%
30400 TRAVEL/PER DIEM	5,470	-1,220.00	4,249.99	.00	.00	4,249.99	.0%
30410 COMMUNICATIONS	3,960	.00	3,960.00	3,457.03	.00	502.97	87.3%
30420 POSTAGE	300	.00	300.00	28.34	.00	271.66	9.4%
30430 ELECTRIC	900	.00	900.00	974.30	.00	-74.30	108.3%
30431 WATER	420	.00	420.00	409.45	.00	10.55	97.5%
30450 INSURANCE	2,897	.00	2,897.00	2,917.24	.00	-20.24	100.7%
30462 VEHICLE REPAIRS/MAINT	500	.00	500.00	540.42	.00	-40.42	108.1%
30463 EQUIPMENT REPAIRS/MAINT	3,850	-820.00	3,030.00	2,947.73	.00	82.27	97.3%
30464 FACILITIES REPAIRS/MAINT	1,000	.00	1,000.00	320.00	.00	680.00	32.0%
30470 PRINTING & COPYING	2,000	-2,000.00	.00	1,853.75	.00	-1,853.75	100.0%
30480 ADVERTISING	5,300	.00	5,300.00	4,632.08	.00	667.92	87.4%
30510 OFFICE SUPPLIES	900	.00	900.00	1,571.19	.00	-671.19	174.6%
30519 SUPPLIES SENIOR SOCIAL	4,800	.00	4,800.00	5,218.73	.00	-418.73	108.7%
30520 SUPPLIES	6,700	.00	6,700.00	11,729.49	.00	-5,029.49	175.1%
30522 FUEL	800	.00	800.00	306.81	.00	493.19	38.4%
30542 TRAINING & EDUCATION	2,800	-400.00	2,400.00	304.96	.00	2,095.04	12.7%
30544 MEMBERSHIPS	905	.00	905.00	665.00	.00	240.00	73.5%
TOTAL OPERATING EXPENSES	74,527	-4,440.00	70,086.99	58,111.35	.00	11,975.64	82.9%
<u>60 CAPITAL OUTLAY</u>							

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

THRU 9/30/2018 (UNAUDITED)

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ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01574	RECREATION							
60632	SOCCER FIELD	0	100,000.00	100,000.00	101,965.20	.00	-1,965.20	102.0%
60640	EQUIPMENT PURCHASES	6,500	-1,345.00	5,155.00	4,385.32	.00	769.68	85.1%
	TOTAL CAPITAL OUTLAY	6,500	98,655.00	105,155.00	106,350.52	.00	-1,195.52	101.1%
	TOTAL RECREATION	186,728	97,798.00	284,526.43	265,972.27	.00	18,554.16	93.5%

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CITY OF FRUITLAND PARK
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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01581 INTERFUND TRANSFERS</u>							
<u>90 NON-OPERATING</u>							
90920 TRANSFER TO RESERVE	153,639	-27,230.00	126,409.39	.00	.00	126,409.39	.0%
TOTAL NON-OPERATING	153,639	-27,230.00	126,409.39	.00	.00	126,409.39	.0%
TOTAL INTERFUND TRANSFERS	153,639	-27,230.00	126,409.39	.00	.00	126,409.39	.0%
TOTAL GENERAL FUND	0	.00	.00	-579,297.01	.00	579,297.01	100.0%
TOTAL REVENUES	-7,635,331	-1,833,851.00	-9,469,182.00	-8,570,006.90	.00	-899,175.10	91%
TOTAL EXPENSES	7,635,331	1,833,851.00	9,469,182.00	7,990,709.89	.00	1,478,472.11	84%

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ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20001 REDEVELOPMENT FUND REVENU</u>							
<u>33 INTERGOVERN. REVENUE</u>							
33901 CITY OF FRUITLAND PARK	-96,713	.00	-96,713.34	-96,745.00	.00	31.66	100.0%
33902 LAKE COUNTY COMMISSION	-123,218	.00	-123,218.29	-123,260.00	.00	41.71	100.0%
33903 LAKE CO WATER AUTHORITY	-6,196	.00	-6,196.37	-6,198.00	.00	1.63	100.0%
33904 LAKE CO AMBULANCE DISTRICT	-11,145	.00	-11,144.54	-11,148.00	.00	3.46	100.0%
TOTAL INTERGOVERN. REVENUE	-237,273	.00	-237,272.54	-237,351.00	.00	78.46	100.0%
<u>36 MISC. REVENUE</u>							
36110 INTEREST INCOME	-602	.00	-602.46	-3,048.29	.00	2,445.83	506.0%
TOTAL MISC. REVENUE	-602	.00	-602.46	-3,048.29	.00	2,445.83	506.0%
<u>38 NON REVENUES</u>							
38001 XFER IN FUND BALANCE	-172,438	.00	-172,438.00	104,092 .00	.00	-172,438.00	.0%
TOTAL NON REVENUES	-172,438	.00	-172,438.00	.00	.00	-172,438.00	.0%
TOTAL REDEVELOPMENT FUND REVEN	-410,313	.00	-410,313.00	-240,399.29	.00	-169,913.71	58.6%
			237,875				

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JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 200 REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20511 COMMUNITY REDEVELOPMENT</u>							
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
30313 PROFESSIONAL FEES	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
30479 ABATEMENT	5,000	.00	5,000.00	.00	.00	5,000.00	.0%
30490 MISC EXPENSE	5,000	.00	5,000.00	.00	.00	5,000.00	.0%
30544 MEMBERSHIPS	570	.00	570.00	175.00	.00	395.00	30.7%
TOTAL OPERATING EXPENSES	14,570	.00	14,570.00	175.00	.00	14,395.00	1.2%
<u>60 CAPITAL OUTLAY</u>							
60630 IMPROVEMENTS	0	10,000.00	10,000.00	7,262.68	.00	2,737.32	72.6%
60631 STREETS & ROAD RESURFACING	120,000	.00	120,000.00	118,160.25	.00	1,839.75	98.5%
60655 SYSTEM IMPROVEMENTS	172,438	.00	172,438.00	178,898.00	.00	-6,460.00	103.7%
TOTAL CAPITAL OUTLAY	292,438	10,000.00	302,438.00	304,320.93	.00	-1,882.93	100.6%
<u>90 NON-OPERATING</u>							
90990 CONTINGENCY FUND	65,834	-10,000.00	55,834.00	.00	.00	55,834.00	.0%
TOTAL NON-OPERATING	65,834	-10,000.00	55,834.00	.00	.00	55,834.00	.0%
TOTAL COMMUNITY REDEVELOPMENT	372,842	.00	372,842.00	304,495.93	.00	68,346.07	81.7%

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ACCOUNTS FOR: 200	REDEVELOPMENT TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>20581 INTERFUND TRANSFER</u>								
<u>90 NON-OPERATING</u>								
90916	XFER TO GENERAL FUND	37,471	.00	37,471.00	37,471.00	.00	.00	100.0%
	TOTAL NON-OPERATING	37,471	.00	37,471.00	37,471.00	.00	.00	100.0%
	TOTAL INTERFUND TRANSFER	37,471	.00	37,471.00	37,471.00	.00	.00	100.0%
	TOTAL REDEVELOPMENT TRUST FUND	0	.00	.00	101,567.64	.00	-101,567.64	100.0%
	TOTAL REVENUES	-410,313	.00	-410,313.00	-240,399.29	.00	-169,913.71	58.96
	TOTAL EXPENSES	410,313	.00	410,313.00	341,966.93	.00	68,346.07	82.90

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30001 CAPITAL PROJECTS REVENUES</u>							
<u>31 TAXES</u>							
31260 DISCRETIONALLY SALES SURTAX	-411,219	.00	-411,219.00	-422,657.72	.00	11,438.72	102.8%
TOTAL TAXES	-411,219	.00	-411,219.00	-422,657.72	.00	11,438.72	102.8%
<u>36 MISC. REVENUE</u>							
36120 INTEREST EARNED	-3,146	.00	-3,146.00	-7,366.44	.00	4,220.44	234.2%
TOTAL MISC. REVENUE	-3,146	.00	-3,146.00	-7,366.44	.00	4,220.44	234.2%
<u>38 NON REVENUES</u>							
38001 XFER IN FUND BALANCE	-622,193	139,120.00	-483,073.00	430,240 .00	.00	-483,073.00	.0%
TOTAL NON REVENUES	-622,193	139,120.00	-483,073.00	.00	.00	-483,073.00	.0%
TOTAL CAPITAL PROJECTS REVENUE	-1,036,558	139,120.00	-897,438.00	414,365 -430,024.16	.00	-467,413.84	47.9%

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30521 LAW ENFORCEMENT CAP PROJ</u>							
<u>60 CAPITAL OUTLAY</u>							
60649 EQUIPMENT - VEHICLES	67,080	.00	67,080.00	67,080.00	.00	.00	100.0%
TOTAL CAPITAL OUTLAY	67,080	.00	67,080.00	67,080.00	.00	.00	100.0%
TOTAL LAW ENFORCEMENT CAP PROJ	67,080	.00	67,080.00	<u>67,080.00</u>	.00	.00	<u>100.0%</u>

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ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30522 FIRE DEPT CAPITAL PROJECT</u>								
<u>60 CAPITAL OUTLAY</u>								
60640	EQUIPMENT PURCHASES	126,300	.00	126,300.00	59,119.04	.00	67,180.96	46.8%
	TOTAL CAPITAL OUTLAY	126,300	.00	126,300.00	59,119.04	.00	67,180.96	46.8%
	TOTAL FIRE DEPT CAPITAL PROJEC	126,300	.00	126,300.00	<u>59,119.04</u>	.00	67,180.96	<u>46.8%</u>

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30541 ROAD & ST CAPITAL PROJECT</u>							
<u>60 CAPITAL OUTLAY</u>							
60620 BUILDINGS	400,000	-398,000.00	2,000.00	2,000.00	.00	.00	100.0%
60640 EQUIPMENT PURCHASES	60,000	.00	60,000.00	49,399.80	.00	10,600.20	82.3%
TOTAL CAPITAL OUTLAY	460,000	-398,000.00	62,000.00	51,399.80	.00	10,600.20	82.9%
TOTAL ROAD & ST CAPITAL PROJEC	460,000	-398,000.00	62,000.00	51,399.80	.00	10,600.20	82.9%

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ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30571 LIBRARY CAPITAL PROJECTS</u>								
<u>60 CAPITAL OUTLAY</u>								
60640	EQUIPMENT PURCHASES	17,695	.00	17,695.00	.00	.00	17,695.00	.0%
60663	LIBRARY CONSTRUCTION	0	.00	.00	9,548.50	.00	-9,548.50	100.0%
	TOTAL CAPITAL OUTLAY	17,695	.00	17,695.00	9,548.50	.00	8,146.50	54.0%
	TOTAL LIBRARY CAPITAL PROJECTS	17,695	.00	17,695.00	9,548.50	.00	8,146.50	54.0%

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ACCOUNTS FOR: 300	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30572 RECREATION CAP PROJECTS</u>								
<u>60 CAPITAL OUTLAY</u>								
60632	SOCCER FIELD	150,000	.00	150,000.00	183,096.50	.00	-33,096.50	122.1%
	TOTAL CAPITAL OUTLAY	150,000	.00	150,000.00	183,096.50	.00	-33,096.50	122.1%
	TOTAL RECREATION CAP PROJECTS	150,000	.00	150,000.00	183,096.50	.00	-33,096.50	122.1%

