

FRUITLAND PARK CITY COMMISSION BUDGET WORKSHOP MINUTES
AUGUST 15, 2006

MEETING STATISTICS. A budget workshop meeting of the Fruitland Park City Commission was conducted in the Commission Chambers of City Hall, 506 W. Berckman Street on Tuesday, August 15, 2006 beginning at 6:30 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE. Commissioner Sharon Kelly delivered the invocation and led the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT. Commissioner Albert O. Goldberg, Commissioner John L. Gunter, Jr., Commissioner Sharon A. Kelly, Commissioner Darrel E. Martin, Mayor Christopher J. Bell.

MUNICIPAL OFFICIALS/OTHERS PRESENT. City Manager Ralph O. Bowers, City Clerk Linda S. Rodrick, City Treasurer Elizabeth P. Palmer, Community Development Director Peggy Sue Clark, Library Director Mary Kay McGuire, Public Works Director John Bostic, III, Public Safety Director J. M. Isom, Sr., future Recreation Director Gregg Tye, Dale Bogle, Charlie Rector.

1. BUILDING & ZONING. City Manager Bowers stated we have adjusted the building permit revenues and it has made drastic changes to the budget. He reviewed the printout provided by City Treasurer Palmer (copy attached).

Mayor Bell stated you have reduced building permit revenues from \$448,000 to \$300,000.

City Manager Bowers stated if more money comes in than projected he will bring the budget requests back to the Commission. He stated we will not spend a lot of capital money in the first 90 days of the new budget. He and the Treasurer have agreed that this is a good approach. He stated this approach requires the Commission to work with him during the year.

City Treasurer Palmer stated she felt the City would hit \$350,000 in permit revenues this year.

Commissioner Kelly stated she has been on the Commission for nine years. The department heads have always been conservative and have come in under budget with their spending.

Mayor Bell stated you have cut the building inspector position and increased the Building Official contract. Is there a trigger point for the building inspector.

City Manager Bowers stated one permit pays 60% for the Building Official. If we have a building inspector we have to pay every two weeks. The Building Official contract relates to work performed. He stated he wants four to six months of history of the market. We can review the figures at midyear.

The inspector position was deleted from the budget at a cost of \$51,296. Eighty thousand (\$80,000) was added to Contractual Services for the Building Official contract.

City Manager Bowers stated all of the equipment purchased has been deleted except one computer. We can address the equipment at midyear. After discussion the desk, task chair and partition were included in the budget at \$2,500.

FRUITLAND PARK CITY COMMISSION BUDGET WORKSHOP MINUTES
AUGUST 15, 2006

2. STORMWATER. Mayor Bell stated we are collecting \$19,200 in stormwater fees. His problem is there is no construction in this budget. He stated there are problems on E. Mirror Lake Drive and Berckman Street.

Mr. Rector stated the master plan is an overview of what needs to be done.

Commissioners Kelly and Gunter confirmed that the \$1.00 charge to residents was for the study.

There were no changes to this budget.

3. ROADS & STREETS. City Manager Bowers stated the tractor has been deleted at \$32,000 as has the sweeper for \$5,000.

There was discussion regarding striping the streets. Striping was deleted from the budget at \$8,976.

Mayor Bell asked how many Nextels are included. He doesn't want to add more.

He was advised there is one for the Crew Leader and one for the on-call person.

Public Works Director Bostic stated he wanted one Nextel for Public Works on-call and one for the Water Department on-call person.

One Nextel was deleted from the budget at \$600. Purchase of one Nextel was deleted from Supplies for \$80.

There was discussion regarding the DOT median and the City maintaining it. City Manager Bowers stated we are looking at a contract with DOT to improve the median so it is attractive and welcoming to people visiting the City. Water will have to be provided to the median area if the City takes over the maintenance.

Capital Outlay was discussed. Under Road Resurfacing Segal Street was deleted with the funding of \$22,000 to be determined.

Mayor Bell asked that the City Manager keep on top of notifying the County of repairs needed to County roads.

