

**FRUITLAND PARK CITY COMMISSION
REGULAR MEETING AGENDA
MARCH 12, 2026**

City Hall Commission Chambers
506 W. Berckman Street
Fruitland Park, Florida 34731
6:00 p.m.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation – **Chuck Padgett**, Trinity Assembly of God

Pledge of Allegiance – Interim Police Chief **Henry Rains**

2. ROLL CALL

3. PRESENTATION

(a) Presentation of Proclamation re: Irish American Heritage Month

4. CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows:
(1) Pull the items from the Consent Agenda; (2) Vote on remaining items; and
(3) Discuss each pulled item separately and vote.

(a) Approval of Minutes (city manager/city clerk)

February 26, 2026, Regular City Commission Meeting
March 4, 2026, Special City Commission Meeting

(b) Resolution 2026-018, Calling for Regular Election and Qualifying Period for 2026 (city manager/city attorney/city clerk)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CALLING FOR A REGULAR ELECTION TO FILL VACANCIES ON THE CITY COMMISSION; SETTING AN ELECTION DATE; NAMING THE VACANCIES TO BE FILLED; ESTABLISHING A POLLING LOCATION; ESTABLISHING A QUALIFYING PERIOD; ESTABLISHING ELECTION PROCEDURES; PROVIDING FOR ELECTION ARRANGEMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

5. REGULAR AGENDA

- (a) Resolution 2026-019, Approval of Engineering and Development Review 2026 Hourly Rate Schedule – Halff Associates, Inc. (city attorney/city manager)**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE 2026 STANDARD HOURLY RATE SCHEDULE FOR ENGINEERING SERVICES AND THEREBY AMENDING THE ENGINEERING AND SURVEYING SERVICES AGREEMENT WITH HALFF ASSOCIATES INC. TO INCLUDE SAID SCHEDULE; REPEALING ALL FEES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

- (b) Resolution 2026-020, Approval of Staff Recommendation and Authority to Negotiate a Contract between Song + Associates, Inc. and the City of Fruitland Park, for Professional Design Services Related to the Construction of an Expansion to the Library (city manager/city attorney)**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE RANKING OF ARCHITECTURE FIRMS FOR PROFESSIONAL DESIGN SERVICES RELATED TO THE CONSTRUCTION OF AN EXPANSION TO THE EXISTING FRUITLAND PARK LIBRARY AS RECOMMENDED BY THE SELECTION COMMITTEE; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT; PROVIDING FOR AN EFFECTIVE DATE.

6. PUBLIC HEARING

(a) Second Reading of Ordinance 2026-006, Waste Management CPI Adjustment (city manager/city attorney)

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING RATES FOR THE PROVISION OF WASTE MANAGEMENT SERVICES TO THE RESIDENTS OF THE CITY OF FRUITLAND PARK; PROVIDING FOR CONFLICTS AND SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE.

END OF PUBLIC HEARING

7. (a) City Manager

(b) City Attorney

i. Linda Herald v. City of Fruitland Park, Lake County Case No. 2025-CA-000116

8. UNFINISHED BUSINESS

9. PUBLIC COMMENTS

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Action may not be taken by the City Commission at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.

Note: Pursuant to F.S. 286.0114 and the City of Fruitland Park's Public Participation Policy adopted by Resolution 2013-023, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Commission. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the

City Commission addresses such items during this meeting. Pursuant to Resolution 2013-023, public comments are limited to three minutes.

10. COMMISSIONER COMMENTS

- (a) Vice Mayor DeGrave**
- (b) Commissioner Williams**
- (c) Commissioner Cosenza, III**
- (d) Commissioner Raysin**

11. MAYOR'S COMMENTS

12. ADJOURNMENT

DATES TO REMEMBER

Thursday, March 26th

City Commission Meeting

Saturday, March 28th

Fruitland Park Day

For additional events, please visit [Calendar | City of Fruitland Park Florida](#).

Please note that in addition to the city commission meetings, more than one city commissioner may be present at the above-mentioned events.

Any person requiring special accommodation at this meeting because of disability or physical impairment should contact the City Clerk's Office at City Hall (352) 360-6727 at least forty-eight (48) hours prior to the meeting. (§286.26 F.S.)

If a person decides to appeal any decision made by the City of Fruitland Park with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not provide verbatim records. (§286.0105, F.S.)

PLEASE TURN OFF ELECTRONIC DEVICES OR PLACE IN VIBRATE MODE.



Proclamation

WHEREAS, in 1776, nearly 300,000 Irish nationals had emigrated to the American colonies and played a crucial role in America's War for Independence; and

WHEREAS, five signers of the Declaration of Independence were of Irish descent and three signers were Irish born; and

WHEREAS, Irish Americans helped to fashion a system of government for our young nation; and

WHEREAS, twenty-two presidents have proudly proclaimed their Irish American heritage; and

WHEREAS, in 1792, Irish born James Hoban provided the architectural plans for the White House and served as one of the supervising architects for the construction of the Capitol; and

WHEREAS, in 1813, Captain Oliver Perry, an Irish American, achieved a major naval victory in the Battle of Lake Erie; and

WHEREAS, in 1942, five Sullivan brothers made the ultimate sacrifice for democracy and freedom during the Naval Battle of Guadalcanal and later had the Destroyer USS Sullivan commissioned in their memory; and

WHEREAS, the Irish first came to Spanish "*La Florida*" in the 1500s first as missionaries and mercenary soldiers and then as planters, traders, businessmen, doctors and administrators; and

WHEREAS, three of the Spanish governors of "*La Florida*" were Irish military officers; and

WHEREAS, Fr. Richard Arthur, an Irish-born priest from Limerick who was appointed parish priest for St. Augustine in 1597 and ecclesiastical judge of "*La Florida*" established the first public school in America and opened it to both boys and girls of all ages, and

WHEREAS, Andrew Jackson, whose family came from County Antrim served as Florida's military governor following its acquisition by the United States, and

WHEREAS Irish Americans, since America's inception, have provided and continue to provide leadership and service to this nation's political, business, and religious establishments; and

WHEREAS, it is fitting and proper to celebrate the rich cultural heritage and the many valuable contributions of Irish Americans; and

NOW, THEREFORE, BE IT PROCLAIMED that I Chris Cheshire, Mayor of the City of Fruitland Park, Florida", on behalf of the city commissioners, do hereby proclaim the month of March 2026 as *Irish-American Heritage Month* in recognition of the long history of Irish-American contributions to the State of Florida. Proclaimed this 12th day of March 2026.

ATTEST:

Chris Cheshire, Mayor

Gwen Johns, MMC, City Clerk



The Ancient Order of **HIBERNIANS** Irish · Catholic · American

Office of the Florida State Secretary

Greg Seán Canning

Grioghár Seán Ó Canannáin

National Deputy Secretary, Past National Director & Past FL State President

20 January 2026

Mayor Chris Cheshire
Fruitland Park City Hall
506 W Berckman St
Fruitland Park, FL 34731-3239

Dear Mayor Cheshire,

Once again, Florida's Irish American community will be celebrating its Irish heritage during the month of March. Ever since the military governorship of Irish American Andrew Jackson, Irish Americans in Florida have provided leadership and service to their state, counties, and local communities. Irish Floridians can look back with pride on the legacy of their Irish forebears, who have contributed significantly to education, business, sports, literature, science, engineering, medicine, science and the arts. Today, we continue to recognize and honor the service of our current State, County and Town/City Council leaders and the contributions of fellow Irish Floridians.

In the past, March has been designated "Irish American Heritage Month" throughout the United States to coincide with the celebration of St. Patrick's Day on the 17th. Across the State of Florida, the Ancient Order of Hibernians and other Irish organizations will be conducting parades, celebrations, and cultural events.

The Florida Ancient Order of Hibernians respectfully requests that your office issue a Proclamation designating **March 2026** as "Irish American Heritage Month" in recognition of the long history of Irish American contributions to the State of Florida. To assist you in this request, I have taken the liberty of providing a few "WHEREAS" for your consideration and possible use.

On behalf of the Ancient Order of Hibernians in America, I would like to thank you for your kind consideration of this request. Should you have any questions or need additional information, please do not hesitate to contact me.

In Friendship, Unity, & Christian Charity,

Greg Seán Canning

AOH National Deputy Secretary and Florida State Secretary

Past Florida State President and National Director



Suggested “WHEREAS” for Irish American Heritage Month

WHEREAS, by 1776 nearly 300,000 Irish nationals had emigrated to the American colonies and played a crucial role in America’s War for Independence; and

WHEREAS, five signers of the Declaration of Independence were of Irish descent and three signers were Irish born; and

WHEREAS, Irish Americans helped to fashion a system of government for our young Nation; and

WHEREAS, twenty-two Presidents have proudly proclaimed their Irish American heritage; and

WHEREAS, in 1792 Irish born James Hoban provided the architectural plans for the the White House and served as one of the supervising architects for the construction of the Capitol; and

WHEREAS, Irish born Commodore John Barry was recognized by the United States Congress in September of 2002 as the “First Flag Officer of the United States Navy”; and

WHEREAS, Commodore John Barry fought the last sea battle of the American Revolution off the coast of Florida; and

WHEREAS, in 1813, Captain Oliver Perry, An Irish American, achieved a major naval victory in the Battle of Lake Erie; and

WHEREAS, in 1942, the 5 Sullivan brothers made the ultimate sacrifice for democracy and freedom during the Naval Battle of Guadalcanal and later had the Destroyer USS Sullivan commissioned in their memory; and

WHEREAS, the Irish first came to Spanish “*La Florida*” in the 1500s - first as missionaries and mercenary soldiers and then as planters, traders, businessmen, doctors and administrators; and

WHEREAS, three of the Spanish Governors of “*La Florida*” were actually Irish military officers; and

WHEREAS, Fr. Richard Arthur, an Irish-born priest from Limerick who was appointed parish priest for St. Augustine in 1597 and ecclesiastical judge of “*La Florida*,” established the first public school in America and opened it to both boys and girls of all races; and

WHEREAS, Andrew Jackson, whose family came from County Antrim, served as Florida’s military governor following its acquisition by the United States; and

WHEREAS, Irish Americans, since America’s inception, have provided and continue to provide leadership and service to this nation’s political, business and religious establishments; and

WHEREAS, it is fitting and proper to celebrate the rich cultural heritage and the many valuable contributions of Irish Americans



CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: **4a-b**

ITEM TITLE: **Approval of Minutes & Resolution 2026-018**

MEETING DATE: March 12, 2026

DATE SUBMITTED: March 6, 2026

SUBMITTED BY: (See below)

BRIEF NARRATIVE: Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a commissioner, staff member or member of the public wish to discuss any item, the procedure is as follows: (1) Pull the item(s) from the Consent Agenda; (2) Vote on remaining item(s), and (3) Discuss each pulled item separately and vote.

- (a) **Approval of Minutes** (city manager/city clerk)
February 26, 2026, Regular
March 4, 2026, Special Meeting

- (b) **Resolution 2026-018, Calling for Regular Election**

FUNDS BUDGETED: N/A

ATTACHMENTS: Draft minutes, Resolution 2026-018

RECOMMENDATION: Consider approval of the consent agenda as presented.

ACTION: **Approval of the Consent Agenda**

**FRUITLAND PARK CITY COMMISSION REGULAR
MEETING MINUTES
FEBRUARY 26, 2026**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Beckman Street, Fruitland Park, Florida on Thursday, February 26, 2026, at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor Patrick DeGrave, Commissioners Martina Williams, and Michael Raysin

Members Absent: Commissioner Joseph Cosenza III

Also Present: City Manager Karen Manila, Acting City Attorney Sandy Minkoff, Interim Police Chief Henry Rains, Human Resources Director John Klein; Community Development Administrative Manager Sharon Williams, Sherie Lindh, LPG Urban-Regional Planners, and Gwen Johns, City Clerk.

Total Attendance: 26

1. CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

After Mayor Cheshire called the meeting to order, an Invocation was given by Braxton Butts, Heritage Community Church, followed by Interim Police Chief Rains who led the Pledge of Allegiance to the flag.

2. ROLL CALL

After the Invocation and Pledge of Allegiance, Mayor Cheshire called the meeting to order and announced decorum for the meeting. He then requested that Ms. Johns call roll where a quorum was declared present.

3. PRESENTATION

(a) Presentation of Proclamation to Hunter Bush, Eagle Scout

Mayor Cheshire read and presented the Proclamation to Hunter Bush and congratulated him on the achievement of Eagle Scout.

4. CONSENT AGENDA

(a) Approval of Minutes.

February 12, 2026, Regular City Commission Meeting
February 12, 2026, Vita Serena Workshop

A motion was made by Vice Mayor DeGrave and seconded by Commissioner Williams to approve the Consent Agenda, as presented.

Mayor Cheshire called for a vote on the motion and declared it carried unanimously, 4-0.

5. REGULAR AGENDA

(a) Resolution 2026-015, Budget Amendment to Fund Task Order for 30% Design of Wastewater Treatment Plant

Mr. Minkoff read Resolution 2026-015 by title only.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PURSUANT TO SECTION 6.07 OF THE CITY CHARTER AMENDING THE 2025-2026 FISCAL YEAR BUDGET BY INCREASING EXPENDITURES IN THE UTILITY FUND BUDGET IN THE AMOUNT OF \$431,965 FOR ENGINEERING FEES TO DEVELOP A PRELIMINARY ENGINEERING DESIGN OF THE WASTEWATER TREATMENT PLANT AND DECREASING THE SEWER IMPACT FEE RESERVES IN THE UTILITY FUND BY THE SAME AMOUNT; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Raysin and seconded by Commissioner Williams to approve the Consent Agenda, as presented.

Mayor Cheshire called for a vote on the motion and declared it carried unanimously, 4-0.

(b) Resolution 2026-016, Approval of Professional Services Agreement with Halff Associates, Inc. to Perform Preliminary Engineering Design of the Wastewater Treatment Plant

Mr. Minkoff read Resolution 2026-016 by title only.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING HALFF ASSOCIATES INC.'S PHASE 1 WASTEWATER TREATMENT PLANT PRELIMINARY ENGINEERING DESIGN PROPOSAL DATED JANUARY 30, 2026; AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSAL; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Williams and seconded by Commissioner Raysin to approve the Consent Agenda, as presented.

Mayor Cheshire called for a vote on the motion and declared it carried unanimously, 4-0.

(c) Resolution 2026-017, Approval of First Amendment to Subrecipient Agreement between the City of Fruitland Park and Lake County for Disbursement of Unexpended ARPA Funds

Mr. Minkoff read Resolution 2026-017 by title only.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF FRUITLAND PARK AND LAKE COUNTY, FLORIDA FOR DISBURSEMENT OF AMERICAN RESCUE PLAN ACT FUNDS TO USE UNEXPENDED FUNDS FROM THE SPRING LAKE WATER MAIN PROJECT TO COVER EXPENSES RELATED TO THE PLANNING AND DESIGN OF A NEW WASTEWATER TREATMENT PLANT; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Raysin and seconded by Commissioner Williams to approve the Consent Agenda, as presented.

Mayor Cheshire called for a vote on the motion and declared it carried unanimously, 4-0.

6. PUBLIC HEARING

(a) First Reading of Ordinance 2026-006, Waste Management CPI Adjustment

Mr. Minkoff read Ordinance 2026-006 by title only.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING RATES FOR THE PROVISION OF WASTE MANAGEMENT SERVICES TO THE RESIDENTS OF THE CITY OF FRUITLAND PARK; PROVIDING FOR CONFLICTS AND SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Williams and seconded by Vice Mayor DeGrave to approve the first reading of Ordinance 2026-006, as presented.

Mayor Cheshire called for public comments. There were none.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously, 4-0.

(b) Second Reading of Ordinance 2026-001, Annexation for Approximately 4.0 ± Acres Generally Located South of CR 466A and West of Lake Josephine Drive, Petitioner: Kimley Horn and Associates, Inc. on behalf of the owner, Villages Ranch LLC.

