

**FRUITLAND PARK BID OPENING AUDIT SERVICES**

**January 6, 2017**

City Hall Commission Chambers  
506 W. Berckman Street  
Fruitland Park, FL 34731

**2:01 p.m.**

The advertised Request for Proposals for Audit Services proposals opening was held on January 6, 2017 at 2:01 p.m. with the following present:

**Committee Members:** City Treasurer Jeannine Racine-Michaud, Chair; Commissioner Ray Lewis, and City Clerk Esther Coulson.

**Also Present were:** Ms. Stephanie Kimbrough, Baylis & Company PA

Ms. Coulson opened the bids and announced the firms: McDirmit Davis, CPA and Baylis & Company PA.

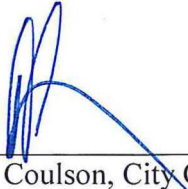
**By unanimous consent, the Audit Committee agreed to meet on Wednesday, January 11 at 2:00 p.m. to evaluate and rank the proposers and provide a report before the city commission at its January 8 regular meeting where a determination will be made on whether proposers' presentations ought to be considered by the city commission or recommending the award of the request for proposals as the highest-ranked qualified firm and consultant's audit contract at its January 26, 2017 regular meeting.**

The bid opening ended at 2:12 p.m.

The synopsis cited above represents the city clerk's understanding of the proceedings. Any misunderstandings or incorrect statements, please notify this office within five (5) days of receipt. If no corrections are received within this period this document will be considered to be an accurate account of the events.

Attachments: Proposals, proposed timeline, evaluation score sheet for audit proposals, and comments RFP Audit Services form.

Attest:

  
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Esther Coulson, City Clerk