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ACCOUNTS FOR: 300 CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30581 INTERFUND TRANSFERS</u>							
<u>90 NON-OPERATING</u>							
90914 XFER TO UTILITY	215,483	.00	215,483.00	215,481.72	.00	1.28	100.0%
90916 XFER TO GENERAL FUND	0	258,880.00	258,880.00	258,880.00	.00	.00	100.0%
TOTAL NON-OPERATING	215,483	258,880.00	474,363.00	474,361.72	.00	1.28	100.0%
TOTAL INTERFUND TRANSFERS	215,483	258,880.00	474,363.00	474,361.72	.00	1.28	100.0%
TOTAL CAPITAL PROJECTS FUND	0	.00	.00	414,581.40	.00	-414,581.40	100.0%
TOTAL REVENUES	-1,036,558	139,120.00	-897,438.00	-430,024.16	.00	-467,413.84	48.9%
TOTAL EXPENSES	1,036,558	-139,120.00	897,438.00	844,605.56	.00	52,832.44	94.9%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40001 WATER UTILITY REVENUES</u>							
<u>34 CHARGES FOR SERVICES</u>							
34321 BULK WATER SALES	-34,800	.00	-34,800.00	-38,850.83	.00	4,050.83	111.6%
34331 SALE OF WATER	-579,598	-40,000.00	-619,598.00	-639,075.33	.00	19,477.33	103.1%
34332 INSTALLATION OF METERS	-10,000	-10,000.00	-20,000.00	-36,420.00	.00	16,420.00	182.1%
34333 BACKFLOW INSTALLATION	-1,550	.00	-1,550.00	-4,815.93	.00	3,265.93	310.7%
34334 WATER LINE INSTALLATION	-700	.00	-700.00	.00	.00	-700.00	.0%
34335 OTHER REVENUES	-57,000	.00	-57,000.00	-60,743.33	.00	3,743.33	106.6%
TOTAL CHARGES FOR SERVICES	-683,648	-50,000.00	-733,648.00	-779,905.42	.00	46,257.42	106.3%
<u>36 MISC. REVENUE</u>							
36120 INTEREST EARNED	-4,450	.00	-4,450.00	-19,018.23	.00	14,568.23	427.4%
36320 WATER IMPACT FEE	-89,891	40,000.00	-49,891.00	-55,250.62	.00	5,359.62	110.7%
36441 SALE OF SURPLUS EQUIPMENT	0	.00	.00	-7,874.95	.00	7,874.95	100.0%
TOTAL MISC. REVENUE	-94,341	40,000.00	-54,341.00	-82,143.80	.00	27,802.80	151.2%
<u>38 NON REVENUES</u>							
38002 OVER/SHORT REGISTER	0	.00	.00	-8.35	.00	8.35	100.0%
38300 XFER IN CAPITAL PROJECT	0	.00	.00	-14,186.27	.00	14,186.27	100.0%
TOTAL NON REVENUES	0	.00	.00	-14,194.62	.00	14,194.62	100.0%
TOTAL WATER UTILITY REVENUES	-777,989	-10,000.00	-787,989.00	-876,243.84	.00	88,254.84	111.2%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40301 SEWER UTILTIY REVENUES</u>							
<u>33 INTERGOVERN. REVENUE</u>							
33436 GRANT SEWER/WW EPA	-500,000	.00	-500,000.00	-500,000.00	.00	.00	100.0%
TOTAL INTERGOVERN. REVENUE	-500,000	.00	-500,000.00	-500,000.00	.00	.00	100.0%
<u>34 CHARGES FOR SERVICES</u>							
34334 WATER LINE INSTALLATION	-2,000	.00	-2,000.00	.00	.00	-2,000.00	.0%
34339 SEWER DECOMMISSION	-1,750	.00	-1,750.00	.00	.00	-1,750.00	.0%
34351 SEWER UTILITY REVENUE	-112,263	-14,000.00	-126,263.00	-136,620.01	.00	10,357.01	108.2%
34352 ELECTRIC CONNECTION SEWER	-3,725	.00	-3,725.00	-750.00	.00	-2,975.00	20.1%
TOTAL CHARGES FOR SERVICES	-119,738	-14,000.00	-133,738.00	-137,370.01	.00	3,632.01	102.7%
<u>36 MISC. REVENUE</u>							
36321 SEWER IMPACT FEE	-42,086	22,000.00	-20,086.00	-31,822.56	.00	11,736.56	158.4%
TOTAL MISC. REVENUE	-42,086	22,000.00	-20,086.00	-31,822.56	.00	11,736.56	158.4%
<u>38 NON REVENUES</u>							
38006 XFER IN IMPACT FEES	-137,669	137,670.00	1.00	.00	.00	1.00	.0%
38300 XFER IN CAPITAL PROJECT	-215,483	.00	-215,483.00	-201,295.45	.00	-14,187.55	93.4%
38401 DEBT PROCEEDS - LOAN	-1,925,466	.00	-1,925,466.00	.00	.00	-1,925,466.00	.0%
TOTAL NON REVENUES	-2,278,618	137,670.00	-2,140,948.00	-201,295.45	.00	-1,939,652.55	9.4%
TOTAL SEWER UTILTIY REVENUES	-2,940,442	145,670.00	-2,794,772.00	-870,488.02	.00	-1,924,283.98	31.1%
			869,306				100%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40533 WATER UTILITY SERVICES							
10 PERSONAL SERVICES							
10110 SALARY	87,843	.00	87,842.57	90,663.04	.00	-2,820.47	103.2%
10111 BONUS	1,644	.00	1,644.00	1,013.64	.00	630.36	61.7%
10120 WAGES	243,160	-2,502.00	240,658.00	220,636.34	.00	20,021.66	91.7%
10121 BONUS	2,982	.00	2,982.00	1,595.12	.00	1,386.88	53.5%
10140 OVERTIME	9,000	.00	9,000.00	9,665.13	.00	-665.13	107.4%
10210 FICA	28,182	1,968.00	30,150.00	23,875.78	.00	6,274.22	79.2%
10220 RETIREMENT	20,775	1,225.00	22,000.00	25,151.48	.00	-3,151.48	114.3%
10221 VACATION BENEFITS	0	.00	.00	-2,129.98	.00	2,129.98	100.0%
10230 HOSPITALIZATION	68,824	.00	68,824.00	35,413.63	.00	33,410.37	51.5%
10233 LIFE INSURANCE	793	.00	792.96	557.86	.00	235.10	70.4%
10236 DENTAL INSURANCE	1,792	.00	1,792.00	969.28	.00	822.72	54.1%
10240 WORKERS COMPENSATION	13,629	-6,028.00	7,601.00	5,755.41	.00	1,845.59	75.7%
TOTAL PERSONAL SERVICES	478,624	-5,337.00	473,286.53	413,166.73	.00	60,119.80	87.3%
30 OPERATING EXPENSES							
30311 ENGINEERING FEES	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
30315 CONSUMPTIVE USE PERMIT	10,000	.00	10,000.00	8,121.45	.00	1,878.55	81.2%
30320 AUDIT FEES	8,750	.00	8,750.00	5,875.00	.00	2,875.00	67.1%
30340 CONTRACTUAL SERVICES	84,919	27,000.00	111,919.00	69,598.89	.00	42,320.11	62.2%
30344 BANK FEES/SERVICE CHARGES	0	3,000.00	3,000.00	3,513.02	.00	-513.02	117.1%
30400 TRAVEL/PER DIEM	500	.00	500.00	.00	.00	500.00	.0%
30410 COMMUNICATIONS	10,948	.00	10,948.00	9,592.56	.00	1,355.44	87.6%
30420 POSTAGE	11,314	.00	11,314.00	10,246.56	.00	1,067.44	90.6%
30430 ELECTRIC	36,504	.00	36,504.00	47,147.02	.00	-10,643.02	129.2%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	.00	.00	500.00	.0%
30450 INSURANCE	12,295	.00	12,295.00	13,046.96	.00	-751.96	106.1%
30460 REPAIRS	30,000	.00	30,000.00	28,178.00	.00	1,822.00	93.9%
30462 VEHICLE REPAIRS/MAINT	4,500	.00	4,500.00	1,740.98	.00	2,759.02	38.7%
30463 EQUIPMENT REPAIRS/MAINT	6,000	.00	6,000.00	1,509.81	.00	4,490.19	25.2%
30464 FACILITIES REPAIRS/MAINT	12,500	.00	12,500.00	6,839.84	.00	5,660.16	54.7%
30466 FIRE HYDRANT REPLACEMENT	7,500	.00	7,500.00	5,352.48	.00	2,147.52	71.4%
30470 PRINTING & COPYING	500	.00	500.00	.00	.00	500.00	.0%
30480 ADVERTISING	500	500.00	1,000.00	1,000.00	.00	.00	100.0%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30490 MISC EXPENSE	20,000	-20,000.00	.00	.00	.00	.00	.0%
30510 OFFICE SUPPLIES	1,000	500.00	1,500.00	1,330.62	.00	169.38	88.7%
30520 SUPPLIES	29,700	55,584.00	85,284.00	49,918.37	.00	35,365.63	58.5%
30521 UNIFORMS	2,375	.00	2,374.80	2,203.19	.00	171.61	92.8%
30522 FUEL	8,000	.00	8,000.00	10,901.39	.00	-2,901.39	136.3%
30542 TRAINING & EDUCATION	2,000	.00	2,000.00	35.00	.00	1,965.00	1.8%
30544 MEMBERSHIPS	1,500	.00	1,500.00	920.00	.00	580.00	61.3%
TOTAL OPERATING EXPENSES	304,305	66,584.00	370,888.80	277,071.14	.00	93,817.66	74.7%
<u>60 CAPITAL OUTLAY</u>							
60640 EQUIPMENT PURCHASES	4,500	-4,490.00	10.00	83.31	.00	-73.31	833.1%
60655 SYSTEM IMPROVEMENTS	150,000	.00	150,000.00	.00	.00	150,000.00	.0%
TOTAL CAPITAL OUTLAY	154,500	-4,490.00	150,010.00	83.31	.00	149,926.69	.1%
<u>70 DEBT SERVICE</u>							
70743 FDOT HWY CONSTRUCTION LOAN	14,187	.00	14,187.00	.00	.00	14,187.00	.0%
TOTAL DEBT SERVICE	14,187	.00	14,187.00	.00	.00	14,187.00	.0%
<u>90 NON-OPERATING</u>							
90940 CONTINGENCY FUND	50,000	-50,000.00	.00	.00	.00	.00	.0%
90991 BAD DEBT EXPENSE	750	.00	750.00	.00	.00	750.00	.0%
TOTAL NON-OPERATING	50,750	-50,000.00	750.00	.00	.00	750.00	.0%
TOTAL WATER UTILITY SERVICES	1,002,365	6,757.00	1,009,122.33	690,321.18	.00	318,801.15	68.4%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40535 SEWER UTILITY SERVICES</u>							
<u>10 PERSONAL SERVICES</u>							
10120 WAGES	51,313	.00	51,313.00	49,852.00	.00	1,461.00	97.2%
10121 BONUS	592	.00	592.00	96.00	.00	496.00	16.2%
10140 OVERTIME	3,000	.00	3,000.00	5,244.00	.00	-2,244.00	174.8%
10210 FICA	4,530	.00	4,530.00	3,824.25	.00	705.75	84.4%
10220 RETIREMENT	4,302	7,243.00	11,545.00	4,461.95	.00	7,083.05	38.6%
10221 VACATION BENEFITS	0	.00	.00	1,720.00	.00	-1,720.00	100.0%
10230 HOSPITALIZATION	17,206	.00	17,206.00	8,814.09	.00	8,391.91	51.2%
10233 LIFE INSURANCE	198	.00	198.24	45.00	.00	153.24	22.7%
10236 DENTAL INSURANCE	448	.00	448.00	74.56	.00	373.44	16.6%
10240 WORKERS COMPENSATION	2,721	.00	2,721.00	1,149.03	.00	1,571.97	42.2%
TOTAL PERSONAL SERVICES	84,310	7,243.00	91,553.24	75,280.88	.00	16,272.36	82.2%
<u>30 OPERATING EXPENSES</u>							
30311 ENGINEERING FEES	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30320 AUDIT FEES	8,750	.00	8,750.00	5,875.00	.00	2,875.00	67.1%
30340 CONTRACTUAL SERVICES	57,000	-7,805.00	49,195.00	21,103.50	.00	28,091.50	42.9%
30400 TRAVEL/PER DIEM	300	.00	300.00	164.00	.00	136.00	54.7%
30420 POSTAGE	50	.00	50.00	-424.68	.00	474.68	-849.4%
30430 ELECTRIC	20,004	.00	20,004.00	17,404.22	.00	2,599.78	87.0%
30431 WATER	2,604	.00	2,604.00	6,684.26	.00	-4,080.26	256.7%
30440 RENTAL OF EQUIPMENT	500	.00	500.00	.00	.00	500.00	.0%
30450 INSURANCE	13,254	.00	13,254.00	13,346.68	.00	-92.68	100.7%
30462 VEHICLE REPAIRS/MAINT	3,000	5,000.00	8,000.00	6,164.72	.00	1,835.28	77.1%
30463 EQUIPMENT REPAIRS/MAINT	4,000	.00	4,000.00	2,560.67	.00	1,439.33	64.0%
30464 FACILITIES REPAIRS/MAINT	1,000	.00	1,000.00	62.94	.00	937.06	6.3%
30467 SYSTEM REPAIRS	3,000	12,805.00	15,805.00	22,736.65	.00	-6,931.65	143.9%
30510 OFFICE SUPPLIES	500	.00	500.00	436.91	.00	63.09	87.4%
30520 SUPPLIES	9,000	.00	9,000.00	8,670.82	.00	329.18	96.3%
30521 UNIFORMS	1,200	.00	1,200.00	700.48	.00	499.52	58.4%
30522 FUEL	3,000	.00	3,000.00	3,278.52	.00	-278.52	109.3%
30542 TRAINING & EDUCATION	2,200	.00	2,200.00	.00	.00	2,200.00	.0%
TOTAL OPERATING EXPENSES	130,362	10,000.00	140,362.00	108,764.69	.00	31,597.31	77.5%
<u>60 CAPITAL OUTLAY</u>							

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40535 SEWER UTILITY SERVICES							
60640 EQUIPMENT PURCHASES	160,000	-93,000.00	67,000.00	53,435.06	.00	13,564.94	79.8%
60655 SYSTEM IMPROVEMENTS	1,846,452	LOAN .00	1,846,452.43	2,553,065	.00	1,846,452.43	.0%
		plus Grant 500,000					
TOTAL CAPITAL OUTLAY	2,006,452	-93,000.00	1,913,452.43	53,435.06	.00	1,860,017.37	2.8%
			2,346,452				
70 DEBT SERVICE							
70740 DEBT SERVICE LOAN PRINC SR	111,301	.00	111,301.00	.00	.00	111,301.00	.0%
70741 INTEREST SEWER SRF LOAN #1	3,722	.00	3,722.00	3,721.49	.00	.51	100.0%
70742 INTEREST SEWER SRF LOAN #2	22,647	.00	22,647.00	22,646.61	.00	.39	100.0%
70744 INTEREST SEWER BB&T BANK L	58,250	.00	58,250.00	38,833.01	.00	19,416.99	66.7%
70745 DEBT SERV LOAN PRINC BB&T	143,046	.00	143,046.00	.00	.00	143,046.00	.0%
TOTAL DEBT SERVICE	338,966	.00	338,966.00	65,201.11	.00	273,764.89	19.2%
90 NON-OPERATING							
90919 TRANSFER TO RETAINED EARNI	45,975	-45,670.00	305.00	.00	.00	305.00	.0%
90940 CONTINGENCY FUND	50,000	-21,000.00	29,000.00	.00	.00	29,000.00	.0%
TOTAL NON-OPERATING	95,975	-66,670.00	29,305.00	.00	.00	29,305.00	.0%
TOTAL SEWER UTILITY SERVICES	2,656,066	-142,427.00	2,513,638.67	302,681.74	.00	2,210,956.93	12.0%

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ACCOUNTS FOR: 400 UTILITY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>40581 INTERFUND TRANSFERS</u>							
<u>90 NON-OPERATING</u>							
90910 CONTRIBUTIONS/GEN FUND	60,000	.00	60,000.00	60,000.00	.00	.00	100.0%
TOTAL NON-OPERATING	60,000	.00	60,000.00	60,000.00	.00	.00	100.0%
TOTAL INTERFUND TRANSFERS	60,000	.00	60,000.00	60,000.00	.00	.00	100.0%
TOTAL UTILITY FUND	0	.00	.00	-693,728.94	.00	693,728.94	100.0%
TOTAL REVENUES	-3,718,431	135,670.00	-3,582,761.00	-1,746,731.86	.00	-1,836,029.14	
TOTAL EXPENSES	3,718,431	-135,670.00	3,582,761.00	1,053,002.92	.00	2,529,758.08	

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 600 FIRE PENSION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>60001 FIRE PENSION REVENUES</u>							
<u>36 MISC. REVENUE</u>							
36110 INTEREST INCOME	-2,920	.00	-2,920.00	-3,503.07	.00	583.07	120.0%
36120 INTEREST EARNED	-7,600	.00	-7,600.00	-9,958.72	.00	2,358.72	131.0%
36130 CHANGE IN FAIR MARKET VALU	0	.00	.00	-4,073.92	.00	4,073.92	100.0%
36140 GAIN/LOSS ON SALE OF INVES	0	.00	.00	-8,616.70	.00	8,616.70	100.0%
TOTAL MISC. REVENUE	-10,520	.00	-10,520.00	-26,152.41	.00	15,632.41	248.6%
<u>38 NON REVENUES</u>							
38500 PARTICIPANTS CONTRIBUTION	-4,396	.00	-4,396.00	-1,109.95	.00	-3,286.05	25.2%
38501 CITY CONTRIBUTION	-4,396	.00	-4,396.00	-1,109.95	.00	-3,286.05	25.2%
38510 STATE INS CONTRIBUTION	-17,000	.00	-17,000.00	-13,910.69	.00	-3,089.31	81.8%
TOTAL NON REVENUES	-25,792	.00	-25,792.00	-16,130.59	.00	-9,661.41	62.5%
TOTAL FIRE PENSION REVENUES	-36,312	.00	-36,312.00	-42,283.00	.00	5,971.00	116.4%

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 600 FIRE PENSION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>60522 FIRE PENSION TRUST FUND</u>							
<u>30 OPERATING EXPENSES</u>							
30320 AUDIT FEES	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
30490 MISC EXPENSE	31,112	.00	31,112.00	.00	.00	31,112.00	.0%
30494 RETIREMENT REFUNDS	3,000	.00	3,000.00	851.72	.00	2,148.28	28.4%
30496 RETIREMENT BENEFITS	1,200	.00	1,200.00	1,100.76	.00	99.24	91.7%
TOTAL OPERATING EXPENSES	36,312	.00	36,312.00	1,952.48	.00	34,359.52	5.4%
TOTAL FIRE PENSION TRUST FUND	36,312	.00	36,312.00	1,952.48	.00	34,359.52	5.4%
TOTAL FIRE PENSION FUND	0	.00	.00	-40,330.52	.00	40,330.52	100.0%
TOTAL REVENUES	-36,312	.00	-36,312.00	-42,283.00	.00	5,971.00	
TOTAL EXPENSES	36,312	.00	36,312.00	1,952.48	.00	34,359.52	

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 620 RECREATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>62001 RECREATION REVENUE</u>							
<u>34 CHARGES FOR SERVICES</u>							
34722 ADULT SOFTBALL LEAGUE	-23,600	.00	-23,600.00	-17,965.00	.00	-5,635.00	76.1%
34724 GIRLS SOFTBALL	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34726 T-BALL	-3,800	.00	-3,800.00	-2,170.00	.00	-1,630.00	57.1%
34728 SOCCER	-3,800	.00	-3,800.00	-8,020.00	.00	4,220.00	211.1%
34729 SWIM TEAM	-2,000	.00	-2,000.00	-345.00	.00	-1,655.00	17.3%
34731 ZUMBA	-2,300	.00	-2,300.00	.00	.00	-2,300.00	.0%
34732 BASKETBALL	-3,800	.00	-3,800.00	-825.00	.00	-2,975.00	21.7%
34733 TRICK OR TROT 5K	-7,500	.00	-7,500.00	-4,267.40	.00	-3,232.60	56.9%
34736 LACROSSE	-3,800	.00	-3,800.00	.00	.00	-3,800.00	.0%
34737 VOLLEYBALL	-3,800	.00	-3,800.00	-735.00	.00	-3,065.00	19.3%
34738 KICKBALL	-3,800	.00	-3,800.00	-605.00	.00	-3,195.00	15.9%
34739 SUMMER CAMP	-8,500	.00	-8,500.00	.00	.00	-8,500.00	.0%
34740 LOVE RUN 5K	-7,625	.00	-7,625.00	-5,254.50	.00	-2,370.50	68.9%
34750 FLAG FOOTBALL	-3,800	.00	-3,800.00	-530.00	.00	-3,270.00	13.9%
34790 RECREATION SIGN	0	.00	.00	-100.00	.00	100.00	100.0%
TOTAL CHARGES FOR SERVICES	-81,925	.00	-81,925.00	-40,816.90	.00	-41,108.10	49.8%
<u>36 MISC. REVENUE</u>							
36110 INTEREST INCOME	-241	.00	-241.00	-3.72	.00	-237.28	1.5%
TOTAL MISC. REVENUE	-241	.00	-241.00	-3.72	.00	-237.28	1.5%
TOTAL RECREATION REVENUE	-82,166	.00	-82,166.00	-40,820.62	.00	-41,345.38	49.7%