Mr. Minkoff read Ordinance 2026-001 by title only.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, AMENDING THE BOUNDARIES OF THE CITY OF FRUITLAND PARK FLORIDA, IN ACCORDANCE WITH THE PROCEDURE SET FORTH IN SECTION 171.044, FLORIDA STATUTES, TO INCLUDE WITHIN THE CITY LIMITS APPROXIMATELY 4.0 ± ACRES OF LAND GENERALLY LOCATED SOUTH OF CR 466A AND WEST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR SCRIVENER'S ERRORS AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Theodore Martell, Kimley-Horn, was present to represent the owner of the property. He stated that the owner would like to annex the property even if a zoning designation of C-2 is not an option.

A motion was made by Vice Mayor DeGrave and seconded by Commissioner Williams to approve the second reading of Ordinance 2026-001, as presented.

Mayor Cheshire called for public comments. There were none.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously, 4-0.

(c) Second Reading of Ordinance 2026-002, Small Scale Comprehensive Plan Amendment for Approximately 4.0 ± Acres Generally Located South of CR 466A and West of Lake Josephine Drive, Petitioner: Kimley Horn and Associates, Inc. on behalf of the owner, Villages Ranch LLC.

Mr. Minkoff read Ordinance 2026-002 by title only.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, PROVIDING FOR A SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT BY AMENDING THE FUTURE LAND USE PLAN DESIGNATION FROM LAKE COUNTY URBAN MEDIUM DENSITY TO CITY COMMERCIAL HIGH INTENSITY OF 4.00 +/- ACRES OF PROPERTY GENERALLY LOCATED SOUTH OF CR 466A AND WEST OF LAKE JOSEPHINE DRIVE.; DIRECTING THE CITY MANAGER OR DESIGNEE TO TRANSMIT THE AMENDMENT TO THE APPROPRIATE GOVERNMENTAL AGENCIES PURSUANT TO CHAPTER 163, FLORIDA STATUTES; AUTHORIZING THE CITY MANAGER TO AMEND SAID COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY, CONFLICTS AND SCRIVENER'S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE.

Vice Mayor DeGrave inquired about the zoning designation in relation to the small-scale comprehensive plan amendment. Mr. Minkoff said that either C-1 or C-2 zoning assignment would fit within the comprehensive plan designation.

Sherie Lindh, LPG, stated that another option that had not yet been considered would be to do a commercial PUD, and with that there would need to be a conceptual development plan and a developer's agreement to address particular uses on the site. She further noted that the applicant would submit a plan to identify particular uses and if there were any uses that were deemed undesirable by the City Commission, those changes could be negotiated.

Following a lengthy discussion, the City Commission recessed at 6:25 p.m. The commission reconvened at 6:35 p.m.

After some research, Mr. Minkoff stated that the comprehensive plan indicates two to three general commercial categories, one is neighborhood and the other is high intensity. The neighborhood designation is not applicable along the 466A corridor. He stated this would be the correct comprehensive plan designation, and the words "high intensity" may be something that the commission would like to address at a later date. He stated the designation does not require high intensity use, it simply allows for C-1 and C-2 uses, or the commission may choose to do a commercial PUD.

Vice Mayor DeGrave was pleased that Mr. Minkoff confirmed that the language in the plan does not require high intensity.

A motion was made by Vice Mayor DeGrave and seconded by Commissioner Williams to approve the second reading of Ordinance 2026-002, as presented.

Mayor Cheshire called for public comments. There were none.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously, 4-0.

(d) First Reading of Ordinance 2026-003, Rezoning to C-2 of Approximately 4.0 ± Acres Generally Located South of CR 466A and West of Lake Josephine Drive, Petitioner: Kimley Horn and Associates, Inc., on behalf of the owner, Villages Ranch LLC – Quasi-Judicial Hearing

Mr. Minkoff read Ordinance 2026-003 by title only.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, REZONING 4.0 +/- ACRES OF PROPERTY FROM LAKE COUNTY RURAL RESIDENTIAL (R-1) AND AGRICULTURE (A) TO CITY OF FRUITLAND PARK GENERAL COMMERCIAL (C-2) WITHIN THE CITY LIMITS OF FRUITLAND PARK; GENERALLY LOCATED SOUTH OF CR 466A AND WEST OF LAKE JOSEPHINE DRIVE; DIRECTING THE CITY MANAGER OR DESIGNEE TO HAVE AMENDED THE ZONING MAP OF THE CITY OF FRUITLAND PARK; PROVIDING FOR SEVERABILITY, CONFLICTS AND SCRIVENER'S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE.

Mayor Cheshire stated that this zoning request was not desired by the City Commission, and to change the zoning the request will need to be readvertised.

A motion was made by Vice Mayor DeGrave and seconded by Commissioner Williams to deny the first reading of Ordinance 2026-003, as presented.

Mayor Cheshire called for public comments.

Mr. Martel asked the City Commission to consider tabling the item to allow the applicant to resubmit requesting a commercial PUD.

The motion was to deny was withdrawn by Vice Mayor DeGrave, as was the second by Commissioner Williams.

A motion was made by Vice Mayor DeGrave and seconded by Commissioner Raysin to TABLE the first reading of Ordinance 2026-003.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously, 4-0.

END OF PUBLIC HEARING

7. (a) City Manager

Ms. Manila shared details about Ms. Jo-Ann Glendinning's, the City's long-time Library Director, memorial services to be held on Saturday, February 28, 2026. She stated that Jo-Ann served the City of Fruitland Park for seventeen years, and she would be missed. A funeral spray was sent on behalf of the City.

(b) City Attorney

i. Linda Herald v. City of Fruitland Park, Lake County Case No. 2025-CA-000116

Mr. Minkoff stated that a trial order had been entered, setting a trial date for July. He noted there would likely be mediation proceedings in March or April to see if the case can be resolved.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. PUBLIC COMMENTS

Eric Branch, Mirror Lake Village resident, addressed the City Commission with concerns related to living in a development with 40' sized lots. He shared some of the challenges that

he has experienced in his neighborhood and urged the City Commission to avoid approving 40' lots in the City.

There was a brief discussion about income-subsidized dwelling units and the City Commission requested information about whether developers have the ability to obtain a subsidy on properties without discussing it at the City Commission level. Ms. Manila said she would contact Lake County and obtain some information.

William Morris, 3132 Lowe Court, The Villages, addressed a drainage problem in front of his home. He provided a brief history and Ms. Manila stated that she would speak with Robb Dicus, Public Works Director, about the issue and get back to the resident.

Mitchell Langley, 101 S Valley Road, agreed that the City Commission should consider eliminating 40' lots. He recognized Vice Mayor's many comments about the disallowance of 40' lots and suggested amending the comprehensive plan.

Vice Mayor DeGrave shared his sentiments about 40' lots and stated that the recent development only received an affirmative vote from him because of the proximity of the homes to existing power lines.

10. COMMISSIONERS' COMMENTS

- (a) Commissioner Williams** – Nothing to report.
- (b) Commissioner Cosenza** – Nothing to report.
- (c) Commissioner Raysin** – Nothing to report.
- (d) Vice Mayor DeGrave** – Nothing to report.

11. MAYOR'S COMMENTS

Mayor Cheshire announced the following important dates:

Wednesday, March 4, 2026	Special City Commission Meeting at 6:00 p.m.
Thursday, March 12, 2026	Regular City Commission Meeting at 6:00 p.m.
Saturday, March 28, 2026	Fruitland Park Day

15. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

**FRUITLAND PARK CITY COMMISSION
SPECIAL MEETING MINUTES
MARCH 4, 2026**

A regular meeting of the Fruitland Park City Commission was held at 506 W. Beckman Street, Fruitland Park, Florida on Wednesday, March 4, 2026, at 6:00 p.m.

Members Present: Mayor Chris Cheshire, Vice Mayor Patrick DeGrave, Commissioners Martina Williams, and Michael Raysin

Members Absent: Commissioner Joseph Cosenza III

Also Present: City Manager Karen Manila, City Attorney Anita Geraci-Carver, Human Resources Director John Klein; Kim Gerhke, and Gwen Johns, City Clerk.

Total Attendance: 8

1. CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

After Mayor Cheshire called the meeting to order, he led Pledge of Allegiance to the flag.

2. ROLL CALL

After the Pledge of Allegiance, Mayor Cheshire called the meeting to order and announced decorum for the meeting. He then requested that Ms. Johns call roll where a quorum was declared present.

3. PUBLIC HEARING

(a) Second Reading of Ordinance 2026-005, Authorization to Submit a Loan Application to the State Revolving Fund (SRF) Loan Program

Ms. Geraci-Carver read Ordinance 2026-005 by title only.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA, AUTHORIZING THE CITY MANAGER TO SUBMIT A LOAN APPLICATION PURSUANT TO THE STATE REVOLVING FUND LOAN PROGRAM; APPLYING FOR A LOAN WITH FIFTY-PERCENT LOAN FORGIVENESS FOR FUNDS FOR DRINKING WATER CAPITAL PROJECTS DESIGNATED AS PROJECT DW-35083; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

A motion was made by Commissioner Raysin and seconded by Commissioner Williams to approve the second reading of Ordinance 2026-005.

Mayor Cheshire called for a roll call vote on the motion and declared it carried unanimously, 4-0.

END OF PUBLIC HEARING

4. OTHER BUSINESS

15. ADJOURNMENT

The meeting adjourned at 6:02 p.m.

Gwen Johns, MMC, City Clerk

Chris Cheshire, Mayor

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 4b

ITEM TITLE: Resolution 2026-018 Calling for Regular Election of City Commission Seats

MEETING DATE: March 12, 2026

DATE SUBMITTED: March 6, 2026

SUBMITTED BY: city clerk/city attorney

BRIEF NARRATIVE: The term of office for two commission seats expires in November 2026, District 1 and District 2. District 5 was vacated on death of former Commissioner Bell. The Commission appointed Michael Raysin to serve until the next City election of the City in accordance with Sec. 3.05 of the City Charter. District 5 will be filled by the voters at the November 3, 2026 general election for the unexpired term ending November 2028.

The qualification period for the November 3, 2026 General Election is noon on Monday, June 8, 2026 ending noon on Friday, June 12, 2026. If more than two candidates qualify for the same seat, then a primary election is held Tuesday, August 18, 2026.

It is necessary to call for a regular election by adoption of the attached resolution.

Attached is the Notice of Qualification of the 2026 Election to be published.

FUNDS BUDGETED: n/a

ATTACHMENTS: Resolution 2026-018

RECOMMENDATION: Approval

ACTION TO BE TAKEN: Approve Resolution 2026-018

RESOLUTION 2026-018

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, CALLING FOR A REGULAR ELECTION TO FILL VACANCIES ON THE CITY COMMISSION; SETTING AN ELECTION DATE; NAMING THE VACANCIES TO BE FILLED; ESTABLISHING A POLLING LOCATION; ESTABLISHING A QUALIFYING PERIOD; ESTABLISHING ELECTION PROCEDURES; PROVIDING FOR ELECTION ARRANGEMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fruitland Park enacted Ordinance 2015-024 establishing five district numbers differentiating five commission districts to be placed on an election ballot; and

WHEREAS, the term of office of Commissioner, currently held by Patrick DeGrave, seated as District 1, expires in November of 2026; and

WHEREAS, the term of office of Commissioner, currently held by Martina Williams, seated as District 2, expires in November of 2026; and

WHEREAS, District 5 was vacated on the death of former Commissioner Bell, and consistent with Section 3.05 of the City Charter, the remaining members of the Commission appointed Michael Raysin to fill the term until the City's next regular election which is scheduled for November 3, 2026; and

WHEREAS, at the November 3, 2026, the voters will select a commissioner to fill the unexpired term for District 5 ending November 2028; and

WHEREAS, the City Commission of the City of Fruitland Park desires to establish dates for a qualifying period, the polling locations and date, and to provide for election arrangements and procedures; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA:

Section 1. A Primary Election will be held on Tuesday, August 18, 2026, if necessary, and a General Election will be held on Tuesday, November 3, 2026.

Section 2. The Commission Seats for Districts 1 and 2, respectively, to be filled for a term of four (4) years, by regular election, shall be that currently held by Commissioners DeGrave and Williams. The Commission Seat for District 5, to be filled for the unexpired term ending November 2028, at the City's next election (November 3, 2026) shall be that currently held by Commission Raysin.

Section 3. The electors of the City of Fruitland Park shall be polled at

- Lake County Voting Precinct 530, Fruitland Park Community Building, 205 W. Berckman St., Fruitland Park, Florida;
- Lake County Voting Precinct 535, Moyer Village Recreation Center, 3000 Moyer Loop, The Villages, Florida; and
- Voting Precinct 540, Calvary Baptist Church, 3740 Eagles Nest Road, Fruitland Park, Florida.

Section 4. The qualifying period for the election shall commence at 12:00 noon on Monday, June 08, 2026 and end at 12:00 noon on Friday, June 12, 2026.

Section 5. The election shall be conducted in accordance with the applicable provisions of the City of Fruitland Park's Charter and Code of Ordinances, and Florida Statutes.

Section 6. The City Clerk shall make all necessary election arrangements with the Supervisor of Elections for Lake County.

Section 7. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park.

PASSED AND RESOLVED this 12th day of March 2026, by the City Commission of the City of Fruitland Park, Florida.

City of Fruitland Park
Chris Cheshire, Mayor

Attest:
Gwen Johns, MMC, City Clerk

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor DeGrave	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Williams	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Cosenza	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Raysin	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: 5a

ITEM TITLE: **Resolution 2026-019 Engineering and Development Review 2026 Hourly Rate Schedule – Halff Associates Inc.**

MEETING DATE: March 12, 2026

DATE SUBMITTED: March 2, 2026

SUBMITTED BY: City Attorney/City Manager

BRIEF NARRATIVE: **Resolution 2026-019** adopts the standard hourly fee schedule 2026 as an amendment to the agreement for Engineering and Surveying Services with Halff Associates Inc. The city entered into an agreement between City of Fruitland Park and Booth, Ern, Straughan & Hiott, Inc. for Engineering and Surveying Services dated October 27, 2011 (thereinafter the “Agreement”) which has since been amended to include an assignment to Halff Associates, Inc. and development review fee adjustments.

On September 22, 2022, the city issued a request for qualifications for engineering and surveying services to have several engineering and surveying firms available for the city to use; however, it was the city’s desire to continue operating under the agreement with Halff Associates, Inc. Halff Associates has requested a rate adjustment, and the city finds the proposed fees to be consistent with the prevailing rates for such services. Therefore, it is recommended that the commission approve an amendment to the agreement by approving the 2026 standard hourly rate schedule.

FUNDS REQUIRED: No

ATTACHMENT Resolution 2026-019, 2026 Hourly Rate Schedule.

RECOMMENDATION: Approval.

ACTION: **Adopt Resolution 2026-019.**

RESOLUTION 2026-019

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE 2026 STANDARD HOURLY RATE SCHEDULE FOR ENGINEERING SERVICES AND THEREBY AMENDING THE ENGINEERING AND SURVEYING SERVICES AGREEMENT WITH HALFF ASSOCIATES INC. TO INCLUDE SAID SCHEDULE; REPEALING ALL FEES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City entered into an agreement between City of Fruitland Park and Booth, Ern, Straughan & Hiott, Inc. for Engineering and Surveying Services dated October 27, 2011 (thereinafter the “Agreement”); and

WHEREAS, the agreement provides for engineering services to be compensated in accordance with the hourly rate schedule attached to the agreement; and

WHEREAS, thereafter the city commission consented to and approved the letter agreement dated September 3, 2022 wherein the agreement is assigned from Booth, Ern, Straughan & Hiott, Inc. to Halff Associates, Inc. with Halff Associates, Inc. assuming the agreement; and

WHEREAS, the city desires to continue operating under the agreement as assigned, but with a rate adjustment; and

WHEREAS, the City is authorized pursuant to Chapter 166, Florida Statutes to enter into professional services agreements; and

WHEREAS, the City desires to approve the Standard Hourly Rate Schedule 2026 for engineering services; and

WHEREAS, the City Commission of the City of Fruitland Park, Florida, has determined the proposed review fee schedule as proposed is reasonable and is in the best interest of the City to approve and adopt.

