

**FRUITLAND PARK CITY COMMISSION REGULAR
MEETING MINUTES
June 25, 2020**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Thursday, June 25, 2020 at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor John L. Gunter, Jr., Commissioners Christopher Bell, Patrick DeGrave and John Mobilian.

Also Present: City Manager Gary La Venia; City Attorney Anita Geraci-Carver; City Treasurer Jeannine Racine; Police Chief Erik Luce, Parks and Recreation Director Michelle Yoder, Community Development Director Tracy Kelly, and City Clerk Esther B. Coulson.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

ACTION: 6:00 p.m. After Police Chief Luce gave the invocation, Vice Mayor Gunter led in the Pledge of Allegiance to the flag.

2. ROLL CALL

ACTION: 6:02:46 p.m. and 6:03:00 p.m. Mayor Cheshire requested that Ms. Coulson call the roll and a quorum was declared present.

Upon Mayor Cheshire's recommendation and **by unanimous consent, the city commission approved the following changes to this evening's agenda:**

4.(b) Holiday Air, air conditioning quote to read 7.5 ton and not 6.5 ton and accepted the city manager's June 25, 2020 memorandum reflecting the funding source and recommendation, and

4.(c) Accepted the addendum, Skateboarding, Chapter 316 FS, and

4.(d) Noted Resolution 2020-026 to replace the word *riot* with *protective equipment*.

3. CONSENT AGENDA

Approval of Minutes – June 11, 2020 regular

ACTION: 6:03:21 p.m. After discussion and **on motion of Vice Mayor Gunter, seconded by Commissioner Mobilian and unanimously carried, the city commission approved the June 11, 2020 regular meeting minutes as corrected.**

4. REGULAR AGENDA

(a) 2020 Workshop Discussion

- City Commission/Planning and Zoning Board Joint Workshop - LDRs

Ms. Kelly referred to the status report listing the edits on the Land Development Regulations and recognized the following chapters that remain (a copy of the report is filed with the supplemental papers to the minutes of this meeting):

- Chapter 152, Administration,
- Chapter 163, Sign Regulations,
- Chapter 164, Landscape Requirements and Tree Protection, and
- Appendix 2, Water/Sewer Utilities Standard Specifications to be provided by Booth Ern Straughan & Hiott Inc. (engineers, surveyors, land planners consultants retained by the city).

ACTION: 6:04:09 p.m. After discussion and **by unanimous consent, the city commission approved holding the City Commission/Planning and Zoning Board Joint Workshop on September 17, 2020 at 6:00 p.m.**

- **August 3 and 4, 2020 FY 2020-21 Budget Workshops**

The city commission considered its action regarding the August 3 and 4, 2020 FY 2020-21 Budget Workshops and noted the calendar provided by Ms. Racine on March 26, 2020, a copy of which is filed with the supplemental papers to the minutes of this meeting.

ACTION: 6:07:39 p.m. After discussion and **by unanimous consent, the city commission agreed to hold workshops, as previously cited, on August 3 and 4, 2020 respectively.**

- August 13, 2020 Regular Meeting

After discussion, Mayor Cheshire announced that the city commission will be holding its regular meeting on August 13, 2020.

ACTION: 6:04:09 p.m. No action was taken.

(b) Parks and Recreation Fruitland Park Community Center – Air Conditioning Quotes Discussion

After Mr. La Venia referred to his June 25, 2020 memorandum regarding his recommendations to replace the community center's heating, ventilation and air conditioning (HVAC) system -- a copy of which is filed with the supplemental papers to the minutes of this meeting -- he reviewed the following quotes:

- Airconditioning Unit (7.5 Ton), removal and installation, \$12,235, Tropic Air Solutions Inc.;
- HVAC System (7.5 Ton), Completion, \$11,350, Veteran Air Conditioning and Heating, and
- Split System Air Conditioning System (6 ton) Completion, \$10,813, Holiday Air

Mr. La Venia recommended that Holiday Air be awarded as the lowest, responsive and responsible bidder for a 7.5 ton and not 6-ton Split System Air Conditioning System for \$10,813. Based on the city commission's acceptance, he requested that

a resolution be drafted in that regard for consideration on the July 9, 2020 regular agenda to transfer funds from contingency (01513-90990) to Recreation Facility Repair and Maintenance (0157430464).