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
620 RECREATION FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<u>62579 RECREATION FUND</u>							
<u>30 OPERATING EXPENSES</u>							
30343 SUMMER CAMP	10,000	.00	10,000.00	.00	.00	10,000.00	.0%
30348 BASEBALL	3,800	.00	3,800.00	.00	.00	3,800.00	.0%
30351 SOFTBALL PROGRAM	21,278	.00	21,278.00	16,663.09	.00	4,614.91	78.3%
30353 TRICK OR TROT 5K	7,500	.00	7,500.00	4,408.05	.00	3,091.95	58.8%
30355 KICKBALL	0	.00	.00	486.48	.00	-486.48	100.0%
30357 SWIM TEAM	500	.00	500.00	97.73	.00	402.27	19.5%
30360 SOCCER PROGRAM	3,800	.00	3,800.00	4,275.72	.00	-475.72	112.5%
30362 VOLLEYBALL	3,800	.00	3,800.00	177.59	.00	3,622.41	4.7%
30363 T-BALL	3,780	.00	3,780.00	1,577.93	.00	2,202.07	41.7%
30364 BASKETBALL	0	.00	.00	342.52	.00	-342.52	100.0%
30380 LOVE RUN 5 K	7,500	.00	7,500.00	3,890.11	.00	3,609.89	51.9%
30470 PRINTING & COPYING	100	.00	100.00	.00	.00	100.00	.0%
30490 MISC EXPENSE	1,253	.00	1,253.00	.00	.00	1,253.00	.0%
TOTAL OPERATING EXPENSES	63,311	.00	63,311.00	31,919.22	.00	31,391.78	50.4%
<u>90 NON-OPERATING</u>							
90916 XFER TO GENERAL FUND	18,855	.00	18,855.00	18,855.00	.00	.00	100.0%
TOTAL NON-OPERATING	18,855	.00	18,855.00	18,855.00	.00	.00	100.0%
TOTAL RECREATION FUND	82,166	.00	82,166.00	50,774.22	.00	31,391.78	61.8%
TOTAL RECREATION FUND	0	.00	.00	* 9,953.60	.00	-9,953.60	100.0%
TOTAL REVENUES	-82,166	.00	-82,166.00	-40,820.62	.00	-41,345.38	
TOTAL EXPENSES	82,166	.00	82,166.00	50,774.22	.00	31,391.78	

More Expenses
than income
* -9,953

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

THRU 9/30/2018 (UNAUDITED)

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JOURNAL DETAIL 2017 1 TO 2017 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	.00	.00	-787,253.83	.00	787,253.83	100.0%

** END OF REPORT - Generated by Jeannine Racine **

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	9	Y	Y
Sequence 3	10	Y	N
Sequence 4	11	Y	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.
 Print totals only: Y
 Print Full or Short description: F
 Print full GL account: N
 Format type: 2
 Double space: N
 Suppress zero bal accts: Y
 Include requisition amount: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Print journal detail: Y
 From Yr/Per: 2017/ 1
 To Yr/Per: 2017/13
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Include additional JE comments: N
 Multiyear view: D
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2018/13
 Print MTD Version: N
 Roll projects to object: N
 Carry forward code: 1

Find Criteria

Field Name	Field Value
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Org
 Object
 Project
 Rollup code
 Account type
 Account status



AGENDA ITEM NUMBER 6f

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2018-076 Budget Amendment BT2019-005 CRA Contingency to Projects		
For the Meeting of:	December 13, 2018		
Submitted by:	City Treasurer		
Date Submitted:	December 5, 2018		
Are Funds Required:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Account Number:	See Attached		
Amount Required:	See Attached		
Balance Remaining:	See Attached		
Attachments:	Yes		
Description of Item:	Budget Amendment BT2018-005 transfers the budget from Redevelopment Contingency to Improvements for Municipal Complex, 466a, and Community Center. There is currently \$157,301 in Redevelopment Contingency which must be reassigned to CRA projects.		
Action to be Taken:	Accept the CRA's recommendation and Adopt Resolution 2018-076.		
Staff's Recommendation:	Approval.		
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

RESOLUTION 2018-076

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2018/2019 FISCAL YEAR BUDGET TO TRANSFER FUNDS FROM REDEVELOPMENT CONTINGENCY TO REDEVELOPMENT IMPROVEMENTS: MUNICIPAL COMPLEX, RELOCATION OF UTILITIES ON CR 466A, AND COMMUNITY CENTER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2018-2019 budget of the City of Fruitland Park and CRA was adopted on September 27, 2018; and

WHEREAS, water and sewer utility supplies are required for the relocation of the utilities on 466a; and

WHEREAS, irrigation, sod, and mulch are required for beautification of the municipal complex and to prevent soil erosion; and

WHEREAS, the community center needs improvement renovations to be fully functional to the community to fulfill the community needs; and

WHEREAS, the city commission accepts the CRA's recommendation to amend the CRA 2018-2019 Fiscal Year budget to transfer \$150,000 from the Redevelopment Contingency to assign to projects in the CRA district.

NOW, THEREFORE, BE IT RESOLVED BY THE CRA OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The budget adopted on September 27, 2018; is amended as set forth in Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 13th day of December 2018, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park
Chris Cheshire, Mayor

Attest:

Esther B. Coulson
City Clerk

Vice Mayor Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilian _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2019-005

To: CITY MANAGER

Date: 4-Dec-2018

Prepared by: Finance Director
Department Head

Approved: City Manager

REVENUES:

Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec
Object name & #	Amount:	Inc/Dec

EXPENDITURES:

Object name & #	20511-90990 Redevelopment Contingency	Amount:	150,000	Inc/Dec
Object name & #	20511-60624 Redevelopment Municipal Complex	Amount:	50,400	Inc/Dec
Object name & #	20511-60655-466AU System Improvement 466A	Amount:	49,600	Inc/Dec
Object name & #	20511-60636 Redevelopment Community Center	Amount:	50,000	Inc/Dec
Object name & #		Amount:		Inc/Dec
Object name & #		Amount:		Inc/Dec

Explanation: 45k for SOD, \$3900 for Irrigation, and \$1500 for mulch of the Municipal Complex,
 50k additional supplies for 466a project and 50k for improvements to the Community Center
 Contingency currently has \$157,301 in it, assigning contingency to projects.

Approved by Commission: 12/13/2018
Date

City Clerk

City Finance Director

Mayor



AGENDA ITEM NUMBER 6g

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2018-075 and Budget Amendment BT2018-33 EOY		
For the Meeting of:	December 13, 2018		
Submitted by:	City Treasurer		
Date Submitted:	November 28, 2018		
Are Funds Required:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Account Number:	See Attached		
Amount Required:	See Attached		
Balance Remaining:	See Attached		
Attachments:	Yes		
Description of Item: Budget Amendment BT2018-33 End-of-Year budget adjustments cover department overages in expenses for legal and solid waste, utilizing September 30 th , 2018 financial report. It increases the general fund by \$37,500. Some revenues were higher than estimated. The categories will increase the electric franchise fee revenue which exceeded its budget by \$122,748 and will cover expenses overages in legal (\$20,000) and solid waste (\$17,000).			
Action to be Taken: Adopt Resolution 2018-075.			
Staff's Recommendation: Approve Budget Amendment BT18-33 and Resolution 2018-075.			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Consent agenda: _____
Mayor

RESOLUTION 2018-075

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2017/2018 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO INCREASE THE GENERAL FUND BUDGET \$37,500 AND INCREASE LINE ITEM AMOUNTS TO COVER OVERAGES FOR THE END OF YEAR REVIEW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2017-2018 budget of the City of Fruitland Park was adopted on September 28, 2017; and

WHEREAS, the realities of the 2017-2018 fiscal year have not matched exactly with the adopted budget; and

WHEREAS, it is necessary to increase General Fund revenues (Electric Franchise Fees) by \$37,500; and

WHEREAS, the City Commission desires to amend the 2017-2018 Fiscal Year budget to transfer \$37,500 to increase the Legal and Solid Waste expenses to cover department overages; and

WHEREAS, transferring various amounts between accounts will cover the shortages in expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. The budget adopted on September 28, 2017; is amended as set forth in Exhibit "A" attached hereto.

Section 2. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 13th day of December, 2018, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:

Esther B. Coulson, City Clerk

Vice Mayor Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilian _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Mayor Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

CITY OF FRUITLAND PARK

Interfund Budget Amendment: #

BT2018-033

To: CITY MANAGER

Date: 26-Nov-2018

Prepared by: Finance Director
Department Head

Approved: City Manager

REVENUES:

Table with 3 columns: Object name & #, Amount, Inc/Dec. Row 1: Electric Franchise Fees 01001-31310, 37,500, Inc/Dec.

EXPENDITURES:

Table with 3 columns: Object name & #, Amount, Inc/Dec. Row 1: Legal Fees 01514-30310, 15,000, Inc/Dec.

Explanation: To Cover Year End Overages for Legal and Solid Waste

Approved by Commission: 12/13/2018
Date

City Clerk

City Finance Director

Mayor

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01001 GENERAL FUND REVENUES</u>							
<u>31 TAXES</u>							
31110 AD VALOREM TAXES	-1,864,073	.00	-1,864,073.00	-1,884,202.70	.00	20,129.70	101.1%
31120 DELINQUENT AD VALOREM TAX	-838	.00	-838.00	-618.39	.00	-219.61	73.8%
31230 LOCAL OPTION FUEL TAX	-90,050	.00	-90,050.00	-89,104.36	.00	-945.64	98.9%
31251 FIRE INS PREM TAX PENSION	-16,900	.00	-16,900.00	-13,910.69	.00	-2,989.31	82.3%
31310 ELECTRIC FRANCHISE FEE	-410,169	-6,862.00	-417,031.00	-539,779.20	.00	122,748.20	129.4%
31340 GAS FRANCHISE FEE	-19,368	.00	-19,368.00	-18,699.74	.00	-668.26	96.5%
31390 GARBAGE FRANCHISE FEE	-72,000	.00	-72,000.00	-94,656.45	.00	22,656.45	131.5%
31410 ELECTRIC UTILITY TAX	-482,832	.00	-482,832.00	-606,068.31	.00	123,236.31	125.5%
31421 COMMUNICATIONS SERVICE TAX	-210,238	10,000.00	-200,238.00	-208,665.65	.00	8,427.65	104.2%
31430 WATER UTILITY TAX	-61,440	-68,000.00	-129,440.00	-214,776.66	.00	85,336.66	165.9%
31440 GAS UTILITY TAX	-20,149	.00	-20,149.00	-20,534.68	.00	385.68	101.9%
31480 PROPANE UTILITY TAX	0	.00	.00	-780.92	.00	780.92	100.0%
TOTAL TAXES	-3,248,057	-64,862.00	-3,312,919.00	-3,691,797.75	.00	378,878.75	111.4%
<u>32 LICENSES & PERMITS</u>							
32100 CITY BUSINESS RECEIPT TAX	-23,157	.00	-23,157.00	-21,542.98	.00	-1,614.02	93.0%
32110 DEL CITY OCCUPATIONAL LIC	-41	.00	-41.00	-38.28	.00	-2.72	93.4%
32200 BUILDING PERMIT A	-639,000	168,000.00	-471,000.00	-586,143.94	.00	115,143.94	124.4%
32201 BUILDING PERMIT B	-11,669	5,000.00	-6,669.00	-53,522.28	.00	46,853.28	802.6%
32305 CLEARING/TREE REMOVAL PERM	0	.00	.00	-948.88	.00	948.88	100.0%
32902 CEMETERY PERMITS	-220	.00	-220.00	-45.00	.00	-175.00	20.5%
TOTAL LICENSES & PERMITS	-674,087	173,000.00	-501,087.00	-662,241.36	.00	161,154.36	132.2%
<u>33 INTERGOVERN. REVENUE</u>							
33110 DCA FEMA FEDERAL GRANT	0	.00	.00	-170,096.13	.00	170,096.13	100.0%
33439 GRANT-FLORIDA FOREST SERVI	0	-2,511.00	-2,511.00	-2,511.00	.00	.00	100.0%
33475 GARDENIA PARK GRANT FRDAP	0	-100,000.00	-100,000.00	.00	.00	-100,000.00	.0%
33512 STATE REVENUE SHARING TAX	-124,585	.00	-124,585.00	-143,657.99	.00	19,072.99	115.3%
33514 MOBILE HOME LICENSES	-11,617	.00	-11,617.00	-11,708.28	.00	91.28	100.8%

FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01514 LEGAL COUNSEL</u>							
<u>30 OPERATING EXPENSES</u>							
30310 LEGAL FEES	72,000	-2,191.00	69,809.00	84,230.47	.00	-14,421.47	120.7%
30492 LEGAL ADVERTISING	10,000	.00	10,000.00	14,049.12	.00	-4,049.12	140.5%
30497 RECORDING/FILING FEES	400	.00	400.00	521.77	.00	-121.77	130.4%
30498 INS RPR/CLAIM/SETTLEMT	0	45,000.00	45,000.00	45,000.00	.00	.00	100.0%
TOTAL OPERATING EXPENSES	82,400	42,809.00	125,209.00	143,801.36	.00	-18,592.36	114.8%
TOTAL LEGAL COUNSEL	82,400	42,809.00	125,209.00	<u>143,801.36</u>	.00	-18,592.36	<u>114.8%</u>

+ 20,000

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CITY OF FRUITLAND PARK
YEAR-TO-DATE BUDGET REPORT

THRU 9/30/2018 (UNAUDITED)

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FOR 2018 13

JOURNAL DETAIL 2017 1 TO 2017 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01534 SOLID WASTE</u>							
<u>30 OPERATING EXPENSES</u>							
30434 SOLID WASTE COLLECTION	216,000	.00	216,000.00	212,437.47	.00	3,562.53	98.4%
30435 SOLID WASTE DISPOSAL	192,000	.00	192,000.00	194,573.90	.00	-2,573.90	101.3%
30436 YARDWASTE COLLECTION	31,200	.00	31,200.00	33,265.38	.00	-2,065.38	106.6%
30437 YARDWASTE DISPOSAL	11,400	.00	11,400.00	12,095.41	.00	-695.41	106.1%
30438 RECYCLE	42,000	-13,097.00	28,903.00	44,550.03	.00	-15,647.03	154.1%
TOTAL OPERATING EXPENSES	492,600	-13,097.00	479,503.00	496,922.19	.00	-17,419.19	103.6%
TOTAL SOLID WASTE	492,600	-13,097.00	479,503.00	496,922.19	.00	-17,419.19	103.6%



AGENDA ITEM NUMBER 6h

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Resolution 2018-067 Fire Assessment Program Annual Maintenance FY 2019-20			
For the Meeting of:	December 13, 2018			
Submitted by:	City Manager/City Treasurer/City Attorney			
Date Submitted:	November 1, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Item:				
<p>Governmental Services Group Inc's. proposed scope of services for the fire services assessment program annual maintenance services for FY 2019-20 is attached. (Postponed from the November 11, 2018 regular meeting for more information on the cost of collecting fire assessment from The Villages.)</p>				
Action to be Taken: Adopt Resolution 2018-067				
Staff's Recommendation: Approval.				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

RESOLUTION 2018-067

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ACCEPTING THE FIRE SERVICES ASSESSMENT PROGRAM ANNUAL ASSESSMENT MAINTENANCE SERVICES SCOPE OF SERVICES FROM GSG, INC.; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park imposes a fire assessment; and

WHEREAS, the City Commission desires to continue to retain the services of GSG, Inc. to assist with the tasks necessary to continue imposing the fire assessment; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida desires to approve the scope of services for Fiscal Year 2019-20 provided by GSG, Inc.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Appendix A – Fire Services Assessment Program Annual Maintenance Services Fiscal Year 2019-20 with scope of services under cover letter dated October 24, 2018, a copy of which is attached hereto, is approved.

Section 2. The Commission authorizes the Mayor to execute the agreement.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

POSTPONED this 13th day of December 2018, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA

MAYOR

ATTEST:

ESTHER COULSON, CITY CLERK

Vice Mayor Gunter ____ (Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner Bell ____ (Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner DeGrave ____ (Yes), ____ (No), ____ (Abstained), ____ (Absent)
Commissioner Mobilian ____ (Yes), ____ (No), ____ (Abstained), ____ (Absent)
Mayor Cheshire ____ (Yes), ____ (No), ____ (Abstained), ____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney



GOVERNMENT SERVICES GROUP, INC.

WeServeGovernments.com

Water, Wastewater and
Utility Management

Special Assessment
and Support

Financial Management
Consulting

Information
Management

Grants Management
Services

October 24, 2018

Via Email Transmission

Gary Lavenia, City Manager
City of Fruitland Park
506 W Berckman St.
Fruitland Park, FL 34731-3239

Re: City of Fruitland Park – Fire Services Assessment Program Annual Maintenance Services

Dear Mr. Lavenia,

The City of Fruitland Park (City) has now completed its second year of the annual assessment program for fire services it initiated in 2016. Government Services Group, Inc. (GSG) is pleased to have assisted the City with developing and successfully implementing this recurring revenue source and as such, we believe that the City would benefit from a continuation of our services.

In order to continue this relationship and the achievements realized thus far, attached as Appendix A is GSG's proposed scope of services, fees, project deliverables and payment schedule to assist the City in the annual maintenance of the fire services assessment program for Fiscal Year 2019-20.

Please review the attached scope of services and upon review and satisfactory determination, please sign where indicated on Appendix A to acknowledge acceptance of the scope of services and to serve as proper notice to proceed. Upon execution, please provide us with a signed copy for our files.

As we are currently preparing our schedule for the upcoming assessment season, we would appreciate your prompt reply, which will help us to accommodate your program's schedule and ensure the continuation of this successful recurring revenue source.

If you have any questions, please do not hesitate to contact me. We look forward to working with the City of Fruitland Park again this year.