There was discussion regarding the vehicle lift. It was determined that it would be cheaper to send vehicles out for oil changes. The vehicle lift was deleted for \$4,000. Funds were added in the amount of \$1,500 for vehicle repairs to cover the cost of oil changes, etc.

There was discussion regarding the age of some of the vehicles. Commissioner Gunter stated we need to get rid of some of the junk. We need to start a seven year replacement program.

Chief Isom stated one option is to buy the police trucks when the leases expire.

4. PARKS MAINTENANCE. Commissioner Kelly stated we need to get a soccer program going and let the parents run the program and maintain the fields. Soccer programs usually run in the Fall.

FRUITLAND PARK CITY COMMISSION BUDGET WORKSHOP MINUTES
AUGUST 15, 2006

There was discussion regarding the soccer field. Field maintenance was added to the budget in the amount of \$1,300 for Cottom's to fertilize and provide weed control.

The Nextel service was deleted under Communications for \$600.

Resurfacing the tennis courts was deleted for \$10,000.

The Nextel phone was deleted for \$80.00

After discussion vehicle maintenance was reduced to \$750 from \$1,500.

5. UTILITY FUND REVENUES. City Treasurer Palmer stated the budget includes water impact fees. The number of building permits was not changed.

City Manager Bowers stated these are event driven and the projects will not be done unless the money is available.

City Treasurer Palmer reviewed the revenues. She stated the Water Department will be subsidizing the sewer system. The sewer is based on 150 units.

City Manager Bowers stated the debt service will remain at \$1.7 million until he sees some serious demand for sewer and a commitment in dollars and the plants use is maximized. He stated the City Engineer is working on getting permission for the GPU's to come on line in blocks.

City Treasurer Palmer pointed out that Phase I is not in this budget. She stated Wicks contract for Phase II is also not included. Budget Adjustments may have to be made.

6. WATER UTILITY EXPENDITURES. City Manager Bowers stated we have posted a job for a dual operator for water and wastewater. We may have to go with an operator trainee.

Mayor Bell stated he has some concern about paying more money prior to the person getting an operator's license.

City Manager Bowers stated an operator trainee is a responsible position.

He stated we are increasing the contribution from the General Fund \$24,000 to \$120,000.

Mayor Bell questioned cleanout and pressure cleaning the water tower at \$7,200 a year. City Manager Bowers will check on getting a contract for this work.

One Nextel service was deleted at \$600. Also Nextel phone was deleted under supplies for \$80.

Under Office Supplies the PDA was deleted at \$200; fax machine or computer program was reduced from \$100 to \$30 and changed to a fax modem. The fax line was deleted at \$250 in communications.

Under Supplies ¾" meters was reduced \$12,500 to \$18,750 by reducing the number of meters from 250 to 150. Meter related valves, curb stops, etc. was reduced \$7,000 to \$11,200 by reducing the number from 260 to 160.

FRUITLAND PARK CITY COMMISSION BUDGET WORKSHOP MINUTES
AUGUST 15, 2006

Under Equipment Purchases the generator was deleted at \$2,500. The lighting trailer was eliminated and replaced with a 125 CFM air compressor.

There was discussion regarding ground penetrating radar to locate lines. Staff was instructed to check on a price to contract this work out. The item was deleted at this time in the amount of \$12,000. The John Deere Gator was also eliminated at \$5,000. If the City signs an agreement with DOT to maintain the median on Highway 441 then the Commission will look at buying the Gator.

Mayor Bell called for a recess at 9:18 p.m.
The meeting reconvened at 9:26 p.m.

7. SEWER UTILITY. The operator trainee position was discussed.

The Nextel service was deleted at \$600 as well as the Nextel phone at \$80.

City Treasurer Palmer stated impact fees can be used to purchase the truck and vacuum utility unit.

The truck mounted portable generator was reduced \$300 to \$2,500.

City Treasurer Palmer noted that there was nearly \$170,000 budgeted for debt service for the sewer project. The interfund transfer was increased to \$120,000.

