

**FRUITLAND PARK  
BOARD OF TRUSTEES FIREFIGHTERS PENSION TRUST FUND MINUTES  
April 3, 2017**

A meeting of the City of Fruitland Park Board of Trustees Firefighters Pension Trust Fund was held at the Conference Room at 506 West Berckman Street, Florida, 34731 on Monday, April 3, 2017 at 7:00 p.m.

**Members Present:** Messrs. Charles “Chuck” Themm (residents: commission-appointed)  
Edgar J. “Jerry” Elton (pension board: appointed)  
Steve Brooker (residents: commission-appointed),  
Firefighter Kevin Ducharme (firefighter: fire department appointed),  
Firefighter Taylor Luttfiring (firefighter: fire department appointed), and  
City Treasurer Jeannine Michaud-Racine (alternate)

**Also Present:** Interim Fire Chief Donald Gilpin: Fire Department  
Deputy Fire Chief Tim Yoder, Fire Department, and  
City Clerk Esther B. Coulson.

The meeting was called to order at 7:00 p.m.

**1. Pledge of Allegiance**

The Board recited the Pledge of Allegiance to the Flag.

**2. Roll Call**

Ms. Coulson called the roll and a quorum was declared present.

**3. Election of Chair, Vice Chair, and Secretary**

At Ms. Coulson request and **by unanimous consent, the board recognized the appointment of a chair, vice chair-secretary for this evening’s meeting.**

**Mr. Ducharme placed in nomination the name of Mr. Taylor Luttfiring, as Chair of the Board of Trustees Firefighters Pension Trust Fund.**

**Mr. Brooker placed in nomination the name of Mr. Kevin Ducharme as Chair of the Board of Trustees Firefighters Pension Trust Fund.**

**There being no further names placed for consideration, the nomination were declared closed.**

**After discussion, and by unanimous consent, Mr. Kevin Ducharme, was declared Chair of the Board of Trustees Firefighters Pension Trust Fund.**

**Mr. Luttfiring placed in nomination the name of Mr. Taylor Luttfiring as Vice Chair of the Board of Trustees Firefighters Pension Fund. This nomination was seconded by Mr. Themm.**

**There being no further names placed for consideration, the nomination were declared closed.**

After discussion and **by unanimous consent, Mr. Taylor Luttfiring was declared Vice Chair-Secretary of the Board of Trustees Firefighters Pension Trust Fund.**

**4. Approval of Minutes**

**On motion of Mr. Themm, seconded by Mr. Elton and unanimously carried, the Board approved the November 15, 2016 minutes as submitted.**

**4. Public Comments**

There were no public comments at this time.

**5. City Treasurer's Reports**

**a. 2016 Annual Report and Volunteer Firefighters Statistical Report**

Ms. Michaud Racine reviewed the annual report and volunteer firefighters statistical report.

**b. FY 2016-17 Expenses Activities**

Ms. Michaud Racine reviewed the FY 2016 expenses activities.

**c. Refund Contributions**

**On motion of Mr. Elton, seconded by Mr. Themm and unanimously carried, the Board approved the reimbursement of pension contributions to Mr. Jonathan Sydenstricker.**

**d. Pension Funds – January 31, 2017**

Ms. Michaud Racine reviewed the pension funds for January 31, 2017.

**6. Old Business**

There was no old business to come before the board at this time.

**7. New Business**

There was no new business to address before the board at this time.

**8. Board of Trustees' Comments**

At Mr. Elton's request, the status of the volunteer part time firefighters were explained.

**9. Next Meeting Date**

After discussion and **by unanimous consent, the board agreed that the next meeting will be held on June 20, 2017.**

**10. Adjournment**

**There being no further business to come before the board at this time, on motion made and seconded, the meeting adjourned at 7:29 p.m.**

Submitted:   
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Esther B. Coulson, City Clerk

  
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Chair