THEREFORE, BE IT RESOLVED by the City Commission of the City of Fruitland Park, Florida, as follows:

1. The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.
2. The City Commission hereby adopts the attached Standard Hourly Rate Schedule 2026 as an amendment to the Agreement between City of Fruitland Park and Booth, Ern, Straughan & Hiott, Inc. for Engineering and Surveying Services dated October 27, 2011.
3. Any fees in conflict herewith are hereby repealed.

4. This resolution shall be effective immediately upon adoption.

PASSED AND RESOLVED this 12th day of March, 2026, by the City Commission of the City of Fruitland Park, Florida.

SEAL

CITY COMMISSION OF THE CITY OF
FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR

ATTEST:

GWEN JOHNS, CITY CLERK, MMC

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor DeGrave	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Williams	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Cosenza	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Raysin	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form:

Anita Geraci-Carver, City Attorney



**Halff Associates, Inc.
2026 Engineering Labor Rates (FL)**

Labor Categories	Hourly Rate
<u>Engineers</u>	
Principal/Officer	\$375
Engineer V	\$305
Engineer IV	\$240
Engineer III	\$200
Engineer II	\$165
Engineer I	\$135
Tech V	\$195
Tech IV	\$160
Tech III	\$135
Tech II	\$105
Project Coordinator	\$105
CEI Inspector	\$100
<u>Surveyors</u>	
Principal/Officer	\$280
Sr. RPLS/PSM	\$245
RPLS/PSM	\$190
Survey/Geospatial Manager	\$190
Sr. Survey Tech/Sr. GSP Tech/SIT	\$135
Survey Tech/GSP Tech	\$120
3-Man Survey Crew	\$290
2-Man Survey Crew	\$220
1-Man Survey Crew	\$140
Clerical	\$95
<u>Environmental Scientists</u>	
Scientist V	\$360
Scientist IV	\$270
Scientist III	\$200
Scientist II	\$150
Scientist I	\$120
<u>Landscape Architects</u>	
Landscape/Planner V	\$360
Landscape/Planner IV	\$240
Landscape/Planner III	\$180
Landscape/Planner II	\$155
Landscape/Planner I	\$135
<u>Traffic Engineering</u>	
Chief Engineer 2	\$354
Chief Engineer	\$322
Chief ITS Manager	\$377
Senior Engineer 1	\$284
Senior Engineer 2	\$300
Engineer 1 (A)	\$229
Engineer 1 (B)	\$197
Engineer 2	\$355
Licensed Engineer Intern	\$159
Engineering Student Intern	\$104



Notes:

1 – Per Diem (Meals): \$68/day

2 – All other direct costs (ODC), such as materials, subcontractors, deed research, or hotels will be billed at cost plus 10%.

3 – Current IRS Mileage is \$0.70 per mile

4 – These rates are subject to change and review once a year

(*) Includes Mobilization Fee



**CITY OF FRUITLAND PARK
PROPOSED REVIEW FEES
January 8, 2026**

APPLICATION TYPE	FEE PER APPLICATION
Annexation	\$850.00
Rezoning	\$850.00
Comp Plan Amendment	\$850.00
Planned Unit Development (PUD) or Amendment to PUD less than 10 acres	\$1,250.00
Planned Unit Development (PUD) or Amendment to PUD between 10 and 20 Acres	\$1,700.00
Planned Unit Development (PUD) or Amendment to PUD more than 20 Acres	Hourly
Variance	\$850.00
Conditional Use	\$850.00
Minor Site Plan	\$1,300.00
Major Site Plan	\$2,300.00
Minor Subdivision Engineering Plan	\$1,100.00 less than 10 lots
Minor Subdivision Engineering Plan	\$1,500.00 between 10 and 25 lots.
Major Subdivision Engineering Plan	\$1,500.00 + \$17.00/lot over 25 Lots
Preliminary Plat	\$600.00 < 10 Lots, \$1,000.00 between 10 and 25 Lots, \$1,500.00 > 25 Lots
Final Record Plat	\$3,000.00 up to 2 Page Plat Plus \$25.00 for each additional page
Final Inspection	Hourly
Plat Vacation	\$3,000.00 up to 2 Page Plat Plus \$25.00 for each additional page
Vacation - Easement, R/W, Alley	\$1,500.00
Lot Split or Unity of Title	\$1,200.00
Transportation & Traffic Peer Review	Hourly

Pre-Application meetings, DRC meetings, City Council meetings or Planning and Zoning Council meetings will be bill hourly. Traffic and Transportation peer review will be billed hourly under the general services job number.

All fees are for initial review and one follow-up review. Subsequent reviews, if necessary, will be billed hourly.

Submittals deemed incomplete or insufficient will not be reviewed and will be returned to the City.

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY
SHEET Item Number: 5b

ITEM TITLE: **Resolution 2026-020 Approving Staff
Recommendation and Authority to Negotiate a
Contract between Song + Associates, Inc. and the City
of Fruitland Park, Florida for Professional Design
Services Related to the Construction of an Expansion
to the Library**

MEETING DATE: **Thursday, March 12, 2026**

DATE SUBMITTED: March 3, 2026

SUBMITTED BY: City Manager/City Attorney

BRIEF NARRATIVE: On January 13, 2026, the Request for Qualifications (RFQ) for Professional Design Services Related to the Construction of an Expansion to the Library was issued. The RFQ was published on the City's website and DemandStar. On January 22, 2026, a Mandatory Pre-Submittal Conference and Site Visit was held. The deadline to submit responses to the RFQ was no later than 2:00 p.m. February 18, 2026.

On February 18, 2026, at 2:05 p.m., the City Clerk and Human Resources Director opened the sealed proposals. The five (5) firms that submitted proposals were as follows:

- Song + Associates, Inc.
- Little Diversified Architectural Consulting
- Fleischman Garcia Maslowski (FG+M)
- Forefront Architecture + Engineering
- GatorSketch Architects & Planners (disqualified)

A staff committee was established and given responsibility to review all the proposals and make a recommendation as to who would be the best fit to provide design services for the library expansion. The committee was made up of Interim Community Development Director Michael Rankin (committee chair), Director of

Community Services Barbara Fields, and Deputy Director of Library Services Terry Dorhn.

The committee chairperson distributed the proposals along with a scoring sheet to each committee member to use when evaluating proposals. The scoring sheet aligned with the scoring criteria outlined in the RFQ. The committee reviewed 4 proposals, not 5. GatorSkitch was disqualified from the process for not attending the mandatory pre-submittal conference.

On March 3, 2026, the committee met to discuss each submittal, where each committee member was extended the opportunity to express what they liked and did not like about each proposal along with their scoring of each firm. The scores for each committee member were tallied with Song + Associates, Inc. receiving the highest score. The order of ranking is as follows:

- Song + Associates, Inc.
- Little Diversified Architectural Consulting
- Fleischman Garcia Maslowski (FG+M)
- Forefront Architecture + Engineering

The committee recommendation is being presented to the City Commission for their approval of the ranking of firms and authority for staff, working with Ms. Geraci-Carver, to enter into a contract with Song + Associates, and if unsuccessful proceed with negotiations with the next highest-ranked firm, and so on

Attached with this Agenda Summary is the proposal by the recommended firm Song + Associates. Also attached is a resolution that approves the firm rankings, recommended Services and provides staff and the City Attorney authority to enter into a contract services agreement.

FUNDS BUDGETED: Funding of \$120,000 provided by a grant from Lake County Library System

ATTACHMENTS: Proposed Resolution 2026-020, Song's Submittal for Request for Qualifications 2026-01

All other proposals are being provided to the Commission separate from the agenda.

RECOMMENDATIONS: Staff recommends approval of the resolution and authorization of the city manager to enter into a contract, approved by the city attorney,

ACTION: **Adopt Resolution 2026-020.**

RESOLUTION 2026-020

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, APPROVING THE RANKING OF ARCHITECTURE FIRMS FOR PROFESSIONAL DESIGN SERVICES RELATED TO THE CONSTRUCTION OF AN EXPANSION TO THE EXISTING FRUITLAND PARK LIBRARY AS RECOMMENDED BY THE SELECTION COMMITTEE; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fruitland Park issued Request for Qualifications 2026-01 seeking qualified architectural firms for the design of an expansion to the existing City of Fruitland Park library; and

WHEREAS, a mandatory pre-submittal conference and site visit was held January 22, 2026 with six firms participating; and

WHEREAS, four qualified responses were received in response to RFQ 2026-01; and

WHEREAS, a selection committee reviewed and ranked the responses received for RFQ 2026-01; and

WHEREAS, the selection committee ranked Song + Associates, Inc. as first; and

WHEREAS, has home rule authority to take any action in the furtherance of the interest of the City that is not in conflict with general law, and taking action authorized in this resolution is not in conflict.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The City Commission approves the ranking of firms as recommended by the selection committee:

1. Song Associates, Inc.
2. Little Diversified Architectural Consulting.
3. Fleishman Garcia Maslowski (FG+M)
4. Forefront Architecture + Engineering.

Section 2. The City Commission authorizes the city manager to negotiate and enter into a contract with the top-ranked firm for the design of an expansion to the existing library with said contract amount not exceeding the amount budgeted. In the event that negotiations with the top-ranked firm are unsuccessful, the city manager is authorized to proceed with negotiations with the next-highest ranked firm.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission of the City of Fruitland Park, Florida.

PASSED AND RESOLVED this 12th day of March, 2026, by the City Commission of the City of Fruitland Park, Florida.

CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA

CHRIS CHESHIRE, MAYOR

SEAL

ATTEST:

GWEN JOHNS, CITY CLERK

Mayor Cheshire	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Vice Mayor DeGrave	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Williams	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Cosenza	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)
Commissioner Raysin	_____	(Yes),	_____	(No),	_____	(Abstained),	_____	(Absent)

Approved as to form:

Anita Geraci-Carver, City Attorney

CITY OF FRUITLAND PARK
PROFESSIONAL DESIGN SERVICES RELATED TO
THE CONSTRUCTION OF
AN EXPANSION TO THE LIBRARY

RFQ 2026-01
FEBRUARY 18, 2026 | 2:00 PM

Song + Associates, Inc.


宋

February 17, 2026

Dear Members of the Selection Committee,

Song + Associates is truly honored to respond to your Request for Qualifications for Architectural Design and Engineering Services for the expansion of your library. Few project types align more closely with our firm's passion and purpose than library design.

Throughout our history, we have focused on serving public clients—municipalities, counties, public school districts, colleges and universities across Florida—because we believe deeply in civic architecture that enriches communities. As a flexible, medium-sized firm of 35 professionals, we are intentional about the projects we pursue. Libraries are among the most meaningful of those choices. They are not simply buildings; they are civic living rooms, lifelong learning centers, technology hubs, and safe, welcoming places for connection and discovery. Designing them is both a responsibility and a privilege we take seriously.

Our proposal reflects this commitment. We have assembled a team with significant, hands-on library design expertise—professionals with whom we have successfully collaborated on past projects and who understand the evolving nature of these spaces. This effort will be led by Song + Associates' Central Florida office and supported by outstanding, locally based consultants who can respond quickly and thoughtfully to the needs of this important project.

We recognize your library as a vital civic anchor. Libraries are among our most valued institutions – spaces that foster literacy, creativity, equity of access, and community engagement for all ages. Our passion for library design is rooted in understanding how flexible environments, thoughtful acoustics, intuitive wayfinding, integrated technology, and welcoming natural light can transform the user experience and strengthen community identity.

We are also acutely aware of the complexity of expanding an occupied library facility. Our team approaches these challenges proactively, developing detailed phasing strategies that maintain security, preserve critical building systems, and ensure library services continue with minimal disruption.

From programming through design and construction administration, we will be your collaborative partner. We will support the project with visualization, modeling, and presentations that clearly communicate the vision to leadership and the community building understanding, excitement, and confidence in the process.

Song + Associates pledges to bring specialized library expertise, dedicated staff resources, financial stability, and a proven record of success to this project. Most importantly, we bring genuine enthusiasm for designing libraries that serve as enduring community assets.

Respectfully,



Robert Castrovinci, AIA, NCARB
Principal

Song + Associates, Inc.

Architecture • Planning • Interior Design

618 East South Street, Suite 500

Orlando, Florida 32801

T: 561.655.2423 W: www.songandassociates.com

American Institute of Architects / NCARB

SONG + ASSOCIATES, INC.

FORM A-1
CONFLICT OF INTEREST DISCLOSURE

FORM I HEREBY CERTIFY that

1. I Robert Castrovinci (*printed name*) am the Principal (*title*) and the duly authorized representative of the firm of Song + Associates, Inc. (*Firm Name*) whose address is 1545 Centrepark Drive North, West Palm Beach, FL 33401, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,
2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
3. This proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List) None

Signature:



Printed Name:

Robert Castrovinci

Firm Name:

Song + Associates, Inc.Date: 2/17/26

Sworn to or affirmed and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 17 day of February, 2026, by Robert Castrovinci (insert name of person making statement).

Personally known ☒ OR Produced identification ☐

Notary Public - State of FloridaMy Commission expires: May 28, 2029

Nathalie J. Ramirez Lopez
 Comm.: HH 680544
 Expires: May 28, 2029
 Notary Public - State of Florida



SONG + ASSOCIATES, INC.

Conflict of Interest StatementSTATE OF FloridaCounty OF Palm Beach

Before me, the undersigned authority, personally appeared Robert Castrovinci, who was duly sworn, deposes, and states:

I am the Principal of Song + Associates, Inc. with a local office
(Insert Title) (Insert Company Name)
in Orlando, FL and principal office in West Palm Beach, FL. Said entity is submitting this proposal/offer to

1. The AFFIANT has made diligent inquiry and provided the information in this statement affidavit based upon its full knowledge.
2. The AFFIANT states that only one submittal for this solicitation has been submitted and tendered by the appropriate date and time and that said above stated entity has no financial interest in other entities submitting a proposal for the work contemplated hereby.
3. Neither the AFFIANT nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion or collusive activity, or otherwise taken any action which in any way restricts or restraints the competitive nature of this solicitation, including but not limited to the prior discussion of terms, conditions, pricing, or other offer parameters required by this solicitation.
4. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise prohibited from participation in this solicitation or any contract to follow thereafter by any government entity.
5. Neither the entity nor its affiliates, nor anyone associated with them, have any potential conflict of interest because and due to any other clients, contracts, or property interests in this solicitation or the resulting project.
6. I hereby also certify that no member of the entity's ownership or management or staff has a vested interest in any County Office or Department.
7. I certify that no member of the entity's ownership or management is presently applying, actively seeking, or has been selected for an elected position within Columbia County government.
8. In the event that a conflict of interest is identified in the provision of services, I, the undersigned will immediately notify the County in writing.

STATEMENT OF INTEREST

A

City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library



AFFIANT

Robert Castrovinci

Typed Name of AFFIANT

Principal

Title

STATE OF Florida

County OF Palm Beach

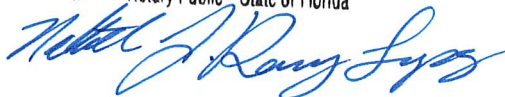
The foregoing instrument was executed before me this day 17 of February 2026, by Robert Castrovinci as Principal of Song + Associates, Inc., who personally swore or affirmed that he/she is authorized to execute this document and thereby bind the Corporation, and who is personally known to me OR has produced _____ as identification.

