

**FRUITLAND PARK
BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND
DRAFT MINUTES
September 30, 2020**

A meeting of the City of Fruitland Park Board of Trustees Firefighters Pension Trust Fund was held in the City Hall's Conference Room at 506 West Berckman Street, Florida, 34731 on Wednesday, September 30, 2020 at 6:00 p.m.

Members Present: Edgar J. "Jerry" Elton (residents: commission-appointed)
Charles "Chuck" Themm (residents: commission-appointed), and
City Treasurer Jeannine Racine (alternate)

Members Absent: Firefighter Kevin Ducharme (firefighter: fire department appointed),
Chair; Taylor Luttfiring (firefighter: fire department appointed) Vice Chair,
and Marc Matthews Jr., (pension board: appointed)

Also Present: Deputy City Clerk Jabari Hopkins and City Clerk Esther B. Coulson

The city clerk called the meeting to order at 6:05 p.m.

1. Pledge of Allegiance

Ms. Coulson led in the Pledge of Allegiance to the flag.

2. Roll Call

Ms. Coulson called the roll and a quorum was declared present.

Ms. Coulson recognized that the Chair Pro-Tem to be appointed to chair this evening's meeting is in order.

Mr. Elton placed the name of City Treasurer Jeannine Racine as Chair Pro-Tem.

There being no other names placed in nomination and by unanimous consent, the nominations were declared closed.

On motion of Mr. Elton, seconded by Mr. Themm and unanimously carried, the board appointed City Treasurer Jeannine Racine as Chair-Pro-Tem for this evening's meeting.

3. Approval of Minutes

On motion of Mr. Elton, seconded by Mr. Themm and unanimously carried, the board approved the July 15, 2020 meeting minutes as submitted.

4. Public Comments

There were no public comments at this time.

5. **Membership**

- **Chuck Themm**

Ms. Coulson announced that Mr. Luttfiring has agreed to serve for another two years as his term on the board will expire on December 31, 2020.

After discussion and **on motion of Mr. Elton, seconded by Mr. Themm and unanimously, the Board recommended that Mr. Taylor Luttfiring, Vice Chair, serve on the Board of Trustees Firefighters Pension Trust Fund for another two-year term to expire on December 31, 2022.**

6. **City Treasurer's Report**

- **Cash-By-Funds Summary**

The Chair Pro-Tem reviewed the August 31, 2020 Summary of Cash Accounts by Funds to be \$754,124 in the fire fighter pension.

- **2019 Premium Tax Distribution – Florida Department of Management Services, Division of Retirement**

The Chair Pro-Tem reviewed the 2019 Premium Tax Distribution from the State of Florida Department of Management Services, Division of Retirement in the amount of \$28,339.42 and reported that the city received another payment of \$40,323 required by law to be transferred to the pension fund.

By unanimous consent, the board accepted the treasurer's report as submitted.

7. **Other Business**

Ms. Coulson introduced Deputy City Clerk Jabari Hopkins to the board.

8. **Board of Trustees' Comments**

Earlier in the meeting, the Chair Pro-Tem addressed, at Mr. Elton's request, the Florida Retirement System catchup for the part-time employees which was addressed at the July 15, 2020 meeting.

9. **Next Meeting Date**


Earlier in the meeting and after discussion **a motion was made by Mr. Elton and seconded by Mr. Themm that the board approve holding its next meeting in December 2020; directed the city clerk to communicate with Chair Ducharme to choose a meeting date which does not conflict with his schedule and contact the board members on a mutually agreeable date.**

10. Adjournment

There being no further business to come before the board at this time, the meeting adjourned at 6:24 p.m.

Submitted: 

Esther B. Coulson, City Clerk



Chair