

**FRUITLAND PARK
BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND
MINUTES
July 15, 2020**

A meeting of the City of Fruitland Park Board of Trustees Firefighters Pension Trust Fund was held in the City Commission Chambers at 506 West Berckman Street, Florida, 34731 on Wednesday, July 15, 2020 at 6:00 p.m.

Members Present: Messrs. Taylor Luttfiring (firefighter: fire department appointed), Vice Chair
Edgar J. “Jerry” Elton (residents: commission-appointed)
Marc Matthews Jr., (pension board: appointed),
Charles “Chuck” Themm (residents: commission-appointed), and
City Treasurer Jeannine Racine (alternate)

Members Absent: Firefighter Kevin Ducharme (firefighter: fire department appointed), Chair

Also Present: City Clerk Esther B. Coulson.

The vice chair called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance

The vice chair led in the Pledge of Allegiance to the flag.

2. Roll Call

Ms. Coulson called the roll and a quorum was declared present.

3. Approval of Minutes

On motion of Mr. Matthews, seconded by Mr. Elton and unanimously carried, the board approved the October 8, 2019 meeting minutes as submitted.

4. Public Comments

There were no public comments at this time.

5. Membership

• **Chuck Themm**

Ms. Coulson announced that Mr. Themm’s term on the Board of Trustees Firefighters Pension Trust Fund member expired on December 31, 2019.

After Mr. Themm addressed his willingness to serve for another two-year term and **by unanimous consent, the Board accepted his reappointment.**

• **Kevin Ducharme**

In response to Ms. Coulson’s comments on her intent to communicate with Chairperson Firefighter Kevin Ducharme on his reappointment, the vice chair

noted his recent reappointment (November 14, 2019) to the board.

6. City Treasurer's Report

- **2019 Annual Report**

Ms. Racine referred to the June 30, 2020 memorandum regarding the 2019 Annual Report.

- **Cash-By-Funds Summary – May 30, 2020**

Ms. Racine reviewed the May 30, 2020 Summary of Cash Accounts by Funds to be \$683,689 in the fire fighter pension.

- **Florida Retirement System Catchup – Part Time Employees**

Ms. Racine reported that the city has caught up in the firefighter local pension which started in 2017 to 2019 for the 12 flex employees which determined that they were also volunteers and noted the total in the fund for August 2017 to October 2019 to be \$34,567.

By unanimous consent, the board accepted the treasurer's report as submitted.

7. Other Business

There were no other business at this time.

8. Board of Trustees' Comments

There were no comments from the board members.

9. Next Meeting Date


After discussion and **by unanimous consent, the board agreed to hold the next meeting at 6:00 p.m. on Wednesday, September 23, 2020.**

10. Adjournment

There being no further business to come before the board at this time, the meeting adjourned at 6:10 p.m.

Submitted: 

Esther B. Coulson, City Clerk



Chair