

FRUITLAND PARK CITY COMMISSION MEETING MINUTES
APRIL 22, 2010

MEETING STATISTICS. A regular meeting of the Fruitland Park City Commission was conducted in the Commission Chambers of City Hall, 506 West Berckman Street, Fruitland Park, Florida on Thursday, April 22, 2010 beginning at 7:03 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE. Pastor Walter Martin of the Trinity Assembly Church of God delivered the invocation followed by the Pledge of Allegiance led by Commissioner Richardson.

ROLL CALL. Mayor Bell asked City Clerk Diane Gibson Smith to call the roll.

ELECTED OFFICIALS PRESENT. Commissioner Sharon Kelly, Commissioner Jim Richardson, Vice Mayor John L. Gunter, Jr., Mayor Christopher J. Bell. Commissioner Albert O. Goldberg had requested to be excused from this meeting.

MUNICIPAL OFFICIALS/OTHERS PRESENT. City Manager (CM) Ralph O. Bowers, Public Safety Director (PSD) J. M. Isom, Sr., Public Works Director (PWD) John Bostic III, Recreation Director (RD) Sherry Bechtel, Community Development Director (CDD) Charlie Rector, City Treasurer (CT) Elizabeth Palmer, and City Clerk (CC) Diane Gibson Smith.

01. APPROVED UTILITY FINANCE AGREEMENT FOR TRINITY ASSEMBLY OF GOD. CM Bowers stated this will allow us to finance the lines for the church. They will be charged 4.5% interest for 60 months.

Commissioner Kelly questioned if the church was expanding. CM Bowers stated no, they are simply hooking up to sewer.

Vice Mayor Gunter questioned if the format of the form will be used going forward. CA Gerken stated a more formal agreement will be put together to use going forward.

Commissioner Richardson moved and Vice Mayor Gunter seconded to approve the utility finance agreement for Trinity Assembly of God Church. The motion carried with all commissioners voting aye.

02. APPROVED LETTER AND LISTING OF ISSUES TO SEND TO DCA UNDER THE EAR PROCESS. Greg Beliveau, LPG Urban Planners, stated the issues from the EAR workshops have been consolidated. The issues are not listed in any priority. He reviewed the listing. He is requesting approval to send them to DCA.

Commissioner Kelly moved and Commissioner Richardson seconded to transmit the list to DCA. The motion carried with all commissioners voting aye.

03. MPO Executive Director TJ Fish was present and provided an update on the CR 466A project. He noted the \$5 million has all been shifted over from CR 466 to this project. Mr. Fish stated County impact fees have been suspended. He said CR466A is the only impact project on the list. Mr. Fish recommends the commission take formal action on the north/south interchange. He will come back in August to discuss the north/south interchange.

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Mr. Fish then updated the commission on Gardenia Trail. He stated the design is being worked on. Right of way needs to be obtained. CDD Rector noted we do not have a list of the right of way we have currently for the project.

Commissioner Kelly questioned the Lake Express shelter. TJ Fish stated the shelter is being worked on for future installation. We need to determine this soon.

TJ Fish stated the outstanding invoice is for the infrastructure review for issues. He noted the MPO now has a formal process for gathering cost information for managing the master transportation concurrency system. The invoice is Fruitland Park's share. The MPO now also looks at crash data for all of Lake County.

Commissioner Kelly moved and Commissioner Richardson seconded to approve the invoice. The motion carried with all commissioners voting aye.

Vice Mayor Gunter questioned where the funds will come from. CT Palmer stated the funding will be found during mid-year review.

04. APPROVED 2008/2009 COMPREHENSIVE ANNUAL FINANCIAL REPORT BY CHET ROSS. Chet Ross presented information from the 2008/2009 Comprehensive Annual Financial Review. Mr. Ross stated the City nearly broke even this past year with income for the City of \$33,999. The general fund spent a half a million more than it took in. The unrestricted fund balance is about two months. The utility fund shows an operating loss due to engineering and items for the sewer issue. The recreation fund has some areas where more money was spent more than brought in. The budgeting process needs to be tightened.

Mr. Ross stated he had a problem auditing the sewer and impact fees. He recommends fixing the sewer and impact issues for commercial. CA Gerken stated DEP may have some standards that could be used.

CM Bowers stated 9J5 (Florida Administrative Code) has the definition, all we need to do is justification for another ERU and incorporate 9J5 by reference. The capital lines in a plant will be the ERU for the impact fee. Other lines will be an accommodation fee. Equipment charge will be a separate line item. CM Bowers stated the LDRs will be redone in the definitions and the equation will be very simple.

Overall, Chet Ross stated everything looks good. The City is in good financial shape.

Vice Mayor Gunter re-emphasized the need to get the audit in early.