Sincerely,

Sandi Walker
Project Coordinator

Appendix A

FIRE SERVICES ASSESSMENT PROGRAM
ANNUAL MAINTENANCE SERVICES FISCAL YEAR 2019-20

Scope of Services

ANNUAL ASSESSMENT MAINTENANCE

- Task 1: Base Retainer Services for Current Fiscal Year Assessment Program** GSG will be retained to administer the current fiscal year assessment program and maintain the assessment roll database. Such retainer services will include GSG's availability to respond to requests for information or assistance from City staff regarding all aspects of the current assessment program. In addition, GSG will prepare the critical events schedule for the upcoming fiscal year to ensure adherence to statutory deadlines and will maintain the current fiscal year database in a manner that ensures data availability to specific requests.
- Task 2: Update the Preliminary Assessment Roll** GSG will import updated Property Appraiser data to construct the preliminary annual assessment roll for the assessment program. Corrections from the City will be applied to the updated data. GSG will then create the assessment roll by programmatically applying the business rules to the data and extending the rates to the affected tax parcels according to the methodology.
- Task 3: Proforma Rate Scenarios** As requested by the City, GSG will provide rate scenarios to assist in budget analyses and assessment program planning.
- Task 4: Final Rates** GSG will calculate/confirm the proforma schedule of rates based on the apportionment methodology and revenue requirements for the Fiscal Year's assessment program.
- Task 5: Preliminary and Annual Assessment Resolutions** GSG will advise and assist the City's legal counsel in drafting the implementing assessment resolutions that conform to the existing fire services assessment ordinance and the City's policy decisions.
- Task 6: Implementation** Advise and assist with the requirements for the adoption of the annual assessment rate resolution and certification of the assessment roll in accordance with Section 197.3632, Florida Statutes, including:
- (a) Produce Notice Roll and Data Exports** After verification of final rates for the assessment programs, GSG will create the notice roll by applying the rates to the assessment roll. GSG will then produce the data exports needed for the production of TRIM notices. Data exports for TRIM notices will be transmitted as necessary to the Property Appraiser's office, per their specifications.
 - (b) Development and Distribution of First Class Notice** Assist the City in developing the first class notice and its distribution to any affected property owners, if required.
- Task 7: Create Final Assessment Roll** GSG will update the assessment roll with any corrections and updates received from the City. Final rates will be verified and extended to the updated data in order to create the final assessment roll. The final roll will be provided to the City.
- Task 8: Certify, Export and Transmit the Final Assessment Roll in Conformance with Uniform Method** Using the final assessment roll, GSG will prepare export files on compatible electronic medium capable of merger with the ad valorem tax roll files and will transmit the file to the Tax Collector in the prescribed format.

FEES AND COSTS

For the professional services and specialized assistance provided by GSG, we will work under a professional fee arrangement of \$6,000. Except as noted below, the fee includes reimbursement for all out-of-pocket expenses.

The fee for professional services does not include any on-site visits by GSG to the City. Any on-site meetings by GSG may be arranged at our standard hourly rates provided below. All expenses related to these requested meetings will be billed in accordance with section 112.061, Florida Statutes. If necessary, in lieu of on-site visits, periodic telephone conference calls may be scheduled to discuss project status.

The standard hourly rates for GSG are as follows:

GOVERNMENT SERVICES GROUP, INC.

Chief Executive Officer	\$235
Senior Advisor	\$210
Vice President/Managing Director	\$195
Senior Project Manager/Consultant/Project Coordinator	\$175
Database Analyst/Technical Services.....	\$150
Administrative Support.....	\$ 75

The lump sum fee does not include the costs of producing and mailing the statutorily required first class notices. Mailing and production costs depend on the number of assessable parcels of property within the assessment program area, but average approximately \$1.35 per parcel. Payment of mailing and production costs is due at the time of adoption of the initial assessment resolution or like document. For non-domestic notices, mailing charges will include the actual amount of postage beyond the domestic rate and if U.S. postage rates increase prior to mailing, the additional postage per notice will be charged.

The City is responsible for any and all newspaper publications, including, but not limited to, making arrangements for publications and any costs associated therewith.

The City is also responsible for any costs incurred to obtain information from the property appraiser or other public official that is necessary for the assessment program.

Please note that GSG works with the premise of developing and implementing assessment programs with an eye on potential legal challenges in an attempt to maximize both the efficiency and the effectiveness of any defense. Nonetheless, the fees outlined above for professional services do not include any provision for litigation defense. Accordingly, in the event there is a legal challenge, GSG would be available, on an hourly basis, to assist the City in its defense.

PAYMENT SCHEDULE

The lump sum fee for professional services and specialized assistance will be due and payable on the following schedule, assuming notice to proceed is received in December 2018. If notice to proceed occurs after this date, payments will be adjusted based on the anticipated number of months remaining to complete the project.

Payment	Schedule
50% of professional fees – \$3,000	May 2019
50% of professional fees – \$3,000	August 2019

DELIVERABLES SCHEDULE

Deliverable	Schedule
Notice to Proceed	December 2018
Ongoing Retainer Services	As Needed
Determine Net Revenue Requirements	May
Develop Preliminary Assessment Roll	May-June
Review/Confirm Assessment Rates	May - June
Preliminary Rate Resolution	June - July
Mail First Class Notices/TRIM	July -- August
Publishes Notice	July -- August
Annual Rate Resolution	August -- September
Certify Assessment Roll	by September 15 th

ACCEPTED AND AGREED TO FOR FISCAL YEAR 2019-20:

BY _____
City of Fruitland Park

Date

Esther Coulson

From: Sandi Walker <SWalker@govserv.com>
Sent: Thursday, November 15, 2018 9:42 AM
To: Jeannine Racine
Cc: Gary La Venia; Esther Coulson
Subject: RE: Cost of GSG contract for Fire Assessment if Village only

For only the Villages GSG's fees would be \$4,000.

From: Jeannine Racine [mailto:jracine@fruitlandpark.org]
Sent: Thursday, November 15, 2018 9:06 AM
To: Sandi Walker <SWalker@govserv.com>
Cc: Gary La Venia <glavenia@fruitlandpark.org>; Esther Coulson <ecoulson@fruitlandpark.org>
Subject: Cost of GSG contract for Fire Assessment if Village only

Sandi

We are once again considering using the Lake County Fire Department instead of our own fire department. If this passes, the Commission would like to know the cost of the contract if we only collect a fire assessment form the Villages, as Lake County collects there own assessment. The total cost is \$6000 for both fire assessments. Please let me know the cost of only collecting from the Villages.

Thanks,

Jeannine Racine

City Finance Director
City of Fruitland Park
506 W. Berckman St
Fruitland Park, FL 34731
Tel: (352) 360-6545



AGENDA ITEM
NUMBER
6i

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	First Reading and Public Hearing – Ordinance 2018-017 Solid Waste Increase			
For the Meeting of:	December 13, 2018			
Submitted by:	City Treasurer/City Attorney			
Date Submitted:	December 7, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Item: Proposed ordinance increases solid waste collections and recycling two percent effective January 1, 2019 according to the contract that allows an annual increase each January:				
<ul style="list-style-type: none"> - residential will increase \$.23, \$18.98 to \$19.20 per month (includes recycling increase), - commercial weekly pick up will increase \$.14, \$20.01 to \$20.16 per month and - commercial biweekly pick up will increase \$.17, \$21.90 to \$22.08 per month. 				
Action to be Taken: Approve proposed Ordinance 2018-017, subject to review by the city attorney.				
Staff's Recommendation: Approve proposed Ordinance 2018-017.				
Additional Comments: Approval.				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

ORDINANCE 2018-017

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AMENDING SECTION 99.40 TO INCREASE THE SOLID WASTE RATES BY 2% WITH RATES EFFECTIVE AS OF JANUARY 1, 2019; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park through a waste management company provides solid waste and recycling services to customers within the City of Fruitland Park; and

WHEREAS, the City of Fruitland Park charges its customers a rate for providing such service; and

WHEREAS, the City of Fruitland Park's contract with the waste management company allows for an annual increase each January and the City has been notified that the rates will increase 2%; and

WHEREAS, the City Commission of the City of Fruitland Park, Lake County, Florida hereby finds and declares that the increased rates should be passed on to those who receive such services, and that adoption of this ordinance is necessary, appropriate, and in the public interest of the citizens of this community.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA AS FOLLOWS:

Section 1. Recitals.

The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this ordinance.

Section 2. Refuse Collection Fees.

That Section Sec. 99.40 in Chapter 99, of the Fruitland Park Code of Ordinances is hereby amended to read as follows:

Sec. 99.40. Refuse collection fees.

- (A) The city clerk is authorized to charge a fee for refuse collection as set forth in division (B) below.
- (B) The refuse collection services for which the city clerk shall charge a fee and the amount of fee for each service are as follows:

(1) Residential collection, monthly fee.

(a) *Manual curbside pickup:*

	NUMBER OF 32 GALLON CONTAINERS
TWICE WEEKLY COLLECTION	1 through 6
	\$18.98 \$19.20

(b) *Mechanical containerized service:* Shall be the same as the commercial containerized service fees set forth below except that the disposal component of the fee shall be those disposal fees for residential service established by Lake County multiplied by the residential units.

(2) Commercial collection, monthly fee.

(a) *Manual curbside pickup:*

	NUMBER OF 32 GALLON CONTAINERS
NUMBER OF WEEKLY COLLECTIONS	1 through 6
	1 \$20.01 \$20.16
	2 \$21.90 \$22.08

(b) *Mechanical containerized service:*

Commercial Collection
Mechanical Containerized Service

# OF WKLY	SIZE OF CONTAINER IN CUBIC YARDS			
	2	4	6	8
Collections				
1	\$83.89 \$84.68	\$158.97 \$160.42	\$228.47 \$230.48	\$281.29 \$283.52
2	\$164.55 \$166.11	\$314.68 \$317.57	\$453.76 \$457.77	\$559.33 \$563.78
3	\$245.21 \$247.55	\$470.43 \$474.77	\$678.99 \$685.00	\$837.37 \$844.06
4	\$325.85 \$328.97	\$626.16 \$631.95	\$904.23 \$912.26	\$1,115.00 \$1123.92
5	\$406.49 \$410.39	\$781.89 \$789.13	\$1,129.47 \$1139.50	\$1,393.43 \$1404.58
6	\$487.17 \$491.85	\$937.60 \$946.29	\$1,354.70 \$1366.73	\$1,671.47 \$1684.84

- (3) Reserved.
- (4) The fee for any refuse collection service not specifically set forth above shall be determined by negotiation between the city, the hauler, and the customer. However, in the event that a fee cannot be agreed upon, the city manager shall set the fee.
- (C) The fees charged pursuant to this section shall be charged only for those refuse collection services provided under Chapter 98 of this Code. For purposes of this section, users of the city's water system shall be considered receivers of the city's refuse service.
- (D) The fee charged for refuse collection shall be charged monthly.
- (E) Failure by any person or business entity to remit a fee charged pursuant to this section shall result in any or all of the following:
 - (1) Discontinuance of refuse collection service;
 - (2) Discontinuance of water service;
 - (3) Institution of enforcement proceedings by the code enforcement officer;
 - (4) Institution of judicial enforcement and collection proceedings; or

- (5) Any other enforcement and collection proceedings deemed necessary by the city manager.
- (F) Any person or business entity desiring to challenge an amount charged pursuant to this section shall request a hearing with the city manager regarding the disputed amount. Upon a request for hearing pursuant to this division, the city manager shall schedule a hearing with the complainant. Upon the conclusion of the hearing, the city manager shall have the authority to make any adjustment to the amount in dispute that he deems necessary.

Section 3. Conflicts And Ordinances Repealed.

All ordinances or parts of ordinances in conflict are hereby repealed.

Section 4. Severability.

If any section, sentence, phrase, word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

Section 5. Codification.

It is the intent of the City Commission of the City of Fruitland Park that the provisions of this chapter shall become and made a part of the Fruitland Park Code of Ordinances; and grants authority to the codifier to renumber or re-letter sections, and change the words in this ordinance to section, article, chapter or such other appropriate word or phrase in order to accomplish such intentions.

Section 6. Effective Date.

This Ordinance shall become effective immediately upon adoption; however, the refuse collect rate adjustments shall be implemented January 1, 2019.

PASSED AND DULY ADOPTED by the City of Fruitland Park, Lake County, Florida this ____ day of _____, 201__.

City of Fruitland Park

Chris Cheshire, Mayor

Attest:
Esther B. Coulson, City Clerk

Vice Mayor Gunter _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilain _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Mayor Cheshire _____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

Exhibit "B"

City of Fruitland Park Collection and Disposal Rates

Effective 01/01/19-12/31/19 2% Increase

Residential Services Based on \$40/ton disposal for 2x week garbage/yardwaste/1x week Recycling

Garbage Collection	Disposal	Curbside Recycling	Rate Per Month	Admin	10% FF	Total
\$ 8.09	\$ 3.90	\$ 2.53	\$ 14.52	2.94	1.75	19.21

Commercial Handstops

	Garbage Collection	Disposal	Rate Per Month	Admin	10% FF	Total
Commercial curb 1x week	\$ 6.95	\$ 8.44	\$ 15.39	2.94	1.83	20.16
Commercial curb 2x week	\$ 8.18	\$ 8.95	\$ 17.13	2.94	2.01	22.08

Commercial Dumpsters (Rate/month)

Qty/Size/Frequency	Garbage Coll.	Garbage Disp.	Coll./Disp			
1-2yd X 1 WEEK	\$ 36.17	\$ 37.87	\$ 74.04			
1-2yd X 2 WEEK	\$ 72.33	\$ 75.74	\$ 148.07			
1-2yd X 3 WEEK	\$ 108.52	\$ 113.60	\$ 222.12			
1-2yd X 4 WEEK	\$ 144.66	\$ 151.47	\$ 296.13			
1-2yd X 5 WEEK	\$ 180.82	\$ 189.33	\$ 370.15			
1-2yd X 6 WEEK	\$ 216.99	\$ 227.20	\$ 444.19			
<hr/>						
1-4yd X 1 WEEK	\$ 67.16	\$ 75.74	\$ 142.90			
1-4yd X 2 WEEK	\$ 134.28	\$ 151.48	\$ 285.76			
1-4yd X 3 WEEK	\$ 201.46	\$ 227.21	\$ 428.67			
1-4yd X 4 WEEK	\$ 268.59	\$ 302.97	\$ 571.56			
1-4yd X 5 WEEK	\$ 335.74	\$ 378.71	\$ 714.45			
1-4yd X 6 WEEK	\$ 402.87	\$ 454.45	\$ 857.32			
<hr/>						
1-6yd X 1 WEEK	\$ 92.97	\$ 113.61	\$ 206.58			
1-6yd X 2 WEEK	\$ 186.00	\$ 227.22	\$ 413.22			
1-6yd X 3 WEEK	\$ 278.95	\$ 340.84	\$ 619.79			
1-6yd X 4 WEEK	\$ 371.94	\$ 454.44	\$ 826.38			
1-6yd X 5 WEEK	\$ 464.93	\$ 568.04	\$ 1,032.97			
1-6yd X 6 WEEK	\$ 557.89	\$ 681.65	\$ 1,239.54			
<hr/>						
1-8yd X 1 WEEK	\$ 103.33	\$ 151.48	\$ 254.81			
1-8yd X 2 WEEK	\$ 206.63	\$ 302.96	\$ 509.59			
1-8yd X 3 WEEK	\$ 309.95	\$ 454.44	\$ 764.39			
1-8yd X 4 WEEK	\$ 413.24	\$ 605.55	\$ 1,018.79			
1-8yd X 5 WEEK	\$ 516.57	\$ 757.38	\$ 1,273.95			
1-8yd X 6 WEEK	\$ 619.88	\$ 908.85	\$ 1,528.73			

Waste Mgt Collection Disposal Rates

Jan 2019

RATE	(R)RE		FY 18 GB	New Rate	GB	YDWS	YDWS	CURB	FP	FP		IND AMT
CODE	(C)CO	DESC	COLL	FY19 2%	DISP	COLL 2%	DISP	RECYC 2%	ADMIN	FF		BILLED
SWR001	R	Residential	6.08	6.20	3.23	1.89	0.67	2.53	2.94	1.75		19.20
SWC002	C	Commercial curb 1x week	6.81	6.95	8.44				2.94	1.83		20.16
SWC001	C	Commercial curb 2x week	8.02	8.18	8.95				2.94	2.01		22.08
SWC003	C	1-2yd X 1 WEEK	35.46	36.17	37.87				2.94	7.70		84.68
SWC004	C	1-2yd X 2 WEEK	70.91	72.33	75.74				2.94	15.10		166.11
SWC037	C	1-2yd X 3 WEEK	106.38	108.51	113.60				2.94	22.50		247.55
	C	1-2yd X 4 WEEK	141.82	144.66	151.47				2.94	29.91		328.97
		1-2yd X 5 WEEK	177.27	180.82	189.33				2.94	37.31		410.39
		1-2yd X 6 WEEK	212.74	216.99	227.20				2.94	44.71		491.85
SWC005	C	1-4yd X 1 WEEK	65.84	67.16	75.74				2.94	14.58		160.42
SWC006	C	1-4yd X 2 WEEK	131.65	134.28	151.48				2.94	28.87		317.57
SWC020	C	1-4yd X 3 WEEK	197.51	201.46	227.21				2.94	43.16		474.77
	C	1-4yd X 4 WEEK	263.32	268.59	302.97				2.94	57.45		631.95
		1-4yd X 5 WEEK	329.16	335.74	378.71				2.94	71.74		789.13
		1-4yd X 6 WEEK	394.97	402.87	454.45				2.94	86.03		946.29
SWC008	C	1-6yd X 1 WEEK	91.15	92.97	113.61				2.94	20.95		230.48
SWC009	C	1-6yd X 2 WEEK	182.35	186.00	227.22				2.94	41.62		457.77
SWC022	C	1-6yd X 3 WEEK	273.48	278.95	340.84				2.94	62.27		685.00
	C	1-6yd X 4 WEEK	364.65	371.94	454.44				2.94	82.93		912.26
		1-6yd X 5 WEEK	455.81	464.93	568.04				2.94	103.59		1,139.50
		1-6yd X 6 WEEK	546.95	557.89	681.65				2.94	124.25		1,366.73
SWC011	C	1-8yd X 1 WEEK	101.30	103.33	151.48				2.94	25.77		283.52
SWC012	C	1-8yd X 2 WEEK	202.58	206.63	302.96				2.94	51.25		563.78
SWC018	C	1-8yd X 3 WEEK	303.87	309.95	454.44				2.94	76.73		844.06
	C	1-8yd X 4 WEEK	405.15	413.25	605.55				2.94	102.17		1,123.92
		1-8yd X 5 WEEK	506.44	516.57	757.38				2.94	127.69		1,404.58
	C	1-8yd X 6 WEEK	607.73	619.88	908.85				2.94	153.17		1,684.84