ACTION: 6:09:06 p.m. After discussion, and **on motion of Commissioner Bell, seconded by Commissioner Mobilian and unanimously carried, the city commission approved the city manager’s recommendation to award to the lowest, responsive and responsible bidder the 7.5 ton Split “Air Conditioning System to Holiday Air as previously cited and the request for a resolution to be drafted for consideration at the next meeting.**

(c) Gardenia Park Phase III Florida Recreation Development Assistance Program (FRDAP) Grant (Skate Park)

After Mr. La Venia recalled the city commission’s direction at its June 11, 2020 regular meeting regarding the skate park Phase III Florida Recreation Development Assistance Program (FRDAP) Grant, Ms. Yoder relayed her previous conversations with Mr. “Mike” Michael S. Bailey, Bay to Bay Construction Company of Lake County; regarding the recent proposal for \$44,000 for the half pipe skateboard feature (20’ by 24’ half pipe all concrete above ground) and various features for additional costs and described American Ramp Company’s examples revealing design choices on same for \$62,183 and concrete versions for up to \$85,000.

Ms. Yoder expressed preference for the steel-framed halfpipe, the concrete bowls with versions, and an additional phase in the future.

ACTION: 6:12:36 p.m. After further discussion and in addition to the Phase III Florida Recreation Development Assistance Program \$50,000 Grant Award, **the city commission, by unanimous consent, directed staff to report back on the available funds remaining in contingency to complete the Gardenia Park Skate Park renovations project.**

(d) Resolution 2020-026 Library – Police Department Public Safety Riot Gear – FY 2019-20 Budget Amendment

Ms. Geraci-Carver read into the record the title of proposed Resolution 2020-026, the substance of which is as follows:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE 2019/2020 FISCAL YEAR BUDGET PURSUANT TO SEC. 6.07 OF THE CITY CHARTER TO TRANSFER FUNDS FROM LIBRARY BOOKS TO POLICE SUPPLIES BUDGET; PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2019-2020 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

ACTION: 6:31:38 p.m. After discussion, a motion was made by **Commission Mobilian and seconded by Vice Mayor Gunter that the city commission adopt Resolution 2020-026 as previously cited.**

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously carried.

(e) May 2020 Financial Report

After Ms. Racine reviewed the May 2020 financial report, the city commission recalled its adoption of Fire Inspections-Abandoned Vacant Property Registrations Resolution 2019-008 and the obligation imposition of an annual registration fee at its February 14, 2019 regular meeting where monies would be dedicated to the abandoned residential property fund.

After Mr. La Venia concurred in the affirmative to report to the city commission whenever there is a need to enter into a contract and retain a company to perform property maintenance and acknowledged the current fines and code violations on uninhabitable properties at 401 Acorn and 32 Grizzard Streets, Ms. Racine addressed the need for annual registration and noted the existing funds of \$33,000 earmarked towards same.

ACTION: 6:23:32 p.m. **On motion of Commissioner Mobilian, seconded by Commissioner DeGrave and unanimously carried, the city commission accepted the May 2020 financial report as submitted.**

5. OFFICERS' REPORTS

(a) City Manager

i. Economic Development Status Update

Mr. La Venia gave a report on a preliminary application for the Lake County School Board property project; the ability for the developer to possibly meet with the city until the end of August 2020, and the inquiries from other individuals on properties located on the CR 466A corridor.

ACTION: 6:31:20 p.m. No action was taken.

ii. COVID-19 Status Update - Sports/Recreation

Mr. La Venia reported that city hall is currently operational, is observing the safety precautions in place, and is mirroring other governmental jurisdictions. He recognized the statistical reports since the advent of Coronavirus Disease 2019 (COVID-19) and described the following plan cautioning the public to take personal responsibility:

- the Gardenia Park Recreation Complex Municipal Swimming Pool will open on Saturday July 3, 2020 with limited activities and operating at approximately 50 percent capacity (namely; six participants in the pool);

- yard sales to commence;
- basketball courts will not be open,
- the softball ball program will be reinstated, and
- the soccer program will be restructured with participants signing a recreational sports waiver form;

Prior to Ms. Yoder's acceptance in the affirmative to the previously cited plan together with Commissioner Bell's concurrence and Commissioner Mobilian's agreement in that regard, he pointed out the April 23, 2020 website "Metro News" entitled *US Government Claims Coronavirus Survives Just Two Minutes on Sunny Surfaces*; a copy of which is filed with the supplemental papers to the minutes of this meeting.