8. SWIMMING POOL. Future Recreation Director Gregg Tye was present to discuss the budget with the Commission and Staff Members. He stated he was pleased and impressed with the detail in the budget. He stated next year he would like to see the City look at a solar heating system for the pool so that the pool could be utilized for a longer period of time; from March to November. He stated he would like to see funds placed in the budget for sealer paint for the pool deck.

The Commission added \$300 for pool sealer under Supplies.

Mr. Rector stated the City needed to look at slides for the pool and other water features such as water cannons.

9. RECREATION. It was noted that the salary line item needed to increase \$1,300 to cover the 10% increase for department heads.

Christmas decorations were discussed and \$1,800 was added to the budget to bring decorations to \$2,000.

Mr. Tye asked that \$50 be included under memberships for Positive Coaching Alliance. Those funds were added to the budget.

10. RECREATION FUND. No changes were made to the Recreation Fund budget.

11. REDEVELOPMENT FUND/REVENUE & EXPENDITURES. City Treasurer Palmer stated the redevelopment taxes are based on the proposed millage rates of the taxing authorities. Fruitland Park's taxes are based on 4.39 mills.

FRUITLAND PARK CITY COMMISSION BUDGET WORKSHOP MINUTES
AUGUST 15, 2006

City Treasurer Palmer stated funds previously budgeted for purchase of land in Block 20 has been moved to the Streetscape project. She stated by the end of the current fiscal year the City should have approximately \$750,000 in the Redevelopment Fund.

City Manager Bowers stated the Commission needs to look at the lights at 44 & 441 for future use on Dixie Avenue and Miller Street.

12. FINANCE. City Treasurer Palmer stated one of her employees will be going on maternity leave in October and will be out six to eight weeks. She requested an additional \$1,000 in wages in the Finance budget to cover the cost of hiring someone to help out, temporarily.

The Commission approved the request.

13. CAPITAL PROJECTS REVENUES & EXPENDITURES. In revenues the FRDAP grant for Veterans Park has been budgeted at \$50,000. The Lake County Grant has been budgeted at \$15,000. Interest has increased and is budgeted at \$17,000. The Fund Balance transfer in is budgeted at \$305,511.

City Manager Bowers stated we can do a FRDAP grant for the skate park equipment.

Expenditures were reviewed. City Hall debt service has been budgeted at \$121,675 with a contingency fund of \$50,000. Sidewalks are budgeted at \$155,000 and new road construction at \$170,170.

Recreation projects are boulders at Cales Complex in the amount of \$51,481 and skate park equipment at Gardenia Park in the amount of \$45,500. The FRDAP grant for the fishing pier and boardwalk is re-budgeted at \$50,000. City Treasurer Palmer stated the Commission may want to re-evaluate the boulders and skate park equipment when the City is notified of the Lake County Parks & Recreation grant amount.

Mayor Bell stated he would like to see Mirror Lake Drive widened. There was brief discussion regarding right-of-way issues on Mirror Lark Drive. The sidewalk project on Mirror Lake Drive was deleted at \$121,000. The Olive and Urick Street sidewalk was eliminated; however, the funds were left in the budget and the project is to be determined. Fountain Street was discussed and 200' was added to the distance to take the sidewalk to the car lot. The increase was \$6,000. Sidewalk construction in Valley of the Springs was added at a cost of \$15,000.

Under new road construction \$140,800 was deleted for the Seminole Avenue project and \$20,000 included for engineering only.

Under Recreation climbing boulders was reduced from \$51,481 to \$25,000. The City will apply for a FRDAP grant for the skate park equipment, therefore \$45,500 was deleted for this equipment. Under Veterans Park a swimming pool slide was added at \$26,000.

**FRUITLAND PARK CITY COMMISSION BUDGET WORKSHOP MINUTES
AUGUST 15, 2006**

14. ADJOURNMENT. Having reviewed all the budgets, Commissioner Goldberg moved to adjourn. The meeting adjourned at 10:54 p.m.

Christopher J. Bell, Mayor

Attest:

Linda S. Rodrick, CMC, City Clerk