AGENDA ITEM NUMBER 6j

5

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Second Reading and Public Hearing - Ordinance 2018-022 – Electric Franchise Agreement – Extension			
For the Meeting of:	December 13, 2018			
Submitted by:	City Manager/City Attorney			
Date Submitted:	November 2, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Items:	Electric franchise agreement with the City of Leesburg. (The first reading was held on November 8, 2018.)			
Action to be Taken:	Enact Ordinance 2018-022 to become effective as provided by law.			
Staff's Recommendation:	Approval.			
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

ORDINANCE 2018-022

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE SECOND AMENDMENT TO ELECTRIC FRANCHISE AGREEMENT BETWEEN THE CITY OF LEESBURG AND THE CITY OF FRUITLAND PARK TO EXTEND THE FRANCHISE AGREEMENT 5 YEARS WITH AN EXPIRATION DATE OF DECEMBER 31, 2023; PROVIDING FOR SEVERABILITY AND CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park entered into that certain Electric Franchise Agreement between the Cities of Leesburg and Fruitland Park, dated as of October 10, 1983 (the "Franchise Agreement"); and

WHEREAS, the Franchise Agreement was amended in that certain First Amendment dated as of November 21, 2013 (the "First Amendment") which extended the expiration date to December 31, 2018 and further provided that Fruitland Park's earlier exercise of its option to purchase was deemed to occur as of December 31, 2018; and

WHEREAS, the City of Fruitland Park, Florida and the City of Leesburg, Florida desire to extend those dates further and wish to memorialize said extensions in a Second Amendment.

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the City of Fruitland Park, Lake County, Florida, as follows:

Section 1. The Second Amendment to Electric Franchise Agreement between the City of Leesburg and the City of Fruitland Park, a copy of which is attached hereto, is approved.

Section 2. The Commission authorizes the Mayor to execute the Second Amendment.

Section 3. Severability. If any section, sentence, clause, phrase or word of this ordinance and/or agreement being adopted is for any reason held or declared to be unconstitutional, inoperative or void, such holding or invalidity shall not affect the remaining portions of this ordinance and/or agreement; and it shall be construed to have been the Commissioner's intent to pass this ordinance and/or agreement without such unconstitutional, invalid or inoperative part therein; and the remainder of this ordinance and/or agreement, after the exclusion of such part or parts shall be deemed and held to be valid, as if such parts had not been included herein.

Section 4. Conflicts. That all resolutions, parts of resolutions, ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. This ordinance shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED and ORDAINED this _____ day of _____, 2018, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA

MAYOR

ATTEST:

ESTHER COULSON, CITY CLERK

Commissioner Gunter	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Cheshire	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner _____	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner _____	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

First Reading: November 8, 2018

Second Reading: _____

**SECOND AMENDMENT TO
ELECTRIC FRANCHISE AGREEMENT
BETWEEN THE CITY OF
LEESBURG AND THE CITY OF
FRUITLAND PARK**

This Second Amendment pertains to the Electric Franchise Agreement between the Cities of Leesburg and Fruitland Park, dated as of October 10, 1983 (the “Franchise Agreement”), as amended by the First Amendment dated as of November 21, 2013 (the “First Amendment”).

The expiration of the Franchise Agreement was extended by the First Amendment to December 31, 2018. The First Amendment also provided that Fruitland Park’s earlier exercise of its option to purchase was deemed to occur as of December 31, 2018. The parties now desire to extend those dates further and have entered into this Second Amendment for that purpose.

In consideration of the Franchise Agreement, the First Amendment, the performance of the parties under those documents, and other good and valuable considerations, Leesburg and Fruitland Park agree as set forth below:

1. The term of the Franchise Agreement is extended further such that it shall expire as of December 31, 2023.

2. The expiration of the Franchise Agreement on December 31, 2023, shall act as an automatic exercise of Fruitland Park’s option to purchase those certain assets described in Section 6 of the Franchise Agreement, and the valuation and payment terms therein contained. The notice and milestone dates in Section 6 of the Franchise Agreement shall as if Fruitland Park had exercised its option to purchase as of December 31, 2023. Upon expiration, the Franchise Agreement shall continue and remain in full force and effect until such time as Fruitland Park’s purchase is completed. If the purchase is not completed on or before December 31, 2024, the term of the Franchise Agreement shall automatically extend so that the term will expire December 31, 2048. However, if Fruitland Park is working diligently and in good faith to complete the purchase as of December 31, 2024, it shall be allowed a reasonable extension of time to complete the purchase. Moreover, Fruitland Park reserves the right at the end of any five (5) year period commencing January 1, 2025, until expiration of the Franchise Agreement as extended by this Second Amendment, to purchase the distribution system, lines, conduits, and other conveyances for distribution of electric energy or property used under or in connection with the franchise or right, or such part of such property, real and personal, located within the corporate limits of Fruitland Park as of the date of purchase by Fruitland Park as Fruitland Park may desire to purchase. Valuation for any such purchase shall remain as set forth in the Franchise Agreement. Upon expiration of the Franchise Agreement on December 31, 2048, unless otherwise agreed to in writing by the parties, the term of the Franchise Agreement shall extend automatically on a year to year basis, until terminated by either party upon one hundred twenty (120) days written notice to the non-terminating party.

3. Except as specifically modified by this Second Amendment and the First Amendment, the Franchise Agreement shall continue in full force and effect.

4. This Second Amendment shall become effective on the date the last party signs as set forth below.

IN WITNESS WHEREOF, the parties have entered into this Second Amendment.

THE CITY OF LEESBURG, FLORIDA

BY: _____
H.D. ROBUCK III, Mayor

ATTEST: _____
ANDI PURVIS, City Clerk

DATE: _____, 2018

APPROVED AS TO FORM AND CONTENT:

CITY ATTORNEY

THE CITY OF FRUITLAND
PARK, FLORIDA

BY: _____
_____, Mayor

ATTEST: _____
_____, City Clerk

DATE: _____, 2018

APPROVED AS TO FORM AND CONTENT:

CITY ATTORNEY

**FIRST AMENDMENT TO
ELECTRIC FRANCHISE AGREEMENT
BETWEEN
THE CITY OF LEESBURG
AND
THE CITY OF FRUITLAND PARK**

This First Amendment is to that certain Electric Franchise Agreement, entered into on October 10, 1983, hereinafter referred to as the "Electric Franchise Agreement" by and between the City of Leesburg, Florida, hereinafter referred to as "Leesburg" and the City of Fruitland Park, Florida, hereinafter referred to as "Fruitland Park," and jointly referred to herein as the "Parties."

WHEREAS, the Parties entered into the Electric Franchise Agreement for the mutually beneficial purposes of authorizing Leesburg to provide electric services within the municipal boundaries of Fruitland Park; and

WHEREAS, in accordance with the terms of the Electric Franchise Agreement, in 2009, Fruitland Park exercised its option rights to purchase the assets as described in Section 6 of the Electric Franchise Agreement; and

WHEREAS, to date the purchase and sale transaction pursuant to Fruitland Park's option rights has not been completed, Leesburg has continued to provide electricity service to Fruitland Park and the Parties have operated under the terms of the Electric Franchise Agreement essentially pursuant to the automatic extension provisions of Section 6; and

WHEREAS, the Electric Franchise Agreement is in full effect and has not been terminated by either party; and

WHEREAS, due, in part, to the new electrical facilities which would be required by the proposed development known as "The Villages of Fruitland Park", the Parties wish to amend certain terms of the Electric Franchise Agreement;

NOW THEREFORE, in consideration of the premises and mutual covenants contained herein, the Parties agree as follows:

1. The above-stated whereas clauses are agreed to by the Parties and adopted as true and correct.
2. The term of the franchise rights as set forth in Section 1 of the Electric Franchise Agreement is hereby extended so that the term shall now expire at midnight on December 31, 2018. The expiration of the extended term on December 31, 2018 shall act as an automatic exercise of Fruitland Park's option to purchase those certain assets described in Section 6 of the Electric Franchise Agreement and the valuation and payment terms contained therein shall be applicable and binding upon the Parties. The notice and milestone dates set forth in Section 6 of the Electric Franchise Agreement, shall apply as if Fruitland Park had exercised its option to purchase as of December 31, 2018. Upon expiration of the extended term, the Electric Franchise Agreement shall continue and remain in full force and affect until such time as Fruitland Park's

purchase referred to above is completed. In the event that the referenced purchase is not completed on or before December 31, 2019, the term of the Electric Franchise Agreement shall automatically extend so that the term will expire on December 31, 2043. However, if Fruitland Park is working diligently and in good faith to complete a purchase as of December 31, 2019, Fruitland Park shall be allowed a reasonable extension of time to complete such purchase. Moreover, Fruitland Park reserves the right at the end of any five (5) year period commencing January 1, 2020 until expiration of this agreement and extension thereof, to purchase the distribution system, lines, conduits, and other conveyances for distribution of electric energy or property used under or in connection with the franchise or right, or such part of such property, real and personal located within the corporate limits of Fruitland Park as of the date of the purchase by Fruitland Park which Fruitland Park may desire to purchase. Valuation for any such purchase shall remain as set forth in the Electrical Franchise Agreement. Upon expiration of the Electric Franchise Agreement as of December 31, 2043, unless otherwise agreed to in writing by the Parties, the term of the Electric Franchise Agreement shall automatically extend on a year to year basis until terminated by either party upon one hundred and twenty (120) days written notice to the non-terminating party.

3. As further consideration for this Amendment Fruitland Park agrees that its 2009 purchase option exercise is withdrawn and of no future effect.
4. All other terms and conditions of the Electric Franchise Agreement shall remain unchanged and in full force and effect.
5. The Effective Date of this Amendment shall be the date that the last party signs as set forth below.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed by their duly authorized officers as of the date set forth below.

Attest:

City of Leesburg

By: Betty M. Richardson
City Clerk

By: David Knowles
Mayor David Knowles
Date: November 18, 2013

Attest:

City of Fruitland Park

By: [Signature]
City Clerk

By: Chris Bell
Mayor Chris Bell
Date: November 21, 2013

The Villages[®]
DAILY SUN

Published Daily
Lady Lake, Florida
State of Florida
County Of Lake

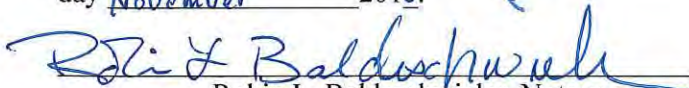
Before the undersigned authority personally appeared **Sheryl Dufour** who on oath says that she is Legal Ad Coordinator of the DAILY SUN, a daily newspaper published at Lady Lake in Lake County, Florida with circulation in Lake, Sumter and Marion Counties; that the attached copy of advertisement, being a **Legal Ad #849090** in the matter of **ORDINANCE 2018-022**, was published in said newspaper in the issues of

NOVEMBER 16, 2018

Affiant further says that the said Daily Sun is a newspaper published at Lady Lake in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida each week and has been entered as second class mail matter at the post office in Lady Lake, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisements; and affiant further says that he has neither paid nor promised any person, firm, or Corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

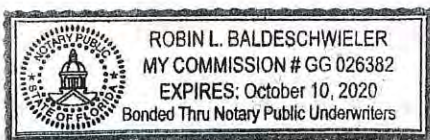

(Signature Of Affiant)

Sworn to and subscribed before me this 16
day November 2018.


Robin L. Baldeschwieler, Notary

Personally Known X or
Production Identification _____
Type of Identification Produced _____

Attach Notice Here



ORDINANCE 2018-022

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE SECOND AMENDMENT TO ELECTRIC FRANCHISE AGREEMENT BETWEEN THE CITY OF LEESBURG AND THE CITY OF FRUITLAND PARK TO EXTEND THE Franchise Agreement 5 YEARS WITH AN EXPIRATION DATE OF December 31, 2023; PROVIDING FOR SEVERABILITY AND CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. (The first reading was held on November 8, 2018.)

This ordinance will be presented for public hearing second reading by the Fruitland Park City Commission at its regular meeting to be held on Thursday, December 13, 2018 at 6:00 p.m. in the commission chambers of city hall, 506 West Berckman Street, Fruitland Park, Florida 34731. This meeting is open to the public. This ordinance may be reviewed or copies obtained from the city clerk's office at city hall.

Anyone requiring special accommodations at this meeting because of disability or physical impairment should contact the city clerk's office at city hall (352) 360-6727 at least three (3) business days prior to the hearing. (Florida Statutes 286.26)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (Florida Statutes 286.0105)

#849090 November 16, 2018



AGENDA ITEM NUMBER 6k

AGENDA ITEM SUMMARY SHEET (Revised)

ITEM TITLE:	Public Hearing - Resolution 2018-065 – Variance – One-Way Drive Aisle – Carwash – Petitioner: IC International Car Wash			
For the Meeting of:	December 13, 2018			
Submitted by:	City Manager/Community Development Director			
Date Submitted:	December 9, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Item:	<p>The Planning and Zoning Board recommended the approval of the site plan development application on September 20 and the variance request to design the one-way isle at its November 15, 2018 meeting.</p>			
Action to be Taken:	Adopt Resolution 2018-065.			
Staff’s Recommendation:	Approval.			
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____ Mayor

RESOLUTION 2018-065

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING A VARIANCE TO THE LAND DEVELOPMENT REGULATIONS IN APPENDIX 4 TO ALLOW A 14' ONE-WAY DRIVE AISLE ADJACENT TO THE VACUUM STALLS IN PLACE OF A 24' DRIVE AISLE AND TO ALLOW A 18' ONE-WAY DRIVE AISLE ADJACENT TO THE CARWASH IN PLACE OF A 24' DRIVE AISLE FOR A CARWASH FACILITY ON PROPERTY LOCATED AT CR 25A AND US HWY 27 IN THE CITY OF FRUITLAND PARK, FLORIDA, OWNED BY FRUITLAND PARK HOLDINGS, LLC, PROVIDING FOR AN EXPIRATION DATE, PROVIDING FOR SCRIVENER'S ERRORS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Fruitland Park Holdings, LLC, has petitioned for a variance for the property located at CR 25A and US Hwy 27, in the City of Fruitland Park, Florida; and

WHEREAS, the owner desires to request a variance from Appendix 4 of the City of Fruitland Park LDR requirement pertaining to parking standards which requires a minimum 24' drive aisle when the parking angle is at 90 degrees;

WHEREAS, the City Commission has considered the petition in accordance with standards for the granting of variances contained in Chapter 168, City of Fruitland Park Land Development Regulations,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, as follows:

1. The petition for variance filed by Fruitland Park Holdings, LLC for property located on U.S. Highway 441/US 27, in the City of Fruitland Park, Florida, more particularly described as:

LEGAL DESCRIPTION:

Parcel 1:

A part of the Southeast ¼ of the Southwest ¼ of Section 10, Township 19 South, Range 24 East, in Lake County, Florida, bounded and described as follows:

Beginning at a point 566.5 feet South and 100 feet East of the Northwest corner of the Southeast ¼ of the Southwest ¼ of said Section: Run thence East 100 feet; Thence South 200 feet to the North line of the Highway; Thence Northwesterly along the North line of the Highway, a distance of 110.5 feet to a point South of the Point of Beginning; Thence North 153.1 feet to the Point of Beginning.