Vice Mayor Gunter moved and Commissioner Richardson seconded to approve the 2008/2009 Comprehensive Annual Financial Review.

05. PROCLAIMED WEEK OF MAY 2 THROUGH MAY 8, 2010 AS MUNICIPAL CLERK WEEK. Mayor Bell proclaimed the week of May 2 through May 8, 2010 as Municipal Clerk Week by reading a proclamation in its entirety.

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06. APPROVED THE CONSENT AGENDA AS PRESENTED.

Mayor Bell presented the Consent Agenda for approval.

Vice Mayor Gunter moved and Commissioner Kelly seconded to approve the Consent Agenda as presented. The motion carried unanimously with all Commission Members voting aye. Items approved were: minutes of the April 8, 2010 CRA meeting and minutes of the April 8, 2010 regular Commission meeting.

07. AGENDA UPDATE - none

08. CITY ATTORNEY'S REPORT

- a. CA Gerken stated Millison Coralluzo's property appraised for \$80,000. She requests \$85,000, would like to remove some items from the property, and also wished to stay in the property for six months. CA Gerken stated he is inclined offer only the \$80,000 and allow her to stay in the house for six months.

Mayor Bell stated we may use this for rental property so the home will need to be kept in livable condition. We have been consistent in offering only the appraised price.

CA Gerken stated he and CC Gibson Smith will work with the owner to work out the contract.

09. CITY MANAGER'S REPORT

- a. CM Bowers stated we are currently struggling to find enough information for two full agendas. CM Bowers suggested having one regular meeting and one workshop. He suggested the regular meeting be the first one of the month. For May, the workshop will include pre-budget items. Another workshop will be held at the end of June.
- b. CM Bowers stated he plans to go ahead and open the pool as soon as possible. CM Bowers stated he hopes to have repair numbers by budget time. The commission agreed.
- c. CM Bowers stated we did not get funded for the new Public Safety Building. We did receive funding for an energy efficiency and conservation block grant for a flex net automatic meter reading system and Kubota tractors. We are still working on getting the matching funds from St. Johns River Water Management District.
- d. CM Bowers stated FDLE is referring the Public Safety matter to the Standards and Training Board.
- e. CM Bowers stated the City does not seem to be competitive for the Community Development Block Grant program. Medium income has pushed our community needs score below fundable level. CM Bowers stated he recommends looking into joining this Urban CDBG program with Lake County.

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Commissioner Kelly moved and Vice Mayor Gunter seconded to look into joining this program. The motion carried with all commissioners voting aye.

CM Bowers stated he will prepare a letter to Lake County regarding this.

- f. CM Bowers stated we have a local college student we would like to bring in as an intern this summer. We will probably utilize him one day a week at minimum wage. The commission approved the intern position.

10. PUBLIC HEARINGS - none

11. UNFINISHED BUSINESS - none

12. NEW BUSINESS

- a. Approved final Picciola Reserve Plat. CA Gerken swore in CDD Rector.

CDD Rector stated this project is already built. Last year the owner had requested selling each duplex as two separate units. This was not acceptable as the two units share one septic. The owner has decided to get final plat approval on the original plat. CDD Rector stated he and CM Bowers recommend approval.

Vice Mayor Gunter moved and Commissioner Richardson seconded to approve the final plat for Picciola Reserve. The motion carried with all commissioners voting aye.

13. CITIZENS' COMMENTS - none

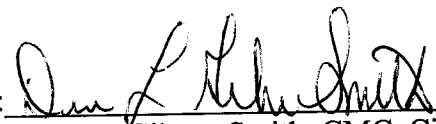
14. COMMISSIONERS' COMMENTS

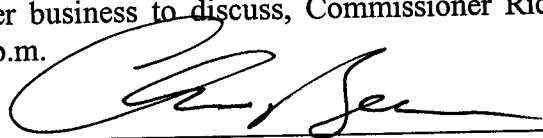
- a) Vice Mayor Gunter - will be out of town next week.
b) Commissioner Kelly - none
c) Commissioner Richardson - none

15. MAYOR BELL'S COMMENTS. Mayor Bell stated he will be out of town next week. Mayor Bell stated he talked to Jim Judge (Lake County EMS) today who stated he must cut 15% of his budget. PSD Isom stated the County wants to take the automation fund to use for radio maintenance which can be done under the statute. PSD Isom stated this has been fended off for the year. Jim Judge also stated Fruitland Park EMS is to go to 24 hours service.

16. ADJOURNMENT. There being no further business to discuss, Commissioner Richardson moved to adjourn. The meeting adjourned at 8:50 p.m.

Attest:


Diane L. Gibson Smith, CMC, City Clerk


Christopher J. Bell, Mayor