ACTION: 6:32:34 p.m. No action was taken.

iii. 2020 Public Works Roads and Streets Program Discussion

Mr. La Venia referred to his memorandum dated June 22, 2020 with the accompanying list of streets proposed for 2020 Street Paving Program and the plan to utilize Community Redevelopment Agency (CRA) funds to be addressed at the next CRA meeting; a copy of the memorandum is filed with the supplemental papers to the minutes of this meeting.

In response to the city commission's concerns on the need to ensure that future roads are earmarked in the "sinking fund" (established by Resolution 2018-020 Road Paving and Maintenance Fund), Mr. La Venia addressed his intent to recommend including Moyer Loop and Drake Drive as roadway improvements in the FY 2020-21 budget and obtain quotes from various contractors to procure the restoration of the city's old monument street signs, previously addressed, for consideration at the next CRA meeting.

ACTION: 6:41:40 p.m. No action was taken.

(b) City Attorney

Ms. Geraci-Carver reported that there are no updates on the following pending matters:

- i. City of Fruitland Park v. T. D. Burke**
- ii. City of Fruitland Park v. State of Florida Department of Management Services**
- iii. Michael and Laurie Fewless v. City of Fruitland Park**

Ms. Geraci-Carver pointed out the Summons that was served on June 23, 2020 regarding a complaint filed by Norman C. Cummins against Stephen P. Angelillo and the City of Fruitland Park (named as a defendant) in a foreclosure action. She

explained that the lenders filed foreclosure against the property owner as they had not paid the loan against the property located on 3131 US Highway 441-27 and addressed her plan to provide more information at the next meeting.

ACTION: 6:46:46 p.m. No action was taken.

6. PUBLIC COMMENTS

There were no public comments at this time.

ACTION: 6:47:21 p.m. No action was necessary,

7. COMMISSIONERS' COMMENTS

(a) Commissioner Mobilian – CR 466A

Commissioner Mobilian relayed the Lake~Sumter Metropolitan Planning Organization (LSMPO) Governing Board's actions at its July 2, 2020 meeting on its list of priority projects supporting the City of Fruitland Park's (February 17, 2020 letter) requesting that the board make the completion of the final of the final construction phase of CR 466A as the top priority in Lake County.

Mr. La Venia pointed out his communication with the county's engineer regarding the budgeted funds for the respective project earmarked for FY 2021-22

ACTION: 6:47:52 p.m. No action was taken.

(b) Commissioner DeGrave

Commissioner DeGrave stated that he has nothing to report at this time.

ACTION: 6:49:14 p.m. No action was taken.

(c) Commissioner Bell

Commissioner Bell reported that the Lake County Parks and Trails Advisory Board has not met and that the county's Tourist Development Council is continuing to address its funding.

ACTION: 6:49:17 p.m. No action was taken.

(d) Vice Mayor Gunter, Jr. – CR 466A

Vice Mayor Gunter relayed the report on the motion before the LSMPO regarding the CR 466A project.

ACTION: 6:49:51 p.m. After discussion and **on motion of Vice Mayor Gunter, seconded by Commissioner Bell and unanimously carried, the city commission accepted the city manager's recommendation and appointed Public Works Director Robb Dicus to serve as member of the Lake~Sumter Metropolitan Planning Organization Technical Advisory Committee.**

8. MAYOR'S COMMENTS

Dates to Remember

Mayor Cheshire announced the following dates:

- July 3, 2020 City Hall closed in observance of July 4, 2020 Independence Day;
- July 6, 2020, Lake County Tourist Development Council regular meeting (TBD),
- July 9, 2020 City Commission Meeting regular at 6:00 p.m.;
- July 13, 2020 Lake County Arts and Cultural Council, 20763 US Highway 27, Groveland, Florida 34736 at 3:00 p.m.;
- July 23, 2020 City Commission Meeting regular at 6:00 p.m.;
- August 3, 2020 City Commission Workshop at 6:00 p.m.;
- August 4, 2020 City Commission Workshop at 6:00 p.m.;
- August 13, 2020 City Commission Meeting regular at 6:00 p.m.;
- August 13 – 15, 2020 Florida League of Cities Annual Conference (TBD), and
- August 27, 2020 City Commission Meeting regular at 6:00 p.m.

ACTION: 6:51:20 p.m. No action was taken.

9. ADJOURNMENT

There being no further business to come before the city commission, the meeting adjourned at 6:52 p.m.

The minutes were approved at the July 9, 2020 regular meeting.

Signed 

Esther B. Coulson, City Clerk

Signed 

Chris Cheshire, Mayor