Parcel 2:

That part of the North 229 feet of the South 991 feet of the Southeast ¼ of the Southwest ¼ of Section 10, Township 19 South, Range 24 East, in Lake County, Florida, Lying West of the Westerly line of the Right-of-Way of US Highway No. 27.

is granted as follows:

1. A variance to Appendix 4 parking standard requirements for a one-way drive aisle when the parking angle is 90 degrees is reduced as follows:
 - a. from 24' to 14' for the one-way drive aisle adjacent to the vacuum stalls; and
 - b. from 24' to 18' for the one-way drive aisle adjacent to the car wash.
2. The variance is granted only for a carwash facility.
3. If the variance has not been utilized within two (2) years of being granted it shall expire.
4. Scrivener's errors in the legal description may be corrected without a public hearing or at public meeting, by re-recording the original resolution or a certified copy of the resolution and attaching the correct legal description.
5. This variance shall become effective immediately on its approval and adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND ADOPTED in regular session of the City Commission of the City of Fruitland Park, Lake County, Florida, this _____ day of _____, 2018.

 Chris Cheshire, Mayor
 City of Fruitland Park, Florida

ATTEST:

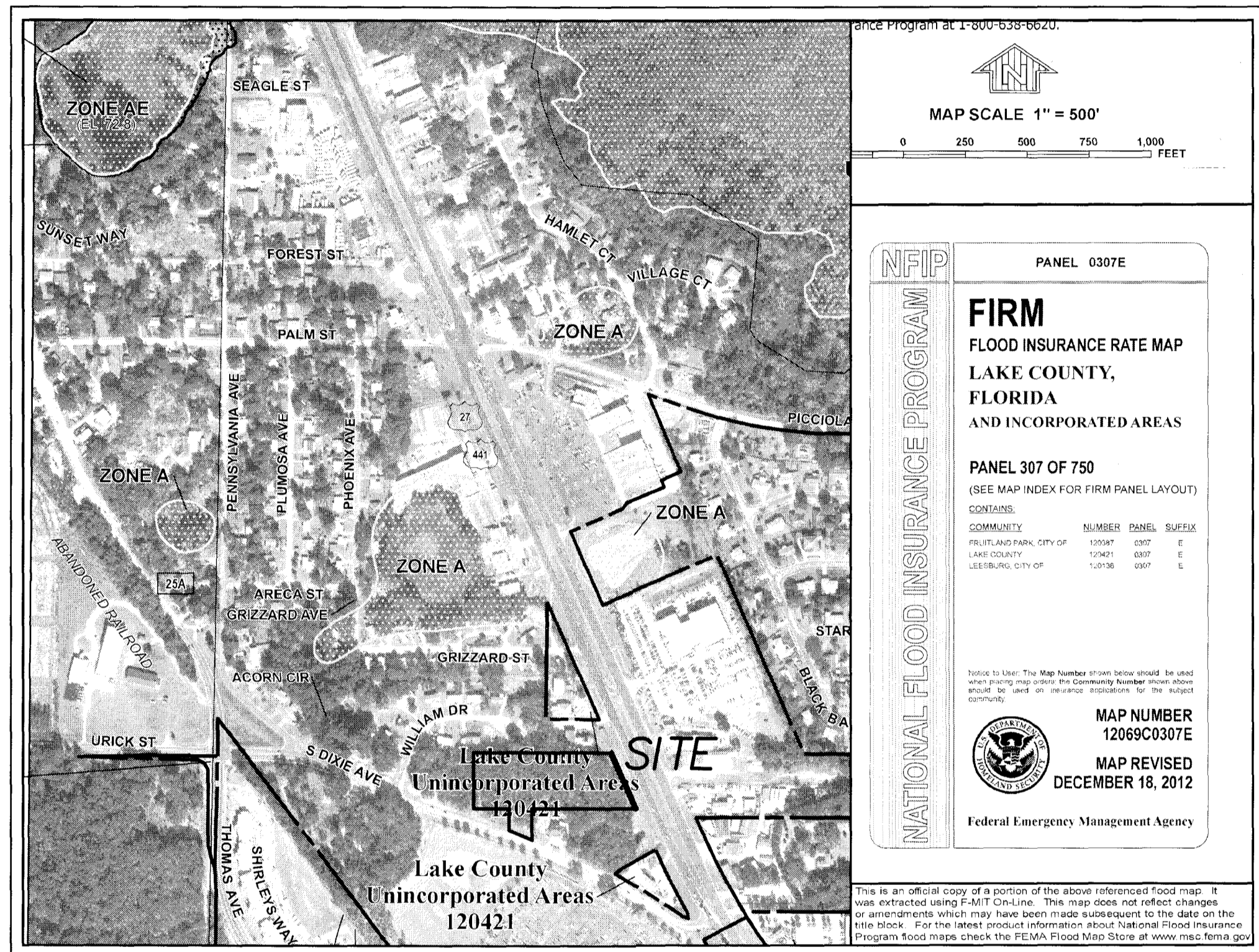
Approved as to Form:

 Esther Coulson, CMC, City Clerk

 Anita Geraci-Carver, City Attorney

Vice-Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Grave	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Mobilian	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

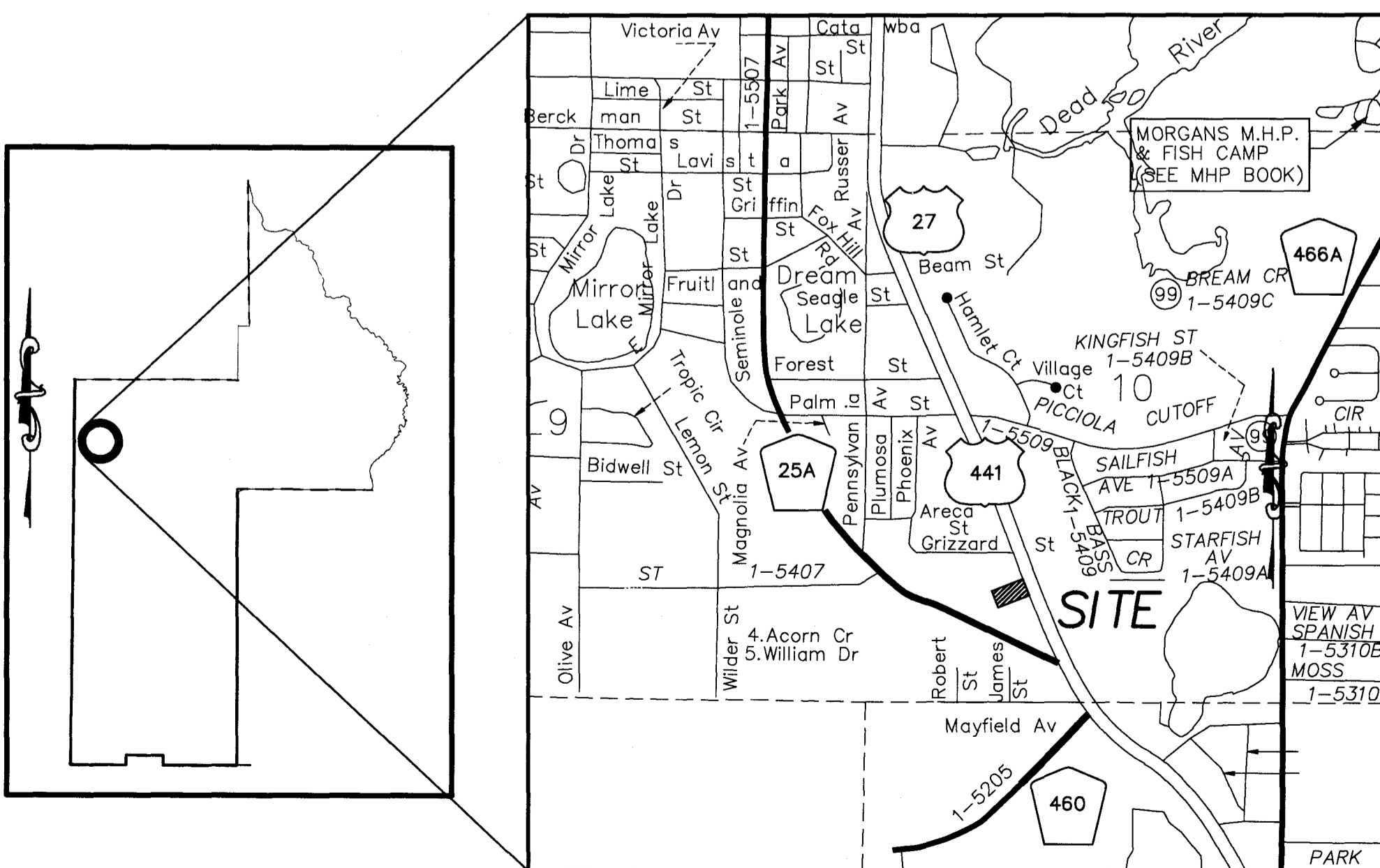
IC INTERNATIONAL CAR WASH FRUITLAND PARK, FLORIDA 34731



FEMA MAP 12069C0307E
nts



AERIAL MAP
ALTERNATE KEY #1170621
SCALE: 1"=200'



LOCATION MAP
N.T.S.

INDEX OF SHEETS

1. COVER SHEET
2. GENERAL NOTES
3. GENERAL UTILITY NOTES
4. SURVEY
5. DEMOLITION & EROSION CONTROL PLAN
6. SITE PLAN
7. GEOMETRY PLAN
8. GRADING & DRAINAGE PLAN
9. AUTOTURN SIMULATION (FIRE TRUCK)
10. AUTOTURN SIMULATION (GARAGE TRUCK)
11. ENTRANCE ROAD PLAN & PROFILE
12. UTILITY PLAN
13. LIFT STATION DETAIL
14. CONSTRUCTION, DRAINAGE & UTILITY DETAILS
15. UTILITY DETAILS
16. LANDSCAPE PLAN
17. BUILDING ELEVATIONS & DESIGN STANDARDS

OWNER: FRUITLAND PARK HOLDINGS, LLC.
TEJINDER GREWALL, MANAGER
1330 SAXON BLVD.
ORANGE CITY, FL 32763
PHONE: 480-717-7100
EMAIL: TJ@TJOIL.NET

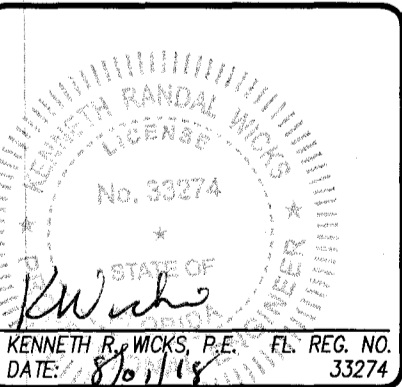
Wicks Engineering Services, Inc.

225 West Main Street, Tavares, Florida 32778
www.wicksengineering.com (352) 343-8667
C.A. #30062

Wicks Engineering Services, Inc.
225 West Main Street, Tavares, Florida 32778
www.wicksengineering.com (352) 343-8667
C.A. #30062

FRUITLAND PARK HOLDINGS, LLC
TEJINDER GREWALL, MANAGER
1330 SAXON BLVD.
ORANGE CITY, FLORIDA 32763

IC INTERNATIONAL CARWASH
COVER SHEET
US HWY 27/441 FRUITLAND PARK FL. 34731



Drawn: WSR	REVISION:	DATE:
Checked: TRW	1	05-31-2018
Date: 10-25-17	BESH COMMENTS 06-11-2018	
Scale: AS SHOWN		
File No.: 17136		
Sheet: 1 of 15		

The Villages[®] DAILY SUN

Published Daily
Lady Lake, Florida
State of Florida
County Of Lake

Before the undersigned authority personally appeared **Sheryl Dufour** who on oath says that she is Legal Ad Coordinator of the DAILY SUN, a daily newspaper published at Lady Lake in Lake County, Florida with circulation in Lake, Sumter and Marion Counties; that the attached copy of advertisement, being a **Legal Ad** in the matter of **NOTICE OF PUBLIC HEARINGS RESOLUTION 2018-065**, was published in said newspaper in the issues of

NOVEMBER 2, 2018

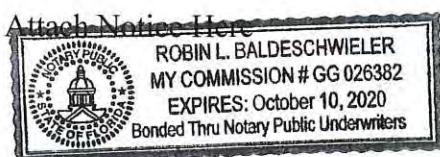
Affiant further says that the said Daily Sun is a newspaper published at Lady Lake in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida each week and has been entered as second class mail matter at the post office in Lady Lake, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisements; and affiant further says that he has neither paid nor promised any person, firm, or Corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sheryl Dufour
(Signature Of Affiant)

Sworn to and subscribed before me this 2
day November 2018.

Robin L. Baldeschwieler
Robin L. Baldeschwieler, Notary

Personally Known X or
Production Identification _____
Type of Identification Produced _____



NOTICE OF PUBLIC HEARINGS

RESOLUTION 2018-065

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, GRANTING A VARIANCE TO THE LAND DEVELOPMENT REGULATIONS IN APPENDIX 4 TO ALLOW A 14' ONE WAY DRIVE AISLE ADJACENT TO THE VACUUM STALLS IN PLACE OF A 24' DRIVE AISLE AND TO ALLOW A 18' ONE WAY DRIVE AISLE ADJACENT TO THE CARWASH IN PLACE OF A 24' DRIVE AISLE FOR A CARWASH FACILITY ON PROPERTY LOCATED AT CR 25A AND US HWY 27 IN THE CITY OF FRUITLAND PARK, FLORIDA, OWNED BY FRUITLAND PARK HOLDINGS, LLC, PROVIDING FOR AN EXPIRATION DATE, PROVIDING FOR SCRIVENER'S ERRORS, AND PROVIDING FOR AN EFFECTIVE DATE.

The proposed Resolution will be considered at the following public meetings:

Fruitland Park Planning & Zoning Board Meeting on November 15, 2018 at 6:00 p.m.

Fruitland Park City Commission Meeting on December 13, 2018 at 6:00 p.m.

The public meetings will be held in the Commission Chambers located at City Hall, 506 West Berckman Street, Fruitland Park FL 34731. The proposed Resolution and metes and bounds legal description of property may be inspected by the public during normal working hours at City Hall. For further information call 352-360-6727.

Interested parties may appear at the meetings and will be heard with respect to the proposed Resolution. A person who decides to appeal any decision made by any board, agency or council with respect to any matter considered at such meeting or hearing, will need a record of the proceedings. For such purposes, any such person may need to ensure that a verbatim record of the proceedings

is made, which includes the testimony and evidence upon which the appeal is based (Florida Statutes, 286.0105). Persons with disabilities needing assistance to participate in any of these proceedings should contact



Esther Coulson, City Clerk at (352) 360-6790 at least 48 hours before the date of the scheduled hearing.



AGENDA ITEM NUMBER 61

AGENDA ITEM SUMMARY SHEET (Revised)

ITEM TITLE:	Second Reading and Public Hearing – Ordinance 2018-019 Commercial Parking Definition			
For the Meeting of:	December 13, 2018			
Submitted by:	City Manager/Community Development Director			
Date Submitted:	December 3, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes. Proposed ordinance and proof of advertisement.			
Description of Item: Second Reading and Pubic Hearing on proposed Ordinance 2018-019 amending the Land Development Code to amend the definition section of Chapter 151.				
Action to be Taken: Enact Ordinance 2018-019 to become effective immediately as provided by law.				
Staff's Recommendation: Approval.				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____
Mayor

ORDINANCE 2018-019

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE DEFINITION OF COMMERCIAL PARKING IN CHAPTER 151 OF THE *LAND DEVELOPMENT CODE*; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR DIRECTIONS FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS, SEVERABILITY; AND AN EFFECTIVE DATE.

WHEREAS, under its home rule powers, the City of Fruitland Park may regulate land use matters of the Land Development Code; and

WHEREAS, the City Commission from time to time provides updates and amendments to the Land Development Code in order to provide proper clear interpretation of adopted regulations within the City; and

WHEREAS, the City Commission of the City of Fruitland Park desires to amend the Fruitland Park Land Development Code; and

WHEREAS, the City Commission of the City of Fruitland Park hereby finds and determines that the provisions of this Ordinance advance a legitimate public purpose and promote and protect the public health, safety, morals and welfare of the public.

NOTE: Underlined words constitute additions to the original text of the *Land Development Code*; ~~strikethroughs~~ constitute deletions to the original text of the *Land Development Code*; and asterisks (***) indicate omissions from the original text of the *Land Development Code* which is intended to remain unchanged.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AS FOLLOWS

SECTION 1. Legislative Findings and Intent. The City of Fruitland Park City Commission has complied with all requirements and procedures of the Florida Law in processing this Ordinance. The above recitals are hereby adopted.

SECTION 2. Implementing Administrative Actions. The City Manager is hereby authorized and directed to take such actions as he may deem necessary and appropriate in order to implement the provisions of this Ordinance. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

SECTION 3: Amendments to the City's Land Development Code. The following Land Development Code Sections and Sub-Sections shall be amended:

Note: Underlined words constitute additions while ~~strickethrough~~ constitutes deletions, and asterisks (***) indicate an omission from the existing text which is intended to remain unchanged.

CHAPTER 151

DEFINITIONS AND INTERPRETATIONS

SECTION 151.010: *INTERPRETATIONS OF CERTAIN TERMS AND WORDS****

SECTION 151.020: *DEFINITIONS****

COMMERCIAL PARKING – An area where vehicles, including, but not limited to, automobiles, trucks, recreational vehicles or boats are parked for storage within the appropriate zoning district, where fees may or may not be charged. Commercial parking is not the overnight parking of commercial vehicles associated with the on-site business. The parking of commercial vehicles associated with the on-site business is allowed in the following zoning districts: RP, C-1, C-2, Industrial, Mixed Use – PUD in any C-1 uses therein, Commercial – PUD, and Industrial - PUD.