(stamp)

NOTARY PUBLIC, State of Florida



Nathalie J. Ramirez Lopez
Comm.: HH 680544
Expires: May 28, 2029
Notary Public - State of Florida



Non-Collusion AffidavitSTATE OF FloridaCOUNTY OF Palm Beach

I state that I Robert Castrovinci, Principal of Song + Associates, Inc.,
 (Name and Title) (Name of Firm)

am authorized to make this affidavit on behalf of my firm and its owner, directors and officers. I am the person responsible in my firm for the price(s) and amount(s) of this Response, and the preparation of the Response. I state that:

1. The price(s) and amount(s) of this Response have been arrived at independently and without consultation, communication or agreement with any other Provider, potential provider, Proposal, or potential Proposal.
2. Neither the price(s) nor the amount(s) of this Response, and neither the approximate price(s) nor approximate amount(s) of this Response, have been disclosed to any other firm or person who is a Provider, potential Provider, Proposal, or potential Proposal, and they will not be disclosed before Proposal opening.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a Response for this contract, or to submit a price(s) higher than the prices in this Response, or to submit any intentionally high or noncompetitive price(s) or other form of complementary Response.
4. The Response of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Response.
5. Song + Associates, Inc., its affiliates, subsidiaries, officers, director, and employees
 (Name of Firm)
 are not currently under investigation, by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to Proposal, on any public contract, except as follows:

I state that I and the named firm understand and acknowledge that the above representations are material and important, and will be relied on by the Board of County Commissioners of Columbia County, Florida for which this Response is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the State of Florida of the true facts relating to the submission of responses for this contract.

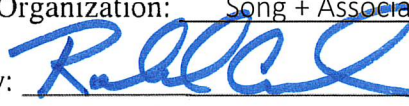
STATEMENT OF INTEREST

A

City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library

Dated this 17 day of February, 2026.

Name of Organization: Song + Associates, Inc.

Signed by: 

Print Name: Robert Castrovinci

Being duly sworn deposes and says that the information herein is true and sufficiently complete so as not to be misleading.

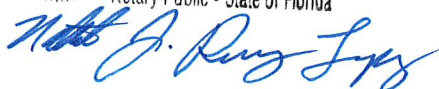
The foregoing instrument was executed before me this day 17 of February 2026, by Robert Castrovinci as Principal of Song + Associates, Inc., who personally swore or affirmed that he/she is authorized to execute this document and thereby bind the Corporation, and who is personally known to me OR has produced _____ as identification.

(stamp)

Nathalie J. Ramirez Lopez
NOTARY PUBLIC, State of Florida



Nathalie J. Ramirez Lopez
Comm.: HH 680544
Expires: May 28, 2029
Notary Public - State of Florida



Public Entity Crimes Statement

SWORN STATEMENT UNDER SECTION 287.133(3) (a), FLORIDA STATUTES: THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Proposal, ITN, or Contract Number
2. This sworn statement is submitted by Song + Associates, Inc.
[Name of entity submitting sworn statement]
whose business address is 1545 Centrepark Dr. N., West Palm Beach, FL 33401 and (if applicable) its Federal Employer Identification Number (FEIN) is 65-0848859
(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____).
3. My name is Robert Castrovinci and my relationship to the above is
[Please print name of individual signing]
Principal.
4. I understand that a "public entity crime" as defined in section 287.133(l)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in section 287.133(l) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that "affiliate" as defined in section 287.133(l) (a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

7. I understand that a "person" as defined in section 287.133(l) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids/proposals or applies to bids/proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. **[Please indicate which statement applies].**
- ☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who is active in the management of the entity, nor any affiliate of the entity have been convicted of a public entity crime subsequent to July 1, 1989.
- ☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **[Please indicate which additional statement applies].**
- ☐ There has been a proceeding concerning the conviction before a judge or hearing officer of the State of Florida, Division of Administrative Hearings, or a court of law having proper jurisdiction. The final order entered by the hearing officer or judge did not place the person or affiliate on the convicted Contractor list. **[Please attach a copy of the final order.]**
- ☐ The person or affiliate was placed on the convicted Contractor list. There has been a subsequent proceeding before a court of law having proper jurisdiction or a judge or hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the judge or hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted Contractor list. **[Please attach a copy of the final order.]**
- ☐ The person or affiliate has not been placed on any convicted vendor list. [Please describe any action taken by or pending with the State of Florida, Department of Management Services.]

By the signature(s) below, I/we, the undersigned, as authorized signatory to commit the firm, certify that the information as provided in Attachment "C", Public Entity Crimes, is truthful and

STATEMENT OF INTEREST

A

City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library

correct at the time of submission.



AFFIANT

Robert Castrovinci

Typed Name of AFFIANT

Principal

Title

STATE OF Florida

County OF Palm Beach

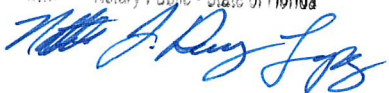
The foregoing instrument was executed before me this day 17 of February
20 26, by Robert Castrovinci as Principal of
Song + Associates, Inc., who personally swore or affirmed that
he/she is authorized to execute this document and thereby bind the Corporation, and who is
personally known to me OR has produced _____ as identification.

(stamp)

NOTARY PUBLIC, State of Florida



Nathalie J. Ramirez Lopez
Comm.: HH 680544
Expires: May 28, 2029
Notary Public - State of Florida



Drug-Free Workplace Certification

The drug-free certification form below must be signed and returned with the solicitation response.

In order to have a drug-free workplace program, a business shall:

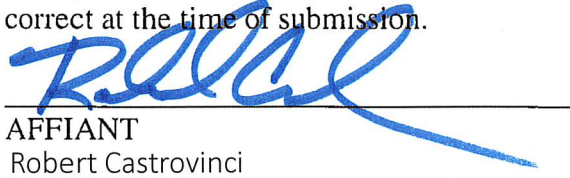
1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid/proposal a copy of the statement specified in the first paragraph.
4. In the statement specified in the first paragraph, notify the employees that, as a condition of working on the commodities or contractual services that are under bid/proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) Days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of the foregoing provisions.

STATEMENT OF INTEREST

A

City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library

By the signature(s) below, I/we, the undersigned, as authorized signatory to commit the firm, certify that the information as provided in this Drug-Free Workplace Certification, is truthful and correct at the time of submission.


 AFFIANT
 Robert Castrovinci

Typed Name of AFFIANT

Principal

Title

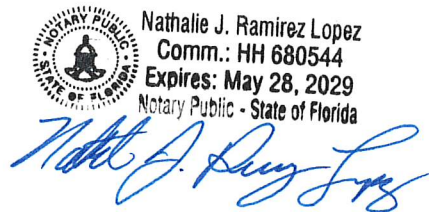
STATE OF Florida

County OF Palm Beach

The foregoing instrument was executed before me this day 17 of February
20 26, by Robert Castrovinci as Principal of
Song + Associates, Inc., who personally swore or affirmed that
 he/she is authorized to execute this document and thereby bind the Corporation, and who is
personally known to me OR has produced as identification.

(stamp)

NOTARY PUBLIC, State of Florida


 Nathalie J. Ramirez Lopez
 Comm.: HH 680544
 Expires: May 28, 2029
 Notary Public - State of Florida

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Song + Associates, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 1545 Centrepark Drive North	Requester's name and address (optional)
6 City, state, and ZIP code West Palm Beach, FL 33401	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
6	5	-	0	8	4	8	8	5	9

Part II Certification

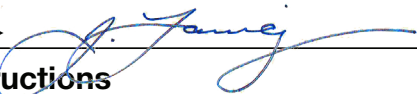
Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►



Date ► May 7, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

STATEMENT OF INTEREST

A

City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library

ACORD **CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY) 07/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 Mary Storti
 c/o Paychex Insurance Agency, Inc.
 225 Kenneth Drive,
 Rochester, NY 14623

CONTACT
 PHONE: (888) 627-4735 FAX:
 E-MAIL: PEO_WorkComp@paychex.com
 ADDRESS:
 INSURER(S) AFFORDING COVERAGE NAIC #
 INSURER A: American Zurich Insurance Company 40142
 INSURER B:
 INSURER C:
 INSURER D:
 INSURER E:
 INSURER F:

INSURED
 Paychex PEO Holdings, LLC Alt. Emp: Song & Associates
 Inc
 911 Panorama Trail South
 Rochester NY 14625

COVERAGES **CERTIFICATE NUMBER:** 28318227 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE	TYPE OF INSURANCE	AUTO. SUBR.	POLICY NUMBER	POLICY EFF.	POLICY EXP.	LIMITS
A	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	CLAIMS-MADE					PREMIERES (EA. OCCURRENCE) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$
						PRODUCTS - COMP/OP AGG \$
						COMBINED SINGLE LIMIT (EA. OCCUR) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS LIABILITY					PER STATUTE
						OTHER
						E.L. EACH ACCIDENT \$ 2,000,000
						E.L. DISEASE - EA EMPLOYEE \$ 2,000,000
						E.L. DISEASE - POLICY LIMIT \$ 2,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Coverage is provided for only those co-employees of, but not subcontractors to: Song & Associates Inc., 1545 Centrepark Drive North, West Palm Beach FL 33401						

CERTIFICATE HOLDER
 Song & Associates Inc
 1545 Centrepark Drive North
 West Palm Beach FL 33401

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE: *Mark Storti*

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

28318227 | PaychexPEOHoldingsLLC.MAST (FL) MC126832905 | JD | 07/18/2025 11:17:58 AM EDT | Page 1 of 1

ACORD **CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY) 12/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 Ames & Gough
 8390 Greensboro Drive
 Suite 590
 McLean, VA 22102

CONTACT
 PHONE: (703) 827-2277 FAX: (703) 827-2279
 E-MAIL: admin@amesgough.com
 ADDRESS:
 INSURER(S) AFFORDING COVERAGE NAIC #
 INSURER A: Transportation Insurance Company A(XV) 20494
 INSURER B: Continental Casualty Company (CNA) A+ XV 20443
 INSURER C: Arch Insurance Company, A+ XV 11150
 INSURER D:
 INSURER E:
 INSURER F:

INSURED
 Song & Associates Inc.
 1545 Centrepark Drive North
 West Palm Beach, FL 33401

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE	TYPE OF INSURANCE	AUTO. SUBR.	POLICY NUMBER	POLICY EFF.	POLICY EXP.	LIMITS
A	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 2,000,000
	CLAIMS-MADE					DAMAGE TO RENTED PREMISES (EA. OCCURRENCE) \$ 1,000,000
						MED EXP (Any one person) \$ 10,000
						PERSONAL & ADV INJURY \$ 2,000,000
						GENERAL AGGREGATE \$ 4,000,000
						PRODUCTS - COMP/OP AGG \$ 4,000,000
						COMBINED SINGLE LIMIT (EA. OCCUR) \$ 1,000,000
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB					EACH OCCURRENCE \$ 5,000,000
	EXCESS LIAB					AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS LIABILITY					PER STATUTE
						OTHER
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
D	PROFESSIONAL LIAB					PER CLAIM \$ 3,000,000
						AGGREGATE \$ 5,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) EVIDENCE OF COVERAGE						

CERTIFICATE HOLDER
 EVIDENCE OF COVERAGE

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE: *Mark Storti*

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

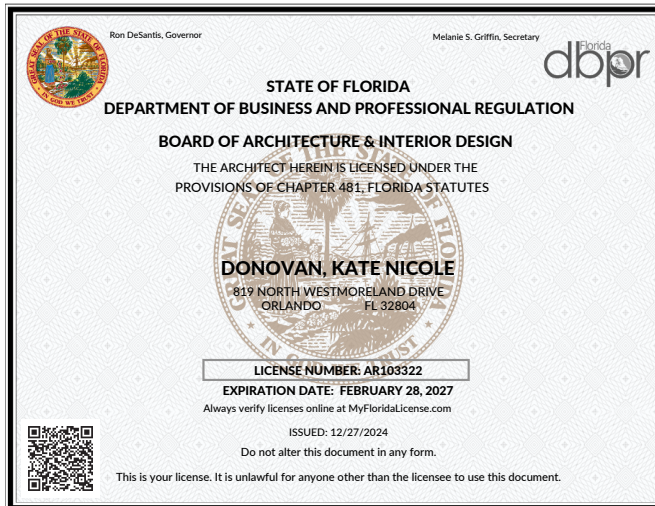
The ACORD name and logo are registered marks of ACORD

SONG + ASSOCIATES, INC.

14

FORM 1**FIRM PROFILE**

1. Firm (or joint venture) Name and Primary Corporate Address Song + Associates, Inc. 1545 Centrepark Drive North West Palm Beach, FL 33401	1c. Licensed to do business in the State of Florida <u> X </u> Yes <u> </u> No 1c. Registered to do business in the State of Florida <u> X </u> Yes <u> </u> No
1a. Firm is <u> </u> National <u> </u> Regional <u> X </u> Local FEIN # <u> 65-0848859 </u> <u> X </u>	1d. Name, Title & Telephone Number of Principal to Contact Tim Wagoner 561-772-0071 1e. Address of office to perform work, if different from Item 1 Song + Associates Orlando 618 E. South Street, Ste. 500 Orlando, FL 32801
1b. Firm is a Certified Minority Business Enterprise <u> </u> Yes <u> </u> No	2. Please list the number of people by discipline that your firm/joint venture will commit to the City's project. We have committed 2 licensed architects, the Director of Design, one Project Manager, one Interior Designer, and one Construction Administrator. As needed, we can draw upon our firm staff of 35.
3. If submittal is by joint venture list participating firms and outline specific areas of responsibility (including administrative, technical, and financial) for each firm: 3a. Has this joint venture previously worked together? <u> </u> Yes <u> X </u> No	



1/15/25, 9:24 AM

Related License Information

Print

License

Name:

SONG & ASSOCIATES, INC.

Rank:

Architect Business Information

Primary Status:

Current

License Number:

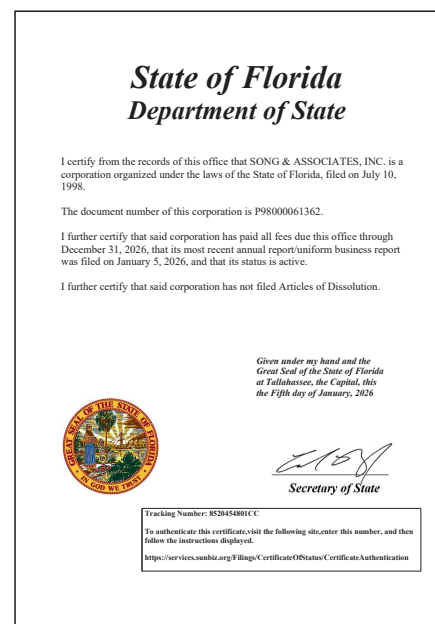
License Expiration Date:

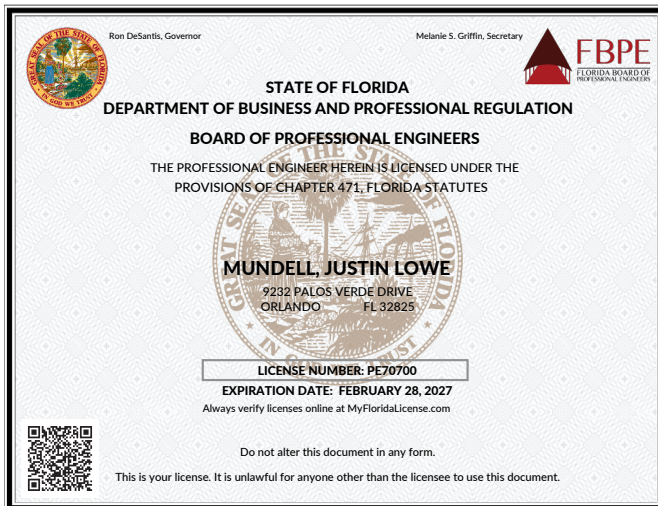
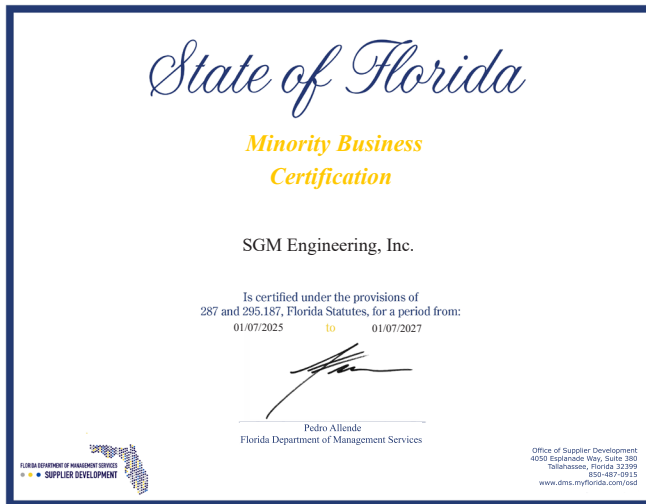
Original License Date:

01/05/2023

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
AR98954	Current, Active	CASTROVINCI, ROBERT M	Responsible Supervisor	01/03/2023	Architect	02/28/2027
AR98054	Current, Active	CASTROVINCI, ROBERT M	Qualifying Architect	01/03/2023	Architect	02/28/2027





THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

Florida Department of Business & Professional Regulation

HOME CONTACT US MY ACCOUNT

ONLINE SERVICES

[Apply for a License](#)
[Verify a Licensee](#)
[View Food & Lodging Inspections](#)
[File a Complaint](#)
[Continuing Education Course Search](#)
[View Application Status](#)
[Find Exam Information](#)
[Unlicensed Activity Search](#)
[AB&T Delinquent Invoice & Activity List Search](#)

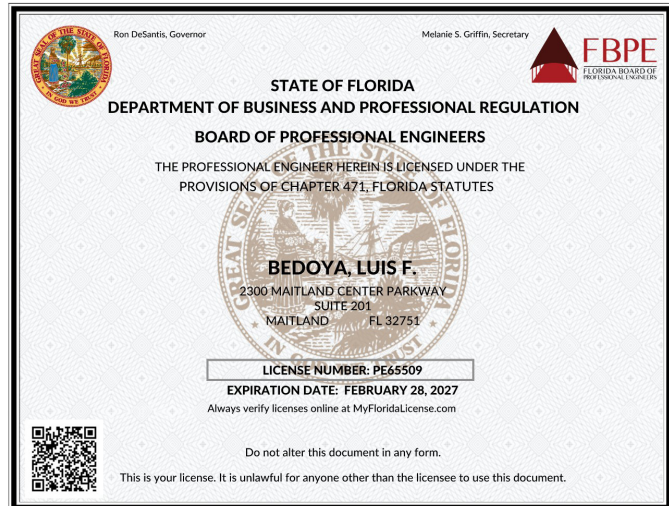
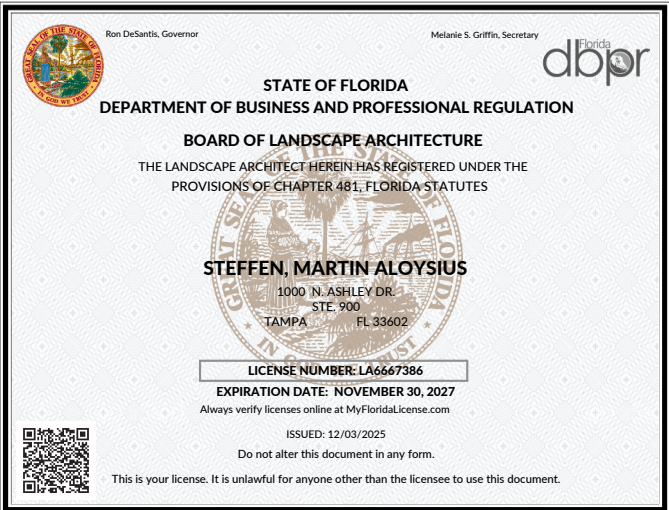
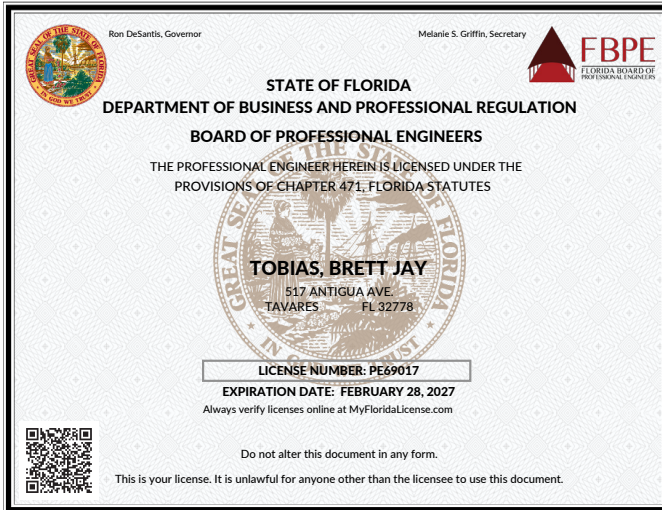
Licensee

Name:	SGM ENGINEERING, INC.	License Number:	6208
Rank:	Registry	License Expiration Date:	
Primary Status:	Current	Original License Date:	03/05/1992

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
78419	Current, Active	SHAHNAMI, BOBAK	Registry		Professional Engineer	02/28/2027
41204	Current, Active	SHAHNAMI, GHULAM REZA	Registry	01/10/2005	Professional Engineer	02/28/2027

Page 1 of 1



REFERENCES

St. Lucie County Libraries

2300 Virginia Avenue

Fort Pierce, FL 34982

Contact: Robyn Saint-Paen, 772-462-2185

Orange County Library System

101 E. Central Blvd.

Orlando, FL 32801

Contact: Brian Dornbush, 407-835-7618

City of St. Cloud

1300 9th Street

St. Cloud, FL 34769

Contact: David Bridal, 407-561-2386

S+A ORLANDO WORKLOAD

Project	Client	Status of Completion	Anticipated Completion Date	Original Contract Amount	Remaining Contract Balance
Odyssey Middle School	Orange County Public Schools	Programming	Oct. 2028	\$2,600,000	\$2,500,000
NEC office space build out	University of Central Florida	Construction Documents	Oct. 2026	\$150,000	\$40,000
Fire Station #35	City of St. Cloud	Construction Documents	Dec. 2026	\$298,000	\$40,000
Bookmobile Warehouse	Orange County Library System	Construction Administration	Feb. 2026	\$64,000	\$10,000
Fire Station #32	City of St. Cloud	Construction Administration	May. 2026	\$413,000	\$40,000
Edith Starke Elementary School Construction Phase 2	Volusia County Schools	Construction Phase 2 – play fields (phase 1 new school is complete)	May. 2026	\$2,175,244	\$100,000
Lakeview Middle School	Orange County Public Schools	Construction Administration	Oct. 2027	\$2,200,000	\$150,000

TEAM COMPOSITION + SUBCONSULTANTS



City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library

FORM 2

TEAM COMPOSITION AND SUBCONSULTANTS

Name of Prime Firm: Song + Associates, Inc.

Role	Name and City of Residence of individual assigned to the project	Florida Active Registrations
Principal-in-Charge, Senior Project Manager/Architect	Tim Wagoner, AIA, NCARB Celebration, FL	AR0016107
Principal, Director of Design	Youn Lee, LEED AP Wellington, FL	LEED AP
Project Architect	Kate Donovan, AIA, NCARB Melbourne, FL	AR103322
Project Manager	Caterina Brazzoduro Orlando, FL	
Interior Designer	Laura Sandoval West Palm Beach, FL	
Construction Administrator, QA/QC	Ernesto Infante Orlando, FL	Associate AIA, LEED AP BD+C, CSI, RCI

Sub Consultants:

Role (i.e. Landscape Architectural...)	Company Name & Address of Office Handling this Project	Projected % of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)
Mechanical Engineering	SGM Engineering 935 Lake Baldwin Lane, Orlando, FL 32814	22% (total MEP)	Bobby Shahnami	Yes	Yes
Electrical Engineering	SGM Engineering 935 Lake Baldwin Lane, Orlando, FL 32814	22% (total MEP)	Justin Mundell	Yes	Yes
Structural Engineering	BBM Structural Engineers 2300 Maitland Ctr. Pkwy #201, Maitland, FL 32751	8%		Yes	Yes
Civil Engineering	Halff Associates, Inc. 902 Sinclair Ave. Tavares, FL 32778	3%	Brett Tobias	No	No
Landscape Architecture	Halff Associates, Inc. 1000 N. Ashley Dr., Ste 900 Tampa, FL 33602	2%	Martin Steffen	No	No

Are there any contractual agreements between the respondent (prime consultant) and any of the proposed sub-consultants? _____ Yes ☒ No

If the answer is yes, the respondent shall attach, with their submittal, information describing the contractual relationship including a copy of any written contractual agreement.

SONG + ASSOCIATES, INC.

TEAM COMPOSITION + SUBCONSULTANTS



City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library



TIM WAGONER, AIA, NCARB

PRINCIPAL-IN-CHARGE, SENIOR PROJECT MANAGER/ARCHITECT

EDUCATION:

Master of Architecture, University of Florida, 1995

Bachelor of Fine Arts, University of Florida, 1988

CITY OF RESIDENCE: Celebration, FL

YEARS OF EXPERIENCE / YEARS WITH

S+A: 31/1

ARCHITECTURAL REGISTRATIONS:

Florida No. AR0016107
NCARB

RELEVANT INDIVIDUAL EXPERIENCE:

Alachua County Library Makers Space, Gainesville, FL | 20,000 SF | \$3M
Osceola County BVL Library Cyber Patio, Kissimmee, FL | 5,000 SF | \$1M
Osceola County Marydia Teen Center, Kissimmee, FL | 15,000 SF | \$2.5M
USF Library Study and Renovations, Tampa, FL | 20,000 SF | \$2M
UCF Bookstore Renovation / Addition, Orlando | 35,000 SF | \$6.5M



YOUN LEE, LEED AP

PRINCIPAL, DIRECTOR OF DESIGN

EDUCATION:

Master in Architecture, University of Wisconsin, 2002

Bachelor in Engineering,
Kookmin University, 1991

CITY OF RESIDENCE: Wellington, FL

YEARS OF EXPERIENCE / YEARS WITH

S+A: 22/21

ARCHITECTURAL REGISTRATIONS:

LEED® Accredited Professional, 2007

RELEVANT EXPERIENCE:

St. Lucie County Port St. Lucie Library, Port St. Lucie, FL | 10,000 SF | \$7.6M
Media Center Renovations, School District of Palm Beach County, FL | 8,000-12,000 SF | \$600K each school
Manatee Lagoon Eco Discovery Center, FPL, West Palm Beach, FL | 22,000 SF | \$4,842,350
Cox Science Center + Aquarium Expansion, West Palm Beach, FL | 32,000 SF | \$2M
City of Greenacres Youth Center, Greenacres, FL | 15,000 SF | \$7M



KATE DONOVAN, AIA, NCARB

PROJECT ARCHITECT

EDUCATION:

Master of Architecture, Yale University, 2019

Bachelor of Architecture, Sustainability
Minor, University of Florida, 2016

CITY OF RESIDENCE: Melbourne, FL

YEARS OF EXPERIENCE / YEARS WITH

S+A: 6/5

ARCHITECTURAL REGISTRATIONS:

Florida, No. AR103322
NCARB

RELEVANT EXPERIENCE:

Melrose Center Stage Renovation, Orlando Public Library, Orlando, FL | 1,521 SF | \$300K
Library Meeting Rooms Renovation, Orlando, FL | 4,582 SF | \$667K
Windemere Branch Library Addition, Windemere, FL | 1,229 SF | \$575
Osceola Business Academy, School District of Osceola County | 30,000 GSF | \$7.1M
Edith Starke Elementary School, Volusia County Schools | 85,500 GSF | \$35.5M

TEAM COMPOSITION + SUBCONSULTANTS



City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library



CATERINA BRAZZODURO PROJECT MANAGER

EDUCATION:

Bachelor of Architecture, Simon Bolivar University, 2013

CITY OF RESIDENCE: Orlando, FL

YEARS OF EXPERIENCE / YEARS WITH

S+A: 13/1

PROFESSIONAL AFFILIATIONS:

Leadership Osceola, Class of 2022

RELEVANT INDIVIDUAL EXPERIENCE:

Plant City Community Center, Plant City, FL | 29,000 SF | \$4M

Alachua County Library Makers Space, Gainesville, FL | 20,000 SF | \$3M

Osceola County BVL Library Cyber Patio, Kissimmee, FL | 5,000 SF | \$1M

Osceola County Marydia Teen Center, Kissimmee, FL | 15,000 SF | \$2.5M

Florida Polytechnic University, Student Housing & Commons Areas | 280,000 SF | \$4.5M



LAURA SANDOVAL INTERIOR DESIGNER

EDUCATION:

Associate in Science (A.S.) in Interior Design Technology, Palm Beach State College, 2022

CITY OF RESIDENCE: West Palm Beach, FL

YEARS OF EXPERIENCE / YEARS WITH

S+A: 4/4

RELEVANT EXPERIENCE:

Media Center Renovations, School District of Palm Beach County, FL: 8,000-12,000 SF | \$600K each school

St. Lucie County Port St. Lucie Library, Port St. Lucie, FL | 10,000 SF | \$7.6M

City of Greenacres Youth Center, Greenacres, FL | 15,000 SF | \$7M

Town of Jupiter Town Hall, Jupiter, FL | 41,000 SF | \$15.4M

Palm Beach County Tax Collector's Office, Palm Beach Gardens, FL | \$23,735 SF | \$15.4M



ERNESTO INFANTE, ASSOCIATE AIA, LEED AP BD+C, CSI, RCI CONSTRUCTION ADMINISTRATOR, QA/QC

EDUCATION:

Admitted into Master in Architecture Program, University of California
Bachelor of Architecture, Universidad Central de Venezuela

CITY OF RESIDENCE: Orlando, FL

YEARS OF EXPERIENCE / YEARS WITH

S+A: 35/1

ARCHITECTURAL REGISTRATIONS:

Florida, No. AR103322
NCARB

RELEVANT EXPERIENCE:

Lakeview Middle School Comprehensive Renovation, Winter Garden, FL | 185,000 GSF | \$37M

St. Cloud Fire Station 35, St. Cloud, FL | 13,000 SF

St. Cloud Fire Station 32, St. Cloud, FL | 16,000 SF

Edith Starke Elementary School, Volusia County Schools | 85,500 GSF | \$35.5M

TEAM COMPOSITION + SUBCONSULTANTS



City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library



BOBBY SHAHNAMI, PE CXA, LEED AP BD+C
PRINCIPAL, SR. MECHANICAL ENGINEER | SGM ENGINEERING

EDUCATION:

BS in Mechanical Engineering, University of Central Florida

CITY OF RESIDENCE: Winter Park, FL

YEARS OF EXPERIENCE / YEARS WITH SGM: 27/27

PROFESSIONAL REGISTRATIONS:

FL Engineer #78419
ACG Certified, Commissioning Authority
LEED Accredited Professional BD + C

RELEVANT EXPERIENCE:

Hastings Library and Community Center | St. Johns County | Est. \$4M
Jacksonville Main Library Design & Retro-Commissioning | City of Jacksonville \$450,000 | 300,000 SF
St. Cloud Veterans' Memorial Library Renovation | City of St. Cloud | \$1.3 M | 18,000 SF
Maitland Public Library | City of Maitland | Est. \$10M
University of Central Florida Library Expansion | University of Central Florida | \$550,000 | 20,000 SF



JUSTIN MUNDELL, PE, RCDD
PRINCIPAL, SR. ELECTRICAL ENGINEER | SGM ENGINEERING

EDUCATION:

BS in Electrical Engineering, University of Central Florida

CITY OF RESIDENCE: Orlando, FL

YEARS OF EXPERIENCE / YEARS WITH SGM: 22/19

PROFESSIONAL REGISTRATIONS:

FL Engineer #70700
Registered Communications Distribution Engineer

RELEVANT EXPERIENCE:

Hastings Library and Community Center | St. Johns County | Est. \$4M
Jacksonville Main Library Design & Retro-Commissioning | City of Jacksonville | \$450,000 | 300,000 SF
Maitland Public Library | City of Maitland | Est. \$10M
St. Cloud Veterans' Memorial Library Renovation | City of St. Cloud | \$1.3 M | 18,000 SF
Orange County Cultural Community Center | Orange County | \$4.2M | 17,688 SF



JULIAN HARRIS, PE
SENIOR PLUMBING/FIRE PROTECTION ENGINEER | SGM ENGINEERING

EDUCATION:

BS in Aerospace Engineering, University of Central Florida

CITY OF RESIDENCE: Orlando, FL

YEARS OF EXPERIENCE / YEARS WITH SGM: 8.5/8.5

PROFESSIONAL REGISTRATIONS:

FL Engineer #93562

RELEVANT EXPERIENCE:

Multi-Cultural Community Center | Orange County Government | \$4.2M | 17,688 SF
Hastings Library and Community Center | St. Johns County | Est. \$4M
Maitland Public Library | City of Maitland | Est. \$10M
St. Cloud Veterans Memorial Library | Osceola County Government | \$1.3M | 17,643 SF
FIU Green Library Wellness Track | Florida International University | \$650,000
Poinciana Branch Library Renovation | Osceola County Government | \$575,300

TEAM COMPOSITION + SUBCONSULTANTS



City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library



LUIS F. BEDOYA, PE

STRUCTURAL ENGINEER | BBM STRUCTURAL ENGINEERS

EDUCATION:

University of Central Florida,
Bachelor of Science; Engineering
(Structures); 2000

CITY OF RESIDENCE: Orlando, FL

**YEARS OF EXPERIENCE / YEARS WITH
BBM:** 31/19

PROFESSIONAL REGISTRATIONS:

Professional Engineer, FL #65509 +
Alabama, Colorado, Montana, South
Dakota

RELEVANT EXPERIENCE:

Lake County, FL: Cagan Crossings Library – Second Floor Buildout.

