

**FRUITLAND PARK  
BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND MINUTES  
October 22, 2018**

A meeting of the City of Fruitland Park Board of Trustees Firefighters Pension Trust Fund was held in the City Commission Executive Room at 506 West Berckman Street, Florida, 34731 on Monday, October 22, 2018 at 6:00 p.m.

**Members Present:** Firefighter Kevin Ducharme (firefighter: fire department appointed), Chair Messrs. Charles “Chuck” Themm (residents: commission-appointed), Edgar J. “Jerry” Elton (pension board: appointed), and City Treasurer Jeannine Racine (alternate)

**Members Absent:** Firefighter Taylor Luttfiring (firefighter: fire department appointed), Vice Chair-Secretary,

**Also Present:** City Clerk Esther B. Coulson.

The chair called the meeting to order at 6:06 p.m.

**1. Pledge of Allegiance**

**2. Roll Call**

Ms. Coulson called the roll and a quorum was declared present.

**3. Approval of Minutes**

**On motion of Mr. Themm, seconded by Mr. Elton and unanimously carried, the board approved the April 2, 2018 meeting minutes as submitted.**

**4. Public Comments**

There were no public comments at this time.

**5. Fire Pension Board Appointments**

**i. Firefighter Appointed – Expires December 31, 2018**

Ms. Coulson announced that Mr. Luttfiring’s firefighter appointed position will be expiring on December 31, 2018 and reported that she has informed him by leaving a voice mail message in that regard.

After discussion and **by unanimous consent, the board agreed to wait to hear from Mr. Taylor Luttfiring and revisit the subject issue at the next meeting.**

**ii. Residents: Commission Appointed – Vacant**

After Ms. Coulson announced that the residents: commission appointed position is currently vacant acknowledging in the affirmative that Mr. Steve Brooker has

resigned on July 18, 2018, she explained that she will advertise the vacancy on the city's website, social media page, notice board and communicate same with the City of Fruitland Park Commissioners.

**6. City Treasurer's Reports**

**i. FY 2016-17 Firefighter Pension Annual Report**

Ms. Racine reviewed FY 2016-17 Premium Tax Distribution regarding the Firefighters' Retirement Trust Fund.

**On motion of Mr. Elton, seconded by Ms. Racine and unanimously carried, the board accepted 2017 Annual Report for the firefighter's pension trust as submitted.**

**ii. Refund Contribution – Mr. Michael Laming**

**On motion of Mr. Elton, seconded by Ms. Racine and unanimously carried, the board approved the refund contribution request of \$172.59 for Mr. Michael Laming.**

**iii. Pension Fund Cash Report**

Ms. Racine reviewed the report on the summary of cash accounts by funds ending September 30, 2018.

**6. Old Business**

There was no old business to come before the board at this time.

**7. New Business**

There was no new business to come before the board at this time.

**8. Board of Trustees' Comments**

There were no board comments at this time.

**9. Next Meeting Date**

**By unanimous consent, the board agreed to hold the next meeting at 6:00 p.m. on Monday, December 3, 2018.**

**10. Adjournment**

**There being no further business to come before the board at this time, the meeting adjourned at 6:24 p.m.**

Submitted:   
Esther B. Coulson, City Clerk

  
Chair