SECTION 4. SAVINGS PROVISION. All prior actions of the City of Fruitland Park pertaining to Land Development Code, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Ordinance.

SECTION 5. CONFLICTS. All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed; provided, however, that any code or ordinance that provides for an alternative process to effectuate the general purposes of this Ordinance shall not be deemed a conflicting code or ordinance.

SECTION 6. SEVERABILITY. If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective immediately upon enactment.

PASSED AND ORDAINED in regular session of the City Commission of the City of Fruitland Park, Lake County, Florida, this _____ day of _____, 2018.

Chris Cheshire, Mayor
City of Fruitland Park, Florida

ATTEST:

Approved as to Form:

Esther Coulson, CMC, City Clerk

Anita Geraci-Carver, City Attorney

Vice-Mayor Gunter	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Bell	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner DeGrave	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Mobilian	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Passed First Reading October 11, 2018

Passed Second Reading _____

(SEAL)

The Villages[®] DAILY SUN

Published Daily
Lady Lake, Florida
State of Florida
County Of Lake

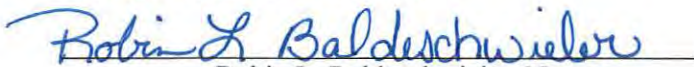
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SEPTEMBER 29, 2018

Affiant further says that the said Daily Sun is a newspaper published at Lady Lake in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida each week and has been entered as second class mail matter at the post office in Lady Lake, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisements; and affiant further says that he has neither paid nor promised any person, firm, or Corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

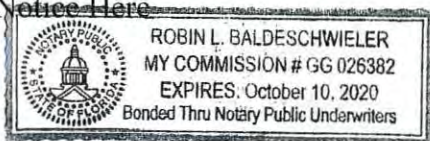

(Signature Of Affiant)

Sworn to and subscribed before me this 4
day October 2018.


Robin L. Baldeschwieler, Notary

Personally Known X or
Production Identification _____
Type of Identification Produced _____

Attach Notice Here



NOTICE OF PUBLIC HEARINGS

ORDINANCE 2018-019

AN ORDINANCE OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE DEFINITION OF COMMERCIAL PARKING IN CHAPTER 151 OF THE *LAND DEVELOPMENT CODE*; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR DIRECTIONS FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS, SEVERABILITY; AND AN EFFECTIVE DATE

The proposed Ordinance will be considered at the following public meetings:

Fruitland Park City Commission Meeting on October 11, 2018 at 6:00 p.m.

Fruitland Park City Commission Meeting on November 8, 2018 at 6:00 p.m.

The public meetings will be held in the Commission Chambers located at City Hall, 506 West Berckman Street, Fruitland Park FL 34731.

The full proposed ordinance may be inspected by the public during normal working hours at City Hall. For further information call 352-360-6727. Interested parties may appear at the meetings and will be heard with respect to the proposed ordinance.

A person who decides to appeal any decision made by any board, agency or council with respect to any matter considered at such meeting or hearing, will need a record of the proceedings. For such purposes, any such person may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based (Florida Statutes, 286.0105). Persons with disabilities needing assistance to participate in any of these proceedings should contact Esther Coulson, City Clerk at (352) 360-6790 at least 48 hours before the date of the scheduled hearing.



AGENDA ITEM NUMBER 6m

AGENDA ITEM SUMMARY SHEET (Revised)

ITEM TITLE:	Second Reading and Quasi-Judicial Public Hearing – Ordinance 2018-021 Rezoning – Petitioner: Larry Smith Trustee			
For the Meeting of:	December 13, 2018			
Submitted by:	City Manager/Community Development Director			
Date Submitted:	December 3, 2018			
Are Funds Required:	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes. Proposed ordinance, staff report, site plan, notice to surrounding property owners and proof of advertisement.			
Description of Item:	<p>Second reading and quasi-judicial public hearing on proposed Ordinance 2018-021 rezoning 0.75 ± acres from Residential Professional (RP) to neighborhood commercial (C-1) within the city limits of Fruitland Park. The first reading was held on October 11, 2018.</p>			
Action to be Taken:	Enact Ordinance 2018-021 to become effective immediately as provided by law.			
Staff's Recommendation:	Approval.			
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the Regular Agenda: _____
Mayor

ORDINANCE 2018-021

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.75 ± ACRES OF THE PROPERTY FROM RESIDENTIAL PROFESSIONAL (RP) TO NEIGHBORHOOD COMMERCIAL (C-1) WITHIN THE CITY LIMITS OF FRUITLAND PARK; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY AND SCRIVENERS ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a petition has been submitted by Larry Smith, Trustee, as Owner, requesting that approximately 0.75 acres of real property generally located north of East Berckman and west of US 27/441 (the "Property") be rezoned from Residential Professional (RP) to Neighborhood Commercial (C-1) within the city limits of Fruitland Park; and

WHEREAS, the petition bears the signature of all applicable parties; and

WHEREAS, the required notice of the proposed rezoning has been properly published; and

WHEREAS, the City Commission reviewed said petition, the recommendations of the Planning and Zoning Board, staff report and any comments, favorable or unfavorable, from the public and surrounding property owners at a public hearing duly advertised;

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fruitland Park, Florida, as follows:

Section 1. The following described property consisting of approximately 0.75 ± acres of land generally located north of East Berckman and west of US 27/441 shall hereafter be designated as C-1, Neighborhood Commercial, as defined in the Fruitland Park Land Development Regulations. The property is more particularly described as:

LEGAL DESCRIPTION: Begin 100 feet East of the Northwest corner of the South ½ of Block 15 of Fruitland Park, according to the Plat thereof as recorded in Plat Book 3, Page 9, of the Public Records of Lake County, Florida, and run thence South 4 feet, thence East 3 feet, thence South 12 feet, thence West 3 feet, thence South 178.5 feet, thence East 170 feet, thence North 194.5 feet, thence West 170 feet to the Point of Beginning, in Section 4, Township 19 South, Range 24 East.

Parcel Alternate Key No. 1324378

Section 2. That the City Manager, or designee, is hereby directed to amend, alter, and implement the official zoning maps of the City of Fruitland Park, Florida to include said designation consistent with this Ordinance.

Section 3. That the zoning classification is consistent with the Comprehensive Plan of the City of Fruitland Park, Florida.

Section 4. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 5. Scrivener’s Errors. Scrivener’s errors in the legal description may be corrected without a public hearing or at public meeting, by re-recording the original ordinance or a certified copy of the ordinance and attaching the correct legal description.

Section 6. Conflict. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. This Ordinance shall become effective immediately upon adoption.

PASSED AND ORDAINED in regular session of the City Commission of the City of Fruitland Park, Lake County, Florida, this _____ day of _____, 2018.

Chris Cheshire, Mayor
City of Fruitland Park, Florida

ATTEST:

Approved as to Form:

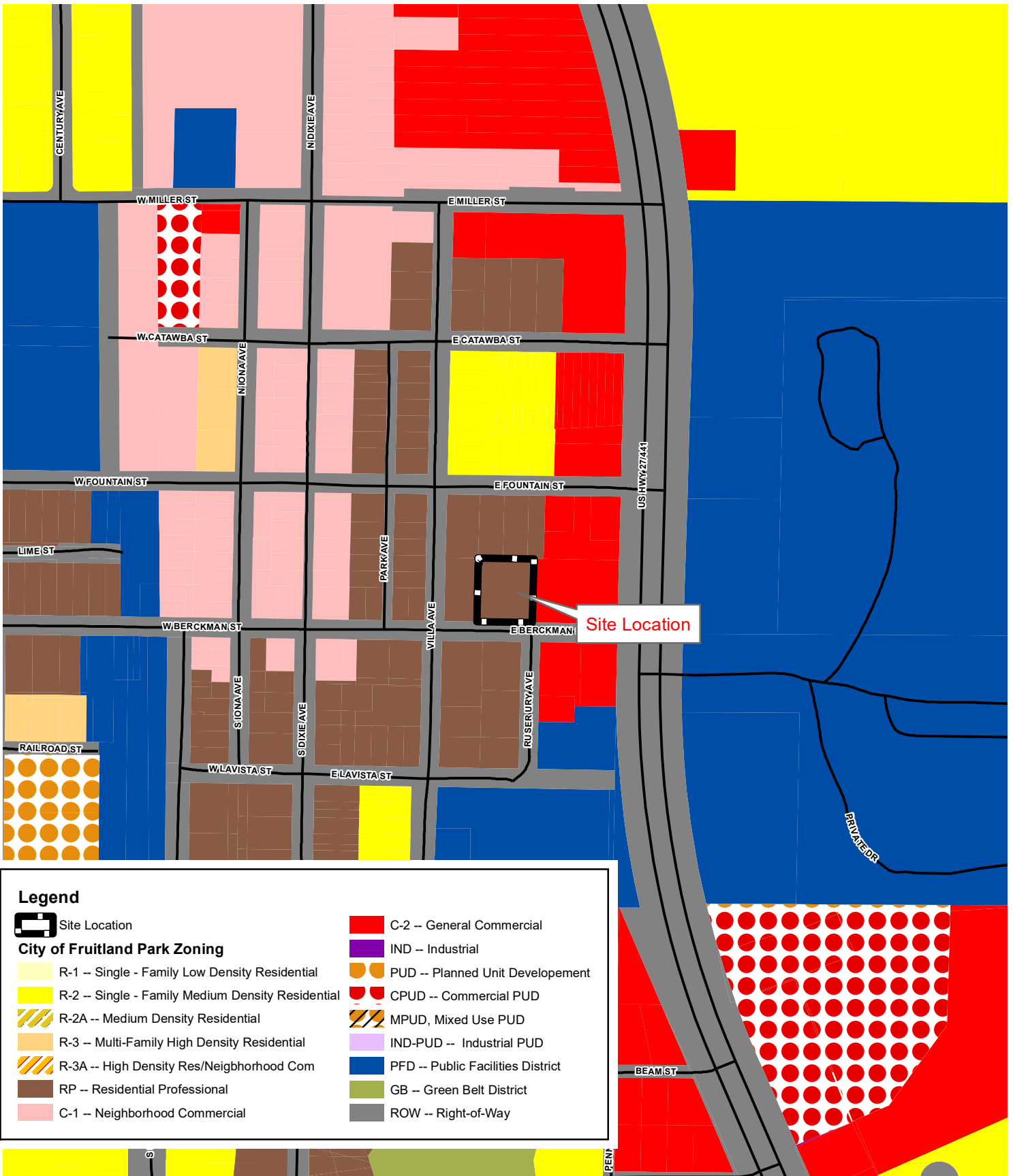
Esther Coulson, CMC, City Clerk

Anita Geraci-Carver, City Attorney

Vice-Mayor Gunter	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Bell	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner DeGrave	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Commissioner Mobilian	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)
Mayor Cheshire	_____ (Yes), _____ (No), _____ (Abstained), _____ (Absent)

Passed First Reading October 11, 2018

Passed Second Reading _____



Legend

Site Location

City of Fruitland Park Zoning

- | | |
|---|-----------------------------------|
| R-1 -- Single - Family Low Density Residential | C-2 -- General Commercial |
| R-2 -- Single - Family Medium Density Residential | IND -- Industrial |
| R-2A -- Medium Density Residential | PUD -- Planned Unit Development |
| R-3 -- Multi-Family High Density Residential | CPUD -- Commercial PUD |
| R-3A -- High Density Res/Neighborhood Com | MPUD, Mixed Use PUD |
| RP -- Residential Professional | IND-PUD -- Industrial PUD |
| C-1 -- Neighborhood Commercial | PFD -- Public Facilities District |
| | GB -- Green Belt District |
| | ROW -- Right-of-Way |

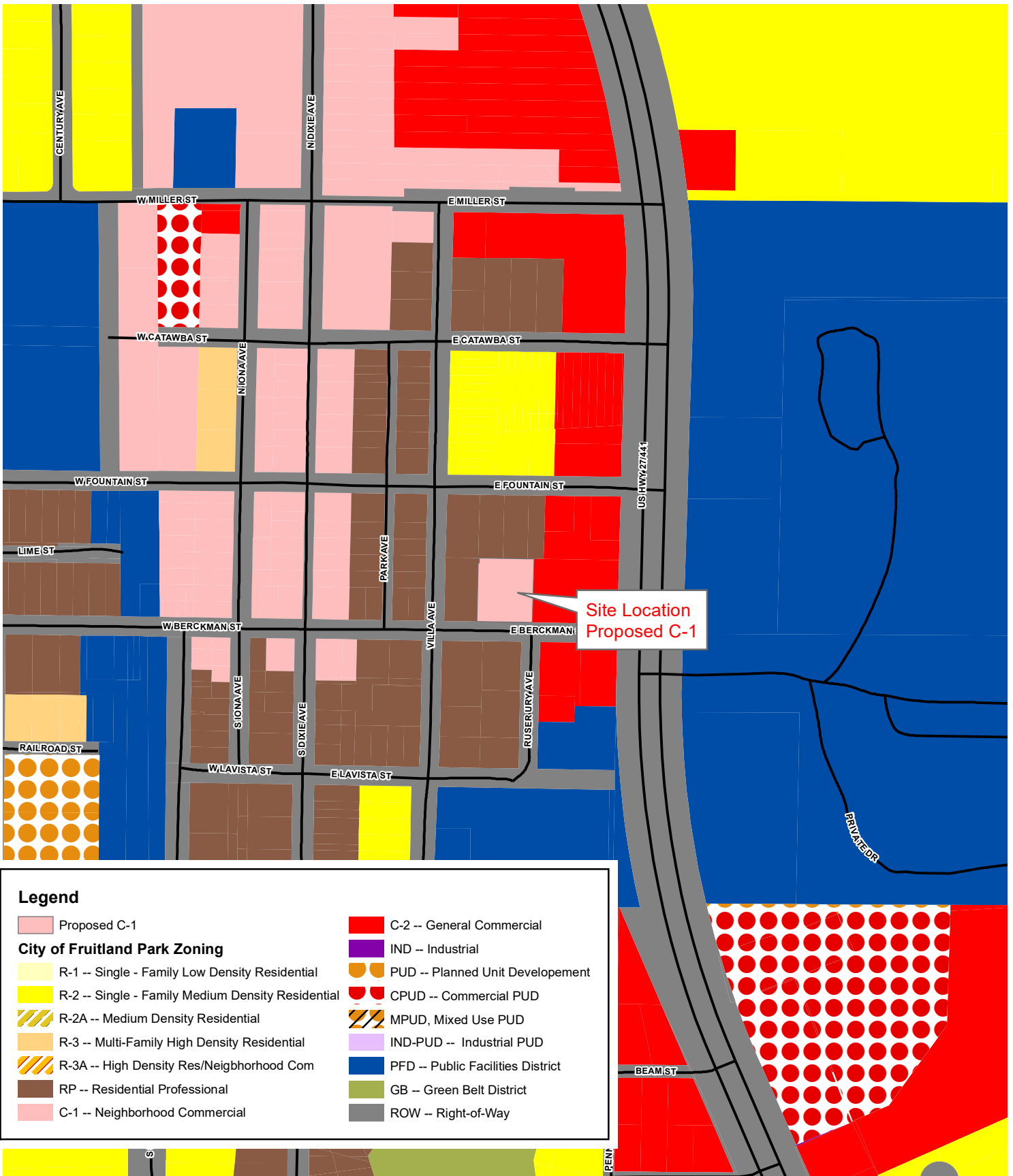


1 inch = 400 feet

City of Fruitland Park
Larry J Smith
 Lake County, Florida
 Existing Zoning

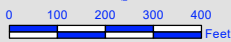
Project: 398-18-03
 File: Location.mxd
 Name: Larry J Smith
 PM: Sherie Lindh
 Date: May 18, 2018
 Created By: J.Meier





Legend

- | | |
|---|-----------------------------------|
| Proposed C-1 | C-2 -- General Commercial |
| City of Fruitland Park Zoning | IND -- Industrial |
| R-1 -- Single - Family Low Density Residential | PUD -- Planned Unit Development |
| R-2 -- Single - Family Medium Density Residential | CPUD -- Commercial PUD |
| R-2A -- Medium Density Residential | MPUD, Mixed Use PUD |
| R-3 -- Multi-Family High Density Residential | IND-PUD -- Industrial PUD |
| R-3A -- High Density Res/Neighborhood Com | PFD -- Public Facilities District |
| RP -- Residential Professional | GB -- Green Belt District |
| C-1 -- Neighborhood Commercial | ROW -- Right-of-Way |