Orlando Public Library, Orlando, FL: Renovations / Remediations – Remedial / retrofit requirements.

Flagler County Public Library System, Bunnell, FL: Phase II Administrative Headquarters

Lady Lake Library, Lady Lake, FL: Renovation / Addition – Miscellaneous renovations / additions.

Alachua County Library System, Alachua County, FL: Makerspace Addition – Second floor addition.



BRETT TOBIAS, PE

CIVIL ENGINEER | HALFF

EDUCATION:

BS, Civil Engineering,
University of Florida

CITY OF RESIDENCE:

YEARS OF EXPERIENCE: 20

PROFESSIONAL REGISTRATIONS:

Professional Engineer:
Florida No. 69017

RELEVANT EXPERIENCE:

City of Fruitland Park Library, City Hall, Lake County, FL: Project Manager responsible for performing stormwater calculations, plan production oversight and permitting with state and local agencies. Halff prepared construction plan documents for the civil infrastructure to support a new library building next to City Hall.

City of Fruitland Park, Public Safety Complex, Lake County, FL: Engineer of Record responsible for the civil infrastructure to support a new library building next to City Hall.



MARTIN STEFFEN, PLA, WEDG

LANDSCAPE ARCHITECT | HALFF

EDUCATION:

BS, Landscape Architecture,
University of Kentucky

CITY OF RESIDENCE:

YEARS OF EXPERIENCE: 20

PROFESSIONAL REGISTRATIONS:

Professional Landscape
Architect, FL No. 6667386

WEDG Associate

RELEVANT EXPERIENCE:

Anclote River Park and Trail, Pasco County, FL

St. Johns Park at Friendship Fountain, Jacksonville, FL

Gloria Swanson Parking Lot Expansion, New Port Richey, FL

The City of New Port Richey Community Redevelopment Area (CRA), New Port Richey, FL

Airport Gateway Corridor and Trail, Tallahassee, FL

FORM 3

LOCATION

1. Specify address of Prime Consultant's designated office where the majority of work on this project will be performed:

618 East South Street, Ste. 500
Orlando, FL 32801

2. Indicate percentage of total overall project fees projected to be performed on this project by the Prime Consultant's office specified above. (Do not include percentage of fees anticipated to be performed on this project by sub-consultants)

52 %

3. Specify address of Prime Consultant's other office(s) where any part of the work on this project will be performed (if applicable):

1545 Centrepark Drive North
West Palm Beach, FL 33401

4. Indicate percentage of total overall fees projected to be performed on this project by the office specified above. Do not include percentage of fees anticipated to be performed on this project by sub-consultants.

13 %

5. Indicate percentage of total overall fees projected to be performed on this project by firms located within the City including the prime consultant and sub-consultants, utilizing information supplied above and on **Form 2**.

35 %

FORM 4

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

Work by firm or joint venture members which best illustrate current qualifications relevant to the City's project that have been/is being accomplished by personnel that shall be assigned to the City's project. **List no less than three (3) but no more than ten (10) projects.**

4. Project Name & Location Port St. Lucie Library 180 SW Prima Vista Blvd., Port St. Lucie, Florida 34983 Project Manager: Robert Castrovinci		Project Owners Name & Address St. Lucie County Libraries 2300 Virginia Avenue Fort Pierce, FL 34982
Completion Date (Actual or Estimated) Design: Jan. 2024; Estimated Construction: Mar. 2027		Project Owner's Contact Person, Title, & Telephone Number Robyn Saint-Paen Library Director 772-462-2185
Estimate Cost (In Thousands)		
Entire Project \$ 7,600,000	Work for which firm was/is responsible \$ 7,600,000 (Architect of Record)	
Scope of Entire Project (Please give quantitative indications wherever possible) Design of a new single-story 10,000 SF Library Branch. The design is inspired by the bindings of books creating an arched facade. The form of the building and interior space follows the fold of a turning page		
Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible) Programming/Master Planning Architecture Interior Design Engineering (Sub-Consultants) Construction Administration		
Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project Youn Lee, Director of Design Laura Sandoval, Interior Design		

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

E

City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library

PORT ST. LUCIE LIBRARY | PORT ST. LUCIE, FLORIDA



OWNER:

St Lucie County
Robyn Saint-Paen
Library Director
772-462-2185
saintr@stlucieco.org

SERVICES PROVIDED:

Programming/Master Planning
Architecture
Interior Design
Engineering (Sub-Consultants)
Construction Administration

CONSTRUCTION COST:

\$7,600,000 (est)

DESIGN COMPLETION:

Jan. 2024
Currently in permitting

PROJECT SIZE:

10,000 SF

The Port St Lucie Library has served as the heart of a residential neighborhood since the 1970's. The County's Library System's vision for the location is to update and expand this facility into a leading edge library environment supporting today's technology and media services.

Song + Associates teamed with nationally-recognized library design firm, Studio Shea to bring this vision into reality with an innovative, signature design. The design team began by carrying out a comprehensive programming and conceptual design process working with the Library stakeholders through a series of interactive workshops. Concurrently, the team performed a physical assessment of the existing library and ultimately revealed that new construction would be more cost effective than renovation due to significant structural and building envelop concerns.

The design is inspired by the bindings of books creating an arched facade. The form of the building and interior space follows the fold of a turning page.



Facade Inspiration

FORM 4

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

Work by firm or joint venture members which best illustrate current qualifications relevant to the City's project that have been/is being accomplished by personnel that shall be assigned to the City's project. **List no less than three (3) but no more than ten (10) projects.**

4. Project Name & Location Village of Wellington Community Center 12150 Forest Hill Blvd Wellington, FL 33414 Project Manager: Perry Douglass		Project Owners Name & Address Village of Wellington 12300 Forest Hill Blvd Wellington, FL 33414
Completion Date (Actual or Estimated) 2016		Project Owner's Contact Person, Title, & Telephone Number Jim Barnes Village Manager 561-791-4085
Estimate Cost (In Thousands)		
Entire Project \$8,000,000	Work for which firm was/is responsible \$ 8,000,000 (Architect of Record)	
Scope of Entire Project (Please give quantitative indications wherever possible) The new, two-story 26,000 SF community center provides a variety of multi-purpose spaces for activities and event. The facility's amenities include a 4,200 GSF Event Hall with table seating for 325, a dividable 2,500 GSF multi-purpose room, (3) various sized meeting rooms, (2) catering kitchens, (2) classrooms, multi-purpose fitness room, a café-style Wi-Fi Lounge, and central atrium space.		
Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible) Architecture Interior Design Engineering (Sub-Consultants) Construction Administration		
Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project Youn Lee, Director of Design		

VILLAGE OF WELLINGTON COMMUNITY CENTER | WELLINGTON, FLORIDA**OWNER:**

Village of Wellington
12300 Forest Hill Blvd
Wellington, FL 33414
Jim Barnes
561-791-4085

SERVICES PROVIDED:

Architectural Design
Engineering (consultants)
Interior Design
Construction Administration

CONSTRUCTION COST:

\$8,000,000, on budget

CONSTRUCTION COMPLETION:

2016, on schedule

PROJECT SIZE:

26,000 SF

Song + Associates was selected to provide a new 26,000 GSF Community Center to integrate into their Municipal Campus. The Community Center involved the demolition of an existing older structure and construction of a new turnkey facility. The facility's amenities include a 4,200 GSF Event Hall with table seating for 325, a dividable 2,500 GSF multi-purpose room, (3) various sized meeting rooms, (2) catering kitchens, (2) classrooms, multi-purpose fitness room, a café-style Wi-Fi Lounge, and central atrium space.

The facility was designed to take full advantage of its lakefront site featuring an outdoor balcony and an open plaza. An accessory building for boat storage was also included for the rowing club. The site includes new parking and landscaping, providing meandering pedestrian paths with benches and picnic nodes linking to existing campus amenities including an amphitheater, aquatic center, playground, and Civic Hall.

FORM 4

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

Work by firm or joint venture members which best illustrate current qualifications relevant to the City's project that have been/is being accomplished by personnel that shall be assigned to the City's project. **List no less than three (3) but no more than ten (10) projects.**

4. Project Name & Location Mandel Public Library 411 Clematis Street West Palm Beach, FL 33401 Project Manager: Robert Castrovinci		Project Owners Name & Address City of West Palm Beach 411 Clematis Street West Palm Beach, FL 33401
Completion Date (Actual or Estimated) April 2009, 6 weeks early		Project Owner's Contact Person, Title, & Telephone Number Lisa Hathaway Director 561-868-7717
Estimate Cost (In Thousands)		
Entire Project \$ \$101,787,925 (Total)	Work for which firm was/is responsible \$ \$101,787,925 (Architect of Record)	
Scope of Entire Project (Please give quantitative indications wherever possible) Part of the West Palm Beach City Center project, the new West Palm Beach Central Library is 85,000 GSF, with four levels, and includes a 150-seat auditorium, a children's library, and a teen library.		
Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible) Programming/Master Planning Architectural Design Engineering (consultants) Interior Design Construction Administration		
Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project Youn Lee, Director of Design		

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS E

City of Fruitland Park | Design Services Related to the Construction of an Expansion to the Library

CITY CENTER / MANDEL PUBLIC LIBRARY | WEST PALM BEACH, FLORIDA



OWNER:

City of West Palm Beach
411 Clematis Street
West Palm Beach, FL 33401
Lisa Hathaway
561-868-7717

SERVICES PROVIDED:

Programming/Master Planning
Architectural Design
Engineering (consultants)
Interior Design
Construction Administration

CONSTRUCTION COST:

\$101,787,925 (Total City Center)
\$2,212,075 Under Budget

CONSTRUCTION COMPLETION:

April 2009, 6 weeks early

PROJECT SIZE:

270,000 GSF Total
85,000 GSF Library

Song + Associates was commissioned to design West Palm Beach's City Center to be the centerpiece of the downtown area. The West Palm Beach Central Library (85,000 GSF, including a 150-seat auditorium, a children's library, and a teen library) is one of many components to the City Center. The architecture is sensitive to the scale of the surrounding streets, and includes a large, open, public courtyard. The library is made up of four levels including three different libraries for children, teens, and adults as well as an auditorium and classroom spaces. The library's design has numerous sustainable features.

City Center was designed as the City's "signature" project - by its very presence, not only reflects beauty and function; but, one that, by its design and sensitivity to its surroundings, is inviting to the people of, and visitors to, the City to enjoy, to use, and to feel welcome. The Library continues to win significant awards and receive recognition for its function and programs.

FORM 4

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

Work by firm or joint venture members which best illustrate current qualifications relevant to the City's project that have been/is being accomplished by personnel that shall be assigned to the City's project. **List no less than three (3) but no more than ten (10) projects.**

4. Project Name & Location School District of Palm Beach County Media Centers Multiple Campuses Palm Beach County, FL Project Manager: Jorge Fuentes		Project Owners Name & Address School District of Palm Beach Co. 3300 Forest Hill Boulevard West Palm Beach, FL 33406
Completion Date (Actual or Estimated) Most Recent: June 2024		Project Owner's Contact Person, Title, & Telephone Number Gary French Project Manager 561-660-3117
Estimate Cost (In Thousands)		
Entire Project \$ 500,000- \$750,000	Work for which firm was/is responsible \$ 500,000- \$750,000 (Architect of Record)	
Scope of Entire Project (Please give quantitative indications wherever possible) Song + Associates "re-imagined" the high school media center and created a new standard for the School District of Palm Beach County. Initially implemented at three pilot high schools, the project included remodelling and renovation of 13,500 SF at each school. S+A has since adapted the design for three additional high schools.		
Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible) Programming Conceptual Design Architecture Interior Design Furniture layout and selection		
Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project Youn Lee, Director of Design Laura Sandoval, Interior Design		

SCHOOL DISTRICT OF PALM BEACH COUNTY MEDIA CENTERS | PALM BEACH CO., FL



OWNER:
School District of Palm Beach Co.
3300 Forest Hill Boulevard
West Palm Beach, FL 33406
Gary French
561-660-3117

SERVICES PROVIDED:
Programming
Conceptual Design
Architecture
Interior Design
Furniture layout and selection

CONSTRUCTION COST:
\$500,000- \$750,000 (each school)
On budget

CONSTRUCTION COMPLETION:
Spanish River HS: June 2024
Three pilot schools: Feb 2019
On schedule

PROJECT SIZE:
approx. 13,500 SF for each school

Song + Associates extensive experience with educational projects and long history of working together with the district, led the School District of Palm Beach County to choose us for this ground-breaking project under our Continuing Services Contract. The intent of the project was to “re-imagine” the high school media center and to create a new standard for the district. Three high schools were chosen for the pilot program, each with unique requirements.

Media centers and libraries are no longer designed only for quiet, individual study. This new innovative approach creates a community living room for students, faculty, parents, and community partners to gather, collaborate, and create. The design features flexible, multi-purpose space and furnishings that serve as the ‘Learning Commons’. Surrounding spaces include individual and group study rooms, a ‘Maker’ lab, and a cafe. The cafe provides a learning opportunity for business-focused students and a hub for cultural sharing.

The three pilot schools were: Suncoast High School, Palm Beach Gardens High School, and Glades Central High School. Most recently our firm has implemented the design at Spanish River High School. Santaluces High School and Lake Worth High School are in progress.

FORM 4

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

Work by firm or joint venture members which best illustrate current qualifications relevant to the City's project that have been/is being accomplished by personnel that shall be assigned to the City's project. **List no less than three (3) but no more than ten (10) projects.**

4. Project Name & Location Manatee Lagoon 6000 North Flagler Drive West Palm Beach, 33407 Project Manager: Perry Douglass		Project Owners Name & Address Florida Power + Light Manatee Lagoon 6000 North Flagler Drive West Palm Beach, 33407
Completion Date (Actual or Estimated) February 2016		Project Owner's Contact Person, Title, & Telephone Number Sarah Marmion Executive Director, Friends of Manatee Lagoon 561-694-4643
Estimate Cost (In Thousands)		
Entire Project \$4,842,350	Work for which firm was/is responsible \$ 4,842,350 (Architect of Record)	
Scope of Entire Project (Please give quantitative indications wherever possible) Design and programming for a new, two-story, 22,000 square foot facility encompassing educational displays, lobby, gift shop, offices and event and meeting space.		
Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible) Programming/Master Planning Architecture Interior Design Engineering (Sub-Consultants) Construction Administration		
Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project Youn Lee, Director of Design		

MANATEE LAGOON ECO-DISCOVERY CENTER | WEST PALM BEACH, FLORIDA



OWNER:

Florida Power + Light
Manatee Lagoon
6000 North Flagler Drive
West Palm Beach, 33407
Sarah Marmion
561-694-4643

SERVICES PROVIDED:

Programming/Master Planning
Architectural + Interior Design
Engineering (sub-consultants)
Construction Administration

CONSTRUCTION COST:

\$4,842,350, on budget

CONSTRUCTION COMPLETION:

February 2016, on schedule

PROJECT SIZE:

22,000 GSF

AWARDS:

AIA Palm Beach Design
Excellence, 2018
ASID Design Award, 2016

The Manatee Lagoon Eco-Discovery Center sits in a park setting on the Intracoastal Waterway straddling the border of West Palm Beach and Riviera Beach. Florida manatees gather every winter in this quiet cove to enjoy the waters warmed by the newly improved electrical power plant.

