

**FRUITLAND PARK CITY COMMISSION SPECIAL MEETING MINUTES
JUNE 20, 2008**

MEETING STATISTICS. A special meeting of the Fruitland Park City Commission was conducted in the Commission Chambers of City Hall, 506 W. Berckman Street, Fruitland Park, Florida on Friday, June 20, 2008 beginning at 5:30 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE. City Manager Ralph Bowers delivered the invocation and led the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT. Mayor Christopher J. Bell, Commissioner John L. Gunter, Jr., Commission Albert O. Goldberg, Commissioner Darrel E. Martin, Commissioner Sharon A. Kelly.

MUNICIPAL OFFICIALS/OTHERS PRESENT. City Manager Ralph O. Bowers, City Clerk Linda S. Rodrick, City Treasurer Elizabeth P. Palmer, Public Safety Director J. M. Isom, Sr., Community Development Director Peggy Sue Newman.

1. REVIEW OF APPLICATIONS/RESUMES FOR THE POSITION OF CITY CLERK/DECISION TO INTERVIEW APPLICANTS DIANE SMITH, DANA WILLIAMS, CAROL WALKER AND RAQUEL DIAZ. Mayor Bell stated we are here this evening to discuss review of the applications for the position of City Clerk and determine who we want to interview. City Clerk Rodrick has provided a memorandum ranking the top four applicants.

Commissioner Gunter stated he agrees with the four but ranked the applicants as follows: 1) Raquel Diaz, 2) Diane Smith, 3) Carol Walker and 4) Dana Williams.

Commissioner Kelly arrived at 5:36 p.m.

Commissioner Martin stated he didn't see any other viable candidates other than the six listed in the memorandum from the Clerk. He ranked the applicants as follows: 1) Diane Smith, 2) Dana Williams, 3) Carol Walker and 4) Lori Beach.

Commissioner Goldberg stated there are no other candidates except the ones listed.

Commissioner Kelly stated she did not look at the applications. Her laptop will not work at her home.

Commissioner Martin stated Diane Smith is strong in City Clerk work. We need to ask her about Human Resources. Is Dana Williams willing to relocate? Carol Walker is moving to Crystal River. Is she willing to relocate? Lori Beach is strong in Human Resources. It appears she doesn't have an City Clerk experience. There are ten applicants with no experience; one with HR but no clerk experience, three that have the experience we need and one local resident.

Commissioner Goldberg stated he only ranked three: 1) Diane Smith, 2) Carol Walker and 3) Dana Williams.

Mayor Bell stated he ranked the applicants as follows: 1) Diane Smith, 2) Raquel Diaz, and 3) Carol Walker.

Commissioner Kelly asked why doesn't Diane Smith wait for the Leesburg City Clerk job. She stated she wants the Commission to hire a certified clerk.

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Mayor Bell stated he would like for the Commission to interview the four top candidates. We need to ask them if they will relocate to the area and if so then schedule an interview with them.

Commissioner Kelly asked City Manager Bowers about the human resource duties.

City Manager Bowers stated the Administrative Secretary can help with the paperwork but the administrative part of the human resources should remain with the Clerk.

Mayor Bell stated if the applicants can't be here Tuesday night then we may set up another night. He stated we need to establish a salary for the position. He asked City Manager Bowers to make a recommendation.


City Manager Bowers stated it should be in the \$50,000 range.

After discussion the salary range was established at \$52,000-\$55,000 depending on qualifications.

Commissioner Gunter moved and Commissioner Martin seconded to interview the four applicants (Smith, Diaz, Williams and Walker) on Tuesday evening in a round-robin format with a salary range of \$52,000-\$55,000 depending on qualifications. The motion carried unanimously with all Commission members voting aye.

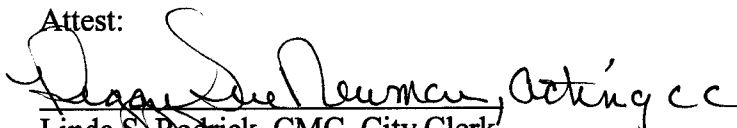
Note: The interviews will begin at 7:00 p.m.

2. ADJOURNMENT. There being no further business to discuss, Commissioner Goldberg moved to adjourn. The meeting adjourned at 6:07 p.m.



Christopher J. Bell, Mayor

Attest:


Linda S. Rodrick, CMC, City Clerk