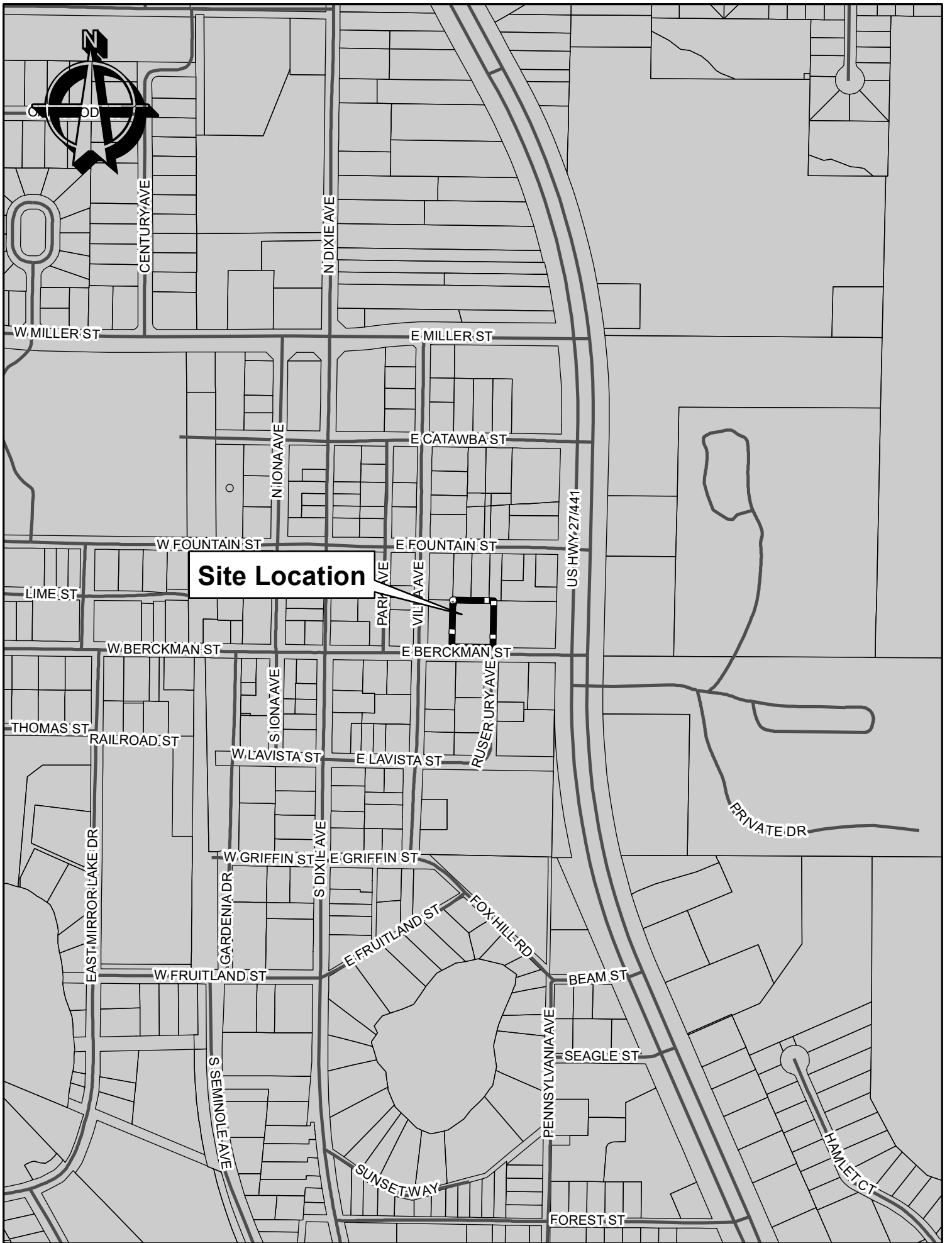


1 inch = 400 feet

City of Fruitland Park
Larry J Smith
 Lake County, Florida
 Proposed Zoning - C-1

Project: 398-18-03
 File: Proposed Zoning.mxd
 Name: Larry J Smith
 PM: Sherie Lindh
 Date: May 8, 2018
 Created By: J.Meier
 Revised: J. Meier 10/15/18





Site Location

OD

CENTURY AVE

N DIXIE AVE

W MILLER ST

E MILLER ST

N IONA AVE

E CATAWBA ST

W FOUNTAIN ST

E FOUNTAIN ST

LIME ST

W BERCKMAN ST

E BERCKMAN ST

THOMAS ST

RAILROAD ST

W LAVISTA ST

E LAVISTA ST

RUSERURY AVE

PRIVATE DR

EAST MIRROR LAKE DR

W GRIFFIN ST

E GRIFFIN ST

GARDENIA DR

S DIXIE AVE

E FRUITLAND ST

FOX HILL RD

W FRUITLAND ST

BEAM ST

S SEMINOLE AVE

PENNSYLVANIA AVE

SEAGLE ST

SUNSET WAY

FOREST ST

HAMLET CT

The Villages®
DAILY SUN

Published Daily
Lady Lake, Florida
State of Florida
County Of Lake

Before the undersigned authority personally appeared **Sheryl Dufour** who on oath says that she is Legal Ad Coordinator of the DAILY SUN, a daily newspaper published at Lady Lake in Lake County, Florida with circulation in Lake, Sumter and Marion Counties; that the attached copy of advertisement, being a **Legal Ad** in the matter of **NOTICE OF PUBLIC HEARINGS ORDINANCE 2018-021**, was published in said newspaper in the issues of

NOVEMBER 15, 2018

Affiant further says that the said Daily Sun is a newspaper published at Lady Lake in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida each week and has been entered as second class mail matter at the post office in Lady Lake, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisements; and affiant further says that he has neither paid nor promised any person, firm, or Corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

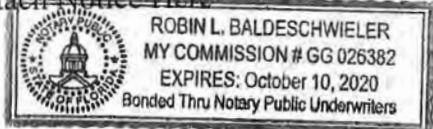
Sheryl Dufour
(Signature Of Affiant)

Sworn to and subscribed before me this 15
day November 2018

Robin L. Baldeschwieler
Robin L. Baldeschwieler, Notary

Personally Known X or
Production Identification _____
Type of Identification Produced _____

Attach Notice Here



**NOTICE OF
PUBLIC HEARINGS**

ORDINANCE 2018-021

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 0.75 ± ACRES OF THE PROPERTY FROM RESIDENTIAL PROFESSIONAL (RP) TO NEIGHBORHOOD COMMERCIAL (C-1) WITHIN THE CITY LIMITS OF FRUITLAND PARK; DIRECTING THE CITY MANAGER TO AMEND THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY AND SCRIVENERS ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE.

The proposed Ordinance will be considered at the following public meetings:

Fruitland Park City Commission Meeting on December 13, 2018 at 6:00 p.m.

The public meetings will be held in the Commission Chambers located at City Hall, 506 West Berckman Street, Fruitland Park FL 34731.

The proposed ordinance and metes and bounds legal description of property may be inspected by the public during normal working hours at City Hall. For further information call 352-360-6727. Interested parties may appear at the meetings and will be heard with respect to the proposed ordinance.

A person who decides to appeal any decision made by any board, agency or council with respect to any matter considered at such meeting or hearing, will need a record of the proceedings. For such purposes, any such person may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based (Florida Statutes, 286.0105). Persons with disabilities needing assistance to participate in any of these proceedings should contact Esther Coulson, City Clerk at (352) 360-6790 at least 48 hours before the date of the scheduled hearing.





AGENDA ITEM
NUMBER
6n

SUPPLEMENTAL AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Police Investigations Vehicle		
For the Meeting of:	December 13, 2018		
Submitted by:	City Manager/Interim Police Chief		
Date Submitted:	December 9, 2018		
Are Funds Required:		Yes	X No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	Yes		
Description of Item:			
Quotes for detective vehicle purchase using impact fees from: <ul style="list-style-type: none"> - Prestige Ford - \$20,850, - AutoNation -\$24,156 , and - Bartow Ford - \$25,401.39 			
Action to be Taken: Approve staff's recommendation.			
Staff's Recommendation: Approval			
Additional Comments: City commission consensus at the November 8, 2018 regular meeting for more information. .			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____ Mayor

Erik D. Luce

From: Eric <ejore@aol.com>
Sent: Monday, October 29, 2018 11:25 AM
To: Erik D. Luce
Subject: RE: Quote

Yes
Eric
Prestige Ford

Sent from AOL Mobile Mail

On Monday, October 29, 2018 Erik D. Luce <eluce@fruitlandpark.org> wrote:

Eric,

I received the quote you sent me. I only need one vehicle rather than two. Can you honor the \$20,850 price on one?
Please let me know. Thanks

Erik D Luce
Interim Chief
Fruitland Park Police Department
506 W Berckman Street
Fruitland Park Fl, 34731
Office (352)360-6655
Cell (352)267-2914
Fax (352)360-6653





September 3, 2018

Fruitland Park Police
Chief Erik Luce

DESCRIPTION		
P2D	2019 Ford Taurus	
998	3.5L V-6 Engine	
44J	6 Speed Automatic Transmission	
100A	Equipment Package	
	Factory Invoice	\$27,266.00
	Government Price Concession @ Price Level 915	\$4,000.00
	3.05% Contract Discount	\$831.61
	Whelen Inneredge Lightbar with LED Takedown Lights, Whelen HHS3200 Hand Held Siren Controller, (1) Whelen SA315P 100 Watt Speaker, (2) Whelen Spilt Red/Blue ION's Mounted in Grill Area, (2) Whelen Spitfire Red/Blue ION's with hood Mounted in Rear Deck Area,(2) Whelen Spilt Red/Blue ION's Mounted in Driver & Passenger Side Rear Doors, Bartow Ford Custom Installation Performed by EVT Certified Technicians	\$2,967.00
		\$0.00
		\$0.00
		\$25,401.39

Pricing in accordance with the Charlotte County contract # 2015000418

If you have any questions or need any additional information please feel free contact me anytime.

Sincerely Yours,
 Richard Weissinger
 Commercial Fleet Sales
 Direct Line (813) 477-0052
 Fax (863) 533-8485

**2800 US Hwy North
 Bartow, Florida 33830**



AGENDA ITEM
NUMBER
7a

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	City Manager – NW Lake Community Park Grant Funding Discussion		
For the Meeting of:	December 13, 2018		
Submitted by:	City Manager		
Date Submitted:	December 9, 2018		
Are Funds Required:		Yes	X No
Account Number:	N/A		
Amount Required:	N/A		
Balance Remaining:	N/A		
Attachments:	Yes		
Description of Item:	Northwest Lake Community Park Grant Funding		
Action to be Taken:			
Staff's Recommendation:			
Additional Comments:			

Reviewed by: _____
City Manager

Authorized to be placed on the Regular agenda: _____ Mayor



506 W. Berckman Street
Fruitland Park, Florida 34731

Tel. (352) 360-6727
Fax. (352) 360-6686

To: Bobby Bonilla, Director, Office of Parks and Trails
From: Gary La Venia, City Manager
Date: Tuesday, November 20, 2018
Re: Northwest Lake Park

Regarding the Northwest Lake Park, as you are aware from a previous correspondence dated August 14, 2018, the City of Fruitland Park is hopeful the Lake County Board of County Commissioners will see its way to provide additional grant funding to fully complete the renovation of this facility.

Previously, I have provided you with a breakdown of the amount estimated to complete the work the City feels essential to see this project to fruition. The list is broken down in order of priority (See attached)

The same list of wants was presented in front of the Lake County Board of County Commissioners during their public meeting held in August of 2018 by City Commissioner Chris Bell and Recreation Director Michele Yoder.

The goals remain the same as those presented at said meeting.

Ideally, the City would like to see the park funded over a three (3) to five (5) year period. Furthermore, the City would hope that this will be done in partnership with the County, having the County provide the capital and the City providing the ongoing maintenance of the facility.

I am available to provide any additional information or detail you may require.


The County Board of Commissioners consideration of this request will be greatly appreciated.

Cc: Mayor
Commissioners
J. Cole, County Manager
E. Coulson, City Clerk



506 W. Berckman Street
Fruitland Park, Florida 34731

Tel. (352) 360-6727
Fax. (352) 360-6686

To: Bobby Bonilla, Director, Office of Parks and Trails
From: Gary La Venia, City Manager 
Date: Tuesday, August 14, 2018
Re: Grant Funds for the Northwest Lake Park

I have been informed that a possibility exists for the City of Fruitland Park to receive grant funding through Lake County for the completion of the Northwest Lake Park.

As I understand it these dollars would be available over the period of years and as such it is imperative that the City have a plan and cost estimate pertaining detailing what needs to be done to bring the project to completion.

Below find the list of items would like to see as part and parcel of bringing this project to fruition and the cost estimate for each:

RANK	COST ESTIMATE
1. Fencing for the soccer field, t-ball field and playground	\$ 40,000.00
2. Additional sod for soccer field	\$ 10,000.00
3. Safety lights, crosswalks	\$ 10,000.00
4. Concrete work in a number of areas	\$100,000.00
5. Scoreboards for soccer & t-ball fields	\$ 10,000.00
6. Bathrooms on soccer field	\$125,000.00
7. New lights for the softball & t-ball fields. The exiting lights are old, many are not functioning, and they are extremely inefficient	\$250,000.00
<u>8. Reconstruct softball & t-ball fields, install irrigation</u>	<u>\$ 70,000.00</u>
TOTAL	\$605,000.00



AGENDA ITEM
NUMBER

7b

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	City Attorney Report		
For the Meeting of:	December 13, 2018		
Submitted by:	City Attorney		
Date Submitted:	December 5, 2018		
Are Funds Required:		Yes	X No
Account Number:			
Amount Required:			
Balance Remaining:			
Attachments:			
Description of Item:			
Please find below items to report to the City Commission.			
Notice of Claim – James Hartson: No developments to report. The civil allegation complained of allegedly would have occurred April 16, 2016.			
Notice of Claim – Larry Odum: No developments to report. The civil allegation complained of allegedly would have occurred in 2006. The statute of limitations has expired on any conceivable cause of action. This item will be removed from future reports. Should a suit be filed by Mr. Odum despite the statute of limitations having expired, then the Commission will be notified.			
Creation of Committees: At the November 8 Commission meeting the Commission asked what the requirements are for forming committees, specifically an event committee. The City’s Charter, Sec. 3.07 entitled “Mayor”, provides authority for the mayor to “name committees of the commission and appoint members of the city boards with approval of the commission”. Therefore, the Mayor can create an Event Committee and appoint members to serve on the Committee, then it will come before the Commission for approval. It is recommended to accomplish this in a two-step process. The first step is for the Commission to adopt a resolution approving an Events Committee. The second step is for the Commission to adopt a resolution approving the Mayor’s appointments to the Events Committee.			
Action to be Taken:			
Staff’s Recommendation:			
Additional Comments:			

Reviewed by: _____
 Authorized to be placed on the Regular Consent agenda: _____
Mayor



AGENDA ITEM NUMBER 8

AGENDA ITEM SUMMARY SHEET

ITEM TITLE:	Public Comments			
For the Meeting of:	December 13, 2018			
Submitted by:	City Clerk			
Date Submitted:	December 5, 2018			
Are Funds Required:		Yes	X	No
Account Number:	N/A			
Amount Required:	N/A			
Balance Remaining:	N/A			
Attachments:	Yes			
Description of Item:				
<p>This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.</p> <p>Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.</p>				
Action to be Taken: None.				
Staff's Recommendation:				
Additional Comments:				

Reviewed by: _____
City Manager

Authorized to be placed on the agenda: _____
Mayor

RESOLUTION 2013 -023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A PUBLIC PARTICIPATION POLICY WITH REGARD TO MEETINGS OF CITY BOARDS AND COMMISSIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission wishes to adopt a public participation policy for meetings of the City's boards and commissions; and

WHEREAS, the City Commission accordingly desires to pass this Resolution 2013-023 to do so.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AS FOLLOWS:

Section 1. The following Public Participation Policy shall apply to meetings of City boards or commissions as provided herein.

Sec. 1. Citizen's Rights

(a) Definition. For the purposes of this section, "board or commission" means a board or commission of the City of Fruitland Park.

(b) Right to be Heard: Members of the public shall be given a reasonable opportunity to be heard on a proposition before a City board or commission except as provided for below. Public input shall be limited to three (3) minutes. This right does not apply to:

1. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the board or commission to act;
2. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
3. A meeting that is exempt from §286.011; or
4. A meeting during which the Commission is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

Sec. 2. Suspension and Amendment of these Rules

(a) Suspension of these Rules: Any provision of these rules not governed by the City Charter or City Code may be temporarily suspended by a vote of a majority of the Commission.

(b) Amendment of these Rules: These rules may be amended or new rules adopted by resolution.

- (c) Effect of Variance from Rules: The failure to follow this Public Participation Policy shall not be grounds for invalidating any otherwise lawful act of the City's boards or commissions.

Section 2. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

Section 3. This Resolution shall become effective immediately upon passage.

RESOLVED this 26 day of September, 2013, by the City Commission of the City of Fruitland Park, Florida.



Christopher J. Bell, Mayor

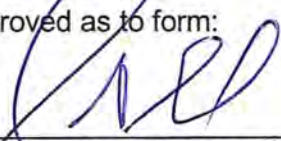
ATTEST:


MARIE AZZOLINO, Acting City Clerk

Passed First Reading 9/26/2013

Passed Second Reading N/A

Approved as to form:


SCOTT A. GERKEN, City Attorney