The site, previously a vacant lot, has been enjoyed by residents for years as an opportunity to see these 'gentle giants'. Now residents, school children, and visitors can learn about the ecology in an interactive education center. The second floor multi-purpose room, with an outdoor balcony, overlooks the main lobby has proven to be a popular venue for community groups, company functions, and banquets.

The project included:

- Site planning, design and site plan approval process through both West Palm Beach and Riviera Beach Planning + Zoning as well as selection of site furnishings, paving and landscape design
- Building Design and programming for this 22,000 square foot facility encompassing educational displays, lobby, gift shop, offices and event and meeting space.

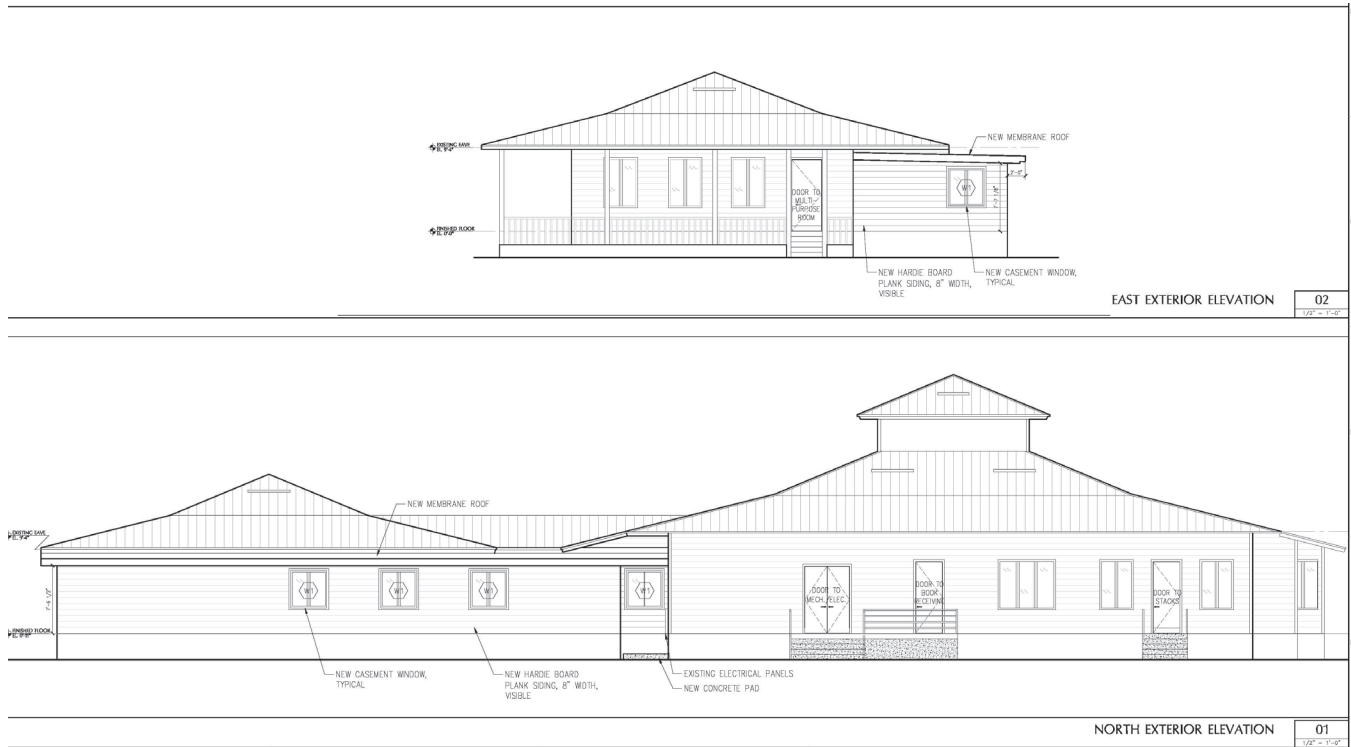
FORM 4

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

Work by firm or joint venture members which best illustrate current qualifications relevant to the City's project that have been/is being accomplished by personnel that shall be assigned to the City's project. **List no less than three (3) but no more than ten (10) projects.**

4. Project Name & Location Windermere Branch Library Addition 530 Main St. Windermere, FL 34786 Project Manager: Kate Donovan		Project Owners Name & Address Orange County Library System 101 E. Central Blvd. Orlando, FL 32801
Completion Date (Actual or Estimated) May 2023		Project Owner's Contact Person, Title, & Telephone Number Brian Dornbush Facilities & Operations Manager 407-835-7618
Estimate Cost (In Thousands)		
Entire Project \$ 575,000	Work for which firm was/is responsible \$ 575,000 (Architect of Record)	
Scope of Entire Project (Please give quantitative indications wherever possible) The 1,229 SF addition was constructed for Library staff support space. The program included a work room, office, and storage, and the adjoining corridor and restroom were renovated.		
Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible) Architecture Interior Design Engineering (Sub-Consultants) Construction Administration		
Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project Kate Donovan, Project Architect		

WINDEMERE BRANCH LIBRARY ADDITION | WINDEMERE, FL



OWNER:
Orange County Library System
101 E. Central Blvd.
Orlando, FL 32801
Brian Dornbush
407-835-7618

SERVICES PROVIDED:
Architecture
Interior Design
Engineering (Sub-Consultants)
Construction Administration

CONSTRUCTION COST:
\$575,000, on budget

CONSTRUCTION COMPLETION:
May 2023, on schedule

PROJECT SIZE:
1,229 SF

Song + Associates, Inc. was selected through our continuing services contract with Orange County Library System to perform various renovations and additions to their branches throughout Orange County. A recent project was an addition at the Windemere Branch Library.

The addition was constructed for Library staff support space. The program included a work room, office, and storage, and the adjoining corridor and restroom were renovated. A unique component to this project was fitting the addition within tight site constraints and protecting a mature oak tree at the corner of the building.

FORM 4

PROFESSIONAL PERSONNEL FOR SIMILAR PROJECTS

Work by firm or joint venture members which best illustrate current qualifications relevant to the City's project that have been/is being accomplished by personnel that shall be assigned to the City's project. **List no less than three (3) but no more than ten (10) projects.**

4. Project Name & Location Orlando Library Meeting Room Renovations 101 E. Central Blvd., Orlando, FL 32801 Project Manager: Kate Donovan		Project Owners Name & Address Orange County Library System 101 E. Central Blvd. Orlando, FL 32801 Brian Dornbush 407-835-7618
Completion Date (Actual or Estimated) April 2024		Project Owner's Contact Person, Title, & Telephone Number Brian Dornbush Facilities & Operations Manager 407-835-7618
Estimate Cost (In Thousands)		
Entire Project \$ 667,000	Work for which firm was/is responsible \$ 667,000 (Architect of Record)	
Scope of Entire Project (Please give quantitative indications wherever possible) This project consisted of the renovation of 4,582 SF of the main Orange County Library System (OCLS) Library Building on Central Avenue, consisting of three meeting rooms and the surrounding corridors.		
Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible) Architecture Interior Design Engineering (Sub-Consultants) Construction Administration		
Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project Kate Donovan, Project Architect		

LIBRARY MEETING ROOM RENOVATIONS | ORLANDO, FL



OWNER:
Orange County Library System
101 E. Central Blvd.
Orlando, FL 32801
Brian Dornbush
407-835-7618

Song + Associates, Inc. has been selected through our continuing services contract with Orange County Library System to perform various renovations and additions to their branches throughout Orange County. A recent project was the Meeting Rooms Renovation at the Downtown Orlando Library.

SERVICES PROVIDED:
Architecture
Interior Design
Engineering (Sub-Consultants)
Construction Administration

This project consisted of the renovation of three meeting rooms and the surrounding corridors in the main OCLS Library Building on Central Avenue. To refresh these spaces for the public, new LED lighting, operable wall partition, paint, and sustainable carpet tiles were used. By removing the existing suspended ACT system in the meeting rooms, the structural waffle slab is exposed and the spaces feel more spacious and comfortable. Acoustic panels are utilized for acoustical control. The finishes selected align with the branding of the Library, while also providing wayfinding for the public.

CONSTRUCTION COST:
\$667,000, on budget

CONSTRUCTION COMPLETION:
April 2024, on schedule

PROJECT SIZE:
4,582 SF

FORM 5

ADDITIONAL INFORMATION

Use this space to provide additional information or description of resources supporting your firm's qualifications for the City's project.



Song + Associates, Inc. is an award-winning architectural, planning and interior design firm headquartered for over 37 years in Florida, with a Central Florida office in Orlando for over 17 years. Song + Associates is a State-certified MBE firm. We have a dedicated and talented staff of 35 employees. Our senior leadership team averages over 10 years working together at the firm.

www.songandassociates.com

CAPABILITIES:

Our comprehensive array of services enables us to meet all of our clients' facility needs from facility assessments, programming and master planning to architecture and interior design through construction administration. Our talented team includes registered architects as well as graduate architects pursuing their internship process toward licensing. We believe strongly in educating and mentoring the next generation of professionals. Innovation and education happens 360 degrees in our firm with the younger generation teaching and utilizing our state-of-the art design and communication technology.



RESOURCES:

Registered Architects	8
Graduate Architects	15
LEED Accredited Professionals	4
Licensed Interior Designers	2
Construction Administrators	3
Specification Writers	4
Revit Specialists	6

TECHNOLOGY:

AutoCad	Photoshop
Revit	Illustrator
SketchUP	InDesign
BIM 360	Forecast
3D Printing	3D Scanning
Virtual Reality	360 + Drone
Microsoft Office Pro	Photography

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: **6a**

ITEM TITLE: **First Reading and Public Hearing Ordinance 2026-006
Seventh Amendment to Restated Solid Waste Collection
Franchise Agreement – Waste Management Inc.**

MEETING DATE: March 12, 2026

DATE SUBMITTED: February 12, 2026

SUBMITTED BY: city attorney/city manager

BRIEF NARRATIVE: **Ordinance 2026-006** increases solid waste collections effective after the second reading on March 12, 2026, per the contract that allows an annual increase each January. The consumer price index change is 4.44% and a fuel surcharge has been omitted. The last attachment is the new rates which includes Fruitland Park administration fee of \$2.94 and the 10% franchise fee. This document reflects the total amount billed to the customer. Last year's residential rate was \$34.75 per month and this year it will be \$36.16 per month for an increase of \$1.41. This is an increase of 4.05%. (The second reading will be held on March 12, 2026.)

FUNDS BUDGETED: None

ATTACHMENTS: Proposed ordinance 2026-006
Exhibit B-WM rates and CPI calculation
Exhibit B-total rate including admin/franchise fees

RECOMMENDATION: Approval

ACTION TO BE TAKEN: **Approve Ordinance 2026-006**

ORDINANCE 2026-006

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA, ADOPTING RATES FOR THE PROVISION OF WASTE MANAGEMENT SERVICES TO THE RESIDENTS OF THE CITY OF FRUITLAND PARK; PROVIDING FOR CONFLICTS AND SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Waste Management Inc. of Florida provides consistent, reliable, and more than satisfactory service to the City of Fruitland Park and its residents and in February of 2022 the City Commission extended the franchise agreement with Waste Management Inc. of Florida (the “Agreement”); and

WHEREAS, the Agreement provides for calculation of rates; and

WHEREAS, the City Commission of the City of Fruitland Park finds and determines that it is necessary to amend the rates pursuant to the terms of the Agreement; and

WHEREAS, the City Commission desires to approve the rates as set forth herein and amend Section A-4 in Appendix A of the Code of Ordinances to include the amended rates.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FRUITLAND PARK, FLORIDA.

Section 1. The City of Fruitland Park hereby adopts the schedule of rates as set forth below pursuant to the terms of the Agreement with Waste Management Inc. of Florida. Such rates shall be effective March 12, 2026.

Residential collection, monthly fee.

Manual curbside pickup:

<i>Number of 32-Gallon Containers</i>	<i>Twice Weekly Collection</i>
1 through 6	\$36.16

Commercial Collection, monthly fee.

Manual curbside pickup:

	<i>Number of 32 gallon containers</i>
	1 through 6
<i>Number of Weekly Collections</i>	1 \$38.20
	2 \$45.34

Commercial Collection – Mechanical Containerized Service

Fees adopted are set forth on Exhibit B – *Including Administration and Franchise Fees*, attached hereto and incorporated herein.

Section 2. Conflict. All ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Codification. The rates as set forth in this ordinance are intended to be incorporated into the Code of Ordinances of the City of Fruitland Park, Florida and the sections of this ordinance may be renumbered, relettered, and the word “ordinance” may be changed to “section”, “article”, or such other word or phrase in order to accomplish such intention.

Section 4. Severability. If any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portion of this ordinance.

Section 5. This Ordinance shall be effective upon passage.

PASSED AND ORDAINED in regular session of the City Commission of the City of Fruitland Park, Lake County, Florida, this 12th day of March, 2026.

