



**SPECIAL MEETING**  
**LAKE COUNTY LIBRARY ADVISORY BOARD**  
  
**MINUTES**  
  
July 13, 2017 – 5:00 P.M.  
Lake Extension Services, 1951 Woodlea Road, Tavares

**MEMBERS / ALTERNATES ATTENDING:**

- Phyllis Smith, Member, District 1
- Heather Crossley, Member District 4
- John Nystrom, Member, District 5
- Cynthia Burch, Member, Fruitland Park Library
- Robert Glockler, Member, Leesburg Public Library
- John L. Johnson, Alternate, Leesburg Public Library
- Norma Emerson, Member, Tavares Public Library
- Stephen Berger, Alternate, W.T. Bland Public Library

**OTHERS ATTENDING:**

- Josh Blake, BCC Commissioner, District 5, and Library Liaison
- Ava Barrett, Library Services Division Manager
- Jonathan Dolce, Branch Supervisor, Astor County Library
- Pamela Edwards-Goodson, Branch Supervisor, East Lake County Library
- Jo-Ann Glendinning, Director, Fruitland Park Public Library
- Josie Dix, Director, Minneola Schoolhouse Library
- Ron Moore, Branch Supervisor, Paisley County Library
- Cynthia Plesner, Library Director, Tavares Public Library
- Cathy Lunday, Adult Services Librarian, W.T. Bland Public Library
- Bill Smith, Guest
- Karen Gouker, Recording Secretary

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Chair Robert Glockler called the meeting to order at 5:03 p.m. The Pledge of Allegiance was recited, and a moment of silence observed.

**INTRODUCTION OF GUESTS AND NEW MEMBERS:** Robert introduced Heather Crossley, recently appointed member from Commission District 4, and welcomed her to the board. The Chair also acknowledged guest Bill Smith.

**NOTICE OF MEETING – PROOF OF PUBLICATION:** Proof of publication was presented.

**CITIZEN QUESTION AND COMMENT PERIOD:** None present. Robert mentioned that it has been the custom of the past to yield the floor to anyone who would like to speak, and he just wanted to issue a reminder that voting is reserved for members of the board. If a member is absent, the appointed alternate may vote in their place.



**NEW BUSINESS: LONG RANGE PLAN** - Ava Barrett gave an update on the progress of the long range plan, and noted there are some important deadlines to be met. In order to be placed on the Board of County Commissioner's September 12, 2017 agenda, the long range plan must be submitted in an agenda item no later than August 24, 2017. The plan must be approved and ready to send to the state by September 30, 2017, or State Aid funding will be in peril. In reaction to the plan submitted by the consultant, Mr. Waters, staff prepared the **LCLS Strategic Plan Outline of Goals and Objectives**, and returned that document to Mr. Waters. Robert said that in light of the time constraints for this plan he felt it was imperative for the board to review the outline and offer further suggestions, if necessary.

The board offered wide-ranging suggestions for items under Administration, Adult Programming, Facilities, Collections and Technology:

- Administration -- include specific language in item 1 to reference **STEM** (Science, Technology, Engineering, Math), or **STEAM** (Science, Technology, Engineering, Arts, Math), in plans
- Adult Programming – include more **DIY** (Do-it-Yourself) programs
- Facilities – more details to indicate which staff is to be increased
- Collections – change wording in item 2.d. from *best sellers* to *popular titles*. Eliminate item 3, "increase per capita items to 2.0 by 2021; 3.0 by 2030."
- Technology – instead of "develop," use "update."

Ava said she plans to take the board's suggestions to the Steering Committee as soon as possible. Robert said the board will reconvene on August 17, 2017, to review the reworked version and hopefully recommend approval to the Board of County Commissioners. The next meeting of the Library Advisory Board will occur at 5 p.m., on August 17, 2017, at Lake County Extension Services, 1951 Woodlea Road in Tavares.

**ADJOURNMENT:**

There being no other business on the agenda, the meeting adjourned at 6:25 p.m.

Respectfully submitted by:  
Karen Gouker, Recording Secretary