Chris Cheshire, Mayor

Attest:

Gwen Johns, City Clerk

Mayor Cheshire	___	(Yes),	___	(No),	___	(Abstained),	___	(Absent)
Vice Mayor DeGrave	___	(Yes),	___	(No),	___	(Abstained),	___	(Absent)
Commissioner Williams	___	(Yes),	___	(No),	___	(Abstained),	___	(Absent)
Commissioner Raysin	___	(Yes),	___	(No),	___	(Abstained),	___	(Absent)
Commissioner Cosenza	___	(Yes),	___	(No),	___	(Abstained),	___	(Absent)

First Reading: 2/26/2026

Second Reading: 3/12/2026

Approved as to form and legality:

Anita Geraci-Carver, City Attorney

Exhibit "B"

City of Fruitland Park Collection and Disposal Rates

Effective 3/12/26-1/31/27

Residential Services Based on \$50.56/ton disposal for 2x week garbage/yardwaste

Commercial Services Based on \$59.80/ton disposal

Plus weekly Clamshell/Bulk Collection Services

Garbage Collection	Disposal	Fuel	Rate Per Month
\$ 24.46	\$ 5.47	\$ -	\$ 29.93

Commercial Handstops

	Garbage Collection	Disposal	Fuel	Rate Per Month
Commercial curb 1x week	\$ 21.12	\$ 10.67	\$ -	\$ 31.79
Commercial curb 2x week	\$ 26.97	\$ 11.31	\$ -	\$ 38.28

Commercial Dumpsters (Rate/month)

Rates Effective 2/1/2026

Qty/Size/Frequency	Garbage Coll.	Garbage Disp.	Fuel	Coll./Disp/ Fuel
1-2yd X 1 WEEK	\$ 57.35	\$ 56.62	\$ -	\$ 113.97
1-2yd X 2 WEEK	\$ 114.71	\$ 113.23	\$ -	\$ 227.94
1-2yd X 3 WEEK	\$ 172.07	\$ 169.85	\$ -	\$ 341.92
1-2yd X 4 WEEK	\$ 229.38	\$ 226.46	\$ -	\$ 455.84
1-2yd X 5 WEEK	\$ 286.72	\$ 283.08	\$ -	\$ 569.80
1-2yd X 6 WEEK	\$ 344.08	\$ 339.66	\$ -	\$ 683.74
1-4yd X 1 WEEK	\$ 106.49	\$ 113.23	\$ -	\$ 219.72
1-4yd X 2 WEEK	\$ 212.92	\$ 226.46	\$ -	\$ 439.38
1-4yd X 3 WEEK	\$ 319.44	\$ 339.69	\$ -	\$ 659.13
1-4yd X 4 WEEK	\$ 425.88	\$ 452.93	\$ -	\$ 878.81
1-4yd X 5 WEEK	\$ 532.36	\$ 566.16	\$ -	\$ 1,098.52
1-4yd X 6 WEEK	\$ 638.82	\$ 679.40	\$ -	\$ 1,318.22
1-6yd X 1 WEEK	\$ 147.42	\$ 169.85	\$ -	\$ 317.27
1-6yd X 2 WEEK	\$ 294.92	\$ 339.69	\$ -	\$ 634.61
1-6yd X 3 WEEK	\$ 442.31	\$ 509.54	\$ -	\$ 951.85
1-6yd X 4 WEEK	\$ 589.77	\$ 679.39	\$ -	\$ 1,269.16
1-6yd X 5 WEEK	\$ 737.21	\$ 849.23	\$ -	\$ 1,586.44
1-6yd X 6 WEEK	\$ 884.62	\$ 1,019.08	\$ -	\$ 1,903.70
1-8yd X 1 WEEK	\$ 163.85	\$ 226.46	\$ -	\$ 390.31
1-8yd X 2 WEEK	\$ 327.64	\$ 452.93	\$ -	\$ 780.57
1-8yd X 3 WEEK	\$ 491.47	\$ 679.39	\$ -	\$ 1,170.86
1-8yd X 4 WEEK	\$ 655.25	\$ 905.85	\$ -	\$ 1,561.10
1-8yd X 5 WEEK	\$ 819.10	\$ 1,132.31	\$ -	\$ 1,951.41
1-8yd X 6 WEEK	\$ 982.93	\$ 1,358.78	\$ -	\$ 2,341.71

CPI for All Urban Consumers (CPI-U)**Original Data Value****For the City of Fruitland Park****Series Id:** CUUR0000SEHG02,CUUS0000SEHG02**Not Seasonally Adjusted****Series Title:** Garbage and trash collection in U.S. city average, all urban consumers, not seasonally adjusted**Area:** U.S. city average**Item:** Garbage and trash collection**Base Period:** DECEMBER 1983=100**Years:** 2015 to 2025

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2015	427.734	429.248	429.235	429.807	431.234	430.813	431.229	432.967	433.843	434.829	436.428	436.996		
2016	437.205	438.296	437.699	437.676	438.317	437.858	438.607	439.358	439.707	440.311	443.343	444.745		
2017	446.266	447.699	446.987	447.129	447.272	448.046	448.328	448.717	449.008	452.196	453.820	453.596		
2018	453.354	454.915	455.230	458.722	462.887	465.041	465.579	470.457	471.026	472.535	486.650	485.935	458.358	475.364
2019	475.687	477.474	478.569	479.449	480.865	480.984	482.138	483.987	484.346	486.133	486.485	486.708	478.838	484.966
2020	491.003	494.429	495.288	494.432	494.946	496.679	498.564	500.882	501.756	503.315	504.970	508.190	494.463	502.946
2021	512.722	517.270	518.505	518.579	516.440	517.202	521.185	524.408	529.934	530.114	529.053	532.538	516.786	527.872
2022	533.078	538.313	540.719	542.564	544.546	547.554	548.187	548.706	558.254	561.090	563.816	565.185	541.129	557.540
2023	570.412	575.697	576.773	580.124	587.431	589.812	596.167	597.347	596.997	597.569	601.631	602.164	580.042	598.646
2024	606.773	610.551	610.015	611.073	609.538	611.946	614.089	615.880	619.640	621.632	627.127	627.807	609.983	621.029
2025	629.803	641.938	642.053	643.063	646.507	648.477	652.682	656.067	652.831		655.705	658.242	641.974	655.105

Index Change = 27.898

CPI Change 4.44%

Fuel + CPI Applied 4.44%

Exhibit B Including Administration and Franchise Fees

RATE	(R)RE		New Rate	GB	Fuel	FP	FP	IND AMT	Last Year	Difference	%	Waste
CODE	(C)CO	DESC	FY26	DISP	Surcharge	ADMIN	FF	BILLED	FY2025	fm last year	Increase	Mgt Rate
SWR001	R	Residential	\$24.46	\$5.47	\$0.00	\$2.94	\$3.29	\$36.16	\$34.75	\$1.41	4.05%	\$29.93
SWC002	C	Commercial curb 1x week	\$21.12	\$10.67	\$0.00	\$2.94	\$3.47	\$38.20	\$36.70	\$1.51	4.11%	\$31.79
SWC001	C	Commercial curb 2x week	\$26.97	\$11.31	\$0.00	\$2.94	\$4.12	\$45.34	\$43.53	\$1.82	4.17%	\$38.28
SWC003	C	1-2yd X 1 WEEK	\$57.35	\$56.62	\$0.00	\$2.94	\$11.69	\$128.60	\$125.92	\$2.68	2.13%	\$113.97
SWC004	C	1-2yd X 2 WEEK	\$114.71	\$113.23	\$0.00	\$2.94	\$23.09	\$253.97	\$248.60	\$5.37	2.16%	\$227.94
SWC037	C	1-2yd X 3 WEEK	\$172.07	\$169.85	\$0.00	\$2.94	\$34.49	\$379.35	\$371.28	\$8.06	2.17%	\$341.92
	C	1-2yd X 4 WEEK	\$229.38	\$226.46	\$0.00	\$2.94	\$45.88	\$504.66	\$493.92	\$10.74	2.17%	\$455.84
		1-2yd X 5 WEEK	\$286.72	\$283.08	\$0.00	\$2.94	\$57.27	\$630.01	\$616.59	\$13.42	2.18%	\$569.80
		1-2yd X 6 WEEK	\$344.08	\$339.66	\$0.00	\$2.94	\$68.67	\$755.35	\$739.24	\$16.10	2.18%	\$683.74
SWC005	C	1-4yd X 1 WEEK	\$106.49	\$113.23	\$0.00	\$2.94	\$22.27	\$244.93	\$239.94	\$4.98	2.08%	\$219.72
SWC006	C	1-4yd X 2 WEEK	\$212.92	\$226.46	\$0.00	\$2.94	\$44.23	\$486.55	\$476.59	\$9.97	2.09%	\$439.38
SWC020	C	1-4yd X 3 WEEK	\$319.44	\$339.69	\$0.00	\$2.94	\$66.21	\$728.28	\$713.33	\$14.95	2.10%	\$659.13
	C	1-4yd X 4 WEEK	\$425.88	\$452.93	\$0.00	\$2.94	\$88.18	\$969.93	\$949.99	\$19.93	2.10%	\$878.81
		1-4yd X 5 WEEK	\$532.36	\$566.16	\$0.00	\$2.94	\$110.15	\$1,211.61	\$1,186.69	\$24.92	2.10%	\$1,098.52
		1-4yd X 6 WEEK	\$638.82	\$679.40	\$0.00	\$2.94	\$132.12	\$1,453.28	\$1,423.38	\$29.90	2.10%	\$1,318.22
SWC008	C	1-6yd X 1 WEEK	\$147.42	\$169.85	\$0.00	\$2.94	\$32.02	\$352.23	\$345.33	\$6.90	2.00%	\$317.27
SWC009	C	1-6yd X 2 WEEK	\$294.92	\$339.69	\$0.00	\$2.94	\$63.76	\$701.31	\$687.51	\$13.79	2.01%	\$634.61
SWC022	C	1-6yd X 3 WEEK	\$442.31	\$509.54	\$0.00	\$2.94	\$95.48	\$1,050.27	\$1,029.57	\$20.70	2.01%	\$951.85
	C	1-6yd X 4 WEEK	\$589.77	\$679.39	\$0.00	\$2.94	\$127.21	\$1,399.31	\$1,371.71	\$27.60	2.01%	\$1,269.16
		1-6yd X 5 WEEK	\$737.21	\$849.23	\$0.00	\$2.94	\$158.94	\$1,748.32	\$1,713.81	\$34.51	2.01%	\$1,586.44
		1-6yd X 6 WEEK	\$884.62	\$1,019.08	\$0.00	\$2.94	\$190.66	\$2,097.30	\$2,055.90	\$41.40	2.01%	\$1,903.70
SWC011	C	1-8yd X 1 WEEK	\$163.85	\$226.46	\$0.00	\$2.94	\$39.33	\$432.58	\$424.91	\$7.67	1.80%	\$390.31
SWC012	C	1-8yd X 2 WEEK	\$327.64	\$452.93	\$0.00	\$2.94	\$78.35	\$861.86	\$846.53	\$15.33	1.81%	\$780.57
SWC018	C	1-8yd X 3 WEEK	\$491.47	\$679.39	\$0.00	\$2.94	\$117.38	\$1,291.18	\$1,268.18	\$23.00	1.81%	\$1,170.86
	C	1-8yd X 4 WEEK	\$655.25	\$905.85	\$0.00	\$2.94	\$156.40	\$1,720.44	\$1,689.80	\$30.65	1.81%	\$1,561.10
		1-8yd X 5 WEEK	\$819.10	\$1,132.31	\$0.00	\$2.94	\$195.44	\$2,149.79	\$2,111.45	\$38.34	1.82%	\$1,951.41
	C	1-8yd X 6 WEEK	\$982.93	\$1,358.78	\$0.00	\$2.94	\$234.47	\$2,579.12	\$2,533.11	\$46.00	1.82%	\$2,341.71
SWC007		2-4yd X 1 WEEK	\$212.98	\$226.46	\$0.00	\$2.94	\$44.24	\$486.62	\$476.65	\$9.97	2.09%	\$439.44
SWC010		2-6yd X 2 WEEK	\$589.84	\$679.38	\$0.00	\$2.94	\$127.22	\$1,399.38	\$1,371.79	\$27.59	2.01%	\$1,269.22
SWC013		2-6yd X 1 WEEK	\$294.84	\$339.70	\$0.00	\$2.94	\$63.75	\$701.23	\$687.43	\$13.79	2.01%	\$634.54
SWC014		2-8yd X 1 WEEK	\$327.70	\$452.92	\$0.00	\$2.94	\$78.36	\$861.92	\$846.58	\$15.33	1.81%	\$780.62
SWC015		1-2ydX 1 WK, 2-4ydX 2 WK	\$483.19	\$509.54	\$0.00	\$2.94	\$99.57	\$1,095.24	\$1,072.62	\$22.62	2.11%	\$992.73
SWC016		8ydX3 WK & CC X 1 WK	\$512.59	\$690.06	\$0.00	\$2.94	\$120.56	\$1,326.15	\$1,301.64	\$24.51	1.88%	\$1,202.65
SWC017		1-2yd 1-4yd X 1 WEEK	\$163.84	\$169.85	\$0.00	\$2.94	\$33.66	\$370.29	\$362.63	\$7.67	2.11%	\$333.69
SWC019		2-8yd & 4yd X 1 WEEK	\$434.19	\$566.15	\$0.00	\$2.94	\$100.33	\$1,103.61	\$1,083.29	\$20.32	1.88%	\$1,000.34
SWC021		2-2yd X 1 WK, 1-2yd X 2 WK	\$229.41	\$226.47	\$0.00	\$2.94	\$45.88	\$504.70	\$493.97	\$10.74	2.17%	\$455.88
SWC023		2-4yd X 2 WEEK	\$425.84	\$452.92	\$0.00	\$2.94	\$88.17	\$969.87	\$949.94	\$19.93	2.10%	\$878.76
SWC024		2-2yd X 2 WEEK	\$229.42	\$226.46	\$0.00	\$2.94	\$45.88	\$504.70	\$493.97	\$10.74	2.17%	\$455.88
SWC025		8yd X 4 WK & CC X 1 wk	\$676.37	\$916.52	\$0.00	\$2.94	\$159.58	\$1,755.41	\$1,723.26	\$32.15	1.87%	\$1,592.89
SWC026		2yd & 4yd X 2 Week	\$327.63	\$339.69	\$0.00	\$2.94	\$67.03	\$737.29	\$721.95	\$15.33	2.12%	\$667.32
SWC027		8yd X 5 WK & CC X 1WK	\$840.22	\$1,142.98	\$0.00	\$2.94	\$198.61	\$2,184.75	\$2,144.91	\$39.84	1.86%	\$1,983.20
SWC028		2-8yd x 2	\$655.28	\$905.86	\$0.00	\$2.94	\$156.41	\$1,720.49	\$1,689.82	\$30.67	1.81%	\$1,561.14
SWC029		2-2yd X 1 WEEK	\$114.70	\$113.24	\$0.00	\$2.94	\$23.09	\$253.97	\$248.60	\$5.37	2.16%	\$227.94
SWC030		3-2yd X 1 WEEK	\$172.05	\$169.86	\$0.00	\$2.94	\$34.49	\$379.34	\$371.28	\$8.05	2.17%	\$341.91
SWC031		2-4yd 4-RES	\$297.46	\$269.14	\$0.00	\$2.94	\$56.95	\$626.49	\$610.50	\$15.99	2.62%	\$566.60
SWC032		3-8yd X 2 WEEK	\$982.92	\$1,358.79	\$0.00	\$2.94	\$234.47	\$2,579.12	\$2,533.11	\$46.00	1.82%	\$2,341.71
SWC033		2-CC X 2 WEEK	\$53.94	\$22.62	\$0.00	\$2.94	\$7.95	\$87.45	\$83.82	\$3.63	4.33%	\$76.56
SWC034		2 yd & 6yd X 1	\$204.77	\$226.47	\$0.00	\$2.94	\$43.42	\$477.60	\$468.02	\$9.58	2.05%	\$431.24
SWC035		6yd X 3 & CC X 1	\$463.43	\$520.21	\$0.00	\$2.94	\$98.66	\$1,085.24	\$1,063.03	\$22.21	2.09%	\$983.64
SWC036		6yd X 5 WK & CC X 1 WK	\$758.33	\$859.90	\$0.00	\$2.94	\$162.12	\$1,783.29	\$1,747.27	\$36.01	2.06%	\$1,618.23
SWR003		RES/STP/MLTP		\$18.44	\$0.00	\$2.94	\$2.14	\$23.52	\$23.52	\$0.00	0.00%	\$18.44

CITY OF FRUITLAND PARK
AGENDA ITEM SUMMARY SHEET
Item Number: **7b**

ITEM TITLE: **CITY ATTORNEY REPORT**

MEETING DATE: **March 12, 2026**

DATE SUBMITTED: March 6, 2026

SUBMITTED BY: City Attorney

Linda Herald v. City of Fruitland Park, Lake County Case No. 2025-CA-000116: On January 21, 2025, Ms. Herald filed a two-count complaint against the City for negligent hiring and negligent supervision of former City employee Jabari Hopkins. Ms. Herald seeks damages in excess of \$50,000 for emotional distress associated with Mr. Hopkins' criminal activities of reselling an occupied crematory vault and disturbing the remains of her late husband. On September 21, 2023 Mr. Hopkins entered a plea to the charges and was adjudicated guilty and sentenced to 5 years probation. Attorney Joshua Walker of Walker, Revels, Greninger, PLLC has been appointed to defend the City. On March 14, 2025 an Answer and Affirmative Defenses were filed on behalf of the City. On June 6, 2025 Plaintiff filed a response to the City's Request to Produce, and on June 11, 2025 Plaintiff filed responses to City's Interrogatories to Plaintiff.

I had a telephone conference with attorney Walker who is defending the City in this case. Pre-trial conference is scheduled for July 6, 2026. Trial is scheduled for July 20, 2026. Plaintiff's counsel filed a notice of unavailability for July 20, 2026.

Mediation was recently scheduled to occur on March 27, 2026 between 9 am – 1 pm. On March 17th Karen Manila, Lori Davis and I will have a pre-mediation conference with attorney Walker.

FUNDS BUDGETED: N/A

ATTACHMENT: N/A

RECOMMENDATION: N/A